

**Regional School District No. 17**  
**Board of Education**  
**Strategic Planning/Communications Subcommittee**  
**Minutes**  
**Co-Chairs: Prem Aithal (Strategic Planning)**  
**&**  
**Shawna Goldfarb (Communications)**

A meeting of the Regional School District No. 17 Strategic Planning/Communications Subcommittee was held on February 16, 2023 at 4:00 p.m. virtually on Google Meet.

**Subcommittee Members Present:** Prem Aithal (Co-Chair), Shawna Goldfarb (Co-Chair), Jennifer Favalora, Lisa Connelly

**Subcommittee Members Absent:**, Peter Sonski, Suzanne Sack

**Other Attendees:** Superintendent Wihbey, Assistant Superintendent Jennifer Miller

1. **Call to Order/Opening of the Meeting:** The meeting was called to order at 4:05 PM by Prem Aithal (Co-Chair).
2. **Approval of Previous Minutes:** A motion was made by Lisa Connelly and seconded by Jennifer Favalora to approve the January Strategic Planning/Communications subcommittee meeting minutes, and the minutes were approved.
3. **Discuss January Newsletter, plan for April Newsletter:** The plan for the April newsletter was discussed, including whether to include or exclude budget communication. It was determined to include very summarized information regarding the budget, but refer to the separate budget communication for more detail.
4. **Discuss and plan budget communication:** There was discussion on the budget communication and Prem Aithal agreed to lead the efforts on the summary to help incorporate the communication with the strategic plan.

5. **Discuss and plan strategic planning communication:** A brief discussion ensued regarding strategic plan communication.
  
6. **Strategic Priority #2-Educator & Leadership Development and Capacity (Strategies and Measures Discussion):** The subcommittee had a detailed and thorough discussion of the strategic priority #2 and discussed key strategies for each of the eight objectives included within the priority. The subcommittee agreed to revisit the strategic measures and focus on priorities #3 & #4, as well as Critical Measures for Success for future meetings. The subcommittee is aiming to get a first read in April & a second read in May for the full Board.
  
7. **Adjournment:** Meeting adjourned at 5:34 PM.