

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

February 21, 2023

**Kingsburg Elementary Professional Development Building
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
Board President, Brad Bergstrom, called the meeting to order at 4:00 p.m.

Board Members Present:

Brad Bergstrom, President
Frank Yanes, Clerk
Constance Lunde, Member
Shane Murray, Member
Karyll Smith Quinn, Member

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Matt Stovall, Assistant Superintendent
Bobby Rodriguez, Chief Business Official
Carol Bray, Director, Human Resources
Erin Pasillas, Director of Special Education and Student Services

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda:

Moved: Mr. Yanes; Seconded: Mrs. Lunde, to approve the February 21, 2023, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

DISCUSSION

5. Superintendent's Report
 - 5.1. The Board recognized the 2022-2023 Kingsburg Elementary Employees of the Year and thanked them for their service to the students, staff, and community. Each of them received a plaque. Family members attended and were introduced as well.
 - ❖ Amy Winchell, Principal, Washington- Administrator of the Year
 - ❖ Sarah Schmal, 5th Grade Teacher, Reagan- Educator of the Year

- ❖ Roberto Vega-Montoya, Lead Custodian, Rafer- Employee of the Year
 - 5.2. Dr. Sever shared information about Raising Highly Capable Kids (RHCK), the premier parenting curriculum from RezilientKidz. RezilientKidz started more than ten years ago with two main goals in mind. One is to advocate for children's needs by working with the parents. The second is to partner with local organizations working with families in their communities. RHCK It is a character development curriculum that is based on the 40 Developmental Assets by the Search Institute. These are 40 building blocks that every child needs to be healthy, caring, and responsible. The program is also dialogue-based and evidence-based. Unlike a monetary grant, we have received a community program grant, which will provide the training and materials for classes at no cost for 18 months. We have teamed up with the Herb Knight Community Center, which will lead to the program's success. Our community is launching the first series of sessions on February 23rd at the Herb Knight Community Center. This series will run for 13 weeks. We currently have seven families enrolled. Child care and dinner are also being provided.
 - 5.3. The 29th Annual March-a-thon is Wednesday, March 1st, at 10:30 am, and the path will be Rafer, District Office, Washington, City Hall, Roosevelt School, Park Kingsburg, and finish at Reagan around 11:55 am. Thank you, Mrs. Sigle, and all parents who support our music program.
 - 5.4. Proactive K-9 had a very successful assembly with students at Rafer and a Q&A for parents immediately following. The information was well received, and the owner was impressed with how polite our students at Rafer were. Reagan and Island will also work with Proactive K-9 to arrange assemblies and services.
6. Assistant Superintendent's Report
- 6.1. Congratulations again to Lincoln School for being named a CA Distinguished School! The awards ceremony took place last week at Disneyland. Several staff members, Mr. Stovall, and Dr. Sever, attended the celebration.
 - 6.2. Kingsburg Reads One Book will begin on February 27th, with the author, Chris Grabenstein, visiting all campuses. Books, posters, and bookmarks have been delivered to schools and will be handed out on March 6th. A Kickoff Video has also been created to get students excited about the event. Shonda at the Kingsburg Library is working on a Monopoly-type scavenger hunt and book giveaway, which will involve interested businesses. Schools will also do tours of the Kingsburg Library with presentations by Shonda. Writing prompts will be selected by each school site to have a writing contest. There will be a reading schedule (20 days beginning March 6th) will be sent to parents and also sent home with the books explaining the Kingsburg Reads One Book Event. Assemblies for KROB are scheduled on Monday, February 24, as follows:
 - 9:00 am - Assembly at Roosevelt School - K & 1st Grade
 - 10:20 am - Assembly at Lincoln School - 2nd & 3rd Grade
 - 11:30-12:15 - Book signing @ Central Valley HomeSchool
 - 12:45-1:30 - Lunch/Club @ Rafer's Johnson's Jr. High Library
 - 2:00–2:45 pm - Assembly at Reagan School- 4th, 5th & 6th
7. Chief Business Official's Report
- 7.1. Last week, Liberty Middle School was in town for a basketball game vs. Rafer Johnson Jr. High. As they were leaving town, their bus driver suffered a heart attack, and the bus crashed into a telephone pole in front of Sonic in Kingsburg. Michael Ruiz, Learning Director and Athletic Director for Rafer, received a call and responded to the accident immediately to help. He stayed and helped students while paramedics and police arrived. Community member Leslie Helm was at Sonic when the accident occurred and bought food for all the students involved. It was over two hours before students were on their way home. The Superintendent of Lemoore Union Elementary District called Dr. Sever to express her sincere gratitude for the help our District and community members provided to her students that day.

- 7.2. In the Food Service Department, students had the option of strawberry milk for Valentine's Day. In addition, the new orange chicken and fried rice menu items were very well received, with 100 more lunches served than on a typical day. Food Service is working on adding more new menu items next school year.
 - 7.3. The Grounds and Maintenance teams were able to attend the World Ag Expo in Tulare. It was an excellent experience for the teams as they were able to view new products, tools, and innovative techniques they could apply in our school district setting.
 - 7.4. A sewer line at Washington School by rooms 7/8 needed to be repaired. The existing pipe was from the 1950s and made of rolled-up tar paper! The line was replaced within the week.
 - 7.5. Washington Elementary will have new flooring installed throughout their office.
 - 7.6. A forklift and backhoe are currently redtagged and the District will be taking bids from District employees only. If there are no bids, the items will be sold to a surplus company that will remove them from our property.
 - 7.7. The new District logo was recently placed on the PD Building and looks very sharp.
8. Director of Expanded Learning & English Learner Programs Report
 - 8.1. Mrs. North presented on the After School Program and other Expanded Learning opportunities her office is preparing for this Spring, Summer, and for 2023-2024. The Board thanked Mrs. North for her organization and hard work in putting this program together from scratch and finding creative ways to help students be successful.
9. Board Member Reports
 - 9.1. Mrs. Lunde and Mrs. Smith Quinn attended the TK I Love You program at Washington School. The teachers did a fantastic job directing students. The students were adorable and memorized many songs with the theme of love for Valentine's Day week.
10. First Reading: Board Policies/Administrative Regulations/Exhibits
 - 10.1. Revised BP/AR 0430: Comprehensive Local Plan for Special Education
 - 10.2. Revised BP/AR 0450: Comprehensive Safety Plan
 - 10.3. Revised BP/AR 0460: Local Control and Accountability Plan
 - 10.4. Revised BP/AR 3260: Fees and Charges
 - 10.5. Revised BP/AR 3460: Financial Reports and Accountability
 - 10.6. Revised AR 3516.2: Bomb Threats
 - 10.7. Revised BP 3540: Transportation
 - 10.8. Revised BP/AR 5131.7: Weapons and Dangerous Instruments
 - 10.9. Revised AR 5141.26: Tuberculosis Testing
 - 10.10. Revised AR 5141.3: Health Examinations
 - 10.11. Revised BP/AR 5142: Safety
 - 10.12. Revised AR 5142.2: Safe Routes to School
 - 10.13. Revised BP/AR: Before/After School Programs
 - 10.14. Revised AR 6164.4: Identification and Evaluation of Individuals for Special Education

No changes were made to the policies as submitted. They will be brought back to the next Board meeting for approval.

ACTION

11. Consent Agenda
 - 11.1. Consider Approval of Minutes – January 17, 2023 Board Meeting
 - 11.2. Consider Approval of Cash Balances
 - 11.3. Consider Approval of Budget Report
 - 11.4. Consider Approval of Accounts Payable Report

- 11.5. Consider Acceptance of Donation from Michael McKenry to Rafer Johnson Jr. High Music Department: Electric Baby Grand Piano
- 11.6. Consider Acceptance of Donation from Karandeep Sihota to Rafer Johnson Jr. High Athletic Department: Boys JV Basketball Team Jerseys
- 11.7. Consider Approval of Annual Contract with Tulare County Office of Education for Staff to Participate in the IMPACT Program
- 11.8. Consider Approval of Purchase of Guided Reading Books for Roosevelt School
- 11.9. Consider Approval of Quote from Savvas Learning Company LLC for Annual SIOP Training for New Teachers

Items 11.1. – 11.9.:

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

BUSINESS SERVICES

- 12. Consider Approval of 3-Year Contract with Borchardt, Corona, Faeth & Zakarian for Independent Financial Audit Services for 2023-2025

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

- 13. Consider Approval of Agreement with KSEE 24 for Local Advertisement of Central Valley Home School

Moved: Mrs. Smith Quinn; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

- 14. Consider Approval of Quote from Executive Business Products for MOT Office Furniture

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

- 15. Consider Approval of Proposal from Amparan Flooring for Washington School Office Flooring

Moved: Mr. Murray; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

16. Consider Approval of Proposal from APEX As-Builts for CAD Drawings to Assist with Washington, Roosevelt, and Lincoln Window Replacement Project

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

17. Consider Approval of Letter of Agreement with SiteLogIQ for Solar Structure Options and Potential Savings

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved, with the understanding that the Board reconvene for a special meeting for the next steps:
Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;

Mr. Yanes – Yes

Motion Carried: 5-0

18. Consider Approval of Proposal from Power Design Electric Inc. for Additional Outdoor Lighting at Washington, Roosevelt, and Lincoln Schools

Moved: Mr. Murray; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

19. Consider Approval of Request to Dispose of Grounds/Maintenance Equipment: Backhoe and Forklift

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

CURRICULUM & INSTRUCTION

20. Consider Approval of Master Services Agreement with TPR Education, LLC for Tutor.com Tutoring Service for Students

Moved: Mrs. Smith Quinn; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

21. Consider Approval of Quote from California Teaching Fellows for Spring Break ELOP Program

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

SPECIAL EDUCATION/STUDENT SERVICES

22. Consider Approval of Purchase from Enome Inc. (Goalbook) for 3-Year Subscription to Support Special Education Staff

Moved: Mrs. Smith Quinn; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

HUMAN RESOURCES

23. Consider Approval of Revised 2022-2023 Certificated Salary Schedule
23.1. Clarification that the Academic Coach- Special Education & Student Services Position Receives the \$1,500 Special Education Stipend

Moved: Mrs. Lunde; Seconded: Mr. Yanes

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

ADMINISTRATIVE SERVICES

24. Consider Approval of Delegate Assembly Nominees to the 2023 CSBA Delegate Assembly

This Item Died for Lack of Motion.

25. Consider Approval of Board Policies/Administrative Regulations/Exhibits
25.1. Revised AR 4161.4, 4261.4, 4361.4: Vacation
25.2. Revised AR 6159.4: Behavioral Interventions for Special Education Students

Moved: Mr. Murray; Seconded: Mrs. Lunde

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

PUBLIC COMMENT

26. Public Comment on Agendized and Non-Agendized Items
26.1. No comments were received from the public.
27. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, March 14, 2023, 4:00 p.m., Professional Development Building

CLOSED SESSION

28. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

29. Anticipated Litigation (Government Code Section 54956.9(b))
30. Student Discipline and Other Confidential Student Matters (Education Code Sections 35146, Ed. Code, §48900 et seq.)
31. Public Employee Employment
 - 31.1. Certificated Personnel
 - 31.1.1 Consider Approval of Student Teachers for the 2022-2023 Spring Semester
 - 31.1.2 Consider Acceptance of Resignation for the Purposes of Retirement: Math Teacher, Rafer Johnson Jr. High
 - 31.1.3 Consider Acceptance of Resignation for the Purposes of Retirement: 3rd Grade Teacher, Lincoln School
 - 31.2. Classified Personnel
 - 31.2.1 Consider Acceptance of Resignation for the Purposes of Retirement: Health Aide, Reagan Elementary
 - 31.2.2 Consider Acceptance of Resignation for the Purposes of Retirement: Paraprofessional, Washington Preschool
 - 31.2.3 Consider Acceptance of Resignation for the Purposes of Retirement: Paraprofessional-RSP, Roosevelt School
 - 31.2.4 Consider Acceptance of Resignation for the Purposes of Retirement: Health Aide, Roosevelt School
 - 31.2.5 Consider Acceptance of Resignation: Paraprofessional-RSP, Special Education Preschool
 - 31.2.6 Consider Approval of Request to Hire: Paraprofessional- Categorical, Washington School
 - 31.2.7 Consider Approval of Request to Hire: Part-time Custodian, Washington Preschool and Central Valley Home School
 - 31.2.8 Consider Approval of Request to Hire: Paraprofessional- RSP, Washington School
 - 31.2.9 Consider Approval of Request to Hire: Paraprofessional- RSP, Washington Preschool
 - 31.2.10 Consider Approval of Request to Hire: Paraprofessional- RSP, Reagan Elementary School
32. Pupil Personnel
 - 32.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)
 - 32.1.1 Consider Approval of 2022-23 New Attendance Requests – Site-Based Program
 - 32.1.2 Consider Approval of 2022-23 New Attendance Requests – Central Valley Home School
 - 32.1.3 Consider Approval of 2023-24 New Attendance Requests – Site-Based Program
 - 32.1.4 Consider Approval of 2023-24 New Attendance Requests – Central Valley Home School
 - 32.1.5 Consider Approval of 2023-24 Renewal Attendance Requests – Site-Based Program

RECONVENE PUBLIC SESSION

ACTION

33. Report of Actions Taken in Closed Session

34. Adjourn

Action taken on agenda items 31.1.1. – 31.1.3.:

Moved: Mrs. Lunde; Seconded: Mr. Murray, to take the following action:

- Student Teachers for the 2022-2023 Spring Semester
- Accepted Resignation for the Purposes of Retirement: Janet Johnson, Math Teacher, Rafer Johnson Jr. High

- Accepted Resignation for the Purposes of Retirement: Laura Dutra, 3rd Grade Teacher, Lincoln School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

Action taken on agenda items 31.2.1. – 31.2.10.:

Moved: Mrs. Smith Quinn; Seconded: Mr. Murray, to take the following action:

- Accepted Resignation for the Purposes of Retirement: Sandra Berry-Torosian, Health Aide, Reagan Elementary
- Accepted Resignation for the Purposes of Retirement: Gladys Mendoza, Paraprofessional, Washington Preschool
- Accepted Resignation for the Purposes of Retirement: Jeanne Bonilla, Paraprofessional-RSP, Roosevelt School
- Accepted Resignation for the Purposes of Retirement: Julia Serrano de Romero, Health Aide, Roosevelt School
- Accepted Resignation: Kirsten Gould, Paraprofessional-RSP, Special Education Preschool
- Consider Approval of Request to Hire: Emmett Brooks, Paraprofessional- Categorical, Washington School
- Approved Request to Hire: Jonathan Pulido, Part-time Custodian, Washington Preschool and Central Valley Home School
- Approved Request to Hire: Simran Lail, Paraprofessional- RSP, Washington School
- Approved Request to Hire: Gabriela Cendejas Barrientos, Paraprofessional- RSP, Washington Preschool
- Approved Request to Hire: Amphone Keoniyom Gonzales, Paraprofessional- RSP, Reagan Elementary School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

Action taken on agenda items 32.1.1. – 32.1.5.:

Moved: Mr. Yanes; Seconded: Mr. Murray, to take the following action:

- 2022-23 New Attendance Requests – Site-Based Program – Approved all requests
- 2022-23 New Attendance Requests – Central Valley Home School – Approved all requests
- 2023-24 New Attendance Requests – Site-Based Program – Approved all requests
- 2023-24 New Attendance Requests – Central Valley Home School – Approved all requests
- 2023-24 Renewal Attendance Requests – Site-Based Program – Approved all requests

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

35. Adjourn

Meeting was adjourned at 6:45 p.m.