

Lunch Advisory Board Meeting Minutes

November 9, 2022

Meeting Notes

Members:

Kai Byrd (Superintendent)	MaryGrace Crisci (Parent)
Tom Reed-Swale (Principal)	Andre Puleo (Parent)
Sue Carpenter (BOE Executive Assistant)	Christine Youngberg (Parent)
Donna Ricciardi (Food Service Coordinator)	Phoebe Bartels (Grade 6 Student)
Peter Ferrara (Chartwells, Director of Dining Services)	Silvia Bartels (Grade 4 Student)
Caitlin Bruni (School Nurse)	Timothy Crisci (Grade 5 Student)
Andrea Hubbard (Literacy Coach)	Erik Youngberg (Grade 3 Student)

Attending: Kai Byrd, Tom Reed-Swale, Sue Carpenter, Donna Ricciardi, Peter Ferrara, Andrea Hubbard, MaryGrace Crisci, Andre Puleo, Christine Youngberg

Absent: Caitlin Bruni and students: Phoebe Bartels, Silva Bartels, Timothy Crisci, and Erik Youngberg (Mrs. Byrd, Ms. Ricciardi, and Mr. Ferrara met with the students separately on November 3, 2022.)

Visitors: None

Call to Order

1. Mrs. Ricciardi called the meeting to order at 7:45 a.m via Zoom.

Approval of Minutes

1. **Motion** by Reed-Swale, seconded by Carpenter, to approve the May 25, 2022 meeting minutes as presented. *The motion carries 8 yes, 1 absent (Bruni) and 1 abstain (Byrd).*

Agenda

1. Purpose of the Lunch Advisory Board

- Ms. Ricciardi explained that as a participant in the National School Lunch Program, the District is required to have a Lunch Advisory Board with members

of the school community (students, teachers, parents, staff) that meets at least twice a year.

- The purpose of the board is to discuss menu planning.

2. BCS Food Service Program

- Mr. Ferrara, Ms. Ricciardi, and Mrs. Byrd provided an update on the upcoming changes to school lunches, and discussions took place on the following:
 - Expected changes in the volume of lunches
 - Students going through the serving line
 - Offer vs Serve - which allows students to choose meal components
 - The return of a la carte sales
 - Menu options
 - The difference between using a Food Service Management Company and being a self-operating food service program

3. Student Focus Group

- Mrs. Byrd, Ms. Ricciardi, and Mr. Ferrara met with the Student Focus Group on November 3, 2022.
- Ms. Ricciardi and Mrs. Byrd shared the discussions of the Student Focus Group meeting:
 - Most students would like to see raw cut vegetables as a side dish option.
 - The students would like to see a la carte return, most especially ice cream.

Future agenda items

- Approval of the November 9, 2022 minutes
- BCS Food Service Program Update
- Student Focus Group Update

Adjournment Meeting adjourned at 8:25 a.m.

Next meeting: March 22, 2023 at 7:45 a.m.