

SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
Regular Meeting  
May 4, 2021

Board of Education  
5:30 p.m.

TO: Board of Education

FROM: Harold J. Vollkommer, Ed.D., Superintendent  
As prepared by Human Resources Division

SUBJECT: Personnel Report #18

It is requested that the Board ratify and/or approve Personnel Report #18, May 4, 2021, which contains actions such as hiring, retirements, resignations, promotions and terminations involving certificated, classified and other employees in the categories of noon duty aide, recreational supervisors, substitute employees, and others. These actions are consistent with policies of the Board of Education, the rules and regulations of the Personnel Commission and the District's Affirmative Action Plan.

The following resolution is recommended:

BE IT RESOLVED that Personnel Report #18 May 4, 2021, be ratified and/or approved as presented. Personnel actions included in this report are in accordance with policies of the Board of Education, the rules and regulations of the Personnel Commission and the District's Affirmative Action Plan.

RECOMMENDED FOR SUPERINTENDENT APPROVAL



MARCUS FUNCNESS, Ed.D.  
Assistant Superintendent  
Human Resources Division

RECOMMENDED FOR BOARD APPROVAL



HAROLD J. VOLLKOMMER, Ed.D.  
Interim Superintendent

Agenda Item



CERTIFICATED PERSONNEL  
REPORT

RESIGNATIONS/RETIREMENTS/SEPARATIONS

Amend Board action dated March 16, 2021, to rescind the retirement, of the following certificated personnel:

RAMIREZ-PADILLA, CATALINA

Amend Board action dated April 6, 2021, to approve the retirement, no longer available, of the following certificated personnel, effective date amended as indicated:

MULLEN, KAY: Alessandro Elementary School, June 25, 2021

Amend Board action dated April 20, 2021, to approve the resignation, no longer available, of the following certificated personnel, effective date amended as indicated:

BELANGERI, KAYCIE: Monterey Elementary School, June 25, 2021

Approve the resignation, no longer available, of the following certificated personnel, effective date as indicated:

BESNYL, BRITTANY: Shandin Hills Middle School, June 4, 2021

Approve the resignation, no longer available, of the following certificated substitute, effective date as indicated:

JONES, JAY: April 19, 2021  
RAY, MARSHAL: April 20, 2021  
RODRIGUEZ, LARA: April 19, 2021

Approve the retirement, no longer available, of the following certificated personnel, effective date as indicated:

HINOJOS, ANNIE: Psychological Services, June 30, 2021  
MARCH, FRANCINE: Monterey Elementary School, June 4, 2021  
WOMACK, JACQUELINE: King Middle School, June 4, 2021

Certificated Personnel Report  
May 4, 2021

Approve the separation, no longer available, of the following certificated substitute, effective date March 23, 2021:

FIGUEROA, MIGUEL  
HULME, CHRISTOPHER

PEREZ JR., JAVIER  
ROMERO, ROGELIO

We regretfully report the separation, due to death, of the following certificated substitute, effective date as indicated:

WALKER, REBECCA: April 14, 2021

OTHER NEW HIRES/REHIRES

MCDANIEL, ROY: BE IT RESOLVED that the employee be assigned to serve English Learner Students (CCSD) and Education Code 44253.11 be waived, for the 2021-2022 school year, pending completion of coursework toward full credentialing.

EXTRA DUTY ASSIGNMENTS

HANS, GREGORY: Approve payment, Alternative Learning Center, Summer School Counselor, effective June 7, 2021 to June 30, 2021, not to exceed six (6) hours, at the hourly per diem rate; account 01-0000-0-730-196-1110-1000-1130.

Approve payment to the following certificated personnel, Arroyo Valley High School, Spring Break Student Support, effective March 22, 2021 to March 26, 2021, not to exceed six (6) hours per day for 30 hours total each, at the hourly rate of \$31.68; account 01-3010-0-410-501-1110-1000-1130:

ALATORRE CARRILLO, MIGUEL  
CARRA, JESSICA  
DIAZ, GRACE  
GUERRERO, GINA  
HARRIS, LUANN  
HAYES, DOROTHY  
MEDINA, DEBORAH  
MEEKINS, JACKIE  
MOTA, MARIA

MOTLEY, LILLIE  
OCAMPO, ELVA  
RAMIREZ, SARAH  
VENEGAS, JESSE  
WRIGHT, AARON  
WRIGHT, GERRY  
ZARATE, ERIKA  
ZUEL, REBEKAH

Certificated Personnel Report  
May 4, 2021

Approve payment to the following certificated personnel, Arroyo Valley High School, Spring Break Program Planning, effective March 22, 2021 to March 26, 2021, not to exceed two (2) hour per day for ten (10) hours each total, at the hourly rate of \$31.68; account 01-3010-0-410-501-1110-1000-1130:

ALATORRE CARRILLO, MIGUEL	MOTLEY, LILLIE
CARRA, JESSICA	OCAMPO, ELVA
DIAZ, GRACE	RAMIREZ, SARAH
GUERRERO, GINA	VENEGAS, JESSE
HARRIS, LUANN	WRIGHT, AARON
HAYES, DOROTHY	WRIGHT, GERRY
MEDINA, DEBORAH	ZARATE, ERIKA
MEEKINS, JACKIE	ZUEL, REBEKAH
MOTA, MARIA	

Amend Board action dated January 19, 2021, to delete the extra duty assignment to the following certificated personnel, Arroyo Valley High School, After School Tutoring, effective November 2, 2020 to December 17, 2021, not to exceed one (1) hour per day each, at the hourly rate of \$31.68; account 01-3010-0-410-501-1110-1000-1130:

DURAN, KEVIN	JACOB, BIJI
GARBER, MELBOURNE	LIMON, STEPHANIE
HARRIS, LUANN	MARINELLI, DIANE
HIDALGO, SUZANNE	MOTA, MARIA
HOWELL, MATTHEW	NEWHOUSE, JEREMIAH

Approve payment to the following certificated personnel, Arroyo Valley High School, Tutoring, effective March 1, 2021 to June 4, 2021, not to exceed one (1) hour per day each, at the hourly rate of \$31.68; account 01-3010-0-410-501-1110-1000-1130:

CARRA, JESSICA	MALDONADO, ALLISON
DURAN, KEVIN	MEDINA, DEBORAH
HARRINGTON, CASEY	MEEKINS, JACKIE
HARRIS, KINDRA	MOTA, MARIA
HARRIS, LUANN	NEWHOUSE, JEREMIAH
HEFT-REESE, DIANE	OCAMPO, ELVA
JACOB, BIJI	THOMAS, HERMAN
LIMON, STEPHANIE	WRIGHT, AARON

CLARK-MORRIS, AMANDA: Approve \$800.00 stipend payment, Barton Elementary School, Academic Team - Black History Bee, effective October 1, 2020 to June 4, 2021; account 01-0000-0-106-205-1110-1000-1130.

Certificated Personnel Report  
May 4, 2021

SMITH, LAURA: Approve payment, College Career Readiness, Program Planning, effective November 1, 2020 to June 30, 2021, not to exceed ten (10) hours, at the hourly rate of \$31.68; account 01-1100-0-906-729-3800-2140-1930.

AVILA CASAS, SILVIA: Approve payment, Elementary Instruction, Professional Development, effective January 11, 2021 to June 30, 2021, not to exceed six (6) hours per day for 30 days total, at the hourly rate of \$31.68; account 01-3010-0-920-501-1110-1000-1130.

DIRKS, STEPHANIE: Approve payment, Elementary Instruction, Professional Development, effective July 1, 2020 to June 30, 2021, not to exceed 30 hours, at the hourly rate of \$31.68; account 01-3010-0-920-501-0000-2100-1930.

Approve payment to the following certificated personnel, Elementary Instruction, Student Support, effective April 1, 2021 to June 30, 2021, not to exceed 30 hours each, at the hourly rate of \$31.68; account 01-0420-0-774-419-0000-2100-1930:

BROWN, TAMARA  
CRAWFORD, DANIELLE  
CULBERTSON, DANIELLE  
DIRKS, STEPHANIE  
DURST, KATHRYN  
GAZZANIGA, AMY

HUNTER, MARCIA  
MANJARREZ, AMANDA  
MONDRAGON, PATRICIA  
TALAMANTES, TRACY  
USHER, GREGG  
ZEPEDA, ERICA

CHANCE, CASSIE: Approve payment, Employee Development, Instructional Coach, effective August 1, 2020 to June 30, 2021, not to exceed 75 hours per assigned teacher, at the hourly rate of \$31.68; account 01-0000-0-844-456-1110-1000-1130.

Approve payment to the following certificated personnel, Employee Development, Instructional Coach, effective August 1, 2020 to June 30, 2021, not to exceed 50 hours per assigned teacher, at the hourly rate of \$31.68; account 01-0000-0-844-096-1110-1000-1130:

ALVARADO, SHARON

OYINSAN, OLUSOLA

GOMEZ, MARISA: Approve payment, Henry Elementary School, Program Planning, effective June 7, 2021 to June 8, 2021, not to exceed 12 hours, at the hourly rate of \$31.68; account 01-0000-0-198-419-0000-3110-1230.

Certificated Personnel Report  
May 4, 2021

Approve payment to the following certificated personnel, Henry Elementary School, Program Planning, effective June 7, 2021 to June 8, 2021, not to exceed six (6) hours per day each, at the hourly rate of \$31.68; account 01-0000-0-198-419-1110-1000-1130:

AMBERSON, CAROLINE  
JOHNSON, ASHLEY  
KWON, JEANETTE  
MARSHALL, CHRISTY  
MONTANEZ, KIMBERLY  
MURPHY, DANIEL

NAPOLES, DIEGO  
PARKER, JANET  
ROMANO, KAREN  
WAGNER, RHONDA  
WINDOM, IRIS  
YOUNGLOVE, GINA

COTE, MARLENE: Approve payment, Human Resources, Class Size Overage – Curtis, effective, March 1, 2021 to March 31, 2021, not to exceed \$10.00 per day, per student, per class; account 01-0000-0-304-04D-1110-1000-1110.

Approve payment to the following certificated personnel, Human Resources, Class Size Overage – San Bernardino, effective, March 1, 2021 to March 31, 2021, not to exceed \$10.00 per day, per student, per class; account 01-0000-0-406-05D-1110-1000-1110:

BAUER, RHONDA  
CABRAL, RENE  
CARVER, SCOTT  
DOTY, JASON  
IMBRIANI, JEFFREY  
IMBRIANI, KIM  
LARKIN, ALAN  
LUNA, CHRISMA  
MOORE, ERIN

POLK, BRITTANY  
RIOS, ASHLEY  
ROYBAL, ANITA  
SOMERS, HEATHER  
SOTO, ALAN  
TUCKER, MICHAEL  
WAGNER, ERIN  
WILSON, ANNETTE

Approve payment to the following certificated personnel, King Middle School, Tutoring, effective February 1, 2021 to June 30, 2021, not to exceed one (1) hour per day each, at the hourly rate of \$31.68; account 01-0000-0-310-144-1110-1000-1130:

ALEGRIA, DANIEL  
ARAIZA, ALEJANDRO  
DEMAIO, RAELINE  
GARCIA, KATHLEEN  
GOMEZ, LUPE  
MARTINEZ, JENNY  
NEMO NIOAMI

PELAEZ, INNA  
PHILLIPS, RIKAYAH  
RODRIGUEZ, RICHARD  
RUBIO, RACHEL  
SAITO, CHARIS  
WOMACK, JACQUELINE  
ZABALSA, TERESA

Certificated Personnel Report  
May 4, 2021

Approve payment to the following certificated personnel, Multilingual Programs, ELD Professional Development, effective July 1, 2020 to June 30, 2021, not to exceed six (6) hours per day for 30 hours total, at the hourly rate of \$31.68; account 01-3010-0-920-501-1110-1000-1130:

BETANCOURT, LINDA  
CARLOS, STEPHANIE  
CARMENATTI, LINYEN  
CORRUJEDO, CARMEN  
EATON, MARTHA  
ESCAMILLA, DANIEL  
FLORES, ELIZABETH  
FRIAS-TOULOUSE, AIDA  
GUTIERREZ, GABRIELLA

HUERTA, MARISELA  
MESONES, AL  
MUNOZ-GALLEGOS, MYRNA  
QUINTERO, YOLANDA  
RAMOS, PEDRO  
REYNOSO, HORTENCIA  
TUCKER, RAQUEL  
URBINA GALINDO, PATRICIA  
VALDEZ-AGUILAR, CATALINA

ROYCE, KRYSTAL: Approve payment, Newmark Elementary School, Program Planning, effective February 2, 2021 to June 30, 2021, not to exceed six (6) hours per day, at the hourly rate of \$31.68; account 01-3010-0-154-501-1110-1000-1130.

ROYCE, KRYSTAL: Approve payment, Newmark Elementary School, Parent Support, effective February 2, 2021 to June 30, 2021, not to exceed six (6) hours per day, at the hourly rate of \$31.68; account 01-3010-0-154-501-1110-1000-1130.

CHAMBERS, JOSEPHINE: Approve payment, Specialized Programs, Summer School, effective June 28, 2021 to June 30, 2021, not to exceed six (6) hours per day, at the hourly per diem rate; account 01-4127-0-802-550-0000-2100-1911.

CERTIFICATED COACHES

Approve the appointment of the following certificated coaches for the 2020 - 2021 school year at the individual amount of the Certificated Agreement Extra-Duty Pay Schedule accounts as listed:

<u>ARROWVIEW MIDDLE SCHOOL</u>	<u>01-0000-0-1110-1000-1180-302-04D</u>
TELPHY, KIM: Academic Team Coach	\$3,069.51
<u>SHANDIN HILLS MIDDLE SCHOOL</u>	<u>01-0000-0-1110-1000-1180-316-04D</u>
ACUNA, JESSICA: Yearbook	\$2,442.12
<u>SAN GORGONIO HIGH SCHOOL</u>	<u>01-0000-0-1100-1000-1180-408-05D</u>
ABAD, JOHN: Head Wrestling Coach	\$4,387.34
JUNKE, JEFF: Assistant Track Coach	3,178.24



Certificated Personnel Report  
May 4, 2021

CERTIFICATED SUBSTITUTES

Approve payment to the following certificated substitute teachers for the 2020-2021 school year,  
at the established daily rate of \$151.53:

HERNANDEZ, MARISSA  
JEFFERS, OONA  
RODRIGUEZ, ROSEMARY

SOBERANIS, SARA  
VILLALOBOS, ASHLEY

Certificated Personnel Report  
May 4, 2021

LEAVE OF ABSENCE  
CERTIFICATED

FAMILY LEAVE

CAID, WARATH  
Teacher  
Del Rosa Elementary School

Beginning May 10, 2021  
and continuing through  
May 21, 2021

OTHER LEAVE

JONES, ADRIANA  
Teacher  
Newmark Elementary School

Beginning July 27, 2021  
and continuing through  
June 3, 2022

CLASSIFIED

PERSONNEL RECOMMENDATIONS

BE IT RESOLVED that the Board of Education approve the following classified personnel actions. These are in accordance with Board adopted rules and regulations and the District's Affirmative Action Policy. The assignment is current and the Administration reserves the right to reassign employees to other locations according to existing agreement and procedures.

EMPLOYMENT

Approve the employment of the following:

ARIAS-OCHOA, BERTHA: Student Intern, English Learners, \$14.00 per hour, effective April 14, 2021 through June 30, 2021.

BANUELOS, VERONICA: Student Intern, Pacific, \$14.00 per hour, effective April 14, 2021 through June 30, 2021.

PARRA, LORI: Education Assistant III/SI, Anderson, salary range 32, step 1, 6 hours, 9 months, \$17.47 per hour, effective April 12, 2021.

ZUNIGA, CARLOS: Athletic Equipment Attendant, Pacific, salary range 33A, step 1, 8 hours, 12 months, \$18.53 per hour, effective April 14, 2021.

Approve the promotion of the following:

GUERRERO, ROSEMARIE: Cafeteria Worker, Richardson, salary range 26A, step 5, 3 ½ hours, 9 months, \$16.47 per hour, to Serving Kitchen Operator, Nutrition Services, salary range 29, step 4, 6 hours, 9 months, \$17.47 per hour, effective April 12, 2021.

HERNANDEZ, JEANETTE: Cafeteria Worker, Roosevelt, salary range 26A, step 6, 5 hours, 9 months, \$17.15 per hour, to Serving Kitchen Operator, Nutrition Services, salary range 29, step 5, 6 hours, 9 months, \$18.17 per hour, effective April 12, 2021.

REAVES, KAIRA: Secretary III, Secondary Education, salary range 39, step 6A3, 8 hours, 12 months, \$30.08 per hour, to Budget Analyst, Nutrition Services, salary range 46, step 1, 8 hours, 12 months, \$32.53 per hour, effective April 12, 2021.

Classified Personnel Report  
May 4, 2021

VENTURA, MARITZA: Cafeteria Worker, Cajon, salary range 26A, step 6, 6 hours, 9 months, \$17.15 per hour, to Serving Kitchen Operator, Nutrition Services, salary range 29, step 5, 6 hours, 9 months, \$18.17 per hour, effective April 12, 2021.

SUBSTITUTE TO REGULAR EMPLOYMENT

GALLOWAY, MARIE: Approve the substitute to regular employment of Serving Kitchen Operator, Nutrition Services, salary range 29, step 1, 6 hours, 9 months, \$15.54 per hour, effective April 12, 2021.

TRANSFERS

JONES, CANDORLYN: Approve the voluntary transfer from Education Assistant III/SI, Indian Springs, salary range 32, step 6A1, 6 hours, 9 months, \$21.79 per hour, to Education Assistant III/SI, Anderson, salary range 32, step 6A1, 6 hours, 9 months, \$21.79 per hour, effective April 12, 2021.

SALARIES / MISCELLANEOUS

LOZA, MARCO: Approve the addition of Professional Growth Incentive for Groundswoker, Maintenance & Operations, salary range 35, step 6, 8 hours, 12 months, \$23.92 per hour, to \$24.88 per hour, effective March 8, 2021 through June 30, 2021

LOZA, MARCO: Approve the removal of Professional Growth Incentive for Groundswoker, Maintenance & Operations, salary range 35, step 6, 8 hours, 12 months, \$24.88 per hour, to \$23.92 per hour, effective July 1, 2021.

WORKING OUT OF CLASSIFICATION

Approve the temporary rate increase while working out of classification of the following:

BORSUK, CORINA: Public/Communications Relations Technician-Writer/Photographer, Communications, salary range 42, step 6A3, 8 hours, 12 months, \$33.83 per hour, to Communications Officer, Communications, salary range 45, step 6A3, 8 hours, 12 months, \$38.07 per hour, effective March 23, 2021 through April 2, 2021.

CUELLAR, TERESA: Senior Cafeteria Worker, Nutrition Services, salary range 30A, step 6A3, 8 hours, 9 months, \$21.55 per hour, to Nutrition Services Manager II, Nutrition Services, salary range 33A, step 6A3, 8 hours, 9 months, \$24.25 per hour, effective April 5, 2021 through June 11, 2021.

Classified Personnel Report  
May 4, 2021

RIOS, JAIME: Bilingual School Outreach Worker, San Bernardino, salary range 34, step 6A4, 8 hours, 12 months, \$25.89 per hour, to Registrar, San Bernardino, salary range 37A, step 4A4, 8 hours, 12 months, \$27.42 per hour, effective March 30, 2021 through April 30, 2021.

RODRIGUEZ, STEPHANIE: Senior Cafeteria Worker, Nutrition Services, salary range 30A, step 6A1, 8 hours, 9 months, \$20.55 per hour, to Nutrition Services Manager I, Nutrition Services, salary range 33A, step 6A1, 8 hours, 9 months, \$23.12 per hour, effective April 1, 2021 through June 3, 2021.

SEPARATIONS

Report the retirement of the following:

CHRISTAKOS, MARY: Associate Superintendent Business, Facilities & Operations, Business Services, effective June 30, 2021.

SWEDLOVE, CHARLETA: Recreation Aide, Hunt, effective June 30, 2021.

Report the resignation of the following:

CASTILLO NAVARRETE, SARA: Instructional Aide, North Verdumont, effective March 19, 2021.

GARCIA, VICTORIA: Office Assistant I/Health Aide, Anton, effective April 2, 2021.

HORTA, MICHELLE: Cafeteria Worker, Cole, effective October 28, 2020.

CLASSIFIED COACHES

Approve the payment of the following non-classified experts for service as coaches for the 2020-2021 school year at the individual amount of the Certificated Agreement Extra Duty Pay Schedule, accounts as indicated:

<u>CAJON HIGH SCHOOL</u>	<u>01-0000-0-1110-1000-2150-402-05D</u>
MONGE, FRANK: Head Wrestling Coach	\$4,387.34
PENNEY, CHANDA: Asst. Track Coach	3,178.24
WASHINGTON, LEON: Head Basketball Coach	4,387.34

(Continued)

Classified Personnel Report  
May 4, 2021

<u>PACIFIC HIGH SCHOOL</u>	<u>01-0000-0-1110-1000-2150-404-05D</u>	
ARAGON, MICHAEL: Head Football Coach		\$5,314.82
DAWSON, JAMES: Asst. Football Coach		3,178.24
ESTRADA, EMMA: Asst. Football Coach		3,178.24
SEYMORE, ARTIS: Asst. Track Coach		3,178.24
<u>SAN GORGONIO HIGH SCHOOL</u>	<u>01-0000-0-1110-1000-2150-408-05D</u>	
PACHOT, GAVIN: Asst. Football Coach		\$3,178.24
<u>SECONDARY EDUCATION-FINE ARTS DRUMLINE</u>	<u>01-4127-0-1110-1000-2150-790-550</u>	
GOODWIN, GARRISON: Drill Team Advisor		\$2,960.77

CLASSIFIED POSITIONS ACTIONS

BE IT RESOLVED that the Board of Education approve the establishment of the following classified positions. The duties for these positions are those as previously approved by the Board.

Cafeteria Worker, Limited Term, not to exceed 8 hours per day, Nutrition Services, effective March 23, 2021 through March 31, 2021 (89 positions).

Campus Security Officer I, Limited Term, not to exceed 6 hours per day, Pacific High School, effective March 23, 2021 through April 2, 2021 (3 positions).

Delivery Driver/Warehouse Worker, Extended Work Year, not to exceed 8 hours per day, Nutrition Services, effective March 22, 2021 through March 25, 2021 (2 positions).

Education Assistant III/Spanish, Limited Term, not to exceed 6 hours per day, Pacific High School, effective March 29, 2021 through April 2, 2021.

Food Production Worker, Extended Work Year, not to exceed 8 hours per day, Nutrition Services, effective March 22, 2021 through March 26, 2021 (6 positions).

Food Production Worker, Limited Term, not to exceed 8 hours per day, Nutrition Services, effective March 23, 2021 through March 24, 2021.

Instructional Assistant/TA, Extra Hours, not to exceed 25 hours, Specialized Programs/CDS, effective July 1, 2020 through June 1, 2021 (5 positions).

Nutrition Services Manager I, Limited Term, not to exceed 8 hours per day, Nutrition Services, effective March 23, 2021 through March 31, 2021 (3 positions).

Nutrition Services Manager II, Limited Term, not to exceed 8 hours per day, Nutrition Services, effective March 23, 2021 through March 31, 2021 (3 positions).

Nutrition Services Manager II/CACFP, Limited Term, not to exceed 8 hours per day, Nutrition Services, effective March 23, 2021 through March 24, 2021.

Nutrition Services Supervisor, Extended Work Year, not to exceed 8 hours per day, Nutrition Services, effective March 22, 2021 through March 26, 2021 (2 positions).

Recreation Aide, 3 hours, 9 months, Lankershim Elementary School.

Classified Personnel Report  
May 4, 2021

Senior Cafeteria Worker, Limited Term, not to exceed 8 hours per day, Nutrition Services, effective March 23, 2021 through March 31, 2021 (9 positions).

Senior Food Production Worker, Extended Work Year, not to exceed 8 hours per day, Nutrition Services, effective March 22, 2021 through March 26, 2021.

Serving Kitchen Operator, Limited Term, not to exceed 8 hours per day, Nutrition Services, effective March 23, 2021 through March 31, 2021 (22 positions).