



North Clackamas School District Budget Committee

Informational Meeting

March 14, 2023 – 6:30 pm

MEETING DISCUSSION NOTES

Members present: Steven Schroedl, Mitzi Bauer, Angeline Hill, Jena Benologa, April Dobson, Julie Skarphol, Nicole Woodfill, Angel Landrón-González, Emily Moore-Coon

Members absent: Monica Di Pietrantonio, Libra Forde, Kathy Wai, Tory McVay, Orlando Perez

Staff present: Matt Makara, Cindy Detchon, Shay James, Ivonne Dibblee, Dawna Burke, Tiffany Shireman, Khaliyah Williams-Rodriguez, Jen Kiltow, Joe Bridgeman, Mayra Gomez, Michelle Riddell, Petra Callin, Tammy O'Neill, Lisa Schwarz

Facilitator: Executive Director of Finance & Business Services Matt Makara called the meeting to order at 6:35 p.m.

1. **Call to Order**

- a) Introductions
- b) The May 3, 2022 and May 17, 2022 meeting minutes were reviewed.

2. **Budget Development Calendar and Committee Membership**

Executive Director of Finance & Business Services Matt Makara reviewed the 2023-2024 Budget Calendar and Budget Committee Membership Roster.

3. **Budget Committee Handbook/Board Policy DBEA**

Executive Director of Finance & Business Services Matt Makara provided an overview of the Budget Committee Handbook and Board policy DBEA with committee members.

4. **Budget Guiding Principles**

Executive Director of Finance & Business Services Matt Makara reviewed the District Budget Guiding Principles document with committee members.

5. **Review of 2023-2024 Budget Document**

Director of Fiscal Operations Dawna Burke reviewed the 2022-2023 Adopted Budget document providing an overview of each major section.

6. Enrollment Update

Executive Director of Finance & Business Services Matt Makara provided an overview of our 2023-2024 projected enrollment. The district contracts with Flo Analytics to provide demographic information and forecasting. They have provided three estimates (high, middle, and low) for projected student enrollment. The district is using the middle projection of 16,376 of students for staffing purposes. Enrollment levels are not projected to return to pre-COVID levels for several years. It was noted that enrollment numbers are down state-wide.

7. Financial Forecast – General Fund Introduction

Executive Director of Finance & Business Services Matt Makara provided background for the financial forecast that will be presented at the next meeting. He reported that we are entering into a new biennium for 2023-2025. The initial estimate for the State School Fund was \$9.5 billion for the biennium. The Oregon Association of School Business Offices (OASBO) presented that \$10.3 billion would be needed for districts throughout the state to maintain current levels of service. The governor's initial budget was announced at \$9.9 billion but we are hopeful that that number will go up.

8. Overview of State School Fund (SSF)

Executive Director of Finance & Business Services Matt Makara provided an overview of the State School Fund and also explained Average Daily Membership (ADM) and weighted Average Daily Membership (ADMw) and how it affects school funding.

9. Committee Questions/Comments

A committee member requested a breakdown of how our student population is weighted in the ADMw calculation.

10. Future Agenda Items

Executive Director of Finance & Business Services Matt Makara provided an overview of upcoming agenda items.

11. Adjournment

As there was no further business before the committee, Executive Director of Finance & Business Services Matt Makara adjourned the Budget Committee meeting at 7:30 pm.

Notes submitted by Lisa Schwarz