SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT
Regular Meeting
May 4, 2021

TO:                      Board of Education
FROM:  Harold J. Vollkommer, Ed.D., Superintendent
       As prepared by Human Resources Division
SUBJECT:  Personnel Report #18

It is requested that the Board ratify and/or approve Personnel Report #18, May 4, 2021, which contains actions such as hiring, retirements, resignations, promotions and terminations involving certificated, classified and other employees in the categories of noon duty aide, recreational supervisors, substitute employees, and others. These actions are consistent with policies of the Board of Education, the rules and regulations of the Personnel Commission and the District’s Affirmative Action Plan.

The following resolution is recommended:

BE IT RESOLVED that Personnel Report #18 May 4, 2021, be ratified and/or approved as presented. Personnel actions included in this report are in accordance with policies of the Board of Education, the rules and regulations of the Personnel Commission and the District’s Affirmative Action Plan.

RECOMMENDED FOR SUPERINTENDENT APPROVAL

MARCUS FUNCHESS, Ed.D.
Assistant Superintendent
Human Resources Division

RECOMMENDED FOR BOARD APPROVAL

HAROLD J. VOLLKOMMER, Ed.D.
Interim Superintendent

Agenda Item
CERTIFICATED PERSONNEL
REPORT

RESIGNATIONS/RETIREMENTS/SEPARATIONS

Amend Board action dated March 16, 2021, to rescind the retirement, of the following certificated personnel:

RAMIREZ-PADILLA, CATALINA

Amend Board action dated April 6, 2021, to approve the retirement, no longer available, of the following certificated personnel, effective date amended as indicated:

MULLEN, KAY: Alessandro Elementary School, June 25, 2021

Amend Board action dated April 20, 2021, to approve the resignation, no longer available, of the following certificated personnel, effective date amended as indicated:

BELANGERI, KAYCIE: Monterey Elementary School, June 25, 2021

Approve the resignation, no longer available, of the following certificated personnel, effective date as indicated:

BESNYL, BRITTANY: Shandin Hills Middle School, June 4, 2021

Approve the resignation, no longer available, of the following certificated substitute, effective date as indicated:

JONES, JAY: April 19, 2021
RAY, MARSHAL: April 20, 2021
RODRIGUEZ, LARA: April 19, 2021

Approve the retirement, no longer available, of the following certificated personnel, effective date as indicated:

HINOJOS, ANNIE: Psychological Services, June 30, 2021
MARCH, FRANCINE: Monterey Elementary School, June 4, 2021
WOMACK, JACQUELINE: King Middle School, June 4, 2021
Certificated Personnel Report
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Approve the separation, no longer available, of the following certificated substitute, effective date March 23, 2021:

FIGUEROA, MIGUEL
HULME, CHRISTOPHER

PEREZ JR., JAVIER
ROMERO, ROGELIO

We regretfully report the separation, due to death, of the following certificated substitute, effective date as indicated:

WALKER, REBECCA: April 14, 2021

OTHER NEW HIRES/REHIRES

MCDANIEL, ROY: BE IT RESOLVED that the employee be assigned to serve English Learner Students (CCSD) and Education Code 44253.11 be waived, for the 2021-2022 school year, pending completion of coursework toward full credentialing.

EXTRA DUTY ASSIGNMENTS

HANS, GREGORY: Approve payment, Alternative Learning Center, Summer School Counselor, effective June 7, 2021 to June 30, 2021, not to exceed six (6) hours, at the hourly per diem rate; account 01-0000-0-730-196-1110-1000-1130.

Approve payment to the following certificated personnel, Arroyo Valley High School, Spring Break Student Support, effective March 22, 2021 to March 26, 2021, not to exceed six (6) hours per day for 30 hours total each, at the hourly rate of $31.68; account 01-3010-0-410-501-1110-1000-1130:

ALATORRE CARRILLO, MIGUEL
CARRA, JESSICA
DIAZ, GRACE
GUERRERO, GINA
HARRIS, LUANN
HAYES, DOROTHY
MEDINA, DEBORAH
MEEKINS, JACKIE
MOTA, MARIA

MOTLEY, LILLIE
OCAMPO, ELVA
RAMIREZ, SARAH
VENEGAS, JESSE
WRIGHT, AARON
WRIGHT, GERRY
ZARATE, ERIKA
ZUEL, REBEKAH
Certificated Personnel Report
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Approve payment to the following certificated personnel, Arroyo Valley High School, Spring Break Program Planning, effective March 22, 2021 to March 26, 2021, not to exceed two (2) hour per day for ten (10) hours each total, at the hourly rate of $31.68; account 01-3010-0-410-501-1110-1000-1130:

ALATORRE CARRILLO, MIGUEL
CARRA, JESSICA
DIAZ, GRACE
GUERRERO, GINA
HARRIS, LUANN
HAYES, DOROTHY
MEDINA, DEBORAH
MEEKINS, JACKIE
MOTA, MARIA

MOTLEY, LILLIE
OCAMPO, ELVA
RAMIREZ, SARAH
VENEGAS, JESSE
WRIGHT, AARON
WRIGHT, GERRY
ZARATE, ERIKA
ZUEL, REBEKAH

Amend Board action dated January 19, 2021, to delete the extra duty assignment to the following certificated personnel, Arroyo Valley High School, After School Tutoring, effective November 2, 2020 to December 17, 2021, not to exceed one (1) hour per day per each, at the hourly rate of $31.68; account 01-3010-0-410-501-1110-1000-1130:

DURAN, KEVIN
GARBER, MELBOURNE
HARRIS, LUANN
HIDALGO, SUZANNE
HOWELL, MATTHEW

JACOB, BIJI
LIMON, STEPHANIE
MARINELLI, DIANE
MOTA, MARIA
NEWHOUSE, JEREMIAH

Approve payment to the following certificated personnel, Arroyo Valley High School, Tutoring, effective March 1, 2021 to June 4, 2021, not to exceed one (1) hour per day each, at the hourly rate of $31.68; account 01-3010-0-410-501-1110-1000-1130:

CARRA, JESSICA
DURAN, KEVIN
HARRINGTON, CASEY
HARRIS, KINDRA
HARRIS, LUANN
HEFT-REESE, DIANE
JACOB, BIJI
LIMON, STEPHANIE

MALDONADO, ALLISON
MEDINA, DEBORAH
MEEKINS, JACKIE
MOTA, MARIA
NEWHOUSE, JEREMIAH
OCAMPO, ELVA
THOMAS, HERMAN
WRIGHT, AARON

CLARK-MORRIS, AMANDA: Approve $800.00 stipend payment, Barton Elementary School, Academic Team - Black History Bee, effective October 1, 2020 to June 4, 2021; account 01-0000-0-106-205-1110-1000-1130.
Certificated Personnel Report
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SMITH, LAURA: Approve payment, College Career Readiness, Program Planning, effective November 1, 2020 to June 30, 2021, not to exceed ten (10) hours, at the hourly rate of $31.68; account 01-1100-0-906-729-3800-2140-1930.

AVILA CASAS, SILVIA: Approve payment, Elementary Instruction, Professional Development, effective January 11, 2021 to June 30, 2021, not to exceed six (6) hours per day for 30 days total, at the hourly rate of $31.68; account 01-3010-0-920-501-1110-1000-1130.

DIRKS, STEPHANIE: Approve payment, Elementary Instruction, Professional Development, effective July 1, 2020 to June 30, 2021, not to exceed 30 hours, at the hourly rate of $31.68; account 01-3010-0-920-501-0000-2100-1930.

Approve payment to the following certificated personnel, Elementary Instruction, Student Support, effective April 1, 2021 to June 30, 2021, not to exceed 30 hours each, at the hourly rate of $31.68; account 01-0420-0-774-419-0000-2100-1930:

- BROWN, TAMARA
- CRAWFORD, DANIELLE
- CULBERTSON, DANIELLE
- DIRKS, STEPHANIE
- DURST, KATHRYN
- GAZZANIGA, AMY
- HUNTER, MARCIA
- MANJARREZ, AMANDA
- MONDRAGON, PATRICIA
- TALAMANTES, TRACY
- USHER, GREGG
- ZEPEDA, ERICA

CHANCE, CASSIE: Approve payment, Employee Development, Instructional Coach, effective August 1, 2020 to June 30, 2021, not to exceed 75 hours per assigned teacher, at the hourly rate of $31.68; account 01-0000-0-844-456-1110-1000-1130.

Approve payment to the following certificated personnel, Employee Development, Instructional Coach, effective August 1, 2020 to June 30, 2021, not to exceed 50 hours per assigned teacher, at the hourly rate of $31.68; account 01-0000-0-844-096-1110-1000-1130:

- ALVARADO, SHARON
- OYINSAN, OLUSOLA

GOMEZ, MARISA: Approve payment, Henry Elementary School, Program Planning, effective June 7, 2021 to June 8, 2021, not to exceed 12 hours, at the hourly rate of $31.68; account 01-0000-0-198-419-0000-3110-1230.
Certificated Personnel Report
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Approve payment to the following certificated personnel, Henry Elementary School, Program Planning, effective June 7, 2021 to June 8, 2021, not to exceed six (6) hours per day each, at the hourly rate of $31.68; account 01-0000-0-198-419-1110-1000-1130:

AMBESON, CAROLINE
JOHNSON, ASHLEY
KWON, JEANETTE
MARSHALL, CHRISTY
MONTANEZ, KIMBERLY
MURPHY, DANIEL
NAPOLES, DIEGO
PARKER, JANET
ROMANO, KAREN
WAGNER, RHONDA
WINDOM, IRIS
YOUNGLOVE, GINA

COTE, MARLENE: Approve payment, Human Resources, Class Size Overage – Curtis, effective, March 1, 2021 to March 31, 2021, not to exceed $10.00 per day, per student, per class; account 01-0000-0-304-04D-1110-1000-1110.

Approve payment to the following certificated personnel, Human Resources, Class Size Overage – San Bernardino, effective, March 1, 2021 to March 31, 2021, not to exceed $10.00 per day, per student, per class; account 01-0000-0-406-05D-1110-1000-1110:

BAUER, RHONDA
CABRAL, RENE
CARVER, SCOTT
DOTY, JASON
IMBRIANI, JEFFREY
IMBRIANI, KIM
LARKIN, ALAN
LUNA, CHRISMA
MOORE, ERIN
POLK, BRITTANY
RIOS, ASHLEY
ROYBAL, ANITA
SOMERS, HEATHER
SOTO, ALAN
TUCKER, MICHAEL
WAGNER, ERIN
WILSON, ANNETTE

Approve payment to the following certificated personnel, King Middle School, Tutoring, effective February 1, 2021 to June 30, 2021, not to exceed one (1) hour per day each, at the hourly rate of $31.68; account 01-0000-0-310-144-1110-1000-1130:

ALEGRIA, DANIEL
ARAIZA, ALEJANDRO
DEMAIO, RAELINE
GARCIA, KATHLEEN
GOMEZ, LUPE
MARTINEZ, JENNY
NE MO NIOAMI
PELAEZ, INNA
PHILLIPS, RIKA YAH
RODRIGUEZ, RICHARD
RUBIO, RACHEL
SAITO, CHARIS
WOMACK, JACQUELINE
ZABALSA, TERESA
Certificated Personnel Report  
May 4, 2021

Approve payment to the following certificated personnel, Multilingual Programs, ELD Professional Development, effective July 1, 2020 to June 30, 2021, not to exceed six (6) hours per day for 30 hours total, at the hourly rate of $31.68; account 01-3010-0-920-501-1110-1000-1130:

BETANCOURT, LINDA   HUERTA, MARISELA
CARLOS, STEPHANIE   MESONES, AL
CARMENATTI, LINYEN   MUNOZ-GALLEGOS, MYRNA
CORRJEDO, CARMEN   QUINTERO, YOLANDA
EATON, MARTHA   RAMOS, PEDRO
ESCAMILLA, DANIEL   REYносO, HORTENCIA
FLORES, ELIZABETH   TUCKER, RAQUEL
FRIAS-TOULOUSE, AIDA   URBINA GALINDO, PATRICIA
GUTIERREZ, GABRIELLA   VALDEZ-AGUilar, CATALINA

ROYCE, KRISTAL: Approve payment, Newmark Elementary School, Program Planning, effective February 2, 2021 to June 30, 2021, not to exceed six (6) hours per day, at the hourly rate of $31.68; account 01-3010-0-154-501-1110-1000-1130.

ROYCE, KRISTAL: Approve payment, Newmark Elementary School, Parent Support, effective February 2, 2021 to June 30, 2021, not to exceed six (6) hours per day, at the hourly rate of $31.68; account 01-3010-0-154-501-1110-1000-1130.

CHAMBERS, JOSEPHINE: Approve payment, Specialized Programs, Summer School, effective June 28, 2021 to June 30, 2021, not to exceed six (6) hours per day, at the hourly per diem rate; account 01-4127-0-802-550-0000-2100-1911.

CERTIFICATED COACHES

Approve the appointment of the following certificated coaches for the 2020 - 2021 school year at the individual amount of the Certificated Agreement Extra-Duty Pay Schedule accounts as listed:

ARROWVIEW MIDDLE SCHOOL   01-0000-0-1110-1000-1180-302-04D
TELPHY, KIM: Academic Team Coach   $3,069.51

SHANDIN HILLS MIDDLE SCHOOL   01-0000-0-1110-1000-1180-316-04D
ACUNA, JESSICA: Yearbook   $2,442.12

SAN GORGONIO HIGH SCHOOL   01-0000-0-1100-1000-1180-408-05D
ABAD, JOHN: Head Wrestling Coach   $4,387.34
JUNKE, JEFF: Assistant Track Coach   3,178.24
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CERTIFICATED SUBSTITUTES

Approve payment to the following certificated substitute teachers for the 2020-2021 school year, at the established daily rate of $151.53:

HERNANDEZ, MARIISSA
JEFFERS, OONA
RODRIGUEZ, ROSEMARY

SOBERANIS, SARA
VILLALOBOS, ASHLEY
Certificated Personnel Report
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LEAVE OF ABSENCE
CERTIFICATED

FAMILY LEAVE

CAID, WARATH
Teacher
Del Rosa Elementary School
Beginning May 10, 2021
and continuing through
May 21, 2021

OTHER LEAVE

JONES, ADRIANA
Teacher
Newmark Elementary School
Beginning July 27, 2021
and continuing through
June 3, 2022
BE IT RESOLVED that the Board of Education approve the following classified personnel actions. These are in accordance with Board adopted rules and regulations and the District’s Affirmative Action Policy. The assignment is current and the Administration reserves the right to reassign employees to other locations according to existing agreement and procedures.

EMPLOYMENT

Approve the employment of the following:

ARIA-OCIO, BERTHA: Student Intern, English Learners, $14.00 per hour, effective April 14, 2021 through June 30, 2021.

BANUELOS, VERONICA: Student Intern, Pacific, $14.00 per hour, effective April 14, 2021 through June 30, 2021.

PARRA, LORI: Education Assistant III/III, Anderson, salary range 32, step 1, 6 hours, 9 months, $17.47 per hour, effective April 12, 2021.

ZUNIGA, CARLOS: Athletic Equipment Attendant, Pacific, salary range 33A, step 1, 8 hours, 12 months, $18.53 per hour, effective April 14, 2021.

Approve the promotion of the following:

GUERRERO, ROSEMARIE: Cafeteria Worker, Richardson, salary range 26A, step 5, 3 ½ hours, 9 months, $16.47 per hour, to Serving Kitchen Operator, Nutrition Services, salary range 29, step 4, 6 hours, 9 months, $17.47 per hour, effective April 12, 2021.

HERNANDEZ, JEANETTE: Cafeteria Worker, Roosevelt, salary range 26A, step 6, 5 hours, 9 months, $17.15 per hour, to Serving Kitchen Operator, Nutrition Services, salary range 29, step 5, 6 hours, 9 months, $18.17 per hour, effective April 12, 2021.

REAVES, KAIRA: Secretary III, Secondary Education, salary range 39, step 6A3, 8 hours, 12 months, $30.08 per hour, to Budget Analyst, Nutrition Services, salary range 46, step 1, 8 hours, 12 months, $32.53 per hour, effective April 12, 2021.
VENTURA, MARITZA: Cafeteria Worker, Cajon, salary range 26A, step 6, 6 hours, 9 months, $17.15 per hour, to Serving Kitchen Operator, Nutrition Services, salary range 29, step 5, 6 hours, 9 months, $18.17 per hour, effective April 12, 2021.

SUBSTITUTE TO REGULAR EMPLOYMENT

GALLOWAY, MARIE: Approve the substitute to regular employment of Serving Kitchen Operator, Nutrition Services, salary range 29, step 1, 6 hours, 9 months, $15.54 per hour, effective April 12, 2021.

TRANSFERS

JONES, CANDORLYN: Approve the voluntary transfer from Education Assistant III/SI, Indian Springs, salary range 32, step 6A1, 6 hours, 9 months, $21.79 per hour, to Education Assistant III/SI, Anderson, salary range 32, step 6A1, 6 hours, 9 months, $21.79 per hour, effective April 12, 2021.

SALARIES / MISCELLANEOUS

LOZA, MARCO: Approve the addition of Professional Growth Incentive for Groundsworker, Maintenance & Operations, salary range 35, step 6, 8 hours, 12 months, $23.92 per hour, to $24.88 per hour, effective March 8, 2021 through June 30, 2021

LOZA, MARCO: Approve the removal of Professional Growth Incentive for Groundsworker, Maintenance & Operations, salary range 35, step 6, 8 hours, 12 months, $24.88 per hour, to $23.92 per hour, effective July 1, 2021.

WORKING OUT OF CLASSIFICATION

Approve the temporary rate increase while working out of classification of the following:

BORSUK, CORINA: Public/Communications Relations Technician-Writer/Photographer, Communications, salary range 42, step 6A3, 8 hours, 12 months, $33.83 per hour, to Communications Officer, Communications, salary range 45, step 6A3, 8 hours, 12 months, $38.07 per hour, effective March 23, 2021 through April 2, 2021.

CUELLAR, TERESA: Senior Cafeteria Worker, Nutrition Services, salary range 30A, step 6A3, 8 hours, 9 months, $21.55 per hour, to Nutrition Services Manager II, Nutrition Services, salary range 33A, step 6A3, 8 hours, 9 months, $24.25 per hour, effective April 5, 2021 through June 11, 2021.
RIOS, JAIME: Bilingual School Outreach Worker, San Bernardino, salary range 34, step 6A4, 8 hours, 12 months, $25.89 per hour, to Registrar, San Bernardino, salary range 37A, step 4A4, 8 hours, 12 months, $27.42 per hour, effective March 30, 2021 through April 30, 2021.

RODRIGUEZ, STEPHANIE: Senior Cafeteria Worker, Nutrition Services, salary range 30A, step 6A1, 8 hours, 9 months, $20.55 per hour, to Nutrition Services Manager I, Nutrition Services, salary range 33A, step 6A1, 8 hours, 9 months, $23.12 per hour, effective April 1, 2021 through June 3, 2021.

SEPARATIONS

Report the retirement of the following:


Report the resignation of the following:


GARCIA, VICTORIA: Office Assistant I/Health Aide, Anton, effective April 2, 2021.


CLASSIFIED COACHES

Approve the payment of the following non-classified experts for service as coaches for the 2020-2021 school year at the individual amount of the Certificated Agreement Extra Duty Pay Schedule, accounts as indicated:

CAJON HIGH SCHOOL 01-0000-0-1110-1000-2150-402-05D
MONGE, FRANK: Head Wrestling Coach $4,387.34
PENNEY, CHANDA: Asst. Track Coach 3,178.24
WASHINGTON, LEON: Head Basketball Coach 4,387.34
(Continued)
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<th>School</th>
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<td>ARAGON, MICHAEL</td>
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<td>DAWSON, JAMES</td>
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<td>SEYMORE, ARTIS</td>
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<td>$3,178.24</td>
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<td>SECONDARY EDUCATION-FINE ARTS DRUMLINE</td>
<td>GOODWIN, GARRISON</td>
<td>Drill Team Advisor</td>
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BE IT RESOLVED that the Board of Education approve the establishment of the following classified positions. The duties for these positions are those as previously approved by the Board.

Cafeteria Worker, Limited Term, not to exceed 8 hours per day, Nutrition Services, effective March 23, 2021 through March 31, 2021 (89 positions).

Campus Security Officer I, Limited Term, not to exceed 6 hours per day, Pacific High School, effective March 23, 2021 through April 2, 2021 (3 positions).

Delivery Driver/Warehouse Worker, Extended Work Year, not to exceed 8 hours per day, Nutrition Services, effective March 22, 2021 through March 25, 2021 (2 positions).

Education Assistant III/Spanish, Limited Term, not to exceed 6 hours per day, Pacific High School, effective March 29, 2021 through April 2, 2021.

Food Production Worker, Extended Work Year, not to exceed 8 hours per day, Nutrition Services, effective March 22, 2021 through March 26, 2021 (6 positions).

Food Production Worker, Limited Term, not to exceed 8 hours per day, Nutrition Services, effective March 23, 2021 through March 24, 2021.

Instructional Assistant/TA, Extra Hours, not to exceed 25 hours, Specialized Programs/CDS, effective July 1, 2020 through June 1, 2021 (5 positions).

Nutrition Services Manager I, Limited Term, not to exceed 8 hours per day, Nutrition Services, effective March 23, 2021 through March 31, 2021 (3 positions).

Nutrition Services Manager II, Limited Term, not to exceed 8 hours per day, Nutrition Services, effective March 23, 2021 through March 31, 2021 (3 positions).

Nutrition Services Manager II/CACFP, Limited Term, not to exceed 8 hours per day, Nutrition Services, effective March 23, 2021 through March 24, 2021.

Nutrition Services Supervisor, Extended Work Year, not to exceed 8 hours per day, Nutrition Services, effective March 22, 2021 through March 26, 2021 (2 positions).

Recreation Aide, 3 hours, 9 months, Lankershim Elementary School.
Senior Cafeteria Worker, Limited Term, not to exceed 8 hours per day, Nutrition Services, effective March 23, 2021 through March 31, 2021 (9 positions).

Senior Food Production Worker, Extended Work Year, not to exceed 8 hours per day, Nutrition Services, effective March 22, 2021 through March 26, 2021.

Serving Kitchen Operator, Limited Term, not to exceed 8 hours per day, Nutrition Services, effective March 23, 2021 through March 31, 2021 (22 positions).