

LICENSED STAFF ASSIGNMENTS AND TRANSFERS

A. Assignment

The Superintendent assigns employees to positions consistent with their qualifications and the needs of the school division.

B. Reassignments/Transfers

The Superintendent may reassign any teacher, principal or assistant principal for that school year to any school within the Division, provided no change or reassignment during a school year shall affect the salary of such teacher, principal, or assistant principal for that school year. Teachers may request a change of assignment within the areas of their certification. The Superintendent shall develop procedures for the handling of voluntary teacher transfer requests.

Adopted: November 17, 1998

Amended: June 5, 2003

Amended: December 20, 2012

Amended: June 23, 2016

Legal Refs.: Code of Virginia, 1950, as amended, §§ [22.1-294](#), [22.1-297](#)

Cross Ref: GCCB Employment of Family Members
GCI-R Licensed Staff Assignments and Transfers
Regulations