

Parent Registration

Registering for your free School Loop account is easy and only takes 1 minute. You will need your child's student ID number to complete the registration form. Your student's ID number is on the yellow flyer sent home in your student's Wednesday envelope or handed out by your teacher. If you need assistance, please contact Judy or Mary in the office at 423-3900.

Registration Process

1. Surf to the School Loop website (<http://www.washington-open.org>) for your child's school and find the **Register Now** button (scroll down on the left – the **Register Now** button is next to the **Login** button on the homepage).
2. Click the **Register Now** button.
3. Click the link for **Parent Registration**.
4. Complete the form.
5. Click the **Register** button.
6. You are now registered!

The first time you login, you will be asked to read and acknowledge a User Agreement.

Once logged in, you can add your other children to your account **if they attend the same school**. Click on the **Add Student** link in the My Student section at the top of the right column on your portal homepage.

With your School Loop account, you may access details about your child's classes and assignments. In addition, School Loop will automatically send a daily update to your personal email each day at approximately 5pm.

School Loop is safe and secure because all members publish in their own names. All information you provide is kept private, including your email address.

Please complete your registration by Monday, August 27th!