



Water Pollution Control Authority

REGULAR MEETING

March 15, 2023

MINUTES

- Members Present:** Dan Parisi-Chairman, Shawn Koehler, Paul Gilbert, Aaron Foster
- Members Absent:** Leonard Descheneaux
- Others Present:** Ken Radziwon-WPCA Admin, Phil Kidney-WPCA Crew Chief, Marshall Gaston-Fuss & O'Neill (7:35pm), Kevin Flood-Fuss & O'Neill, Rob Grasis-Vernon WPCA
- Zoom Attendees:** Keith Ballasy -298 Somers Rd.

Call to Order

Chairman Dan Parisi called the meeting to order at 6:30 PM.

1. Citizen's Forum (non-agenda items)

Keith Ballasy of 298 Somers Rd., attended via zoom to ask the Board to waive the properties benefit assessment.

MOVED(KOEHLER) SECONDED (FOSTER) AND PASSED UNANIMOUSLY TO ADD 298 SOMERS ROAD ASSESSMENT TO #5 NEW BUSINESS.

MOVED(FOSTER) SECONDED (KOEHLER) AND PASSED UNANIMOUSLY TO PROCEED OUT OF ORDER WITH THE AGGENDA. MOVING #5 NEW BUSINESS TO THE FIRST ITEM.

2. New Business

5. 298 Somers Rd. Assessment

Keith Ballasy of 298 Somers Road attended the meeting via zoom, to ask the board to waive the benefit assessment and interest accrued on his property. At the last WPCA meeting the board motioned to approve septic repairs on his property

in lieu of tying into the sewer system, as there is no economical way for his property to tie in. This property is currently for sale and Keith cannot sell with the sewer lien on his property.

MOVED (KOEHLER) SECONDED (FOSTER) AND PASSED UNANIMOUSLY TO WAIVE THE SEWER BENEFIT ASSESSMENT AND INTEREST ACCRUED FOR 298 SOMERS ROAD IN THE AMOUNT OF \$16,046.41 DUE TO THE FACT THAT THIS PROPERTY CAN NOT ECONOMICALLY TIE INTO THE HIGH-PRESSURE SEWER SYSTEM IN STATE ROUTE 83

3. Approval of the February 15, 2023, Meeting Minutes

MOVED (GILBERT) SECONDED (KOEHLER) AND PASSED UNIMOUSLY TO APPROVE THE MINUTES OF THE FEBRUARY 15, 2023, MEETING AS WRITTEN.

1. Old Business

1. Deduct Meters Update

Ken Radziwon (WPCA Admin) stated that there are no new updates at this time. This item will stay on the agenda.

2. County Pure foods Bioxide System

Phillip Kidney (WPCA Crew Chief) reported that there are no current issues with the Bioxide system.

3. Lining Manholes on Stafford Road

Ken provided an update that he is working on obtaining a start date for this project.

4. Windsorville Road manhole invert elevations

Discussion was had on the flow in this area. Based off F&O's report, the most restrictive flow capacity was located between manhole 4 and 3 on Penfield Drive. A drawing on GIS was pulled up to show this area on the map and table one in the trunkline flow capacity memo was referenced.

5. I&I Study

Ken provided an update that we are waiting on Green Mountain to schedule this work. Paul asked why scheduling Green Mountain is taking so long and explained this is ideal weather to perform the work. Ken stated that we are in the queue with Green Mountain, and that they are finishing up on other jobs they have. Ken to reach out to Green Mountain to see if we can get a set date scheduled.

6. Meter at 420 Somers Road

Phil Kidney reached out to Josh Virkler to let him know the Board reviewed the photos of his meter and that how it is installed is not acceptable. Phil also made Josh aware that he will be billed as he has been until the meter is installed correctly and approved by the Board.

7. 140 Ellington Avenue Sewer Connection

Per F&O, surveying for this project is slated to begin March 20, through the 1st of April.

8. Agway Greenhouse

Phil stated that the permits for this project have been pulled and the CBYD was scheduled. The project is moving forward. This item to be removed from the agenda.

9. 2023-2024 Budget Discussion

A second draft of the 2023-2024 Budget was presented to the Board Members. Discussion and some adjustments were requested. This item will stay on the agenda for the next meeting.

10. 125 Maple Street

At the last meeting a discussion was had adding this location into the sewer district and what it would take. Paul inquired if we should apply to DEEP regarding this. Marshall (F&O) stated the DEEP application process has been waived, but the town is responsible for TR-16 guidelines.

2. New Business

1. Windermere School Upgrades

Ken was sent an email from SLR regarding the expansion of Windermere School. There are permitting and flow questions that SLR needs answered. SLR is questioning if the sewer related portions of this project can be handled Administratively or if a presentation needs to be made to the Board.

It was decided that due to the possible need for additional flow with the school population growing, that it is best to present the project to the Board.

2. Route 140 Manhole Rehab

There were edits to be made to the original scope of work. These items have since been resolved in the contract.

MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNIMOUSLY TO APPROVE THE MANHOLE REHABILITATION OF 28 VF WITH A UNIT COST IF \$695/FT FOR A TOTAL OF \$19,460.00

3. Vernon Pump Station Bid Package

Dan requested F&O follow up with the state bid to look for better pricing on the generator.

F&O stated that they are hopeful to complete the front-end documents by March 21, 2023, to present to the town. They are looking for the Town to complete their review by April 12, 2023, and have a bid period of 6 weeks. This timeline would allow for potential award of the project in July and possible start of construction somewhere in August to early September of 2023.

Kevin (F&O) discussed in detail what the expected CA/RPR hours and needs are for this project.

4. 80 Meadowbrook service expansion request

An email request was sent in asking about possible expansion of the sewer district to 80 Meadowbrook Rd. (Oakridge Dairy) This property is in the expansion area discussed in #10 old business- 125 Maple Street. F&O and Ken to work on applying with DEEP. Ken to update Seth (Oakridge Dairy).

6. Administrative

1. F&O, Project Updates and Billing, Vernon Pump Station

i. Ellington WPCA Sanitary Trunkline Flow Capacity Memo

F&O provided this memo to share their finding when evaluating the flow capacity from the intersection of Main St and West Rd to the Vernon WPCA Facility.

ii. F&O Response to VPS 90% Meeting

F&O asked if there were any questions regarding their response to the 90% meeting. There were no questions.

iii. Vernon Pump Station Amendment 2

Amendment 2 was reviewed. F&O stated that 28 new specification sections will need to be added due to information provided by the Town.

Kevin asked if we will be distributing plans, specification, and addendums in house to bidders or electronically. Ken stated he would like to use the electronic distribution method. Kevin recommended the utilizing the program project dog. Aaron inquired of the cost of the program which Kevin stated it around \$600 to \$800.

F&O inquired about an onsite pre-bid meeting. Ken stated that it is the Town's policy to hold a mandatory pre-bid meeting.

F&O to provide specs for the outside rainscreen enclosure.

Paul and Ken are questioning the hours and cost that F&O has associated with completing the front-end specifications for this project. They feel as though the time and cost seems excessive as Ken had provided a sample, and much of the work is copying and pasting. Kevin stated that there are many hours of review that go into this, and it is very detailed work. F&O to review the costs they have associated with this task and see what they can do to reduce.

iv. Procurement of Vernon Pump Station Long-Lead items

Ken spoke to the board of the procedures we need to follow when ordering long lead time items for the Vernon Pump Station project. There are ARPA funds involved and the Town's and ARPA procurement procedures need to be followed.

Billing:

MOVED (KOEHLER) SECONDED (FOSTER) AND PASSED UNANIMOUSLY TO APPROVE INVOICE FOR WORK FROM JANUARY 29, 2023, THROUGH FEBRUARY 25, 2023, FOR TASK 2A FOR A TOTAL OF \$168.75

MOVED (KOEHLER) SECONDED (FOSTER) AND PASSED UNANIMOUSLY TO APPROVE INVOICE FOR WORK FROM JANUARY 29, 2023, THROUGH FEBRUARY 25, 2023, FOR TASK 3B FOR A TOTAL OF \$17,827.50

MOVED (KOEHLER) SECONDED (GILBERT) AND PASSED UNANIMOUSLY TO APPROVE INVOICE FOR WORK FROM JANUARY 28, 2023, THROUGH FEBRUARY 25, 2023, FOR TASK 4B FOR A TOTAL OF \$242.50

2. Design, Construction & Maintenance Reports

i. Pump Station & Meter Updates

Phillip stated that there is not a lot to report on. Everything has been running well.

ii. Center Pump Station Panel Upgrade

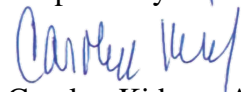
Phillip stated everything is ordered to move on with the panel upgrade in the 5 pump stations. Work is projected for April 6th. Center pump station to be done first.

7. Misc. Communications – None

Adjournment

MOVED (KOEHLER) SECONDED (FOSTER) AND PASSED UNANIMOUSLY TO ADJOURN THE MEETING AT 8:53 PM.

Respectfully submitted:



Carolyn Kidney, Administrative Assistant II, DPW