## 2023-2024 210 Day Work Calendar

**High School Attendance Clerk, Food Svc. Supervisor, Free/Reduced Specialist**

### Calendar is subject to change. Any exception to this work schedule must be approved by the Superintendent.

### Report Date
- **JULY:**
  - Secretary Breakfast @ CAA 8:00am-12:30pm (6 work days)
- **AUGUST:**
  - Labor Day, Schools/Offices Closed (20 work days)
- **SEPTEMBER:**
  - Non-Duty/Non-Paid Days
  - Thanksgiving Break (17 work days)
  - Paid Holidays (9 work days)
- **OCTOBER:**
  - Non-Duty/Non-Paid Days
  - Dr. Martin Luther King, Jr. Day/Non-Duty/Non-Paid Days (19 work days)
- **NOVEMBER:**
  - Non-Duty/Non-Paid Days
  - November 20-22 (10 work days)
  - Paid Holiday
- **DECEMBER:**
  - Presidents’ Day/Paid Holiday (20 work days)
  - Non-Duty/Non-Paid Days
  - Thanksgiving Break (16 work days)
  - Paid Holiday
- **FEBRUARY:**
  - Paid Holiday (7 work days)
  - Spring Break/Non-Duty/Non-Paid Days (16 work days)
- **MARCH:**
  - Non-Duty/Non-Paid Days
  - March 11-15 (12 work days)
- **APRIL:**
  - May 27 (20 work days)
  - Memorial Day/Paid Holiday (12 work days)
- **JUNE:**
  - Non-Duty/Non-Paid Days
  - May 30 (20 work days)

### Key Dates
- **January:**
  - New Year’s Day
  - Martin Luther King Jr. Day
  - Presidents’ Day
  - Memorial Day
- **February:**
  - Valentine’s Day
  - Spring Break
- **March:**
  - March Break
  - Easter Break
- **April:**
  - April Break
- **May:**
  - Memorial Day/Grill Out
- **June:**
  - Final Exam Days

### Special Notes
- **July:**
  - Secretary Breakfast

- **August:**
  - Secretary Breakfast

- **September:**
  - Secretary Breakfast

- **October:**
  - Secretary Breakfast

- **November:**
  - Secretary Breakfast

- **December:**
  - Secretary Breakfast

- **Holiday Schedule:**
  - New Year’s Day
  - Martin Luther King Jr. Day
  - Presidents’ Day
  - Memorial Day
  - Labor Day
  - Thanksgiving Break
  - Spring Break
  - Summer Break

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