

STAFF RESEARCH AND PUBLISHING

Ownership of Materials

The Alexandria City School Board encourages employee innovation in creating and developing high-quality materials to improve student achievement and the efficiency of Division operations. The School Board is the author of works produced by its employees within the scope of their employment and retains all rights to such works unless those rights are expressly waived or assigned to the employee who produced the work. If the work is outside of the scope of employment, is authored outside of required work hours and does not utilize school division equipment or resources, the work product remains the property of the author.

Any such assignment of rights requires approval of the Superintendent and the work will remain available for the use of the School Board at no charge.

Employees who develop materials, including instructional materials and computer programs, outside the scope of their employment that have a connection to or are related to the Division shall inform the Superintendent in writing of their intent to develop such materials prior to commencing work.

Adopted: November 17, 1998

Amended: May 5, 2016

Amended: May 26, 2016

Legal Refs.: Title 17, U.S.C. §§ 101, 102, and 201

Code of Virginia, 1950, as amended, §§ 22.1-70, 22.1-78

Cross Refs.: EGAA            Reproduction and Use of Copyrighted Materials  
GCQA            Nonschool Employment by Staff Members