

BRIEF DESCRIPTION OF POSITION:

Under the direction of the assigned administrator and the supervision of the credentialed school nurse, provide assigned health care services related to the medical and physical health care needs of the student; perform specialized physical health care services as assigned; and perform related work as required.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- a. Assess students' medical conditions and health care needs; administer first aid to the ill or injured under the direction of a credentialed registered nurses; assist ill or injured student within boundaries of school law and District regulations; administer first aid including CPR; notify the certificated school nurse, parents, emergency personnel and school officials as appropriate
- b. Provides attendant services to physically handicapped students as needed, including toileting/diapering, assistance, transferring, lifting, positioning, feeding, tube feeding, wheelchair and transporting, catheterization and related duties for students with severe handicaps
- c. Perform specialized health care services for students which are necessary during the school day to enable a student to attend school and which are prescribed by the student's licensed physician. These procedures including, but not limited to, catheterization, gavage feeding, suctioning; monitoring, administering, and/or supervising a student on insulin, insulin pump, or other insulin devices. All procedures performed require training and monitoring by the credentialed school nurse.
- d. Monitor student health and report adverse reactions to medications or treatments, feed student and record food and fluid intake and output. To help keep student patient comfortable, assist with personal hygiene as it relates to the educational and school setting.
- e. Implement and monitor procedures for the safe storage and administration of medication; administer prescribed medications in accordance with District policy and school rules.
- f. Assists with orthopedic equipment necessary for the physically handicapped student to access educational environment.
- g. Assists the teacher in devising special strategies for reinforcing material or skills based on understanding of individual students, their needs, interests, and abilities, as assigned.
- h. Consult with the teacher regarding individualized and group educational goals and objectives, when assigned.
- i. Provide support to classroom staff as directed.
- j. Keep records and perform other clerical duties.
- k. Maintain confidentiality of all student information except as appropriate under HIPPA or mandated reporter guidelines.
- l. Performs other related tasks and assumes responsibilities as may be assigned by proper authority.

PHYSICAL CHARACTERISTICS:

Must be able to bend, stoop, reach, lift, stand and lift for prolonged periods; see to read fine print and for depth perception; use hands and fingers to perform tasks; speak clearly and hear well enough to communicate effectively.

WORKING CONDITIONS:

School Environment, subject to constant interruptions, travel throughout school site. May travel to various school sites to provide service and attend meetings. May be required to drive a district issued vehicle.

REQUIREMENTS:

WORK YEAR: 10 Months; 8-hours

EXPERIENCE: School and/or educational job experience preferred.
Work with children/teenagers/young adults with physical disabilities preferred.

LICENSE: License Vocational Nurse in the State of California
Valid California Driver's License and Proof of Insurance

SALARY: Range 23

BENEFITS: Medical, dental vision and life insurance (employee contribution)