

REGULAR SCHOOL BOARD MEETING

DECEMBER 19, 2016

TABLE OF CONTENTS

Agenda

Mission, Vision, Beliefs	1
Multi-Year Strategic Plan	2
Board Informer – Closed Session	3
Student Council Report	5
Administrator Reports	6-29
District Administrator Report	30-32
Board Informer – Open Session	33-35
NEOLA Policies – 2nd Reading	36-84
New Club/Activity Requests	85-86
Social Media Review Report	87-88
Minutes	89-95
Treasurer’s Report and Disbursements for DECEMBER 2016	96-126

SCHOOL DISTRICT OF WISCONSIN DELLS

REGULAR BOARD MEETING

MONDAY, DECEMBER 19, 2016

7:00 P.M. CLOSED SESSION

7:30 P.M. (OPEN SESSION REGULAR SCHOOL BOARD MEETING)

**HIGH SCHOOL LIBRARY-MEDIA CENTER
520 RACE STREET, WISCONSIN DELLS, WI 53965**

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"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda."

"Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting."

A) Call to Order

B) Roll Call (Kathy Anderson, John Campbell, Jennifer Gavinski, James McClyman, Robert McClyman, Joey Van Dinter, and Jesse Weaver)

C) Approval of Agenda

The School Board May Adjourn to Closed Session per Wis. Stat. §§ 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; to discuss and take action, if appropriate, regarding the filling of 2016-17 extra-curricular assignments, and review of a lease agreement for athletic facility use.

D) Reconvene Into Open Session

E) Act on Closed Session Items if Applicable

F) Public Comment/General Subject Matter Discussion

G) Education Reports

1. Student Council Report
2. Administrator Reports
3. District Administrator Report

H) Old Business

1. Consideration of Second Reading of the Following Revised Policies: 3440 & 4440 Job-Related Expenses, 6110 Federal Funds, 6111 internal Controls, 6112 Cash Management of Grants, 6114 Cost Principles - Spending Federal Funds, 6116 Time and Effort Reporting, 6325 Procurement-Federal Grants/Funding, 7300 Disposition of Real Property, 7310 Disposition of Surplus Property, 7450 Property Inventory

I) New Business

1. Consideration of New WDHS Course Offerings for the 2017-18 School Year
2. Consideration of Policy 5430 Class Rank
3. Consideration of Administrative Guideline 5460 Graduation Requirements
4. Consideration of Request for a District-Sponsored History Club & Anne Herbert Society/Kindness Club
5. Review District & School Demographic Trends
6. Consideration of Adjusting the 2016-17 School Calendar
7. Review the September to November Social Media Review Report

J) Consent Agenda

1. Accept Minutes for the November 28, 2016, Regular Meeting and the December 1, 2016, and December 12, 2016, Special Meetings
2. Consideration of Amending the District's HRA Plan to Comply with IRS Regulations
3. Approval of Extra-curricular Staff Contracts
4. Resignations/Retirements
5. Required Approvals
 - a. Treasurer's Report and Disbursements for the Month of December 2016
 - b. Donations

K) Future Meetings:

L) Adjournment

Posted: December 15, 2016

BOARD INFORMER

12-19-2016

Closed Session Meeting Time: 7:00 p.m.

We are WD

Our Mission

Connect • Inspire • Achieve
Everyone. Every day.

Our Vision

Cultivating academic excellence today for a stronger community tomorrow.

Our Beliefs

We set high academic standards and expect each student to reach his/her full potential.

We are committed to the whole child: healthy, safe, engaged, supported, and challenged.

We embrace our diversity, integrate equitable practices, and believe all students will be successful regardless of race, income, gender, sexual identity and learning differences.

We partner with families and community to develop informed and responsible citizens.

We collaborate to support individuals and families.

We deliver a consistent and rigorous curriculum in every classroom.

We value adult learning as a key to student learning.

We pursue innovative ideas, evidence-based practices, and modern technologies.

We seek to provide physical environments that facilitate high levels of learning and serve the needs of our community.

We live our mission and strive for our vision.

This is WD.

School District of Wisconsin Dells Multi-Year Strategic Plan June 2016

Core Strategies

The following four core strategies organize our continuous improvement work at the system and at the school level over the long-term. Our core strategies are further defined and supported by our strategic objectives. We will focus on key performance objectives each year within these identified areas in order to meet our system's mission, vision, and belief statements.

- **Student Growth and Achievement**
- **District and Community Engagement**
- **Professional Growth and Leadership**
- **Facilities, Finance, and Operations**

Strategic Objectives

Student Growth and Achievement

Use data-driven, culturally-responsive instruction to improve K-12 literacy and to ready learners for colleges and careers.

District and Community Engagement

Connect with the community to promote our district and best serve our students and families.

Professional Growth and Leadership

Enhance student learning and retain top talent by supporting creative implementation of high-impact instructional strategies and targeted professional development.

Facilities, Finance, and Operations

Implement a long-term plan that ensures safe, clean, and healthy facilities that foster multiple student learning pathways while maintaining fiscal responsibility.

Student Council Report

Wisconsin Dells Student Council has stayed busy as we move into the winter months. "Caps for a Cause" raised \$44 in November and was offered once again on Friday, December 16 (total collected was not known at the time of this report). The 16th also marked the end of a two-week food drive, as students had a chance to drop off non-perishable goods. All food plus all proceeds from the November and December "Caps for a Cause" will be donated to a local food pantry.

We have now helped sell concessions for two sporting events, with more on the horizon. The goal is to help defray the costs incurred during Homecoming, and we are on our way toward doing so.

We continue to plan for a Winter Carnival Week for February 13-18, hopefully culminating in a Sadie Hawkins Dance on Saturday, February 18.

Our "WD Pride" button giveaways are back in full swing. We have given prizes away for random drawings each week in November and December.

As always, we welcome questions or ideas for things that Student Council can do to boost school spirit, assist the community, or generally improve morale here at WDHS. We thank you for your continued support as the year has gone along.

To: SDWD Board of Education
From: Hugh Gaston, Principal, Wisconsin Dells High School
Re: WDHS Administrative Report – December
Date: December 14, 2016

1. Opening Thoughts

Most of my efforts for this board report were invested in the policy and course updates which follow, but I wanted to say a few words about the work that I have been witnessing at our monthly PACT meetings. The conversations between staff around the essential core learnings we want our students to master have been deep and impactful for all involved. This is not an easy process and one that often taps into emotions and passions for specific content. Nevertheless, respect for the process and for each other has always taken precedent and because of that, I have to believe we are contingent o build upon some of the great things happening in our school, even as we remain acutely aware that we have much yet to do. So, a hats off to all of our staff in this regard. Additionally, this is a shared responsibility to be sure, but I must acknowledge the work of staff members who have taken on the added obligation of leading their colleagues on this journey as PACT Leaders. The extra effort to lead one's colleague can be daunting, but they are doing a wonderful job. Finally, I also want to acknowledge the work Brian Grove invests in our Leadership Meetings and the PACT process, as well as Terry Slack for his unwavering support. During the time of year when we should take a moment to be thankful, at the risk of encroaching into sappy & corny territory, I/we are very fortunate. Just to be clear; no, I am not positioning myself to ask for a raise. ☺

2. WDHS Graduation

The date, time and location have been set as Friday, May, 26, 2017 at 5:30 pm in the WDHS Gymnasium.

3. Graduation Requirements

Please refer to the document, Policy 5460 – Graduation Requirements. I have included two editions of this update, one with the changes to be made (removals with a strikethrough and additions/changes in bold) and then a second edition with all of the proposed changes assimilated so that one will have an idea of how the finished document might read. A few explanatory comments:

- a. There are no changes for students currently in 9-12 Grade. All requirements as listed in Letter D will apply.
- b. Changes that apply to the Class of 2021 (current 8th grade) are in the subject of Health.
 - i. The Wisconsin Department of Public Instruction mandates that a semester of health be taught somewhere between 7th and 12th grade and that if a school district elects to teach the course in 7th and 8th grade, then that can count towards the HS graduation requirement, although no high

school credit will be granted nor will it be calculated into one's high school GPA.

- ii. Beginning with the current school year (16-17), we shifted MS Health from 6th grade to 8th grade.
 - iii. All high school students who had were currently enrolled in health for 16-17 remained in those sections.
 - iv. There are several Freshman who did not enroll in Health for 16-17 so we are planning to offer a single section next year to cover their requirement.
 - v. In 18-19, any students who fail 8th grade health or students who transfer in without a health credit will be required to take health via an online delivery platform.
- c. ACT Math Readiness
- i. With every junior now taking the ACT exam as part of the state required testing process, we now have information on the college readiness, or lack of readiness, about each student.
 - ii. In English Language Arts, credit requirements dictate that all students are enrolled in an ELA-related course throughout one's high school career.
 - iii. In math, even with the SDWD using a credit requirement higher than the state mandate (SDWD=3.5, WI=3.0), we recognize that those not meeting the benchmark should be required to take a math option during their senior year if they are not already enrolled in an approved course.
 - iv. We are unsure as to the number of students this may affect, but in an effort to do what we can to prepare students for post-secondary opportunities, we will look to develop a "senior math seminar class."
 - v. Specifics about the specific curriculum have not been determined.
- d. Online Coursework
- i. The rise of Online For-Profit Universities (e.g. University of Phoenix) have pushed even traditional Brick and Mortar institutions to offer some form of online learning environment - one can even take free courses from the likes of Harvard and Stanford.
 - ii. Recognizing that educational delivery platforms have diversified in this way has led us to suggest we do the same, even if only on a limited basis at first.
 - iii. Specifics have not been determined
- e. Kilbourn Academy – No longer offered

4. Class Rank

Please refer to the document 5430 – Class Rank. The Laude committee is recommending that for the Class of 2017, an adjustment be made to the parameters that determine Summa, Magna and Cum Laude status. As the transition into the Laude system continues for students who began their high school careers under the former GPA system, there has been recognition by the Laude Committee that based on the number of laude opportunities and the timing of the Laude announcement relative to when students were enrolling in courses, that early estimates of what dictates laude status might have been a bit aggressive.

To be fair to the committee, there is not any way to compare with other districts because the language that defines a laude course and the total number of laude course options available can vary from district to district. This means that simply adopting another school's laude scale is not realistic. At the same time, we want to recognize those students who have maximized their participation in available laude options. In Dec 2015, the committee recommended, and the board approved, that the levels for laude distinction be lowered by four points. When reviewing the laude candidates for the Class of 2017, we noted that the top laude earner has a 4.000 GPA and by the end of this semester will have earned 7.5 laude points, more than any other students, and would still have not achieved Summa Cum Laude distinction. Therefore, in keeping with the precedent of one year ago, the committee is recommending that the same four-point adjustment be made. The difference is that where we did not have a single student with Summa distinction, we now would have four and possibly a fifth student.

Original Recommendation - 2016	Original Recommendation - 2017
Summa Cum Laude: 26 points or higher	Summa Cum Laude: 31 points or higher
Magna Cum Laude: 21 - 25.99 points	Magna Cum Laude: 24 - 30.999 points
Cum Laude: 15 - 20.99 points	Cum Laude: 15 - 23.999 points
New Recommendation - 2016	New Recommendation? - 2017
Summa Cum Laude: 22 points or higher	Summa Cum Laude: 27 points or higher
Magna Cum Laude: 17 - 21.99 points	Magna Cum Laude: 20 - 26.999 points
Cum Laude: 11 - 16.99 points	Cum Laude: 15 - 19.999 points

As of this moment, I do not have a recommendation or suggestion on what this means for succeeding years. The school counseling office is currently auditing the Class of 2018 to

prognosticate possible point totals based on what students have completed, are working on, and what these students will probably consider taking as seniors based on the precedent established by their predecessors and available course offerings. I will attempt to have that information available for the board meeting to guide any discussion or seek suggestions.

5. 2017-18 Course Description Book

Being new to the high school, this has been one of the most fascinating projects of my brief tenure thus far. We certainly don't do this at the elementary or middle level. You get what you get! With that being said, as I have engaged in conversations with staff and departments, especially those with changes to be made, this has helped me learn and get at least somewhat of a handle on the ins and outs of our schedule. Below are the proposed additions and deletions from the current roster of offerings based by subject area.

A. Agricultural Science and Technology

- a. This is currently a separate section of the course description book but due to the overlap in staffing, course content, and the fact that several of the Ag offerings double as science electives, we are recommending that we merge Ag Science with Science, at least under a separate heading, although we can keep ag as a separate subheading within the science section if needed.
- b. Additions:
 - i. We are recommending the addition of Aquaculture and Intro to Ag Science as exploratory courses with science credit aimed at learners coming out of middle school who may have difficulty acclimating to the high school environment and whose reading and/or math skills have resulted in the Biology/Chemistry combination in their freshmen and sophomore years being especially difficult.
 - ii. The course description and essential standards are still in development by Mrs. Waski, who will be teaching the course.
- c. Deletions:
 - i. Golf Course Design and management – Developed by a former staff member and low numbers.

B. Art – No Changes

C. Business & Information Technology

- a. Additions: None
- b. Deletions:
 - i. Marketing
 - ii. Advanced Marketing
 - iii. Both courses are being dropped due to low interest and capacity of current staff devoted to current offerings

D. General Elective

- a. Addition: Leadership

- b. This course would be offered as an elective course and would be offered for one period a day, during the second semester only for any 9th - 12th grade students at Wisconsin Dells. If participation deems necessary we could look to offer it in both semesters in the future.
 - c. All youth have gifts and leadership potential:
We learn about leadership by learning from other leaders, reading about leadership, and through leadership experiences.
Leadership skills develop over time.
Youth need both challenge and support for develop the competence and confidence to lead.
There are multiple settings for developing and practicing leadership skills – school, family, and community settings.
- E. English Language Arts – No Changes
- F. Family and Consumer Sciences
 - a. Additions
 - i. Medical Terminology
 - 1. Dual credit course with Madison College previously taught by Mrs. Michalsky is being reintroduced.
 - b. Deletions: None
- G. Mathematics – No Changes
- H. Music
 - a. Additions: None
 - b. Deletions: Pop Culture Choir
 - i. We currently offer three choirs and based on current membership we have stretched our available talent pool, especially with regards to males.
 - ii. Mr. Conner is currently on an overload and a reduction of one choir at the HS is what I believe will be a temporary measure as he focuses on building the skills of current high school membership and continues to makes great strides at the MS level.
 - iii. My recommendation is to combine all males into one choir with auditioned females
 - iv. Continue with Women's Choir for all additional females, composed primarily of freshmen, sophomores, and interested vocalists who want to sing in only a women's choir or in both choirs.
- I. Physical Education (and Health)
 - a. Additions: None
 - b. Deletions: As noted in the report above, with Health transitioning to an 8th grade required elective, Health will be phased out at the HS level.

J. Science

a. Additions:

i. Geology

1. We currently lack any earth science offerings in HS, with the last offering currently in 6th grade.
2. This will be a semester long, .5 credit course open to all grades, but realistically available mostly to upperclassmen.

ii. Aquaculture (see above)

iii. Intro to Ag Science (See above)

b. Deletions:

i. Forensic Science

1. In order to make room for Geology, this course will be removed per recommendation of the department

ii. AP Prep Chemistry

1. Currently enrolls only 8 students and available staffing is stretched to cover all sections of science
2. There is no comparable AP Prep offering for Biology
3. The science staff believes the rigor of standard Biology and Chemistry already prepare students for success in AP Biology and AP Chemistry

K. Social Studies

a. Additions:

i. Women's Studies

- ii. Women's Studies offers a chance to explore gender issues throughout history (or "her-story"), examine how gender relations may be changing, and investigate the forces that shape our opinions and our lives in relation to gender.

b. Deletions:

i. Sports History

1. Does not satisfy UW System admissions requirements

ii. Wisconsin History

1. Same as above

L. Technology Education – None

M. World Languages – None

PO5430 - CLASS RANK

The Board of Education acknowledges the usefulness of a system of computing grade point averages and class ranking for high school students, both to inform students of their relative academic placement among their peers and to provide students, prospective employers, and institutions of higher learning with a predictive device so that each student is more likely to be placed in an environment conducive to success.

The Board authorizes a system of class ranking, by cumulative grade point average (CGPA), for students in grades 9-12. The Board authorizes the use of the Laude honor point system beginning with the class of 2016.

Beginning with the Class of 2016 the high school will rank and recognize graduating seniors through the Laude System. The Laude System acknowledges student achievement through a combination of student Cumulative Grade Point Average (CGPA) at the end of seven (7) semesters and the number of honor class points completed in their high school career. Their CGPA and honor points make up their overall Laude score, which places them into one of the possible Laude distinctions: Summa Cum Laude, Magna Cum Laude, and Cum Laude.

For the Class of 2016, students who earn Summa Cum Laude must have a Laude score of 22 or higher; students who earn Magna Cum Laude must have a Laude score of 17-21.99; and students who earn Cum Laude must have a Laude score of 11-16.99.

~~For the Class of 2017, students who earn Summa Cum Laude must have a Laude score of 31 or higher; students who earn Magna Cum Laude must have a Laude score of 24-30.99; and students who earn Cum Laude must have a Laude score of 15-23.99.~~

For the Class of 2017, students who earn Summa Cum Laude must have a Laude score of 27 or higher; students who earn Magna Cum Laude must have a Laude score of 20-26.99; and students who earn Cum Laude must have a Laude score of 15-19.999.

For the Class of 2018 and beyond students who earn Summa Cum Laude must have a Laude score of 33 or higher; students who earn Magna Cum Laude must have a Laude score of 27-32.99; and students who earn Cum Laude must have a Laude score of 16-26.99.

Section 118.13 Wisconsin Statutes
PI 9.03 (1), Wisconsin Administrative Code

Revised 7/18/14
Revised 12/21/15

AG5460 - GRADUATION REQUIREMENTS HIGH SCHOOL GRADUATION REQUIREMENTS

The School District of Wisconsin Dells shall award a high school diploma to those students who have met academic requirements established herein by the Board of Education. These graduation requirements have been developed to ensure that each student receives a well-rounded, complete educational program, based on the District's approved curriculum, Wisconsin Model Academic Standards and Wisconsin Statutes. To receive a Wisconsin Dells High School diploma, a student must satisfy **each** of the following requirements:

- A. ~~A student must earn twenty-eight (28) credits in the subjects and courses specified below:~~
 - 1. ~~Two (2.0) credits of Science.~~
 - 2. ~~Two (2.0) credits of Mathematics.~~
 - 3. ~~Three and one-half (3.5) credits of Social Studies, including world history, U. S. history, and civics.~~
 - 4. ~~Four (4.0) credits of English, including English 9, English 10, a composition class and a literature class.~~
 - 5. ~~One and one-half (1.5) credits of Physical Education.~~
 - 6. ~~One-half (.5) credit of Personal Finance.~~
 - 7. ~~One-half (.5) credit of health education.~~
 - 8. ~~One (1.0) credit of fine arts (Art, Music, Graphic Arts).~~
 - 9. ~~Twelve and one-half (12.5) elective credits.~~
 - 10. ~~One-half (.5) credit of Freshman Seminar. (Students transferring into WDHS after their Freshman year may choose to take Freshman Seminar as an elective.)~~
- B. ~~Beginning with the class of 2014, a student must earn a total of twenty-eight (28) credits as described in paragraph 1, except that a student shall not be required to earn credits in computer applications, freshman seminar, and speech as part of the graduation requirements.~~
- C. Beginning with the class of 2016 and beyond, Wisconsin Dells High School will recognize graduating seniors through the Laude System. This is a combination of cumulative grade point average and honor class points equaling Laude Points.
- D. Beginning with the class of 2017 and beyond, a student must earn twenty-eight (28) credits in the subjects and courses specified below:
 - 1. Three and one-half (3.5) credits of Science to include 3.0 core departmental science credits and .5 elective science credits. Science electives will be identified as outlined in the annual high school course description book.
 - 2. Three and one-half (3.5) credits of Mathematics to include 3.0 core departmental math credits and .5 elective math credits. Math electives will be as outlined in the annual high school course description book.
 - 3. Three (3.0) credits of Social Studies, including world history, U.S. history, and civics.

4. Four (4.0) credits of English, including English 9, English 10, a composition class and a literature class.
5. One and one-half (1.5) credits of Physical Education.
6. One-half (.5) credit of health education.
7. One (1.0) credit of fine arts (Art, Music, Graphic Arts).
8. One-half (.5) credit of personal finance.
9. Ten and one half (10.5) elective credits.

E. Beginning with the class of 2021 and beyond, a student must earn twenty-eight (28) credits in the subjects and courses specified below:

1. Three and one-half (3.5) credits of Science to include 3.0 core departmental science credits and .5 elective science credits. Science electives will be identified as outlined in the annual high school course description book.
2. Three and one-half (3.5) credits of Mathematics to include 3.0 core departmental math credits and .5 elective math credits. Math electives will be as outlined in the annual high school course description book.
3. Three (3.0) credits of Social Studies, including world history, U.S. history, and civics.
4. Four (4.0) credits of English, including English 9, English 10, a composition class and a literature class.
5. One and one-half (1.5) credits of Physical Education.
6. ~~One-half (.5) credit of health education.~~ ***This .5 credit of health education will be satisfied at the 8th grade course level. Students not completing this at this grade level will be required to complete a .5 credit of health.***
7. One (1.0) credit of fine arts (Art, Music, Graphic Arts).
8. One-half (.5) credit of personal finance.
9. ~~Ten and one half (10.5) elective credits.~~ **Eleven (11.0) elective credits.**

Students who do not meet the ACT college readiness benchmark on their state required ACT exam in the content area of Mathematics will be required to take a .5 credit "senior math seminar class" or any departmental math class higher than Algebra II their senior year if not already enrolled in an approved course.

Students shall take a one-half (.5) credit course either fully online or in a blended (mixed classroom and online) format to be eligible to graduate.

Credits earned at the Kilbourn Academy may be counted toward WDHS graduation requirements. Kilbourn Academy students who meet graduation credit requirements will be presented a WDHS diploma, unless otherwise determined.

Credits earned via Odysseyware or other building principal approved on-line courses shall be counted toward WDHS graduation requirements. A student must have been

enrolled in a Board-approved activity, class, study hall or alternative education program, for each class period of each school day during the high school grades.

Students whose health precludes their taking physical education must have a written excuse from a certified health care provider on file in the School Counselor's Office. These students must take academic subjects in lieu of physical education.

Accommodations. Students with disabilities may be provided with alternative education programs for high school graduation. Such alternative education programs shall be established in accordance with state law requirements.

Students with disabilities who plan to attend high school beyond their fourth year of high school and who have successfully met **all** their IEP goals during **each** of their first four years of high school may be permitted to participate in the graduation ceremony with their peer/grade-level classmates. Eligible special education students who want to exercise this option must inform their case manager and petition the high school principal prior to January 31st of the year in which they intend to participate in the high school graduation ceremony. Students with disabilities who have participated in the graduation ceremony will receive their diploma when they have satisfied the District's high school graduation requirements or completed the goals of their Individual Education Plan, but they will not be allowed to participate in another graduation ceremony.

Administration of Graduation Requirements. School administrators and staff shall assist in preparing students to satisfy the above criteria, consistent with established District policies and procedures. The District Administrator or High School Principal shall provide for a regular review of a student's progress toward meeting the established diploma criteria and shall keep students and their parents/guardians informed of the student's progress.

Deviation from or waiver of any of the WDHS graduation requirements may be made by the High School Principal in extenuating or unique situations. Each deviation/waiver will be decided on its own individual merit. The High School Principal will advise the District Administrator whenever s/he has made any special provisions for a graduating student.

The District Administrator, acting as the Board's designee, shall be responsible for the general supervision and management of the graduation of students under this policy. The District Administrator or, if assigned the responsibility by the District Administrator, the High School Principal, shall determine whether a student has satisfied the criteria in this policy. If a student has satisfied the policy criteria and the requirements of any other District policy applicable to high school graduation, the student may be graduated and awarded a diploma. The District Administrator or, if assigned the responsibility by the District Administrator, the High School Principal, shall present a list of all students recommended to be awarded a diploma to the School Board for approval.

The District Administrator shall develop, review and recommend policies so that the schools of the District can help prepare students to satisfy the criteria in this policy and to otherwise implement this policy.

The District Administrator shall develop practices and procedures to inform students and parent(s)/guardian(s) of the policy requirements and to inform students and parent(s)/guardian(s) of the academic progress of students.

118.33 Wis. Stats.

AG5460 - GRADUATION REQUIREMENTS HIGH SCHOOL GRADUATION REQUIREMENTS

The School District of Wisconsin Dells shall award a high school diploma to those students who have met academic requirements established herein by the Board of Education. These graduation requirements have been developed to ensure that each student receives a well-rounded, complete educational program, based on the District's approved curriculum, Wisconsin Model Academic Standards and Wisconsin Statutes. To receive a Wisconsin Dells High School diploma, a student must satisfy **each** of the following requirements:

- A. Beginning with the class of 2016 and beyond, Wisconsin Dells High School will recognize graduating seniors through the Laude System. This is a combination of cumulative grade point average and honor class points equaling Laude Points.
- B. Beginning with the class of 2017 and beyond, a student must earn twenty-eight (28) credits in the subjects and courses specified below:
 - 1. Three and one-half (3.5) credits of Science to include 3.0 core departmental science credits and .5 elective science credits. Science electives will be identified as outlined in the annual high school course description book.
 - 2. Three and one-half (3.5) credits of Mathematics to include 3.0 core departmental math credits and .5 elective math credits. Math electives will be as outlined in the annual high school course description book.
 - 3. Three (3.0) credits of Social Studies, including world history, U.S. history, and civics.
 - 4. Four (4.0) credits of English, including English 9, English 10, a composition class and a literature class.
 - 5. One and one-half (1.5) credits of Physical Education.
 - 6. One-half (.5) credit of health education.
 - 7. One (1.0) credit of fine arts (Art, Music, Graphic Arts).
 - 8. One-half (.5) credit of personal finance.
 - 9. Ten and one half (10.5) elective credits.
- E. Beginning with the class of 2021 and beyond, a student must earn twenty-eight (28) credits in the subjects and courses specified below:
 - 1. Three and one-half (3.5) credits of Science to include 3.0 core departmental science credits and .5 elective science credits. Science electives will be identified as outlined in the annual high school course description book.
 - 2. Three and one-half (3.5) credits of Mathematics to include 3.0 core departmental math credits and .5 elective math credits. Math electives will be as outlined in the annual high school course description book.
 - 3. Three (3.0) credits of Social Studies, including world history, U.S. history, and civics.
 - 4. Four (4.0) credits of English, including English 9, English 10, a composition class and a literature class.

5. One and one-half (1.5) credits of Physical Education.
6. One-half (.5) credit of health education will be satisfied at the 8th grade course level. Students not completing this at this grade level will be required to complete a .5 credit of health.
7. One (1.0) credit of fine arts (Art, Music, Graphic Arts).
8. One-half (.5) credit of personal finance.
9. Eleven (11.0) elective credits.

Students who do not meet the ACT college readiness benchmark on their state required ACT exam in the content area of Mathematics will be required to take a .5 credit "senior math seminar class" or any departmental math class higher than Algebra II their senior year if not already enrolled in an approved course.

Students shall take one .5 credit on-line or "virtual" class to be eligible to graduate.

Credits earned via Odysseyware or other building principal approved on-line courses shall be counted toward WDHS graduation requirements. A student must have been enrolled in a Board-approved activity, class, study hall or alternative education program, for each class period of each school day during the high school grades.

Students whose health precludes their taking physical education must have a written excuse from a certified health care provider on file in the School Counselor's Office. These students must take academic subjects in lieu of physical education.

Accommodations. Students with disabilities may be provided with alternative education programs for high school graduation. Such alternative education programs shall be established in accordance with state law requirements.

Students with disabilities who plan to attend high school beyond their fourth year of high school and who have successfully met **all** their IEP goals during **each** of their first four years of high school may be permitted to participate in the graduation ceremony with their peer/grade-level classmates. Eligible special education students who want to exercise this option must inform their case manager and petition the high school principal prior to January 31st of the year in which they intend to participate in the high school graduation ceremony. Students with disabilities who have participated in the graduation ceremony will receive their diploma when they have satisfied the District's high school graduation requirements or completed the goals of their Individual Education Plan, but they will not be allowed to participate in another graduation ceremony.

Administration of Graduation Requirements. School administrators and staff shall assist in preparing students to satisfy the above criteria, consistent with established District policies and procedures. The District Administrator or High School Principal shall provide for a regular review of a student's progress toward meeting the established diploma criteria and shall keep students and their parents/guardians informed of the student's progress.

Deviation from or waiver of any of the WDHS graduation requirements may be made by the High School Principal in extenuating or unique situations. Each deviation/waiver will be decided on its own individual merit. The High School Principal will advise the District Administrator whenever s/he has made any special provisions for a graduating student.

The District Administrator, acting as the Board's designee, shall be responsible for the general supervision and management of the graduation of students under this policy. The District Administrator or, if assigned the responsibility by the District Administrator, the High School Principal, shall determine whether a student has satisfied the criteria in this policy. If a student has satisfied the policy criteria and the requirements of any other District policy applicable to high school graduation, the student may be graduated and awarded a diploma. The District Administrator or, if assigned the responsibility by the District Administrator, the High School Principal, shall present a list of all students recommended to be awarded a diploma to the School Board for approval.

The District Administrator shall develop, review and recommend policies so that the schools of the District can help prepare students to satisfy the criteria in this policy and to otherwise implement this policy.

The District Administrator shall develop practices and procedures to inform students and parent(s)/guardian(s) of the policy requirements and to inform students and parent(s)/guardian(s) of the academic progress of students.

118.33 Wis. Stats.

Spring Hill School Board Report
December 2016

Middle School

1. Day at the Museum – on December 8th our 7th grade Social Studies teacher, Kelli Lechnir, hosted an event for all 7th grade students to showcase their projects to families. Approximately 30 families attended the event where students not only showed projects related to World Geography, but gave detailed explanations to parents about what they had learned. Another event is being planned for March 2017.
2. ACP - Academic and Career Planning, or ACP, is a student-driven, adult-supported process in which students create and cultivate their own unique and information-based visions for post-secondary success, obtained through self-exploration, career exploration, and the development of career management and planning skills. The Wisconsin Department of Public Instruction (<http://dpi.wi.gov/acp>) in the PI26 legislation requires public school districts to provide academic and career planning services to students in grades 6 through 12 beginning in the 2017-18 school year. Spring Hill began this process last year by training our admin and counselor; Jodi Nelson has worked with 5th – 7th grade on student interest surveys and initial career planning. We are beginning to introduce all staff as well as formally train grade level leaders throughout this year so that we are ahead of the game when it is a requirement in 2017-18. Ashley Penaflor began training as a coach/leader, Mike Lovenberg introduced the entire concept at the last staff meeting, Julie Ennis will be attending a principal conference in February where a great deal of the sessions are on ACP.
3. Music Department – Yet another appreciation for all the hard work of the music department that had students perform for the Holiday Train (an event that raises money and food for local food pantries as well as at Golden Living).
4. Focus on Writing – as you saw in the November Board Packet our elementary grades have a continuum of the district writing program (using Lucy Calkins Units of Study). We now have 6th grade and are working on 7th grade. This will help all staff clearly see the progressions throughout the years. Each grade level has similar genres of writing, but the depth and intensity increases each year.

Elementary School

1. Holiday Concert – this report is being typed just after another meeting with the music department regarding all the details to run a holiday performance with 500 students. Each year I am amazed at what students are taught (music appreciation, beat/rhythm, rests, key, movement, and even the appropriate behaviors during a performance). The number of guests who attend the performance demonstrates the outstanding job of our entire music department.
2. Volunteers - as mentioned last month, we have a volunteer coordinator who recently encouraged three new volunteer to help both staff and students. Peggy Ennis is working with

elementary students on reading skills; Shelly Revling is helping all staff with clerical work (lots of major appreciation here as she has been noted of saving hours of time for our staff); Holly Waterman will be assisting with recess a few days a week – playing games with students/assisting with a life skill working together.

3. ALL elementary staff participated in a Plus/Delta activity on our three main areas of focus (Writing, Essential Standards, Positive Relationships). This activity helps us reflect on where we are in the three action plans and where we need to move next; also helps administration gauge what additional supports are needed to continue to move forward in student achievement.

FOCUS on WRITING

IF the SDWD teachers and administrators maintain a deep focus on developing and implementing specific and explicit writing instructional and assessment practices with fidelity across the district AND participate in ongoing learning around developing and implementing specific and explicit writing instructional and assessment practices throughout all levels and content areas AND regularly collect, analyze, and act on assessment data collaboratively, AND receive timely and specific feedback from peers (teachers) and administrators (SAIL Coaching) about goals and progress to draw upon the expertise and successes from their colleagues, THEN the SDWD will see an increase in student learning outcomes (potentially all subjects) related to literacy/writing.

FOCUS on RELATIONSHIPS

IF adults (administrators, professional staff and support staff) in the SDWD focus on our staff/student connections by increasing our positive interactions with all students, AND if we implement research-based equitable instructional and assessment practices, AND if we improve family connections through communications with all families, THEN we will see a reduction in the achievement gap.

FOCUS on ESSENTIAL STANDARDS

What do we want kids to learn? IF we implement professional learning communities, THEN we have an avenue for teacher collaboration around the four critical questions of learning including identifying the essential learning outcomes for each grade-level and course in our district.

And IF teachers collaborate around the four critical questions of learning and identify essential learning outcomes, THEN they will be able to learn from each other's successes and draw upon the expertise of their colleagues around common challenges.

And IF teachers draw upon the expertise and successes of their colleagues around common challenges, THEN teachers will be able to incorporate new and successful strategies into their practice with support from their colleagues.

And IF teachers incorporate successful strategies into their practice, THEN students will benefit from more effective teaching.

And THEN student learning will increase.

SCHOOL BOARD REPORT

For December 19, 2016

Lake Delton, Nee Nah Creek and Spring Hill Elementary Schools

Carol Coughlin and Julie Ennis, Elementary Principals

In our September Elementary School Board Report, we informed you of the changes the district has made as we moved from the former SAGE (Student Guarantee in Education) program to the AGR (Achievement Gap Reduction) program. Following is an update on the progress that has been made in sharing out the new AGR Reading objectives to all elementary staff in grade levels K-3.

At the end of the First Semester, we will update progress that has been made on the AGR Math objectives.

Kindergarten

Objective

Kindergarten students identified as not meeting two or more of the Fall 2016 PALS benchmarks will meet four or more of the Spring 2017 PALS benchmarks.

Discussion/Actions Taken

Teachers completed testing all Kindergarten students using the PALS (Phonological Awareness Literacy Screener). The testing was completed by November 4.

In addition, the Title One/Classroom teachers have administered the Fountas/Pinnell Benchmark assessment to selected students that qualify for Title One services. This was completed by October 27.

Next Steps

Kindergarten teachers brought a list of the students to the November PACT that were not able to meet two or more of the Fall 2016 benchmarks. Strategies will be brainstormed at the district level as to how to meet the needs of each identified student.

Teachers have linked their Educator Effectiveness SLO (Student Learning Objective) to their grade level AGR objective.

Specific time will be set aside at the January/February PACT meetings to review student progress at the end of the First Semester.

Grade 1

Objective

First Grade students that have been identified in the Fall as "Does Not Meet Expectations: Needs Intensive Intervention" or "Approaches Expectations: Needs Short-Term Intervention", on the Fountas and Pinnell Level System, will increase their literacy level to Level I, J, or K by May of 2017.

Discussion/Actions Taken

Title One /Classroom Teachers have administered the Fountas/Pinnell assessment to all First Graders. This was completed by October 27.

Next Steps

Grade 1 teachers brought a list to the November PACT meeting of the groupings that they have set up within/across their classrooms to provide intervention for students that are not meeting the grade level criteria. Strategies were brainstormed with the Title One staff as to how best to meet the needs of each identified student. Teachers have linked their Educator Effectiveness SLO to their grade level AGR objective.

Specific time will be set aside at the January/February PACT meetings to review student progress at the end of the First Semester.

Grades 2 and 3

Objective

Second and Third Grade students that have been identified in the Fall as performing below the "School Benchmark", will increase their literacy level by one category closer to the school benchmark, as measured by the STAR Reading Test in May of 2017.

Discussion/Actions Taken

Classroom teachers and Title One teachers are working with identified students in small classroom groups, with some of the identified students receiving Title One help as well.

Next Steps

Teachers brought their ideas for best practices to the November PACT meeting. As a group, they analyzed test results for their students and the progress that has been made for the First Quarter. A discussion on how we can implement differentiated instruction in the classroom for the identified students has been initiated. Teachers have linked their Educator Effectiveness SLO to their grade level AGR objective.

Specific time will be set aside at the January/February PACT meetings to review student progress at the end of the First Semester.

Director of Pupil Services
School Board Report
12/19/2016
Dawn Sine

Special Education:

- The following chart outlines our current special education enrollment data as of December 15, 2016. These numbers are consistent with data from previous years, but does show the amount of referrals, and students with IEP's who are moving in and out of the district. On average a typical referral for special education services takes anywhere from 20 to 35 hours of professional staff time and costs anywhere from \$6500 to \$16500. These are very rough estimates but do give a general idea of the hours and resources that go into one special education evaluation.

•

Fall 2016 Special Education Data	
Total Number of Special Education Students	199
Initial Referrals	18
# of Students moving in w/IEP	18
# of Students moving out w/IEP	32

Pupil Services:

- Our Parent English class is well underway again and we continue to have more and more parents requesting additional classes.
- Our Teaching staff are also requesting that we provide a Spanish class for staff who want to learn Spanish. Currently I have a classroom set up through the Duo Lingo program which allows anyone who is interested in learning a foreign language to do so at their own pace.
- Our District is required to conduct a pupil non Discrimination evaluation this year. I am currently working with the athletic department, counseling department, as well as building principals in collecting data for this self evaluation. We are required to collect data on all sports, activities, scholarship application and scholarship awards, general awards given K-

12, as well as, details about our counseling services grades K-12. All of this data will then be broken down by, race, gender, national origin, ELL status, and disability status. Per State Statute this report will be presented to the board and has to have had time for public comment on the results. My goal is to have the report to the school board by the February 2017 meeting at the very latest. This report is separate from the lengthy OCR audit which we complete on a yearly basis.

- We will have our Hispanic/Latino Parent meeting of the school year in late January, specific date and location will be coming soon.

Respectfully Submitted

Dawn Sine

Director of Pupil Services/Special Education

ACTIVITIES DIRECTOR'S REPORT

December 19th, 2016 School Board Meeting

HIGH SCHOOL HOLIDAY CHORAL CONCERT:

Reminder that the annual high school choral concert will be held on Tuesday, December 20th in the gymnasium at Wisconsin Dells High School at 7:30pm. Please stop out and support this group as they showcase their hard work and vocal talents by spreading some holiday cheer.

HOMECOMING - 2017

The date for the annual homecoming week festivities has been set! The week of October 2nd – October 7th will be the SDWD and WDHS homecoming week. Student council brought back traditional homecoming activities from this past this year and provided additional new activities to make homecoming week enjoyable for the student body and community. Mark your calendars so you too can take part in the pride of homecoming week next year!

STEVEN "BUCK" KAHLER HONORED BY MANY:

On Saturday, December 10th the Wisconsin Dells High School boys' and girls' basketball teams took part in the Capitol Conference crossover games. Prior to the start of the boys' basketball game a tribute to Steven "Buck" Kahler was held. It was great to see the basketball programs, Dells Basketball Club and community come together to pay tribute to one of its biggest athletic supporters.

On August 30, 2016, the world lost a renowned sports expert and enthusiast in Steven "Buck" Kahler. Buck loved Wisconsin Dells High School and even more, loved to reminisce about Dells Chiefs athletics. He especially loved the 1968 Boys State Basketball Team, where he was a key team member. Buck was also a renowned sports enthusiast who kept meticulous statistics for the Dells Chiefs, as well as the South Central Conference for over 40 years. Many arguments were settled when Buck brought out his stat book! Buck truly enjoyed attending Dells Chiefs games where he could always be found in "his seat", front row center court. Buck brightened up every room he entered and will be forever remembered as a loyal friend with a big hearty laugh, whom everyone loved to be around.

Thank you to the Dells Basketball Club and Just A Game Fieldhouse employees and the Royston family for assisting in making this a special day not only for the Kahler family and friends but for the entire community as a whole.

A special thank you to the Dells Basketball Club for providing and sponsoring the social that was held at Monk's downtown to bring so many together.

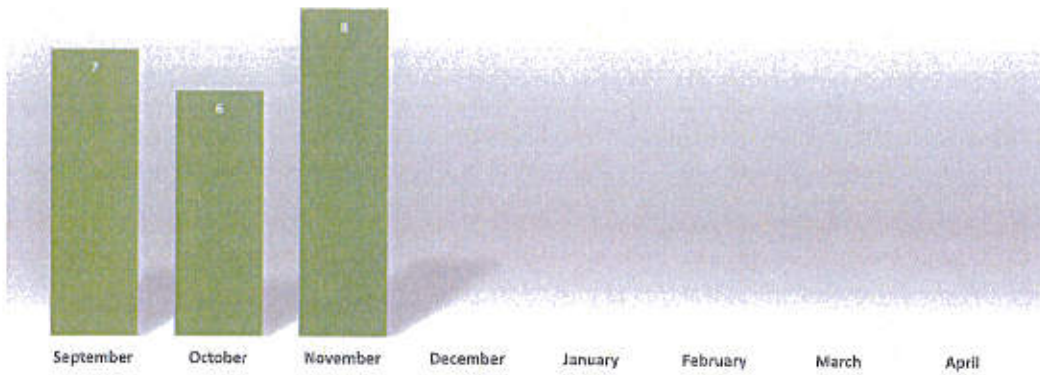
TRANSPORTATION POLICY 8685F2 UPDATE:

Since adopting this policy and taking action on the co-curricular transportation to and from practice events as it relates to winter athletics, all but 3 members of winter athletics have turned in the 8685 F2 form. This means we currently have 3 members of 62 winter athletes (Boys Basketball, Girls Basketball and Hockey) who are utilizing the provided bus transportation to attend practices. In meeting and speaking with our transportation services director, Fred Steinhorst, he feels from their end that the policy is working just fine even though so few are utilizing the new provided transportation option to co-curricular practices that occur off campus.

I.T. Board Report December 2016

November was a typical month for us in the IT Department. The higher resolution time was higher due in part to the Thanksgiving break, as well as parts on order for some of the Chromebooks that were sent out for repair. We are gearing up for testing and implementing the appropriate equipment to ensure we have as smooth a testing season as possible.

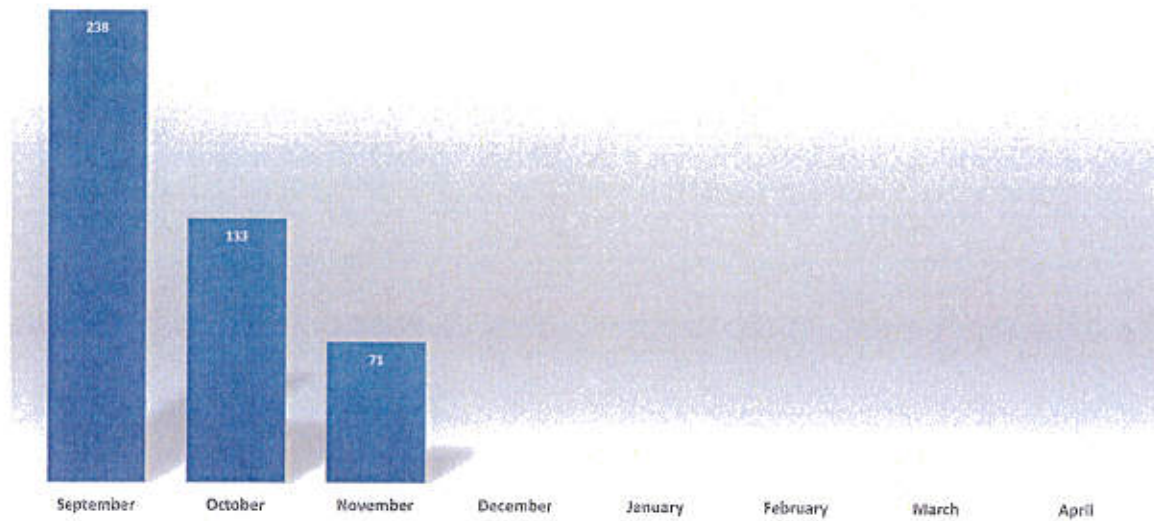
The one major project that happened earlier this month was a fiber replacement at the high school. After our network upgrades this summer there were some performance issues that we were noticing. After doing some testing we determined that the fiber that was installed in the late 90's went bad. We hired an outside vendor to come in and we did a replacement over the weekend. Since then the testing has shown significant improvement and the new line should last us many more years to come.

Average Resolution Time
in Days

2016-2017	September	October	November	December	January	February	March	April
Average Resolution Time (Days)	7	6	8					

2015-2016	September	October	November	December	January	February	March	April
Average Resolution Time (Days)	6	4	3	4	4	3	3	2

Ticket Count



2016	September	October	November	December	January	February	March	April	Total
Ticket Count	238	133	71						442

2015	September	October	November	December	January	February	March	April	Total
Ticket Count	299	183	146	109	160	142	95	88	1222



Curriculum & Instruction Report

December 19, 2016

More students from Wisconsin Dells High School participated in Advanced Placement (AP) Courses during the 2015-16 school than any year prior. WDHS continues to expand in-house AP Courses creating more opportunities for students to learn a more advanced, college level curriculum. Although students are graded in each course, they can earn college credit by earning a score of 3 or higher (out of 5) on the correlating exam to the course they have taken.

Below is the summary of student performance as measured by AP Exams during the 2015-16 school year. There were 69 students that took 95 exams. Also note that during this current year of 2016-17, we have 83 different students enrolled in AP Courses, with the potential to take 106 exams.

2015-16 Pass Rate:

	Number of WDHS Students Taking Exam	National Average	State Average	WDHS Average
Music Theory	1	59.5	63.8	100
English Language Composition	30	55.3	62.5	65.5
World History	26	51.2	56.1	50.0
Calculus AB	15	59.4	61.6	93.3
Calculus BC	11	81.5	81.3	100
Chemistry	12	52.3	56.5	66.7

Historical Perspective:

Year	Total Exams Taken	Percentage of WDHS Students	Pass Rate
2006-07	25	3.7	52
2007-08	34	4.3	79.4
2008-09	32	4.8	71.9
2009-10	29	4.6	75.9
2010-11	32	5.2	84.4
2011-12	36	5.4	63.9
2012-13	42	6.6	76.2
2013-14	57	9.3	56.1
2014-15	63	11.3	81
2015-16	95	16.2	70.2

Administrative Report

Monday, December 19, 2016

Let me take a few moments to report on a couple of items that have captured some ongoing attention. The first is the topic of conference realignment. Here are a couple items that Mr. Mack has updated me on, as well as me taking a few moments to dialogue with some of my former colleagues in southwest Wisconsin. One of the newest pieces of information is that Westfield Area Schools has expressed interest in joining the Trailways Conference, and they attended a meeting of those schools on Tuesday, December 13. At this point in time, I have not received any feedback on how well this meeting went, but with this new news it certainly should escalate the need to have some formal dialogue with those conferences and schools that are looking for some realignment relief. It has become apparent that adding two schools to the South Central Conference is highly unlikely. Perhaps the reality is, it is time that the District take a look at becoming a member of another conference.

With the turn of the calendar year soon to take place, it also means that the state legislature will resume its work on developing a biennium budget. As I have presented to you in the past, the very low equalized aid that the District receives can be both a blessing and a curse. It is a blessing when aid is reduced because the percentage impact on our budget is rather low. However, the long-term effect is that because we are so reliant on local property taxes it may be hindering our district's ability to move forward with the passage of a referendum to modernize our dated and overcrowded facilities. Anticipate this year's legislative session to once again limit the amount of monies that our district will receive. Simultaneously, one should expect even more money to be diverted to school choice or an expansion of vouchers. As these biennium decisions begin to take shape and as new legislation is put forth, it will be incumbent for our administrators, board members, parents and teachers to contact their local representative and advocate for our district.

As a reminder, the District will take up the distribution of a paper newsletter in mid-January. Over the winter break work will take place on the layout of the newsletter, and we look forward to providing you an advanced copy/draft of this newsletter. It will be good to expand our communication strategy to a traditional newsletter in addition to our daily social media presence and our monthly electronic newsletter.

This concludes my monthly report. Thank you - Terry

Privatizers Target Public Schools

Written by Ozaukee Press

Wednesday, 07 December 2016 17:14

It is all but certain that attempts will be made in the next four years to privatize Social Security and Medicare. Look for public schools to be added in some way to that privatizing to-do list.

The person Donald Trump has chosen to be the next U.S. secretary of education, Betsy DeVos, is a crusader empowered by her family's vast wealth who is bent on changing public education as America knows it by diverting funding from public schools to voucher and charter schools.

The nomination makes the egalitarian American imperative of universal education more vulnerable than ever to the forces of politics and ideology.

The ideology is all too familiar. Like those who want the private sector to take over the essential safety nets of Social Security and Medicare, the adherents of public school privatization want free-market organizations to take charge of education.

Wisconsin residents have seen plenty of this as the Legislature, following Gov. Scott Walker's lead, has cut public school funding while steadily increasing the amount of taxpayer money given to voucher and charter schools.

Ozaukee Press readers were exposed to a novel justification for this short-changing of public schools in a recent letter to the editor from state Sen. Duey Stroebel (R-Saukville). Stroebel wrote that taxpayers of Ozaukee County and the rest of his district should be thankful that state education money is being spent on voucher schools in Milwaukee because without those schools the state would have to send more aid to the Milwaukee public school system.

"The money has to come from somewhere," Stroebel wrote, "in this case local school aid."

No, it does not have to come from local school aid. The state's obligation to fund public education is not supposed to be some sort of zero-sum game in which one school district's gain is another's loss. All public school districts deserve a fair share of state education aid regardless of how much tax money the Legislature sends to private schools.

Wisconsin's public schools have suffered some of the deepest cuts in state education spending in the nation. Meanwhile, taxpayer funding for voucher students in Wisconsin has increased by 14%.

School privatization zealots don't seem to understand, or refuse to face, the fact that the institution of public education is strongly supported, in fact admired, by the American public as an essential function of a democratic society.

That was proven in Wisconsin's November election in which 88% of 55 school district referendums were approved by voters—voters who agreed to pay higher property taxes for the betterment of their public schools.

That astonishing number of referendums—totaling more than \$800 million for facilities and

operational spending—needed to keep schools functioning effectively is a clear indication of the financial squeeze put on public schools by the combination of reduced state aid and state-mandated limits on local tax levies.

Even some of the most devoted proponents of public education agree that school choice, in the form of charter schools managed by responsible nonprofit organizations and well-run non-public schools whose students qualify for tax-supported vouchers to pay for tuition, should have a place in the education mix.

That place, however, should not be created at the expense of public schools.

There is no dearth of success stories about individual charter and voucher schools that have excelled in inspiring children to learn. Yet promoters of choice schools have generally oversold their ability to improve education overall, even in cities where public education has struggled.

The most notorious example is the city of Detroit, where education privatizing advocates persuaded officials to allow wide-open competition by for-profit choice schools to educate the city's children. The result of what has been described as a Wild West of cutthroat competition was academic achievement worse than that of underfunded public schools.

One of the architects of that disaster was Betsy DeVos, the soon-to-be secretary of education.

Old Business:

1. A second reading of the fiscal policies that were introduced on Monday, December 12, will take place, and none of the policies was asked to be amended at last week's meeting when the first reading was approved.

New Business:

1. Mr. Gaston has embedded in his board report a summary of the proposed new courses at WDHS for the 2017-18 school year. Additionally, his report denotes courses that will not be offered next year, and the most typical reason for not offering these courses has been little student interest. At the time of putting the Informer together, Mr. Gaston has his staff assembling some final new course materials and will provide this information as part of this agenda item on Monday evening.
2. As the District did last year, it slightly modified the number of laude points for students to be recognized at graduation. The revisions to the policy are really a recalibration of the initial limits that were set and will not adversely affect any students. Once again, if you refer to Mr. Gaston's board report, you can follow his justifications for adjusting the laude levels. Please see the attached revised Policy 5430 Class Rank for your review and consideration.
3. Mr. Gaston has spent some considerable time reviewing the Administrative Guideline 5460 Graduation Requirements and is providing you with a revised document. Some of the revisions are relatively clerically oriented, and others center on shifting Health class to become a class that the District would meet the health standard as defined by state statute in middle school. This would allow freshmen to participate in an additional elective. The shift of this class parallels the shift of Physical Science to 8th grade several years ago. A second shift is the concept of identifying and requiring seniors who do not meet the ACT college readiness standard to take a senior level math course or a math class of Algebra II or higher their senior year. The shift in thought behind this move is to better ensure that students graduating from WDHS are meeting the college and career readiness benchmarks. As noted in the revised document, these changes will only affect future graduating classes, and the focus is on the current 8th grade class, which is the Class of 2021.
4. We have received two requests to approve district-sponsored clubs. The first is a history club and the second is a kindness club. Mr. Gaston endorses the approval of both of these clubs. By virtue of Board policy, because each will have a student activity account, they require Board approval.
5. As outlined a year ago, a review of district demographic trends will take place. At the time of drafting this, updated numbers are being collected and placed into a short presentation on this topic.

6. As most of you know, the District's winter break is scheduled to begin at the conclusion of the school day on Thursday, December 22, 2016, and classes are to resume on Monday, January 2. January 2 is considered a federal holiday, and this past week the Portage Area School District adjusted their calendar to extend the winter break to Tuesday, January 3, and observe the federal holiday. Certainly some of this pressure comes from the fact that our beloved Badgers play on January 2. Your input on whether the District should extend its winter break is welcomed. Before Monday night's meeting, I will confer with how the Portage Areas School District chose to treat this day, meaning will they be required to make the day up or is the day being forgiven. As a reminder, the District does have a tradition of forgiving two snow days per school year. However, with recent changes to the law, the District has more flexibility so long as it meets the required minimum hours of instruction.
7. The last new business item is a report outlining the social media activity for the District from September to November. As you will note, the District continues to see growth in several areas and is effectively using this type of communication to feature the good work that our students are doing in school on a regular basis.

Consent Agenda:

1. Accept Minutes for the November 28, 2016, Regular Meeting and the December 1, 2016, and December 12, 2016, Special Meetings.
2. Please see the following information Mrs. Michel has provided regarding the changes to our HRA plan.

The IRS has implemented new rules that impact the administration of the District's Health Reimbursement Arrangements (HRAs). Some of the changes are mandated and some are optional. We are seeking approval of some optional provisions. A summary of the material modifications is below. We will be having a conference call with the District's representative from Educators Benefit Consultants on Friday morning to finalize the update to the District's HRA plan and will bring the final recommendation to the board meeting on Monday.

New Temporary Waiver Options

Currently, HRA plans must provide an opportunity for individuals with HRA assets to forfeit their HRA assets if they wish to purchase insurance through a state or federally run Exchange and qualify for a premium tax subsidy. The new HRA rules provide that an employee need not forfeit their funds completely, but they may suspend access to their HRA assets for a defined period.

Self-Only Coverage Under Group Health Insurance Plan and HRA Reimbursements

When an employee is enrolled in a single health plan, at this time the HRA cannot reimburse medical expenses for the participant's spouse or dependents unless the spouse or other dependent is enrolled in an employer-sponsored group health plan that meets minimum essential cover-age (MEC) and minimum value (MV) requirements. We will now need to obtain an attestation that the spouse or other dependent is enrolled in an employer-sponsored group health plan that meets minimum essential cover-age (MEC) and minimum value (MV) requirements if the HRA is to make reimbursements on their behalf.

Account Housekeeping Funded HRAs Only

Any individual HRA account that has been inactive for 18 months and contains \$1.00 or less shall be forfeited and the account closed. Inactive is defined for this purpose as not having received a contribution or a request for reimbursement for 18 consecutive months.

3. Required Approvals

- a) Treasurer's Report and Disbursements for the Month of December 2016
- b) Please see the list of gifts that has been prepared. As always, we are very appreciative of the donations that the SDWD receives.
 - i. Yamaha Alto Sax and Trumpet valued at \$2,139 from Kimberlee Czuprynko to SHMS to provide instruments for students that can't afford
 - ii. Donut coupons valued at \$60 from Dunkin' Donuts to SHES for rewards to 2nd grade Morning Book Club
 - iii. Cut-out cookies valued at \$30 from Holiday Wholesale to LDES PTO for cookie decorating for Secret Santa Workshop
 - iv. New microwave oven valued at \$60 from Dan DeFosse to SHES for teacher and volunteer work room
 - v. Guillotine paper cutter/trimmer valued at \$116 from Dan DeFosse to SHES for teacher and volunteer work room

TOTAL FOR DECEMBER: \$2,405.00

NEW TOTAL FOR 2016-2017: \$21,185.00

policy

BOARD OF EDUCATION
SCHOOL DISTRICT OF WISCONSIN DELLS

PROFESSIONAL STAFF
3440/page 1 of 3

JOB-RELATED EXPENSES

The Board of Education ~~(will)~~ provide for the payment of the actual and necessary expenses, including traveling expenses, of any professional staff member of the District reasonably and necessarily incurred in the course of performing services for the District, whether within or outside the District, under the direction of the Board and in accordance with the District Administrator's administrative guidelines.

The validity of payments for job-related expenses shall be determined by the Business Manager.

Payment and reimbursement rates for per diem meals, lodging, and mileage shall be established by the Board. The Board shall establish mileage rates not exceeding the Federal Internal Revenue Service prescribed mileage rate.

Employees are expected to exercise the same care incurring travel expenses that a prudent person would exercise if traveling on personal business and expending personal funds. Unauthorized costs and additional expenses incurred for personal preference or convenience will not be reimbursed.

Unauthorized expenses include but are not limited to alcohol, movies, fines for traffic violations, and the entertainment/meals/lodging of spouses or guests.

[X] Commercial airfare costs in excess of the basic least expensive unrestricted accommodations class offered by commercial airlines are unallowable except when such accommodations would (1) require circuitous routing; (2) require travel during unreasonable hours; (3) excessively prolong travel; (4) result in additional costs that would offset the transportation savings; or (5) offer accommodations not reasonably adequate for the traveler's medical needs. Instances of commercial airfare cost in excess of the basic least expensive unrestricted accommodations class must be justified and documented on a case-by-case basis.

Travel payment and reimbursement provided from Federal funds must be authorized in advance and must be reasonable and consistent with the District's travel policy and administrative guidelines.

policy

**BOARD OF EDUCATION
SCHOOL DISTRICT OF WISCONSIN DELLS**

PROFESSIONAL STAFF
3440/page 2 of 3

The Board shall pay the expenses of professional staff members when they attend professional meetings approved in accordance with the policy of this Board and in accordance with the administrative guidelines of the District Administrator.

policy

BOARD OF EDUCATION
SCHOOL DISTRICT OF WISCONSIN DELLS

PROFESSIONAL STAFF
3440/page 3 of 3

All travel shall comply with the travel procedures and rates established in the administrative guidelines. **All costs incurred with Federal funds must meet the cost allowability standards within Board Policy 6110.**

To the extent that the District's policy does not establish the allowability of a particular type of travel cost, the rates and amounts established under 5 U.S.C. 5701-11, ("Travel and Subsistence Expenses; Mileage Allowances"), or by the Administrator of General Services, or by the President (or his or her designee), must apply to travel under Federal awards.

2 C.F.R. 200.474

Revised 3/15/16

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policy

BOARD OF EDUCATION
SCHOOL DISTRICT OF WISCONSIN DELLS

SUPPORT STAFF
4440/page 1 of 2

JOB-RELATED EXPENSES

The Board of Education will provide for the payment of the actual and necessary expenses, including traveling expenses, of any support staff member of the District reasonably and necessarily incurred in the course of performing services for the District, whether within or outside the District, under the direction of the Board and in accordance with the District Administrator's administrative guidelines.

Payment and reimbursement rates for per diem meals, lodging, and mileage shall be established by the Board. The Board shall establish mileage rates not exceeding the Federal Internal Revenue Service prescribed mileage rate.

Employees are expected to exercise the same care incurring travel expenses that a prudent person would exercise if traveling on personal business and expending personal funds. Unauthorized costs and additional expenses incurred for personal preference or convenience will not be reimbursed.

Unauthorized expenses include but are not limited to alcohol, movies, fines for traffic violations, and the entertainment/meals/lodging of spouses or guests.

- [X] Commercial airfare costs in excess of the basic least expensive unrestricted accommodations class offered by commercial airlines are unallowable except when such accommodations would (1) require circuitous routing; (2) require travel during unreasonable hours; (3) excessively prolong travel; (4) result in additional costs that would offset the transportation savings; or (5) offer accommodations not reasonably adequate for the traveler's medical needs. Instances of commercial airfare cost in excess of the basic least expensive unrestricted accommodations class must be justified and documented on a case-by-case basis.

Travel payment and reimbursement provided from Federal funds must be authorized in advance and must be reasonable and consistent with the District's travel policy (X) and administrative guidelines. For travel paid for with Federal funds, the travel authorization must include documentation that demonstrates that (1) the participation in the event by the individual traveling is necessary to the Federal award; and (2) the costs are reasonable and consistent with the District's travel policy.

policy

BOARD OF EDUCATION
SCHOOL DISTRICT OF WISCONSIN DELLS

SUPPORT STAFF
4440/page 2 of 2

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2 C.F.R. 200.474

Revised 3/15/16

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policy

**BOARD OF EDUCATION
SCHOOL DISTRICT OF WISCONSIN DELLS**

FINANCES
6110/page 1 of 7

FEDERAL FUNDS

It is the objective of the Board of Education to provide equal educational opportunities for all students within the District. Therefore, it is the intent of the Board to study Federal legislation to enhance educational opportunities, the educational environment, and the physical and mental growth for each student.

The District Administrator shall review new Federal education legislation and prepare proposals for programs s/he deems would be of aid to the students of this District. The District Administrator shall approve each such proposal prior to its submission, and the Board shall approve all grants resulting from such proposals.

The Board regards available Federal funds of aid to local school districts and communities as a public trust. It forbids the use of Federal monies for partisan political activities and for any use that would not be in accord with Federal guidelines on discrimination. All Federal funds received by the District will be used in accordance with the applicable Federal-law regulations and guidelines. The District Administrator shall ensure that each draw of Federal monies is as close as administratively feasible to the related program expenditures.

No Federal funds received by the District shall be used (1) to develop or distribute materials, or operate programs or courses of instruction directed at youth, that are designed to promote or encourage sexual activity, whether homosexual or heterosexual; (2) to distribute or to aid in the distribution by any organization of legally obscene materials to minors on school grounds; (3) to provide sex education or HIV-prevention education in schools unless the instruction is age appropriate and includes the health benefits of abstinence; or (4) to operate a program of contraceptive distribution in the schools.

Grant Proposal Development

- A. All grant proposals must support at least one (1) District goal or priority.
- B. For projects where grant funds will not cover the entire cost of project implementation, additional fund sources must be identified, documented, and approved during the internal review process.

policy

BOARD OF EDUCATION
SCHOOL DISTRICT OF WISCONSIN DELLS

FINANCES
6110/page 2 of 7

Grant Proposal Internal Review

Each grant proposal shall be reviewed and approved by the District Administrator prior to submission to the funding source.

Grant Administration

- A. The administration of grants will adhere to all applicable Federal, State, **local** and grantor rules and regulations, **including the terms and conditions of the Federal awards**, as well as District policies and administrative guidelines.
- B. The District Administrator is responsible for the efficient and effective administration of grant awards through the application of sound management practices.
- C. The District Administrator is responsible for administering grant funds in a manner consistent with underlying agreements, program **statutes, regulations and** objectives, and the terms and conditions of the grant award.
- D. The District, in recognition of its unique combination of staff, facilities, and experience, shall employ **internal controls, including** ~~the~~ organizational and management strategies necessary to assure proper and efficient administration of grant awards.
- E. All Federal funds received by the District will be used in accordance with the applicable Federal law **and regulations and the terms and conditions of the Federal award**. The District Administrator shall require that each draw of Federal monies **be aligned with the District's payment process (whether reimbursement, cash advance or a combination). If funds are permitted to be drawn in advance, all draws will be** ~~is~~ as close as administratively feasible to the related program expenditures and that, when restricted, such monies are used to supplement programs and funding and not to supplant or replace existing programming or current funding.
- F. The District Administrator is authorized to sign related documents for grant administration, including documents required for submittal of grant proposals.

policy

BOARD OF EDUCATION
SCHOOL DISTRICT OF WISCONSIN DELLS

FINANCES
6110/page 3 of 7

- G. Employee positions established through the use of grant funding shall terminate if and when the related grant funding ceases.
- H. Program reports including but not limited to audit, site visits and final reports shall be submitted to the District Administrator for review and distribution to **the Board and other** appropriate parties.

Fiscal-Financial Management

The financial management of grant funds shall be in compliance with all applicable Federal, State, **local** and grantor rules, regulations, and assurances as well as District policies and administrative guidelines.

The District Administrator shall provide for the following:

- A. **i**Identification, in District accounts, of all grant awards received and expended and the programs under which they were received. For Federal programs and awards, identification shall include the Catalog of Federal Domestic Assistance (CFDA) title and number, Federal award identification number and year, name of the Federal agency and name of the pass-through entity, as applicable
- B. **e**Accurate, current, and complete disclosure of the financial results of each ~~Federally-sponsored project~~ **Federal award or program** in accordance with the reporting requirements of the grant.
- C. **Records that identify adequately the source and application of funds provided for Federally-funded activities. These records must contain information pertaining to Federal awards, authorizations, obligations, unobligated balances, assets, expenditures, income and interest and be supported by source documentation.**
- ~~C.D.~~ **e**Effective control over and accountability for all funds, property, and other assets ~~in their use solely for authorized purposes.~~

The District must adequately safeguard all assets and assure that they are used solely for authorized purposes.

Further, the District must:

policy

BOARD OF EDUCATION SCHOOL DISTRICT OF WISCONSIN DELLS

FINANCES
6110/page 4 of 7

1. establish and maintain effective internal control over the Federal award that provides reasonable assurance that the District is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award;
 2. comply with Federal statutes, regulations and the terms and conditions of the Federal award;
 3. evaluate and monitor the District's compliance with statutes, regulations and the terms and conditions of the Federal award;
 4. take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; and
 5. take reasonable measures to safeguard protected personally identifiable information and other information the Federal awarding agency or pass-through entity designates as sensitive consistent with applicable Federal, State, local, and tribal laws regarding privacy and obligations of confidentiality.
- E. Comparison of expenditures with budget amounts for each Federal award.
- D.F. ~~#~~Recordkeeping and written procedures to the extent required as ~~may be required~~ by Federal, State, local and grantor rules and regulations pertaining to the grant award and accountability, including, but not limited to the following areas: ~~such provisions as may be applicable as cost sharing and matching requirements, budget revisions, audit requirements, reasonableness, allocability, and allowability of costs, comparison of expenditures with budget amounts for each award, procurement, property management and disposition, and payment/repayment requirements~~
1. cash management
 2. allowability
 3. conflict of interest

policy

BOARD OF EDUCATION
SCHOOL DISTRICT OF WISCONSIN DELLS

FINANCES
6110/page 5 of 7

4. procurement
5. equipment management
6. conducting technical evaluations of proposals and selecting recipients
7. compensation and fringe benefits
8. travel

~~E.G. d~~Disclosure of any potential conflict of interest and all mandatory violation disclosures potentially affecting the Federal award/grant to the Federal awarding agency or pass-through agency in accordance with applicable Federal policy., ~~and assure that all other District employees are aware of the District's conflict of interest policies and their obligations to inform the District Administrator of potential conflicts where Federal funds are used for the particular program~~

~~F.H. i~~Insurance coverage for real property and equipment, if applicable, equivalent to such property owned by the District

policy

**BOARD OF EDUCATION
SCHOOL DISTRICT OF WISCONSIN DELLS**

FINANCES
6110/page 6 of 7

Cost Principals

The District Administrator is responsible for the efficient and effective administration of grant funds through the application of sound management practices. Such funds shall be administered in a manner consistent with the associated agreements/assurances, program objectives, and the specific terms and conditions of the grant award.

Costs may be allowable to a specific grant award if the cost is necessary and reasonable for the performance of the grant program initiative, is in accordance with generally accepted accounting principles (GAAP), and is allocable to the grant award if the goods or services involved are charged in accordance with relative benefits accrued to the initiative. A cost is reasonable if it does not exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the purchasing decision is made.

Program Income

Program income means gross income earned by a grant recipient that is directly generated by a supported activity or earned as a result of the Federal award during the grant's period of performance.

It includes, but is not limited to, income from fees for services performed, the use or rental of real or personal property acquired under Federal awards, the sale of commodities or items fabricated under a Federal award, license fees and royalties on patents and copyrights, and principal and interest on loans made with Federal award funds. Interest earned on advances of Federal funds is not program income. Except as otherwise provided in Federal statutes, regulations or the terms and conditions of the Federal award, program income does not include rebates, credits, discounts and interest earned on any of them. Additionally, taxes, special assessments, levies, fines and other such revenues raised by a recipient are not program income unless the revenues are specifically identified in the Federal award or Federal awarding agency regulations as program income. Finally, proceeds from the sale of real property, equipment or supplies are not program income.

policy

BOARD OF EDUCATION
SCHOOL DISTRICT OF WISCONSIN DELLS

FINANCES
6110/page 7 of 7

Unless it has received prior approval to use a different method or the terms and conditions of the grant authorize a different method, the District uses the deduction method of accounting for program income. Under the deduction method, program income is deducted from total allowable costs to determine the net allowable costs. Program income will only be used for current costs unless the District is otherwise directed by the Federal awarding agency or pass-through entity.

34 C.F.R. 75.707, 76.563, 76.565, 76.707

2 CFR 200.56, 200.71, 200.77, 200.80, 200.112, 200.113, 200.302, 200.307

2 C.F.R 200.309, 200.310, 200.313, 200.318 - .320, 200.343(b) & (e), 200.403

2 C.F.R. 200.404 and 200.406

Compliance Supplement for Single Audits of State and Local Governments

20 U.S.C. 7906

Revised 3/15/16

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REPLACEMENT POLICY – EDGAR COLLECTION

INTERNAL CONTROLS

The District Administrator shall establish and maintain effective internal controls over Federal awards that provide reasonable assurance that the District is managing all awards in compliance with applicable statutes, regulations and the terms and conditions of the awards. The District will have a process that provides reasonable assurance regarding the achievement of the following objectives:

- A. effectiveness and efficiency of operations
- B. reliability of reporting for internal and external use
- C. compliance with applicable laws and regulations

The internal controls must provide reasonable assurance that transactions are properly recorded and accounted for in order to permit the preparation of reliable financial statements and Federal reports; maintain accountability over assets; and demonstrate compliance with Federal statutes, regulations, and the terms and conditions of the Federal award. The internal controls must also provide reasonable assurance that these transactions are executed in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award that could have a direct and material effect on a Federal award, as well as any other Federal statutes and regulations that are identified in the Compliance Supplement. Finally, the District's internal controls must provide reasonable assurance that all Federal funds, property, and other assets are safeguarded against loss from unauthorized use or disposition.

The District shall:

- A. comply with Federal statutes, regulations, and the terms and conditions of the Federal awards;
- B. evaluate and monitor its compliance with statutes, regulations, and the terms and conditions of the award;
- C. take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; and

- D. take reasonable measures to safeguard protected “personally identifiable information” (PII) and other information the awarding agency or pass-through entity designates as sensitive or the District considers sensitive consistent with applicable Federal, state, local, and tribal laws and District policies regarding privacy and obligations of confidentiality.

PII is defined at 2 C.F.R. Section 200.79 as “information that can be used to distinguish or trace an individual’s identity, either alone or when combined with other personal or identifying information that is linked or linkable to a specific individual.”

However, the definition of PII is not anchored to any single category of information or technology. Rather, it requires a case-by-case assessment of the specific risk that an individual can be identified.

Applicable Laws, Regulations, and Guidance:
2 C.F.R. 200.61-.62
2 C.F.R. 200.79
2 C.F.R. 200.303

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NEW POLICY – EDGAR COLLECTION

CASH MANAGEMENT OF GRANTS

In order to provide reasonable assurance that all assets, including Federal, State, and local funds, are safeguarded against waste, loss, unauthorized use, or misappropriation, the District Administrator shall implement internal controls in the area of cash management.

The District's payments methods shall minimize the time elapsing between the transfer of funds from the United States Treasury or the Department of Public Instruction (pass-through entity) and disbursement by the District, regardless of whether the payment is made by electronic funds transfer, or issuance or redemption of checks, warrants, or payment by other means.

The District shall use forms and procedures required by the grantor agency or pass-through entity to request payment. The District shall request grant funds payments in accordance with the provisions of the grant. Additionally, the District's financial management systems shall meet the standards for fund control and accountability as established by the awarding agency.

The District Administrator is authorized to submit requests for advance payments and reimbursements at least monthly when electronic fund transfers are not used, and as often as deemed appropriate when electronic transfers are used.

When the District uses a cash advance payment method, the following standards shall apply:

- A. The timing and amount of the advance payment requested will be as close as is administratively feasible to the actual disbursement for direct program or project costs and the proportionate share of any allowable indirect costs.
- B. The District shall make timely payment to contractors in accordance with contract provisions.

- C. To the extent available, the District shall disburse funds available from program income (including repayments to a revolving fund), rebates, refunds, contract settlements, audit recoveries, and interest earned on such funds before requesting additional cash payments.
- D. The District shall account for the receipt, obligation and expenditure of funds.
- E. Advance payments will be deposited and maintained in insured accounts whenever possible.
- F. Advance payments will be maintained in interest bearing accounts unless the following apply:
 - 1. The District receives less than \$120,000 in Federal awards per year.
 - 2. The best reasonably available interest-bearing account would not be expected to earn interest in excess of \$500 per year on Federal cash balances.
 - 3. The depository would require an average or minimum balance so high that it would not be feasible within the expected Federal and non-Federal cash resources.
 - 4. A foreign government or banking system prohibits or precludes interest bearing accounts.

- G. Pursuant to Federal law and regulations, the District may retain interest earned in an amount up to \$500 per year for administrative costs. Any additional interest earned on Federal advance payments deposited in interest-bearing accounts must be remitted annually to the Department of Health and Human Services Payment Management System (PMS) through an electronic medium using either Automated Clearing House (ACH) network or a Fedwire Funds Service payment. Remittances shall include pertinent information of the payee and nature of payment in the memo area (often referred to as "addenda records" by Financial Institutions) as that will assist in the timely posting of interest earned on Federal funds. Pertinent details include the Payee Account Number (PAN) if the payment originated from PMS, or Agency information if the payment originated from ASAP, NSF or another Federal agency payment system.

Applicable Laws, Regulations, and Guidance:
2 C.F.R. 200.305

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NEW POLICY - EDGAR COLLECTION

COST PRINCIPLES - SPENDING FEDERAL FUNDS

The District Administrator is responsible for the efficient and effective administration of grant funds through the application of sound management practices. Such funds shall be administered in a manner consistent with all applicable Federal, State and local laws, the associated agreements/assurances, program objectives and the specific terms and conditions of the grant award.

Cost Principles

Except where otherwise authorized by statute, costs shall meet the following general criteria in order to be allowable under Federal awards:

- A. Be necessary and reasonable for proper and efficient performance and administration of the Federal award and be allocable thereto under these principles.

To determine whether a cost is reasonable, consideration shall be given to:

- 1. whether a cost is a type generally recognized as ordinary and necessary for the operation of the District or the proper and efficient performance of the Federal award;
- 2. the restraints or requirements imposed by such factors as sound business practices, arm's length bargaining, Federal, State, local, tribal and other laws and regulations;
- 3. market prices for comparable goods or services for the geographic area;
- 4. whether the individuals concerned acted with prudence in the circumstances considering their responsibilities;

5. whether the cost does not represent any significant deviation from the established practices or Board policy which may increase the expense;

Whether an expenditure is necessary is determined based on the needs of the program. The expenditure must be necessary to achieve an important program objective and it must be established that the expenditure addresses and existing need.

When determining whether a cost is necessary, consideration may be given to whether:

- a. the cost is needed for the proper and efficient performance of the grant program;
- b. the cost is identified in the approved budget or application;
- c. there is an educational benefit associated with the cost;
- d. the cost aligns with identified needs based on results and findings from a needs assessment
- e. the cost addresses program goals and objectives and is based on program data.

A cost is allocable to the Federal award if the goods or services involved are chargeable or assignable to the Federal award in accordance with the relative benefit received.

- B. Conform to any limitations or exclusions set forth as cost principles as required by law or in the terms and conditions of the Federal award.
- C. Be consistent with policies and procedures that apply uniformly to both Federally-financed and other activities of the District.
- D. Be afforded consistent treatment. A cost cannot be assigned to a Federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been assigned as an indirect cost under another award.
- E. Be determined in accordance with generally accepted accounting principles
- F. Be representative of actual cost, net of all applicable credits or offsets.

The term "applicable credits" refers to those receipts or reductions of expenditures that operate to offset or reduce expense items allocable to the Federal award. Typical examples of such transactions are: purchase discounts; rebates or allowances; recoveries or indemnities on losses; and adjustments of overpayments or erroneous charges. To the extent that such credits accruing to or received by the State relate to the Federal award, they shall be credited to the Federal award, either as a cost reduction or a cash refund, as appropriate.

- G. Be not included as a match or cost-share, unless the specific Federal program authorizes Federal costs to be treated as such.

H. Be adequately documented:

1. in the case of personal services, the Superintendent shall implement a system for District personnel to account for time and efforts expended on grant funded programs to assure that only permissible personnel expenses are allocated;
2. in the case of other costs, all receipts and other invoice materials shall be retained, along with any documentation identifying the need and purpose for such expenditure if not otherwise clear.

Selected Items of Cost

The District shall follow the rules for selected items of cost at 2 C.F.R. Part 200, Subpart E when charging these specific expenditures to a Federal grant. When applicable, District staff shall check costs against the selected items of cost requirements to ensure the cost is allowable. In addition, State, District and program-specific rules, including the terms and conditions of the award, may deem a cost as unallowable and District personnel shall follow those rules as well.

Cost Compliance

The District Administrator shall require that grant program funds are expended and are accounted for consistent with the requirements of the specific program and as identified in the grant application. Compliance monitoring includes accounting for direct or indirect costs and reporting them as permitted or required by each grant.

Determining Whether a Cost is Direct or Indirect:

- A. Direct costs are those costs that can be identified specifically with a particular final cost objective, such as a Federal award, or other internally or externally funded activity, or that can be directly assigned to such activities relatively easily with a high degree of accuracy.

These costs may include: salaries and fringe benefits of employees working directly on a grant-funded project; purchased services contracted for performance under the grant; travel of employees working directly on a grant-funded project; materials, supplies, and equipment purchased for use on a specific grant; and infrastructure costs directly attributable to the program (such as long distance telephone calls specific to the program, etc.).

- B. Indirect costs are those that have been incurred for a common or joint purpose benefitting more than one cost objective, and not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved. Costs incurred for the same purpose in like circumstances shall be treated consistently as either direct or indirect costs.

These costs may include: general data processing, human resources, utility costs, maintenance, accounting, etc.

Federal education programs with supplement not supplant provisions must use a restricted indirect cost rate. In a restricted rate, indirect costs are limited to general management costs. General management costs do not include divisional administration that is limited to one component of the District, the governing body of the District, compensation of the Superintendent, compensation of the chief executive officer of any component of the District, and operation of the immediate offices of these officers.

The salaries of administrative and clerical staff should normally be treated as indirect costs. Direct charging of these costs may be appropriate only if all of the following conditions are met:

1. Administrative or clerical services are integral to a project or activity.
2. Individuals involved can be specifically identified with the project or activity.
3. Such costs are explicitly included in the budget or have the prior written approval of the Federal awarding agency.
4. The costs are not also recovered as indirect costs.

Where a Federal program has a specific cap on the percentage of administrative costs that may be charged to a grant, that cap shall include all direct administrative charges as well as any recovered indirect charges.

Effort should be given to identify costs as direct costs whenever practical, but allocation of indirect costs may be used where not prohibited and where indirect cost allocation is approved ahead of time by the Wisconsin Department of Education (WDE) or the pass-through entity (Federal funds subject to 2 CFR Part 200 pertaining to determining indirect cost allocation).

BOARD OF EDUCATION
SCHOOL DISTRICT

FINANCES
6114/page 7 of 8

Timely Obligation of Funds

When Obligations are Made

Obligations are orders placed for property and services, contracts and subawards made, and similar transactions during a given period that require payment by the non-Federal entity during the same or a future period.

The following table illustrates when funds are determined to be obligated under the U.S. Department of Education regulations:

If the obligation is for:	The obligation is made:
Acquisition of Property	On the date the District makes a binding written commitment to acquire property
Personal services by an employee of the District	When the services are performed
Personal services by a contractor who is not an employee of the District	On the date the District makes a binding agreement to obtain the services
Public utility services	When the District receives the services
Travel	When the travel is taken
Rental property	When the District uses the property
A pre-agreement cost that was properly approved by the Secretary under federal regulations, 2 CFR part 200, Subpart E	On the first day of the project period

Period of Performance

All obligations must occur on or between the beginning and ending dates of the grant project. This period of time is known as the period of performance.

In the case of a State-administered grant, obligations under a grant may not be made until the grant funding period begins or all necessary materials are submitted to the granting agency, whichever is later. In the case of a direct grant, obligations may begin when the grant is awarded, unless otherwise stated in the grant.

For both State-administered and direct grants, regardless of the period of availability, the District shall liquidate all obligations incurred under the award not later than ninety (90) days after the end of the funding period unless an extension is authorized, or other terms are provided for in the grant. Any funds not obligated within the period of performance or liquidated within the appropriate timeframe are said to lapse and shall be returned to the awarding agency. Consequently, the District shall closely monitor grant spending throughout the grant cycle.

2 C.F.R. 200.403-.406, 200.413(a)-(c), 200.430(a), 200.431(a) and 200.474(b)

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NEW POLICY – EDGAR COLLECTION

TIME AND EFFORT REPORTING

As a recipient of Federal funds, the District shall comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Section 200.430 of the Code of Federal Regulations requires certification of effort to document salary expenses charged directly or indirectly against Federally-sponsored projects. This process is intended to verify that compensation for employment services, including salaries and wages, is allocable and properly expended, and that any variances from the budget are reconciled.

Compensation for employment services includes all remuneration, paid currently or accrued, for services of employees rendered during the period of performance under the Federal award, including but not necessarily limited to wages and salaries. Compensation for personal services may also include fringe benefits, which are addressed in 2 C.F.R. 200.431 Compensation-fringe benefits. Costs of compensation are allowable to the extent that they satisfy the specific requirements of these regulations, and that the total compensation for individual employees:

- A. is reasonable for the services rendered, conforms to the District's established written policy, and is consistently applied to both Federal and non-Federal activities; and
- B. follows an appointment made in accordance with the District's written policies and meets the requirements of Federal statute, where applicable.

Time and Effort Reports

Unless specifically authorized by the Department of Public Education (pass-through entity) all salaries and wages charged to Federally-sponsored projects must be based on records (time and effort reports) that accurately reflect the work performed by the employee. A time and effort report is required regardless of whether such time is paid by a Federally-sponsored agreement, a private foundation, or is an unpaid contribution, i.e. cost share match. Committed cost sharing, either voluntary or mandatory, must be included in effort reports.

The reports:

- A. are supported by a system of internal controls which provide reasonable assurance that the charges are accurate, allowable, and properly allocated;
- B. are incorporated into the official records of the District;
- C. reasonably reflect the total activity for which the employee is compensated by the District, not exceeding 100% of the compensated activities;
- D. encompass both Federally assisted and other activities compensated by the District on an integrated basis;
- E. comply with the District's established accounting policies and practices;
- F. support the distribution of the employee's salary or wages among specific activities or cost objectives if the employee works on more than one (1) Federal award; a Federal award and non-Federal award, an indirect cost activity and a direct cost activity, two (2) or more indirect activities which are allocated using different allocation bases, or an unallowable activity and a direct or indirect cost activity.

The District will also follow any time and effort requirements imposed by the pass-through entity to the extent that they are more restrictive than the Federal requirements. The Payroll Office is responsible for the distribution, collection, and retention of all employee effort reports. Individually reported data will be made available only to authorized auditors.

Reconciliations

Budget estimates are not used as support for charges to Federal awards. However, the District may use budget estimates for interim accounting purposes. The system used by the District to establish budget estimates produces reasonable approximations of the activity actually performed. Any significant changes in the corresponding work activity are identified by the District and entered into the District's records in a timely manner.

The District's internal controls include a process to review after-the-fact interim charges made to a Federal award based on budget estimates and ensure that all necessary adjustments are made so that the final amount charged to the Federal award is accurate, allowable, and properly allocated.

Applicable Laws, Regulations, and Guidance
2 C.F.R. 200.430, 200.431

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NEW POLICY – EDGAR COLLECTION

PROCUREMENT – FEDERAL GRANTS/FUNDS

Procurement of all supplies, materials, equipment, and services paid for from Federal funds including any District matching funds shall be made in accordance with all applicable Federal, State, and local statutes and/or regulations, the terms and conditions of the Federal grant, Board policies, and administrative procedures.

The District Administrator shall maintain a procurement and contract administration system in accordance with the USDOE requirements (2 C.F.R. 200.317-.326) for the administration and management of Federal grants and federally-funded programs. The District shall maintain a contract administration system that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Except as otherwise noted, procurement transactions shall conform to the provisions of the District's documented general purchasing policy and administrative guidelines (Policy 6320 and AG 6320A).

All District employees, officers, and agents who have purchasing authority shall abide by the standards of conduct covering conflicts of interest and governing the actions of its employees, officers, and agents engaged in the selection, award, and administration of contracts as established in Policy 1130, Policy 3230, and Policy 4230 – Conflict of Interest.

The District will avoid acquisition of unnecessary or duplicative items. Additionally, consideration shall be given to consolidating or breaking out procurements to obtain a more economical purchase and, where appropriate, an analysis shall be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach. These considerations are given as part of the process to determine the allowability of each purchase made with Federal funds.

To foster greater economy and efficiency, the District may enter into State and local intergovernmental agreements where appropriate for procurement or use of common or shared goods and services.

Competition

All procurement transactions shall be conducted in a manner that encourages full and open competition and in accordance with good administrative practice and sound business judgement. In order to promote objective contractor performance and eliminate unfair competitive advantage, the District shall exclude any contractor that has developed or drafted specifications, requirements, statements of work, or invitations for bids or requests for proposals from competition for such procurements.

Some of the situations considered to be restrictive of competition include, but are not limited to, the following:

- A. unreasonable requirements on firms in order for them to qualify to do business
- B. unnecessary experience and excessive bonding requirements
- C. noncompetitive contracts to consultants that are on retainer contracts
- D. organizational conflicts of interest
- E. specification of only a "brand name" product instead of allowing for an "*or equal*" product to be offered and describing the performance or other relevant requirements of the procurement
- F. any arbitrary action in the procurement process

Further, the District does not use statutorily or administratively imposed State, local, or tribal geographical preferences in the evaluation of bids or proposals, unless (1) an applicable Federal statute expressly mandates or encourages a geographic preference; or (2) the District is contracting for architectural and engineering services, in which case geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.

To the extent that the District uses a pre-qualified list of persons, firms or products to acquire goods and services, the pre-qualified list includes enough qualified sources as to ensure maximum open and free competition. The District allows vendors to apply for consideration to be placed on the list **continuously**.

Solicitation Language

The District shall require that all solicitations incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description shall not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, shall set forth those minimum essential characteristics and standards to which it shall conform if it is to satisfy its intended use. Detailed product specifications should be avoided if at all possible.

When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a "brand name or equivalent" description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which shall be met by offers shall be clearly stated; and identify all requirements which the offerors shall fulfill and all other factors to be used in evaluating bids or proposals.

The Board will not approve any expenditure for an unauthorized purchase or contract.

Procurement Methods

The District shall utilize the following methods of procurement:

- ☒ Small purchases

Small purchase procedures provide for relatively simple and informal procurement methods for securing services, supplies, and other property that does not exceed the competitive bid threshold of \$25,000, except as otherwise required by state law. Small purchase procedures require that price or rate quotations shall be obtained from two (2) qualified sources.

(X) Sealed bids

Sealed, competitive bids shall be obtained when the purchase of, and contract for, single items of supplies, materials, or equipment which amounts to \$25,000 and when the Board determines to build, repair, enlarge, improve, or demolish a school building/facility the cost of which will exceed \$150,000, unless otherwise required by State law.

In order for sealed bidding to be feasible, the following conditions shall be present:

1. a complete, adequate, and realistic specification or purchase description is available;
2. two (2) or more responsible bidders are willing and able to compete effectively for the business; and
3. the procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price.

When sealed bids are used, the following requirements apply:

1. Bids shall be solicited in accordance with the provisions of State law and Policy 6320. Bids shall be solicited from (X) an adequate number of qualified suppliers, providing sufficient response time prior to the date set for the opening of bids. The invitation to bid shall be publicly advertised.
2. The invitation for bids will include product/contract specifications and pertinent attachments and shall define the items and/or services required in order for the bidder to properly respond.
3. All bids will be opened at the time and place prescribed in the invitation for bids; bids will be opened publicly.

4. A firm fixed price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts may only be used to determine the low bid when prior experience indicates that such discounts are usually taken.
5. The Board reserves the right to reject any or all bids for sound documented reason.

(X) Competitive proposals

Procurement by competitive proposal, normally conducted with more than one source submitting an offer, is generally used when conditions are not appropriate for the use of sealed bids or in the case of a recognized exception to the sealed bid method. Like sealed bids, Federal law does not require a competitive proposal unless the procurement is for over \$150,000.

If this method is used, the following requirements apply:

1. Requests for proposals shall be publicized and identify all evaluation factors and their relative importance. Any response to the publicized requests for proposals shall be considered to the maximum extent practical.
2. Proposals shall be solicited from an (X) adequate number of sources.
3. The District shall use its written method for conducting technical evaluations of the proposals received and for selecting recipients.

4. Contracts shall be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered.

The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.

(X) Noncompetitive proposals

Procurement by noncompetitive proposals allows for solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:

1. the item is available only from a single source
2. the public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation
3. the Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the District
4. after solicitation of a number of sources, competition is determined to be inadequate

Contract/Price Analysis

The District shall perform a cost or price analysis in connection with every procurement action in excess of \$150,000, including contract modifications. A cost analysis generally means evaluating the separate cost elements that make up the total price, while a price analysis means evaluating the total price, without looking at the individual cost elements.

The method and degree of analysis is dependent on the facts surrounding the particular procurement situation; however, the District shall come to an independent estimate prior to receiving bids or proposals.

When performing a cost analysis, the District shall negotiate profit as a separate element of the price. To establish a fair and reasonable profit, consideration is given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

Time and Materials Contracts

The District uses a time and materials type contract only (1) after a determination that no other contract is suitable; and (2) if the contract includes a ceiling price that the contractor exceeds at its own risk. Time and materials type contract means a contract whose cost to the District is the sum of: the actual costs of materials, and direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

Since this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, the District sets a ceiling price for each contract that the contractor exceeds at its own risk. Further, the District shall assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

Suspension and Debarment

The District will awards contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of the proposed procurement. All purchasing decisions shall be made in the best interests of the District and shall seek to obtain the maximum value for each dollar expended. When making a purchasing decision, the District shall consider such factors as (1) contractor integrity; (2) compliance with public policy; (3) record of past performance; and (4) financial and technical resources.

The District Administrator shall have the authority to suspend or debar a person/corporation, for cause, from consideration or award of further contracts. The District is subject to and shall abide by the nonprocurement debarment and suspension regulations implementing Executive Orders 12549 and 12689, 2 CFR Part 180.

Suspension is an action taken by the District that immediately prohibits a person from participating in covered transactions and transactions covered under the Federal Acquisition Regulation (48 C.F.R. Chapter 1) for a temporary period, pending completion of an agency investigation and any judicial or administrative proceedings that may ensue. A person so excluded is suspended. (2 C.F.R. Part 180 Subpart G)

Debarment is an action taken by the District Administrator to exclude a person from participating in covered transactions and transactions covered under the Federal Acquisition Regulation (48 C.F.R. Chapter 1). A person so excluded is debarred. (2 C.F.R. Part 180 Subpart H)

The District shall not subcontract with or award subgrants to any person or company who is debarred or suspended. For contracts over \$25,000, the District shall confirm that the vendor is not debarred or suspended by either checking the Federal government's System for Award Management, which maintains a list of such debarred or suspended vendors at www.sam.gov; collecting a certification from the vendor; or adding a clause or condition to the covered transaction with that vendor. (2 C.F.R. Part 180 Subpart C)

Bid Protest

The District maintains the following protest procedures to handle and resolve disputes relating to procurements and, in all instances, discloses information regarding the protest to the awarding agency.

A bidder who wishes to file a bid protest shall file such notice and follow procedures prescribed by the Request For Proposals (RFPs) or the individual bid specifications package, for resolution. Bid protests shall be filed in writing with the Office of the District Administrator within seventy-two (72) hours of the opening of the bids in protest.

Within five (5) days of receipt of a protest, the District Administrator shall review the protest as submitted and render a decision regarding the merits of the protest and any impact on the acceptance and rejection of bids submitted. Notice of the filing of a bid protest shall be communicated to the Board and shall be so noted in any subsequent recommendation for the acceptance of bids and awarding of contracts.

Failure to file a notice of intent to protest, or failure to file a formal written protest within the time prescribed, shall constitute a waiver of proceedings.

Maintenance of Procurement Records

The District maintains records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price (including a cost or price analysis).

Applicable laws and regulations:
2 C.F.R. 200.317 - .326

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DISPOSITION OF REAL PROPERTY

The Board of Education believes that the efficient administration of the District requires the disposition of property and goods no longer necessary for the maintenance of the educational program or the operation of the School District.

"Real Property" means land, including land improvements, structures and appurtenances thereto, but excludes moveable machinery and equipment.

"Personal Property" means tangible property other than real property. It may be tangible, having physical existence, or intangible and may include automotive vehicles, equipment, and materials.

The Board shall direct the periodic review of all District property and authorize the disposition by sale, donation, trade, or discard of any property not required for school purposes. Approval of the electorate at an annual or special meeting shall be obtained to the extent required by law.

- A. All written offers on real property under consideration for disposition shall be presented as an item on the agenda of a public Board meeting. A preliminary review of offers to purchase or lease shall include: source of offer, date of offer, expiration date of offer, and intended use of property.
- B. Written offers shall be referred to the Board Finance Committee for review and recommendations. Offers, when received, will be distributed to the members of the Board.
- C. All property considered for (sale) disposition may be subjected to a current, outside, professional appraisal prior to the solicitation of offers.
- D. All property considered for lease or sale shall be reviewed by the Board prior to solicitation of offers. The solicitation of offers by the Board shall include an expiration date.
- E. The authorized agents of the Board to review all purchase or lease offers pertaining to sale or lease of property shall be the District Administrator and the Board Finance Committee. The Board shall give final approval of all contracts.

- F. In consideration of the best interest of the District and of the residents and taxpayers, the Board reserves the right to reject any and all offers at its sole discretion, regardless of price and terms.
- G. Potential purchasers or lessees shall demonstrate financial capability to meet the terms and conditions of their purchase or lease offer.
- H. Potential purchasers shall demonstrate reasonable likelihood of obtaining necessary city/township approvals and/or compliance with city/township zoning ordinances.

120.10(12), Wis. Stats.

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DISPOSITION OF SURPLUS PROPERTY

The Board of Education requires the District Administrator to review the property of the District periodically and to dispose of that material and equipment which is no longer usable in accordance with the terms of this policy.

A. Instructional Material

The District shall review instructional materials (i.e. textbooks, library books, manuals, support materials, etc.) periodically to determine the relevance of such materials to the present world and current instructional programs. The following criteria will be used to review instructional materials for redistribution and possible disposal:

1. concepts or content that do not support the current goals of the curriculum
2. information that may not be current
3. worn beyond salvage

B. Equipment

The District shall inspect the equipment used in the instructional program periodically, to determine the condition and usability of such equipment in the current educational program. Should the equipment be deemed no longer serviceable or usable, the following criteria will be used to determine possible disposal:

1. repair parts for the equipment no longer readily available
2. repair records indicate the equipment has no usable life remaining

3. obsolete and no longer contributing to the educational program
4. some potential for sale at a school auction
5. creates a safety or environmental hazard

C. Disposition

The District Administrator is authorized to dispose of obsolete instructional and other property by selling it to the highest bidder, by donation to appropriate parties, or by proper waste removal. Disposal of surplus property purchased with Federal funds shall be disposed of in accordance with Federal guidelines.

When original or replacement equipment acquired under a Federal award is no longer needed for the original project or program or for other activities currently or previously supported by a Federal awarding agency, the District shall request disposition instructions from the Federal awarding agency if required by the terms and conditions of the Federal award. Disposition of the equipment will be made in accordance with disposition instructions of the Federal awarding agency.

Items of equipment with a current per unit fair market value of \$5,000 or less may be retained, sold or otherwise disposed of with no further obligation to the Federal awarding agency.

Except as provided in §200.312 Federally-owned and exempt property, paragraph (b), or if the Federal awarding agency fails to provide requested disposition instructions within 120 days, items of equipment with a current per-unit fair-market value in excess of \$5,000 may be retained by the non-Federal entity or sold. The Federal awarding agency is entitled to an amount calculated by multiplying the current market value or proceeds from sale by the Federal awarding agency's percentage of participation in the cost of the original purchase. If the equipment is sold, the Federal awarding agency may permit the non-Federal entity to deduct and retain from the Federal share \$500 or ten percent (10%) of the proceeds, whichever is less, for its selling and handling expenses.

2 C.F.R. 200.312, 200.313
120.10(12), Wis. Stats.

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PROPERTY INVENTORY

As steward of this District's property, the Board of Education recognizes that efficient management and full replacement upon loss requires accurate inventory and properly maintained property records.

The Board shall conduct a complete inventory of all District-owned equipment **and supplies, including computing devices** annually.

For purposes of this policy, "equipment" **means tangible personal property (including information technology systems) having a useful life of more than one (1) year and a per-unit acquisition cost which equals or exceeds \$1,000.** ~~shall mean a unit of furniture or furnishings, an instrument, a machine, an apparatus, or a set of articles which retains its shape and appearance with use, is nonexpendable, costs at least \$1,000 as a single unit and does not lose its identity when incorporated into a more complex unit.~~

Capital assets include equipment as well as the following:

- A. land, buildings (facilities), and intellectual property (including software) whether acquired by purchase, construction, manufacture, lease-purchase, exchange, or through capital leases
- B. additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations or alterations to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance)

Capital expenditures, which are expenditures for capital assets, require prior written approval in order to be allowable in certain situations. General purpose equipment, buildings, and land, as well as improvements to land, buildings, or equipment which materially increase their value or useful life, are unallowable as direct charges unless the Federal awarding agency or pass-through entity provides prior written approval. Whereas capital expenditures for special purpose equipment are allowable as direct costs, provided that items with a unit cost of \$5,000 or more have the prior written approval of the Federal awarding agency or pass-through entity.

When defining supplies for inventory purposes, no items will be counted whose total acquisition cost is less than \$1,000.

"Computing devices" are machines used to acquire, store, analyze, process, and publish data and other information electronically, including accessories for printing, transmitting and receiving, or storing electronic information. Examples of computing devices include laptops, smartphones, tablets, etc. Computing devices are classified as equipment if their acquisition cost meets the above-mentioned equipment threshold. Computing devices that do not meet the acquisition cost threshold are considered supplies. Regardless of whether a computing device is classified as an equipment or supply, it must be counted during the inventory.

It shall be the duty of the Business Manager to ensure that inventories are recorded systematically and accurately and property records of equipment are updated and adjusted annually by reference to purchase orders and withdrawal reports.

Major items of equipment shall be subject to annual spot check inventory to determine loss, mislocation, or depreciation; any major loss shall be reported to the Board.

Property records of consumable supplies shall be maintained on a continuous inventory basis.

☒ The **Business Manager** shall maintain a system of property records which shall show, as appropriate to the item recorded, the:

- ☒ description ~~and identification~~ of the property;
- ☒ serial number or other identification number;
- ☒ source of funding for the property;
- ☒ titleholder;
- ☒ acquisition date;
- ☒ acquisition cost;
- ☒ percentage of Federal participation in the project costs for the Federal award under which the property was acquired;
- ☒ location;

BOARD OF EDUCATION
SCHOOL DISTRICT OF WISCONSIN DELLS

PROPERTY
7450/page 3 of 5

- (X) ultimate disposition data including the date of disposal and sales price;
- (X) and manufacturer; ~~and.~~

Equipment and computing devices acquired under a Federal award will vest upon acquisition to the District, subject to the following conditions:

- A. The property shall be used in the program or project for which it was acquired as long as needed, whether or not the project or program continues to be supported by the Federal award.
 - 1. When no longer needed for the original program or project, the property may be used in other activities in the following order of priority: 1) activities under a Federal award from the Federal awarding agency which funded the original program or project; then 2) activities under Federal awards from other Federal awarding agencies.
 - 2. During the time that property is used on the project or program for which it was acquired, the District must also make the property available for use on other projects or programs currently or previously supported by the Federal program, provided that the use will not interfere with the work on the original project or program.
- B. The property shall not be encumbered without the approval of the Federal awarding agency or the pass-through entity.
- C. The property may only be used and disposed of in accordance with the provisions of the Federal awarding agency or the pass-through entity and Policy 7300 and Policy 7310 and AG 7310.
- D. Property records shall be maintained that include a description of the property, a serial number or other identification number, the source of funding for the property (including the FAIN), title entity, acquisition date, cost of the property, percentage of Federal participation in the project costs for the award under which the property was acquired, the location, use, and condition of the property, and ultimate disposition data, including date of disposal and sale price of the property, in accordance with this policy.

- E. A physical inventory of the property must be taken and results reconciled with property records at least once every two (2) years, in accordance with this policy.
- F. A control system shall be developed to provide adequate safeguards to prevent loss, damage, or theft of the property. Any such loss, damage, or theft shall be investigated.
- G. Adequate maintenance procedures shall be implemented to keep the property in good condition.

2 C.F.R. 200.313
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REQUEST FOR NEW CLUB/ACTIVITY: HISTORY CLUB

2430 - DISTRICT-SPONSORED CLUBS AND ACTIVITIES

Since the policy of the Board of Education is to maintain a co-curricular activities program sufficiently varied to meet the wide range of vocational, recreational, social, and cultural needs and interests of the students, all students should be urged to join at least one club or activity.

A. Existing Clubs or Activities

At the start of the school year, all students should be provided with information on existing clubs, and all co-curricular and extra-curricular activities and encouraged to participate.

B. New Activities

All new activities shall be approved in the following manner:

1. Requests for new activities should be submitted to the Activities Director and contain the following:
 - a. Purpose and Rationale - *To provide an opportunity for students who are interested in History to do extra activities and enrichment to the current History curriculum.*
 - b. Intended Outcomes for Students - *To have students be able to connect with other students, local people and be involved in events that create opportunities for students outside of the classroom.*
 - c. Participation - *Anyone who is interested in History may join. Students must be WDHS students and must attend at least 3 functions throughout the school year. Currently we have 30 on the members roll.*
 - d. Plan of Operation - *Create activities and opportunities for students to explore local, regional, national and world history through a wide range of activities.*
 - e. Costs - *There is no current cost to the students to join. Any expenses for activities will be covered by raising funds by students working concessions.*
 - f. Persons in Charge - *Mr. Scott Baker and Mr. Seth Neilsen*
2. The Activities Director will review each request and either reject or submit each for Board approval.
3. Upon approval, an activity will be listed as a part of the co-curricular or extra-curricular program, and its fiscal account established by the Business Manager.

C. Fiscal Compliance

Both co-curricular and extra-curricular activities need to comply with financial and bookkeeping controls established by the Business Manager.

Each activity advisor is to provide the building principal with a periodic update on the fiscal status of the activity.

Date: December 8, 2016

To: Aaron Mack, Activities Director

From: Eric Brehm, co-advisor 

Re: Request for New Club/Activity

In accordance with school policy, I am writing to request that a new Activity Club be added to the school roster. Policy asks for specific enumeration of certain key attributes of any activity, I am pleased to list them here.

Purpose and Rationale: The purpose and rationale of the The Anne Herbert Society (a.k.a. Kindness Club) shall be to promote tolerance and kindness to all individuals within Wisconsin Dells High School (WDHS). It will work to combat discrimination, bullying, or intolerance of others as a result of race, gender, national origin, religion, sexual orientation, or other factors. Anne Herbert is a writer and artist who first coined the phrase "commit random acts of kindness and senseless acts of beauty," and this club hopes to do exactly that in order to promote understanding and foster positive relations within the school.

Intended Outcomes for Students: Our hope for the club is that it will provide any student who wishes to learn with a greater understanding and appreciation of others, with the larger goal of boosting morale in WDHS as a whole.

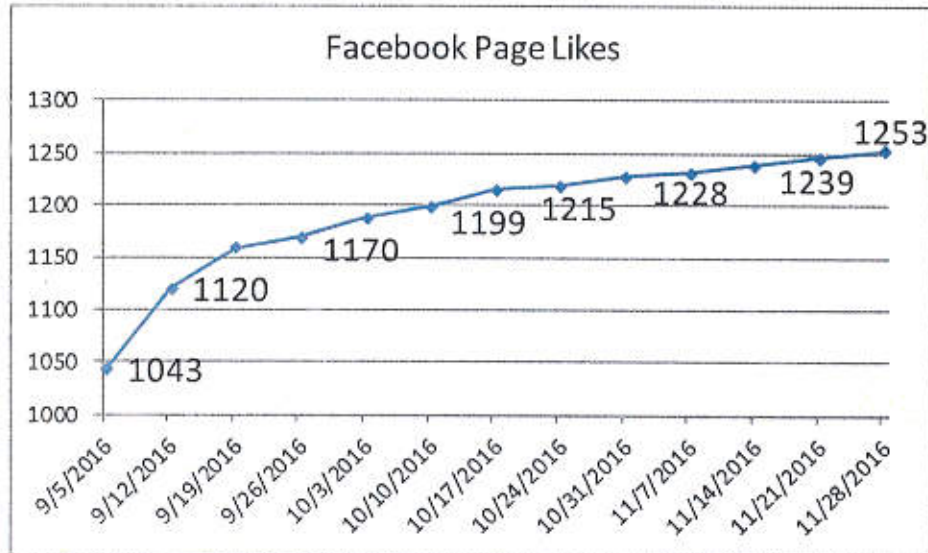
Participation: At present, we have about 10 students who have attended a meeting, but those 10 seem to possess a great deal of fervor. Other students have spoken positively about the club, but have yet to attend a meeting. Estimates going forward would put club membership at about 20-25 students per year.

Plan of Operation: While still in our infancy, the club hopes to utilize fundraisers and/or assistance with concessions to earn a small bankroll. From there, we hope to engage in acts of kindness such as sending cards to students in need, recognizing teachers who have shown kindness or tolerance in their classrooms, and so on. We also hope that club meetings will provide a place where students will feel comfortable discussing perceived injustices within the school so that they might be worked through as a group (if minor) or brought to the attention of administration (if major). We would plan to meet a minimum of twice each month.

Persons in Charge: At this time, the activity will be co-advised by Kendra Avery and myself.

I hope that this is sufficient to have the Anne Herbert Society added to the rolls of activities here at WDHS. If you should require any further information from me, please feel free to contact me at your convenience. Thank you for your time and consideration.

Sept - November 2016 - Social Media Review – Wisconsin Dells



Your average weekly Facebook reach is **11,463** per week & your community is seeing **4.7** posts per day!

Top Facebook Posts (Oct & Nov):

- 10/27 - #TBT to 1982 picture of Robert Buss, At Risk/8th Grade Phy Ed teacher. 6,711 Reached, 403 Likes, 17 Loves, 49 Comments, 23 Shares
 "Great to see so many WDHS alum educating the Dells youth of today and instilling the Dells Chief pride. Keep it up, and yes we are WD!"- Dave Wimann
- 11/2 - Neenah Creek staff dressed up as Chicka Chicka Boom Boom. 2,193 Reached, 93 Likes, 7 Loves, 7 Comments, 9 Shares
- 10/17- Motivational Monday post - Smiles are the best. 2,147 Reached, 78 Likes, 12 Loves, 8 Comments, 7 Shares
- 11/17 - #TBT to class of 1994 when fellow teacher Nikki Meinhardt was a student! 1,953 Reached, 153 Likes, 15 Loves, 6 Comments, 5 Shares
- 10/16 - Halftime Show video. 1,749 Reached, 136 Likes, 7 Loves, 11 Comments, 5 Shares

Twitter - 148 Followers, 9 added in the last two months

Instagram - 101 Followers, 21 added in the last two months

Keep it Up: We are getting great pictures and a variety of content for our social media outlets!

Improvement Suggestions: Although the pictures are great, the stories or descriptions that go along with them aren't always clear. Please include the school, teacher and grade (if applicable) in your submitted content. Further, we would like to have some more #TBT content to post. We are out of alumni staff #TBT interviews. While we wait for the staff #TBT it might be time to use yearbook #TBT content. Thanks for letting us be a part of your school district!

#SocialSchool4EDU is always open for feedback! Concerns, complaints, and suggestions welcomed at andrea@socialschool4edu.com.

Sept - November 2016 - Social Media Review

Instagram Followers			Twitter Followers		
1	Cumberland	412	1	Chippewa Falls	960
2	Durand	323	2	Cumberland	486
3	Cameron	292	3	Edgar	219
4	Chippewa Falls	249	4	Antigo	208
5	New Auburn	240	5	Wisconsin Dells	148
6	Edgar	175	6	Waterloo	124
7	Colfax	149	7	Calvin Christian	109
8	Flambeau	138	8	Cameron	82
9	Loyal	138	9	Durand	74
10	Northwood	117	10	Flambeau	68
11	Shell Lake	112	11	Colfax	61
12	Waterloo	111	12	New Auburn	53
13	Hayward	108	13	Hayward	48
14	Wisconsin Dells	101	14	Unity	44
15	Calvin Christian	75	15	Tongue River	30
16	Antigo	44	16	Northwood	15
17	Tongue River	27	17	Big Horn	15
18	Big Horn	27	18	Shell Lake	12
19	Unity	23	19	Loyal	11
20	Crandon	5	20	Crandon	7

How do you stack up?

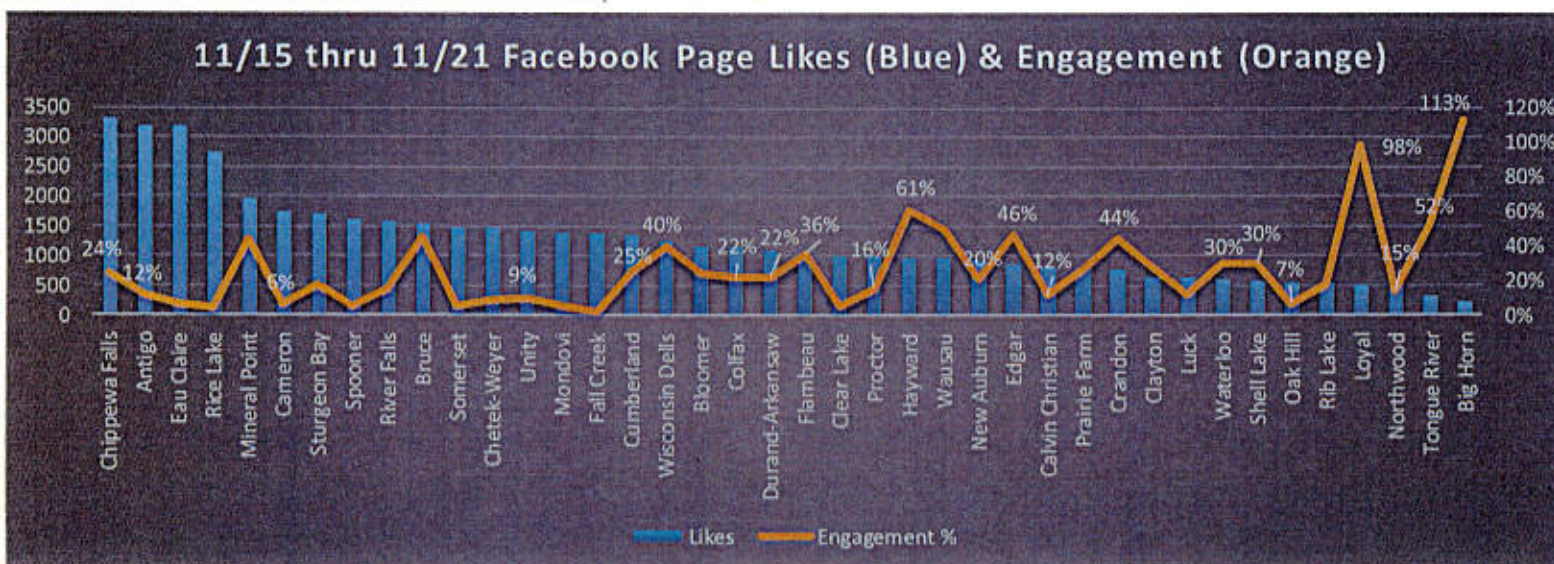
Facebook Likes – Goal is to match your enrollment. Some of you are there, some are still growing!

Engagement – The orange line above shows the level of engagement (likes, comments, shares) on your Facebook page as compared to your total number of fans. The goal is 20% each week. The chart above shows only 1 week of time (11/15 thru 11/21). Our partner schools hit the 20% goal most weeks!

Instagram – The goal is to match your high school enrollment.

Twitter – This channel is more used in some districts verses others. Don't worry – Facebook is still our number 1 overall channel.

Posts per Day – Our goal is to post at least twice per day (or 14 times per week). With the summer months having less content, this impacts your average. To the schools getting less than 2, please reach out to your staff for more content. To those getting 3 to 5 or more – your community loves seeing your updates! Keep it up.



SCHOOL DISTRICT OF WISCONSIN DELLS
MINUTES
REGULAR SCHOOL BOARD MEETING
MONDAY, NOVEMBER 28, 2016

The meeting was called to order by President Anderson at 6:45 p.m.

Members present were Kathy Anderson, John Campbell, Jennifer Gavinski, James McClyman, Robert McClyman, Joey Van Dinter and Jesse Weaver.

Motion by John Campbell and second by James McClyman to approve the agenda. Motion carried.

President Anderson announced that the School Board may go into closed session pursuant to Section 19.85 (1) subparagraph (c) of Wisconsin Statutes.

Motion by John Campbell and second by James McClyman to adjourn to Closed Session per Wisconsin Statute 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and (c) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; to discuss and take action, if appropriate, regarding the filling of a five-hour support staff position at Neenah Creek Elementary, the employment of a regular bus driver, 2016-17 extra-curricular assignments, and review of a lease agreement for athletic facility use. A roll call vote was taken. 7 yes votes: Kathy Anderson, John Campbell, Jennifer Gavinski, James McClyman, Robert McClyman, Joey Van Dinter and Jesse Weaver. Motion carried.

Motion by John Campbell and second by Joey Van Dinter to reconvene into Open Session. Motion carried.

Motion by Robert McClyman and second by Jesse Weaver to approve the following support staff positions:

- a) Rac Ann Schulz – 5.0 hr Teacher Assistant/Assistant Cook, Neenah Creek Elementary
- b) Viviana Medina (Degenhardt) – Regular Bus Driver

Motion carried.

There were no comments from the public during the public comment/general subject matter discussion item on the agenda.

Student school board representative, Taylor Schumann, presented a report on student concerns and upcoming activities.

Verbal/written/oral reports/goals were presented by Hugh Gaston, Julie Ennis, Carol Coughlin, Aaron Mack and Nick Jacobbe.

District Administrator, Terry Slack, presented his administrative report.

The school board recognized Monica Rector's retirement at the end of the 2016-17 school year and thanked her for her many years of service.

Steve Kieckhafer of Plunkett Raysich Architects (PRA) provided an overview of the survey results and what each pathway would address.

Motion by Jesse Weaver and second by Joey Van Dinter to increase substitute teacher pay to \$125 per day for any substitute teacher that has worked 10 or more days, effective January 2017 for the remainder of the 2016-17 school year. Also, substitute teacher pay will increase for the 2017-18 school year to \$115 per day, and any substitute teacher that has worked 10 or more days shall receive \$130 per day. In addition, any substitute teacher who, in the 2016-17 school year, works 10 or more days shall immediately be paid at the rate of \$130 per day for the 2017-18 school year. Motion carried.

Motion by Robert McClyman and second by James McClyman to accept the maintenance truck bid from Don Larson Superstore, a 2017 Chevrolet 3500 HD Silverado, at a cost of \$42,729. Motion carried.

Motion by Jesse Weaver and second by John Campbell to accept the school bus bid from Mid-State Truck Service for a 2018 ICE30072-passenger convention bus at a cost of \$85,450. Motion carried.

Motion by John Campbell and second by Jennifer Gavinski to approve a field trip sponsored by the Wisconsin Dells Art Association to take all 5th and 6th grade students to see "Miracle on 34th Street" at the Palace Theater on November 30, 2016. The District will provide and pay for bus transportation. John Campbell thanked the WDAA for sponsoring this trip. Motion carried.

Motion by Jennifer Gavinski and second by Jesse Weaver to approve Governance Process GP-7 Agenda Planning Monitoring Report as presented. Motion carried.

Motion by John Campbell and second by Jennifer Gavinski to approve the following Consent Agenda items:

- a) Regular school board meeting minutes of October 24, 2016, and special school board meeting minutes of October 27, 2016, November 9, 2016, and November 14, 2016
- b) Extra-curricular staff contracts for 2016-17 as presented
- c) Resignation/Retirement:
 - i. Monica Rector, retiring at the end of the 2016-17 school year as Spring Hill Elementary 5K teacher
 - ii. Troy Ryan, resigning as head coach of the Girls Golf and Boys Golf teams
- d) November treasurer's report and disbursements in the amount of \$1,454,271.54 including Fund 10 check numbers 100668-101007, Fund 10 manual check numbers 004780-004799, and voided Fund 10 check numbers 100782-100891 and 100893-100897.
- e) Donations:
 - i. Passes for zipline tours and Wild Thing boat rides valued at \$690 from Dells U.S. Army Ducks to SHMS for the Bumps Program
 - ii. Passes for boat tours, Jet Boats, and Adarc valued at \$332 from Dells Boat Tours to SHMS for the Bumps Program

- iii. 3 cases of rootbeer valued at \$100 from Sprecher's to SHMS for the Bumps Program
- iv. 25 certificates for pizza by the slice valued at \$125 from Rocky Rococo Pizza to SHMS for the Bumps Program
- v. Combo meals valued at \$75 from Rocky Rococo Pizza to SHMS for the Bumps Program
- vi. Hats, scarves and Sauk County history books valued at \$300 from Jean Brew to LDES for students who need them (history books to Gr. 4)
- vii. BBQ pork sandwiches valued at \$180 from Famous Dave's to SHMS for the Bumps Program
- viii. Scoops of custard valued at \$75 from Culver's of Wisconsin Dells to SHMS for the Bumps Program
- ix. School supplies valued at \$75 from Walmart of Wisconsin Dells to NCES for supplying students with school supplies
- x. \$30 for leaf raking from Donna Krumscheid to WDHS Key Club for club expenses
- xi. \$100 for leaf raking from Francis Trojan to WDHS Key Club for club expenses
- xii. \$250 for corn husking at Wo-Zha-Wa Festival from Wisconsin Dells Lions Club to WDHS FFA Club for club expenses

TOTAL FOR NOVEMBER: \$2,332.00

TOTAL FOR 2016-2017: \$18,780.00

Motion carried.

Future meetings:

December 1, 2016 – Special meeting – 6:15 p.m.

December 12, 2016 – Special meeting (work session) – 6:30

Motion by Robert McClyman and second by John Campbell to adjourn. Motion carried.

President Anderson adjourned the meeting at 8:44 p.m.

Submitted by

John Campbell
Clerk

RECOMMENDATIONS FOR HIRING CO-CURRICULAR STAFF

Pending Board Approval November 28, 2016

Heather Cook – SHMS Yearbook Advisor
Matt Roble – WDHS Sound & Light Designer
Mike Michalsky – Baseball Head Coach
Bob Buss – Baseball Assistant Coach
Michael Janke – Baseball Junior Varsity Coach
Larry McFaul – Baseball Volunteer High School Coach
Aaron VanSchoyck – Baseball Middle School Head Coach
Kalen Mace – Baseball Middle School Assistant Coach
Dale Gray – Softball Head Coach
Adam Holberg – Softball Varsity Assistant Coach
Michelle Skipchak – Softball Junior Varsity Coach
Troy Nelson – Track Head Coach
Aaron Johnson – Track Assistant Coach
Taylor Hickey – Track Assistant Coach
Troy Ryan – Library/Media Center Director

SCHOOL DISTRICT OF WISCONSIN DELLS

MINUTES

SPECIAL SCHOOL BOARD MEETING

THURSDAY, DECEMBER 1, 2016

The meeting was called to order by President Anderson at 6:16 p.m. Members present were Kathy Anderson, John Campbell, Jennifer Gavinski, James McClyman, Robert McClyman, Jocy Van Dinter and Jesse Weaver.

Motion by John Campbell and second by Jocy Van Dinter to approve the agenda. Motion carried.

There were no comments from the public during the public comment/general subject matter discussion item on the agenda.

The school board discussed the results of the community survey and the two pathways under consideration. Sue Peterson and Bill Foster from School Perceptions was on-hand via speaker phone to assist in interpreting the survey results.

Motion by Robert McClyman and second by James McClyman to adjourn. Motion carried.

President Anderson adjourned the meeting at 7:50 p.m.

Submitted by

John Campbell
Clerk

SCHOOL DISTRICT OF WISCONSIN DELLS

MINUTES

SPECIAL SCHOOL BOARD MEETING

MONDAY, DECEMBER 12, 2016

The meeting was called to order by President Anderson at 6:30 p.m. Members present were Kathy Anderson, John Campbell, Jennifer Gavinski, James McClyman, Robert McClyman, Joey Van Dinter and Jesse Weaver.

Motion by John Campbell and second by Robert McClyman to approve the agenda. Motion carried.

There were no comments from the public during the public comment/general subject matter discussion item on the agenda.

Motion by Jesse Weaver and second by Jennifer Gavinski to approve the first reading of the following policy revisions: 3440 & 4440 Job-Related Expenses, 6110 Federal Funds, 6111 Internal Controls, 6112 Cash Management of Grants, 6114 Cost Principles – Spending Federal Funds, 6116 Time and Effort Reporting, 6325 Procurement – Federal Grants/Funds, 7300 Disposition of Real Property, 7310 Disposition of Surplus Property, 7450 Property Inventory. Motion carried.

Motion by Jennifer Gavinski and second by John Campbell to approve Operational Expectations OE-8 Asset Protection as presented. Motion carried.

The school board discussed the results of the community survey and the two pathways under consideration.

Motion by Joey Van Dinter and second by James McClyman to schedule a special board meeting with District municipalities at the City of Wisconsin Dells City Hall on the topic of the school district community survey results. A meeting was proposed for Wednesday, January 11, 2017, at 7 p.m. Board members must submit questions for the meeting to Terry Slack by January 4. Motion carried.

Motion by Jesse Weaver and second by John Campbell to adjourn to Closed Session per Wis. Stat. §§ 19.85 (1) (f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations; to discuss and take action, if appropriate, regarding GP-8 Board Members' Code of Conduct. A roll call vote was taken. 7 yes votes: Kathy Anderson, John Campbell, Jennifer Gavinski, James McClyman, Robert McClyman, Joey Van Dinter and Jesse Weaver. Motion carried.

Motion by John Campbell and second by Joey Van Dinter to reconvene into Open Session. Motion carried.

Motion by John Campbell and second by Robert McClyman to approve Governance Process GP-8 Board Members' Code of Conduct as presented and in compliance. Motion carried.

Motion by John Campbell and second by James McClyman to adjourn. Motion carried.

President Anderson adjourned the meeting at 7:49 p.m.

Submitted by

John Campbell
Clerk

TREASURER'S REPORT - DECEMBER 2016
SCHOOL DISTRICT OF WISCONSIN DELLS

GENERAL FUND (10-20-50-80)

Treasurer's Balance November 1, 2016			\$2,778,495.22
Receipts:			
Interest	\$699.35		
Other	\$405,478.89		
		\$406,178.24	
Disbursements:			
General Fund Accounts Payable	(\$921,915.42)		
Other Disbursements & Charges	(\$144.86)		
Payroll	(\$607,931.07)		
		(\$1,529,991.35)	
Treasurer's Balance November 30, 2016			\$1,654,682.11
Reconciliation:			
Bank of Wisconsin Dells - NOW Checking		\$127,669.87	
Bank of Wisconsin Dells - Payroll Checking		\$5,314.63	
Bank of Wisconsin Dells - Money Market		\$73,180.32	
Baraboo National Bank Lake Delton - Money Market		\$8,312.61	
BMO Harris - Money Market		\$19,804.55	
Local Government Investment Pool Balance - General Fund		\$1,363,183.44	
Local Government Investment Pool - HRA Accounts		\$306,889.00	
CDARS Program		\$0.00	
Deposit in Transit		\$0.00	
Outstanding General Fund Accounts Payable Checks		(\$248,363.83)	
Outstanding Payroll Checks		(\$2,014.83)	
Uncollected NSF Check Balance		\$706.35	
Treasurer's Reconciled November 30, 2016			\$1,654,682.11

NON-REFERENDUM DEBT SERVICE FUND (38)

Treasurer's Balance November 1, 2016			\$0.00
Receipts:			
Receipts	\$0.00		
Interest	\$0.00		
		\$0.00	
Disbursements		\$0.00	
Treasurer's Balance November 30, 2016			\$0.00
Reconciliation:			
Bank of Wisconsin Dells - UFPL Money Market		\$0.00	
Deposit in Transit		\$0.00	
Outstanding Wire		\$0.00	
Treasurer's Reconciled November 30, 2016			\$0.00

DEBT SERVICE FUND (39)

Treasurer's Balance November 1, 2016			\$425,707.25
Receipts:			
Receipts	\$0.00		
Interest	\$114.37		
		\$114.37	
Disbursements		\$0.00	
Treasurer's Balance November 30, 2016			\$425,821.62
Reconciliation:			
Baraboo National Bank - Debt Service Fund		\$108,283.43	
Local Government Investment Pool - Debt Service		\$317,538.19	
Deposit in Transit		\$0.00	
Outstanding Wire		\$0.00	
Treasurer's Reconciled November 30, 2016			\$425,821.62

TREASURER'S REPORT - DECEMBER 2016
SCHOOL DISTRICT OF WISCONSIN DELLS

CAPITAL PROJECTS FUND (49)

Treasurer's Balance November 1, 2016			\$0.00
Receipts:			
Receipts	\$0.00		
Interest	\$0.00		
Disbursements		\$0.00	
		\$0.00	
Treasurer's Balance November 30, 2016			\$0.00
Reconciliation:			
Baraboo National Bank - Capital Projects Fund		\$0.00	
Bank of Wisconsin Dells - Money Market		\$0.00	
Local Government Investment Pool - Capital Projects Fund		\$0.00	
Outstanding Capital Projects Transfer to F10		\$0.00	
Treasurer's Reconciled November 30, 2016			\$0.00

STUDENT ACTIVITY FUND (60)

Treasurer's Balance November 1, 2016			\$258,760.57
Receipts:			
Interest	\$31.93		
Other	\$36,622.62		
Disbursements		\$36,654.55	
		(\$32,378.49)	
Treasurer's Balance November 30, 2016			\$263,036.63
Reconciliation:			
Bank of Wisconsin Dells - NOW		\$123,703.84	
Bank of Wisconsin Dells - MM		\$105,692.24	
CDARS Program		\$0.00	
Local Government Investment Pool - Student Activity		\$39,696.70	
Deposit in Transit		\$0.00	
Outstanding Checks		(\$7,487.60)	
Uncollected NSF Check Balance		\$1,431.45	
Treasurer's Reconciled November 30, 2016			\$263,036.63

TRUST FUND INVESTMENTS (72)

Treasurer's Balance November 1, 2016			\$28,552.83
Receipts			
Interest	\$4.50		
Other	\$0.00		
Disbursements		\$4.50	
		\$0.00	
Treasurer's Balance November 30, 2016			\$28,557.33
Reconciliation:			
Bank of Wisconsin Dells - NOW Checking Account		\$17,690.69	
Bank of Wisconsin Dells - Fine Arts Savings Account		\$171.55	
Local Government Investment Pool - Expendable Trust Funds		\$10,695.09	
Local Government Investment Pool - Non-Expendable Trust Funds		\$0.00	
Deposit in Transit		\$0.00	
Outstanding Checks		\$0.00	
Treasurer's Reconciled November 30, 2016			\$28,557.33
Deposits in Checking		\$12,659.09	
Fine Arts		\$171.55	
Richard Lucke Scholarship		\$4,427.31	
Simonitsch Memorial		\$4,092.68	
Barb Keeble Memorial		\$2,175.10	
Bob Larson Scholarship		\$5,031.60	
		<u>\$28,557.33</u>	

TREASURER'S REPORT - DECEMBER 2016
SCHOOL DISTRICT OF WISCONSIN DELLS

EMPLOYEE BENEFIT TRUST FUND INVESTMENTS (73)

Treasurer's Balance November 1, 2016		\$1,905,804.17
Receipts		
Interest	\$8,282.35	
Other	\$0.00	
Disbursements	\$0.00	
Treasurer's Balance November 30, 2016		\$1,914,086.52
Reconciliation:		
MidAmerica Trust - American United Life	\$1,914,086.52	
Deposits in Transit	\$0.00	
Outstanding Checks	\$0.00	
Treasurer's Reconciled November 30, 2016		\$1,914,086.52

SUMMARY OF ACCOUNTS PAYABLE
NOVEMBER 23, 2016 - DECEMBER 14, 2016

FUND 10 CHECK NUMBERS	101008 - 101037	61,959.97
FUND 10 MANUAL CHECK NUMBERS	004800 - 004804	122,869.85
FUND 10 CHECK NUMBERS	101038 - 101054	23,040.50
FUND 10 CHECK NUMBERS	101055 - 101180	170,462.62
FUND 10 CHECK NUMBER	101181 -	<u>73.66</u>
SUBTOTAL		\$ 378,406.60
VOID FUND 10 CHECKS		(371.39)
VOID FUND 10 CHECK	101163 -	<u>(73.66)</u>
TOTAL DECEMBER DISBURSEMENTS		<u>\$ 377,961.55</u>

GENERAL FUND (10-20-50-80) RECEIPTS	AMOUNT
AGR/SAGE AID	\$214,847.00
EEN AID	\$75,861.00
FOOD SERVICE PROGRAM AID	\$49,367.69
MEDICAID REIMBURSEMENT	\$707.60
RETIREE HEALTH & DENTAL CONTRIBUTIONS	\$1,269.10
MOBILE HOME TAX PAYMENTS	\$5,190.26
ATHLETIC INVITE ENTRY FEES	\$200.00
ATHLETIC GATE RECEIPTS	\$864.00
SCHOOL FEES-REGISTRATION/ATHLETIC/PARKING/FINES	\$135.00
DRIVER ED FEES	\$370.00
EXPENDITURE REFUNDS/MISC RECEIPTS	\$26,094.05
DONATION-ROTARY CLUB	\$3,270.00
INTEREST EARNINGS	\$699.35
FOOD SERVICE RECEIPTS & REBATES	<u>\$27,303.19</u>
TOTAL RECEIPTS - NOVEMBER 2016	<u><u>\$406,178.24</u></u>

		2016-17	2016-17	Encumbered	2016-17	2016-17 FYTD
Fd	Loc Obj Func Prj Func	Revised Budget	FYTD Activity	Amount	FYTD %	Unencumbered Bal
10	R --- --- --- Revenue	20249036.00	566776.11		2.80	19,682,259.89
10	E --- --- --- Expense	20249036.00	4890038.74	271246.99	25.49	19,687,750.27
10	- --- --- --- GENERAL FUND		-4323262.63	-271246.99		4,594,509.62
1-	- --- --- --- GENERAL FUND		-4323262.63	-271246.99		4,594,509.62
21	R --- --- --- Revenue	12970.00	53727.00		414.24	-40,757.00
21	E --- --- --- Expense	21124.00	6839.51	381.66	34.18	13,902.83
21	- --- --- --- SPECIAL REVENUE TRUST FUN	-8154.00	46887.49	-381.66	-570.34	-54,659.83
27	R --- --- --- Revenue	2625554.00	89369.58		3.40	2,536,184.42
27	E --- --- --- Expense	2625554.00	651762.73	601.95	24.85	1,973,189.32
27	- --- --- --- SPECIAL EDUCATION		-562393.15	-601.95		562,998.10
29	R --- --- --- Revenue	30356.00				30,356.00
29	E --- --- --- Expense	30356.00				30,356.00
29	- --- --- --- TITLE VII/NATIVE AMERICAN					
2-	- --- --- --- SPECIAL PROJECTS FUND	-8154.00	-515505.66	-983.61	6,334.18	508,335.27
39	R --- --- --- Revenue	243885.00	22304.51		9.15	221,580.49
39	E --- --- --- Expense	259863.00	27625.00		10.63	232,238.00
39	- --- --- --- REF APPROVED DEBT SERVICE	-15978.00	-5320.49		33.30	-10,657.51
3-	- --- --- --- DEBT SERVICE FUND	-15978.00	-5320.49		33.30	-10,657.51
50	R --- --- --- Revenue	834275.00	161525.92		19.36	672,749.08
50	E --- --- --- Expense	834275.00	252720.34		30.29	581,554.66
50	- --- --- --- FOOD SERVICE FUND		-91194.42			91,194.42
5-	- --- --- --- FOOD SERVICE FUND		-91194.42			91,194.42
72	R --- --- --- Revenue	5025.00	22.78		0.45	5,002.22
72	E --- --- --- Expense	7200.00				7,200.00
72	- --- --- --- PRIVATE PURPOSE TRUST FUN	-2175.00	22.78		-1.05	-2,197.78
73	R --- --- --- Revenue	927785.00	13848.91		1.49	913,936.09
73	E --- --- --- Expense	692785.00				692,785.00
73	- --- --- --- EMPLOYEE BENEFIT TRUST FU	235000.00	13848.91		5.89	221,151.09
7-	- --- --- --- TRUST FUNDS	232825.00	13871.69		5.96	218,953.31
Grand Revenue Totals		24928886.00	907574.81		3.64	24,021,311.19
Grand Expense Totals		24720193.00	5628986.32	272230.60	24.68	18,618,976.08
Grand Totals		2086693.00	4921411.51	272230.60	-2,358.21	5,402,335.11
		Profit	Loss	Loss		Profit

Number of Accounts: 2155

***** End of report *****

ACCOUNT NUMBER	FUNCTION	BEGINNING November 2016- BALANCE	2016-17 MONTHLY ACTIVI FYTD Activity	ENDING BALANCE
60 A 711000	CASE	90279.70	4249.18	117647.69
60 A 711100	60 MONEY MARKET ACCOUNT	105625.80	13.03	105692.24
60 A 712200	STATE INVESTMENT FOL	39626.10	13.85	39696.70
60 A --- 71----	*ASSETS	235531.60	4276.06	263036.63
60 A --- 7-----	*ASSETS	235531.60	4276.06	263036.63
60 L 000122	NC GREENHOUSE ACCOUNT	6394.79-		6026.59-
60 L 000123	NC SERVICE CLUB	4466.60-		4466.60-
60 L 000124	LD SERVICE CLUB	6285.28-		6285.28-
60 L 000130	LD TEACHER ACCOUNT	293.06-		293.06-
60 L 000131	LD POPS CLUB	5037.84-		5037.84-
60 L 000150	SH SCHOOL BOOK FAIR	8808.83-	311.42	9416.34-
60 L 000152	SH TEACHER POP ACCOUNT	211.01-		82.01-
60 L 000153	SHE CART MART	63.15-	70.42	758.61-
60 L 000200	MS DRAMA CLUB	480.47-		480.47-
60 L 000202	MS BAND ACCOUNT	10913.39-	3757.00	12486.02-
60 L 000215	MS CART MART	6794.25-	204.08	6117.37-
60 L 000216	MS STUDENT COUNCIL	7860.02-	274.57-	8761.35-
60 L 000217	MS STUDENTS TO JAPAN	63.95-	12200.00-	20813.95-
60 L 000218	MS TEACHER ACCOUNT	472.32-		567.71-
60 L 000219	MS YEARBOOK	5450.04-		5450.04-
60 L 000220	MS ARCHERY	244.23-		244.23-
60 L 000221	SHMS - GEO-KIDS			
60 L 000222	JAPANESE EXCHANGE PROGRAM	6754.46-	1885.14	5021.07-
60 L 000224	MS SADD	2762.20-		2762.20-
60 L 000402	HS SADD PROGRAM ACCOUNT	816.62-		816.62-
60 L 000403	HS GENERAL CHOIR ACCOUNT	73.14-		73.14-
60 L 000405	HS BAND ACCOUNT	7402.69-	9809.25-	13618.94-
60 L 000406	HS FESTIVAL ACCOUNT	2555.90-		2555.90-
60 L 000407	HS ART CLUB	1493.34-		1493.34-
60 L 000409	HS FORENSICS	656.75-		656.75-
60 L 000410	HS FUTURE BUSINESS LEADER	2792.67-		2792.67-
60 L 000411	HS SPANISH CLUB	590.53-	85.50-	361.86-
60 L 000412	HS FFA ACCOUNT	3865.19-	19.65	3192.30-
60 L 000413	HS FHA ACCOUNT	777.65-	520.00-	1417.65-
60 L 000414	HS FAMILY, CAREER, COMM LEA	739.94-		739.94-
60 L 000415	HS KEY CLUB	1929.51-	831.01-	4633.89-
60 L 000418	HS ACADEMIC DECATHLON	47.82-		47.82-
60 L 000419	HS ANNUAL ACCOUNT	5922.65-	1260.28	6414.41-
60 L 000424	HS STUDENT COUNCIL	6564.19-	3205.00	2705.91-
60 L 000428	HS FB CHEERLEADERS	530.76-		530.76-
60 L 000429	HS DANCE TEAM CLUB	1217.64-	15.00-	1197.64-
60 L 000430	HS BASEBALL CLUB	3459.68-		3128.71-
60 L 000431	HS FOOTBALL CLUB	10615.05-		10615.05-
60 L 000432	HS GIRLS SOFTBALL CLUB	13206.25-		13206.25-
60 L 000433	MS/HS BOYS BASKETBALL	4700.59-		4700.59-
60 L 000434	HS TRACK CLUB	3582.76-		3582.76-
60 L 000435	HS VOLLEYBALL CLUB	6279.55-	5082.25	5733.30-
60 L 000436	HS WEIGHTLIFTERS CLUB	25.59-		25.59-
60 L 000437	WRESTLING CLUB	1493.13-		1493.13-
60 L 000438	HS STATE TOURNAMENT ACCOU	29176.60-	1971.85	28879.79-
60 L 000440	HS TEACHER SERVICE ACCOUN	1245.28-	77.50-	1080.45-
60 L 000442	HS THEATRE PRODUCTIONS	1442.25-	175.12	1210.68-
60 L 000444	HS POWER LIFTING CLUB	709.95-		709.95-
60 L 000445	GOLF	3550.83-		6657.08-
60 L 000446	SOCCER	13.44-		13.44-

ACCOUNT		BEGINNING	November 2016-	2016-17	ENDING
NUMBER	FUNCTION	BALANCE	MONTHLY ACTIVI	FYTD Activity	BALANCE
60 L	000454 HS CROSS COUNTRY CLUB	567.83-			567.83-
60 L	000455 HS GIRLS BASKETBALL CLUB	2.28-			2.28-
60 L	000457 HS BB CHEERLEADERS	177.86			177.86
60 L	000458 HS JAZZ ENSEMBLE ACCOUNT	5193.41-	400.00-	82.50	5110.91-
60 L	000460 WDHS MUSICAL	9229.52-			9229.52-
60 L	000462 HS CHIEFTAIN ACCOUNT	294.38-			294.38-
60 L	000465 SKILLS USA	2948.23-			2948.23-
60 L	000466 DECA/SCHOOL STORE	1869.79-			1869.79-
60 L	000467 INTERACT CLUB	204.97-			204.97-
60 L	000470 FELLOWSHIP OF CHRISTIAN A	57.53-			57.53-
60 L	000471 HS SCIENCE OLYMPIAD	428.45-			428.45-
60 L	000472 GIRLS TENNIS	624.85-		547.82	77.03-
60 L	000473 GIRLS GOLF	118.61-	1626.36	306.16	187.55
60 L	000475 CHARACTER AWARD	45.74			45.74
60 L	000512 CLASS OF 2012	498.30-			498.30-
60 L	000513 CLASS OF 2013	6.93-			6.93-
60 L	000514 CLASS OF 2014	854.77-			854.77-
60 L	000515 CLASS OF 2015	1916.60-			1916.60-
60 L	000516 CLASS OF 2016	3092.04-			3092.04-
60 L	000517 CLASS OF 2017	847.09-	150.00	230.00	617.09-
60 L	000518 CLASS OF 2018	1409.80-			1409.80-
60 L	000519 CLASS OF 2019	1070.41-			1070.41-
60 L	000520 CLASS OF 2020	549.20-		169.97-	719.17-
60 L	000800 BUS DRIVER POP ACCOUNT	3109.17-	141.00	284.50	2824.67-
60 L	000801 ALUMNI CLUB	1582.40-			1582.40-
60 L	000802 INVESTMENT INCOME ACCOUNT		31.93-	159.95-	159.95-
60 L	000803 CLEARING ACCOUNT	4753.66-	109.13	102.87-	4856.53-
60 L	000804 ADMIN. OFFICE SERVICE ACC	458.23-			458.23-
60 L	000805 WINNING WITH WELLNESS	3164.21-			3164.21-
60 L	000806 COACHES ACTIVITY ACCOUNT	68.71-			68.71-
60 L ---- 00----	*	235531.60-	4276.06-	27505.03-	263036.63-
60 L ---- 0-----	*	235531.60-	4276.06-	27505.03-	263036.63-
60 L	811200 A/P ACCRUAL				
60 L ---- 81----	*CURRENT LIABILITIES				
60 L ---- 8-----	*LIABILITIES				
60 Q	930000 FUND BALANCE	2922.52-	4577.54-	839.98	2082.54-
60 Q	931000 FUND BALANCE RESERVED	2922.52	4577.54	839.98-	2082.54
60 Q ---- 93----	*FUND BALANCE				
60 Q ---- 9-----	*FUND EQUITY				
60 - ---- -----	*AGENCY FUND				

ACCOUNT		BEGINNING November 2016-	2016-17	ENDING
NUMBER	FUNCTION	BALANCE MONTHLY ACTIVI	FYTD Activity	BALANCE
Grand Asset Totals		235531.60	4276.06	27505.03
Grand Liability Totals		235531.60-	4276.06-	27505.03-
Grand Equity Totals				263036.63
Grand Totals				

Number of Accounts: 86

***** End of report *****

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
101008	ALLIANT ENERGY/WP&L	12/05/2016	0199340000	SE/BUILDING	0	1,351.81	3,118.39
				GAS/10/31-11/29/16			
			1335130000	HS/TRANS BUILDING	0	1,766.58	
				GAS/10/31-11/29/16			
101009	BARNES & NOBLE, INC.	12/05/2016	377620-52706430	GT/WCATY	2001700047	42.39	42.39
101010	KEVIN BERNANDER	12/05/2016	11/22/2016	MS/OFFICIAL/BASKET	0	60.00	100.00
				BALL			
			12/2/2016	HS/OFFICIAL/BASKET	0	40.00	
				BALL			
101011	CAR QUEST	12/05/2016	5507-211933	TRANS/NON-CAP	0	2.75	269.41
				EQUIP			
			5507-211939	TRANS/NON CAP	0	132.36	
				EQUIP/REPAIR			
			5507-21201	TRANS/NON-CAP	0	92.28	
				EQUIP			
			5507-212100	TRANS/NON-CAP	0	15.38	
				EQUIP			
			5507-212113	MAINT/SUPPLIES	0	18.33	
			5507-212131	TRANS/TOOLS	0	8.26	
101012	CESA 5	12/05/2016	28326	2016-17	0	38,045.76	38,045.76
				CONTRACTED			
				SERVICES			
101013	CHARTER COMMUNICATIONS	12/05/2016	8245117630002038	TECH/CO T-1 LINES	0	365.83	498.33
				SERVICE/12/1-12/31			
				/16			
			8245117640037024	TECH/LD T-1 LINES	0	132.50	
				SERVICE/12/1-12/31			
				/16			
101014	CRAWFORD OIL, INC.	12/05/2016	42655	ND/PROPANE	0	636.16	636.16
101015	RICK CRAWFORD	12/05/2016	12/1/2016	MS/OFFICIAL/BASKET	0	60.00	100.00
				BALL			
			12/2/2016	HS/OFFICIAL/BASKET	0	40.00	
				BALL			
101016	EMPLOYEE BENEFITS CORPORATION	12/05/2016	1683349	ADMIN/HRA &	0	1,918.20	1,918.20
				FLEX/NOV			
101017	FRONTIER	12/05/2016	262002-9869-032181-5	T-1	0	18.00	245.11
				LINES/11/28/-12/27			
			608253-7558-032609-5	LD PHONE	0	55.74	
				BILL/11/22-12/21/1			
				6			

Check Kbr Vendor Name	Check Date Invoice Number	Invoice Desc	PO Number Invoice Amount	Check Amount
	608254-8038-032509-5	CO/FAX LINE/11/22-12/21/16	C 21.89	
	608981-2341-081293-5	NC/PHONE BILL/11/28-12/27/16	C 149.48	
101018 RICHARD FRONHEISER	12/05/2016 12/2/2016	HS/OFFICIAL/BASKET BALL	0 72.00	72.00
101019 DOUG FRY	12/05/2016 11/28/2016	HS/OFFICIAL/BASKET BALL	0 40.00	40.00
101020 DAVID HARDY	12/05/2016 11/28/2016	HS/OFFICIAL/BASKET BALL	0 40.00	40.00
101021 MARK JOHNSON	12/05/2016 11/28/2016	HS/OFFICIAL/BASKET BALL	0 72.00	72.00
101022 JEREMY KAUTZA	12/05/2016 12/2/2016	HS/OFFICIAL/BASKET BALL	0 72.00	72.00
101023 LAKE DELTON UTILITY DEPT.	12/05/2016 001-1431-00	LD/WATER & SEWER/NOV	0 262.55	262.55
101024 GARY MORTIMER	12/05/2016 11/22/2016	MS/OFFICIAL/BASKET BALL	C 60.00	60.00
101025 PEPSI-COLA COMPANY	12/05/2016 9119794	FS/ALA CARTE	C 294.85	294.85
101026 MACABEE PEREIRA	12/05/2016 12/2/2016	HS/OFFICIAL/BASKET BALL	C 72.00	72.00
101027 DEAN PHILLIPS	12/05/2016 12/1/2016	MS/OFFICIAL/BASKET BALL	C 45.00	45.00
101028 REINHART FOODSERVICE	12/05/2016 503062 509551	FS/LUNCH/BREAKFAST FS/LUNCH	C 4.60 C 3.45	8.05
101029 TERRY SCHILDT	12/05/2016 11/28/2016	HS/OFFICIAL/BASKET BALL	C 72.00	72.00
101030 SCULLY OIL CO., INC.	12/05/2016 0120302-IN	TRANS/DIESEL	C 14,493.47	14,493.47
101031 STEFFES TRUE VALUE HARDWARE	12/05/2016 A66688 A66971 A67022	MAINT/SUPPLIES MAINT/SUPPLIES MAINT/SUPPLIES	C 9.79 C 9.36 C 56.77	75.94
101032 TOTAL WATER OF BARABOO, LLC	12/05/2016 913650	CO/WATER & DISPENSER/NOV	0 36.85	36.85

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
101033	JEFF UHLIG	12/05/2016	11/28/2016	HS/OFFICIAL/BASKET BALL	0	72.00	72.00
101034	U. S. POSTAL SERVICE	12/05/2016	119	CO/POSTAL FEE	0	215.00	215.00
101035	ATTORNEY VYTAS P. SALNA	12/05/2016	168C000710	REEDSBURG AREA MEDICAL CENTER-E ROGHOLT	0	389.52	389.52
101036	WI SUPPORT COLLECTIONS TRUST	12/05/2016	20161202ADGAK	TROY A NELSON	0	558.00	558.00
101037	ZINKE'S VILLAGE MARKET	12/05/2016	100020115	HS/SCIENCE/LAB SUPPLIES	10089	34.99	34.99
30	Computer	Check(s) For a Total of				61,959.57	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
4900	WEA TRUST MEMBER BENEFITS	12/02/2016	20161202ADAUTO	WEA TRUST ADV	0	659.30	3,271.16
			20161202ADAUTO1	WEA TRUST ADV	0	47.93	
			20161202ADHOKE	WEA TRUST ADV	0	178.92	
			20161202ADHOKE1	WEA TRUST ADV	0	86.78	
			20161202ADRIG	WEA TRUST ADV	0	1,368.33	
			20161202ADROTH	WEA TRUST ADV	0	845.00	
			20161202ADTIC	WEA TRUST ADV	0	25.00	
			20161202ADUMBR	WEA TRUST ADV	0	59.90	
4901	WEA TAX SHELTERED ANNUITY	12/02/2016	20161202ADWET	WEA TSA	0	5,695.90	5,695.90
4902	WISCONSIN DEPT OF REVENUE	12/02/2016	994102642123104	LEE A MURRAY	0	311.94	311.94
4903	INTERNAL REVENUE SERVICE	12/07/2016	20161202ADFIA	941 EMPLOYERS FEDERAL TAX	0	1,085.00	96,690.41
			20161202ADFIC	941 EMPLOYERS FEDERAL TAX	0	24,725.53	
			20161202ADFIT	941 EMPLOYERS FEDERAL TAX1	0	34,539.01	
			20161202ADMED	941 EMPLOYERS FEDERAL TAX	0	5,782.67	
			20161202ADFIC	941 EMPLOYERS FEDERAL TAX	0	24,725.53	
			20161202ADMED	941 EMPLOYERS FEDERAL TAX	0	5,782.67	
4904	WI DEPARTMENT OF REVENUE	12/15/2016	20161118ADWIA	STATE TAXES	0	230.00	16,900.44
			20161118ADWIT	STATE TAXES	0	16,670.44	
				5 Manual	Check(s) For a Total of		122,869.85

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
101038	ADVANCED DISPOSAL	12/12/2016	A2014714	WASTE DISPOSAL/NOV	0	1,350.80	1,350.80
101039	AGILE SPORTS TECHNOLOGIES	12/12/2016	19346-15-273592	BBB/GBR-ONLINE VIDEO EDITING/ANALYSIS SOFTWARE	1621700049	400.00	400.00
101040	ALLIANT ENERGY/WP&L	12/12/2016	4270400000	LD/ELEC AND GAS/11/2-12/1/16	0	1,812.54	1,812.54
101041	KEVIN BERNANDER	12/12/2016	12/8-12/9/16	HS/OFFICIAL/BASKET BALL	0	40.00	40.00
101042	DALE FELDMANN	12/12/2016	12/8-12/9/16	MS/OFFICIAL/BASKET BALL	0	60.00	60.00
101043	KENNETH KACZMAROWSKI	12/12/2016	12/8-12/9/2016	HS/OFFICIAL/BASKET BALL	0	72.00	72.00
101044	JOEL KUCHTA	12/12/2016	12/2/2016	MS/OFFICIAL/BASKET BALL	0	40.00	40.00
101045	KIRK LAYER	12/12/2016	12/6/2016	OFFICIAL/WRESTLING	0	120.00	120.00
101046	MARQUETTE-ADAMS TELEPHONE COOP	12/12/2016	1245300	NO INTERNET SERVICE/NOV	0	500.00	500.00
101047	BRIAN D. MARSHALL	12/12/2016	12/8-12/9/2016	HS/OFFICIAL/BASKET BALL	0	72.00	72.00
101048	GARY MORTIMER	12/12/2016	12/2-12/9/16	HS & MS/OFFICIAL/BASKET BALL	0	140.00	140.00
101049	DEAN OSCAR	12/12/2016	12/8-12/9/2016	HS/OFFICIAL/BASKET BALL	0	72.00	72.00
101050	DEAN PHILLIPS	12/12/2016	12/8-12/9/16	HS/OFFICIAL/BASKET BALL	0	40.00	40.00
101051	JEFF TAYLOR	12/12/2016	12/8-12/9/2016	HS/OFFICIAL/BASKET BALL	0	40.00	40.00
101052	UNEMPLOYMENT INSURANCE	12/12/2016	8084455	UNEMPLOYMENT	0	4.82	4.82
101053	U. S. POSTAL SERVICE	12/12/2016	PO BOX	LD/PO BOX	1021700001	110.00	110.00
101054	WISC DELLS WATER & LIGHT	12/12/2016	1-01665-00	ELECTRIC, WATER &	0	241.76	18,166.34

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SEWER/NOV			
			4-31770-00	ELECTRIC, WATER &	0	190.69	
				SEWER/NOV			
			4-31938-00	ELECTRIC, WATER &	0	8,499.63	
				SEWER/NOV			
			4-31939-00	ELECTRIC, WATER &	0	97.74	
				SEWER/NOV			
			4-31940-00	ELECTRIC, WATER &	0	1,224.47	
				SEWER/NOV			
			4-31941-00	ELECTRIC, WATER &	0	23.18	
				SEWER/NOV			
			4-31942-00	ELECTRIC, WATER &	0	7,403.84	
				SEWER/NOV			
			4-31944-00	ELECTRIC, WATER &	0	234.07	
				SEWER/NOV			
			4-31946-00	ELECTRIC, WATER &	0	196.56	
				SEWER/NOV			
			4-31947-00	ELECTRIC, WATER &	0	35.01	
				SEWER/NOV			
			4-31948-00	ELECTRIC, WATER &	0	18.85	
				SEWER/NOV			
			4-31949-00	ELECTRIC, WATER &	0	0.54	
				SEWER/NOV			
				17 Computer		Check(s) For a Total of	23,040.50

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
101055	ADAMS-COLUMBIA ELEC. CO-OR	12/14/2016	74420	NC/ELECTRIC/NOV	0	902.69	902.69
101056	ADAMS-FRIENDSHIP HIGH SCHOOL	12/14/2016	12/10/2016	ATHLETICS/WRESTLIN G INVITATIONAL	0	350.00	350.00
101057	AIRGAS USA, LLC	12/14/2016	9940676912	TANK RENTAL/AUTO,TRANS, MAINT	0	181.37	181.37
101058	ASHA	12/14/2016	2666120	IMARSTON/ANNUAL MEMBERSHIP DUES	6001700109	225.00	450.00
			2725017	TWARZECHA/ANNUAL MEMBERSHIP DUES	6001700109	225.00	
101059	AT&T	12/14/2016	0577367013001	DISTRICT LONG DISTANCE/FAX LINE	0	53.58	53.58
101060	AWSA	12/14/2016	3083	MS/CONVENTION/JULI E ENNIS	3001700094	234.00	234.00
101061	BADGER SPORTING GOODS CO.	12/14/2016	AAK004948-AK05	ATHLETIC & SPORT/WRESTLING/SU PPLIES	1621700039	844.00	844.00
101062	BAND BOX CLEANERS & LAUNDRY	12/14/2016	13509	TRANS/UNIFORMS	0	15.00	90.42
			14514	TRANS/UNIFORM/SUPP LIES	0	30.21	
			15487	TRANS/UNIFORMS	0	15.00	
			16539	TRANS/UNIFORMS/SUP PLIES	0	30.21	
101063	MARY L BRENNAN	12/14/2016	12/6/2016	MILEAGE REIMBURSEMENT/NOV	0	178.20	178.20
101064	BROCKHILL INST. OF MATHEMATICS	12/14/2016	420	WSMI FELLOWS COHORT III/KERRI RYAN	2001700097	250.00	1,250.00
			431	WSMI FELLOWS COHORT III/LIZ MACASKILL	2001700097	250.00	
			434	WSMI FELLOWS COHORT III/KALA MILLIREN	2001700097	250.00	
			438	WSMI FELLOWS COHORT III/MISTY GALL	2001700097	250.00	
			455	WSMI FELLOWS COHORT III/DEANNA MOON	2001700097	250.00	

Check Nbr Vendor Name	Check Date Invoice Number	Invoice Desc	PO Number Invoice Amount	Check Amount
101065 CSE COMMUNICATIONS	12/14/2016 20161102	JMARTI/RADIO AND CLIP FOR CLASSROOM	6001700101 7.83	291.93
	20161105	JMARTI/RADIO AND CLIP FOR CLASSROOM	6001700101 284.00	
101066 CAPITAL NEWSPAPERS	12/14/2016 1413909	NOTICE OF SCHOOL BOARD ELECTION	0 39.64	623.86
	2479268	TA/COOK AD	0 584.22	
101067 CAR QUEST	12/14/2016 5507-210548	TRANS/TOOL	0 4.87	74.19
	5507-212353	MAINT/SUPPLIES	0 51.25	
	5507-212710	TRANS/NON-CAP EQUIP	0 18.39	
	5507-ROA	TRANS/NON EQUIPMENT CREDIT	0 -0.32	
101068 CCES LLC	12/14/2016 2660	FS/ES/DISHWASHER REPAIR	0 299.35	426.60
	2683	FS/SH/DOOR HANDLE ON COMBI REPAIR	0 127.25	
101069 CDW GOVERNMENT	12/14/2016 FXV0400	MS REGULAR CURRICULUM/CHARGE STATION EQUIP	3001700090 565.70	10,758.97
	F2K1760	SYMANTEC RENEWAL/TECHNOLOGY	9001700080 9,150.40	
	GDN2846	REPLACEMENT LAB PRINTER FOR HS BUSINESS LAB	9001700093 576.66	
	GDR6078	REPLACEMENT VIDEO CABLES & ADAPTERS FOR SH & HS	9001700094 372.79	
	GFD2339	REPLACEMENT VIDEO CABLES & ADAPTERS FOR SH & HS	9001700094 93.42	
101070 CED CONSOLIDATED ELECTRICAL DI	12/14/2016 5959-571453	MAINT/SUPPLIES	0 351.87	351.87
101071 CESA 5	12/14/2016 01162017	LIT WSHOP-SUMMERS, BACKHAUS, MOYER	2001700084 531.25	1,781.25
	12/13/2016	IMARSTON/TWARZECHA /SLP INSTITUTE	6001700110 750.00	
	28371	GRANT WRITING/FEE	0 500.00	
101072 CHARTER COMMUNICATIONS	12/14/2016 8245117620002618	B & G/BUS GARAGE-WEATHER	0 7.85	7.85

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
101073	COMPLETE OFFICE OF WISCONSIN	12/14/2016	701538	TRANS/TONER CARTRIDGE	9001700088	204.93	204.93
101074	CORE ETS, INC.	12/14/2016	INVDRE160033	TECHNOLOGY/REPLACE	9001700083	4,497.75	26,651.75
				NCE FIREWALL			
			INVDRE160034	TECHNOLOGY/SWITCHE	9001700084	17,154.00	
				S FOR HS & MS			
			SRV1069701	FIBER	9001700025	5,000.00	
				INSTALL/TECHNOLOGY			
101075	CAROL COUGHLIN	12/14/2016	OCT-DEC	LD & NC PRIN/EXPENSES	0	120.00	120.00
101076	THERESA COX	12/14/2016	11/30/2016	TRAVEL EXPENSE/NOV	0	34.56	34.56
101077	Vendor Continued Void	12/14/2016					0.00
101078	Vendor Continued Void	12/14/2016					0.00
101079	DEAN FOODS OF WISCONSIN	12/14/2016	443797	FS/MILK/NOV	0	79.67	4,896.52
			444187	FS/MILK/NOV	0	133.31	
			444206	FS/MILK/NOV	0	89.25	
			444225	FS/MILK/NOV	0	123.23	
			446191	FS/MILK/NOV	0	214.07	
			450010	FS/MILK/NOV	0	79.13	
			450013	FS/MILK/NOV	0	273.06	
			450014	FS/MILK/NOV	0	115.27	
			450018	FS/MILK/NOV	0	89.25	
			450019	FS/MILK/NOV	0	461.08	
			450020	FS/MILK/NOV	0	80.22	
			450024	FS/MILK/NOV	0	106.78	
			450025	FS/MILK/NOV	0	35.59	
			450226	FS/MILK/NOV	0	79.67	
			450258	FS/MILK/NOV	0	490.23	
			450259	FS/MILK/NOV	0	80.74	
			450260	FS/MILK/NOV	0	79.69	
			450264	FS/MILK/NOV	0	292.68	
			450265	FS/MILK/NOV	0	70.66	
			450266	FS/MILK/NOV	0	106.24	
			450270	FS/MILK/NOV	0	461.08	
			450271	FS/MILK/NOV	0	80.74	
			450272	FS/MILK/NOV	0	80.22	
			492310	FS/MILK/NOV	0	387.24	
			492311	FS/MILK/NOV	0	106.76	
			492312	FS/MILK/NOV	0	141.29	
			492317	FS/MILK/NOV	0	302.80	
			492318	FS/MILK/NOV	0	70.66	
			492319	FS/MILK/NOV	0	106.24	

Check No	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			492380	FS/MILK/NOV	C	79.67	
101090	VIVIANA BEGENHARDT	12/14/2016	11/22/16	TRANS/COL REIMBURSEMENT	C	50.34	50.34
101091	ERIK BEGENHARDT	12/14/2016	11/30/2016	TRANS/TRAVEL/NOV	C	16.00	16.00
101092	MICHAEL DELMORE	12/14/2016	11/30/2016	TRANS/TRAVEL/NOV	C	20.12	20.12
101093	DON LARSON CHEVEROLET BUTCH CA	12/14/2016	2017 CHEVY	2017 CHEVY TRUCK W/PLOW & LIPTGATE	9001700093	37,734.00	37,734.00
101094	ECOLAB	12/14/2016	2848694	FS/NON-CAP EQUIPMENT	C	100.00	440.00
			3848695	FS/NON-CAP EQUIPMENT	C	140.00	
			3848696	FS/NON-CAP EQUIPMENT	C	200.00	
101095	EDGERTON SCHOOL DISTRICT	12/14/2016	10/27/2015	ATHLETICS/TENNIS QUAD	C	25.00	25.00
101096	EDUCATION TECHNOLOGY PARTNERS	12/14/2016	16-11956	BYOC-ONLINE CURRICULUM INFO SYSTEM/CG & BC	2001700004	5,882.66	5,882.66
101097	ELLISON ELECTRIC SUPPLY INC.	12/14/2016	1414183-00 1414251-00	MAINT/SUPPLIES MAINT/SUPPLIES	C C	388.02 57.71	445.73
101098	JULIE B FENNIS	12/14/2016	OCT-DEC	MS & SH PRINC/EXPENSES	C	120.00	120.00
101099	FEARINGS APPLIANCE, INC.	12/14/2016	142735	HS/FAMILY & CONSUMER ED/SERVICE CP TOUCHPAD ASY	4001700140	738.00	738.00
101090	LAURA FENSKE	12/14/2016	12/05/2016	MILEAGE REIMBURSEMENT/NOV	C	40.50	40.50
101091	LAURA FERRANTE	12/14/2016	11/7/2016	EXPENSE REIMBUR/WORKSHOP FOR STEPPING UP SCHOOL WELLNESS/NOV	C	40.94	40.94
101092	FOLLETT SCHOOL SOLUTIONS, INC.	12/14/2016	479577F-3	MILDRED BAGLEY DONATION/BOOKS	2251700004	303.72	303.72
101093	FORECAST 5 ANALYTICS INC	12/14/2016	INV01669	LICENSE	C	6,000.00	6,000.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				AGREEMENT/1/1/17-1 2/31/17			
101094	FRONTIER	12/14/2016	608253-1461-C31309-5	PHONE BILL/12/01/16-12/31/2016	0	710.81	710.81
101095	HUGH GASTON II	12/14/2016	11/29/2016	ES/GAME WORKER/BASKETBALL	0	35.00	105.00
			12/13/2016	ES/GAME WORKER/BASKETBALL	0	35.00	
			12/8-12/9/2016	ES/OFFICIAL/BASKETBALL	0	35.00	
101096	HUGH W GASTON III	12/14/2016	OCT-DEC	HS PRIN/EXPENSES	0	120.00	120.00
101097	GRAINGER	12/14/2016	9280941064	MAINT/SUPPLIES	0	155.50	166.08
			9283271006	MAINT/SUPPLIES	0	10.58	
101098	HOUGHTON KIFFLIN HARCOURT	12/14/2016	710033092	DSINE/READ180 LICENSE RENEWAL	6001700105	900.00	900.00
101099	CHERYL M GRIFF	12/14/2016	11/23/2016	EXPEN REIMBURSEMENT/NOV	0	12.50	12.50
101100	BRIAN J GROVE	12/14/2016	OCT-DEC	C & I DIRECTOR/EXPENSES	0	120.00	120.00
101101	GUNDERSON CLEANERS	12/14/2016	531683	HS/INSTRUMENTAL MUSIC/APPAREL	4001700137	1,535.50	1,535.50
101102	H&S PROTECTION SYSTEMS, INC.	12/14/2016	226929	MAINT/CAMERA REPAIRS	0	487.50	487.50
101103	JOHN G KELLER	12/14/2016	12/12/2016	EXPENSE REIMBURSEMENT/NOV	0	236.96	236.96
101104	HESS MEMORIAL HOSPITAL	12/14/2016	11/15-11/19/2016	ATHLETIC & SPORT/ATHLETIC TRAINER SERVICES/MACK	1621700051	183.00	183.00
101105	HILLYARD/HUTCHINSON	12/14/2016	700261883	MAINT/SUPPLIES	0	35.63	106.88
			700262407	MAINT/SUPPLIES	0	71.25	
101106	ALLISON M HOCH	12/14/2016	OCT-DEC	HS ASSOC PRIN/EXPENSES	0	120.00	120.00
101107	HOLIDAY WHOLESALE	12/14/2016	7991054	FS/ALA CARTE	0	81.40	7,049.61
			7999338	FS/ALA CARTE	0	84.28	

Check Num	Vendor Name	Check Date	Invoice Number	Invoice Desc	PG Number	Invoice Amount	Check Amount
			8001367	FS/ALA CARTE	0	-12.70	
			8002950	FS/ALA CARTE	0	11.47	
			8007064	FS/ALA CARTE	0	81.71	
			8013442	MAINT/SUPPLIES	0	3,972.46	
			8015054	FS/ALA CARTE	0	45.05	
			8017148	FS/ALA CARTE	0	16.79	
			8021419	MAINT/SUPPLIES	0	-332.52	
			8022043	FS/ALA CARTE	0	99.67	
			8022050	MAINT/SUPPLIES	0	1,476.25	
			8022051	MAINT/SUPPLIES	0	1,505.75	
			8035486	SHE/SUPPLIES	10211	20.00	
101108	HOME DEPOT CREDIT SERVICES	12/14/2016	002367-2033102	MAINT/SUPPLIES	0	33.05	33.05
101109	ISCORP/INTEGRATED SYSTEMS CORP	12/14/2016	682460	SIS/HOSTING FEE	0	400.00	895.00
			682475	FINANCE/ER	0	495.00	
				HOSTING FEE			
101110	JAG COURTS, INC.	12/14/2016	17187	2ND	0	7,500.00	7,500.00
				PAYMENT/FACILITY			
				USE/2016-17			
101111	JOSTENS INC.	12/14/2016	1116004 CM	HS/GRADUATION	0	-17.79	59.07
				SUPPLIES/OCREDIT			
			19240775	HS/OFFICE OF	4001700136	76.86	
				PRINCIPAL/GRADUATI			
				ON SUPPLIES			
101112	STEVEN KELLER	12/14/2016	11/23/2016	MS/GAME	0	20.00	40.00
				WORKER/BASKETBALL			
			12/E-12/9/2016	MS/OFFICIAL/BASKET	0	20.00	
				BALL			
101113	KORNEY BOARD AIDS	12/14/2016	166866	ATHLETIC S	1621700045	102.65	102.65
				SPORT/BOYS			
				BASKETBALL/SUPPLIE			
				S			
101114	ELAYNA KUEHL	12/14/2016	11/28/2016	HS/GAME	0	35.00	70.00
				WORKER/BASKETBALL			
			12/13/2016	HS/GAME	0	35.00	
				WORKER/BASKETBALL			
101115	JENNIFER L KURTZ	12/14/2016	12/13/2016	TRAVEL	0	255.72	375.72
				REIMBURSEMENT/CALK			
				INS CONF/DEC			
			OCT-DEC	SHE ASSOC	0	120.00	
				PRINC/EXPENSES			
101116	LAKE SIDE INTERNATIONAL TRUCKS,	12/14/2016	8116082F	TRANS/NON-CAP	0	21.68	201.63

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			8116581P	EQUIP TRANS/NON-CAP	0	62.21	
			8116588P	EQUIP TRANS/NON-CAP	0	59.49	
			8117110P	EQUIP TRANS/NON-CAP	0	58.05	
101117	MICHAEL D LOVENBERG	12/14/2016	OCT-DEC	MS ASSOC PRIN/EXPENSES	0	120.00	120.00
101118	AARON MACK	12/14/2016	OCT-DEC	ACTIVITIES DIR/EXPENSES	0	120.00	120.00
101119	BARBARA MALEY	12/14/2016	11/30/20146	EXPENSE REIMBURSEMENT/OCT- NOV	0	188.89	188.89
101120	MARY RUTH BOOKS, INC.	12/14/2016	25379	ID-AM BOOK CLUB	2001700082	79.50	79.50
101121	MID-STATE TRUCK SERVICE, INC.	12/14/2016	462806M 464047M 464123M 464263M	TRANS/PARTS TRANS/PARTS TRANS/NON-CAP EQUIP TRANS/NON-CAP EQUIP	0 0 0 0	73.11 193.68 1,064.90 20.14	1,350.93
101122	MID-STATE EQUIPMENT	12/14/2016	265884	MAINT/SERVICES ON SKIDSTEER	0	323.74	323.74
101123	MILLER, BRUSELL, EBBEN & GLAESK	12/14/2016	50456	PROFESSIONAL SERVICES	0	4,850.00	4,850.00
101124	KASCO	12/14/2016	212526 224440	MATH 24 HS/AGRICULTURE/SUP PLIES	2001700079 4001700134	449.79 179.75	629.54
101125	NASSCO INC.	12/14/2016	52122145.001	MAINT/SUPPLIES	0	31.82	31.82
101126	NATIONAL ENERGY CONTROL CORP	12/14/2016	573693 573933	MAINT/SUPPLIES MAINT/SUPPLIES	0 0	112.58 45.80	158.38
101127	TROY NELSON	12/14/2016	11/30/2016	MILEAGE REIMBURSEMENT/SEPT -NOV	0	138.51	138.51
101128	Vendor Continued Void	12/14/2016					0.00
101129	PAN-O-GOLD BAKING CO.	12/14/2016	8630605	FS/LUNCH/ALA CARTE	0	34.20	852.38

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			8631201	FS/LUNCH	0	31.15	
			8631202	FS/LUNCH	0	69.85	
			8631203	FS/LUNCH/ALA CARTE	0	27.36	
			8631204	FS/LUNCH	0	21.60	
			8631504	FS/LUNCH/ALA CARTE	0	49.68	
			8631901	FS/LUNCH	0	47.88	
			8631902	FS/LUNCH	0	123.12	
			8631903	FS/LUNCH/ALA CARTE	0	34.20	
			8631904	FS/LUNCH	0	27.36	
			8632201	FS/LUNCH/ALA CARTE	0	36.34	
			8632202	FS/LUNCH	0	54.72	
			8632604	FS/LUNCH	0	10.26	
			8632608	FS/LUNCH	0	63.94	
			8632611	FS/LUNCH	0	-13.68	
			8632612	FS/LUNCH/ALA CARTE	0	59.86	
			8632617	FS/LUNCH	0	16.14	
			8633306	FS/LUNCH	0	58.14	
			8633307	FS/ALA CARTE	0	27.15	
			8633310	FS/LUNCH/BREAKFAST	0	42.10	
			8633314	FS/LUNCH	0	31.01	
101130	GLORIA M PARK	12/14/2016	REFUND	HEALTH INSURANCE PREMIUM	0	191.61	191.61
101131	PEPSI-COLA COMPANY	12/14/2016	91265271	FS/ALA CARTE	0	224.95	770.40
			91267410	FS/ALA CARTE	0	166.10	
			91269356	FS/ALA CARTE	0	207.35	
			91271122	FS/ALA CARTE	0	172.00	
101132	KAREN PETERSEN	12/14/2016	11/30/2016	TRANS/TRAVEL/NOV	0	17.05	17.05
101133	PIONEER VALLEY BOOKS	12/14/2016	00100685	LD.AM.BOOK.CLUB	2001700091	151.80	151.80
101134	PITNEY BOWES INC	12/14/2016	1002494973	MS OFFICE OF THE PRINCIPAL SUPPLIES	3001700083	183.57	183.57
101135	PITNEY BOWES GLOBAL FINANCIAL	12/14/2016	3302246000	DISTRICT POSTAL METER RENTALS	0	932.58	932.58
101136	PITSCO EDUCATION	12/14/2016	663214-1	HS/CARL PERKINS/SUPPLIES	4001700132	283.12	283.12
101137	PLATT'S GARAGE, INC.	12/14/2016	15869	TRANS/NON-CAF EQUIP	0	120.00	120.00

Check Kbr Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
101138 POMP'S TIRE SERVICE, INC.	12/14/2016	80121156	MAINT/SUPPLIES	0	962.40	956.00
		80121673	MAINT/SUPPLIES/CRE	0	-463.76	
			DIT			
		90121676	MAINT/SUPPLIES	0	457.36	
101139 REFLECTIVE IMAGE MANUFACTURING	12/14/2016	16949	TRANS/NON-CAP	0	64.85	64.85
			EQUIP			
101140 Vendor Continued Void	12/14/2016					0.00
101141 Vendor Continued Void	12/14/2016					0.00
101142 REINHART FOODSERVICE	12/14/2016	531199	FS/LUNCH	0	1.80	18,349.35
		554270	FS/LUNCH	0	39.10	
		554273	FS/LUNCH	0	5.75	
		555459	FS/LUNCH	0	4.60	
		560347	FS/LUNCH	0	4.60	
		560389	FS/LUNCH	0	11.50	
		560390	FS/LUNCH	0	3.45	
		565794	FS/LUNCH/BREAKFAST	0	712.86	
			/SUPPLIES			
		566177	FS/LUNCH/BRKFST/A	0	1,220.10	
			LA CARTE			
		567641	FS/LUNCH/BREAKFAST	0	1,056.94	
		570569	FS/LUNCH	0	-17.39	
		570605	FS/LUNCH/BRKFST/AL	0	1,132.29	
			A CARTE/SUPPLIES			
		571094	FS/LUNCH/BREAKFAST	0	1,443.05	
			/SUPPLIES			
		571095	FS/LUNCH/BREAKFAST	0	890.81	
			/SUPPLIES/SNACK			
			FOOD			
		571105	FS/LUNCH/BREAKFAST	0	26.45	
		572707	FS/LUNCH/BREAKFAST	0	1,444.98	
			/ALA			
			CARTE/SUPPLIES			
		572720	FS/SUPPLIES	0	36.90	
		573552	FS/LUNCH/BREAKFAST	0	783.19	
			/ALA			
			CARTE/SUPPLIES			
		575553	FS/LUNCH/BREAKFAST	0	861.11	
			/SUPPLIES			
		575555	FS/LUNCH/BREAKFAST	0	862.51	
			/SUPPLIES			
		575557	FS/LUNCH/BRKFST/SU	0	1,400.60	
			PPLIES/SNACK			
			FOOD/SNACK			
			SUPPLIES			
		575718	FS/LUNCH/BREAKFAST	0	3.45	

Check No	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			575327	FS/LUNCH/BREAKFAST	0	3.45	
			579118	FS/LUNCH/SUPPLIES	0	1,327.99	
			584815	FS/LUNCH/BREAKFAST /SUPPLIES	0	667.97	
			584995	FS/LUNCH/BREAKFAST /SUPPLIES	0	1,510.49	
			584996	FS/LUNCH/BREAKFAST /ALA	0	660.52	
				CARTE/SUPPLIES			
			587247	FS/LUNCH/ALA	0	1,269.08	
				CARTE/SUPPLIES			
			587248	FS/LUNCH/BREAKFAST /ALA CARTE	0	980.91	
101143	RHYME BUSINESS PRODUCTS	12/14/2016	AR103453	NC-PRINTER	1031700038	98.00	222.00
				STAPLES			
			AR110097	HS/REG	4001700141	62.00	
				CURRICULUM/SUPPLIE S			
			AR110102	HS/REG	4001700141	62.00	
				CURRICULUM/SUPPLIE S			
101144	RHYME BUSINESS PRODUCTS	12/14/2016	19721189	DISTRICT COPIERS	0	1,552.00	1,552.00
101145	RICHLAND CENTER HIGH SCHOOL	12/14/2016	12/17/2016	ATHLETICS/WRESTLIN G INVITATIONAL	0	200.00	200.00
101146	PETER A RING	12/14/2016	12/1/2016	MILEAGE	0	200.00	200.00
				REIMBURSEMENT/NOV			
101147	BENITO RIVERA	12/14/2016	11/30/2016	TRANS/TRAVEL/NOV	0	7.59	7.59
101148	RIVERDALE HIGH SCHOOL	12/14/2016	1/21/2017	ATHLETICS/WRESTLIN G INVITATIONAL	0	100.00	100.00
101149	ROCK OIL REFINING, INC.	12/14/2016	256770	TRANS/USED OIL	0	55.00	55.00
101150	ROYALL HIGH SCHOOL	12/14/2016	12/03/2016	ATHLETICS/WRESTLIN G INVITATIONAL	0	165.00	165.00
101151	DENNIS SAAGER	12/14/2016	167102	TRANSP/DOT	0	150.00	150.00
				TEST/VIVIANA DEGENHARDT			
101152	SAUK PRAIRIE HIGH SCHOOL	12/14/2016	1/07/17	ATHLETICS/WRESTLIN G INVITATIONAL	0	190.00	190.00
101153	SCHOLASTIC BOOK CLUBS	12/14/2016	26821593	M BRENNAN/S	2001700085	146.00	413.00
				MOYER- BOOKS			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			26821594	M BRENNAN/S	2001700085	138.00	
				MOYER- BOOKS			
			26821595	M BRENNAN/S	2001700085	129.00	
				MOYER- BOOKS			
101154	SCHOOL SPECIALTY	12/14/2016	208117579339	DMALLEY/TABS AND	6001700104	100.26	713.72
				BINDERS			
			208117584855	CISAACSON/DRY	6001700102	161.00	
				ERASE BOARD			
			308102655231	LD-GEN SUPPLIES	1021700065	353.66	
			308102656968	SR/FAMILY MATH	2001700090	98.80	
				NIGHT			
101155	CARRIE SCHWEDA	12/14/2016	11/30/2016	MILEAGE	0	8.86	8.86
				REIMBURSEMENT/NOV			
101156	BOBBIE SESSLER	12/14/2016	11/30/2016	TRAVEL	0	19.61	19.61
				REIMBURSEMENT/NOV			
101157	DAWN K SINE	12/14/2016	ERIN20161209A	7/1/2016-12/7/2016	0	238.68	358.68
				SPEC ED			
				DIRECTOR-TRAVEL			
				REIMB			
			OCT-DEC	PUPIIL SERV	0	120.00	
				DIR/EXPENSES			
101158	SKOTT CERAMIC PRODUCTS	12/14/2016	11/16/2016	HS/ART/SUPPLIES	4001700130	123.29	123.29
101159	TERRANCE R SLACK	12/14/2016	2016-17	DIST	0	600.00	1,252.43
				ADMIN/MILEAGE			
				STIPEND			
			ERIN20161214A	9/9/2016-12/14/201	0	532.43	
				6 DISTRICT			
				ADMINISTRATOR			
				TRAVEL			
			OCT-DEC	DIST	0	120.00	
				ADMIN/EXPENSES			
101160	SPORTS IMPRESSIONS	12/14/2016	82739	ATHLETIC &	1621700050	55.00	55.00
				SPORT/WRESTLING/SU			
				PPLIES			
101161	SSM HEALTHCARE OF WI	12/14/2016	739724	PHYSICALS & DRUG	0	315.00	315.00
				SCREENING			
101162	STEPS TO LITERACY	12/14/2016	172346	LD-S MOYER	2001700080	158.35	158.35
				MORNING BK CLUB			
101163	STEFFES TRUE VALUE	12/14/2016	A67204	SH &	0	1.90	73.66
				HS/MAINT/SUPPLIES			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			A67243	MAINT/SUPPLIES	0	12.23	
			A67291	MAINT/SUPPLIES	0	13.47	
			A67402	MAINT/SUPPLIES	0	10.79	
			A67464	MAINT/SUPPLIES	0	1.39	
			A67543	MAINT/SUPPLIES	0	11.95	
			A67816	HS/TECH ED SUPPLIES	10092	21.93	
101164	SUN PRAIRIE HIGH SCHOOL	12/14/2016	12/03/2015	ATHLETICS/HS/WREST LING SCRIMMAGE	0	80.00	80.00
101165	SUPERIOR CHEMICAL CORP	12/14/2016	144828	MAINT/SUPPLIES	0	1,522.72	1,522.72
101166	TEACHERS PAY TEACHERS	12/14/2016	36215931	KINDERGARTEN INTERV/NICOLE ALBRECHT	1011700137	42.99	42.99
101167	THEISEN'S LUMBER & MILLWORK	12/14/2016	70485	MAINT/SUPPLIES	0	136.20	136.20
101168	TURNER WATERCARE	12/14/2016	151735	HS/TEACHER LOUNGE/SUPPLIES	4001700073	34.00	68.50
			151736	HS/OFFICE OF PRINCIPLE/SUPPLIES	4001700073	6.50	
			151997	HS/OFFICE OF PRINCIPAL/SUPPLIES & EQUIP RENTAL	4001700073	14.00	
			151998	HS/OFFICE OF PRINCIPAL/SUPPLIES & EQUIP RENTAL	4001700073	14.00	
101169	CLINE	12/14/2016	82526276	SHE/FAMILY MATH NIGHT/SUPPLIES	2001700069	234.53	234.53
101170	WALMART COMMUNITY/RFCSLLC	12/14/2016	006599	SHE/SUPPLIES	10210	44.29	238.21
			008646	SHE/C&I/FAMILY MATH NIGHT	9572	67.02	
			030054	HS/FACS/FOOD	10090	133.24	
			030149	HS/AG/SUPPLIES	10091	32.86	
			030511	MS/FACS/FOOD	9176	26.44	
			9/15/2016	HS/SCIENCE SUPPLIES/CREDIT	10062	-65.64	
101171	WARD BRODT	12/14/2016	1291463	MS INSTRUMENTAL MUSIC SUPPLIES	3001700086	161.00	449.00
			1293315	MS INSTRUMENTAL MUSIC SUPPLIES	3001700086	23.00	
			1295128	MS INSTRUMENTAL REPAIR	3001700028	87.00	
			1295130	MS INSTRUMENTAL REPAIR	3001700028	45.00	

Check No	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			1295179	MS INSTRUMENTAL REPAIR	3001700028	63.00	
			1298777	MS INSTRUMENTAL REPAIR	3001700028	70.00	
101172	TAMMIE J WARZECHA	12/14/2016	11/16/2016	TRAVEL REIMBURSEMENT/OCT	0	105.90	105.90
101173	WASDA	12/14/2016	200004002	REGIONAL MEETINGS/T SLACK	0	95.00	95.00
101174	WISCONSIN DEPT OF JUSTICE	12/14/2016	61858	BACKGROUND CHECKS	0	50.00	50.00
101175	WILLIAM FREDERIC BANKS	12/14/2016	12/12/2016	BEST PRACTICES; ACTIVE LEARNING WORKSHOP/DISTRICT STAFF	2001700096	1,400.00	1,400.00
101176	WILSON LANGUAGE TRAINING CORP	12/14/2016	1664920	JDACHEL/LEARNING CARDS FOR STUDENTS	6001700103	32.95	32.95
101177	WISCONSIN PEST CONTROL, INC.	12/14/2016	26423	NC/MONTHLY SERVICE	0	20.00	115.00
			26425	LD/MONTHLY SERVICE	0	15.00	
			26426	ES/MONTHLY SERVICE	0	35.00	
			26427	SR/MONTHLY SERVICE	0	25.00	
			26496	CO/MONTHLY SERVICE/DEC	0	20.00	
101178	WISCONSIN TITLE I ASSOCIATION	12/14/2016	2017 CONFERENCE	S MOYER-SPRING CONF REGISTRATION	2001700093	250.00	250.00
101179	WOODSIDE SPORTS COMPLEX LLC	12/14/2016	2025	SOCCER FIELD RENTALS	1621700048	1,680.00	1,680.00
101180	WSRA	12/14/2016	3498	WSRA/MARY BRENNAN	2001700087	487.00	3,018.00
			3499	WSRA/TROY RYAN	2001700087	487.00	
			4016	WSRA/STACY ROHLING	6001700106	380.00	
			4032	WSRA/JENNY DACHEL	6001700106	450.00	
			4079	WSRA/BOBBIE SESSLER	2001700087	380.00	
			4239	WSRA/KRISTIN HIRST	2001700087	417.00	
			4255	WSRA/LAURA THEILER	2001700087	417.00	

Check Kbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			126	Computer	Check(s) For a Total of		170,462.62

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
101181	STEFFES TRUE VALUE	12/14/2016	A67204	SH 6	0	1.90	73.66
				ES/MAINT/SUPPLIES			
			A67243	MAINT/SUPPLIES	0	12.23	
			A67291	MAINT/SUPPLIES	0	13.47	
			A67402	MAINT/SUPPLIES	0	10.79	
			A67464	MAINT/SUPPLIES	0	1.39	
			A67543	MAINT/SUPPLIES	0	11.95	
			A67816	ES/TECH ED	10092	21.93	
				SUPPLIES			
				1 Computer	Check(s) For a Total of		73.66

Check No	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
100215	BARNES & NOBLE, INC.	12/02/2016	377620-52706430	GT/WCATY	2001700047	42.39	42.39
100992	U. S. POSTAL SERVICE	12/02/2016	11/2016	PO BOX	1021700001	114.00	329.00
			119	CO/POSTAL FEE	0	215.00	
				2	Void	Check(s) For a Total of	371.39

Check For Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
101163 STEFFES TRUE VALUE	12/14/2016	A67204	SE & ES/MAINT/SUPPLIES	0	1.90	73.66
		A67243	MAINT/SUPPLIES	0	12.23	
		A67291	MAINT/SUPPLIES	0	13.47	
		A67402	MAINT/SUPPLIES	0	10.79	
		A67464	MAINT/SUPPLIES	0	1.39	
		A67543	MAINT/SUPPLIES	0	11.95	
		A67816	HS/TECH ED SUPPLIES	10092	21.93	
			1	Void	Check(s) For a Total of	73.66