

**GROTON BOARD OF EDUCATION  
REGULAR MEETING  
MARCH 27, 2023 @ 6:00 P.M.  
FITCH HIGH SCHOOL LIBRARY**

Mission Statement: Our mission is teaching and learning.

Board Goals: In a richness of cultures and with a respect for all, (1) Provide Dynamic Rigorous Curriculum, (2) Ensure Effective and Engaging Instruction, and (3) Embrace Excellent Learning Environment.

AGENDA

- I. CALL TO ORDER
  - A. Pledge of Allegiance
- II. RECOGNITION AND PARTICIPATION OF VISITORS AND DELEGATIONS
  - A. Board Member Appreciation Month
- III. COMMENTS FROM CITIZENS RE: AGENDA ITEMS AND OTHER SUBJECTS OF CONCERN THAT LIE WITHIN THE JURISDICTION OF THE BOARD OF EDUCATION - This is the portion of the agenda where the Board welcomes comments from citizens. Each presentation should be limited to five minutes or less, and citizens should, if possible, submit written comments. Presentations should be related to matters pertinent to Groton. Board members will only ask questions in order to clarify the speaker's presentation and cannot respond during the Comments of Citizens' portion of the Board meeting. Citizens should make their presentations from the podium and state their names and addresses for the record.
- IV. RESPONSE TO COMMENTS FROM CITIZENS
- V. STUDENT REPRESENTATIVE REPORT
- VI. SUPERINTENDENT AND ADMINISTRATION REPORTS
  - A. Superintendent & Assistant Superintendent Report
    1. Career Pathways Update (Attachment #1)
  - B. Reports and Information from the Staff
    1. Business Manager Report
      - Object Code Summary FY22 (Attachment #2)
      - Health Insurance Report (Attachment #3)
    2. Director of Buildings and Grounds Report
      - Update re: Facilities

VII. COMMITTEE REPORTS

- |                       |  |
|-----------------------|--|
| A. Policy             | E. Other   |
| B. Curriculum         | - Negotiations   |
| C. Finance/Facilities | - LEARN  |
| D. Communications     | - TCC/RTM/BOE Liaison  |
|                       | - AGSA/GEA/BOE Liaison   |
|                       | - Groton Scholarship   |
|                       | - Athletic Fields  |
|                       | - State Council on Educational Opportunities for Military Children<br>(meets twice a year) |

VIII. ACTION ITEMS

- A. Consent Agenda – all matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion. Points of clarification will be allowed.

1. Approval of the regular meeting minutes of February 27, 2023 (Attachment #4)

B. Old Business

1. Discussion and possible action regarding a second reading of policy P 6146 Graduation Requirements (Attachment #5)

MOTION: To approve policy P 6146 Graduation Requirements as a second reading.

C. New Business

1. Discussion and possible action regarding approval of Fitch High School's World Language Department's field trip request to Costa Rica and Panama scheduled for July 1, 2024 through July 9, 2024 (Attachment #6)

MOTION: To approve Fitch High School's World Language Department's field trip request to Costa Rica and Panama scheduled for July 1, 2024 through July 9, 2024.

2. Discussion and possible action regarding approval of June 16, 2023 as the graduation date for the 2022-2023 school year

MOTION: To approve June 16, 2023 as the graduation date for the 2022-2023 school year.

VIII. ACTION ITEMS (Cont'd)

C. New Business (Cont'd)

3. Discussion and possible action regarding the implementation of the Healthy Food Option.

MOTION: Pursuant to C.G.S. Section 10-215f, the Groton Board of Education certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2023, through June 30, 2024. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.

4. Discussion and possible action regarding food and beverage exemptions.

MOTION: The Groton Board of Education will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met:

- 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend;
- 2) the sale is at the location of the event; and
- 3) the food and beverage items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held and must be the same place as the food and beverage sales.

5. Discussion and possible action regarding a first reading of policy P 6161.1 Library Materials Selection (Attachment #7)

MOTION: To approve policy P 6161.1 Library Materials Selection as a first reading.

6. Discussion and possible action regarding recognition of Paraprofessional Appreciation Day.

MOTION: To recognize April 3, 2023 as Paraprofessional Appreciation Day, and to direct the Superintendent of Schools to send a letter of appreciation to the paraprofessionals.

VIII. ACTION ITEMS (Cont'd)

C. New Business (Cont'd)

7. Discussion and possible action regarding recognition of Administrative Professionals Day.

MOTION: To recognize April 26, 2023 as Administrative Professionals Day, and to direct the Superintendent of Schools to send a letter of appreciation to the administrative professionals.

8. Discussion and possible action regarding recognition of School Librarian Appreciation Day.

MOTION: To recognize April 4, 2023 as School Librarian Appreciation Day, and to direct the Superintendent of Schools to send a letter of appreciation to the school librarians.

IX. INFORMATION AND PROPOSALS (Non-Action Items)

- A. Letters, communications, and comments by Board members on meeting items and any other items in their jurisdiction.

X. ADVANCE PLANNING

- A. Future Meeting Dates and Calendar Items for Board Attention

Date	Meeting	Location	Time
April 4	Finance/Facilities	CO, Room 11	6:00 p.m.
April 10	COW <b>CANCELLED</b>		
April 11	Policy <b>CANCELLED</b>		
April 17	Curriculum	CO, Room 4	5:00 p.m.
April 17	COW	CO, Room 11	6:00 p.m.
April 25	Special Communications	Town Hall Annex, CR 2	5:00 p.m.
April 25	Regular	Town Hall Annex, CR 1	6:00 p.m.

Meetings w/Town Bodies:

April 5	Town Council Public Hearing re: FY24 Proposed Budget	THRIVE55+	6:00 p.m.
April 6	Town Council re: BOE Budget	Town Hall Annex, CR 1	6:00 p.m.
April 6	PSBC	Town Hall Annex, CR 2	6:00 p.m.
April 10	Town Council re: FY24 CIPs	Town Hall Annex, CR 1	6:00 p.m.
April 20	PSBC	Town Hall Annex, CR 2	6:00 p.m.

- B. Suggested Agenda Items

XI. ADJOURNMENT

# Career Pathways at Fitch High School



Do Something Today That Your Future Will Thank You For

# Career Cluster and Pathway Introduction



The Career Pathways Program consists of a variety of pathways that include an array of specialized courses, core required coursework and elective offerings.

All courses will prepare Fitch High School students for graduation, with the knowledge and skills required for postsecondary success.

The design of the pathways program takes into consideration the whole student, allowing them to explore and expand their experiences and opportunities throughout high school with a focus on their individual college and career aspirations.



# Pathways Program Outline

- Students will select a career cluster and pathway during the spring semester of their freshman year.
- With support from school counselors students will:
  - Develop a four-year, sequential pathway plan
  - Must have a minimum of 4 pathway courses,
  - May include additional recommended courses to support the development of the chosen pathway knowledge and skills for the student.
  - Program will align with post secondary college and career goals.

# Pathways Program Outline (Continued)



- Additional opportunities for:
  - Advanced Placement (AP)
  - International Baccalaureate (IB)
  - IB Career-Related Program
  - Dual enrollment credits
  - Industry recognized certifications (where applicable).
- Career connection activities
  - business/industry panels
  - career fairs
  - college fairs
  - internships, job shadowing, and possible employment related workshops
  - teacher externships to bring the work experience to the classroom. Create a connection between what the job/industry is looking for and what is being taught in the classroom.



# Business, Arts & Communication Cluster



## Pathway Options

Information & Technology Pathway

Finance Pathway

Marketing Pathway

Digital Communication Pathway

Journalism and Broadcasting Pathway

## Recommended Clubs/Activities

Amphora

Debate Club/Debate Team

Key Club

Math Team

Photography Club

School Store

Student Leadership/Council

Technology Club

# Manufacturing, Architecture & Engineering Cluster



## Pathway Options

Manufacturing Pathway

Engineering Pathway

Architecture Pathway

S.T.E.M. Pathway

## Recommended Clubs/Activities

Robotics

Gaming Club

Math Team

Technology Club



### Pathway Options

Culinary Pathway  
Government, Public Administration Pathway  
Education and Training Pathway  
Military Science Pathway

### Recommended Clubs/Activities

Animal Rights Club  
American Sign Language Club  
Best Buddies  
Black Student Union  
Environmental Club  
EdRising  
Key Club  
Keyettes

# Health Sciences Cluster



## Pathway Options

Nursing Pathway

Emergency Medical Technician (EMT) Pathway

Biomedical Pathway (TBD)

## Recommended Clubs/Activities

Key Club

Keyettes Club

National Honor Society

More Than Words

Student Leadership

Unified Sports

Our Pathways Program supports our students in their efforts to R.I.S.E.

They will be Resilient individuals

They will be Innovative learners

They will be Socially aware citizens and,

They will be Engaged communicators



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“The best way to predict your future is to create it.”

~Abraham Lincoln



## Groton Public Schools

FY23 Budget Summary Review									
Date prep: 3/21/23 8:43 AM									
Account	Object #s	FY23 Budget 2022-2023	Expenditures	Encumbered	FY23 Actual Total	Remaining Balance	%	FY23 Estimate 03/20/2023	Favorable/ (Unfavorable) to Budget
<b>Salaries</b>									
1 Administrators	105-109	5,052,518	3,699,059	1,457,027	5,156,085	(103,567)	(2.0%)	5,052,818	(300)
2 Teachers	101-104,123-127,151-152	35,367,250	20,310,212	14,429,752	34,739,964	627,286	1.8%	35,202,517	164,733
3 Non-Cert Aides	110-111,130-131,136,139	4,284,903	2,770,486	16,445	2,786,930	1,497,973	35.0%	4,242,693	42,210
4 Substitute - Cert & Non-Cert	120-121	1,007,060	806,394	0	806,394	200,666	19.9%	1,007,911	(831)
5 Clerical	112-114,132-134,144	1,971,277	1,523,136	0	1,523,136	448,141	22.7%	1,979,577	(8,300)
6 Custodial/Maintenance/Techs	117-118,129,137-138,147-148	3,610,973	2,540,750	93,592	2,634,342	976,631	27.0%	3,618,796	(7,823)
7 Campus Security/Supervision	128	152,540	267,109	0	267,109	(114,569)	(75.1%)	152,540	0
8 <b>Total Salaries</b>	<b>100</b>	<b>51,446,541</b>	<b>31,917,145</b>	<b>15,996,815</b>	<b>47,913,960</b>	<b>3,532,581</b>	<b>6.9%</b>	<b>51,256,851</b>	<b>189,690</b>
<b>Benefits</b>									
9 Health Insurance	201-202	7,281,438	5,640,084	0	5,640,084	1,641,354	22.5%	7,274,642	6,796
10 Workers Comp & Town Pension	211.213	962,425	962,423	0	962,423	2	0.0%	962,423	2
11 Social Security & Medicare	212.214	1,511,750	1,112,494	0	1,112,494	399,256	26.4%	1,502,970	8,780
12 Other Benefits	222-227	283,493	325,286	0	325,286	(41,793)	(14.7%)	344,950	(61,457)
13 <b>Total Benefits</b>	<b>200</b>	<b>10,039,106</b>	<b>8,040,288</b>	<b>0</b>	<b>8,040,288</b>	<b>1,998,818</b>	<b>19.9%</b>	<b>10,084,985</b>	<b>(45,879)</b>
<b>Purchased Services</b>									
14 Instructional Services	321-324	184,475	139,477	16,876	156,352	28,123	15.2%	164,645	19,830
15 Professional Services	331	251,614	296,162	58,850	355,011	(103,397)	(41.1%)	268,683	(17,069)
16 Other Prof Services	332	571,885	410,456	140,803	551,259	20,626	3.6%	584,442	(12,557)
17 OT & PT Services	333	678,058	383,364	378,636	762,000	(83,942)	(12.4%)	700,558	(22,500)
18 Legal	334	71,054	32,181	0	32,181	38,873	54.7%	61,054	10,000
19 Athletic Officials & Other Athletic Serv	341-342	77,290	68,362	2,100	70,462	6,828	8.8%	74,492	2,798
20 Computer Network Services	343	164,483	205,992	2,518	208,510	(44,027)	(26.8%)	208,510	(44,027)
21 <b>Total Purchased Services</b>	<b>300</b>	<b>1,998,859</b>	<b>1,535,994</b>	<b>599,782</b>	<b>2,135,776</b>	<b>(136,917)</b>	<b>(6.8%)</b>	<b>2,062,385</b>	<b>(63,526)</b>
<b>Property Services</b>									
22 Water & Sewer	410-411	100,799	83,565	0	83,565	17,234	17.1%	104,779	(3,980)
23 Trash & Snow Removal	421-422	137,466	62,557	25,250	87,808	49,658	36.1%	122,808	14,658
24 Repair/Maintenance	430-435,490-491,499	481,216	406,009	64,478	470,488	10,729	2.2%	494,665	(13,449)
25 Rental	441	123,899	100,963	47,262	148,225	(24,326)	(19.6%)	134,159	(10,260)
26 <b>Total Property Services</b>	<b>400</b>	<b>843,380</b>	<b>653,095</b>	<b>136,991</b>	<b>790,086</b>	<b>53,294</b>	<b>6.3%</b>	<b>856,411</b>	<b>(13,031)</b>
<b>Transportation, Insurance, Communications, Tuition</b>									
27 Transportation: Schools	510-513	5,360,342	3,261,508	0	3,261,508	2,098,834	39.2%	5,486,984	(126,642)
28 Transportation: Student Activities	587-596	175,419	70,856	21,704	92,560	82,859	47.2%	160,411	15,008
29 Transportation: Staff	580-584	141,686	36,466	0	36,466	105,220	74.3%	117,543	24,143
30 Insurance	522,525	417,628	403,354	0	403,354	14,274	3.4%	416,866	762
31 Communications	530-552	142,592	210,080	1,652	211,733	(69,141)	(48.5%)	164,748	(22,156)
32 Tuition: Special Education	561-563,568	4,319,633	2,631,650	1,460,693	4,092,343	227,290	5.3%	4,024,633	295,000
33 Tuition: Other	564-567	1,197,359	1,195,559	0	1,195,559	1,800	0.2%	1,195,559	1,800
34 <b>Total Trans, Ins, Comm, Tuition</b>	<b>500</b>	<b>11,754,659</b>	<b>7,809,472</b>	<b>1,484,050</b>	<b>9,293,522</b>	<b>2,461,137</b>	<b>20.9%</b>	<b>11,566,744</b>	<b>187,915</b>
<b>Supplies</b>									
35 Instructional Supplies	601-609,613-619,622-623,628	499,046	232,084	21,705	253,789	245,257	49.1%	387,528	111,518
36 Computer Supplies	610-612	254,072	272,289	17,985	290,274	(36,202)	(14.2%)	303,190	(49,118)
37 Electricity & Heating	631-633	1,467,021	1,330,772	7,783	1,338,555	128,466	8.8%	1,610,187	(143,166)
38 Transportation Supplies	634,656	180,486	300,867	0	300,867	(120,381)	(66.7%)	302,186	(121,700)
39 Textbooks & Library Books	640-642,645,647	83,311	52,104	10,210	62,314	20,997	25.2%	82,189	1,122
40 Facility/Maintenance Supplies	650,652-655,657,659	300,884	276,048	16,376	292,424	8,460	2.8%	322,792	(21,908)
41 Other Supplies (staff dev, PPE, etc)	621,624-627,690	88,910	55,522	4,831	60,352	28,558	32.1%	87,022	1,888
42 <b>Total Supplies</b>	<b>600</b>	<b>2,873,730</b>	<b>2,519,686</b>	<b>78,891</b>	<b>2,598,576</b>	<b>275,154</b>	<b>9.6%</b>	<b>3,095,094</b>	<b>(221,364)</b>
<b>Equipment</b>									
43 Instructional Equipment	730,735	98,400	54,143	12,815	66,957	31,443	32.0%	75,012	23,388
44 Non-Instructional Equip	731,736	10,000	12,674	31,313	43,987	(33,987)	(339.9%)	11,099	(1,099)
45 <b>Total Equipment</b>	<b>700</b>	<b>108,400</b>	<b>66,817</b>	<b>44,127</b>	<b>110,944</b>	<b>(2,544)</b>	<b>(2.3%)</b>	<b>86,111</b>	<b>22,289</b>
46 <b>Total Dues &amp; Fees</b>	<b>800</b>	<b>92,596</b>	<b>82,232</b>	<b>119</b>	<b>82,351</b>	<b>10,245</b>	<b>11.1%</b>	<b>88,630</b>	<b>3,967</b>
47 <b>GRAND TOTAL</b>		<b>79,157,271</b>	<b>52,624,729</b>	<b>18,340,774</b>	<b>70,965,603</b>	<b>8,191,768</b>	<b>10.3%</b>	<b>79,097,211</b>	<b>60,060</b>

**Groton Public Schools**

Date prep:	FY23 Budget Summary Review							
3/21/23 8:43 AM								

Account	Object #s	FY23 Budget 2022-2023	Expenditures	Encumbered	FY23 Actual Total	Remaining Balance	%	FY23 Estimate 03/20/2023	Favorable/ (Unfavorable) to Budget
<b>Salaries</b>									
<b>Administrators</b>									
48 Administrators	105	1,201,101	920,342	418,230	1,338,572	(137,471)	(11.4%)	1,201,401	(300)
49 Principals	106	1,150,292	840,436	308,895	1,149,330	962	0.1%	1,150,292	-
50 Asst. Principals/Sp.Ed. Supv	107	2,385,181	1,707,025	638,706	2,345,730	39,451	1.7%	2,385,181	-
51 6-12 Curriculum Coordinators	108	174,798	121,193	53,196	174,389	409	0.2%	174,798	-
52 Athletic Director	109	141,146	110,064	38,001	148,065	(6,919)	(4.9%)	141,146	-
53		5,052,518	3,699,059	1,457,027	5,156,085	(103,567)	(2.0%)	5,052,818	(300)
<b>Teachers</b>									
54 Classroom Teachers	101 & 151	25,154,553	14,461,743	10,418,397	24,880,140	274,413	1.1%	25,026,691	127,862
55 Sp.Ed Certified	102	7,830,521	4,478,864	3,249,785	7,728,649	101,872	1.3%	7,877,713	(47,192)
56 Media Specialist	103	690,181	403,864	292,537	696,401	(6,220)	(0.9%)	696,402	(6,221)
57 Guidance	104	1,175,535	642,852	469,033	1,111,885	63,650	5.4%	1,111,885	63,650
58 Adult Ed	124	42,230	15,816	0	15,816	26,414	62.5%	33,784	8,446
59 Coach Stipends	126	356,416	200,864	0	200,864	155,552	43.6%	341,895	14,522
60 Other Student Activities	127	117,814	57,690	0	57,690	60,124	51.0%	114,147	3,667
61		35,367,250	20,310,212	14,429,752	34,739,964	627,286	1.8%	35,202,517	164,733
<b>Other Staff</b>									
62 Reg.Ed Aides - Kindergarten	110 & 130	456,375	203,682	0	203,682	252,693	55.4%	456,375	-
63 Sp.Ed Aides - Para I & Para II	111 & 131	2,906,920	1,243,107	0	1,243,107	1,663,813	57.2%	2,539,206	367,714
64 Tutors	125 & 152	432,500	991,963	0	991,963	(559,463)	(129.4%)	754,154	(321,654)
65 School Bus Aides	136	429,588	282,808	0	282,808	146,780	34.2%	427,588	2,000
66 Other Non-Certified Personnel	139 & 119	59,520	48,925	16,445	65,370	(5,850)	(9.8%)	65,370	(5,850)
67		4,284,903	2,770,486	16,445	2,786,930	1,497,973	35.0%	4,242,693	42,210
<b>Substitute</b>									
68 Substitute Reg Ed Certified	120	921,492	806,394	0	806,394	115,098	12.5%	999,354	(77,862)
69 Substitute Spec Ed Certified	121	85,588	0	0	0	85,588	100.0%	8,558	77,031
70		1,007,080	806,394	0	806,394	200,686	19.9%	1,007,911	(831)
<b>Clerical</b>									
71 Clerical	112'113'114'132'133'134'143'144	1,971,277	1,523,136	0	1,523,136	448,141	22.7%	1,979,577	(8,300)
<b>Custodial/Maintenance/Techs</b>									
72 Custodial	117 & 137	1,924,943	1,377,872	20,571	1,398,444	526,499	27.4%	1,958,434	(33,491)
73 Maintenance	118 & 138	857,425	580,369	27,784	608,153	249,272	29.1%	838,642	18,783
74 Custodial/Maintenance Overtime	147 & 148	108,500	50,602	0	50,602	57,898	53.4%	101,615	6,885
75 Technicians	129 & 149	720,105	531,906	45,236	577,142	142,963	19.9%	720,105	-
76		3,610,973	2,540,750	93,592	2,634,342	976,631	27.0%	3,618,796	(7,823)
<b>Security</b>									
77 Security/Supervision	128	152,540	267,109	0	267,109	(114,569)	(75.1%)	152,540	-
78 Total Salaries		51,446,541	31,917,145	15,996,815	47,913,960	3,532,581	6.9%	51,256,851	189,690
<b>Benefits</b>									
<b>Health Insurance</b>									
79 Group Ins. Prof	201	5,827,342	5,127,488	0	5,127,488	699,855	12.0%	5,821,357	5,985
80 Group Ins. Other	202	1,454,096	512,597	0	512,597	941,499	64.7%	1,453,285	811
81		7,281,438	5,640,084	0	5,640,084	1,641,354	22.5%	7,274,642	6,796
<b>Workers Comp &amp; Town Pension</b>									
82 Worker's Compensation	211	405,825	405,823	0	405,823	2	0.0%	405,823	2
83 Town Pension	213	556,600	556,600	0	556,600	0	0.0%	556,600	-
84		962,425	962,423	0	962,423	2	0.0%	962,423	2
<b>Social Security &amp; Medicare</b>									
85 Social Security	212	765,776	572,979	0	572,979	192,797	25.2%	759,612	6,164
86 Medicare	214	745,974	539,515	0	539,515	206,459	27.7%	743,358	2,616
87		1,511,750	1,112,494	0	1,112,494	399,256	26.4%	1,502,970	8,780
<b>Other Employee Benefits</b>									
88 Retirement Awards	222	135,993	198,038	0	198,038	(62,045)	(45.6%)	198,038	(62,045)
89 Unemployment	223	40,000	2,425	0	2,425	37,575	93.9%	24,789	15,211
90 Tuition Reimb Certified	224	106,000	120,623	0	120,623	(14,623)	(13.8%)	120,623	(14,623)
92 Menlor Stipend	227	1,500	4,200	0	4,200	(2,700)	(180.0%)	1,500	-
93		283,493	325,286	0	325,286	(41,793)	(14.7%)	344,950	(61,457)
94 Total Benefits		10,039,106	8,040,288	0	8,040,288	1,998,818	19.9%	10,084,985	(45,879)

**Groton Public Schools**

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Account	Object #s	FY23 Budget 2022-2023	Expenditures	Encumbered	FY23 Actual Total	Remaining Balance	%	FY23 Estimate 03/20/2023	Favorable/ (Unfavorable) to Budget
<b>Purchased Services</b>									
<b>Instructional Services</b>									
95 Instructional Services	321 & 323	123,075	96,758	3,300	100,058	23,017	18.7%	103,375	19,700
96 Instruct Improvement Services	322 & 324	61,400	42,719	13,576	56,294	5,106	8.3%	61,270	130
97		184,475	139,477	16,876	156,352	28,123	15.2%	164,645	19,830
<b>Professional Services</b>									
98 Professional Services	331	251,614	296,162	58,850	355,011	(103,397)	(41.1%)	268,683	(17,069)
99 Other Professional Services	332	571,885	410,456	140,803	551,259	20,626	3.6%	584,442	(12,557)
100 OT & PT Services	333	678,058	383,364	378,636	762,000	(83,942)	(12.4%)	700,558	(22,500)
101 Legal Services	334	71,054	32,181	0	32,181	38,873	54.7%	61,054	10,000
102		1,572,611	1,122,162	578,289	1,700,451	(127,840)	(8.1%)	1,614,737	(42,126)
<b>Athletic Officials &amp; Other Athletic Services</b>									
103 Athletic Officials	341	61,550	55,608	2,100	57,708	3,842	6.2%	61,738	(188)
104 Other Athletic Services	342	15,740	12,754	0	12,754	2,986	19.0%	12,754	2,986
105		77,290	68,362	2,100	70,462	6,828	8.8%	74,492	2,798
<b>Computer Network Services</b>									
106 Computer Network Services	343	164,483	205,992	2,518	208,510	(44,027)	(26.8%)	208,510	(44,027)
107 Total Purchased Services		1,998,859	1,535,994	599,782	2,135,776	(136,917)	(6.8%)	2,062,385	(63,526)
<b>Property Services</b>									
<b>Water/Sewer</b>									
108 Water	410	66,182	44,968	0	44,968	21,214	32.1%	66,182	-
109 Sewer	411	34,617	38,597	0	38,597	(3,980)	(11.5%)	38,597	(3,980)
110		100,799	83,565	0	83,565	17,234	17.1%	104,779	(3,980)
<b>Trash &amp; Snow Removal</b>									
111 Trash Removal	421	87,466	62,557	25,250	87,808	(342)	(0.4%)	87,808	(342)
112 Snow Removal	422	50,000	0	0	0	50,000	100.0%	35,000	15,000
113		137,466	62,557	25,250	87,808	49,658	36.1%	122,808	14,658
<b>Repair/Maintenance</b>									
114 Equipment Repairs	430	118,095	82,961	651	83,612	34,483	29.2%	107,790	10,305
115 Grounds Repairs	431	189,614	194,284	44,440	238,724	(49,110)	(25.9%)	238,724	(49,110)
116 General Bldg Repairs	432	28,563	8,785	0	8,785	19,778	69.2%	8,785	19,778
117 Painting	433	5,095	2,821	0	2,821	2,274	44.6%	2,821	2,274
118 Heat & Plumbing	434	48,400	38,519	1,764	40,283	8,117	16.8%	40,283	8,117
119 Electrical	435	9,005	1,269	756	2,025	6,980	77.5%	2,025	6,980
120 Extermination Services	490	11,477	10,429	0	10,429	1,048	9.1%	10,429	1,048
121 Bldg Fire Protection	491	46,821	42,015	15,300	57,315	(10,494)	(22.4%)	57,315	(10,494)
123 Other Purch Services	499	24,146	24,927	1,567	26,494	(2,348)	(9.7%)	26,494	(2,348)
124		481,216	406,009	64,478	470,488	10,729	2.2%	494,665	(13,449)
<b>Rental</b>									
125 Rental	441	123,899	100,963	47,262	148,225	(24,326)	(19.6%)	134,159	(10,260)
126 Total Property Services		843,380	653,095	136,991	790,086	53,294	6.3%	856,411	(13,031)
<b>Transportation, Insurance, Communications, Tuition</b>									
<b>Transportation: Schools</b>									
127 Reg Ed Pupil Transportation	510 & 516	3,160,976	1,809,889	0	1,809,889	1,351,087	42.7%	3,160,976	-
128 Sp.Ed - Trans - STA	511	1,243,367	743,694	0	743,694	499,673	40.2%	1,370,009	(126,642)
129 Sp.Ed - Trans - Curtin	512	943,749	707,925	0	707,925	235,824	25.0%	955,999	(12,250)
130 Pupil Transp Reimbursement	513	12,250	0	0	0	12,250	100.0%	-	12,250
131		5,360,342	3,261,508	0	3,261,508	2,098,834	39.2%	5,486,984	(126,642)
<b>Transportation: Other</b>									
132 Transportation - Athletics	587	107,800	39,110	13,143	52,254	55,546	51.5%	88,225	19,575
133 Transportation - Field Trips	588	50,149	18,925	8,111	27,036	23,113	46.1%	51,344	(1,195)
134 Entry Fees - Athletics	591 & 592	12,700	8,610	0	8,610	4,090	32.2%	12,555	145
135 Admission Fees	595	4,770	4,210	450	4,660	110	2.3%	8,288	(3,518)
137		175,419	70,856	21,704	92,560	82,859	47.2%	160,411	15,008
<b>Transportation: Staff</b>									
138 Travel - Education	580 & 581	7,500	3,010	0	3,010	4,490	59.9%	7,697	(197)
139 Travel - Admin	582 & 583	29,500	18,151	0	18,151	11,349	38.5%	26,524	2,976
140 Travel - Conferences	584	104,686	15,304	0	15,304	89,382	85.4%	83,322	21,364
141		141,686	36,466	0	36,466	105,220	74.3%	117,543	24,143
<b>Liability &amp; Accident Insurance</b>									
142 Liability Insurance	522	402,456	388,944	0	388,944	13,512	3.4%	402,456	-
143 Accident Insurance	525	15,172	14,410	0	14,410	762	5.0%	14,410	762
144		417,628	403,354	0	403,354	14,274	3.4%	416,866	762



**Groton Public Schools**

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Account	Object #s	FY23 Budget 2022-2023	Expenditures	Encumbered	FY23 Actual Total	Remaining Balance	%	FY23 Estimate 03/20/2023	Favorable/ (Unfavorable) to Budget
<b>Communications</b>									
145 Telephone, Telephone Repairs	530	91,400	181,292	0	181,292	(89,892)	(98.3%)	114,856	(23,456)
146 Postage	531	31,150	14,977	0	14,977	16,173	51.9%	22,480	8,670
147 Advertisement	540	5,000	10,595	1,589	12,184	(7,184)	(143.7%)	12,184	(7,184)
148 Minority Recruitment	541	0	625	0	625	(625)		625	(625)
149 Printing Admin	550	11,542	2,592	63	2,655	8,887	77.0%	11,103	439
150 School Publications	551 & 552	3,500	0	0	0	3,500	100.0%	3,500	-
151		142,592	210,080	1,652	211,733	(69,141)	(48.5%)	164,748	(22,156)
<b>Tuition: Special Education</b>									
152 Sp Ed Vocational	561	411,956	222,006	182,660	404,666	7,290	1.8%	411,956	-
153 Sp Ed BoE Placements	562	2,557,392	1,207,776	1,146,611	2,354,387	203,005	7.9%	2,479,387	78,005
154 Sp Ed State Placements	563	580,000	115,195	119,565	234,760	345,240	59.5%	234,760	345,240
155 Sp Ed Magnet Choice	568	770,285	1,086,672	11,858	1,098,530	(328,245)	(42.6%)	898,530	(128,245)
156		4,319,633	2,631,650	1,460,693	4,092,343	227,290	5.3%	4,024,633	295,000
<b>Tuition: Other</b>									
157 Adult Ed	564	210,105	207,000	0	207,000	3,105	1.5%	207,000	3,105
158 Gen Ed Magnet Tuition	566	897,671	865,745	0	865,745	31,926	3.6%	865,745	31,926
159 Gen Ed Vo Ag Tuition	567	89,583	122,814	0	122,814	(33,231)	(37.1%)	122,814	(33,231)
160		1,197,359	1,195,559	0	1,195,559	1,800	0.2%	1,195,559	1,800
161 Total Transportation, Insurance, Communication, Tuition		11,754,659	7,809,472	1,484,050	9,293,522	2,461,137	20.9%	11,566,744	187,915
<b>Supplies</b>									
<b>Instructional Supplies</b>									
162 General Classroom	601	156,340	34,611	2,681	37,292	119,048	76.1%	73,840	82,500
163 Science	602	16,986	7,662	154	7,816	9,170	54.0%	14,559	2,427
164 Arts & Crafts	603	24,300	20,685	1,401	22,085	2,215	9.1%	23,398	902
165 Phys. Ed	604	15,400	7,871	44	7,915	7,485	48.6%	13,787	1,613
166 Music	605	24,000	8,752	803	9,555	14,445	60.2%	22,655	1,345
167 Kindergarten	606	5,100	942	0	942	4,158	81.5%	5,100	-
168 Pupil Tests	607	65,400	42,867	2,897	45,763	19,637	30.0%	57,931	7,469
169 Tech. Ed	609	8,000	287	708	995	7,005	87.6%	6,000	2,000
170 Home Ec Supplies	613	14,500	16,081	119	16,201	(1,701)	(11.7%)	12,150	2,350
171 Sp Ed Supplies	615	56,000	31,363	4,411	35,774	20,226	36.1%	56,015	(15)
172 Athletic Supplies	616	52,950	33,891	3,779	37,670	15,280	28.9%	47,671	5,279
173 Math Supplies	617	10,350	2,367	258	2,625	7,725	74.6%	6,447	3,904
174 Health Supplies	618	1,950	0	0	0	1,950	100.0%	1,575	375
175 Other Supplies	619	3,000	853	333	1,186	1,814	60.5%	3,436	(436)
176 Health Serv Pathogen	622	7,000	364	34	398	6,602	94.3%	4,625	2,375
177 School Library Supplies	623	5,270	1,690	2,035	3,724	1,546	29.3%	5,023	247
178 Food, Drink, Snacks	628	32,500	21,798	2,050	23,848	8,652	26.6%	33,317	(817)
180		499,046	232,084	21,705	253,789	245,257	49.1%	387,528	111,518
<b>Computer Supplies</b>									
181 Computer Supplies	610 & 611	49,200	38,878	8,598	47,476	1,724	3.5%	55,650	(6,450)
182 Software	612	204,872	233,411	9,387	242,798	(37,926)	(18.5%)	247,540	(42,668)
183		254,072	272,289	17,985	290,274	(36,202)	(14.2%)	303,190	(49,118)
<b>Electricity &amp; Heating</b>									
184 Electricity	631	971,513	897,221	7,464	904,685	66,828	6.9%	987,834	(16,321)
185 Propane/Natural Gas	632	325,362	241,766	319	242,085	83,277	25.6%	290,905	34,457
186 Heating Oil	633	170,146	191,785	0	191,785	(21,639)	(12.7%)	331,448	(161,302)
187		1,467,021	1,330,772	7,783	1,338,555	128,466	8.8%	1,610,187	(143,166)
<b>Transportation Supplies</b>									
188 Diesel for School Buses	634	138,070	277,083	0	277,083	(139,013)	(100.7%)	269,725	(131,655)
189 Gas for Maintenance	656	42,416	23,783	0	23,783	18,633	43.9%	32,461	9,955
190		180,486	300,867	0	300,867	(120,381)	(66.7%)	302,186	(121,700)
<b>Textbooks &amp; Library Books</b>									
191 Textbooks	640	45,051	25,010	189	25,199	19,852	44.1%	40,764	4,287
192 Workbooks	641	12,460	19,560	0	19,560	(7,100)	(57.0%)	18,800	(6,340)
193 Textbook Rebind	642	500	0	0	0	500	100.0%	375	125
194 Library Books	645	22,900	6,569	9,961	16,531	6,369	27.8%	20,450	2,450
195 Periodicals	647	2,400	964	59	1,023	1,377	57.4%	1,800	600
196		83,311	52,104	10,210	62,314	20,997	25.2%	82,189	1,122

**Groton Public Schools**

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Account	Object #s	FY23 Budget 2022-2023	Expenditures	Encumbered	FY23 Actual Total	Remaining Balance	%	FY23 Estimate 03/20/2023	Favorable/ (Unfavorable) to Budget
<b>Facility/Maintenance Supplies</b>									
197 Equipment Repair	650	23,158	12,191	0	12,191	10,967	47.4%	12,191	10,967
198 Grounds Supplies	651	19,334	23,543	0	23,543	(4,209)	(21.8%)	23,543	(4,209)
199 General Bldg Repair	652	64,450	49,229	348	49,577	14,873	23.1%	58,005	6,445
200 Painting	653	2,500	1,514	19	1,533	967	38.7%	1,533	967
201 Heat & Plumbing	654	33,716	49,851	14,073	63,924	(30,208)	(89.6%)	63,924	(30,208)
202 Electrical	655	29,948	23,679	292	23,971	5,977	20.0%	29,948	-
203 Safety Supplies	657 & 659	12,976	18,209	0	18,209	(5,233)	(40.3%)	18,846	(5,870)
204 Custodial Supplies	658	114,802	97,833	1,644	99,477	15,325	13.3%	114,802	-
205		300,884	276,048	16,376	292,424	8,460	2.8%	322,792	(21,908)
<b>Other Supplies</b>									
206 Sup Serv Guid Imp Ins	621	25,600	10,728	865	11,593	14,007	54.7%	24,350	1,250
207 Audio Visual	624 & 625	11,000	2,618	0	2,618	8,382	76.2%	3,743	7,257
208 General Admin Supplies	626	12,610	11,221	760	11,980	630	5.0%	11,980	630
209 School Admin Supplies	627	17,400	24,247	3,105	27,352	(9,952)	(57.2%)	27,350	(9,950)
210 Professional Materials	690	22,300	6,708	101	6,809	15,491	69.5%	19,599	2,701
212		88,910	55,522	4,831	60,352	28,558	32.1%	87,022	1,888
213 Total Supplies		2,873,730	2,519,686	78,891	2,598,576	275,154	9.8%	3,095,094	(221,364)
<b>Equipment</b>									
<b>Instructional Equipment</b>									
214 Replace Instr Equip	730	38,400	1,143	9,032	10,175	28,225	73.5%	15,057	23,343
215 Add Instr Equipment	735	60,000	53,000	3,783	56,783	3,217	5.4%	59,955	45
216		98,400	54,143	12,815	66,957	31,443	32.0%	75,012	23,388
<b>Non-Instructional Equipment</b>									
217 Replace Non-Instr Equipment	731	10,000	7,928	31,313	39,241	(29,241)	(292.4%)	6,353	3,647
218 Add Non-Instr Equipment	736	0	4,746	0	4,746	(4,746)		4,746	(4,746)
219		10,000	12,674	31,313	43,987	(33,987)	(339.9%)	11,099	(1,099)
220 Total Equipment		108,400	66,817	44,127	110,944	(2,544)	(2.3%)	86,111	22,289
<b>Dues - Fees</b>									
<b>Dues/Fees</b>									
221 Dues BoE	810	25,541	21,904	0	21,904	3,637	14.2%	21,904	3,637
222 General Admin Dues	811	16,160	23,319	119	23,438	(7,278)	(45.0%)	24,888	(8,728)
223 School Admin Dues	812	44,050	32,619	0	32,619	11,431	26.0%	34,729	9,321
224 Other Dues	819	6,845	4,390	0	4,390	2,455	35.9%	7,109	(264)
225 Total Dues/Fees		92,596	82,232	119	82,351	10,245	11.1%	88,630	3,967
226 Grand Total		79,157,271	52,624,729	18,340,774	70,965,503	8,191,768	10.3%	79,097,211	60,060

**Groton Public Schools**  
**FY23 Budget Summary Review**  
**Summary at Program Level III**

Function No. Description	FY23 Budget 2022-2023	Expended 2022-2023	Encumbered 2022-2023	FY23 Total 2022-2023	Remaining Balance	%	03/20/2023 FY23 Estimated 2022-2023	Favorable/ (Unfavorable)
<b>Regular Instruction</b>								
1101 FUNCTION-1101 ELEMENTARY	13,582,263	8,033,063	4,565,085	12,598,148	984,115	7.2%	13,562,561	19,702
1102 FUNCTION-1102 ART	680,986	376,166	224,068	600,235	80,751	11.9%	636,956	44,030
1103 FUNCTION-1103 COMPUTER EDUCATION	0	0	0	0	0	0.0%	0	0
1104 FUNCTION-1104 LANGUAGE ARTS	2,394,305	1,377,476	809,284	2,186,759	207,546	8.7%	2,368,143	26,162
1105 FUNCTION-1105 WORLD LANGUAGES	1,438,860	820,268	513,043	1,333,311	105,549	7.3%	1,446,364	(7,504)
1106 FUNCTION-1106 CONSUMER SCIENCE	155,887	98,647	50,030	148,677	7,210	4.6%	151,147	4,740
1107 FUNCTION-1107 TECHNOLOGY EDUCATION	676,451	411,658	214,215	625,873	50,578	7.5%	665,225	11,226
1108 FUNCTION-1108 MATHEMATICS	2,073,160	1,234,174	709,566	1,943,740	129,420	6.2%	2,080,212	(7,052)
1109 FUNCTION-1109 MUSIC	731,202	406,707	253,864	660,571	70,631	9.7%	714,681	16,521
1110 FUNCTION-1110 PHYSICAL EDUCATION	1,026,099	552,307	323,436	875,743	150,356	14.7%	960,031	66,068
1111 FUNCTION-1111 SCIENCE	2,279,445	1,337,462	744,302	2,081,764	197,681	8.7%	2,225,665	53,780
1112 FUNCTION-1112 SOCIAL STUDIES	1,849,410	1,050,451	648,295	1,698,746	150,664	8.1%	1,845,707	3,703
1113 FUNCTION-1113 MYP	42,000	9,547	0	9,547	32,453	77.3%	31,910	10,090
1114 FUNCTION-1114 HEALTH EDUCATION	301,017	209,756	142,447	352,203	(51,186)	(17.0%)	362,560	(61,543)
1117 FUNCTION-1117 INTER. BACCALAUREATE	56,500	40,026	1,134	41,160	15,340	27.2%	45,670	10,830
1118 FUNCTION-1118 IB - CAREERS-RELATED PROGRAM	13,500	0	0	0	13,500	100.0%	10,125	3,375
1119 FUNCTION-1119 UNCLASSIFIED	1,581,473	1,062,819	546	1,063,365	518,108	32.8%	1,590,432	(9,959)
1121 FUNCTION-1121 BUSINESS EDUCATION	329,624	194,797	112,423	307,220	22,404	6.8%	328,616	1,008
1124 FUNCTION-1124 HEALTH OCCUPATIONS	87,596	56,025	40,387	96,412	(8,816)	(10.1%)	115,062	(27,466)
1260 FUNCTION-1260 ENRICHMENT	39,639	53,501	0	53,501	(13,862)	(35.0%)	39,639	(0)
1270 FUNCTION-1270 REMEDIAL INSTRUCTION	3,034,885	1,694,589	1,097,750	2,792,340	242,546	8.0%	2,952,973	81,912
2220 FUNCTION-2220 EDUCATIONAL MEDIA SERVICE	1,109,189	683,857	304,593	988,449	120,740	10.9%	1,112,831	(3,642)
<b>Total Regular Instruction</b>	<b>33,483,491</b>	<b>19,755,488</b>	<b>10,754,468</b>	<b>30,509,955</b>	<b>2,973,536</b>	<b>8.9%</b>	<b>33,246,510</b>	<b>236,981</b>
<b>Special Instruction</b>								
1205 FUNCTION-1205 PRESCHOOL 3-5	1,274,524	630,098	307,698	937,796	336,728	26.4%	1,283,496	(8,972)
1210 FUNCTION-1210 SPED Summary School	20,290	0	0	0	20,290	100.0%	20,290	0
1220 FUNCTION-1220 OTHER SPECIAL INSTRUCTION	696,165	1,196,643	758,848	1,272,491	(576,326)	(82.8%)	689,358	6,807
1230 FUNCTION-1230 SPECIAL EDUCATION	8,423,248	4,496,559	1,995,293	6,491,852	1,931,396	22.9%	8,407,916	15,332
1250 FUNCTION-1250 BLIND	27,046	880	0	880	26,166	96.7%	880	26,166
1280 FUNCTION-1280 HEARING IMPAIRED	108,685	73,809	43,063	116,872	(8,187)	(7.5%)	109,112	(427)
<b>Total Special Instruction</b>	<b>10,549,958</b>	<b>6,397,989</b>	<b>2,421,902</b>	<b>8,819,891</b>	<b>1,730,067</b>	<b>16.4%</b>	<b>10,511,052</b>	<b>38,906</b>
<b>Continuing Education</b>								
1310 FUNCTION-1310 HIGH SCHOOL COMPLETION	85,865	35,991	4,270	40,261	45,604	53.1%	75,522	10,343
1320 FUNCTION-1320 ADULT EDUCATION	210,105	207,000	0	207,000	3,105	1.5%	207,000	3,105
<b>Total Continuing Education</b>	<b>295,970</b>	<b>242,991</b>	<b>4,270</b>	<b>247,261</b>	<b>48,709</b>	<b>16.5%</b>	<b>282,522</b>	<b>13,448</b>
<b>Other Instructional Programs</b>								
1501 FUNCTION-1501 BASEBALL	27,669	6,677	0	6,677	20,992	75.9%	27,668	1
1503 FUNCTION-1503 BASKETBALL, MEN	43,901	40,170	1,915	42,085	1,816	4.1%	42,088	1,813
1504 FUNCTION-1504 BASKETBALL, WOMEN	43,901	31,461	1,900	33,361	10,540	24.0%	38,455	5,446
1505 FUNCTION-1505 CROSS COUNTRY, MEN	16,945	17,744	674	18,418	(1,473)	(8.7%)	18,439	(1,494)
1506 FUNCTION-1506 CROSS COUNTRY, WOMEN	16,945	7,206	0	7,206	9,739	57.5%	7,209	9,736
1507 FUNCTION-1507 FOOTBALL	61,494	56,940	370	57,310	4,184	6.8%	59,549	1,945
1508 FUNCTION-1508 GOLF	11,884	0	0	0	11,884	100.0%	11,884	(0)
1509 FUNCTION-1509 FIELD HOCKEY, GIRLS	17,144	16,434	0	16,434	710	4.1%	16,434	710
1510 FUNCTION-1510 GYMNASTICS	5,323	0	0	0	5,323	100.0%	5,323	(0)
1511 FUNCTION-1511 SOCCER, MEN	32,693	22,608	0	22,608	10,085	30.8%	24,670	8,023
1512 FUNCTION-1512 SOCCER, WOMEN	30,893	27,820	150	27,970	2,923	9.5%	27,989	2,064
1513 FUNCTION-1513 SOFTBALL, WOMEN	35,863	4,900	900	5,800	30,063	83.8%	35,863	(0)
1514 FUNCTION-1514 SWIMMING, MEN	27,978	14,590	150	14,740	13,238	47.3%	14,740	13,238
1515 FUNCTION-1515 TENNIS, MEN	7,423	846	0	846	6,577	88.6%	7,423	(0)
1516 FUNCTION-1516 TENNIS, WOMEN	7,423	846	0	846	6,577	88.6%	7,423	(0)
1517 FUNCTION-1517 TRACK, OUTDOOR, MEN	29,284	462	1,170	1,632	27,652	94.4%	29,884	(600)
1518 FUNCTION-1518 TRACK, OUTDOOR, WOMEN	32,984	492	600	1,092	31,892	96.7%	33,067	(83)
1519 FUNCTION-1519 WRESTLING	27,482	16,185	2,620	18,805	8,677	31.6%	24,153	3,329
1520 FUNCTION-1520 INTRAMURAL SPORTS, MEN/WOMEN	15,682	8,696	0	8,696	6,986	44.5%	16,284	(602)
1522 FUNCTION-1522 CHERLEADING	15,459	9,524	2,250	11,774	3,685	23.8%	12,088	3,371
1524 FUNCTION-1524 VOLLEYBALL	22,805	22,916	59	22,976	(171)	(0.7%)	22,990	(185)
1525 FUNCTION-1525 TRACK, INDOOR	25,200	21,793	2,660	24,453	747	3.0%	24,453	747
1526 FUNCTION-1526 LACROSSE, MEN	19,259	3,760	2,505	6,265	12,994	67.5%	19,519	(260)
1527 FUNCTION-1527 LACROSSE, WOMEN	18,259	3,560	0	3,560	14,699	80.5%	18,574	(315)
1528 FUNCTION-1528 SWIMMING, WOMEN	27,578	26,336	689	27,025	553	2.0%	27,025	553
1529 FUNCTION-1529 FENCING	15,399	12,662	380	13,042	2,357	15.3%	13,042	2,357
1530 FUNCTION-1530 UNIFIED SPORTS	12,260	5,101	0	5,101	7,159	58.4%	12,625	(365)
1549 FUNCTION-1549 OTHER EXPENSES, SPORTS	229,088	186,973	55,513	242,486	(13,398)	(5.8%)	234,398	(5,310)
1550 FUNCTION-1550 SCHOOL NEWSPAPERS	6,617	0	0	0	6,617	100.0%	6,616	1
1551 FUNCTION-1551 AMPHORA	6,219	0	0	0	6,219	100.0%	6,219	(0)
1552 FUNCTION-1552 YEARBOOKS	6,198	0	0	0	6,198	100.0%	6,197	1
1555 FUNCTION-1555 OTHER ACTIVITIES	71,654	16,302	333	16,635	55,019	76.8%	74,360	(2,706)
15** STUDENT ACTIVITIES 6-12	968,926	583,005	74,839	657,844	311,082	32.1%	926,673	42,253
<b>TOTAL INSTRUCTION</b>	<b>45,298,345</b>	<b>26,979,472</b>	<b>13,255,478</b>	<b>40,234,950</b>	<b>5,063,395</b>	<b>11.2%</b>	<b>44,966,758</b>	<b>331,587</b>
<b>Support Services - Pupils</b>								
2101 FUNCTION-2101 SUPPORT SERVICES - SPED CO	893,602	685,951	176,873	862,824	30,778	3.4%	894,767	(1,165)
2110 FUNCTION-2110 SOCIAL WORK SERVICES	370,503	253,663	158,588	412,251	(41,748)	(11.3%)	432,582	(62,079)
2120 FUNCTION-2120 GUIDANCE SERVICES	1,650,164	898,369	469,465	1,367,834	282,270	17.1%	1,579,978	70,126
2130 FUNCTION-2130 HEALTH SERVICES	1,250,073	775,841	519,185	1,295,027	(44,954)	(3.6%)	1,284,025	(33,952)
2140 FUNCTION-2140 PSYCHOLOGICAL SERVICES	1,251,875	707,235	423,513	1,130,749	121,126	9.7%	1,227,098	24,777
2150 FUNCTION-2150 SPEECH & HEARING SERVICES	1,066,570	712,225	440,410	1,152,635	53,935	4.5%	1,233,725	(27,155)
<b>Total Support Services - Pupils</b>	<b>6,622,717</b>	<b>4,033,285</b>	<b>2,188,034</b>	<b>6,221,319</b>	<b>401,408</b>	<b>6.1%</b>	<b>6,652,176</b>	<b>(29,449)</b>
<b>Support Services - Staff</b>								
2201 FUNCTION-2201 TEACHING & LEARNING	377,529	305,651	172,026	477,677	(100,148)	(26.5%)	375,899	1,630
2202 FUNCTION-2202 DIVERSITY/EQUITY/INCLUSION	15,000	5,469	2,840	8,309	6,691	44.6%	13,800	1,200
2210 FUNCTION-2210 IMPROVEMENT OF INSTRUCTION	278,542	172,632	9,408	182,039	96,503	34.6%	216,738	61,804
<b>Total Support Services - Staff</b>	<b>671,071</b>	<b>483,751</b>	<b>184,274</b>	<b>668,025</b>	<b>3,046</b>	<b>0.5%</b>	<b>606,437</b>	<b>64,634</b>
<b>General Support Services</b>								
2311 FUNCTION-2311 BOARD OF EDUCATION SERVICE	30,241	25,422	25	25,447	4,794	15.9%	26,604	3,637
2312 FUNCTION-2312 SUPERINTENDENT OFFICE SER	1,615,425	1,254,674	152,112	1,406,786	208,639	12.9%	1,614,362	1,063
2313 FUNCTION-2313 BUSINESS OFFICE	1,015,207	804,296	36,701	840,997	174,210	17.2%	1,016,645	(1,438)
2410 FUNCTION-2410 SCHOOL ADMINISTRATION	4,428,283	3,389,695	820,446	4,210,141	218,142	4.9%	4,445,056	(16,773)
<b>Total General Support Services</b>	<b>7,089,156</b>	<b>5,474,087</b>	<b>1,009,284</b>	<b>6,483,371</b>	<b>605,785</b>	<b>8.5%</b>	<b>7,102,667</b>	<b>(13,511)</b>
<b>Operational Services</b>								
2510 FUNCTION-2510 OPERATIONS AND MAINTENANCE	6,931,709	5,179,705	229,277	5,408,982	1,522,727	22.0%	7,104,583	(172,874)
2520 FUNCTION-2520 PUPIL TRANSPORTATION	6,021,328	3,953,866	0	3,953,866	2,067,462	34.3%	6,279,263	(257,935)
2540 FUNCTION-2540 COMPUTER SUPPORT SERVICES	1,528,954	1,448,749	196,394	1,645,143	(116,189)	(7.6%)	1,687,417	(158,464)
2560 FUNCTION-2560 HEALTH SERVICES STAFF	2,500	125	0	125	2,375	95.0%	125	2,375
9999 FUNCTION-9999 EXPENDITURE TRANSFER ACCT	0	1,673,486	0	1,673,486	(1,673,486)	0.0%	-	-
<b>Total Operational Services</b>	<b>14,484,491</b>	<b>12,255,931</b>	<b>425,671</b>	<b>12,681,601</b>	<b>1,802,890</b>	<b>12.4%</b>	<b>15,071,387</b>	<b>(586,896)</b>
<b>TOTAL SUPPORT SERVICES</b>	<b>28,867,445</b>	<b>22,347,054</b>	<b>3,807,263</b>	<b>26,054,317</b>	<b>2,813,128</b>	<b>9.7%</b>	<b>29,422,667</b>	<b>(565,222)</b>
<b>Community Services</b>								
3710 FUNCTION-3710-NONPUBLIC SCHOOL	96,550	0	0	0	96,550	100.0%	96,550	0
<b>Non-Programmed Charges</b>								
4100 TUITION PAYMENTS	4,894,931	3,498,203	1,278,033	4,676,236	218,695	4.5%	4,801,236	293,695
<b>GRAND TOTAL</b>	<b>79,157,271</b>	<b>52,624,729</b>	<b>18,340,774</b>	<b>70,965,503</b>	<b>8,191,768</b>	<b>10.3%</b>	<b>79,097,211</b>	<b>60,860</b>
								<b>0.08%</b>



**GROTON BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
FEBRUARY 27, 2023 @ 6:00 P.M.  
REMOTE MEETING**

**MEMBERS PRESENT:** Chairperson Kim Shepardson Watson, Vice Chairperson Andrea Ackerman, Dean Antipas, William Horgan, Elizabeth Porter, Matthew Shulman, Beverly Washington, Rita Volkmann, Jay Weitlauf

**ALSO PRESENT:** Susan Austin, Philip Piazza

I. CALL TO ORDER – Chairperson Kim Shepardson Watson called the meeting to order at 6:03 p.m.

A. Pledge of Allegiance

The first order of business was the Pledge of Allegiance to the flag led by Elizabeth Porter.

II. RECOGNITION AND PARTICIPATION OF VISITORS AND DELEGATIONS

NONE

III. COMMENTS FROM CITIZENS

1. Mrs. Portia Bordelon, 24 Jefferson Drive, thanked Dr. Ackerman for her attendance at the MLK fundraiser held at St. Marks. Mrs. Bordelon noted or requested the following:
  - a. The recent article on expanding careers;
  - b. The ROTC program;
  - c. Athletes dying from cardiac arrest;
  - d. Lack of AED machines, e.g., there are none in the new section at FHS – she wants one on each floor and to make sure gym teachers are certified in the use of the AED machines;
  - e. The need for Honors English 11;
  - f. The need for more tutors at the high school;
  - g. Increased funding for Marching Band and Fencing.
2. Mrs. Kimberly Fahey, 46 Pendleton Farm Lane, made a statement. **(Attachment #1)**

IV. RESPONSE TO COMMENTS FROM CITIZENS

1. Mrs. Volkmann asked for a report from the high school on the AED machines and Honors English 11. Mrs. Volkmann stated that she values Special Education Paraprofessionals.

V. STUDENT REPRESENTATIVE REPORT

The student representatives reported:

Isaiah Anderson (Senior)

➤ End of Winter Sports:

- Swimming will hold their ECC meet on Saturday
- Track finished with States
- Girls Basketball won the first round of States today
- Boys Basketball has their first State game this week
- Volleyball and Basketball Tournament will start on March 6
- Isaiah noted the need for higher level of Honors English

V. STUDENT REPRESENTATIVE REPORT – cont.

Katie Subashi (Senior)

➤ Music Program:

- Students have been doing a ton of fundraisers for the Hawaii trip that will take place in 3 weeks
- Beatle Mania fundraiser was held this past Friday; the choir, orchestra, and band got to perform with them
- On 3/15 students going to Hawaii will be having a concert in the Fitch High Auditorium at 6:00 p.m. The choir will be participating in a Festival competition and will perform at the Pearl Harbor Memorial.

Zoë Antipas (Junior)

- GMS staff versus students basketball game will be held on March 9<sup>th</sup> at FHS
- NEA 5<sup>th</sup> grade Drama Production will be held on March 2 and 3, at 7:00 p.m.
- MR held Spirit Day today with a PJ day theme as well as Family Bingo night on February 25
- TR held a naming of the 2 turtles they have been caring for from the Aquarium; they decided on the names of River and Brook.

VI. SUPERINTENDENT AND ADMINISTRATION REPORTS

A. Superintendent Report

- Reading Waiver per CSDE – Superintendent Austin shared a PowerPoint presentation explaining the Right to Read legislation and the mandates that have been imposed on districts, along with the CSDE guidelines on a reading waiver (**Attachment #2**). She discussed how a district literacy team worked with her and Shannon Weigle in showcasing Groton's model early literacy curriculum and the various programs and partnerships that are used to support the implementation of phonics, phonemic awareness, phonics and the transfer of those skills into reading and writing. Superintendent Austin also noted that she is presently writing testimony regarding Bill 1094 that she would share with legislators at the state capital on March 1, 2023.

B. Business Manager Report

- Object Code Summary FY23 (**Attachment #3**) – Mr. Knight gave an overview of the Object Code Summary dated February 21, 2023 that showed an unexpended balance of \$47,176.
- Health Insurance Report (**Attachment #4**) – Mr. Knight gave an overview of the Health Insurance Report for the month of December.

C. Director of Buildings and Grounds

- Update re: School Facilities – Mr. Kilpatrick noted:
  - FHS Sewer repairs – the repairs are temporary
  - New HVAC at FHS as a result of salt air degradation
  - The acceptance of the CMS and WSM projects as complete as indicated on the agenda for Board vote
  - AED machines concern – Wendell Gaston, Custodial Supervisor, provided a list of where the AEDs are located at FHS

## VII. COMMITTEE REPORTS

- A. Policy – Dr. Ackerman noted that the Policy Committee met and worked on the policies on the agenda for a first and second reading.
- B. Curriculum – Mrs. Porter stated that the Curriculum Committee met on February 22, 2023 and discussed the FHS Program of Studies; Global Citizens seminar was eliminated as well as a number of courses going from 1 year to half credit.
- C. Finance/Facilities – There was no report.
- D. Communications – Mr. Shulman noted that the Communications Committee has met tonight and gave the attached report. **(Attachment #5)**
- E. Negotiations – Mrs. Shepardson Watson noted that the Negotiations Committee will begin negotiations on the Paraprofessional contract.
- F. LEARN – Mrs. Volkmann noted that the LEARN Board met on February 9, 2023 and had a presentation from region 17 Superintendent Jeffrey Whidbey who shared their goals, challenges and successes. LEARN is looking for a new site for the Student Support Services Academy as well as the Ocean Avenue Learning Academy. LEARN is no longer offering Kindergarten programming at the Friendship School. The Kindergarten students will be going to RMMS. LEARN discussed the Legislative breakfast held on January 13 and the House District Bill #5003 regarding removing Magnet School tuition responsibility from sending districts.
- G. TCC/RTM/BoE Liaison – Mrs. Shepardson Watson stated that she has met with Juliette Parker and that they have decided the Liaison Committee will meet quarterly and each of the bodies will be in charge of the agenda.
- H. AGSA/GEA/BoE Liaison – Mrs. Shepardson Watson noted that the AGSA/GEA/BoE Liaison Committee met and discussed transportation issues; CT SEDS; and looked at policy regarding substance abuse; substitutes for teachers and paraprofessionals; Rita Volkmann noted the new VNA Director and the need to look at policy regarding sick children.
- I. Groton Scholarship – Mrs. Porter noted that the Groton Scholarship Committee met and noted the fundraiser on March 4<sup>th</sup> at Chipolte.
- J. Athletic Fields – There was no report.
- K. Trails – There was no report.
- L. Library Committee – Mr. Shulman stated that the Library Committee met last month and discussed policies
- M. State Council on Education Opportunities for Military Children – There was no report.

## VIII. ACTION ITEMS

### A. Consent Agenda

MOTION: Volkmann, Ackerman:

To approve the Consent Agenda with the correction of the spelling of the Student Representative's name.  
PASSED – UNANIMOUSLY



VIII. ACTION ITEMS

B. Old Business

1. Discussion and possible action regarding a second reading of policy P 6172.7 Mentoring Programs for Students (**Attachment #6**)

MOTION: Porter, Volkmann: To approve policy P 6172.7 Mentoring Programs for Students.  
PASSED – UNANIMOUSLY

C. New Business

1. Discussion and possible action regarding a first reading of policy P 6146 Graduation Requirements (**Attachment #7**)

MOTION: Antipas, Porter: To approve policy P 6146 Graduation Requirements as a first reading.  
YES – Shepardson Watson, Ackerman, Horgan, Porter, Shulman  
NO - Volkmann  
ABSTAINED – Antipas, Washington, Weitlauf  
PASSED

2. Discussion and possible action regarding a first reading of policy P 6161.1 Library Materials Selection (**Attachment #8**) - This item was tabled.
3. Discussion and possible action regarding approval of Fitch High School's World Language Department's field trip request to Costa Rica, Panama, and Colombia scheduled for July 1, 2024 through July 12, 2024 (**Attachment #9**)

MOTION: Volkmann, Shulman: To approve Fitch High School's World Language Department's field trip request to Costa Rica, Panama, and Colombia scheduled for July 1, 2024 through July 12, 2024.

This item was tabled.

4. Discussion and possible action regarding approval of Fitch High School's Travel Club's field trip request to Germany, Italy, and Switzerland scheduled for July 6, 2024 through July 16, 2024 (**Attachment #10**)

MOTION: Shulman, Porter: To approve Fitch High School's Travel Club's field trip request to Germany, Italy, and Switzerland scheduled for July 6, 2024 through July 16, 2024.  
PASSED - UNANIMOUSLY



C. New Business – cont.

5. Discussion and possible action re: the acceptance of the Cutler Elementary School Project, State Project Number 059-0188, as complete and the authorization of the Director of Public Works to submit final project information to OSCGR to begin the audit process.

MOTION: Porter, Ackerman: To accept the Cutler Elementary School Project, State Project Number 059- 0188, as complete and to authorize the Director of Public Works to submit final project information to OSCGR to begin the audit process.  
PASSED - UNANIMOUSLY

6. Discussion and possible action re: the acceptance of the Westside Elementary School Project, State Project Number 059-0189, as complete and the authorization of the Director of Public Works to submit final project information to OSCGR to begin the audit process.

MOTION: Shulman, Porter: To accept the Westside Elementary School Project, State Project Number 059- 0189, as complete and to authorize the Director of Public Works to submit final project information to OSCGR to begin the audit process.  
PASSED - UNANIMOUSLY

IX. INFORMATION AND PROPOSALS

Letters, communications, and comments by Board members on meeting items and any other items in their jurisdiction.

- Mrs. Washington noted her comment earlier in the meeting on vaping in the bathrooms.
- Dr. Ackerman noted that she went online today and watched the *Preserving Our History and Preparing Our Future Council* report and Carmita Hodge was there. Dr. Ackerman gave a shout out to Mrs. Volkmann for not voting for the Board budget.
- Mrs. Volkmann noted:
  - Calls from RTM concerned about the Board budget.
  - She watched FHS versus New London Basketball game on TheDay.com.
  - She appreciated the Student Representative report on NEA's Celebration of the Arts.
- Mr. Shulman noted:
  - He and his wife attended the Chamber Choir Concert at FHS.
  - He went on walk throughs at FHS, GMS, and MR.
  - This week he will be reading at CK, TR, and MR.
- Dr. Horgan noted that citizens in his area have been reaching out regarding how successful seniors are.
- Mr. Weitlauf noted the same emails that other Board members received regarding the waiver process with the State.
- Mrs. Shepardson Watson noted the same emails that other Board members received.

X. ADVANCE PLANNING

A. Future Meeting Dates and Calendar Items for Board Attention

As noted in the agenda.

B. Suggested Agenda Items

NONE

XI. ADJOURNMENT

MOTION: Ackerman, Weitlauf:

To adjourn at 9:14 p.m.

**PASSED UNANIMOUSLY**

**Joan Johnson**

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**From:** KIMBERLY FAHEY <kmfahey0915@yahoo.com>  
**Sent:** Monday, February 27, 2023 6:59 PM  
**To:** Joan Johnson  
**Subject:** From tonight's BOE meeting

Mrs Johnson,  
Please distribute this to the board members if needed. Thank you !!  
Kim

Sent from Yahoo Mail for iPhone

Begin forwarded message:

On Monday, February 27, 2023, 6:57 PM, Kimberly Fahey <kfahey@groton.k12.ct.us> wrote:

Good evening,

My name is Kimberly Fahey and I have been a special education para in Groton for the past 16 years. I love my job, and I love the students that I work with. However, after listening to the board meetings over the past few months I felt compelled to come and speak with all of you. A little background on me. I've lived in Groton my entire life. I attended Groton schools. Ms. Ackerman was actually my language arts teacher 42 years ago at Cutler. My 2 children attended schools here, with my youngest graduating from Fitch in 2021. I have a strong connection and loyalty to Groton Public Schools. I'm sad to say that I don't feel that same loyalty has been given back to me.

We are in budget season, and while I understand and appreciate many of the decisions made, I feel that it is past time for the paras in this district to be recognized for all of the hard work we do. When I watch your meetings I hear a lot about the hiring of experts. These highly trained people who are being hired for positions. I'm here to tell you that we are experts as well. We are highly trained employees. Whether that be from years of experience working in the district or coming here with experiences from someplace else. I have to be honest, it was frustrating to me to watch the meeting where the hiring of tutors was discussed and how beneficial they are to the district. The duties tutors are providing are tasks that we, as paras, have provided for years. We often work in classrooms 1 para to 2 students. Many times it's more than that, at 1 para to 3 or even 4 students. We absolutely take small groups of children to work with. This may happen as a reading group, math group, as writing support or even to just gather our assigned students and a couple peers to engage in a game to encourage appropriate social interactions. The only difference between myself and a newly hired tutor is a bachelors degree and \$15 more an hour. There are tutors currently working in Groton who are reliant on the expertise of the special education para. That is a sobering and disappointing fact.

Like I mentioned before, this is year 16 for me working in Groton. My salary last year was \$18,734. I make \$1.11 more an hour than someone brand new starting today. I'll say that again, my salary after being here for 16 years is less than \$19,000 a year, working in some of the most challenging situations and classrooms in this district. I don't WANT to leave, but it's to the point where I can't afford to stay. I can drive up the road 10-15 miles in any direction and be hired as a para for \$3-\$4 more an hour to start then paras in Groton.

This year we are working harder than ever, we are short handed due directly to the fact that our pay is not competitive in relation to surrounding districts. You are losing paras weekly to neighboring towns who are paying much more than Groton offers. High turnover, difficulties in recruitment and the overwhelming frustration felt from your paras should be of importance to all of you.

Many of us are doing the job of 2 people. The needs of the classroom has changed, the needs of children has changed. Paras in this district are doing everything we can to meet those needs. We show up everyday and give everything we have to our students and teachers. We provide support as written in their IEP's which are legally bound documents. Yet we are the least paid out of anyone district wide. No other body of employees is paid as little as your special education para. Hiring and paying tutors twice the hourly pay of a para is a slap in the face to all of us who have been doing these same duties for years. Why not raise the salary of your paras to a livable wage? Wouldn't that make more sense? Then you'd be able to hire and retain us.

Please start investing in us.

We have value and we matter to the students. Please allow us to make a livable wage that isn't below poverty level.

Thank you for listening.

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[Sent from Yahoo Mail for iPhone](#)

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# CT Reading Waiver

Submitted by Groton Public Schools

2/26/23

# CT “Right to Read” Bill

In June 2021, the Connecticut legislature passed the “Right to Read” legislation in Sections 394-404 of the Budget Implementer Bill, [Public Act No. 21-2](#). The legislation systematizes a statewide reading response—based on the Science of Reading—by requiring the state to oversee all state and local efforts related to literacy, including setting reading curriculum requirements for districts, providing professional development, hiring external literacy coaches, and coordinating with teacher preparation programs. A Center for Literacy Research and Reading Success, was established by CSDE with **little to no representation** from Connecticut’s teachers, administrators, Superintendents, or highly qualified reading consultants.





Link to the Reading Bill:

<https://www.cga.ct.gov/2023/TOB/S/PDF/2023SB-01094-R00-SB.PDF>

## Reading Mandates

On September 29, 2022, the CSDE issued a memorandum (the “September 29th Memorandum”) in which it announced sweeping mandates requiring all Connecticut school districts to purchase and implement certain CSDE “approved K-3 core comprehensive reading curricula/programs” in the upcoming school year. CAPSS conservatively estimates the total cost of such mandates to exceed \$200 million in the coming school year. The September 29th Memorandum informed school districts that they must implement one of six “curricula/programs” sold by various national publishers. The September 29th Memorandum goes on to state that school districts may request a delay in the implementation of such approved “curricula/programs” until 2024-2025, but only based upon insufficiency of financial resources or funding.



# Original Bill

- **Memorandum violate Connecticut law, including Section 10-14gg et seq. and 10-221 (Duties of Boards of Education).** The September 29th

Memorandum is inconsistent with those statutes by:

- (i) adopting reading instructional material, instead of reading curriculum models,
- (ii) mandating the purchase and use of such instructional materials, and
- (iii) refusing to approve waivers as provided by the statute, but rather proposing to grant waivers from the requirements of Section 10-14ii for school districts using reading instructional materials only if the proposed reading program meets the standards of Edreports.org, a private organization.

# Raised Bill No. 1094

- The Reading Bill is scheduled for a public hearing on Wednesday, March 1<sup>st</sup>. This is a bill requesting a delay in implementation but is basically extending the time for waivers and adoption of programs, after legislators heard the outpouring of concern from Boards of Education, Superintendents, educators, CAPSS, and C/ABE.
- We need to all be very strongly heard on this bill both through written testimony and our presence at this hearing.
- This is our opportunity to do what we feel is right for our students. I would like the legislature to consider convening a group of reading experts to make recommendations for the next session (if not before) on how SOR is best implemented statewide, giving some consideration to these points.
- Educators and Boards have a sense of urgency; We do not believe the commercial text mandate is the way to go..
- Link to the Reading Bill  
<https://www.cga.ct.gov/2023/TOB/S/PDF/2023SB-01094-R00-SB.PDF>

And Here's how Literacy instruction looks across our District –  
Groton Proud!







## Slide 8

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**SA1** Susan Austin, 2/27/2023

# We believe that all students should be literate!

- As Superintendent of Groton Public Schools, and in collaboration with Alliance Superintendents, Southeastern CT Superintendents, and all CAPSS Superintendents, *we believe!*
- We as superintendents **believe in the Science of Reading**- phonemic awareness ,phonics, vocabulary and comprehension as foundational literacy.
- **We believe that all students should be reading** by the end of grade 1 and reading independently by the end of grade 3, but we realize that there are obstacles that could impact their reading performance. There will always be some students who need more support than the core instruction, whether intervention or enrichment, and with various programs that address their specialized languages, needs, and/or disabilities. **One size does NOT fit all!**
- **We believe in a strong literacy curriculum** – a model curriculum should be developed by the SDE like they did years ago with the Model Algebra 1 Curriculum that brought highly qualified teachers, math coaches/coordinators and administrators from across the state to write a model aligned to the CT Core Standards for districts to use as a template. This has not yet been done for K-3 literacy! A model curriculum developed by literacy experts from across the state should detail through goals, objectives, and strategies what students need to know and be able to do at each grade level and can be used by districts as a model for developing their own curriculum.

# Yes, we do believe in our teachers and on-going high quality professional learning!

- **We believe that all school leaders and teachers should be trained in the Science of Reading.** CAPSS has already trained over 200 school teams in MasterClass. Professional Learning in the Science of Reading for every teachers and administrator in the state of Connecticut should be provided and FUNDED by CSDE; especially for teachers who haven't been able to master the K-3 reading survey. Others are proficient in SOR.
- **We believe in high quality instruction** - Interventionists and reading teachers and trained tutors must be available for those children who are struggling in challenged districts. That should be the mandate.
- **Commercial programs are not the magic bullet. They de-professionalize teachers and can not be "one size fits all" and will cost millions of dollars. Teach the child-not the program.**





Professional learning with embedded coaching in classroom for teachers is a key ingredient to meeting the needs of our students in reading and writing!





# Testimony

## HB 1094

### Wednesday

### March 1,

### 2023

Fran Rabinowitz (CAPSS) “Long term, we need to take this up with the legislature so that they understand that mandating programs is not the way to go.”

Groton has collaborated with the Alliance and local District Superintendents, the RESCs and educators across the state, as well as state legislators and representatives. A letter was crafted and sent to the Commissioner from CAPSS and Alliance Superintendents.

With other educators across the state, we made our point loud and clear that the work of Curriculum, Instruction, Assessment is done by educators and approved by Boards of Education, not mandated by the state.

Superintendent Austin testified in front of the state education committee on SB 1094 (3/1/23) and submitted the reading waiver to CSDE (2/27/23)



Beyond the student data, please look at our evidence -  
A picture and a poem is worth a million words!

For this year's Connecticut Writing Project contest, we have three poetry winners at Groton Middle School (1 gold, 1 silver, and 2 honorable mentions). Even to receive honorable mention is a big deal due to the large number of submissions and rejections each year. The Student Recognition Night taking place May 11 will be in-person at the Jorgensen Center for the Performing Arts from 5 to 7 PM. The featured speaker will be Chandra Prasad.

We are so Groton-proud of them.

### His Green Uniform By Carly Edmonson Gold (publication)

In this one,  
I'm holding him tight  
His warm arms holding me tighter.  
My tears drip down  
onto his green uniform.  
His uniform green as the grass  
Green as the Christmas tree  
That he'll probably never see.  
As I stare at his uniform  
I noticed his CO pin isn't there with him  
Just like he won't be here with me.  
He's missing a pin.  
And I'll soon be missing him.  
His pin is at home  
In that blue and white case.  
But he'll be under way  
In that tiny little stateroom.  
Everyone's eyes are wide upon us  
While mine are squeezed shut.  
Cameras approaching  
News anchors surveying.  
Choir singing  
Anchors Away floods my brain.  
Before I know it,  
He's disappearing down the hatch.  
Goodbye, Dad.  
I'll see you in six months  
Or seven.  
Or eight.  
When the grass won't be covered with snow.  
Across the horizon  
beautiful trees  
all standing tall.  
The spring brings peace.  
The spring brings you.

## Groton Public Schools

Date prep:		FY23 Budget Summary Review							
2/21/23 2:47 PM									
Account	Object #s	FY23 Budget 2022-2023	Expenditures	Encumbered	FY23 Actual Total	Remaining Balance	%	FY23 Estimate 02/21/2023	Favorable/ (Unfavorable) to Budget
<b>Salaries</b>									
1 Administrators	105-109	5,052,518	3,304,789	1,877,249	5,182,038	(129,520)	(2.6%)	5,052,818	(300)
2 Teachers	101-104, 123-127, 151-152	35,367,250	17,565,895	17,033,822	34,599,717	767,533	2.2%	35,261,652	105,598
3 Non-Cert Aides	110-111, 130-131, 136, 139	4,284,903	2,301,621	20,522	2,322,142	1,962,761	45.8%	4,242,008	42,895
4 Substitute - Cert & Non-Cert	120-121	1,007,080	706,484	0	706,484	300,596	29.8%	1,007,784	(704)
5 Clerical	112-114, 132-134, 144	1,971,277	1,353,534	0	1,353,534	617,743	31.3%	1,978,672	(7,395)
6 Custodial/Maintenance/Techs	117-118, 129, 137-138, 147-148	3,610,973	2,260,032	117,701	2,377,733	1,233,240	34.2%	3,618,796	(7,823)
7 Campus Security/Supervision	128	152,540	232,657	0	232,657	(80,117)	(52.5%)	152,540	0
8 <b>Total Salaries</b>	<b>100</b>	<b>51,446,541</b>	<b>27,725,011</b>	<b>19,049,294</b>	<b>46,774,305</b>	<b>4,672,236</b>	<b>9.1%</b>	<b>51,314,270</b>	<b>132,271</b>
<b>Benefits</b>									
9 Health Insurance	201-202	7,281,438	5,640,045	0	5,640,045	1,641,393	22.5%	7,274,642	6,796
10 Workers Comp & Town Pension	211,213	962,425	962,423	0	962,423	2	0.0%	962,423	2
11 Social Security & Medicare	212,214	1,511,750	977,844	0	977,844	533,906	35.3%	1,505,261	6,489
12 Other Benefits	222-227	283,493	318,022	0	318,022	(34,529)	(12.2%)	337,686	(54,193)
13 <b>Total Benefits</b>	<b>200</b>	<b>10,039,106</b>	<b>7,898,334</b>	<b>0</b>	<b>7,898,334</b>	<b>2,140,772</b>	<b>21.3%</b>	<b>10,080,011</b>	<b>(40,905)</b>
<b>Purchased Services</b>									
14 Instructional Services	321-324	184,475	135,181	11,484	146,664	37,811	20.5%	163,185	21,290
15 Professional Services	331	251,614	289,762	40,822	330,584	(78,970)	(31.4%)	263,751	(12,137)
16 Other Prof Services	332	571,885	369,573	141,296	510,870	61,015	10.7%	584,154	(12,269)
17 OT & PT Services	333	678,058	342,827	418,873	761,700	(83,642)	(12.3%)	700,558	(22,500)
18 Legal	334	71,054	28,392	0	28,392	42,662	60.0%	71,054	0
19 Athletic Officials & Other Athletic Serv	341-342	77,290	51,372	0	51,372	25,918	33.5%	75,856	1,434
20 Computer Network Services	343	164,483	193,742	2,518	196,260	(31,777)	(19.3%)	196,260	(31,777)
21 <b>Total Purchased Services</b>	<b>300</b>	<b>1,998,859</b>	<b>1,410,850</b>	<b>614,993</b>	<b>2,025,843</b>	<b>(26,984)</b>	<b>(1.3%)</b>	<b>2,054,818</b>	<b>(55,959)</b>
<b>Property Services</b>									
22 Water & Sewer	410-411	100,799	76,690	0	76,690	24,109	23.9%	102,486	(1,687)
23 Trash & Snow Removal	421-422	137,466	54,498	33,085	87,583	49,883	36.3%	122,583	14,883
24 Repair/Maintenance	430-435, 490-491, 499	481,216	317,159	66,168	383,327	97,889	20.3%	463,852	17,364
25 Rental	441	123,899	91,706	53,614	145,320	(21,421)	(17.3%)	140,240	(16,341)
26 <b>Total Property Services</b>	<b>400</b>	<b>843,380</b>	<b>540,053</b>	<b>152,867</b>	<b>692,920</b>	<b>150,460</b>	<b>17.8%</b>	<b>829,160</b>	<b>14,220</b>
<b>Transportation, Insurance, Communications, Tuition</b>									
27 Transportation: Schools	510-513	5,360,342	2,761,709	0	2,761,709	2,598,633	48.5%	5,486,984	(126,642)
28 Transportation: Student Activities	587-596	175,419	45,799	38,948	84,747	90,672	51.7%	165,709	9,710
29 Transportation: Staff	580-584	141,686	33,065	0	33,065	108,621	76.7%	117,314	24,372
30 Insurance	522-525	417,628	403,354	0	403,354	14,274	3.4%	416,866	762
31 Communications	530-552	142,592	188,553	1,631	190,184	(47,592)	(33.4%)	163,106	(20,514)
32 Tuition: Special Education	561-563, 568	4,319,633	2,510,988	1,316,064	3,827,051	492,582	11.4%	4,016,261	303,372
33 Tuition: Other	564-567	1,197,359	1,195,559	0	1,195,559	1,800	0.2%	1,195,559	1,800
34 <b>Total Trans, Ins, Comm, Tuition</b>	<b>500</b>	<b>11,754,659</b>	<b>7,139,028</b>	<b>1,356,642</b>	<b>8,495,670</b>	<b>3,258,989</b>	<b>27.7%</b>	<b>11,561,800</b>	<b>192,859</b>
<b>Supplies</b>									
35 Instructional Supplies	601-609, 613-619, 622-623, 628	499,046	208,266	30,823	239,089	259,957	52.1%	391,700	107,346
36 Computer Supplies	610-612	254,072	268,091	14,795	282,886	(28,814)	(11.3%)	296,150	(42,078)
37 Electricity & Heating	631-633	1,467,021	1,150,979	10,651	1,161,630	305,391	20.8%	1,610,187	(143,166)
38 Transportation Supplies	634-656	180,486	251,173	2,965	254,137	(73,651)	(40.8%)	302,186	(121,700)
39 Textbooks & Library Books	640-642, 645, 647	83,311	47,761	9,542	57,302	26,009	31.2%	82,189	1,122
40 Facility/Maintenance Supplies	650, 652-655, 657, 659	300,884	234,622	24,663	259,285	41,599	13.8%	324,204	(23,320)
41 Other Supplies (staff dev, PPE, etc)	621, 624, 627, 690	88,910	52,040	4,456	56,496	32,414	36.5%	85,224	3,686
42 <b>Total Supplies</b>	<b>600</b>	<b>2,873,730</b>	<b>2,212,931</b>	<b>97,895</b>	<b>2,310,826</b>	<b>562,904</b>	<b>19.6%</b>	<b>3,091,840</b>	<b>(218,110)</b>
<b>Equipment</b>									
43 Instructional Equipment	730, 735	98,400	51,924	3,777	55,701	42,699	43.4%	73,536	24,864
44 Non-Instructional Equip	731, 736	10,000	12,674	31,313	43,987	(33,987)	(339.9%)	11,099	(1,099)
45 <b>Total Equipment</b>	<b>700</b>	<b>108,400</b>	<b>64,598</b>	<b>35,090</b>	<b>99,688</b>	<b>8,712</b>	<b>8.0%</b>	<b>84,635</b>	<b>23,765</b>
46 <b>Total Dues &amp; Fees</b>	<b>800</b>	<b>92,596</b>	<b>81,822</b>	<b>1,414</b>	<b>83,236</b>	<b>9,360</b>	<b>10.1%</b>	<b>93,562</b>	<b>(966)</b>
47 <b>GRAND TOTAL</b>		<b>79,157,271</b>	<b>47,072,626</b>	<b>21,308,195</b>	<b>68,380,820</b>	<b>10,776,451</b>	<b>13.6%</b>	<b>79,110,095</b>	<b>47,176</b>

**Groton Public Schools**

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<b>Salaries</b>									
<b>Administrators</b>									
48 Administrators	105	1,201,101	824,626	513,712	1,338,338	(137,237)	(11.4%)	1,201,401	(300)
49 Principals	106	1,150,292	752,180	397,150	1,149,330	962	0.1%	1,150,292	-
50 Asst. Principals/Sp.Ed. Supv	107	2,385,181	1,532,095	877,076	2,409,171	(23,990)	(1.0%)	2,385,181	-
51 6-12 Curriculum Coordinators	108	174,798	96,680	40,453	137,133	37,665	21.5%	174,798	-
52 Athletic Director	109	141,146	99,207	48,858	148,065	(6,919)	(4.9%)	141,146	-
53		5,052,518	3,304,789	1,877,249	5,182,038	(129,520)	(2.6%)	5,052,818	(300)
<b>Teachers</b>									
54 Classroom Teachers	101 & 151	25,154,553	12,195,192	12,289,955	24,485,147	669,406	2.7%	25,071,487	83,066
55 Sp.Ed Certified	102	7,830,521	4,177,112	3,843,829	8,020,940	(190,419)	(2.4%)	7,885,154	(54,633)
56 Media Specialist	103	690,181	376,535	345,726	722,261	(32,080)	(4.6%)	696,402	(6,221)
57 Guidance	104	1,175,535	598,754	554,312	1,153,066	22,469	1.9%	1,111,885	63,650
58 Adult Ed	124	42,230	14,221	0	14,221	28,009	66.3%	33,784	8,446
59 Coach Stipends	126	356,416	113,873	0	113,873	242,544	68.1%	347,065	9,351
60 Other Student Activities	127	117,814	41,690	0	41,690	76,124	64.6%	115,875	1,939
61		35,367,250	17,565,895	17,033,822	34,599,717	767,533	2.2%	35,261,652	105,598
<b>Other Staff</b>									
62 Reg.Ed Aides - Kindergarten	110 & 130	456,375	177,717	0	177,717	278,658	61.1%	456,375	-
63 Sp.Ed Aides - Para I & Para II	111 & 131	2,906,920	979,522	0	979,522	1,927,398	66.3%	2,539,206	367,714
64 Tutors	125 & 152	432,500	851,582	0	851,582	(419,082)	(96.9%)	754,154	(321,654)
65 School Bus Aides	136	429,588	248,637	0	248,637	180,951	42.1%	427,588	2,000
66 Other Non-Certified Personnel	139 & 119	59,520	44,164	20,522	64,685	(5,165)	(8.7%)	64,685	(5,165)
67		4,284,903	2,301,621	20,522	2,322,142	1,962,761	45.8%	4,242,008	42,895
<b>Substitute</b>									
68 Substitute Reg.Ed Certified	120	921,492	706,484	0	706,484	215,008	23.3%	991,132	(69,640)
69 Substitute Spec.Ed Certified	121	85,588	0	0	0	85,588	100.0%	16,652	68,936
70		1,007,080	706,484	0	706,484	300,596	29.8%	1,007,784	(704)
<b>Clerical</b>									
71 Clerical	112 113 114 132 133 134 143 144	1,971,277	1,353,534	0	1,353,534	617,743	31.3%	1,978,672	(7,395)
<b>Custodial/Maintenance/Techs</b>									
72 Custodial	117 & 137	1,924,943	1,222,935	26,449	1,249,384	675,559	35.1%	1,958,434	(33,491)
73 Maintenance	118 & 138	857,425	521,182	33,554	554,736	302,689	35.3%	838,642	18,783
74 Custodial/Maintenance Overtime	147 & 148	108,500	42,651	0	42,651	65,849	60.7%	101,615	6,885
75 Technicians	129 & 149	720,105	473,263	57,699	530,963	189,142	26.3%	720,105	-
76		3,610,973	2,280,032	117,701	2,377,733	1,233,240	34.2%	3,618,796	(7,823)
<b>Security</b>									
77 Security/Supervision	128	152,540	232,657	0	232,657	(80,117)	(52.5%)	152,540	-
78 Total Salaries		51,446,541	27,725,011	19,049,294	46,774,305	4,672,236	9.1%	51,314,270	132,271
<b>Benefits</b>									
<b>Health Insurance</b>									
79 Group Ins. Prof	201	5,827,342	5,127,448	0	5,127,448	699,894	12.0%	5,821,357	5,985
80 Group Ins. Other	202	1,454,096	512,597	0	512,597	941,499	64.7%	1,453,285	811
81		7,281,438	5,640,045	0	5,640,045	1,641,393	22.5%	7,274,642	6,796
<b>Workers Comp &amp; Town Pension</b>									
82 Worker's Compensation	211	405,825	405,823	0	405,823	2	0.0%	405,823	2
83 Town Pension	213	556,600	556,600	0	556,600	0	0.0%	556,600	-
84		962,425	962,423	0	962,423	2	0.0%	962,423	2
<b>Social Security &amp; Medicare</b>									
85 Social Security	212	765,776	498,202	0	498,202	267,574	34.9%	760,972	4,804
86 Medicare	214	745,974	479,643	0	479,643	266,331	35.7%	744,288	1,686
87		1,511,750	977,844	0	977,844	533,906	35.3%	1,505,261	6,489
<b>Other Employee Benefits</b>									
88 Retirement Awards	222	135,993	198,038	0	198,038	(62,045)	(45.6%)	198,038	(62,045)
89 Unemployment	223	40,000	2,425	0	2,425	37,575	93.9%	24,789	15,211
90 Tuition Reimb Certified	224	106,000	113,359	0	113,359	(7,359)	(6.9%)	113,359	(7,359)
92 Mentor Stipend	227	1,500	4,200	0	4,200	(2,700)	(180.0%)	1,500	-
93		283,493	318,022	0	318,022	(34,529)	(12.2%)	337,686	(54,193)
94 Total Benefits		10,039,106	7,898,334	0	7,898,334	2,140,772	21.3%	10,080,011	(40,905)



**Groton Public Schools**

Date prep:		FY23 Budget Summary Review							
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Account	Object #s	FY23 Budget 2022-2023	Expenditures	Encumbered	FY23 Actual Total	Remaining Balance	%	FY23 Estimate 02/21/2023	Favorable/ (Unfavorable) to Budget
<b>Purchased Services</b>									
<b>Instructional Services</b>									
95 Instructional Services	321 & 323	123,075	92,778	2,420	95,198	27,877	22.7%	101,515	21,560
96 Instruct Improvement Services	322 & 324	61,400	42,402	9,064	51,466	9,934	16.2%	61,670	(270)
97		184,475	135,181	11,484	146,664	37,811	20.5%	163,185	21,290
<b>Professional Services</b>									
98 Professional Services	331	251,614	289,762	40,822	330,584	(78,970)	(31.4%)	263,751	(12,137)
99 Other Professional Services	332	571,885	369,573	141,296	510,870	61,015	10.7%	584,154	(12,269)
100 OT & PT Services	333	678,058	342,827	418,873	761,700	(83,642)	(12.3%)	700,558	(22,500)
101 Legal Services	334	71,054	28,392	0	28,392	42,662	60.0%	71,054	-
102		1,572,611	1,030,554	600,992	1,631,546	(58,935)	(3.7%)	1,619,517	(46,906)
<b>Athletic Officials &amp; Other Athletic Services</b>									
103 Athletic Officials	341	61,550	41,018	0	41,018	20,532	33.4%	61,827	(277)
104 Other Athletic Services	342	15,740	10,354	0	10,354	5,386	34.2%	14,029	1,711
105		77,290	51,372	0	51,372	25,918	33.5%	75,656	1,434
<b>Computer Network Services</b>									
106 Computer Network Services	343	164,483	193,742	2,518	196,260	(31,777)	(19.3%)	196,260	(31,777)
107 Total Purchased Services		1,998,859	1,410,850	614,993	2,025,843	(26,984)	(1.3%)	2,054,818	(55,959)
<b>Property Services</b>									
<b>Water/Sewer</b>									
108 Water	410	66,182	40,386	0	40,386	25,796	39.0%	66,182	-
109 Sewer	411	34,617	36,304	0	36,304	(1,687)	(4.9%)	36,304	(1,687)
110		100,799	76,690	0	76,690	24,109	23.9%	102,486	(1,687)
<b>Trash &amp; Snow Removal</b>									
111 Trash Removal	421	87,466	54,498	33,085	87,583	(117)	(0.1%)	87,583	(117)
112 Snow Removal	422	50,000	0	0	0	50,000	100.0%	35,000	15,000
113		137,466	54,498	33,085	87,583	49,883	36.3%	122,583	14,883
<b>Repair/Maintenance</b>									
114 Equipment Repairs	430	118,095	69,937	3,795	73,732	44,363	37.6%	122,049	(3,954)
115 Grounds Repairs	431	189,614	128,442	42,286	170,728	18,886	10.0%	170,728	18,886
116 General Bldg Repairs	432	28,563	8,785	0	8,785	19,778	69.2%	28,563	-
117 Painting	433	5,095	2,821	0	2,821	2,274	44.6%	5,095	-
118 Heat & Plumbing	434	48,400	38,519	1,764	40,283	8,117	16.8%	40,283	8,117
119 Electrical	435	9,005	1,269	756	2,025	6,980	77.5%	9,005	-
120 Extermination Services	490	11,477	8,301	0	8,301	3,176	27.7%	11,477	-
121 Bldg Fire Protection	491	46,821	34,158	16,300	50,458	(3,637)	(7.8%)	50,458	(3,637)
123 Other Purch Services	499	24,146	24,927	1,267	26,194	(2,048)	(8.5%)	26,194	(2,048)
124		481,216	317,159	66,168	383,327	97,889	20.3%	463,852	17,364
<b>Rental</b>									
125 Rental	441	123,899	91,706	53,614	145,320	(21,421)	(17.3%)	140,240	(16,341)
126 Total Property Services		843,380	540,053	162,867	692,920	150,460	17.8%	829,160	14,220
<b>Transportation, Insurance, Communications, Tuition</b>									
<b>Transportation: Schools</b>									
127 Reg Ed Pupil Transportation	510 & 516	3,160,976	1,507,572	0	1,507,572	1,653,404	52.3%	3,160,976	-
128 Sp Ed - Trans - STA	511	1,243,367	637,709	0	637,709	605,658	48.7%	1,370,009	(126,642)
129 Sp Ed - Trans - Curlin	512	943,749	616,429	0	616,429	327,320	34.7%	955,999	(12,250)
130 Pupil Transp Reimbursement	513	12,250	0	0	0	12,250	100.0%	-	12,250
131		5,360,342	2,761,709	0	2,761,709	2,598,633	48.5%	5,486,984	(126,642)
<b>Transportation: Other</b>									
132 Transportation - Athletics	587	107,800	17,979	30,745	48,724	59,076	54.8%	96,110	11,690
133 Transportation - Field Trips	588	50,149	16,621	6,967	23,588	26,561	53.0%	49,157	992
134 Entry Fees - Athletics	591 & 592	12,700	8,225	0	8,225	4,475	35.2%	12,605	95
135 Admission Fees	595	4,770	2,975	1,235	4,210	560	11.7%	7,838	(3,068)
137		175,419	45,799	38,948	84,747	90,672	51.7%	165,709	9,710
<b>Transportation: Staff</b>									
138 Travel - Education	580 & 581	7,500	1,912	0	1,912	5,588	74.5%	7,678	(178)
139 Travel - Admin	582 & 583	29,500	16,043	0	16,043	13,457	45.6%	26,458	3,042
140 Travel - Conferences	584	104,686	15,110	0	15,110	89,576	85.6%	83,178	21,508
141		141,686	33,065	0	33,065	108,621	76.7%	117,314	24,372
<b>Liability &amp; Accident Insurance</b>									
142 Liability Insurance	522	402,456	388,944	0	388,944	13,512	3.4%	402,456	-
143 Accident Insurance	525	15,172	14,410	0	14,410	762	5.0%	14,410	762
144		417,628	403,354	0	403,354	14,274	3.4%	416,866	762

**Groton Public Schools**

Date prep:		FY23 Budget Summary Review							
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Account	Object #s	FY23 Budget 2022-2023	Expenditures	Encumbered	FY23 Actual Total	Remaining Balance	%	FY23 Estimate 02/21/2023	Favorable/ (Unfavorable) to Budget
<b>Communications</b>									
145 Telephone, Telephone Repairs	530	91,400	161,385	0	161,385	(69,985)	(76.6%)	114,856	(23,456)
146 Postage	531	31,150	14,977	0	14,977	16,173	51.9%	22,480	8,670
147 Advertisement	540	5,000	9,599	1,568	11,168	(6,168)	(123.4%)	11,168	(6,168)
148 Minority Recruitment	541	0	0	0	0	0		-	-
149 Printing Admin	550	11,542	2,592	63	2,655	8,887	77.0%	11,103	439
150 School Publications	551 & 552	3,500	0	0	0	3,500	100.0%	3,500	-
151		142,592	188,553	1,631	190,184	(47,592)	(33.4%)	163,106	(20,514)
<b>Tuition: Special Education</b>									
152 Sp Ed Vocational	561	411,956	187,746	0	187,746	224,210	54.4%	411,956	-
153 Sp Ed BoE Placements	562	2,557,392	1,126,708	1,184,641	2,311,349	246,043	9.6%	2,476,349	81,043
154 Sp Ed State Placements	563	580,000	109,861	119,565	229,426	350,574	60.4%	269,426	310,574
155 Sp Ed Magnet Choice	568	770,285	1,086,672	11,858	1,098,530	(328,245)	(42.6%)	858,530	(88,245)
156		4,319,633	2,510,988	1,316,064	3,827,051	492,582	11.4%	4,016,261	303,372
<b>Tuition: Other</b>									
157 Adult Ed	564	210,105	207,000	0	207,000	3,105	1.5%	207,000	3,105
158 Gen Ed Magnet Tuition	566	897,671	865,745	0	865,745	31,926	3.6%	865,745	31,926
159 Gen Ed Vo Ag Tuition	567	89,583	122,814	0	122,814	(33,231)	(37.1%)	122,814	(33,231)
160		1,197,359	1,195,559	0	1,195,559	1,800	0.2%	1,195,559	1,800
161 Total Transportation, Insurance, Communication, Tuition		11,754,659	7,139,028	1,356,642	8,495,670	3,258,989	27.7%	11,561,800	192,859
<b>Supplies</b>									
<b>Instructional Supplies</b>									
162 General Classroom	601	156,340	30,292	4,426	34,719	121,621	77.8%	73,548	82,792
163 Science	602	16,986	6,740	748	7,488	9,498	55.9%	14,518	2,468
164 Arts & Crafts	603	24,300	20,485	1,356	21,841	2,459	10.1%	23,215	1,085
165 Phys. Ed	604	15,400	3,157	4,759	7,915	7,485	48.6%	13,787	1,613
166 Music	605	24,000	8,544	826	9,370	14,630	61.0%	22,652	1,348
167 Kindergarten	606	5,100	942	0	942	4,158	81.5%	5,100	-
168 Pupil Tests	607	65,400	42,674	1,568	44,242	21,158	32.4%	57,931	7,469
169 Tech. Ed	609	8,000	264	708	972	7,028	87.8%	6,000	2,000
170 Home Ec Supplies	613	14,500	14,973	619	15,592	(1,092)	(7.5%)	11,694	2,806
171 Sp Ed Supplies	615	56,000	29,153	2,873	32,026	23,974	42.8%	56,015	(15)
172 Athletic Supplies	616	52,950	25,555	12,126	37,680	15,270	28.8%	51,954	996
173 Math Supplies	617	10,350	2,172	178	2,350	8,000	77.3%	6,447	3,904
174 Health Supplies	618	1,950	0	0	0	1,950	100.0%	1,575	375
175 Other Supplies	619	3,000	853	0	853	2,147	71.6%	3,103	(103)
176 Health Serv Pathogen	622	7,000	239	34	273	6,727	96.1%	5,750	1,250
177 School Library Supplies	623	5,270	1,366	538	1,904	3,367	63.9%	5,095	175
178 Food, Drink, Snacks	628	32,500	20,859	65	20,924	11,576	35.6%	33,317	(817)
180		499,046	208,266	30,823	239,089	259,957	52.1%	391,700	107,346
<b>Computer Supplies</b>									
181 Computer Supplies	610 & 611	49,200	36,914	6,401	43,315	5,885	12.0%	51,561	(2,361)
182 Software	612	204,872	231,177	8,394	239,572	(34,700)	(16.9%)	244,589	(39,717)
183		254,072	268,091	14,795	282,886	(28,814)	(11.3%)	296,150	(42,078)
<b>Electricity &amp; Heating</b>									
184 Electricity	631	971,513	798,741	10,651	809,391	162,122	16.7%	987,834	(16,321)
185 Propane/Natural Gas	632	325,362	191,451	0	191,451	133,911	41.2%	290,905	34,457
186 Heating Oil	633	170,146	160,787	0	160,787	9,359	5.5%	331,448	(161,302)
187		1,467,021	1,150,979	10,651	1,161,630	305,391	20.8%	1,610,187	(143,166)
<b>Transportation Supplies</b>									
188 Diesel for School Buses	634	138,070	230,354	0	230,354	(92,284)	(66.8%)	269,725	(131,655)
189 Gas for Maintenance	656	42,416	20,819	2,965	23,783	18,633	43.9%	32,461	9,955
190		180,486	251,173	2,965	254,137	(73,651)	(40.8%)	302,186	(121,700)
<b>Textbooks &amp; Library Books</b>									
191 Textbooks	640	45,051	24,459	664	25,123	19,928	44.2%	40,764	4,287
192 Workbooks	641	12,460	19,560	0	19,560	(7,100)	(57.0%)	18,800	(6,340)
193 Textbook Rebind	642	500	0	0	0	500	100.0%	375	125
194 Library Books	645	22,900	2,778	8,818	11,596	11,304	49.4%	20,450	2,450
195 Periodicals	647	2,400	964	59	1,023	1,377	57.4%	1,800	600
196		83,311	47,761	9,542	57,302	26,009	31.2%	82,189	1,122



**Groton Public Schools**

Date prep:		FY23 Budget Summary Review							
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Account	Object #s	FY23 Budget 2022-2023	Expenditures	Encumbered	FY23 Actual Total	Remaining Balance	%	FY23 Estimate 02/21/2023	Favorable/ (Unfavorable) to Budget
<b>Facility/Maintenance Supplies</b>									
197 Equipment Repair	650	23,158	8,343	3,145	11,487	11,671	50.4%	16,040	7,118
198 Grounds Supplies	651	19,334	22,537	1,005	23,543	(4,209)	(21.8%)	23,543	(4,209)
199 General Bldg Repair	652	64,450	43,256	3,235	46,491	17,960	27.9%	58,005	6,445
200 Painting	653	2,500	1,496	0	1,496	1,004	40.2%	1,496	1,004
201 Heat & Plumbing	654	33,716	46,192	15,332	61,524	(27,808)	(82.5%)	61,524	(27,808)
202 Electrical	655	29,948	19,736	1,504	21,240	8,708	29.1%	29,948	-
203 Safety Supplies	657 & 659	12,976	18,209	0	18,209	(5,233)	(40.3%)	18,846	(5,870)
204 Custodial Supplies	658	114,802	74,854	443	75,296	39,506	34.4%	114,802	-
205		300,884	234,622	24,663	259,285	41,599	13.8%	324,204	(23,320)
<b>Other Supplies</b>									
206 Sup Serv Guid Imp Ins	621	25,600	9,840	1,164	10,805	14,796	57.8%	24,350	1,250
207 Audio Visual	624 & 625	11,000	2,023	595	2,618	8,382	76.2%	3,743	7,257
208 General Admin Supplies	626	12,610	11,022	233	11,255	1,355	10.7%	11,504	1,106
209 School Admin Supplies	627	17,400	22,924	2,176	25,100	(7,700)	(44.3%)	26,025	(8,625)
210 Professional Materials	690	22,300	6,431	288	6,719	15,581	69.9%	19,601	2,699
212		88,910	52,040	4,456	56,496	32,414	36.5%	85,224	3,686
213 Total Supplies		2,873,730	2,212,931	97,895	2,310,826	562,904	19.6%	3,091,840	(218,110)
<b>Equipment</b>									
<b>Instructional Equipment</b>									
214 Replace Instr Equip	730	38,400	0	1,143	1,143	37,257	97.0%	15,057	23,343
215 Add Instr Equipment	735	60,000	51,924	2,634	54,558	5,442	9.1%	58,479	1,521
216		98,400	51,924	3,777	55,701	42,699	43.4%	73,536	24,864
<b>Non-Instructional Equipment</b>									
217 Replace Non-Instr Equipment	731	10,000	7,928	31,313	39,241	(29,241)	(292.4%)	6,353	3,647
218 Add Non-Instr Equipment	736	0	4,746	0	4,746	(4,746)		4,746	(4,746)
219		10,000	12,674	31,313	43,987	(33,987)	(339.9%)	11,099	(1,099)
220 Total Equipment		108,400	64,598	35,090	99,688	8,712	8.0%	84,635	23,765
<b>Dues - Fees</b>									
<b>Dues/Fees</b>									
221 Dues BoE	810	25,541	21,904	0	21,904	3,637	14.2%	25,541	-
222 General Admin Dues	811	16,160	23,319	1,414	24,733	(8,573)	(53.1%)	26,183	(10,023)
223 School Admin Dues	812	44,050	32,619	0	32,619	11,431	26.0%	34,729	9,321
224 Other Dues	819	6,845	3,980	0	3,980	2,865	41.9%	7,109	(264)
225 Total Dues/Fees		92,596	81,822	1,414	83,236	9,360	10.1%	93,562	(966)
226 Grand Total		79,157,271	47,072,626	21,308,195	68,380,820	10,776,451	13.6%	79,110,095	47,176

**Groton Public Schools**  
FY23 Budget Summary Review  
Summary at Program Level III

		FY23			FY23			02/21/2023	
Function		Budget	Expended	Encumbered	Total	Remaining		FY23	
No.	Description	2022-2023	2022-2023	2022-2023	2022-2023	Balance	%	Estimated	Favorable/ (Unfavorable)
Regular Instruction									
1101	FUNCTION-1101 ELEMENTARY	13,582,263	6,210,190	5,383,650	11,593,840	1,988,423	14.6%	13,663,501	(81,238)
1102	FUNCTION-1102 ART	680,986	356,057	264,515	620,572	60,414	8.9%	636,773	44,213
1103	FUNCTION-1103 COMPUTER EDUCATION	0	0	0	0	0	0.0%	-	-
1104	FUNCTION-1104 LANGUAGE ARTS	2,394,305	1,300,901	957,917	2,258,818	135,487	5.7%	2,368,143	26,162
1105	FUNCTION-1105 WORLD LANGUAGES	1,438,860	771,546	606,323	1,377,869	60,991	4.2%	1,446,364	(7,504)
1106	FUNCTION-1106 CONSUMER SCIENCE	155,887	92,484	59,557	152,041	3,846	2.5%	150,691	5,196
1107	FUNCTION-1107 TECHNOLOGY EDUCATION	676,451	390,114	252,751	642,865	33,586	5.0%	665,225	11,226
1108	FUNCTION-1108 MATHEMATICS	2,073,160	1,166,034	840,311	2,006,346	66,814	3.2%	2,080,212	(7,052)
1109	FUNCTION-1109 MUSIC	731,202	380,337	299,468	679,805	51,397	7.0%	713,069	18,133
1110	FUNCTION-1110 PHYSICAL EDUCATION	1,026,099	519,597	386,050	905,647	120,452	11.7%	960,031	66,068
1111	FUNCTION-1111 SCIENCE	2,279,445	1,263,781	880,248	2,144,029	135,416	5.9%	2,225,665	53,780
1112	FUNCTION-1112 SOCIAL STUDIES	1,849,410	969,514	740,278	1,709,792	139,618	7.5%	1,779,765	69,645
1113	FUNCTION-1113 MYP	42,000	9,547	0	9,547	32,453	77.3%	31,910	10,090
1114	FUNCTION-1114 HEALTH EDUCATION	301,017	195,584	167,544	363,127	(62,110)	(20.6%)	361,982	(60,965)
1117	FUNCTION-1117 INTERN. BACCALAUREATE	56,500	38,578	2,248	40,825	15,675	27.7%	45,378	11,122
1118	FUNCTION-1118 IB - CAREERS-RELATED PROGRAM	13,500	0	0	0	13,500	100.0%	10,125	3,375
1119	FUNCTION-1119 UNCLASSIFIED	1,581,473	1,038,115	108	1,038,223	543,250	34.4%	1,590,432	(8,959)
1121	FUNCTION-1121 BUSINESS EDUCATION	329,624	183,501	132,864	316,365	13,259	4.0%	328,616	1,008
1124	FUNCTION-1124 HEALTH OCCUPATIONS	87,596	48,677	47,077	95,755	(8,159)	(9.3%)	115,062	(27,466)
1260	FUNCTION-1260 ENRICHMENT	39,639	32,673	1,820	34,493	5,146	13.0%	39,639	(0)
1270	FUNCTION-1270 REMEDIAL INSTRUCTION	3,034,885	1,593,220	1,297,090	2,890,310	144,575	4.8%	2,952,973	81,912
2220	FUNCTION-2220 EDUCATIONAL MEDIA SERVICE	1,109,189	629,282	355,141	984,424	124,765	11.2%	1,112,902	(3,713)
Total Regular Instruction		33,483,491	17,241,924	12,674,962	29,916,885	3,566,606	10.7%	33,278,458	205,033
Special Instruction									
1205	FUNCTION-1205 PRESCHOOL 3-5	1,274,524	581,943	363,429	945,372	329,152	25.8%	1,283,496	(8,972)
1210	FUNCTION-1210 SPED Summer School	20,290	0	0	0	20,290	100.0%	20,290	-
1220	FUNCTION-1220 OTHER SPECIAL INSTRUCTION	696,165	1,038,507	89,638	1,128,145	(431,980)	(62.1%)	689,358	6,807
1230	FUNCTION-1230 SPECIAL EDUCATION	8,423,248	4,026,152	2,139,079	6,165,230	2,258,018	26.8%	8,407,116	16,132
1250	FUNCTION-1250 BLIND	27,046	880	0	880	26,166	96.7%	880	26,166
1280	FUNCTION-1280 HEARING IMPAIRED	108,685	69,194	50,892	120,086	(11,401)	(10.5%)	108,974	(289)
Total Special Instruction		10,549,958	5,716,675	2,643,038	8,359,713	2,190,245	20.8%	10,510,115	39,843
Continuing Education									
1310	FUNCTION-1310 HIGH SCHOOL COMPLETION	85,865	30,829	6,282	37,111	48,754	56.8%	75,522	10,343
1320	FUNCTION-1320 ADULT EDUCATION	210,105	207,000	0	207,000	3,105	1.5%	207,000	3,105
Total Continuing Education		295,970	237,829	6,282	244,111	51,859	17.5%	282,522	13,448
Other Instructional Programs									
15**	STUDENT ACTIVITIES 6-12	968,926	427,135	113,001	540,136	428,790	44.3%	953,618	15,308
TOTAL INSTRUCTION		45,298,345	23,623,563	15,437,282	39,060,845	6,237,500	13.8%	45,024,712	273,633
Support Services - Pupils									
2101	FUNCTION-2101 SUPPORT SERVICES - SPED CO	893,602	635,513	281,166	916,679	(23,077)	(2.6%)	894,767	(1,165)
2110	FUNCTION-2110 SOCIAL WORK SERVICES	370,503	231,733	187,241	418,974	(48,471)	(13.1%)	440,131	(69,628)
2120	FUNCTION-2120 GUIDANCE SERVICES	1,650,104	841,010	554,806	1,395,816	254,288	15.4%	1,579,772	70,332
2130	FUNCTION-2130 HEALTH SERVICES	1,250,073	698,223	560,203	1,258,426	(8,353)	(0.7%)	1,284,025	(33,952)
2140	FUNCTION-2140 PSYCHOLOGICAL SERVICES	1,251,875	663,440	502,231	1,165,671	86,204	6.9%	1,227,098	24,777
2150	FUNCTION-2150 SPEECH & HEARING SERVICES	1,206,570	670,910	520,617	1,191,528	15,042	1.2%	1,233,725	(27,155)
Total Support Services - Pupils		6,622,727	3,740,829	2,606,264	6,347,092	275,635	4.2%	6,659,518	(36,791)
Support Services - Staff									
2201	FUNCTION-2201 TEACHING & LEARNING	377,529	263,029	169,437	432,467	(54,938)	(14.6%)	375,503	2,026
2202	FUNCTION-2202 DIVERSITY EQUITY INCLUSION	15,000	6,669	2,840	9,509	5,491	36.6%	15,000	0
2210	FUNCTION-2210 IMPROVEMENT OF INSTRUCTION	278,542	164,136	5,350	169,486	109,056	39.2%	221,528	57,014
Total Support Services - Staff		671,071	433,835	177,627	611,462	59,609	8.9%	612,030	59,041
General Support Services									
2311	FUNCTION-2311 BOARD OF EDUCATION SERVICE	30,241	25,422	25	25,447	4,794	15.9%	30,241	-
2312	FUNCTION-2312 SUPERINTENDENT OFFICE SER	1,615,425	1,166,377	190,419	1,356,796	258,629	16.0%	1,617,569	(2,144)
2313	FUNCTION-2313 BUSINESS OFFICE	1,015,207	759,839	47,014	806,853	208,354	20.5%	1,016,585	(1,378)
2410	FUNCTION-2410 SCHOOL ADMINISTRATION	4,428,283	3,043,005	1,051,781	4,094,786	333,497	7.5%	4,441,828	(13,545)
Total General Support Services		7,089,156	4,994,643	1,289,240	6,283,882	805,274	11.4%	7,106,224	(17,068)
Operational Services									
2510	FUNCTION-2510 OPERATIONS AND MAINTENANCE	6,931,709	4,604,546	274,526	4,879,072	2,052,637	29.6%	7,079,713	(148,004)
2520	FUNCTION-2520 PUPIL TRANSPORTATION	6,021,328	3,359,881	0	3,359,881	2,661,447	44.2%	6,279,263	(257,935)
2540	FUNCTION-2540 COMPUTER SUPPORT SERVICES	1,528,954	1,330,043	207,192	1,537,235	(8,281)	(0.5%)	1,657,972	(129,018)
2560	FUNCTION-2560 HEALTH SERVICES STAFF	2,500	0	0	0	2,500	100.0%	1,250	1,250
9999	FUNCTION-9999 EXPENDITURE TRANSFER ACCT	0	1,673,486	0	1,673,486	(1,673,486)	0.0%	-	-
Total Operational Services		14,484,491	10,967,956	481,718	11,449,674	3,034,817	21.0%	15,018,197	(533,706)
TOTAL SUPPORT SERVICES		28,867,445	20,137,262	4,554,849	24,692,111	4,175,334	14.5%	29,395,969	(528,524)
Community Services									
3710	FUNCTION 3710-NONPUBLIC SCHOOL	96,550	0	0	0	96,550	100.0%	96,550	0
Non-Programmed Charges									
4100	TUITION PAYMENTS	4,894,931	3,311,801	1,316,064	4,627,864	267,067	5.5%	4,592,864	302,067
GRAND TOTAL		79,157,271	47,072,626	21,308,195	68,380,820	10,776,451	13.6%	79,110,095	47,176
									0.06%

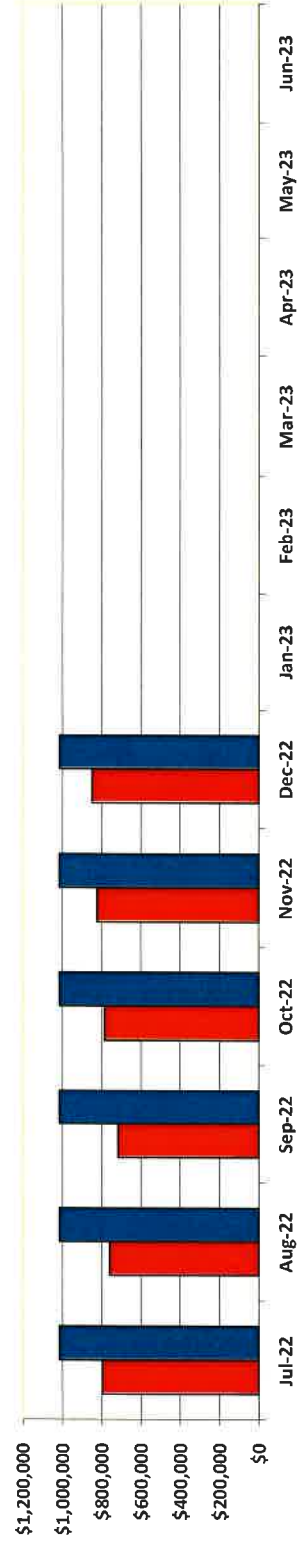
## Cost vs Budget Dashboard - data through December 2022

BOE Groups Active &amp; Retired

Self Insured - All Coverages All Enrollees											
Claim/Admin. Cost											
Date	Lives	Net Medical Paid Claims	Rx Paid Claims	Dental Paid Claims	Total Net Paid Claims	Total Fixed Costs	Total Cost	Anthem Renewal Monthly	Variance - Total Cost vs BOE Anthem Renewal	Actual/Estimated BOE Anthem Renewal	Additional Laser Liability \$522,595 Max
Jul-22	520	\$515,691	\$141,902	\$34,113	\$691,706	\$104,766	\$796,472	\$1,014,798	(\$218,326)	78.5%	\$0
Aug-22	517	\$427,675	\$186,699	\$40,532	\$654,906	\$104,250	\$759,156	\$1,014,798	(\$255,642)	74.8%	\$0
Sep-22	507	\$387,069	\$204,284	\$23,500	\$614,854	\$102,531	\$717,384	\$1,014,798	(\$297,414)	70.7%	\$0
Oct-22	507	\$414,509	\$240,565	\$27,418	\$682,493	\$102,531	\$785,023	\$1,014,798	(\$229,775)	77.4%	\$0
Nov-22	505	\$460,910	\$230,840	\$28,895	\$720,645	\$102,187	\$822,832	\$1,014,798	(\$191,967)	81.1%	\$0
Dec-22	505	\$487,228	\$233,283	\$26,231	\$746,742	\$102,187	\$848,928	\$1,014,798	(\$165,870)	83.7%	\$0
Jan-23											
Feb-23											
Mar-23											
Apr-23											
May-23											
Jun-23											
YTD	3061	\$2,693,082	\$1,237,573	\$180,689	\$4,111,344	\$618,452	\$4,729,796	\$6,088,790	(\$1,358,994)	77.7%	\$0

## Budget vs. Actual Cost

## Actual vs Budget



Total fixed costs is taken from segmented Anthem Renewal dated 4/20/22 plus Network Access Fees of \$184,015

\*BOE monthly renewal based on non-weighted Anthem proposal dated 4/20/22 less expected claims for Retirees moving to Medicare Advantage plan effective 1/1/22

Stop Loss Laser - Liver transplant; member lasered at \$600,000 (\$77,405 in claims included in expected claim cost)

2/27 Communication Committee report items

I - The Committee unanimously approved tabling discussion about offering communication support to PTOs and Booter Clubs. This is to give the full Board time to ask questions and indicate approval/disapproval of the Committee's holding a Forum for District PTOs and/or Booster Clubs. The intent of such a Forum would be to give parent groups across the district a joint venue to share communication ideas to:

- coordinate event dates to avoid conflicts;
- exchange ideas for engaging parents;
- share activity *and* fund-raising effort successes and challenges; and
- any other communication-related ideas that individual groups might have to benefit fellow parent-related organizations.

The chair will request a referral at this evening's Board meeting for the next available slot at a BoE COW.

II - Rebecca Beyus briefed the committee about the new "Parent Square Communication Platform" that recently underwent a half-year pilot at TRMS. She said that while in some ways it mirrors our "School Messenger" platform, it offers several new options to more efficiently achieve the SD's goal of coordinating and magnifying communications between the district's schools, admin, parents, other Groton units of government as well as the general public. [Examples include enhanced translation capacity to enable all families to receive communications in their language of preference and synchronous postings of calendar items and messaging so a single post automatically populates throughout the district.]

The Committee agreed to share the broad outline of the "Parent Square" platform at tonight's Board meeting and supports a presentation at a forthcoming COW by the administrative team, including both Ms. Beyus and Clint Kennedy.

III - The balance, and greatest part, of the Committee's monthly meeting was its review and continuing work on a draft GPS "Strategic Communications Plan." Led by Ms. Beyus, we completed a rigorous line-by-line review of the draft plan's six strategic goals and began a discussion of tactics and actions to achieve each goal. We anticipate another month or two before presenting the draft Plan to the full Board.

## **Instruction**

### **Mentoring Programs for Students**

The Board of Education (Board) believes that effective mentoring of students by appropriately screened members of the community can contribute to a students' success in school. Mentoring is a structured and trusting relationship that brings together students with caring individuals who offer guidance, support, and encouragement aimed at developing the competence and character of the mentee.

Groton Public School's mentoring program shall meet the "Core Program Quality Standards," listed below and promulgated by the Connecticut Mentoring Partnership of the Governor's Prevention Partnership.

1. Trained program director,
2. Mentor screening/background checks,
3. Mentor training,
4. Criteria/process to determine mentor/mentee match,
5. On-going mentor supervision and support, and
6. Program evaluation.

The Board believes that responsible mentoring can take many forms, including traditional mentoring involving one adult to one young person, group mentoring involving one adult with a small group of young people, team mentoring involving several adults working with small groups of young people, peer mentoring involving caring youth mentoring other youth.

The Superintendent or his/her designee shall establish procedures for the operation of mentoring programs within the aforementioned "Quality Standards."

Legal Reference: Connecticut General Statutes

10-221 Boards of education to prescribe rules, policies and procedures.

Policy Adopted:

GROTON PUBLIC SCHOOLS  
Groton, Connecticut

## **Instruction**

### **Mentoring Programs for Students**

The following procedures will be used in the operation of the District's mentoring program for students.

#### **Establishing Mentoring Programs**

##### **1. Appointment of Trained Program Director**

A District and/or Mentor Director shall be appointed who has the training and knowledge to implement a quality program. The director will provide support for the mentors entering the program and will assure the safety of youth. The director will attend the training provided by the Connecticut Mentoring Partnership.

##### **2. Mentee Selection**

Potential mentees will have specific needs including, but not limited to, the following:

- Is unmotivated or unchallenged
- lacks adult support
- experiences poor peer relationships
- struggles with academics
- seeks inappropriate attention
- has poor school attendance

Potential mentee(s) will demonstrate a desire to participate in the program and be willing to abide by all Groton Public Schools policies and procedures.

The District will obtain parental/guardian permission for the mentee to participate in the program.

##### **3. Mentor Recruitment/Screening/Background Check**

Mentors will be recruited as a function of mentee need.

All potential mentors must be screened. Written applications shall be used to facilitate the review process. Face-to-face interviews shall be conducted. Reference and background checks shall be conducted as for new hires of the District.

##### **4. Mentor Training**

An initial two-hour training for mentors is required to ensure understanding of roles and responsibilities, guidelines, confidentiality and liability, and the avenue of reporting suspected abuse of mentee.

Ongoing trainings will be held to address additional concerns. Topics may include: communication skills, alcohol, tobacco, or other drugs; cultural diversity, problem solving, goal setting.



## **5. Criteria/Process to Determine Mentor/Mentee Match**

At the beginning of the program, a process and criteria to match mentors and mentees will be established. Matching criteria may take into consideration some or all of the following: gender, age, language requirements, availability, needs, interests, preferences of mentor and mentee.

## **6. On-going Mentor Supervision and Support**

Regular contact between the program coordinator and each mentor to allow the mentor to discuss concerns of the relationship will be provided. Contact should occur bi-weekly early in the program and then progress to a less frequent schedule.

Supervision and support may consist of, but not be limited to, mentor support groups, brown bag seminars, mentor recognition programs, and established methods of communication (website, email, phone, regular mail).

## **7. Program Evaluation**

Evaluation must be program specific, depending on the program's mission and objectives.

Indicators of program implementation viability and volunteer fidelity, such as training hours, meeting frequency, and relationship duration must be selected.

## **8. Other Considerations**

- Recognizing the contribution of all program participants
- Conducting of Sponsor recognition events
- Making the community aware of the contributions made by mentors, mentees, supporters, and providers of funds
- Soliciting feedback from mentors and mentees regarding their experiences
- Ensuring that mentors, mentees, and parent/caregivers understand program policy
- Establishing a process to identify students needing mentors
- Ensuring that parents approve the participation of their child in the mentoring program
- Determining when, where, and how often the mentoring activities shall occur, including the loss of instructional time and the requiring that all mentoring activities be held on campus unless approved in advance by the building principal or designee
- Ensuring that mentors do not transport mentees
- Conducting outreach to community partners to share mentor opportunities and recruit new mentors

Regulation approved:

GROTON PUBLIC SCHOOLS  
Groton, Connecticut

## Instruction

### Graduation Requirements

Graduation from Groton Public Schools implies (1) that students have satisfactorily completed the prescribed courses of study for the several grade levels in accordance with their respective abilities to achieve, (2) that they have satisfactorily passed any examinations and satisfactorily demonstrated the District's performance standards established by the faculty and approved by the Groton Board of Education (**Board**), and (3) that they have fulfilled the legally mandated number and distribution of credits. Graduation shall not be held until 180 days and 900 hours of actual schoolwork are completed. The adopted school calendar shall indicate a graduation date which is no earlier than the 185th day. This may be modified after April 1 in any school year in conformity with applicable statute.

### Graduation Requirements/Exit Standards

To qualify for a diploma from Fitch High School, the following requirements must be met:

All students in grades nine through eleven must ~~take a~~ be enrolled in a minimum of 8 credits per year. All twelfth-grade students must be enrolled in a minimum of 6 credits. All students must pass the graduation requirements listed below to receive a diploma from Fitch High School. Early graduation for a seniors who ~~has~~ have met all of their graduation requirements must be approved by the Superintendent and building **Principal Administration**.

#### **~~Class of 2020, 2021 & 2022: Total Credits Required for Graduation: 26~~**

~~All students must meet the following requirements:~~

~~English Language and Literature 4 credits~~

~~Social Studies\* Individuals and Societies 3 credits~~

~~(Includes .5 credit in Civics and 1.0 credit US History)~~

~~Science s 4 credits~~

~~Mathematics 4 credits~~

~~Physical Education 1 credit~~

~~Health ½ credit~~

~~Applied (Performing) Art 1 credit~~

~~Fine Visual Art 1 credit~~

~~Electives 7.5 credits~~

**~~TOTAL: 26 Required Credits~~**

**Graduation Requirements-cont.**

**Class of 2023, 2024 & 2025 Beyond: Total Credits Required for Graduation: 26**

All students must meet the following requirements:

**Humanities:**

4 years of <del>English</del> Language and Literature	4 credits
3 years of <del>Social Studies</del> Individuals and Societies*	3 credits
(Must include Civics and US History)	
1 year of <del>World Language</del> Language Acquisition	1 credit
Other Humanities Credits	<u>2 credits</u>
(Including <del>English</del> , Language and literature, <del>Social Studies</del> , Individuals and Societies, Visual Art, Performing Arts, <del>Music</del> & <del>World Language</del> Language acquisition)	10 credits

**Science, Technology, Engineering & Mathematics:**

4 years of Sciences	4 credits
4 years of Mathematics	4 credits
1 additional STEM credits	<u>1 credit</u>
(Including Math, Science, Technology Business & Vocational Arts)	9 credits
Physical Education & Wellness	1 credit
Health & Safety Education	1 credit
Mastery-based diploma assessment	<u>1 credit</u>
	3 credits
Electives	4 credits

**TOTAL: 26 Required Credits**

**Graduation Requirements-cont.****Class of 2026 & Beyond: Total Credits Required for Graduation: 27**

All students must meet the following requirements:

**Humanities:**

4 years of Language and Literature	4 credits
3 years of Individuals and Societies*	3 credits (Must include Civics and US History)
2 years of Language Acquisition	2 credits
Other Humanities Credits	<u>2 credits</u>
(Including Language and literature, Individuals and Societies, Visual Art, Performing Arts, & Language acquisition)	11 credits

**Science, Technology, Engineering & Mathematics:**

4 years of Sciences	4 credits
4 years of Mathematics	4 credits
1 additional STEM credits	<u>1 credit</u>
(Including Math, Science, Technology Business & Vocational Arts)	9 credits

Physical Education & Wellness: 1 credit

Health & Safety Education: 1 credit

Completion of the MYP Personal Project 1 credit

3 credits

Electives 4 credits

**TOTAL: 27 Required Credits****~~Class of 2020, 2021 & 2022:~~**

~~Twenty-six (26) credits are required for graduation. Students are promoted to the next higher grade according to the following accumulation of credits:~~

- ~~———— Grade 9 to Grade 10 ——— 6 credits~~
- ~~———— Grade 10 to Grade 11 ——— 12 credits~~
- ~~———— Grade 11 to Grade 12 ——— 18 credits~~

## Graduation Requirements-cont.

### Credit by high school grade

#### Class of 2023, 2024, 2025 ~~and beyond~~:

Twenty-six (26) credits are required for graduation. Students are promoted to the next grade according to the following accumulation of credits:

Grade 9 to Grade 10	6 credits
Grade 10 to Grade 11	12 credits
Grade 11 to Grade 12	18 credits

#### Class of 2026 and beyond:

Twenty-seven (27) credits are required for graduation. Students are promoted to the next higher grade according to the following accumulation of credits:

Grade 9 to Grade 10	7 credits
Grade 10 to Grade 11	13 credits
Grade 11 to Grade 12	19 credits

~~A student's~~ Students' grade classification depends upon ~~his/her~~ ~~their~~ actual earned credit status, not on the number of years ~~he/she has~~ they have been in high school.

~~Beginning with the graduating class of 2023~~, The Board ~~of Education~~ will provide adequate student support and remedial services for all students. ~~beginning in grade seven. Such student support and remedial~~ These services include, but are not limited to, ~~shall provide~~ alternate means for a student to complete any of the high school graduation requirements previously listed if such student is unable to satisfactorily complete any of the required courses or exams. Such student support and remedial services shall include, but not be limited to, (1) ~~allowing students to retake~~ retaking courses in summer school or ~~through~~ in an approved online credit recovery course; or (2) ~~allowing students to~~ by enrolling in a class offered at a constituent unit of the state system of higher education.

~~The~~ Groton Public School's graduation requirements apply to all students, including students requiring Special Education Services except when the Planning and Placement Team exercises the right to adjust the standards of performance on an individual basis. Performance standards for students participating in a functional, life skills curriculum will be based on the student's IEP goals and objectives.

### Credits

At Fitch High School, a credit is defined as a class of block time, per year, equivalent to 200 minutes per week. One-half credit is given for courses that complete work in one semester. A student shall be excused from the physical education requirement upon presentation of a certificate from a physician or advanced practice registered nurse indicating that participation in physical education is medically contraindicated because of the student's physical condition. ~~In such case, or by determination of the building Principal~~, the credit for physical education may be fulfilled by an online course or elective equivalent ~~in this case~~. A student may also be waived from the world language requirement and/or mastery-based learning credit through the decision of an IEP or 504 team. The credit will then be required to be fulfilled by an equivalent elective in this case.

## Graduation Requirements-cont.

Only courses taken in grades nine through twelve, inclusive, and that are in accordance with the state-wide subject matter content standards, adopted by the State Board of Education shall satisfy this graduation requirement except that a student may be granted credit (1) toward meeting the high school graduation requirements upon the successful demonstration of mastery of the subject matter content described in this section achieved through education experiences and opportunities that provide flexible and multiple pathways to learning, including cross-curricular graduation requirements, career and technical education, virtual learning, work-based learning, high school courses taken during middle school (with the appropriate forms completed), dual enrollment and early college courses, internships and student designed independent studies or (2) for the successful completion of coursework at an institution accredited by the Department of Higher Education or regionally accredited. One three-credit semester course, or its equivalent shall equal one high school credit.

**Note:** Fitch High School students desiring to take either a course at another educational institution or an on-line course for credit toward meeting the high school graduation requirements must receive prior approval from the Fitch High School ~~Principal~~ ~~administration~~ to take the course to be eligible to receive the credit.

~~Only designated courses at the middle school level within Groton Public Schools, with prior approval, will be accepted.~~

*Students at the middle school can receive high school credit for core courses taken at the high school and/or courses at the middle school that have been designated by the Board for high school credit.*

A credit shall consist of not less than the equivalent of 200 minutes per week during the school year except for a credit or part of a credit toward high school graduation earned (1) at an institution accredited by the Board of Regents for Higher Education or State Board of Education or regionally accredited, or (2) through on-line course work through an approved provider (such as APEX or Virtual High School).

~~The Board shall create a student success plan for each enrolled student~~ Working with faculty and guidance counselors, students shall create their personal success plan, beginning in grade 6 and ending in grade 12. Such student success plans shall include a students' career and academic choices in grades six to twelve, inclusive. The student success plans will include time designated during advisory periods and selected curriculum on software such as Naviance. In addition, students are required to take the Connecticut SAT School Day and Next Generation Science Standards Assessment, or a designated equivalent, during their junior year, ~~or a designated equivalent.~~

## International Baccalaureate (IB) and Diploma

~~Groton Public Schools~~ The District offers the opportunity for all students to participate in the International Baccalaureate Program (IB). Students can enroll either in individual IB Courses or in the full International Baccalaureate Diploma Program to be eligible for the IB Diploma. ~~Students are able to take classes individually or select classes during their junior and senior year to be eligible for the IB Diploma.~~ The International Baccalaureate IB Diploma Program is a challenging two-year set of courses ~~curriculum~~ for juniors and seniors designed to promote mastery of multi-disciplinary content, critical thinking skills, international mindedness, and personal growth. ~~In order~~ To earn the diploma, students must successfully complete assessments for ~~6~~ six core subjects, ~~plus in addition to~~ Theory of Knowledge. Additionally, students ~~must~~ write an extended essay of 3000-4000 words on a topic of their choosing. ~~Also, s~~ Students must also complete a Creativity, Action, and Service project and report. Students ~~that~~ who complete all requirements will receive an additional IB diploma.



## Graduation Requirements-cont.

### Middle Years Program (MYP) and Requirements

~~The Middle Year Program~~ International Baccalaureate Middle Years Programme (MYP) offers all students in grades ~~Groton Public Schools~~ sixth through tenth the opportunity to share a common learning experience. ~~6<sup>th</sup>—10<sup>th</sup> grade~~. MYP is an instructional framework, not a curriculum. All schools use the curriculum and state standards established by the ~~Groton~~ Board of Education. In the classroom, MYP shifts the instructional focus from the teacher to the student. Inquiry ~~questions~~ drives unit explorations, and students are required to reflect on their learning and connect teacher support and feedback to their own learning goals and growth. ~~Critical thinking, collaboration, and inquiry are at the heart of all professions, and they help to create life-long learners who can adapt and grow outside of formalized educational settings. Students are required to complete a community project with an emphasis on collaboration and service at the end of their 8<sup>th</sup>-grade year. Students are also required to complete a personal project with an emphasis on personal exploration and the ability to demonstrate their knowledge of the approaches to teaching and learning skills by the end of their 10<sup>th</sup>-grade year.~~

### MYP Personal Project Graduation Requirement (Class of 2026 and beyond)

Students are required to complete a personal project with an emphasis on personal exploration and the ability to demonstrate their knowledge of the approaches to teaching and learning skills by the end of their tenth grade year. Students will be introduced to the Personal Project and its components in their 9th grade year.

Students entering Groton Public Schools after the second semester of their tenth-grade year must complete the Personal Project or a school assigned Reflective Project to meet the graduation requirement.

### Connecticut Seal of Biliteracy

~~Commencing with the graduating class of 2018, and for each graduating class thereafter,~~ The Board of Education, ~~utilizing~~ using criteria established by the State Board of Education, may affix the “Connecticut State Seal of Biliteracy” to a diploma awarded to a student who has achieved a high level of proficiency in

English and one or more foreign languages. “Foreign language” means a world language other than English. The Board of Education shall include on such a student's transcript and diploma a designation that the student received the “Connecticut Seal of Biliteracy.”

### Awards of High School Diplomas

Students who complete all graduation requirements shall receive a diploma at the June commencement. Individuals also may ~~satisfy~~ fulfill graduation requirements by the satisfactory completion of the following:

1. Successful completion of a summer course or summer courses comparable (as determined by the Principal) to the subject(s) in which the student was deficient.
2. Honorable discharge from the United States Armed Forces after a minimum of ninety days of active service during World War II for individuals who withdrew from school to join the Armed Forces and for veterans of the Korean Hostilities and for veterans of the Vietnam Era.

**Graduation Requirements-cont.**

3. Honorable discharge from the United States Armed Forces for individuals who left high school prior to graduation and did not receive a diploma as a consequence of such service.
4. Withdrawal from high school prior to graduation to work on a job that assisted the war effort during World War II, December 7, 1941 through December 31, 1946, not receiving a diploma as a consequence of such work and has been a resident of Connecticut for at least fifty (50) consecutive years.
5. A student who is under expulsion from Fitch High School but has satisfactorily completed all of the graduation requirements shall receive a diploma. However, that student shall not attend the commencement ceremony.

**LEGAL REFERENCE**

## Connecticut General Statutes

10-5c Board examination series pilot program. Issuance of certificate (as amended by P.A. 13-247)

10-14n State-wide mastery examination. Conditions for reexamination. Limitation on use of test results. (as amended by Section 115 of PA 14-217)

10-16(l) Graduation exercises. (as amended by P.A. 96-26 An Act Concerning Graduation Requirements and Readmission and Placement of Older Students)

10-221a High school graduation requirements. (as amended by P.A. 00-124, An Act Concerning High School Diplomas and Veterans of World War II, P.A. 00-

156, An Act Requiring A Civics Course for High School Graduation and P.A. 08-138, An Act Concerning High School Credit for Private World Language Courses Other Subject Areas), P.A. 10-111, An Act Concerning Education Reform in Connecticut, P.A. 135, An Act Concerning Implementation Dates for Secondary School Reform, P.A.13-57, An Act Concerning Honorary Diplomas for Vietnam Veterans, P.A. 13-122, An Act Concerning Minor Revisions to the Education Statutes, P.A. 13-247, Budget Implementer Bill, P.A. 15-237 An Act Concerning High School Graduation.) and PA 17-42

10-233(a) Promotion and graduation policies.

P.A. 13-108 An Act Unleashing Innovation in Connecticut Schools

P.A. 13-247 An Act Implementing Provisions of the State Budget

P.A. 15-237 An Act Concerning High School Graduation.

P.A. 16-44(SS) (Section 310)

Policy Adopted: April 8, 1996

Revised: May 12, 1997

Revised: July 8, 2002

Revised: April 28, 2008

Revised: August 24, 2015

Revised: October 28, 2019

GROTON PUBLIC SCHOOLS

Groton, Connecticut

## **Instruction**

### **Library Materials Selection**

~~It is the~~ The ~~policy of the~~ Groton Board of Education ~~to~~ provides a broad range of educational materials to enrich and support the curriculum and to meet the needs of individual students and teachers. The professional staff should provide students with a wide range of materials **reflecting a broad diversity of cultural and world views** ~~of diverse appeal~~. Materials should be available in a variety of formats and represent varying levels of difficulty and varying points of view. In selecting materials, principles outweigh personal opinion. Materials are considered for their quality and appropriateness.

Legal References:      Connecticut Statutes Sec. 10-221

Adopted:      March 8, 1999

GROTON PUBLIC SCHOOLS  
Groton, Connecticut

## Instruction

### Library Materials Selection

#### Responsibility

1. The Groton Board of Education (**Board**) assumes legal responsibility for the selection of materials in the **D**istrict's library **media information** centers.
2. Responsibility for the selection of all library materials is delegated to the professional **certified** library staff through the building principal. The selection process involves open opportunity for consultation with administrators, faculty, supervisors, and students. Selection is based upon evaluation by the professional library staff, using professional library tools and other review media.
3. In selecting materials, library, staff, administrators, and faculty are guided by the principles incorporated in the School Library Bill of Rights, the Freedom to Read Statement, standards adopted by the America Association of School Librarians, and ~~the School Library standards of the by~~ the Connecticut State Department of Education.
4. The collection will be developed systematically, ensuring a well-balanced coverage of subjects, opinions, and formats, and a wide range of materials on various levels of difficulty supporting the diverse interests, needs, and viewpoints of the school community.

#### Criteria

1. Materials should support and be consistent with the **D**istrict's general educational goals and the educational goals and objectives of ~~our~~ individual schools and specific courses.
2. Materials should be selected to support and enrich **both** the curriculum and the personal needs of ~~our~~ students and faculty, taking into consideration diverse interests, abilities, socioeconomic backgrounds, maturity levels, and students' extracurricular interests. ~~Materials selected should encourage an appreciation for extracurricular interests.~~ Materials selected should encourage an appreciation for both informational and recreational reading, viewing, or listening.
3. Care will be taken to select materials meeting standards of high quality including:
  - a. educational significance
  - b. physical format
  - c. presentation, including special features, such as indexes, table of contents, illustrations, photographs, maps, charts, graphs
  - d. readability
  - e. authenticity/accuracy in factual content
  - f. artistic quality or literary style
  - g. technical production/construction that is well-crafted, durable, manageable, and attractive.

## Library Materials Selection – cont.

R 6161.1

4. Materials should be considered relating to their overall purpose and their direct relationship to instructional objectives and/or the curriculum. Selected materials should support needs in the content areas and be appropriate to the variety of ages, developmental stages, ability levels, and learning styles represented by the particular facility for which they are chosen.
5. Materials should be selected representing opposing points of view on controversial issues, encouraging individual analysis.
6. The literary style of a work should be appropriate and effective for the subject matter and its intended readers or viewers.
7. The value of any work must be examined as a whole. The impact of an entire work will be considered, transcending individual words, phrases, and incidents.
8. Resource sharing will be considered in purchasing decisions. Materials may be purchased or not purchased based on networking and collaborative relationships **with other community or consortium's collections** and depending upon extent of need.
9. Materials will be purchased in a variety of formats with efforts made to incorporate emerging technology when they meet the criteria outlined above.
10. Gift materials will be evaluated by the criteria outlined above and shall be accepted or rejected in accordance with those criteria.

## Procedures for Selection

The ~~teacher-librarian~~ **Library Media Specialist** will be responsible for the selection of materials. In coordinating this process, the ~~teacher-librarian~~ **Library Media Specialist** will:

1. Use reputable, unbiased, professionally prepared selection aids. Among the sources which may be consulted are:

~~American Film & Video Association Evaluations~~

The Best in Children's Books

Book Report Booklist

Bulletin of the Center for Children's Books

**Center for the Study of Multicultural Children's Literature**

~~Children's Software Review~~

Horn Book

Kirkus Reviews



Library Journal

~~Library Talk~~

~~Multimedia Schools~~

Publisher's Weekly

~~Reference Books for School Libraries~~

School Library Journal

~~Technology Connection~~

VOYA

~~CD-ROMS for Schools and Libraries~~

Other sources as appropriate

2. When possible, examine items to be purchased.
3. Consider recommendations from faculty, administrators, students, and parents.
4. Judge gift items by standard selection criteria.
5. Purchase duplicates of extensively used materials.
6. Purchase replacements for worn, damaged, or missing materials basic to the collection.

### Weeding

The collection of the ~~library technology information center~~ library media centers will be continually re-evaluated in relation to evolving curriculum, new formats of materials, new instructional methods, and the needs of its users. Materials no longer appropriate should be removed. Lost and worn materials of lasting value should be replaced, if possible. Weeding is essential to maintaining a relevant, attractive collection. Materials considered for weeding should include items in poor physical condition containing obsolete subject matter, incomplete information no longer needed to support the curriculum or student/faculty interests superseded by more current information containing inaccurate information.

### Procedures for Challenged Materials

The following procedures will be followed when a citizen challenges the appropriateness of an item in the collection.

1. When a complaint is received which specifically relates to any materials in the library ~~media information technology~~ center, an informal discussion ~~is~~ **will be** held to determine the nature of the complaint.
2. When necessary, a form, Request for Reconsideration of Materials, ~~is~~ **will be** provided to the complainant to fill out and return to the building principal.
3. The Request for Reconsideration of Materials will be forwarded to an ad hoc library review committee, appointed by the superintendent, which will consist of the ~~teacher-librarian~~ **Library Media Specialist**, a reading specialist and/or teacher from the school, the building principal, ~~the director of library media services~~, and a parent ~~member~~ of the school ~~management team~~.
4. A meeting of this library review committee will be scheduled within two weeks of receipt of the Request for Reconsideration of Materials.
5. Material will be judged by the committee ~~as to~~ **regarding** its conformance with the criteria for selection listed in the selection policy.
6. The written decision of the committee will be forwarded to the superintendent, who will inform the Board ~~of Education~~ and the complainant of the committee's decision.
7. If the complainant is dissatisfied with the decision, a request may be submitted to the superintendent requesting the Board ~~of Education~~ or a subcommittee of the Board ~~of Education~~ to review all of the proceedings. The Board ~~of Education~~ will then render a final decision ~~as to~~ **regarding** the appropriateness of the materials in question.
8. Challenged materials **will** remain in circulation until the process is completed.
9. **Once a title has been challenged and been through the process, it cannot be challenged again for five years.**

**Library Materials Selection – cont.**

**R 6161.1**

**Request for Reconsideration of Materials**

**Requested by (name):**

**Phone:** \_\_\_\_\_ **Address:**

**Group affiliation (if any):**

**Material in question:**

**Author:**

**Title:**

**Copyright Date:**

**Format:** \_\_\_\_\_ **Book** \_\_\_\_\_ **Periodical** \_\_\_\_\_ **CD-ROM** \_\_\_\_\_ **Video** \_\_\_\_\_ **Other**

**(Please Specify)**

**Publisher:**

**Address:**

**Please respond to the following questions. If you need more space, please attach additional pages:**

1. \_\_\_\_\_ **Did you read/hear/view the entire work?** \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**

2. \_\_\_\_\_ **If not, which part did you read or view?**

3. \_\_\_\_\_ **Specifically what part of the information did you find objectionable, and why?**

**(Please cite pages, frames, sections, CD-ROMS, etc.)**

4. \_\_\_\_\_ **Would you like to recommend this title for another age group?**

5. \_\_\_\_\_ **Have you read our district's Materials Selection Policy?** \_\_\_\_\_ **Yes** \_\_\_\_\_ **No**

6. \_\_\_\_\_ **How do you perceive students would be affected by exposure to this work?**

7. \_\_\_\_\_ **What do you suggest the school/library do about this material?**

**Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

**Regulation approved: March 8, 1999**

**GROTON PUBLIC SCHOOLS**  
Groton, Connecticut

**GROTON PUBLIC SCHOOLS**  
**REQUEST FOR RECONSIDERATION OF LIBRARY OR INSTRUCTIONAL MATERIALS**

~~In order for your challenge to be processed, you must respond fully and completely to all the following questions as well as be a resident of Groton, Connecticut:~~

For your challenge to be processed, you must be a resident of Groton, Connecticut. You must respond fully to all the following questions and provide the information required:

Request initiated by \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_

Are you a resident of Groton, Connecticut? Yes ☐ No ☐

~~Do you have a student/are you currently enrolled in Groton Public Schools?~~ Do you have a student in, or are you enrolled in, Groton Public Schools? Yes ☐ No ☐

If you are not a resident or do not have a student currently enrolled in Groton Public Schools, this challenge will not be reviewed.

~~If you are not a resident of Groton, CT, do not have a student enrolled in Groton Public Schools, or are yourself not enrolled in the Groton Public Schools, this challenge will not be reviewed.~~

Have you received and read ~~our~~ the ~~D~~district's material selection policy and regulation ~~R~~6161.1?

Yes ☐ No ☐

Title of material in question \_\_\_\_\_

Copyright Date \_\_\_\_\_ Publisher \_\_\_\_\_

Publisher's Address \_\_\_\_\_

Type of Material \_\_\_\_\_

*Please respond to all of the following questions. If you need more space, please attach additional pages.*

1. Did you read/hear/view the entire work? Yes ☐ No ☐

If not, your challenge will be dismissed; consequently, you may want to delay completing this form until you have read the material. If you have read or viewed it, please summarize below.

2. ~~Have you conferred with the principal and school staff member(s) regarding this material (required prior to submitting this form)?~~ As required, and prior to submitting this form, have you conferred with the principal and school staff member(s) regarding this material?

Yes ☐ No ☐ Date of Conference \_\_\_\_\_

3. ~~Explain the purpose of this material as you understand it. Does the general purpose for the use of the material, as described by the school staff member(s), seem a suitable one to you?~~ Explain the purpose of this material as you understand it. Does its general purpose, as described by the school staff member(s), seem suitable to? Yes ☐ No ☐

If not, please explain. (Attach additional information related to the material if applicable.)

4. Please cite page numbers or location and specific information in the material to support your objections.

5. ~~How has this material been assessed by others who have read it (particularly educators or professional book reviews)?~~ How has this material been assessed by others, in particular, educators or professional book reviewers who have read it.



Please identify the names or sources of the reviewers you identify.

--

6. How do you perceive students would be affected by this material?

--

7. In its place, what material of equal educational quality would you recommend?

--

8. What would you like the school to do about this material?

--

Signature \_\_\_\_\_ Date \_\_\_\_\_

## SCHOOL-SPONSORED FIELD TRIP REQUEST FORM

(Itinerary must be attached to this form.)

Request must be submitted prior to field trip according to the following timeline:  
 Local – 1 month in advance    Out-of-State – 2 months in advance    Out-of-Country – 8 months in advance

Name (Trip Sponsor) Ivette Morales School Fitch High School Sponsor's # While on Trip TBD  
 Department World Languages Dept. Head Signature [Signature]  
 Class \_\_\_\_\_ # of Students TBD

Trip Rationale: (If necessary, give further explanation on back of this request form.)

- Reasons/Value of Trip: to broaden students mind and adults going
- Curriculum Goals: about the importance of being immersed & learning
- Pre-trip activities: about a different culture. Students & adults
- Activities: will explore what these central american
- Follow-up activities: & South American countries have to offer.

Date(s) of Trip 7-1 to 7-12, 2024 Destination Costa Rica, Panama & Colombia  
 Departure Time TBD Arrival Time Back at School TBD

Is a Substitute Required? ☐ Yes ☒ No If yes, how many: \_\_\_\_\_

Insurance Arrangements (not necessary if using our school bus company): \_\_\_\_\_

## Chaperones:

- Names of teachers/staff members (List trip's sponsor first) \_\_\_\_\_
- Additional Chaperones \_\_\_\_\_

Transportation: ☐ School Bus ☐ Commercial Bus ☐ Train ☐ Plane ☐ Car ☐ Other \_\_\_\_\_Transportation Cost: \$ \_\_\_\_\_ Lodging: ☐ Hotel/Motel ☐ Private Home(s) ☐ Other \_\_\_\_\_Cost per Teacher/Chaperone: \$ 5569 Cost per Student: \$ 4699Are Fundraising Activities Planned?: ☐ Yes ☐ No If yes, please describe: \_\_\_\_\_Trip Sponsor's Signature [Signature] Date 10/20/22

## PRINCIPAL APPROVAL:

☒ Yes ☐ NoPrincipal's Signature [Signature]Date 11/2/22SUPERINTENDENT APPROVAL: ☐ Yes ☐ No

(For out-of-state trips or one missed school day)

Superintendent's Signature \_\_\_\_\_

Date \_\_\_\_\_

## DATE OF BOARD OF EDUCATION APPROVAL:

(For out-of-country trips or two or more missed school days)

\* Refer to Board Policy 6153 for Complete Details Regarding School-sponsored Trips \*

## GROTON PUBLIC SCHOOLS

## SCHOOL-SPONSORED FIELD TRIP REQUEST FORM

(Itinerary must be attached to this form.)

Request must be submitted prior to field trip according to the following timeline:  
 Local - 1 month in advance    Out-of-State - 2 months in advance    Out-of-Country - 8 months in advance

Name (Trip Sponsor) Laurel Holmbecke School Fitch High School Sponsor's # While on Trip 860-908-3394  
 Department TRAVEL CLUB Dept. Head Signature N/A  
 Class \_\_\_\_\_ # of Students TBD

Trip Rationale: (If necessary, give further explanation on back of this request form.)

- Reasons/Value of Trip: Prepare students for the future by teaching them more
- Curriculum Goals: about the world, themselves, and the impact they have on the world
- Pre-trip activities: Pre departure meetings, country/destination night
- Activities: Students have the opportunity to earn credit through
- Follow-up activities: SNHU

Date(s) of Trip July 6th → July 16th Destination Germany, Italy, Switzerland  
 Departure Time 2024 Arrival Time Back at School \_\_\_\_\_

Is a Substitute Required? ☐ Yes ☒ No If yes, how many: \_\_\_\_\_Insurance Arrangements (not necessary if using our school bus company): Students can purchase travel Protection

Chaperones:

- Names of teachers/staff members (List trip's sponsor first) Jacob Jones, Sarah Norman
- Defines how many students sign up. 1 chaperone per
- Additional Chaperones every 6 kids that sign up.

Transportation: ☐ School Bus ☐ Commercial Bus ☒ Train ☐ Plane ☐ Car ☐ Other PICNICTransportation Cost: \$ N/A Lodging: ☒ Hotel/Motel ☐ Private Home(s) ☐ Other \_\_\_\_\_

Adult traveler → 4.359/free Cost per Student: \$ 3,699 (181 per month)

Are Fundraising Activities Planned?: ☒ Yes ☐ No If yes, please describe: The travel club is meeting regularly to plan fundraisers.

Trip Sponsor's Signature Laurel Holmbecke Date 10/21/22

PRINCIPAL APPROVAL:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<u>Emil W</u>	<u>10/22/22</u>
		Principal's Signature	Date
SUPERINTENDENT APPROVAL:	<input type="checkbox"/> Yes <input type="checkbox"/> No		
(For out-of-state trips or one missed school day)		Superintendent's Signature	Date
DATE OF BOARD OF EDUCATION APPROVAL:			
(For out-of-country trips or two or more missed school days)			

\* Refer to Board Policy 6153 for Complete Details Regarding School-sponsored Trips \*

**Instruction****Graduation Requirements**

Graduation from Groton Public Schools implies (1) that students have satisfactorily completed the prescribed courses of study for the several grade levels in accordance with their respective abilities to achieve, (2) that they have satisfactorily passed any examinations and satisfactorily demonstrated the District's performance standards established by the faculty and approved by the Groton Board of Education (Board), and (3) that they have fulfilled the legally mandated number and distribution of credits. Graduation shall not be held until 180 days and 900 hours of actual schoolwork are completed. The adopted school calendar shall indicate a graduation date which is no earlier than the 185th day. This date may be modified after April 1 in any school year in conformity with applicable statute.

**Graduation Requirements/Exit Standards**

To qualify for a diploma from Fitch High School, the following requirements must be met:

All students in grades nine through eleven must be enrolled in a minimum of 8 credits per year. All twelfth-grade students must be enrolled in a minimum of 6 credits. All students must pass the graduation requirements listed below to receive a diploma from Fitch High School. Early graduation for seniors who have met all of their graduation requirements must be approved by the Superintendent and building Principal.

**Class of 2023, 2024 & 2025: Total Credits Required for Graduation: 26**

All students must meet the following requirements:

**Humanities:**

4 years of English (Language and Literature)	4 credits
3 years of Social Studies (Individuals and Societies) *	3 credits
(Must include Civics and US History)	
1 year of World Language (Language Acquisition)	1 credit
Other Humanities Credits	<u>2 credits</u>
(Including English (Language and literature), Social Studies (Individuals and Societies), Art (Visual Arts), Music (Performing Arts), & World Language (Language acquisition)	10 credits

**Graduation Requirements-cont.**

## Science, Technology, Engineering &amp; Mathematics:

4 years of Sciences	4 credits
---------------------	-----------

4 years of Mathematics	4 credits
------------------------	-----------

1 additional STEM credits	<u>1 credit</u>
---------------------------	-----------------

(Including Math, Science, Technology	9 credits
--------------------------------------	-----------

Business & Vocational Arts)	
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Physical Education & Wellness	1 credit
-------------------------------	----------

Health & Safety Education	1 credit
---------------------------	----------

Mastery-based diploma assessment	<u>1 credit</u>
----------------------------------	-----------------

	3 credits
--	-----------

Electives	4 credits
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**TOTAL: 26 Required Credits****Class of 2026 & Beyond: Total Credits Required for Graduation: 27**

All students must meet the following requirements:

## Humanities:

4 years of English (Language and Literature)	4 credits
--	-----------

3 years of Social Studies (Individuals and Societies)	3 credits (Must include Civics and US History)
---	--

2 year of World Language (Language Acquisition)	2 credits
---	-----------

Other Humanities Credits	<u>2 credits</u>
--------------------------	------------------

(Including English (Language and literature),	10 credits
---	------------

Social Studies (Individuals and Societies),	
---	--

Art (Visual Arts), Music (Performing Arts),	
---	--

& World Language (Language acquisition)	
---	--



**Graduation Requirements-cont.**

Science, Technology, Engineering & Mathematics:

4 years of Sciences	4 credits
4 years of Mathematics	4 credits
1 additional STEM credits	<u>1 credit</u>
(Including Math, Science, Technology Business & Vocational Arts)	9 credits

Physical Education & Wellness: 1 credit

Health & Safety Education: 1 credit

Completion of the MYP Personal Project 1 credit

3 credits

Electives 4 credits

**TOTAL: 27 Required Credits**

**Credit by high school grade**

**Class of 2023, 2024, 2025:**

Twenty-six (26) credits are required for graduation. Students are promoted to the next grade according to the following accumulation of credits:

Grade 9 to Grade 10	6 credits
Grade 10 to Grade 11	12 credits
Grade 11 to Grade 12	18 credits

**Class of 2026 and beyond:**

Twenty-seven (27) credits are required for graduation. Students are promoted to the next higher grade according to the following accumulation of credits:

Grade 9 to Grade 10	7 credits
Grade 10 to Grade 11	13 credits
Grade 11 to Grade 12	19 credits

### **Graduation Requirements-cont.**

Students' grade classification depends upon their actual earned credit status, not on the number of years they have been in high school.

The Board will provide adequate student support and remedial services for all students. These services include, but are not limited to, alternate means for students to complete any of the high school graduation requirements previously listed if such students are unable to satisfactorily complete any of the required courses or exams. Such student support and remedial services shall include, but not be limited to, (1) retaking courses in summer school or in an approved online credit recovery course; or (2) enrolling in a class offered at a constituent unit of the state system of higher education.

Groton Public School's graduation requirements apply to all students, including students requiring Special Education Services except when the Planning and Placement Team exercises the right to adjust the standards of performance on an individual basis. Performance standards for students participating in a functional, life skills curriculum will be based on the student's IEP goals and objectives.

### **Credits**

At Fitch High School, a credit is defined as a class of block time, per year, equivalent to 200 minutes per week. One-half credit is given for courses that complete work in one semester. A student shall be excused from the physical education requirement upon presentation of a certificate from a physician or advanced practice registered nurse indicating that participation in physical education is medically contraindicated because of such student's physical condition. In such case, and by determination of the building Principal, the credit for physical education may be fulfilled by an online course or elective equivalent.

Students may also be waived from the world language requirement and/or Capstone (MYP Personal Project) credit through the decision of an IEP or 504 team. The credit will then be required to be fulfilled by an equivalent elective in this case.

Only courses taken in grades nine through twelve, inclusive, and that are in accordance with the state-wide subject matter content standards, adopted by the State Board of Education shall satisfy this graduation requirement except that a student may be granted credit (1) toward meeting the high school graduation requirements upon the successful demonstration of mastery of the subject matter content described in this section achieved through education experiences and opportunities that provide flexible and multiple pathways to learning, including cross-curricular graduation requirements, career and technical education, virtual learning, work-based learning, high school courses taken during middle school (with the appropriate forms completed), dual enrollment and early college courses, internships and student designed independent studies or (2) for the successful completion of coursework at an institution accredited by the Department of Higher Education or regionally accredited. One three-credit semester course, or its equivalent shall equal one high school credit.

**Note:** Fitch High School students desiring to take for credit toward meeting the high school graduation requirements, a course at another educational institution or an on-line course must receive prior approval from the Fitch High School Principal.

***Students at the middle school can receive high school credit for core courses taken at either the high school or at the middle school that have been designated by the Board for high school credit.***

A credit shall consist of not less than the equivalent of 200 minutes per week during the school year **except for a credit or part of a credit toward high school graduation earned** (1) at an institution accredited by the State Board of Education or regionally accredited, or (2) through on-line course work through an approved provider (such as APEX or Virtual High School).

## **Graduation Requirements-cont.**

### **Student Success Plan**

Working with faculty and guidance counselors, students shall create their personal success plan, beginning in grade 6 and ending in grade 12. Student success plans shall include a students' career and academic choices in grades six to twelve, inclusive. The student success plans will include time designated during advisory periods and selected curriculum on software such as Naviance.

### **Assessment Plan**

Students are required to take the Connecticut SAT School Day and Next Generation Science Standards Assessment, or a designated equivalent, during their junior year.

### **International Baccalaureate (IB) and Diploma**

The District offers the opportunity for all students to participate in the International Baccalaureate Program (IB). Students can enroll either in individual IB Courses, or, in the full International Baccalaureate Diploma Program to be eligible for the IB Diploma. To earn the diploma, students must successfully complete assessments for six core subjects in addition to Theory of Knowledge. Additionally, students must write an extended essay of 3000-4000 words on a topic of their choosing. Students must also complete a Creativity, Action, and Service project and report. Students who complete all requirements will receive an additional IB diploma.

### **Middle Years Program (MYP) and Requirements**

International Baccalaureate Middle Years Programme (MYP) offers all students in grades sixth through tenth the opportunity to share a common learning experience. MYP is an instructional framework, not a curriculum. All schools use the curriculum and state standards established by the Board. In the classroom, MYP shifts the instructional focus from the teacher to the student. Inquiry drives unit explorations, and students are required to reflect on their learning and connect teacher support and feedback to their own learning goals and growth.

### **MYP Personal Project Graduation Requirement (Class of 2026 and beyond)**

Students are required to complete a personal project with an emphasis on personal exploration and to demonstrate their knowledge of the approaches to teaching and learning skills by the end of their tenth grade year. Students will be introduced to the Personal Project and its components in their ninth grade year.

Students entering Groton Public Schools after the second semester of their tenth-grade year must complete the Personal Project or a school assigned Reflective Project to meet the graduation requirement.

### **Connecticut Seal of Biliteracy**

The Board, using criteria established by the State Board of Education, may affix the "Connecticut State Seal of Biliteracy" to a diploma awarded to a student who has achieved a high level of proficiency in

English and one or more foreign languages. "Foreign language" means a world language other than English. The Board shall include on such a student's transcript and diploma a designation that the student received the "Connecticut Seal of Biliteracy."

## Graduation Requirements-cont.

### Awards of High School Diplomas

Students who complete all graduation requirements shall receive a diploma at the June commencement. Individuals also may fulfill graduation requirements by the satisfactory completion of the following:

1. Successful completion of a summer course or summer courses comparable as determined by the Principal to the subject(s) in which the student was deficient.
2. Honorable discharge from the United States Armed Forces after a minimum of ninety days of active service during World War II for individuals who withdrew from school to join the Armed Forces and for veterans of the Korean Hostilities and for veterans of the Vietnam Era.
3. Honorable discharge from the United States Armed Forces for individuals who left high school prior to graduation and did not receive a diploma as a consequence of such service.
4. Withdrawal from high school prior to graduation to work on a job that assisted the war effort during World War II, December 7, 1941, through December 31, 1946, not receiving a diploma as a consequence of such work and has been a resident of Connecticut for at least fifty (50) consecutive years.
5. A student who is under expulsion from Fitch High School but has satisfactorily completed all of the graduation requirements shall receive a diploma. However, that student shall not attend the commencement ceremony.

## LEGAL REFERENCE

### Connecticut General Statutes

10-5c Board examination series pilot program. Issuance of certificate (as amended by P.A. 13-247)

10-14n State-wide mastery examination. Conditions for reexamination. Limitation on use of test results. (as amended by Section 115 of PA 14-217)

10-16(l) Graduation exercises. (as amended by P.A. 96-26 An Act Concerning Graduation Requirements and Readmission and Placement of Older Students)

10-221a High school graduation requirements. (as amended by P.A. 00-124, An Act Concerning High School Diplomas and Veterans of World War II, P.A. 00-

156, An Act Requiring A Civics Course for High School Graduation and P.A. 08-138, An Act Concerning High School Credit for Private World Language Courses Other Subject Areas), P.A. 10-111, An Act Concerning Education Reform in Connecticut, P.A. 135, An Act Concerning Implementation Dates for Secondary School Reform, P.A.13-57, An Act Concerning Honorary Diplomas for Vietnam Veterans, P.A. 13-122, An Act Concerning Minor Revisions to the Education Statutes, P.A. 13-247, Budget Implementer Bill, P.A. 15-237 An Act Concerning High School Graduation.) and PA 17-42

10-233(a) Promotion and graduation policies.

**Graduation Requirements-cont.**

P.A. 13-108 An Act Unleashing Innovation in Connecticut Schools

P.A. 13-247 An Act Implementing Provisions of the State Budget

P.A. 15-237 An Act Concerning High School Graduation.

P.A. 16-44(SS) (Section 310)

Policy Adopted: April 8, 1996  
Revised: May 12, 1997  
Revised: July 8, 2002  
Revised: April 28, 2008  
Revised: August 24, 2015  
Revised: October 28, 2019

GROTON PUBLIC SCHOOLS  
Groton, Connecticut



## GROTON PUBLIC SCHOOLS

## SCHOOL-SPONSORED FIELD TRIP REQUEST FORM

(Itinerary must be attached to this form.)

Request must be submitted prior to field trip according to the following timeline:

Local – 1 month in advance    Out-of-State – 2 months in advance    Out-of-Country – 8 months in advance

Name (Trip Sponsor) Ivette Morales School Fitch High School Sponsor's # While on Trip TBD  
 Department World Language Dept. Head Signature L. Dragoli 3/7/23  
 Class Spanish or anyone interested # of Students TBD

Trip Rationale: (If necessary, give further explanation on back of this request form.)

- Reasons/Value of Trip: Students will be immersed in the culture while doing fun activities. While they are in the country there will be tour experts talking about the different places we will be experiencing. Cultural activities & food will also take place. Details are included in proposal
- Curriculum Goals:
- Pre-trip activities:
- Activities:
- Follow-up activities:

Date(s) of Trip 7-1-2024 to 7-9-2024 Destination Costa Rica & PanamaDeparture Time TBD Arrival Time Back at School TBDIs a Substitute Required? ☐ Yes ☒ No If yes, how many: Insurance Arrangements (not necessary if using our school bus company): General Liability Insurance with EF (attached in proposal)

## Chaperones:

- Names of teachers/staff members (List trip's sponsor first) Ivette Morales
- Additional Chaperones TBD

Transportation: ☐ School Bus ☐ Commercial Bus ☐ Train ☐ Plane ☒ Car ☐ Other Parents drive to airport & meet with me.Transportation Cost: \$ included with program price Lodging: ☒ Hotel/Motel ☐ Private Home(s) ☐ Other Cost per Teacher/Chaperone: \$ 4379 Cost per Student: \$ 3719 (what it includes is attached in the proposal)Are Fundraising Activities Planned?: ☒ Yes ☐ No If yes, please describe: TBDTrip Sponsor's Signature Imorals Date 3/7/2023PRINCIPAL APPROVAL: ☒ Yes ☐ No Emil 3/9/23  
Principal's Signature DateSUPERINTENDENT APPROVAL: ☐ Yes ☐ No    
(For out-of-state trips or one missed school day) Superintendent's Signature DateDATE OF BOARD OF EDUCATION APPROVAL:   
(For out-of-country trips or two or more missed school days)



EDUCATIONAL  
TOURS

# International Travel Program Proposal

ROBERT E FITCH SR HIGH SCHOOL /Ivette Morales



**Cost Rica and Panama - Summer 2024**

[eftours.com/CPA](http://eftours.com/CPA)

# Your partner in travel-based learning

EF Education First is the world leader in international education. For over 55 years, we've partnered with educators around the world to help more than 15 million students gain new perspectives and build skills for the future through experiential learning.

Our mission is to empower educators to do their best work. At EF Educational Tours, we're working to define the modern educational tour experience. Our itineraries are more than places to go and things to see. We build programs that challenge assumptions, spark connections, and inspire curiosity in young students. Students will expand their knowledge of the world around them, discover more about themselves, grow more confident and independent, and understand new people, places, and cultures.

We take care of every last detail of the tour experience—transportation and lodging, meal reservations and menus, museum tickets and local tour guides, and much more. That also includes behind-the-scenes elements, like safety checks at hotels and background checks on adult travelers. With all that taken care of, educators and students can focus on the bigger picture.

You'll find all the details and more on the next few pages.

## What's contained in this document

Pg. 2	Safety
Pg. 4	Liability protection
Pg. 6	Affordability
Pg. 7	Educational value
Pg. 8	Itinerary specifics
Pg. 8	Cost and payment options
Pg. 9	Sample hotels
Pg. 10	Sample meals
Pg. 11	Next steps

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# Safety

Your students' safety is our number one priority. We would never send a traveler to a location we believe to be unsafe—and with our extensive global presence, our best-in-the-industry experience, and our close working relationships with U.S. and international authorities, that's a statement we can back up with real insight. Whether it's a worldwide pandemic or a sprained ankle, a missed flight or confusing medical paperwork, we make sure every situation is taken care of.

**\*For specific information on EF's response to COVID-19, visit [eflours.com/covid](https://www.eflours.com/covid)**

## Worldwide presence

EF's global presence is truly unmatched. We have staff on the ground 365 days a year in over 50 countries. And we don't just work in those countries—we call them home. EF team members live in nearly every one of our tour destinations, meaning we have the local knowledge to help keep our groups safe. That presence allows us to be there to support you on the ground wherever and whenever you need us.

## 24/7 emergency support

In the event that anything on tour goes wrong, EF staff is always available to help. Your Tour Director is your group's constant companion and first point of contact in an emergency. Additionally, our fully trained support teams are on hand 24/7 to walk teachers through any issues and provide the resources necessary to get things back on track. Our Safety and Incident Response Team—comprised of industry experts, healthcare experts, and even former FBI personnel—is ready to spring into action 24 hours a day, 365 days a year. And when they aren't directly helping EF travelers, they're actively innovating on and shaping the new worldwide standards for cleanliness and safety.

## Your team

This group is fully committed to your school's trip and the safety of every traveler.

### ***Operations Safety & Incident Response Team***

– This team is strategically based in our Boston, Panama, Tokyo, and Zurich offices to accommodate for all time zones. Available 24 hours a day, every day of the year, they are trained to react quickly if travelers need help. The team uses a combination of extensive training, simulations, incident response planning, and previous experience to manage emergencies. As needed, they can facilitate additional support for groups on tour, solve operational issues, arrange assistance from outside specialists, and liaise with local and international authorities.

### ***Emergency Services & Support Team***

– Our support team is available 24/7 to help resolve any issue, from a missed flight to a lost passport to more serious on-tour incidents. They also facilitate communication between travelers and families in the event of an emergency at home. The team is made up of highly trained and dedicated EF staff in our Boston and Denver offices who are equipped to solve problems and answer questions that may come up, even outside of regular business hours.

***Tour Director*** – Assigned exclusively to your tour for the length of the stay at your destination, your Tour Director meets your group at the airport and travels with you until your departure. All Tour Directors undergo a background check as permissible by local law every two years and are required to participate in ongoing EF safety trainings. They're the first point of contact in an emergency and also communicate information to help travelers stay safe in a foreign destination. Tour Directors assist Group Leaders with hotel check-ins, coordinate meals, facilitate excursions with local guides, and much more. They're also culturally connected and expertly trained to support impactful learning experiences.

***Tour Consultant*** – This itinerary expert is devoted to the growth of your students. They are your school's partner, working with you on everything from finding the perfect tour and enrolling students to offering fundraising advice and creating long-term travel programs for your school community. They work directly alongside the Group Leader (a.k.a. local teacher), right up until the moment of departure to make sure everything goes smoothly.

***Traveler Support*** – Our team of support specialists are readily available to walk families through insurance inquiries, payment plans, food allergy issues, and any other topics that arise.

***Chaperones*** – For every six travelers who enroll on your school's tour, your group is eligible to bring along a chaperone for free (the first spot goes to the Group Leader). This allows for a 6:1 ratio of students to chaperones, who assist Group Leaders with supervision of students to help keep them safe.



# Protection for travelers, schools, and districts

We understand that unpredictable things can happen, either on tour or before departure. We offer a variety of protections, programs, and policies to make sure that, no matter what happens, travelers, schools, and districts are covered. We're doing everything we can to make planning for the future as flexible as possible.

## General liability insurance

All Group Leaders, schools, and districts who travel with EF are automatically added as additional insureds under our **\$50 million General Liability Policy**, regardless of whether or not the tour is affiliated with the school. EF's liability coverage is primary and non-contributory for covered third-party claims. The policy helps safeguard Group Leaders and their schools for covered third-party claims related to bodily injury or property damage, which includes providing a legal defense and covering legal costs for such claims. In addition, all travelers are required to sign EF's Release and Agreement, which includes a release of liability of their Group Leader, school, and school board.

## Flexibility to change tours

The world is always changing. And while our belief in the positive impact of travel is unwavering, it can feel hard to predict what life, here in the U.S. and abroad, will look like several months, a year, or even two years from now. When you decide to travel with EF, we want you to feel secure in that decision. That's why these benefits are built into every EF program.

### ***Peace of Mind***

#### *Provided to all groups*

We understand that plans can change due to unforeseen circumstances. EF provides this exclusive program to account for such situations. It provides groups with flexibility to change the dates and destination of their tours in uncertain times. This program accounts for such circumstances and can be enacted up to 45 days prior to departure at the group level for any reason, including terrorism or other world events.

### ***COVID Care Promise***

#### *Provided to all groups*

If your child is diagnosed with COVID-19 while on tour, we will coordinate and facilitate support services and logistics including translation services, connections with local health care providers, communication with family, and flights home at no additional cost.

## **Protection for individual travelers**

Travelers can help protect their investment and themselves from certain unexpected events and expenses while on tour with the Global Travel Protection Plan and Global Travel Protection Plan Plus.

### ***Global Travel Protection Plan***

*Available to all travelers*

Designed specifically with EF travelers in mind, this plan provides both pre-departure and post-departure benefits, including medical expense coverage that may apply on tour and tour cancellation for specified reasons.

### ***Global Travel Protection Plan Plus***

*Available to all travelers*

To further protect your investment from the unexpected, this plan provides all of the benefits included in the Global Travel Protection Plan as well as expanded cancellation protection.

## **Background checks for adult travelers**

EF requires all adults (20 years and older) to pass a criminal background check before traveling on our student tours. This provides a safer tour experience for all travelers and aligns with the process and expectations of many school districts for adults who volunteer in schools or chaperone school activities. The secure process, provided by a leading professional provider, only identifies those individuals who could present a risk to student travelers while on tour.

# Affordability

We believe every student should have the opportunity to travel. That's why we're dedicated to providing the lowest prices possible and giving travelers multiple resources for managing payments.

Tour Consultants work closely with teachers to build a tour that's exactly right for your students. Through discussions with your teacher, they take into account learning objectives, cost, timing considerations, and any other factors to craft a tour that's accessible to as many students as possible.

## Resources for managing cost and payments

***Automatic Payment Plan*** – Our recommended payment plan offers the ability to break the tour fee into smaller installments. With most tours planned well in advance, travelers can enroll for only \$95, then pay over a long period of time—often up to 18 months or two years—with final payment due 30 days before departure. Families make payments directly to EF, with no payments going through the school.

***Donation pages*** – Each student has access to their own unique and customizable donation page. The easy-to-share page makes it simple for friends and family to contribute a little something that is automatically applied to the balance of the tour, with no fees whatsoever.

***Global Citizen Scholarship Fund*** – EF Educational Tours provides \$100,000 worth of scholarships to students across the country every year. Any student is able to apply for the Global Citizen Scholarship, which is awarded on both a merit and need basis.

***Risk-free enrollment period*** - New travelers who enroll by their Early Enrollment Discount Deadline can cancel for any reason up to 14 days after enrollment for a full refund of 100% of the money paid to EF. Travelers must pay in full or enroll in our Automatic Payment Plan at the time of program enrollment and must remain either paid in full or enrolled in our Automatic Payment Plan and in good financial standing at the time of cancellation to remain eligible. To be eligible, the traveler must enroll on a tour at least 110 days prior to the scheduled departure date. Eligible until June 1, 2023.

## Educational value

Our tours help prepare students for the future by teaching them more about the world, themselves, and the impact they can have on the world. Combining the power of experiential learning with the thrill of global travel, our tours help students:

- Expand their knowledge of the world around them
- Grow more confident and independent
- Understand new people, places, and cultures
- Discover more about themselves

To learn more about EF's educational philosophy, visit <https://www.eftours.com/our-story/educational-approach>

### EF is an accredited institution

We echo your commitment to education. Our travel-based learning approach is designed to blend classroom and experiential learning. This allows us to meet the same rigorous standards as schools like yours, ensuring students gain valuable experiences that transform the way they look at the world.



### Earning credit for new experiences

EF makes it easy for students to turn their tour experience into high school credit, college credit, or to get a head start on their college essays—all while making their travel experience even more engaging.

- Students in grades 6 - 12 can earn .5 elective high school credit by successfully completing the final project as part of EF's Personalized Learning Guide. Tuition is free.
- Students in grades 9 - 12 can earn 3.0 undergraduate credits, along with the confidence that comes with taking a college course, by completing a series of assignments and a final research project with our partner, Southern New Hampshire University—all for just \$215.
- Educators traveling on student tours may earn up to 45 free hours toward relicensure OR 3 or 6 graduate level credits (\$285/\$450) through Southern New Hampshire University.

## Itinerary specifics

Every hotel we work with must meet our high standards for safety, quality, and cleanliness. Hotels are vetted by our team to make sure they meet our requirements and are subsequently inspected regularly to ensure they continue to satisfy those parameters. Please note that hotels abroad may have different amenities than travelers are accustomed to in the United States.

Here are some examples of hotels students might stay in on tour:

### **Holiday Inn Express Panama Distrito Financiero | Panama City**

[www.ihg.com/holidayinnexpress/hotels/us/en/panama/pcyex](http://www.ihg.com/holidayinnexpress/hotels/us/en/panama/pcyex)

The Holiday Inn Express Panama Distrito Financiero is located in the heart of Panama City's business area, offering travelers both convenience and comfort. Each room has a TV, private bathroom, and air conditioning. Enjoy access to the hotel's fitness center and panoramic outdoor pool, and take advantage of complimentary Wi-Fi in the lounge area.

### **Best Western El Dorado | Panama City**

[https://www.bestwestern.com/es\\_ES/book/hotels-in-panama/best-western-el-doradopanama-hotel/propertyCode.70807.html?propertyCode=70807](https://www.bestwestern.com/es_ES/book/hotels-in-panama/best-western-el-doradopanama-hotel/propertyCode.70807.html?propertyCode=70807)

With its classic decor and a range of facilities including a gym, interior courtyard, and swimming pool, the Best Western El Dorado is sure to impress. This hotel offers 24-hour reception, internet access, and quiet, comfortable rooms. Guests looking for adventure may choose to walk a short distance to the El Dorado shopping mall to browse the souvenir options.

### **Hotel Boyeros | Guanacaste**

[www.hotelmangaby.com](http://www.hotelmangaby.com)

Hotel Boyeros is a family-owned hotel in Guanacaste, just 15 minutes away from the Daniel Oduber Airport. The hotel features two swimming pools and its 70 rooms are equipped with TV, air conditioning, and free Wi-Fi. For those looking for a glimpse of local life, guests are within walking distance from restaurants and shops in the center of Liberia.

### **Hotel Lacas Tacotal | Arenal Region**

<https://www.tacotal.com>

At the Hotel Lavas Tacotal, the natural landscape of Costa Rica takes center stage! Lounge poolside while enjoying spectacular views of the Arenal Volcano or explore the beautiful flower gardens woven amongst the wooden bungalows. Each cabin is equipped with air conditioning, Wi-Fi, coffee maker, and TV.

## **Sample meals**

Meals are selected to establish a more immersive cultural experience and give students an idea of how locals eat. Below are some examples of local dishes travelers may try at the destination

**that your teacher has chosen, but please note that meals can vary from tour to tour.**

On tour, breakfast generally is simple and will be at the hotel; it could be plated or buffet-style. **Lunch** typically is your chance to make culinary discoveries of your own. **Dinners** will be a mix of familiar dishes and local specialties. All meals will be a mix of familiar dishes and local specialties all served from a pre-set group menu.



#### **Costa Rica: Sample Meals**

Rice and beans, fried sweet plantains, chicken/meat, steamed vegetables

#### **Panama: Sample Meals**

Rice and chicken, fried fish with fried plantains, salad, pasta



# How I can help with next steps

My name is Kelly Harris and I am ROBERT E FITCH SR HIGH SCHOOL's dedicated Tour Consultant. That means I'll be working with Ivette Morales every step of the way to make sure everything is perfectly planned.

I hope this overview has given you the information you need to feel confident in EF as an educational travel provider. Should you have any questions or need any additional information, please don't hesitate to reach out to me directly. EF is excited to partner with your school to bring this life-changing experiential learning opportunity to your students.

Sincerely,

Kelly Harris

[kelly.harris@ef.com](mailto:kelly.harris@ef.com)

**"I am now more confident than ever in the safety and experiences of my students after working with EF on this trip. As a leader, I am committed to ensuring a global mindset throughout my district and student/teacher travel."**

**Angela M., Administrator, Brunswick, ME**

**"I advocate for travel because the world is vast and diverse. If we want to truly understand our neighbors in other states or countries, we must reach out and meet them where they live. Travel provides a glimpse into another world that our students may have Googled or watched on a device, but living it with the smells, food, smiles, and various challenges teaches flexibility, tolerance, understanding, and empathy."**

**- Chuck C., Group Leader, Central, SC**

#### **From a single tour to a whole program**

A single tour can open up endless possibilities for a small group of students. Our goal at EF is to bring that experience to as many students as possible, including the broadest collection of students at your school. By progressing from a single tour to a consistent travel program, you'll not only build a culture of exploration, but you'll provide the opportunity of travel to even more students. We can work directly with you and your staff to establish a framework for your travel program that's tailored specifically to your school's needs and goals.



EDUCATIONAL  
TOURS

Watch videos, read  
reviews, and enroll on your  
teacher's tour site

[eftours.com/](http://eftours.com/)

© 2013 Educational Tours, Inc.

# COSTA RICA & PANAMA

9 or 12 days | Guanacaste | Arenal region | San José | Panama City | Extension to Colombia

Journey into the heart of Central America as you experience Costa Rica and Panama. Begin in Costa Rica, where you'll discover the volcanic Arenal region and the rich wildlife of Rincón de la Vieja National Park in Guanacaste. During your time in Panama, explore the area's abundant flora and fauna at the Biomuseo and see one of the Seven Wonders of the Modern World, the Panama Canal.

## EVERYTHING YOU GET:



Full-time Tour Director



Sightseeing: 2 sightseeing tours led by a licensed local guide (3 with extension); 1 sightseeing tour led by your Tour Director (2 with extension)



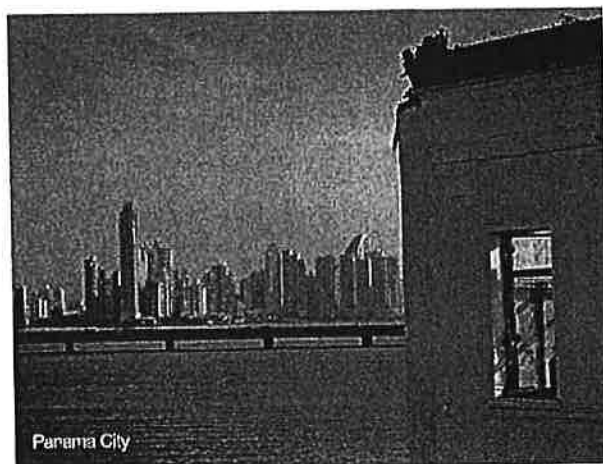
Entrances: Rincón de la Vieja National Park; snorkeling; ziplining; kayaking on Lake Arenal; La Fortuna Waterfall; Arenal hot springs; whitewater rafting; Biomuseo; Miraflores Visitor Center; Galun Lake boat ride; with extension: Convento de la Popa; San Felipe de Barajas Castle; Barú Island; dinner experience



Personalized learning guide: Our personalized learning experience engages students before, during, and after tour with the option to create a final, reflective project for academic credit.



All of the details are covered: Round-trip flights on major carriers; comfortable motorcoach; 8 overnight stays in hotels with private bathrooms (11 with extension); dinner on arrival day; 3 meals daily on Days 2-8 (breakfast and dinner on Days 9-10 and 3 meals on Day 11 with extension); breakfast on departure day



Panama City



## What you'll experience on your tour

### Day 1: Fly to Costa Rica

- Meet your Tour Director at the airport.
- Travel to Guanacaste, where you'll feel the sand between your toes as you become immersed in this natural wonderland. The emerald Pacific glimmers alongside miles of beaches—an ideal setting for divers, surfers, and boaters. Take in the craggy bluffs cloaked in forests stretching tall above you and encounter local cattle ranchers driving oxen carts farther inland. Learn about Guanacaste's remarkable array of plant and animal life when you explore Rincón de la Vieja National Park.

### Day 2: Guanacaste

- Visit Rincón de la Vieja National Park. Located high in the mountains, this rain/cloud forest boasts numerous geothermal hot springs.
- Explore life under the sea on a snorkeling excursion.

### Day 3: Guanacaste | Arenal region

- Travel to the Arenal region and get ready for an adventure to remember. Behold the perfect conical shape that emerges from the green hills of Alajuela—this is the fascinating Arenal Volcano. Overlooking the San Carlos Plain and the Pacific lowlands, this mile-high volcano has been active for the past 7,000 years. Not only does the volcano serve as a watershed for the lake, but it also provides thermal energy for the nearby hot springs. Relax in these naturally heated pools; then, walk to the bottom of the spectacular La Fortuna Waterfall.
- Experience the thrill of a ziplining adventure through the Costa Rican canopy. (Note: Participants must weigh less than 200 lbs.)

### Day 4: Arenal region

- Enjoy a kayaking trip on Lake Arenal.
- Hike to La Fortuna Waterfall.
- Visit the hot springs.

### Day 5: Arenal region | Sarapiquí | San José

- Travel to Sarapiquí.
- Enjoy a whitewater rafting excursion on the Sarapiquí River.

### Day 6: San José | Panama City

- Fly to Panama City, where you'll explore Panama's cultural, financial, and political capital; a bustling metropolis nestled between the Pacific Ocean and a tropical rainforest.
- Enjoy a walking tour of the Cinta Costera waterfront park.
- Visit the Biomuseo, where eight "devices of wonder" help tell the origin of the Panamanian isthmus and its gigantic impact on the planet's biodiversity.

### Day 7: Panama City | El Palmar

- Travel to El Palmar and enjoy beach time.
- Explore on your own or
  - take a surfing lesson at one of Panama's premier surfing locations.

### Day 8: Panama City | Gatun Lake

- Take a boat ride on Gatun Lake and around Monkey Island, home to a variety of monkey species.
- Visit the Miraflores Visitor Center and take an in-depth look at the Panama Canal, one of the most influential engineering projects ever undertaken and one of the Seven Wonders of the Modern World. Completed by the United States in 1914, the 51-mile canal not only revolutionized international trade by bridging the Atlantic and Pacific Oceans, it also signaled America's emergence as a global superpower. Learn about this modern marvel—including how 22,000 workers lost their lives during its 34-year construction—and see it in action at its Pacific entrance.
- Take a guided tour of Casco Viejo, Panama City's colorful historic quarter and a UNESCO World Heritage Site.
- Enjoy free time in Panama City or
  - attend a folklore evening.

### Day 9: Depart for home

#### • 3-DAY TOUR EXTENSION

### Day 9: Panama City | Cartagena

- Fly to Cartagena, Colombia.
- Take a walking tour of Cartagena.

### Day 10: Cartagena

- Take a guided tour of historic Cartagena. Visit the Convento de la Popa and San Felipe de Barajas Castle with an expert local guide.
- Spend the afternoon exploring the more modern Bocagrande neighborhood or
  - experience a Colombian cooking class with an expert local chef.

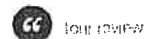
### Day 11: Cartagena | Barú Island

- Take a day trip to the beach at Barú Island.
- Relax and reflect with your fellow travelers and enjoy lunch on the beach.
- Enjoy a dinner experience that includes traditional music and dancing.

### Day 12: Depart for home

*Words cannot express how wonderful our tour was! Total professionalism, complete consideration of safety, immersion in all aspects of culture and language, students' best interests taken into account at every turn.*

– CHRISTY, GROUP LEADER



Tour review

*This tour was amazing, everything we saw was beautiful, it was a very good learning experience as well and definitely worth it.*

– ELENA, TRAVELER



Tour review

## TOP THREE THINGS I WILL SEE, DO, TRY, OR EXPLORE

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

For more robust details, the complete itinerary is attached to this document. It includes specific locations, each day's activities, travel plans, and more.

## Price of the proposed tour

The tour program price covers a wide range of services that ensure students have an incredible experience. It includes all the planning and preparation that leads up to departure, travel and accommodations, plus logistical support and details once the group reaches their destination.

Full proposed travel date range: June 27 - July 13  
Requested travel dates: July 1-9, 2024

## Price details

*Costa Rica and Panama*

Program Price\* † \$3,629

Includes:

- Round-trip airfare and on tour transportation
- Hotels with private bathrooms
- Breakfast and dinner (see your itinerary for meal details)
- Full-time Tour Director
- Daily activities, tours and entrances to attractions

Global Travel Protection \$190

Early Enrollment Discount -\$100

EF's Peace of Mind Program ‡ Free

Total for Students (under 20) \$3,719  
16 monthly payments \$227/mo

Adult Supplement ‡ \$660

Total for Adults \$4,379  
16 monthly payments \$268/mo

Quote created on 2/28/2023

\* Program price valid for today. Change and cancellation fees of up to the total price will apply. Applicable airline baggage fees are not included and can be found at [efours.com/baggage](https://efours.com/baggage). All prices subject to verification by an EF Tour Consultant. To view EF's Booking Conditions, visit [efours.com/bc](https://efours.com/bc). Some destinations may require aircraft insecticide treatment for in-bound foreign flights. Such destinations can be found at [efours.com/insecticide](https://efours.com/insecticide).

‡ Adult supplement required for travelers age 20 and older at the time of travel.

\* We understand that plans sometimes change due to unforeseen circumstances. EF's Peace of Mind Program allows your entire group to change your tour or departure date. Your group can feel secure planning your trip, knowing that your plans are flexible.

Itinerary shown is for 2024 travel. Itineraries are subject to change biannually, please call for more details

## Sample hotels

P 6161.1

## **Instruction**

### **Library Materials Selection**

~~It is the~~ The ~~policy of the~~ Groton Board of Education ~~to~~ provides a broad range of educational materials to enrich and support the curriculum and to meet the needs of individual students and teachers. The professional staff should provide students with a wide range of materials **reflecting a broad diversity of cultural and world views** ~~of diverse appeal~~. Materials should be available in a variety of formats and represent varying levels of difficulty and varying points of view. In selecting materials, principles outweigh personal opinion. Materials are considered for their quality and appropriateness.

Legal References:      Connecticut Statutes Sec. 10-221

Adopted:      March 8, 1999

GROTON PUBLIC SCHOOLS  
Groton, Connecticut



## Instruction

### Library Materials Selection

## Responsibility

1. The Groton Board of Education (**Board**) assumes legal responsibility for the selection of materials in the **De**istrict's library **media information** centers.
2. Responsibility for the selection of all library materials is delegated to the professional **certified** library staff through the building principal. The selection process involves open opportunity for consultation with administrators, faculty, supervisors, and students. Selection is based upon evaluation by the professional library staff, using professional library tools and other review media.
3. In selecting materials, library, staff, administrators, and faculty are guided by the principles incorporated in the School Library Bill of Rights, the Freedom to Read Statement, standards adopted by the America Association of School Librarians, and ~~the School Library standards of the by~~ the Connecticut State Department of Education.
4. The collection will be developed systematically, ensuring a well-balanced coverage of subjects, opinions, and formats, and a wide range of materials on various levels of difficulty supporting the diverse interests, needs, and viewpoints of the school community.

## Criteria

1. Materials should support and be consistent with the **De**istrict's general educational goals and the educational goals and objectives of ~~our~~ individual schools and specific courses.
2. Materials should be selected to support and enrich ~~both~~ the curriculum and the personal needs of ~~our~~ students and faculty, taking into consideration diverse interests, abilities, socioeconomic backgrounds, maturity levels, and students' extracurricular interests. ~~Materials selected should encourage an appreciation for extracurricular interests.~~ Materials selected should encourage an appreciation for both informational and recreational reading, viewing, or listening.
3. Care will be taken to select materials meeting standards of high quality including:
  - a. educational significance
  - b. physical format
  - c. presentation, including special features, such as indexes, table of contents, illustrations, photographs, maps, charts, graphs
  - d. readability
  - e. authenticity/accuracy in factual content
  - f. artistic quality or literary style
  - g. technical production/construction that is well-crafted, durable, manageable, and attractive.

4. Materials should be considered relating to their overall purpose and their direct relationship to instructional objectives and/or the curriculum. Selected materials should support needs in the content areas and be appropriate to the variety of ages, developmental stages, ability levels, and learning styles represented by the particular facility for which they are chosen.
5. Materials should be selected representing opposing points of view on controversial issues, encouraging individual analysis.
6. The literary style of a work should be appropriate and effective for the subject matter and its intended readers or viewers.
7. The value of any work must be examined as a whole. The impact of an entire work will be considered, transcending individual words, phrases, and incidents.
8. Resource sharing will be considered in purchasing decisions. Materials may be purchased or not purchased based on networking and collaborative relationships **with other community or consortium's collections** and depending upon extent of need.
9. Materials will be purchased in a variety of formats with efforts made to incorporate emerging technology when they meet the criteria outlined above.
10. Gift materials will be evaluated by the criteria outlined above and shall be accepted or rejected in accordance with those criteria.

### **Procedures for Selection**

The ~~teacher-librarian~~ **Library Media Specialist** will be responsible for the selection of materials. In coordinating this process, the ~~teacher-librarian~~ **Library Media Specialist** will:

1. Use reputable, unbiased, professionally prepared selection aids. Among the sources which may be consulted are:

~~American Film & Video Association Evaluations~~

The Best in Children's Books

Book Report Booklist

Bulletin of the Center for Children's Books

**Center for the Study of Multicultural Children's Literature**

~~Children's Software Review~~

Horn Book

Kirkus Reviews

Library Journal

~~Library Talk~~

~~Multimedia Schools~~

Publisher's Weekly

~~Reference Books for School Libraries~~

School Library Journal

~~Technology Connection~~

VOYA

~~CD-ROMS for Schools and Libraries~~

Other sources as appropriate

2. When possible, examine items to be purchased.
3. Consider recommendations from faculty, administrators, students, and parents.
4. Judge gift items by standard selection criteria.
5. Purchase duplicates of extensively used materials.
6. Purchase replacements for worn, damaged, or missing materials basic to the collection.

## Weeding

The collection of the ~~library technology information center~~ library media centers will be continually re-evaluated in relation to evolving curriculum, new formats of materials, new instructional methods, and the needs of its users. Materials no longer appropriate should be removed. Lost and worn materials of lasting value should be replaced, if possible. Weeding is essential to maintaining a relevant, attractive collection. Materials considered for weeding should include items in poor physical condition containing obsolete subject matter, incomplete information no longer needed to support the curriculum or student/faculty interests superseded by more current information containing inaccurate information.

### Procedures for Challenged Materials

The following procedures will be followed when a citizen challenges the appropriateness of an item in the collection.

1. When a complaint is received which specifically relates to any materials in the library ~~media information technology~~ center, an informal discussion ~~is~~ **will be** held to determine the nature of the complaint.
2. When necessary, a form, Request for Reconsideration of Materials, ~~is~~ **will be** provided to the complainant to fill out and return to the building principal.
3. The Request for Reconsideration of Materials will be forwarded to an ad hoc library review committee, appointed by the superintendent, which will consist of the ~~teacher-librarian~~ **Library Media Specialist**, a reading specialist and/or teacher from the school, the building principal, ~~the director of library media services~~, and a parent ~~member~~ of the school ~~management team~~.
4. A meeting of this library review committee will be scheduled within two weeks of receipt of the Request for Reconsideration of Materials.
5. Material will be judged by the committee ~~as to~~ **regarding** its conformance with the criteria for selection listed in the selection policy.
6. The written decision of the committee will be forwarded to the superintendent, who will inform the Board ~~of Education~~ and the complainant of the committee's decision.
7. If the complainant is dissatisfied with the decision, a request may be submitted to the superintendent requesting the Board ~~of Education~~ or a subcommittee of the Board ~~of Education~~ to review all of the proceedings. The Board ~~of Education~~ will then render a final decision ~~as to~~ **regarding** the appropriateness of the materials in question.
8. Challenged materials **will** remain in circulation until the process is completed.
9. **Once a title has been challenged and been through the process, it cannot be challenged again for five years.**

~~Request for Reconsideration of Materials~~

~~Requested by (name):~~

~~Phone: \_\_\_\_\_ Address:~~

~~Group affiliation (if any):~~

~~Material in question:~~

~~Author:~~

~~Title:~~

~~Copyright Date:~~

~~Format: \_\_\_\_\_ Book \_\_\_\_\_ Periodical \_\_\_\_\_ CD-ROM \_\_\_\_\_ Video \_\_\_\_\_ Other~~

~~(Please Specify)~~

~~Publisher:~~

~~Address:~~

~~Please respond to the following questions. If you need more space, please attach additional pages.~~

~~1. \_\_\_\_\_ Did you read/hear/view the entire work? \_\_\_\_\_ Yes \_\_\_\_\_ No~~

~~2. \_\_\_\_\_ If not, which part did you read or view?~~

~~3. \_\_\_\_\_ Specifically what part of the information did you find objectionable, and why?~~

~~(Please cite pages, frames, sections, CD-ROMS, etc.)~~

~~4. \_\_\_\_\_ Would you like to recommend this title for another age group?~~

~~5. \_\_\_\_\_ Have you read our district's Materials Selection Policy? \_\_\_\_\_ Yes \_\_\_\_\_ No~~

~~6. \_\_\_\_\_ How do you perceive students would be affected by exposure to this work?~~

~~7. \_\_\_\_\_ What do you suggest the school/library do about this material?~~

~~Signature: \_\_\_\_\_ Date \_\_\_\_\_~~

Regulation approved: March 8, 1999

GROTON PUBLIC SCHOOLS  
Groton, Connecticut

**GROTON PUBLIC SCHOOLS**  
**REQUEST FOR RECONSIDERATION OF LIBRARY OR INSTRUCTIONAL MATERIALS**

~~In order for your challenge to be processed, you must respond fully and completely to all the following questions as well as be a resident of Groton, Connecticut:~~

For your challenge to be processed, you must be a resident of Groton, Connecticut. You must respond fully to all the following questions and provide the information required:

Request initiated by \_\_\_\_\_

Telephone \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_

Are you a resident of Groton, Connecticut? Yes ☐ No ☐

~~Do you have a student/are you currently enrolled in Groton Public Schools?~~ Do you have a student in, or are you enrolled in, Groton Public Schools? Yes ☐ No ☐

If you are not a resident or do not have a student currently enrolled in Groton Public Schools, this challenge will not be reviewed.

~~If you are not a resident of Groton, CT, do not have a student enrolled in Groton Public Schools, or are yourself not enrolled in the Groton Public Schools, this challenge will not be reviewed.~~

Have you received and read ~~our~~ the District's material selection policy and regulation R6161.1?

Yes ☐ No ☐

Title of material in question \_\_\_\_\_

Copyright Date \_\_\_\_\_ Publisher \_\_\_\_\_

Publisher's Address \_\_\_\_\_

Type of Material \_\_\_\_\_

*Please respond to all of the following questions. If you need more space, please attach additional pages.*

1. Did you read/hear/view the entire work? Yes ☐ No ☐

If not, your challenge will be dismissed; consequently, you may want to delay completing this form until you have read the material. If you have read or viewed it, please summarize below.



2. ~~Have you conferred with the principal and school staff member(s) regarding this material (required prior to submitting this form)?~~ As required, and prior to submitting this form, have you conferred with the principal and school staff member(s) regarding this material?

Yes ☐ No ☐ Date of Conference \_\_\_\_\_

3. ~~Explain the purpose of this material as you understand it. Does the general purpose for the use of the material, as described by the school staff member(s), seem a suitable one to you?~~ Explain the purpose of this material as you understand it. Does its general purpose, as described by the school staff member(s), seem suitable to? Yes ☐ No ☐

If not, please explain. (Attach additional information related to the material if applicable.)

4. Please cite page numbers or location and specific information in the material to support your objections.

5. ~~How has this material been assessed by others who have read it (particularly educators or professional book reviews)?~~ How has this material been assessed by others, in particular, educators or professional book reviewers who have read it.

Please identify the names or sources of the reviewers you identify.

6. How do you perceive students would be affected by this material?

7. In its place, what material of equal educational quality would you recommend?

8. What would you like the school to do about this material?

Signature \_\_\_\_\_ Date \_\_\_\_\_