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# WADSWORTH CITY SCHOOL DISTRICT
# BOARD OF EDUCATION

WADSWORTH, OHIO

REGULAR STATED MEETING
MONDAY, JULY 13, 2020, 7:00 P.M.

TO JOIN BY VIDEO CLICK THE FOLLOWING LINK:

https://meet.google.com/pkc-xxsb-ngj?authuser=0

TO JOIN BY TELEPHONE CALL THE FOLLOWING NUMBER:

(US) +1 218-296-8722
PIN: 177 347 390#

## AGENDA

**I. Call to Order**

**II. Pledge of Allegiance**

**III. Roll Call**

**IV. Motion for Approval and Signing of Regular Stated Meeting Minutes**

**V. Administrative Discussion Items, Presentations, and Updates**

A. Presentation and Discussion: 2020-2021 School Year Advisory Committee Recommendations
B. Carpentry House Auction
C. Technology Device Exchange

**VI. Administrative Items**

A. PERSONNEL CONSENT ITEMS

1. Employments

a) Charles Edwards, Certified Teacher

2. Resignations

a) Margo Gibson-Costello, Certified Teacher, retirement effective 8/12/2020
b) Marie Canfora, Non-teaching Employee, effective 7/7/2020
c) Emily Myers, Varsity Volleyball Asst. Coach (supplemental contract), resignation effective 7/6/2020
d) Joseph Snyder, 8th Grade Volleyball Coach (supplemental contract), resignation effective 7/8/2020
e) Lydia Newcomer, Student Attendant, effective 7/9/2020

3. Recommendation to pay Kelly Gnap her hourly rate for work completed outside of her contract year for the summer distribution of food to students

B. ACTION CONSENT ITEMS

1. Recommendation to approve the KidsLink School District Contract for the period beginning September 1, 2020 and ending August 31, 2021

2. Recommendation to declare all Wadsworth City School District students eligible for extracurricular activities for the first quarter of the 2020-2021 school year insofar as academic eligibility, as found in the applicable Student Handbook and referenced in Wadsworth City School District Board of Education policies, is concerned. The traditional academic eligibility requirements, as found in the applicable Student Handbook, will be reinstated beginning with the second quarter of the 2020-2021 school year

3. Recommendation to approve the Letter of Understanding between DistrictWon and the Wadsworth City School District Board of Education for the period of August 1, 2020 through June 1, 2023

4. Recommendation to approve the Letter of Understanding between Trillium Creek Dermatology & Surgery Center and the Wadsworth City School District Board of Education for the period of August 1, 2020 through June 1, 2024

5. Recommendation to approve the Memorandum of Understanding for ADAMH Board Participation in the Wadsworth City School District Drug Testing Program for the period of July 1, 2020 through June 30, 2021

6. Recommendation to approve the Edhesive General Use Terms & Conditions and Site Privacy Policy

7. Recommendation to approve the Contract for Transition Services between I Am Boundless, Inc. and the Wadsworth City School District Board of Education for the period of August 20, 2020 through May 27, 2021

8. Recommendation to approve the Memo of Understanding Regarding Students Placed in the Medina County Juvenile Detention Center between the Medina City Schools and the Wadsworth City School District Board of Education for the 2020-2021 school year

9. Recommendation to approve the Agreement for Students Placed in the Evolve Academy of Medina City School District for the 2020-2021 School Year between the Medina City School District and the Wadsworth City School District Board of Education

10. Recommendation to approve the Contract Addendum to the Agreement for Students Placed in the Evolve Academy of Medina City School District for the 2020-2021 School Year between the Medina City School District and the Wadsworth City School

District Board of Education

11. Recommendation to approve a second reading and approval of revised Wadsworth City School District Board of Education Policy 7510, Use of District Premises, effective June 1, 2020

12. Recommendation to approve the following revised job descriptions:

    a) Academic Challenge Advisor
    b) Drama- Play Director
    c) Media Communications Event Coordinator
    d) Response to Intervention (RtI) Team Member
    e) Response to Intervention (RtI) Chairperson
    f) Class Advisor- Sophomore
    g) Class Advisor-Senior
    h) Student Council Advisor
    i) Bus Ramp Duty
    j) Yearbook Advisor
    k) Peer Tutor Advisor- Middle School
    l) Teacher
    m) Transportation Supervisor
    n) Aide
    o) Crossing Guard
    p) Assistant Cafeteria Manager
    q) Baker/Cook
    r) Cafeteria Helper
    s) Cafeteria Building Manager
    t) Driver, Light Truck
    u) Clerk
    v) Secretary
    w) Custodian I
    x) Custodian II
    y) Custodian III
    z) Adult Laborer
    aa) Maintenance & Grounds I
    bb) Maintenance & Grounds II
    cc) Maintenance Mechanic I
    dd) Maintenance Mechanic II
    ee) Special Education Aide
    ff) Special Education Attendant
    gg) Bus Driver
    hh) Vehicle Driver
    ii) P.A.C. Facility Coordinator (Exempt)

13. Recommendation to approve the final list of 2020 graduates, their having met all state and local requirements

14. Recommendation to approve the One2One Manager Trial Agreement between Learn21 and the Wadsworth City School District for the period of July 14, 2020

through September 30, 2020

15. Recommendation to approve the Student Teaching Letter of Agreement between Western Governors University and the Wadsworth City School District Board of Education

16. Recommendation to approve the Agreement between Daktronics and the Wadsworth City School District Board of Education

17. Recommendation to approve the Educational Service Center of Northeast Ohio Agreement for Admission of Tuition Pupils Pursuant to Section 3313.841 O.R.C.

18. Recommendation to approve the School Counseling Program Internship Memorandum of Understanding between the University of Akron and the Wadsworth City School District Board of Education for the period of August 2020 through May 2021

## VII. Items of the Treasurer

A. ACTION CONSENT ITEMS

1. Announce that FY 20 actual expenditures/encumbrances for the general fund were 98.62 percent of projected and revenue was 100.79 percent of projected.

2. Recommendation to return advances to the General Fund (001) from:

| | |
|---|---|
| Building Fund (004-900C) | $ 3,807,027.53 |
| Career Tech Customer Service (011) | 57,384.65 |
| Title II-A (590-9020) | 500.00 |

3. Recommendation to enter into an agreement with Ohio Deferred Compensation to offer a Roth 457 plan to employees

4. Recommendation to accept the June financial reports as presented and subject to audit:

    a. Appropriation Summary Report
    b. Revenue Summary Report
    c. Cash Summary Report
    d. Monthly Financial Update Report

## VIII. Legislative Update

## IX. Floor Items

## X. Board Member Items

## XI. Executive Session

WHEREAS, a public board of education may hold an executive session only after a majority quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

   1. Appointment
   2. Employment ✔
   3. Dismissal
   4. Discipline
   5. Promotion
   6. Demotion
   7. Compensation ✔
   8. Investigation of charges/complaints (unless public hearing requested)

B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding

C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action

D. Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. Matters required to be kept confidential by federal law or rules or state statutes

F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law

**NOW, THEREFORE BE IT RESOLVED,** that the Wadsworth City Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on A2, A7 and E as listed above.

**XII. Adjournment**

In accordance with State and Federal law, the District will provide reasonable accommodations to persons with disabilities who wish to attend and/or participate in school events. Such individuals should notify theSuperintendent if they require a reasonable accommodation.

**WADSWORTH CITY SCHOOL DISTRICT**
**BOARD OF EDUCATION**
**Regular Stated Meeting**
**July 13, 2020**

**Agenda Detail Sheet**

## V. Administrative Discussion Items, Presentations, and Updates

**A. 2020-2021 School Year Advisory Committee:** The 2020-2021 School Year Advisory Committee recommendations will be presented to the board of education and discussion will follow. You can view the work of the advisory committee by clicking here.

**B. 2019-2020 Senior Carpentry Program House Auction:** The carpentry house auction is set for July 16 at 6:29 p.m. You can find pictures of the exterior of the house on our Facebook page.

**C. Technology Device Exchange:** For the remainder of the summer, if you need to exchange your child's school-issued electronic device, you can do so by stopping by the Charles R. Parsons Administration Building (524 Broad St.), Monday through Friday, between 7:00 a.m. and 4:00 p.m. This replaces the previously announced time of 5:00-6:00 p.m. each Thursday.

## VI. Administrative Items

### A. PERSONNEL CONSENT ITEMS

**1(a). Charles Edwards:** Mr. Edwards is being recommended to fill the intervention specialist position at Isham Elementary School left open by the resignation of Mrs. Katie Ruff.

### B. ACTION CONSENT ITEMS

1. **Kidslink School District Contract:** The Kidslink School District Contract being recommended for approval will allow a student to continue to attend Kidslink School during the period of September 1, 2020 through August 31, 2021, per the student's individual education program (IEP).

2. **2020-2021 Fall Eligibility Resolution:** On May 29, 2020 the Ohio High School Athletic Association announced the following:

   "***Fall Scholarship Eligibility:*** *Due to the wide-range of academic grades being given for classwork during the final grading period, all students entering grades 7-12 will be eligible for 2020 fall sports insofar as academic eligibility is concerned.*"

In an effort to align our eligibility requirements with the OHSAA requirements and to align the same requirements for all extracurricular activities in the fall of 2020, the said resolution is being recommended for approval.

**3. & 4. Letters of Understanding:** The Letters of Understanding between the Wadsworth City School District Board of Education and District Won and Trillium Creek Dermatology & Surgery Center detail the advertising and sponsorship agreements with each company. The Letters of Understanding detail the financial arrangements that end up reimbursing the school district for the purchase of new scoreboards for the middle school main and auxiliary gyms.

5. **Medina County Alcohol, Drug Addiction and Mental Health Board Memorandum of Understanding (MOU):** The MOU between the Medina County Alcohol, Drug Addiction and Mental Health Board and the Wadsworth City School District Board of Education being recommended for approval details the arrangements of the $6,000.00 in grant funds paid to assist with the cost of the random testing of alcohol, drugs and nicotine of students at our middle and high schools. If approved, this would be the fourth year our district will receive funds from the Medina County Alcohol, Drug Addiction and Mental Health Board for this program.

6. **Edhesive:** The Edhesive General Use Terms & Conditions and Site Privacy Policy being recommended for approval will allow our school district to purchase the Edhesive software program for student use in our computer science program.

7. **I Am Boundless, Inc.:** The Contract for Transition Services between I Am Boundless, Inc. and the Wadsworth City School District Board of Education being recommended for approval will allow a student to attend the I Am Boundless Program, per the student's individual education program (IEP), during the period of August 20, 2020 through May 27, 2021.

8. **Medina County Juvenile Detention Center Memorandum of Understanding (MOU):** The Memorandum of Understanding Regarding Students Placed in the Medina County Juvenile Detention Center for the 2020-2021 School Year between the Medina City School District Board of Education and the Wadsworth City School District Board of Education outlines the requirements for our school district when a resident student is being educated in the Medina County Juvenile Detention Center.

**9.& 10. Evolve Academy of Medina City School District:** The Agreement between Evolve Academy of Medina City School District and the Wadsworth City School District Board of Education being recommended for approval will allow a Wadsworth City School District student to receive services at Evolve Academy during the 2020-2021 school year, per the student's individual education program (IEP).

11. **Policy 7510, Use of District Premises Revision:** The second reading and formal approval of revised Wadsworth City School District Board of Education Policy 7510, Use of District Premises, being recommended for approval will move youth travel teams that are composed of one hundred percent (100%) Wadsworth residents to

Group 1 (from Group 2). Currently, the policy requires that in order to be Group 1, a youth travel team has to be sponsored by youth organizations. The basis for the recommended revision is that teams composed entirely of Wadsworth residents should not be held to different standards in our policy than groups sponsored by youth organizations. If approved, the effective date for this change will be June 1, 2020.

12. **Revised Job Descriptions:** The revised job descriptions being recommended for approval clean up language, align the job description with the current responsibilities of the position, and remove items, that while required, are not necessary in a job description because they are part of Wadsworth City School District Board of Education policies, Ohio Revised Code, Ohio Administrative Code and/or federal law or best practices.

13. **2020 Wadsworth High School Graduates:** The final list of Wadsworth High School 2020 graduates being recommended for approval lists all students who met both the state and Wadsworth City School District Board of Education requirements to graduate.

14. **Learn 21:** The One2One Manager Trial Agreement between Learn21 and the Wadsworth City School District for the period of July 14, 2020 through September 30, 2020 being recommended for approval will allow for a trial of the Learn21 program which will assist our technology department with electronic device management and the generation of new accounts when a student enrolls into our school district.

15. **Western Governors University Agreement:** The Student Teaching Letter of Agreement between Western Governors University and the Wadsworth City School District Board of Education being recommended for approval will allow for the placement of student teachers from Western Governors University in our school district.

16. **Daktronics Agreement:** The Agreement between Daktronics and the Wadsworth City School District Board of Education being recommended for approval is for the purchase of new scoreboards in the Wadsworth Middle School main and auxiliary gyms. If approved, the expense will be paid out of the board of education's advertising/sponsorship account and the Letters of Understanding detailed in Action Consent Items 3 and 4 above will reimburse the advertising/sponsorship account.

17. **Educational Service Center of Northeast Ohio Agreement:** The Educational Service Center of Northeast Ohio Agreement for Admission of Tuition Pupils Pursuant to Section 3313.841 O.R.C. being recommended for approval will allow a student of ours to attend Capstone Academy-Hattie Larlham Care Group, per the student's individual education program (IEP).

18. **University of Akron Agreement:** The School Counseling Program Internship Memorandum of Understanding between the University of Akron and the Wadsworth City School District Board of Education for the period of August 2020

through May 2021 being recommended for approval will allow Mrs. Meagan Neumann, school counselor, to serve as a supervisor of a student in the school counseling program at the University of Akron.

# RECORD OF PROCEEDINGS
# WADSWORTH CITY BOARD OF EDUCATION

Minutes of Special Meeting Date: June 30, 2020

The Wadsworth City Board of Education met in Special Session on Tuesday, June 30, 2020, at **3:04** PM via Google Meet.

**PLEDGE OF ALLEGIANCE AND ROLL CALL**

| | | | |
|---|---|---|---|
| Present | Batey, Gordon, Kramer, Stevens | | |
| Absent | McComas | Administrators | **3** |
| Staff | **1** | | |
| Visitors | **14** | | |

**20-6-50** **APPROVAL OF BOARD MINUTES**

The motion was made by **Gordon**, seconded by **Kramer**, to approve the following Board of Education Meeting Minutes:

Regular Session June 8, 2020

VOTE: Yea - Gordon, Kramer, McComas, Stevens, Batey
Nay - None Motion Carried,

**ADMINISTRATIVE DISCUSSION ITEMS, PRESENTATIONS AND UPDATES**

A. 2020-2021 School Year Advisory Committee

**ADMINISTRATIVE ITEMS**

**20-6-51** Upon the recommendation of Superintendent Hill, the motion was made by **Kramer**, seconded by **Gordon**, to adopt the Personnel Consent Items from the June 30, 2020, Special Meeting, as presented:

A. **PERSONNEL CONSENT ITEMS**

1. Employments

*(Recommendations are contingent upon each individual receiving his/her license from the Ohio Department of Education prior to the start of the 2020-2021 school year, with a license effective date of July 1, 2020, if he/she does not already have the said license.)*

| | | | |
|---|---|---|---|
| a) | Natalie Roma | Certified Teacher | |
| b) | Dana Berlin | Non-Teaching Employee | (eff. 06/16/20) |
| c) | Mallory Adams | Certified Teacher | |

d) Supplemental Contracts

| | |
|---|---|
| Pete Alexander | Vocational Club Advisor (2019-20) |
| Kip Shipley | Vocational Club Advisor (2019-20) |

2. Resignations

| | | | |
|---|---|---|---|
| a) | Robin Pasco | Non-Teaching Employee | (eff. 06/09/20) |
| b) | Deena Keller | Part-Time Certified Teacher | (eff. 06/15/20) |
| c) | Diane Fennell | Part-Time Certified Teacher | (eff. 06/14/20) |

**VOTE**: Yea – Kramer, Stevens, Batey, Gordon
Nay – None Motion Carried,

**20-6-52** Upon the recommendation of Superintendent Hill, the motion was made by **Gordon**, seconded by **Kramer**, to adopt the Action Consent Items from the June 30, 2020, Special Meeting, as presented:

B. **ACTION CONSENT ITEMS**

1. Recommendation to accept the following donations:

a) REM Installations $5,000

2. Recommendation to approve the Contract between Julian and Grube, Inc. and the Wadsworth City School District Board of Education for Generally Accepted Accounting Procedures (GAAP) services for the fiscal years 2020, 2021, and 2022. **(ATTACHED)**

3. Recommendation to approve the RKS Consulting & Commissioning, Inc. Scope of Work (eff. 06/11/20). **(ATTACHED)**

4. Recommendation to approve the School Photography Service Agreement between Cavanaugh Photography and the Wadsworth City School District Board of Education for the period of July 1, 2020 through June 30, 2021. **(ATTACHED)**

5. Recommendation to approve a first reading of revised Wadsworth City School District Board of Education Policy 7510, Use of District Premises (eff. 06/01/2020).

**VOTE**: Yea – McComas, Stevens, Batey, Gordon, Kramer
Nay – None Motion Carried,

## ITEMS OF THE TREASURER

**20-6-53** Upon the recommendation of Treasurer Beeman, the motion was made by **Kramer**, seconded by **Stevens**, to adopt the Action Consent Items of the Treasurer from the June 30, 2020, Special Meeting, as presented:

A. **ACTION CONSENT ITEMS**

1. Recommendation to approve FY 2020 Advance and Transfers Report. **(ATTACHED)**

2. Recommendation to make amendments to the FY 2020 Certificate of Revenue. **(ATTACHED)**

3. Recommendation to adopt Final FY 2020 Appropriations. **(ATTACHED)**

4. Recommendation to approve the Initial FY 2021 Certificate of Revenue. **(ATTACHED)**

5. Recommendation to adopt Temporary FY 2021 Appropriations. **(ATTACHED)**

**VOTE**: Yea – Batey, Gordon, Kramer, Stevens
Nay – None Motion Carried,

## ADJOURNMENT

**20-6-54** The motion was made by **Kramer**, seconded by **Stevens**, to adjourn at **3:38** p.m.

**VOTE**: Yea – Batey, Gordon, Kramer, Stevens
Nay – None Motion Carried,

(Signed)_____
**Julie Batey**, President

(Attested)_____
**Douglas D. Beeman**, Treasurer

Wadsworth City Schools

# 2020-2021 School Year Advisory Committee

# Advisory Recommendations/Plans

# July 10, 2020

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## Committee Membership

Membership on the 2020-2021 School Year Advisory Committee was open to anyone who expressed an interest in participating. A notice was emailed in May to all district employees and to the district's email list of parent/guardian(s) and community members. In addition, the notice was posted on the Wadsworth City School District Facebook page and website.

The following are members of the committee:

Abby Elliott
Andy Hill
Amy Muhl
Andrea Shott
Andrea Yorke
Annette Bernard
Ashley D'Andrea
Ashley Ruedisueli
Barbara Arnold
Brandon Cobb
Beth Lawrence
Bethany Kovacevich
Briana Whited
Cara Johnson
Caren Schrubb
Cari McCrork
Carie Gregory
Carrie Nolan
Cathy Loveless
Cheree Johnston
Chris Roberts
Chris Sieber
Christina Feiler
Christine Chase
Christopher Kallai
Christi Urbanek
Christy Collins
Dana Hire
Dave Bartiromo
Dave Derrig
Dawn Hill
Deborah Kasminsky
Diana Gorsuch
Douglas Beeman
Elizabeth Davis
Elizabeth Petit
Erica Motz
Erin Simpson
Gabe Tudor
Haley Duerr
Hope Zakany
Jackie Carlson
Jennifer Carlson
Jennifer Dee
Jennifer Liehr
Jessica Widmer
Jill Stevens
Jason Marks
JoNell Fox
Joseph Snyder
Joy Love
Joyce Walker
Julie Batey
Julie Schafer
Julie Wright
Julienne Lobello
Justin Todd
Kim Choleva
Karen Shepherd
Kelly Gnap
Kelsey Lanham
Kim Snyder
Kip Shipley
Kristel Stone
Kristen Highland
Kristen Miller
Kristen Rodkey
Kristin Cavicchi
Laura Giermann
Laura Maslyk
Lauren Ross
Laurie Freund
Linda Kramer
Lisa Grayson Moore
Lisa Owens
Lisa Smith
Laura Ciulla-Nelson
Lori Day
Lexi Higbee
Lynn Decker
Maria Daull
Mary Kay Cavanaugh
Mary Linn
Matt Gerstenslager
Meghan Nichols
Megan Prough
Mia O'Connor
Michael Recupero
Michele Evans
Michelle Workinger
Nance Watts
Nancy Neville
Patricia Gear
Patti Back
Paula Trenta
Phil Luthman
Rich Berlin
Robert Earle
Robert Roth
Roger Havens
Samantha Chadbourne
Sandy Solaro
Sarah Kershaw
Scott Callaghan
Shannon DeDomenic
Shannon Myer
Shawn Van Dyke
Sheila Gambaccini
Stacey Renner
Stephine Schmeltzer
Steve Brady
Steve Moore
Sue Heideman
Tania Currens
Tim Manion
Tracy Hensal
Trisha Snowden
Victoria Albanese
Michael Wagar
Whitney Chokreff

## Executive Summary

The 2020-2021 School Year Advisory Committee met for the first time on Friday, June 12. During the meeting the committee reviewed their purpose of creating advisory recommendations/plans for three (3) scenarios our school district may be faced with for the 2020-2021 school year. The committee also engaged in open dialogue on considerations for the planning of the new school year.

Following the meeting, the committee broke into three (3) subcommittees, as follows:

- Scenario 1: All students return to our campus and the resulting social distancing challenges, etc.;

- Scenario 2: All students remain in remote learning, as they have been since March 24 for us. If this is the situation, what have we learned, what do we need to improve upon, what do our students/staff need to continue with this?;

- Scenario 3: We end up with some type of hybrid model. As an example, certain students go to school a few days a week while others work through remote learning on those days.

The subcommittee's then met six (6) times each from June 18 through July 6, with the full committee meeting again on July 8 to finalize this document.

While conversations on difficult issues remained respectful, consensus was not able to be achieved on all recommendations (as noted in the pages that follow). While the release on July 2 of *the COVID-19 Health and Prevention Guidance for Ohio K-12 Schools* and *the Reset and Restart Education Planning Guide for Ohio Schools and Districts* documents clarified the requirements our school district would need to follow to reopen school for our students in August, the recommendations of each subcommittee are critical to our school district as we may be faced with each scenario at different points of the school year as the pandemic progresses.

The recommendations found in this document are overarching and big picture. The goal was to provide the board of education recommendations within each area and, if the board of education approves the said recommendations, to allow district employees to work through the logistical details needed to implement the recommendation. The committee recognizes that the implementation of some recommendations may look different by building and/or grade level.

While the ultimate goal is to return our students and staff to our buildings, careful attention was placed into creating recommendations that the committee believes provide safety measures for all involved, recognizing that there is no absolute guarantee as it relates to safety from COVID-19.

While the recommendations that follow deal with curricular and logistical issues, it is important to note that a common theme across all of the subcommittees was the concern for the social and emotional well being of our students and staff. The district will need to make sure to prioritize this concern as plans are made for the new school year.

As written in the *Reset and Restart Education Planning Guide for Ohio Schools and Districts*, while "in-person attendance is important and conducive to learning, in the current pandemic environment, a focus on student attendance must be balanced with a priority for keeping students and employees safe and healthy." The district should examine both its policies and practices to make sure they align with this guidance.

It is understood that if we are able to return students and staff to our buildings, not all parent/guardian(s) may be comfortable doing so. Our school district has operated the Grizzly Digital Academy for six (6) years and is currently working on enhancing the experience for students who enroll in the academy and complete their schooling online, from home. While this work is outside the scope of this committee, parent/guardian(s) should know this option will be available for those who are interested.

The committee looks forward to the board of education's consideration of our recommendations and the discussion that will take place at the board of education meeting on July 13.

**Scenario #1: All Students Return to Our Buildings**
**Advisory Recommendations/Plans**

**Recommendation #1: Social Distancing**

The social distancing space between people in a classroom should be a minimum of three (3) feet, and more when possible (as a note, four (4) feet was originally discussed). After further conversation with the Medina County Health Commissioner and a review of the Academy of American Pediatrics recommendations, the recommendation was revised on July 6 to a minimum of three (3) feet). This recommendation is based upon the belief that, at this distance, we can keep people safe and figure out a way to accommodate all students in our existing buildings.

**Recommendation #2: Face Coverings**

Prior to the release of the *COVID-19 Health and Prevention Guidance for Ohio K-12 Schools* document on July 2, 2020, the Medina County Health Commissioner shared with the superintendent that if she had to approve plans, face coverings would be mandatory for students and adults unless we could ensure at least six (6) feet between people at all times. As we do not believe we will be able to do this within our current buildings and without an exorbitant amount of additional staff (see spacing estimates that display the number of students in different rooms at six (6) feet between people), face coverings are the only way to allow a minimum of three (3) feet of social distancing in the classroom and allow the opportunity for each student to return to our campus, per the charge of this subcommittee. In addition, the health commissioner shared with the superintendent that a face shield does not substitute for a face covering.

This subcommittee could not come to a consensus on the use of face coverings. There are widely different points of view, all of which may be supported by studies and/or anecdotal evidence.

When Scenario #1 Subcommittee members were asked prior to the release of the *COVID-19 Health and Prevention Guidance for Ohio K-12 Schools* document to select the option that most closely aligns with their feelings on the use of face coverings, the following was reported through a Google form (fifty-three (53) subcommittee members responded):

| Option: | Percentage of Respondents: |
|---|---|
| All students and adults should wear a face covering at all times when they are around others. | 43.3% |
| Face coverings should not be required in the classroom when we have four (4) feet between people, but they should | 49.1% |

be required in areas where there is less than four (4) feet between people or where there are larger groups of people, as compared to the classroom (e.g., hallway, school bus).

Face coverings should be optional for everyone. 7.5%

At the July 6 subcommittee meeting, which occurred after the release of the *COVID-19 Health and Prevention Guidance for Ohio K-12 Schools* document, consensus on face coverings continued to not be reached. The subcommittee reaffirmed their prior decision, which was based upon the Medina County Health Commissioner's guidance, that face coverings should be worn by all students in the classroom and in other shared spaces to begin the 2020-2021 school year unless a student has a documented health reason for not wearing one.

In addition, and per the *COVID-19 Health and Prevention Guidance for Ohio K-12 Schools* document, face coverings must be worn by all employees unless an employee is able to provide documentation to his/her supervisor that allows him/her to be exempt from wearing a face covering (see below for a list of the exemptions).

If the board of education chooses to discuss face coverings further, it is the belief of this subcommittee that in addition to consultation with the Medina County Health Department, the following factors should be considered:

- Whether or not a face shield can substitute for a face covering;
- The educational impact face coverings may have;
- Studies on the effectiveness/non-effectiveness of face coverings;
- The age of students and likelihood of them contracting COVID-19;
- The potential that students could be asymptomatic but carriers of COVID-19, potentially exposing district employees and/or adults at the students' homes;
- The data available in Medina County, not only of positive COVID-19 cases, but hospitalizations and deaths; and
- The face coverings guidance found in the *COVID-19 Health and Prevention Guidance for Ohio K-12 Schools* document.

Under the current Order and outlined in the *COVID-19 Health and Prevention Guidance for Ohio K-12 Schools* document, the following are exemptions to the face covering requirement for employees:

"*Employers and employees are not required to wear face coverings if it is not advised due to health reasons, against documented industry best practices, prohibited for a specific position by law or regulation, or a violation of a company's safety policy. A face covering also is not required if an employee is working alone in an enclosed workspace or if there is a practical reason one cannot be worn. If any of these exceptions apply, written justification must be provided upon request.*"

**Recommendation #3: Temperature Checks**

The temperature of students and employees should be taken at home, prior to reporting to school/work. As taken from the *COVID-19 Health and Prevention Guidance for Ohio K-12 Schools* document, anyone with a temperature above 100°F should stay home. The district should purchase enough no-touch thermometers to ensure an adequate supply in each building, in case they are needed for individual situations.

**Recommendation #4: Shared Spaces**

While the plans regarding the use of shared spaces in a building are best left to the staff in the building, the following should be considered as plans are finalized:

- Add water bottle filling stations to be used in lieu of water fountains;
- Logistics of lunch (e.g., where students eat, type of food that is served, etc.);
- Traffic patterns in the hallway (i.e., one (1)-way direction in a hallway and stairwell);
- A process for disinfecting books in the library and community-use computers;
- Stagger schedules to reduce the number of students in the hallway at the same time, the number of students at recess at the same time, bathroom breaks, arrival/dismissal from school, etc.;
- Cleaning of shared materials in between classes (e.g. art, music);
- How to handle Bear Cub Academy;
- Cleaning of elevators;
- Installation of barriers (e.g., Plexiglass) in areas like the main office, cafeteria, etc.; and
- Minimize gatherings of adults (e.g., hold virtual staff meetings, limit use of the staff lounge).

**Recommendation #5: Transportation**

Unless the law or Director of Health Order does not require it, follow the Medina County Health Department requirements regarding the number of students permitted in a school bus/vehicle.

If the board of education is given the ability, through law or a Director of Health Order, to make a determination on the number of students permitted in a school bus/vehicle, consider the following:

- Two (2) per seat while wearing a face covering; three (3) per seat while wearing a face covering if the students are from the same family and they can fit safely into the seat; and
- Assign students to the same seat each day.

This recommendation is based upon the superintendent's conversation with the Medina County Health Commissioner on June 29, 2020. The health commissioner told the superintendent that

she would permit two (2) students per seat if they were wearing a face covering and the students were assigned to the same seats each day.

In addition, consideration should be given to the following:

- Keeping windows open as often as possible when the bus is occupied;
- How to address the transfer of students from one (1) bus to another; and
- Keeping the number of students at a bus stop to a minimum.

Once the board of education determines how students will be educated to start the 2020-2021 school year (i.e., in-person or virtually), it is suggested they survey parent/guardian(s) to find out how many students will not require transportation services, even if they are eligible for them.

If the said recommendation still makes transportation of students to school impractical because of the number of students who require transportation, the board of education should consider the pros and cons of revising Wadsworth City School District Board of Education Policy 8600, Transportation, to more closely align with the "minimum" transportation requirements found in Ohio Revised Code 3327.01, Transportation of Pupils. Closer alignment with the "minimum" requirements will reduce the number of students eligible for transportation.

**Recommendation #6: Hygiene and Cleaning Practices**

The following hygiene and cleaning practices should be implemented:

- Sanitation stations should be placed in easily accessible areas in each building;
- Regular cleaning of high-touch surfaces multiple times throughout the day (e.g., railings; door handles; desks, if shared between students; water bottle filling stations);
- A process for how to disinfect items in between use by multiple students throughout a school day (e.g., manipulatives, classroom set of textbooks, etc.);
- Supply of appropriate cleaning materials in each classroom; and
- Cleaning and disinfecting of the entire building at the end of each day. This may involve the use of a fogger system.

In addition, employees should be provided with professional development on cleaning products used in the classroom, and students should be provided with instruction on proper hygiene and cleaning practices in the school setting.

**Recommendation #7: Air Quality**

The following air quality practices should be implemented:

- Attempt to maintain the humidity level in each building between the recommended range standard for COVID-19; and

- Keep classroom windows and doors open, when practical.

**Recommendation #8: Volunteers/Visitors**

Do not allow volunteers in each building during the school day. Establish practices that minimize the number of visitors in each building during the school day.

Accompanying this recommendation is the following:

- A visitor is defined as someone who is not a district employee or someone who does not have a Wadsworth City School District Board of Education approved contract/agreement to work with our students; and
- Buildings will need to establish procedures for parent/guardian(s) that minimize entrance into the building (e.g., picking up a child, dropping off a child, dropping off materials for a child, elimination of adult visitors at lunch time, etc.). The procedures will need to allow for flexibility when the parent/guardian(s) presence in the building is necessary (e.g., certain meetings, transition of students with an identified learning disability, etc.).

**Recommendation #9: Protocol if Someone in a School Displays COVID-19 Symptoms and/or Tests Positive for COVID-19**

If a student or staff member begins to display symptoms of COVID-19 (see list of symptoms below) or if a student or staff member is suspected or confirmed to have COVID-19, the protocol found in the *COVID-19 Health and Prevention Guidance for Ohio K-12 Schools* document should be followed (see page 7). The said protocol involves contacting the Medina County Health Department and following the criteria established by the Centers for Disease Control and Prevention.

The district will also need to develop a protocol for communication to parent/guardian(s) that complies with all applicable privacy laws.

**Recommendation #10: School Calendar Adjustment**

Add two (2) additional professional development days prior to the first student day of school to allow for professional development to occur on the safety precautions found in this series of recommendations and to allow for the necessary professional development for remote learning and the hybrid model in case those scenarios would be needed at some point during the school year.

**Scenario #2: All Students Remain in Remote Learning**
**Advisory Recommendations/Plans**

**Recommendation #1: Student Interaction with Teachers and Support Staff**

A teacher's work day, outside of contractual provisions (i.e., planning time and lunch), should be used to interact with students, as he/she would do in the traditional school setting. This interaction should be based upon what the teacher determines is best for her/his students and should include, at a minimum, the following:

- Live lessons and/or sessions with students through Google Classroom at a consistent time Monday through Thursday;
- Recording of lessons to be viewed by students at a later time during the day, with the expectation that students stay current with the lessons;
- Individual and/or small group meetings with students; and
- Office hours.

For each week of school, Monday through Thursday are considered all-student instruction days. Friday is a planning day which would be utilized for supplemental instruction, office hours, IEP minute needs, professional development, etc.

Accompanying this recommendation is the following:

- In remote learning, time looks different. It is not the intention of this committee to state that a student needs to be in front of his/her computer screen for the same number of hours each day that he/she would experience in the traditional classroom setting; and
- As communicated in August of 2017, parent/guardian(s) can expect Wadsworth City School District employees to respond to their emails or phone calls in a timely manner. While "timely" is difficult to define and depends on the situation at hand, under ordinary circumstances, they should receive a response within two (2) school days.

**Recommendation #2: Feedback/Grading**

Students need to be provided regular feedback on assignments and assessments. In addition, the way students are graded in a traditional school setting needs to continue. For students in preschool through second grade, this involves a standards-based report card. For students in third grade through twelfth grade, this involves the issuance of letter grades, per the grading scale found in Wadsworth City School District Board of Education Policy 5430, Class Rank.

Accompanying this recommendation is the following:

- The standards-based report card for preschool through second grade may need to be revisited to examine the content expected to be taught in a remote learning environment.

**Recommendation #3: Accountability**

There needs to be an accountability system put in place to track student attendance and lesson completion. The system needs to be structured in a way that clearly delineates who is responsible for contacting parent/guardian(s), how many times the person contacts the parent/guardian(s) before elevating the issue to the next level, who is the next level, etc.

Accompanying this recommendation is the following:

- It is suggested that one (1) adult be designated as the "advisor or primary contact" for each student.

**Recommendation #4: Consolidation of Messaging**

In addition to the "advisory or primary contact" found in recommendation #3, the district should attempt to consolidate platforms used to communicate with parent/guardian(s).

Accompanying this recommendation is the following:

- A careful review of the various communication platforms currently in use should be completed to determine if there is a program that may allow for consolidation while not losing functions that teachers, students and/or parent/guardian(s) value.

**Recommendation #5: Students with Exceptional Learning Needs**

In relation to students with exceptional learning needs, the district should establish a system to ensure the following occurs:

- If necessary, modifications are made to individual education programs, 504 plans or written education plans;
- Coordination of the intervention specialist's/tutor's/gifted instructor's schedule with other teachers to ensure that a student's time with each does not overlap;
- Paraprofessionals should be utilized to provide support to both students and teachers; and
- Use "break-out rooms" in the virtual environment to provide small group instruction and/or individual instruction.

**Recommendation #6: Elementary Encore Classes**

At the elementary level, a day should be designated districtwide or in each school for art, a day for music and a day for physical education (e.g., Monday: Art; Tuesday: Music; Wednesday: Physical Education). There should be a set time for when the instruction of encore classes per grade level will occur on the said days. This set time should not conflict with other classroom instruction time. The lessons should be recorded for students who are not able to view them at the scheduled time.

**Recommendation #7: Assessments**

Recognizing that there is no way to fully ensure that an assessment taken at home in an online environment is secure from a student using outside sources, the district should consider the purchase of a program that helps to strengthen assessment security.

In addition, professional development should be offered to teachers on creating assessments that are project-based, using technology as a tool to create items that demonstrate mastery of the standards.

**Recommendation #8: Diagnostic Testing**

Diagnostic testing must resume in the 2020-2021 school year.

**Recommendation #9: Professional Development and Technology Support**

Professional development and technology support for students, staff and parent/guardian(s) on the programs used in remote learning needs to continue in a manner that is easy to use by all parties involved.

**Recommendation #10: Remote Learning Handbook**

A remote learning handbook for students, staff and parent/guardian(s) should be created and will be distributed to everyone prior to the implementation of remote learning.

**Recommendation #11: School Calendar Adjustment**

Add two (2) additional professional development days prior to the first student day of school and/or prior to the first day of implementing remote learning to work through teacher and staff expectations.

**Recommendation #12: Electronic Device**

A determination should be made on whether an iPad can fully support remote learning in kindergarten and first grade or if a Chromebook is needed as well. The district should provide each student with an electronic device(s) determined to be appropriate for the student's grade level.

**Scenario #3: Hybrid Model**
**Advisory Recommendations/Plans**

**Recommendation #1: Hybrid Schedule**

**Preschool-6th Grade**

Preschool:

Continue with a traditional schedule (half-day, Monday through Thursday) following the class size ratios specified by the Ohio Department of Education and Ohio Revised Code.

Kindergarten and 1st Grade:

Every student attends half-day (e.g., Group A: A.M.; Group B: P.M.), Monday through Friday.

For kindergarten, Ohio Revised Code requires districts to offer, at minimum, a half-day program (455 hours/school year). If we have to utilize the hybrid model, consideration should be given to reverting to a half-day program during the hybrid model, thus eliminating the need for an online component.

For first grade, in addition to the said half-day schedule, an online/at home component will be necessary.

Consensus on the first grade component of this recommendation could not be reached by the subcommittee. Those advocating for inclusion of first grade in the everyday, half-day model stated the need for consistent, face-to-face interaction with first grade students in literacy and numeracy as well as social and emotional concerns for the students. Those advocating for the first grade recommendation to align with the 2nd grade through 12th grade recommendation stated the logistical concerns (e.g., child care for parent/guardian(s), number of classrooms that would have to be cleaned between the A.M. and P.M. session each day, transportation, etc.) and the potential financial implications for the school district (e.g., increased transportation cost, which is estimated to potentially be six figures, potential for additional custodians, etc.).

2nd through 6th Grade:

Students attend school two (2) days per week, with the days being the same each week (e.g., Group A attends school on Monday and Wednesday, Group B attends school on Tuesday and Thursday). The fifth day each week would be utilized for online small group instruction, intervention services, etc.

Students with Exceptional Learning Needs in Kindergarten through 6th Grade:

Students with exceptional learning needs may need to attend school five (5) full days per week, per each student's individualized education program (IEP). The IEP team will make these determinations based upon the students learning needs and other safety factors related to school attendance and COVID-19.

**7th-12th Grade**

Students will attend school two (2) days per week, as follows:

Group A attends Monday and Wednesday, Group B attends Tuesday and Thursday.

The day not accounted for above (Friday) is a planning day which would be utilized for supplemental in-person instruction, office hours, and/or IEP minute needs.

Accompanying this recommendation is the following:

- The students would have work to complete at home the days they are not in school;
- While clear expectations for the online component will be needed for teachers and students, strong consideration should be given to allowing flexibility for teachers to use their creativity and professional judgement;
- The standards-based report card for preschool through second grade may need to be revisited to examine the content expected to be taught in a remote learning environment; and
- It is understood that this recommendation is an overarching general framework. Many details need to be addressed within buildings and transportation to ensure that this model is feasible. These details include determining how to best balance students between Group A and Group B while keeping students from the same family in the same group, regardless of the grade levels.

**Recommendation #2: Professional Development**

Add two (2) additional professional development days prior to the first student day of school and/or prior to implementation of the hybrid model to work through teacher and staff expectations.

**Recommendation #3: Alignment with Scenario #1 Recommendations**

The Scenario #1 Subcommittee recommendations 1-9 will need to be followed (e.g., social distancing space, face coverings, temperature checks, etc).

## Supporting Documentation

The 2020-2021 School Year Advisory Committee's supporting documentation can be viewed by clicking here. The supporting documentation includes the following:

- Centers for Disease Control and Prevention Guidance Document;
- Committee Membership;
- Director of Health Orders;
- District Information;
- Legislation;
- Meeting Agendas;
- Meeting Minutes;
- Ohio's Restart Documents;
- Restart Planning Ideas;
- Survey Results; and
- Videos of Meetings.

# Charles V. Mazzone Edwards

## Education

**Licensure** • Early Childhood Education K-6 • Exceptional Student Educator K-12 (Expired, Renewable)
**University of Mount Union** • Bachelor of Arts in Education – May 2016 • Major GPA 3.2 • Overall GPA 2.8
**University of Mount Union** • Masters of Education in Educational Leadership-Anticipated Degree: December 2021
**Major:** Early Childhood Education • Intervention Specialist
**Campus Ambassador:** Residence Life • **High School Attended:** Wadsworth High School
**Field Experience Hours:** 800

### Activities / Leadership:

- Mount Union Wrestling
- Residence Life- CE/Assistant Resident Manager
- TANF Town – Organizer
- L is for Literacy – Tutor
- Wadworth Middle School Football – 7th Grade Coach
- Chippewa Middle School Wrestling – Head Coach

### Honors / Awards:

- Highly Effective Educator – Florida Department of Education (2016 – Present)
- Effective Educator – Hillsborough County Public schools (2016 – Present)
- Gamma Beta Phi Honor Society
- 4-year Letterman – Wadsworth Wrestling
- 2-Year Letter Winner – Wadsworth Football

## Education Experience

**Burney Elementary, Plant City Florida (2016-Present)**
**Intervention Specialist Inclusion & Resource: 2-years**
**2nd Grade Classroom Teacher: 2-years**

- Cultivated positive rapport with students, staff, administration and community stakeholders to ensure well rounded support and success for all students.
- Planned, implemented, remediated, and enriched, data driven individualized instruction focused around curriculum with direct correlation to the Common Core.
- Created and provided support on students Individual Education Plans, for a caseload greater than 10 each of the first 2 instructional years. (2nd & 4Th Grade Inclusion and Resource)
- Provided input, research driven data, and support as a member of the Functional Behavioral Assessment (FBA), Multi-Tier System of Supports (MTSS), and Parent Involvement & Engagement teams.
- Over 300 hours of documented professional development trainings focused around cultivating relationships, data driven instruction, content specific materials, and resources to provide direct instruction to English Language Learners.

## Student Teaching Experience

**Overlook Elementary, Wadsworth Ohio**
**Mrs. Kim Kirven's 2nd Grade Classroom (2015-2016)**

- Incorporated strategies, theories, data collecting resources, and knowledge learned throughout the program; to build rapport, engagement and successfully deliver, remediate, and enrich instruction in the classroom.
- Received invaluable planning & instruction resources, and direct classroom management support from a highly effective and state recognized educator.

**Alliance Middle School, Alliance Ohio (Spring 2016)**
**Mrs. Jaclyn Mothersbaugh's 8th Grade Resource & Inclusion Groups**

- Incorporated prior Intervention strategies learned through the program to design, deliver, and modify content specific instruction.
- Received invaluable planning & instruction resources, and direct classroom management support from a highly effective and state recognized educator.

**Wadsworth Middle School, Wadsworth Ohio (Winter 2015)**
**Mr. Cory Runkle's 8th Grade Resource & Inclusion Groups**

- Provided remediated & whole group instruction within a general education math classroom and a small group resource classroom.
- Received invaluable planning & instruction resources, and direct classroom management support from a highly effective and state recognized educator. **(Update 05/2020-Mr. Runkle is now a licensed administrator)**

## Skills

Smart Board • CPR Certified • MyOn • Iready • Pearson Realize • FlipGrid • Edsby • Zoom • Microsoft 365 • Weebly • Website Design • iPad • Classroom Management • Critical Thinking • Conflict Resolution • ESOL Teaching Strategies • Restorative Practice •Time Management • Behavior Management • Leadership

## Field Experience/Observation (700 Hours)

**Regina Coeli School-Student Observation:**
• Designed and instructed reading & math lessons
**Alliance Early Learning Center-Tutor:**
• Worked with "at promise" Kindergarteners to provide Reading fluency and comprehension support
**Lexington Elementary School-Tutor:**
• Collected data & work samples to design and provide kindergarten level Phonics and Math lessons
**Alliance High School-Teacher Performance Assessment:**
• Created a progress monitoring tool, gathered baseline data, and develop goals and objectives to address and remediate an individual's academic growth.

**Wadsworth Middle School-Teacher Performance Assessment:**
• Created a progress monitoring tool, gathered baseline data, and develop goals and objectives to address and remediate an individual's academic growth.
• Planned, supported, and delivered a whole group mathematical lesson in an 8th grade resource classroom.
**Alliance High School-TANF Town**
• This program provided a genuine simulation experience centered around a student's life in poverty.
**Mount Union-Program**

## Volunteer Services

•**Family Night-** Burney Elementary
•**Family Night-** Alliance Early Learning Center
•**Breast Cancer Awareness Night-** GrillSmith Restaurant
•**Plant City Clothes Closet-** Burney Elementary
•**Trease Road Baptist School-** Family Night
•D**ine to Donate**- Mount Union Residence Life
•**Wadsworth Youth Football Camp**-Wadsworth High School
•**Wadsworth Youth Wrestling Camp-** Wadsworth High School

## Employment

• **Burney Elementary**
ESE & 2nd Grade Classroom Teacher
**2016- Present**

• **GrillSmith Restaurant**
Host/Togo Specialist/Server
**2018-Present**

•**HOST (Before and After School & Summer Program)**
Summer Certified Instructor/PE Coach
**Summer 2017/18**

•**Applebee's Restaurant**
Host/Togo Specialist/Server
**2013-2016**

•**Chippewa Middle School Wrestling**
Head Coach
**Winter 2015**

•**Wadsworth Middle School Football**
7th Grade Football Coach
**Fall 2015**

•**Trease Road Childcare Center**
Summer School Educator
**Summer 2014/15**

•**VanDevere Chevrolet**
Service Porter
**2012-2013**

## References:

Available upon Request

KidsLink School
899 Frost Road
Streetsboro, OH 44241
330-963-8600
www.kidslinkohio.com

The KidsLink School

## KIDSLINK SCHOOL DISTRICT CONTRACT

RECITALS

This Placement Contract (hereinafter "Agreement ") is made by and between the KidsLink School, LLC and Wadsworth School District. Both parties enter into this Agreement for the purpose of meeting the educational needs and providing the necessary services of the Individual Educational Plans of the student identified in section 3 below.

WHEREAS, Wadsworth School District agrees to purchase therapeutic services (hereinafter "placement') from KidsLink School for the student.

WHEREAS, KidsLink School is qualified and willing to provide services to the student.

AGREEMENT

**Services:**

The Wadworth School District's team responsibility is to evaluate and provide the most up to date "ETR"and "IEP" prior to placement of the student. The district may contract with KidsLink School separately in order to assist with the assessment and comprehensive evaluation for an additional fee. Upon placement of the student, the district will continue to be responsible for the three year comprehensive "ETR" assessment.

KidsLink School shall provide a placement for the student to include individual weekly therapy in the areas of academics, direct therapies as listed in the IEP as well as behavior management. The development and implementation of the above services, being presented in an individualized education program "IEP", are the mutual responsibility of KidsLink School and The District. Excluded are any other services not mentioned in this contract.

There is a minimum of a 15 hour program development/initiation fee and up to 15 hour transition fee to assist with transition out of the program when the IEP team determines it is appropriate that is billed at the rate of $165 per hour. Additional hours beyond this described amount will be ~~discussed by~~ agreed to the team prior to accruing or billing for any of these hours.

MR Nelson

KidsLink School's overall goal, where possible, is to transition students back to their home district per the
IEP team support. With this goal in mind KidsLink would request access to general education student materials (i.e. books, curriculum and related supports) for the collaborating age/grade level of the student enrolled to appropriately prepare them to transition.

Upon placement of the student, the student and their family will operate under the KidsLink School policies and practices which include a heavy emphasis on behavior management.

**Communication:**

As part of KidsLink School's primary obligation to provide the most appropriate therapeutic, behavioral and academic services to the student, communication between the family and KidsLink School is very important.

KidsLink School will be providing the family with daily communication notes, as well as quarterly reports pertaining to the progress of the child in his therapeutic, behavioral and academic services. The family and the district may also request communication via email and phone calls at the discretion of the KidsLink School Staff. Observations of the classroom may be requested by the family and school district on a monthly basis (1 hour in length).
The time and date of observations are at the discretion of the KidsLink School Staff. Additional home visits may be requested quarterly by the family.

**Term:** Placement shall begin September 1, 2020 and end August 31, 2021. Dates of services are identified by the adopted KidsLink School Calendar reflecting 200 days of services in the school year from
9/1/2020 to 8/31/2021. At any time, should either party under this agreement be dissatisfied with any services rendered, they have the right to withdraw from the agreement providing they submit a thirty (30) day notice, unless there are clear identified behaviors causing significant danger or injury to staff or students for which the district and the family has been aware of for at least 2 weeks

**Program Staffing:** KidsLink School reserves the right to determine the appropriate and suitable staffing personnel for the child. Any staff changes are at KidsLink's sole discretion and determination and without prior notice of any changes or decisions.

There can be no guarantees pertaining to the integrity or outcomes of services. KidsLink School cannot guarantee the effectiveness of the outcomes of the programming implemented, but will be sure to provide quarterly documentation of progress for review.

**Compensation:** The total amount per student is as follows:

[redacted] - **$81,000.00/year**
- **$ 6,750.00/month**
- **$ 405.00/day (On site and Virtual)**

Which will be billed in (12 ) installments of $6,750.00. 1st invoice will be September 1, 2020. Invoices will be sent on the 15th of the previous month with payment due by the 15th of the month of service. There will be a $100 discount for payments postmarked by the 1st of each month. The final bill for this contract will be August 1st of 2021.

All checks shall be made payable to KidsLink School, LLC and be addressed to 899 Frost Road, Streetsboro, OH 44241.

**Termination**. Either party may terminate this Agreement at any time with 30 days written notice. Payment prior to services being provided is not a guarantee that this contract will continue or cannot be terminated. Upon termination, a final billing or refund will be processed based on the actual weeks of services provided.

**Entire Agreement**. This Agreement contains the entire agreement between both parties. Any and all amendments to this Agreement must be made in writing and signed by the two parties. The terms of this agreement between KidsLink and the District supersede any other agreement for educational services to be provided to the applicable student during the term of this agreement.

**Governing Law**. This Agreement is made in Portage County Ohio and shall be governed by the laws of Ohio.

Jocelyn Hiebl /klm

_____ _6/23/2020_____

KidsLink School, LLC – **DIRECTOR** Date

_____ _____

Wadsworth School District's Representative Date

By:

Letter of Understanding (LOU)

June 17, 2020

DistrictWON
Peter Fitzpatrick
9071 Old Detroit Rd. Suite #200
Rocky River, OH 44116

On behalf of the Wadsworth City Schools, I would like to thank you for the sponsorship of the middle school scoreboards. Term is 3-years. In the event of a logo change during said term then cost of fabricating and installation lies with DistrictWON, per any of the listed included items below.

Term: 3-years - 2020 School Year (August 1st) – 2022/2023 School Year (6/1/23)

In exchange for $3000 annually ($9000 total), invoiced on July 1st annually:

- DistrictWon (per their client) placement on 4 middle school boards for 5-years (ending 6/1/25). Initial design, fabrication, and installation of sign to be included. In the event of a logo change during said term then cost of fabricating and installation lies with DistrictWon.
- August 1, 2020 – June 1, 2023 Placement Items (3-years)
    - Two (2) on-field signs at Art Wright Stadium. Cost is covered by DistrictWON and needs to include district "template" (used on other district banners)
    - One (1) 3' x 8' banner at YMCA Field House. Initial design, fabrication, and installation covered. Will include district branding per the provided template.
    - One (1) 3' x 8' banner at Tennis Courts. Initial design, fabrication, and installation covered. Will include district branding per the provided template.
    - Digital Banner on available district website page - https://www.wadsworth.k12.oh.us/ (page TBD)
    - Included in PA announcements during all district sporting events. Script to be provided by DistrictWON, up to 15 seconds.
    - Football Game Sponsorship (game will change annually):
        - 10-2-20 Homecoming vs. Cuyahoga Falls...includes table, giveaway item (optional, must pay for item), coin toss recognition and digital marketing via facebook for game promotion.

Peter Fitzpatrick, DistrictWON President _____ Date: 6/18/20

Andy Hill, Wadsworth City Schools Superintendent _____ Date: _____

Letter of Understanding (LOU)

June 27, 2020

Trillium Creek Dermatology & Surgery Center
Aaron Funk
5783 Wooster Pike
Medina, OH 44256

On behalf of the Wadsworth City Schools, I would like to thank you for the sponsorship of the middle school scoreboards. Term is 4-years. In the event of a logo change during said term then cost of fabricating and installation lies with Trillium Creek, per any of the listed items below.

Term: 4-years - 2020 School Year (August 1st) – 2023/2024 School Year (6/1/24)

In exchange for $3000 annually ($12,000 total), invoiced on July 1st annually, Trillium Creek will receive the following:

- Trillium Creek placement on 4 middle school boards for 10-years (ending 6/1/2030). Initial design, fabrication, and installation of sign to be included. In the event of a logo change during said term then cost of fabricating and installation lies with Trillium Creek.
- August 1, 2020 – June 1, 2024 Placement Items (4-years)
    - One (1) 3' x 8' banner at YMCA Field House. Initial design, fabrication, and installation covered. Will include district branding per the provided template.
    - One (1) 3' x 8' banner at Tennis Courts. Initial design, fabrication, and installation covered. Will include district branding per the provided template.
    - One (1) 3' x 8' banner at Art Wright Stadium. Initial design, fabrication, and installation covered. Will include district branding per the provided template.
    - Digital Banner on district website - https://www.wadsworth.k12.oh.us/Content/420
    - Included in PA announcements during all district sporting events. Script to be provided by Trillium Creek, up to 15 seconds.
    - Football Game Sponsorship (game will change annually):
        - 9-25-20 game vs. Nordonia...includes table, giveaway item (optional, must pay for item), coin toss recognition and digital marketing via facebook for game promotion.

Aaron Funk, Trillium Creek

_____ Date: 6/29/20

Andy Hill, Wadsworth City Schools Superintendent

_____ Date: _____

# Memorandum of Understanding (MOU) for ADAMH Board Participation in the Wadsworth City School District Drug Testing Program

This Memorandum of Understanding ("MOU") is entered into as of the date the last party below executes the same and between the Medina County Alcohol, Drug Addiction and Mental Health Board ("**Board**"), and the **Wadsworth City School District**.

WHEREAS, the Wadsworth City School District recognizes that the use of alcohol and illicit drugs by students is a national problem, and with the support from the U.S. Supreme Court, the Wadsworth City School District is implementing this program of deterrence and identification, as a proactive approach to a truly safe and drug free school. Students using illegal drugs pose a threat to their own health and safety, as well as to that of other students; and

WHEREAS, **Wadsworth City Schools** has requested **$6,000** in grant funds from the **ADAMH Board** to pay for drug testing for Fiscal Year 2021, the period of July 1, 2020 through June 30, 2021; and

WHEREAS, the **ADAMH Board** has determined the drug testing program meets a significant need in the community and that it fits within our Board's prevention goals to identify youth in need, prevent use, and prevent overdose; and

NOW THEREFORE, the parties agree as follows:

1. **WADSWORTH CITY SCHOOL DISTRICT** RESPONSIBILITIES:

   a. Operate the drug testing program in accordance with the bylaws and policies attached as Exhibit A.
   b. Create a safe, drug free, environment for students and assist them in getting help when needed.
   c. Encourage students who use drugs to participate in drug treatment programs.
   d. Provide the **ADAMH Board** with an invoice requesting the grant funds.
   e. Provide the **ADAMH Board** with yearly statistics regarding the number of students drug tested and any other pertinent information.

2. **ADAMH BOARD** RESPONSIBILITIES:

   a. Provide FY2021 funding in an amount of **$6,000**, once invoiced and upon receipt of the adopted and effective Random Urine Drug Testing of Wadsworth City School District Students Bylaws and Policies.

| | | | |
|---|---|---|---|
| Phillip Titterington | Date | Andrew Hill | Date |
| Executive Director | | Superintendent | |
| Medina County ADAMH Board | | Wadsworth City School District | |

Approved as to Form: _____ 6/1/2020

Medina County Prosecutor — Date

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33 W 17th St, 7th Fl
New York, NY 10011
www.edhesive.com

## Edhesive Price Quote

| | | | |
|---|---|---|---|
| PQ Number: | 36-21-013 | Created Date: | 05/08/2020 |
| | | Quote Expiration Date: | 09/30/2020 |
| Prepared By: | Jeffrey Hogan | Contact Name: | Jason VanKirk |
| Title: | Senior Manager, School Partnerships | Account Name: | Wadsworth High School |
| Phone: | 212-796-2751 | Phone: | (330) 335-1400 |
| Email: | jhogan@edhesive.com | Email: | jvankirk@wadsworthschools.org |
| | | Bill to: | 625 Broad Street<br>Wadsworth, OH 44281 |

| Product | Quantity | Sales Price | Total Price |
|---|---|---|---|
| Edhesive AP Computer Science A – School License | 1 | $2,500.00 | $2,500.00 |
| Edhesive AP Computer Science Principles – School License | 1 | $2,500.00 | $2,500.00 |
| Edhesive Introduction to Computer Science – School License | 1 | $2,000.00 | $2,000.00 |
| Edhesive Professional Learning Course for AP Computer Science A – Single Teacher License | 1 | $1,000.00 | $1,000.00 |
| Edhesive Professional Learning Course for AP Computer Science Principles – Single Teacher License | 1 | $1,000.00 | $1,000.00 |
| Edhesive "Get Ready to Teach Python" Professional Learning Course for Introduction to Computer Science – Single Teacher License | 1 | $1,000.00 | $1,000.00 |

| | |
|---|---|
| Subtotal | $10,000.00 |
| (2020-21 Bridges Sponsorship Financial Aid Reduction) | ($6,350.00) |
| Shipping & Handling | $0.00 |
| Grand Total | $3,650.00 |

## Scope and Duration

- 2020-21 Bridges Sponsorship financial aid reduction is issued as listed above.
- All program resources provided through the Bridges Sponsorship program, including Edhesive student courses and teacher resources, and/or PD must be used in the current school year, and are pursuant to the Bridges Sponsorship program terms in effect for the 2020-21 school year, unless otherwise approved by Edhesive in writing.
- Scope of Edhesive Computer Science Courses – School License:
  - Course section tokens will be issued for all eligible courses that are confirmed to be implemented and for which students are confirmed to be enrolled, as part of the 2020-21 Bridges Sponsorship program, as indicated in the official course confirmation form.
  - Includes all access to all course materials.
  - School licenses include access for one teacher per course and unlimited students from a single school within a district, based on the school designated program tier for the current school year.
  - Includes a web-based dashboard and in-detail view of student progress and performance, supplemental resources for enrichment or remediation, a teacher-only online forum, a supported student forum, and ongoing technical, content and instructional support.
- Scope of Edhesive Professional Learning Course for AP Computer Science – Single Teacher License:
  - Includes forty hours of online professional development and web-based access to course materials.
- Scope of Edhesive "Get Ready to Teach Python" Professional Learning Course for Introduction to Computer Science – Teacher License:
  - Includes forty hours of professional development, web-based access to course materials, and access to a teacher-only online forum.
- Prices do not include sales tax, if applicable.
- The Federal Tax ID # for Edhesive LLC is 47 4237186.
- Payment terms, net 30 days.

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New York, NY 10011
www.edhesive.com

- All sales are final. No returns permitted.
- Term of License: from date set forth on invoice until June 30, 2021.

This Price Quote is subject to the Standard Terms & Conditions of Edhesive. Issuance of a purchase order or payment pursuant to this Price Quote shall be deemed acceptance of such Terms & Conditions.

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New York, NY 10011
www.edhesive.com

## How to Order Our Products

Edhesive would like to process your order as quickly as possible. We accept the following forms of payment: purchase orders, credit card payments or checks. In order for us to assist you, please help us by following these instructions:

Include these two documents with your order:

1. Authorized purchase order, credit card authorization form or check
2. A copy of your price quote

**Purchase order:**

- To expedite your order, please email all documents to your account manager.
- Purchase Orders can also be mailed to Edhesive at 33 W 17th St, 7th Fl New York, NY 10011.

**Credit card:**

- Edhesive accepts Visa, MasterCard, American Express, JCB, Discover, and Diners Club.
- Please call your account manager who can take your information by phone.

**Check:**

- Please mail your check and documents directly to Edhesive at 33 W 17th St, 7th Fl New York, NY 10011 and notify your account manager of the check number and check amount.
- Please note that mailing a check can add up to two weeks processing time for your order. For faster processing of your order, please pay via purchase order or credit card.

We are delighted to work with you and we thank you for your order!

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New York, NY 10011
www.edhesive.com

## Credit Card Authorization Form

Name of Card Holder: _____

Account Number: _____

Expiration Date: _____

Card Billing Address: _____

_____

_____

Telephone Number: _____

Amount ($): _____

Price Quote #: _____

Signature: _____ Date Signed: _____

**Please email the completed form to your account manager.**

# Site and General Use Terms & Conditions

## 1. Description of Site Services; Acceptance of Terms of Use

This World Wide Web Site and all functions, facilities, content and services related thereto are operated and maintained by Edhesive LLC ("Edhesive" of "Company" or "we"), a limited liability company organized under the laws of the State of Delaware, at the URL: edhesive.com (http://edhesive.com/) (collectively, the "Site"). The services that Edhesive makes available on or through the Site include education-related articles, information and instructional services, purchasing functionality, and any other features, content, services, functionality and applications offered from time to time by Company on or through the Site (collectively, "Site Services").

BY ACCESSING OR USING THE SITE, YOU REPRESENT AND WARRANT THAT YOU ARE OF LEGAL AGE TO ENTER INTO THIS TERMS OF USE AGREEMENT ("AGREEMENT") AND YOU AGREE TO BE BOUND BY THE TERMS AND CONDITIONS OF THIS AGREEMENT. BY PURCHASING GOODS AND SERVICES ON THE SITE, YOU ARE ACCEPTING THE PRACTICES DESCRIBED IN THIS AGREEMENT AS WELL AS ANY ADDITIONAL TERMS OF USE THAT MAY BE ASSOCIATED WITH THE PARTICULAR GOODS AND SERIVICES YOU ARE PURCHASING.

If you are an employee or other representative of a school or other organization who is accessing or using the Site on behalf of such organization, then you are agreeing to this Agreement on behalf of yourself and such organization. ~~Your access to or use of the Site following any changes to this Agreement will constitute your acceptance of those changes. Notwithstanding the foregoing, any changes to this Agreement shall not apply to any dispute between you and us arising prior to the date on which we posted the revised version of this Agreement incorporating such changes or otherwise notified you of such changes. If you do not agree to be bound by this Agreement, you must not access or use the Site. Your access to and use of certain parts of the Site may require you to accept additional terms and conditions, and may require you to download certain Software or Content.~~ 6/3/2020 PM

## 2. Jurisdictional Issues

The Site is controlled and operated by Company from the United States, and is not intended to subject Company to the laws or jurisdiction of any state, country or territory other than that of the United States. Company does not represent or warrant that the Site is appropriate or available for use in any particular jurisdiction other than the United States. In choosing to access and use the Site, you do so on your own initiative and at your own risk, and you are responsible for complying with all local laws, rules and regulations. You are also subject to United States export controls and are responsible for any violations of such controls, including any United States embargoes and other federal rules and regulations restricting exports. We may limit the Site's availability to any person, geographic area or jurisdiction we choose, at any time and in our discretion. Not all products or services described on the Site are available in all states or territories.

## 3. Company Content

The Site contains information, text, files, images, video, sounds, musical works, computer code, works of authorship, applications, and other materials and content (collectively, "Content") of Company or its licensors ("Company Content"). The Site (including the Company Content) is protected by copyright, trademark, trade secret and other laws, and as between you and Company, Company owns and retains all rights in the Site. Company hereby grants to you a limited, revocable, non-sublicensable license, during the term of the Agreement, to access, display and perform the Company Content (excluding any computer code) solely for your personal, non-commercial use and solely as necessary to access and use the Site. Except as expressly permitted by Company in this Agreement or on the Site, you may not copy, download, stream, capture, reproduce, duplicate, archive, upload, modify, translate, create derivative works based upon, publish, broadcast, transmit, retransmit, distribute, perform, display, sell or otherwise use or transfer any Content. You may not, either directly or through the use of any device, software, online resource or other means, remove, alter, bypass, avoid, interfere with or circumvent any copyright, trademark or other proprietary notice on the Content or any digital rights management mechanism, device, or other content protection or access control measure associated with the Content.

## 4. User Content

You may not access or use the Site for any commercial purpose. You are responsible for all Content that you post, upload, transmit, e-mail or otherwise make available on, through or in connection with the Site (collectively, "User Content"). Please choose carefully the Content that you make available on, through or in connection with the Site. Company does not control any Content other than Company Content, and as such you may be exposed to offensive, indecent, inaccurate or otherwise objectionable Content by accessing or using the Site. Company is not responsible or liable for any Content or the conduct of anothery Site user. If you become aware of any misuse of the Site, please report such misuse immediately to Company at info@edhesive.com (mailto:info@edhesive.com). Company reserves the right (but has no obligation) to monitor the Site, including for inappropriate Content or conduct, and to remove any Content in Company's discretion and without liability to you or any third party.

## ~~5. Your Proprietary Rights~~

~~You retain any ownership rights that you have in your User Content. You hereby grant to Company and its affiliates, licensees and authorized users, a perpetual, non-exclusive, fully paid-up and royalty-free, sublicensable (through multiple tiers), transferable (in whole or in part), worldwide license to use, modify, excerpt, adapt, create derivative works and compilations based upon, publicly perform, publicly display, reproduce and distribute such User Content on, through or in connection with the Site and/or any other commercial or non-commercial endeavor of Company or any of its affiliates, including in connection with any distribution or syndication thereof to Third Party Services (as defined below), on and through all media formats now known or hereafter devised, for any and all purposes including promotional, marketing, trade and commercial purposes. The exercise of such rights shall not require any further permission or notice, payment or attribution to you or any third party. Company reserves the right to limit the storage capacity made available for User Content.~~

~~You represent and warrant that: (a) you own the User Content made available by you, or otherwise have the right to grant the license set forth in this Section, and (b) the posting of such User Content through or in connection with the Site does not violate the privacy rights, publicity rights, copyrights, contract rights or any other rights of any person or entity. You agree to pay for all royalties, fees and any other monies owing to any person or entity by reason of the use of such User Content.~~

## 6. Use of the Site

You agree not to:

- Post, upload or otherwise transmit or link to Content that is: unlawful; threatening; harmful; abusive; pornographic or includes nudity; offensive; harassing; excessively violent; tortious; defamatory; false or

misleading; obscene; vulgar; libelous; hateful; or discriminatory.

- Violate the rights of others, including patent, trademark, trade secret, copyright, privacy, publicity, contract or other proprietary rights.
- Harass or harm another person.
- Exploit or endanger a minor.
- Impersonate any person or entity.
- Introduce or engage in activity that involves the use of viruses, bots, worms, Trojan horses, Easter eggs, time bombs, spyware or any other computer code, files or programs that interrupt, destroy or limit the functionality of any computer software or hardware or telecommunications equipment, or otherwise permit the unauthorized access to or use of a computer or a computer network.
- Interfere with, damage, disable, disrupt, impair, create an undue burden on, or gain unauthorized access to the Site or any Account, or Company's servers or networks;
- Restrict or inhibit any other person from using the Site (including by hacking or defacing the Site). Cover, remove, disable, block or obscure the Site (including advertisements on the Site).
- Use technology or any automated system, such as scripts or bots, to collect user names, passwords, e-mail addresses or any other data from or through the Site, or to circumvent or modify any security technology or software that is part of the Site.
- Send or cause to send (directly or indirectly) unsolicited bulk messages or other unsolicited bulk communications of any kind through the Site. If you do so, you acknowledge you will have caused substantial harm to Company, and that the amount of such harm would be extremely difficult to measure. As a reasonable estimation of such harm, you agree to pay to Company $50.00 for each actual or intended recipient of such communication.
- Modify, adapt, translate, reverse engineer, decompile or disassemble the Site.
- Solicit, collect or request any information for commercial or unlawful purposes.
- Post, upload or otherwise transmit an image or video of another person without that person's consent.
- Use the Site to advertise, promote or engage in any commercial activity (including engaging in sales, contests or sweepstakes) without Company's prior written consent.
- Frame or mirror the Site without Company's express prior written consent.
- Use the Site in a manner inconsistent with any applicable law, rule or regulation.
- Use any robot, spider, site search/retrieval application or other manual or automatic device to retrieve, index, "scrape," "data mine," or in any way gather content of the Site or reproduce or circumvent the navigational structure or presentation of the Site without Company's express prior written consent.
- Notwithstanding the foregoing, Company grants to the operators of public search engines the permission to use spiders to copy material from the Site for the sole purpose of, and solely to the extent necessary for, creating publicly-available searchable indices of such material, but not caches or archives of such material.

Company reserves the right to revoke these exceptions either generally or in specific cases. Attempt, facilitate or encourage others to do any of the foregoing.

Company reserves the right to investigate and take appropriate legal action against anyone who, in Company's discretion, violates this Agreement or attempts to do so, including terminating or suspending a user's Account or access to or use of the Site, or reporting any User Content or conduct to law enforcement authorities.

You (and not Company) are responsible for obtaining and maintaining all telecommunications, broadband and computer hardware, equipment and services needed to access and use the Site, and for paying all charges related thereto.

## 7. User Disputes

You are solely responsible for your interactions with other users of the Site, providers of Third Party Services (as defined below) or any other third parties with whom you interact on, through or in connection with the Site.

## 8. Purchases

Company may make available products and services for purchase through the Site, and may use third-party suppliers and service providers to enable e-commerce functionality on the Site. You may only purchase products and services that appear on the Site and that are delivered to an address located in the United States. You may only purchase products and services for personal, non-commercial use by you, your educational institution or students of your educational institution. We may limit quantities or refuse any order for any reason or no reason, including if we have reasonable cause to believe an order is for onward sale or resale other than through distribution channels approved by us. We make no promise that products or services available on the Site are appropriate or available for use in locations outside the United States, and purchasing products or services for delivery to or use in territories where their contents are unlawful is prohibited. If you choose to purchase products or services from locations outside the United States, you do so at your own risk. It is your responsibility to ascertain and obey all applicable local, state, federal and international laws (including minimum age requirements) in regard to the possession, use and sale of any product or service made available through the Site.

If you wish to purchase any product or service made available through the Site, you may be asked to supply certain information relevant to your transaction, including your credit card number, the expiration date of your credit card, your billing address and your shipping information. YOU REPRESENT AND WARRANT THAT YOU HAVE THE LEGAL RIGHT TO USE ANY CREDIT CARD(S) USED IN CONNECTION WITH ANY TRANSACTION. By submitting such information, you grant to Company the right to provide such information to third parties for purposes of facilitating the completion of transactions initiated by you or on your behalf. Verification of information may be required prior to the acknowledgement or completion of any transaction. While it is our practice to confirm orders by e-mail, the receipt of an e-mail order confirmation does not constitute our acceptance of an order or our confirmation of an offer to sell a product or service.

## 9. Products, Services and Specifications

All products and services described or depicted on the Site, and all related features, content, specifications and prices, are subject to change at any time without notice.

Need Clarification

## 10. Return and Exchange Policy

Unless otherwise specified in the terms associated with a particular product, you may not return or exchange any product. Certain jurisdictions may provide additional statutory rights. Nothing herein is meant to limit your return or cancellation rights under local law.

## 11. Accuracy of Information

We attempt to ensure that information on the Site is complete, accurate and current. Despite our efforts, the information on the Site may occasionally be inaccurate, incomplete or out of date. We make no representation as to the completeness, accuracy or currency of any information on the Site.

?

## 12. Registration and Account Security

You may have the ability to create an account on or through the Site (an "Account"). If you submit registration information to create an Account, you represent and warrant that all information submitted to Company in connection with such registration is complete and accurate, and that you will update such information if it changes. If you create an Account, you are responsible for all use of your Account, and for maintaining the confidentiality of the information used to access your Account (including user name and password). You agree not to share your user name or password with anyone, or use anyone else's Account at any time. You agree to notify Company

immediately if you suspect any unauthorized use of, or access to, your Account (including your user name and password). You acknowledge that the reuse of your password in connection with accounts on other websites increases the risk that the security of your Account may be compromised.

## 13. Third Party Links and Services

The Site may make available, or third parties may provide, links to other websites, applications, resources, advertisements, Content or other products or services created, hosted or made available by third parties ("Third Party Services"), and such third party may use other third parties to provide portions of the Third Party Service to you, such as technology, development or payment services. When you access or use a Third Party Service, you are interacting with the applicable third party, not with Company, and you do so at your own risk. Company is not responsible for and makes no warranties, express or implied, as to the Third Party Services or the providers of such Third Party Services (including the accuracy or completeness of the information provided by such Third Party Service or the privacy practices of any third party). Inclusion of any Third Party Service or a link thereto on the Site does not imply approval or endorsement of such Third Party Service. Company is not responsible or liable for the content or practices of any Third Party Service or third party, even if such Third Party Service links to or is linked by the Site, and even if such Third Party Service is operated by an affiliate of Company or a company otherwise connected with us or the Site.

## 14. Feedback

Unless we expressly agree otherwise in writing, if you provide us with any ideas, proposals, suggestions or materials ("Feedback"), whether related to the Site or otherwise, you hereby acknowledge and agree that (a) your provision of any Input is gratuitous, unsolicited and without restriction and does not place Company under any fiduciary or other obligation; and (b) any Feedback is not confidential and Company has no confidentiality obligations with respect to such Feedback.. You hereby grant to us a world-wide, royalty-free, fully paid-up, exclusive, perpetual, irrevocable, transferable and fully sublicensable (through multiple tiers) license, without additional consideration to you or any third party, to reproduce, distribute, perform and display (publicly or otherwise), adapt, modify and otherwise use and exploit such Feedback, in any format or media now known or hereafter developed, and you hereby represent and warrant that you have all necessary rights to grant the foregoing license. We may use Feedback for any purpose whatsoever without permission or notice, compensation or attribution to you or any third party. ~~You are and remain responsible and liable for the content of any Feedback.~~ 6/3/2020 MB

## 15. Privacy

Please review the Privacy Policy for the Site to learn about our information collection, usage and disclosures practices with respect to information collected by us through the Site. Please note that certain products or services made available by us, other than the Site, may be subject to different privacy policies. In addition, the Site's Privacy Policy does not address, and we are not responsible or liable for, the information collection, usage and disclosures practices of any third party or Third Party Service.

## ~~16. Disclaimers~~

~~THE SITE, USER CONTENT, THIRD PARTY SERVICES, AND ALL PRODUCTS AND SERVICES SOLD THROUGH THE SITE (COLLECTIVELY, THE "SITE PRODUCTS") ARE MADE AVAILABLE "AS-IS" AND "AS AVAILABLE" AND COMPANY DOES NOT GUARANTEE OR PROMISE ANY SPECIFIC RESULTS FROM USE OF THE SITE PRODUCTS. COMPANY AND ITS AFFILIATES EXPRESSLY DISCLAIM ANY WARRANTIES AND CONDITIONS OF ANY KIND, WHETHER EXPRESS OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT. IN PARTICULAR, COMPANY AND ITS AFFILIATES MAKE NO WARRANTY THAT THE SITE OR USER CONTENT OR THIRD PARTY SERVICES, OR YOUR ACCESS TO OR USE THEREOF, WILL BE UNINTERRUPTED, TIMELY, SECURE, ERROR-FREE, ACCURATE OR~~ 6/3/2020 MB

~~RELIABLE. UNDER NO CIRCUMSTANCES SHALL WE BE LIABLE FOR ANY CONSEQUENCES OF ANY UNAUTHORIZED USE OF THE SITE PRODUCTS THAT VIOLATES ANY APPLICABLE LAW OR REGULATION. CERTAIN STATE LAWS DO NOT ALLOW LIMITATIONS ON IMPLIED WARRANTIES OR THE EXCLUSION OR LIMITATION OF CERTAIN DAMAGES. IF THESE LAWS APPLY TO YOU, SOME OR ALL OF THE ABOVE DISCLAIMERS, EXCLUSIONS, OR LIMITATIONS MAY NOT APPLY TO YOU, AND YOU MIGHT HAVE ADDITIONAL RIGHTS.~~ 6/3/2020 MM

~~Under no circumstances will Company or its affiliates be responsible for any loss or damage, including property damage, personal injury or death, resulting from use of the Site, Products, problems or technical malfunction in connection with use of the Site, Products, attendance at any Company event or the conduct of any Site users, whether online or offline. Your use of the Site, Products is solely your responsibility and at your own risk. The User Content and Third Party~~ Services do not necessarily reflect the ~~opinions or policies of Company or its affiliates.~~

## ~~17. Limitation on Liability~~

~~IN NO EVENT WILL COMPANY OR ITS AFFILIATES BE LIABLE TO YOU OR ANY THIRD PARTY FOR ANY INDIRECT, CONSEQUENTIAL, EXEMPLARY, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES, INCLUDING LOST PROFIT DAMAGES, ARISING FROM YOUR USE OF THE SITE PRODUCTS, EVEN IF COMPANY OR ONE OF ITS AFFILIATES HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED HEREIN, THE TOTAL LIABILITY OF COMPANY AND ITS AFFILIATES TO YOU FOR ANY CAUSE WHATSOEVER AND REGARDLESS OF THE FORM OF THE ACTION, WILL AT ALL TIMES BE LIMITED TO THE AMOUNT PAID, IF ANY, BY YOU TO COMPANY FOR THE SITE PRODUCTS.~~ 6/3/2020 MM

## ~~18. Indemnity~~

~~You agree to indemnify and hold harmless Company, its affiliates, subcontractors and other partners, and each of their respective officers, agents, partners and employees, from any losses, costs, expenses (including reasonable attorneys' fees), liabilities, claims or demands, due to or arising out of your use of the Site, your breach or alleged breach of this Agreement, your violation or alleged violation of any rights of another, or any Content that you post or otherwise submit on, through or in connection with the Site.~~ 6/3/2020 MM

## 19. Termination

This Agreement remains in full force and effect while you access or use the Site. If you create an Account, you may terminate your Account at any time, for any reason, by contacting us at info@edhesive.com (mailto:info@edhesive.com). ~~Company may terminate or suspend your Account and/or your access to or use of the Site at any time, for any or no reason, with or without prior notice or explanation, and without liability. Upon any~~ such suspension or termination, your right to access and use the Site will immediately cease, and Company may immediately deactivate or delete your Account and all files and other information associated with it, and/or bar any further access to such files and other information. ~~Company shall not be liable to you or any third party for any suspension or termination of your Account or of access to or use of the Site or any such files or other information, and shall not be required to make such files and other information available to you after any such suspension or termination.~~ Sections 2, 5, 13, ~~17~~, ~~18~~, 19, 22, and 26 shall survive any expiration or termination of this Agreement. 6/3/2020 MM

? I don't see a 20.

## 20. U.S. Export Controls

All software made available in connection with the Site ("Software") may be subject to United States export controls. No Software may be downloaded from or through the Site or otherwise exported or re-exported in violation of U.S. export laws.

## 21. Governing Law

The terms of this Agreement are governed by the laws of the State of ~~New York,~~ Ohio U.S.A., without regard to its conflicts of law provisions, and regardless of your location. 6/3/2020 MM

## 22. Arbitration

EXCEPT FOR DISPUTES THAT QUALIFY FOR SMALL CLAIMS COURT, ALL DISPUTES ARISING OUT OF OR RELATED TO THIS AGREEMENT, WHETHER BASED IN CONTRACT, TORT, STATUTE, FRAUD, MISREPRESENTATION OR ANY OTHER LEGAL THEORY, WILL BE RESOLVED THROUGH FINAL AND BINDING ARBITRATION BEFORE A NEUTRAL ARBITRATOR INSTEAD OF IN A COURT BY A JUDGE OR JURY, AND YOU AGREE THAT COMPANY AND YOU ARE EACH WAIVING THE RIGHT TO TRIAL BY A JURY. YOU AGREE THAT ANY ARBITRATION UNDER THIS AGREEMENT WILL TAKE PLACE ON AN INDIVIDUAL BASIS; CLASS ARBITRATIONS AND CLASS ACTIONS ARE NOT PERMITTED AND YOU ARE AGREEING TO GIVE UP THE ABILITY TO PARTICIPATE IN A CLASS ACTION.

## 23. Arbitration Procedures

Any arbitration under Section 22 above will be administered by the American Arbitration Association under its Commercial Arbitration Rules and Supplementary Procedures for Consumer-Related Disputes ("Supplementary Procedures"), as amended by this Agreement. The Supplementary Procedures are available online at http://www.adr.org/aaa/ShowPDF?doc=ADRSTG_015820 (http://www.adr.org/aaa/ShowPDF?doc=ADRSTG_015820). The arbitrator will conduct hearings, if any, by teleconference or videoconference, rather than by personal appearances, unless the arbitrator determines upon request by you or by us that an in-person hearing is appropriate. Any in-person appearances will be held at a location which is reasonably convenient to both parties with due consideration of their ability to travel and other pertinent circumstances. If the parties are unable to agree on a location, such determination should be made by the AAA or by the arbitrator. The arbitrator's decision will follow the terms of this Agreement and will be final and binding. The arbitrator will have authority to award temporary, interim or permanent injunctive relief or relief providing for specific performance of this Agreement, but only to the extent necessary to provide relief warranted by the individual claim before the arbitrator. The award rendered by the arbitrator may be confirmed and enforced in any court having jurisdiction thereof. Notwithstanding any of the foregoing, nothing in this Agreement will preclude you from bringing issues to the attention of federal, state, or local agencies, and, if the law allows, they can seek relief against us for you.

## 24. Notice for California Residents

Under California Civil Code Section 1789.3, California users are entitled to the following consumer rights notice: If you have a question or complaint regarding the Site, please contact us by writing to info@edhesive.com (mailto:info@edhesive.com). California residents may reach the Complaint Assistance Unit of the Division of Consumer Services of the California Department of Consumer Affairs by mail at 1625 North Market Blvd., Sacramento, CA 95834, or by telephone at (916) 445-1254 or (800) 952-5210.

## 25. Other Terms

This Agreement does not, and shall not be construed to, create any partnership, joint venture, employer-employee, agency or franchisor-franchisee relationship between you and Company. You may not assign, transfer or sublicense any or all of your rights or obligations under this Agreement without our express prior written consent. ~~We may assign, transfer or sublicense any or all of our rights or obligations under this Agreement without restriction.~~ 6/3/2020 MM The failure of Company to exercise or enforce any right or provision of this Agreement will not operate as a waiver of such right or provision. The Section titles in this Agreement are for convenience only and have no legal or contractual effect. References to and mentions of the word "include," "includes," "including," or "e.g." will mean "including, without limitation." References to "discretion" will mean "sole discretion." This Agreement operates to the fullest extent permissible by law. If any provision of this Agreement is unlawful, void or unenforceable, that

provision is deemed severable from this Agreement and does not affect the validity or enforceability of any remaining provisions. Without limitation, you agree that a printed version of this Agreement and of any notice given in electronic form shall be admissible in judicial or administrative proceedings based upon or relating to this Agreement to the same extent and subject to the same conditions as other business documents and records originally generated and maintained in printed form. Company will not be responsible for failures to fulfill any obligations due to causes beyond its control. → specify

Please contact us at info@edhesive.com (mailto:info@edhesive.com) with any questions regarding this Agreement.

# Site Privacy

Last revised February 6, 2020

## 1. Introduction

Edhesive ("Edhesive" or "we") recognizes the importance of protecting the privacy and security of your personal information. This Privacy Policy describes our practices in connection with information that we may collect through your use of this website (the "Site"). This Policy explains what data we collect, why we collect it, and what we do with it. It applies to you if you're a student, a teacher, or anyone else who uses our Site. This Policy applies to information that we collect when you use our services online. It does not apply to information we may collect offline or if you provide any information to a third party (including through any application or content that may link to or be accessible from the Site).

This Privacy Policy applies to the collection and use by Edhesive of your personal information (i.e., information that identifies or permits contact with a specific person, such as full name or email address) provided in connection with your use of the Site. It also describes Edhesive's practices for handling non-personal information (e.g., site activity) in connection with the Site.

## Children

As set forth in our Website Terms of Use, the Site is for a general audience, is not targeted to children, and does not knowingly collect personal information from children under 13 years of age.

By providing personal information to us or using the Site, you agree to the terms and conditions of this Privacy Policy. If you do not agree to this Privacy Policy, please discontinue your use of the Site.

## 2. Collection of information

Edhesive may collect information from you at various points, including the following:

## Product Information and Newsletters.

When you submit a form to obtain information about our products and services or subscribe to one of our newsletters, you may be asked to submit information such as name, professional affiliation, email address, company name, address and phone and details on your query or interests in our products and services. This information is collected to help us process your request.

## Customer Support.

When you submit a form to contact our customer service, you may be asked to submit information such as name, e-mail, district, customer user login and password and details on your query. In addition, some features of our Site, such as our customer live chat functionality or other customer service systems may allow you to voluntarily provide personal information to us. This information is collected to help us process your request.

## Product Orders.

If you use e-commerce areas of our Site to order our products, we request information from you on our order form. To purchase products through the Site, you must provide contact information (such as name and shipping address) and financial information (such as credit card number). This information is used for billing purposes and to fill your orders. We will also use this information to contact you to confirm your order or to inform you of any issues or delays.

## Registration.

You may be requested to submit information to use certain Site functionalities (such as posting comments on certain areas of the Site), register for an event or webinar, or view restricted content that may be available on the Site. For instance, you may be asked to provide your name, email address and event or webinar-related preferences to help us process your registration or content request.

## Site Activity Information.

When you access and interact with the Site, we and our Third Party Agents (as defined below) may collect certain information about those visits. For example, we or our Third Party Agents may receive and record information about your computer and browser, including potentially your IP address, browser type, and other software or hardware information. If you access the Site from a mobile or other device, we may collect a unique device identifier assigned to that device, or other characteristics of the device hardware, operating system and configurations for that device.

## Cookies.

Cookies and other tracking technologies (such as browser cookies, pixels, beacons, and Adobe Flash technology, including cookies) may also be used. Websites send these data to your browser when you first request a web page and then store the data on your computer or mobile or other device so the website can access information when you make subsequent requests for pages from that website or app. These technologies may also be used to collect and store information about your usage of the Site and may include search queries you have run on the Site. Most browsers are initially set to accept cookies, but your browser may permit you to change your settings to notify you of a cookie being set or updated, or to block cookies altogether. Please consult the "Help" section of your browser for more information. Please note that by blocking any or all cookies you may not have access to certain features, content or personalization that may be available through the Site.

## Public Areas and Discussion Forums.

Any information you share in public areas, such as message boards or feedback sections, becomes public. Please be careful about what you disclose and do not post any personal information that you expect to keep private.

## 3. Notice and choice

## Updates to Privacy Policy; Choice.

~~Edhesive may modify this Privacy Policy. Please look at the Last Revised Date at the top of this Privacy Policy to see when this Privacy Policy was last revised. Any changes to this Privacy Policy will become effective when we post the revised Privacy Policy on the Site. If you do not wish to be bound by the terms of the revised Privacy Policy, you must discontinue your use of the Site.~~

## Location of Data.

The Site is hosted in and managed and controlled by us from the United States and is not intended to subject us to the laws or jurisdiction of any jurisdiction other than that of the United States. If you are a user located outside the United States, you understand and consent to having any personal information processed in the United States. United States data protection and other relevant laws may not be the same as those in your jurisdiction. This includes the use of cookies and other tracking technologies as described above.

## Linked Services.

The Site may link to and may be linked by websites operated by other entities or individuals. Some of these websites may include digital newspapers, open educational resources, online textbooks, or videos linked to from our instructional resources, such as videos from TedX or BBC series hosted on YouTube may be co-branded with our name or logo. This Privacy Policy does not apply to, and we cannot always control the activities of, such other third-party websites. You should consult the respective privacy policies of those third-party websites.

### 4. Use and disclosure

We may use and/or disclose any personal information and other information we collect from and about you for the following purposes and as described elsewhere in this Privacy Policy:

## To provide and manage the Site.

We use the information we collect from and about you to provide the Site and features to you, including to measure and improve its services and features, to personalize your experience by delivering relevant content, to deliver product updates and other messages, to allow you to comment on content, to provide you with customer support, and to respond to inquiries. We may also use and disclose aggregate or anonymous data about your use of and activity on the Site to assist us in this regard and for any other purpose.

## To contact you.

Edhesive may send communications or notifications related to the Site and to Edhesive to the contact information you provided to us at registration. If you want to stop receiving communications from Edhesive, you can email us at info@edhesive.com (mailto:info@edhesive.com) or follow the unsubscribe instructions at the bottom of each email. There are certain service notification emails that you may not opt-out of, such as notifications of changes to the Site or policies.

## To improve our products and services.

We may use your information and the feedback you provide to us to help improve our products and services and for developing new products and services, enhancing the Site, improving our services, identifying usage trends, and and determining the effectiveness of our curricular resources and programs.

## To protect the rights of Edhesive and our users.

There may be instances when Edhesive may disclose your information, in situations where Edhesive has a good faith belief that such disclosure is necessary or appropriate in order to: (i) protect, enforce, or defend the legal rights, privacy, safety, operations, or property of Edhesive, our parents, subsidiaries or affiliates or our or their employees, agents and contractors (including enforcement of our agreements, including our terms of use); (ii) protect the rights, safety, privacy, security or property of users of the Site or others; (iii) protect against fraud or for risk management purposes; (iv) comply with the law or legal process, including laws outside your country of residence; (v) respond to requests from public and government authorities, including those outside your country of residence; or (vi) allow us to pursue available remedies or limit the damages that we may sustain.

## To complete a merger or sale of assets.

If Edhesive sells all or part of its business or makes a sale or transfer of its assets or is otherwise involved in a merger, transfer or other disposition of all or part of its business, assets or stock (including in connection with any bankruptcy or similar proceedings), Edhesive may transfer your information to the party or parties involved in the transaction.

### 5. Security

Edhesive uses commercially reasonable administrative, technical, personnel and physical measures to safeguard information in its possession against loss, theft and unauthorized use, disclosure or modification.

### 6. User control

If you would like to review, correct, update, suppress or otherwise limit our use of your personal information you have previously provided directly to us, you may contact us using the contact information provided below. In your request, please make clear what information you would like to have changed, whether you would like to have your personal information suppressed from our database, or if you have other questions about your personal information. We will try to comply with your request as soon as reasonably practicable.

### 7. Data retention

We will retain your personal information for the period necessary to fulfill the purposes outlined in this Privacy Policy unless a longer retention period is required or allowed by law.

Even after we have deleted your information from our systems, copies of some information from your account may remain viewable in some circumstances. We may also retain backup information related to your account on our servers for some time after cancelation for fraud detection or to comply with applicable law or our internal security policies. Because of the nature of caching technology, your account may not be instantly inaccessible to others, and there may be a delay in the removal of the content from elsewhere on the Internet and from search engines.

### 8. Sensitive information

We ask that you not send us, and you not disclose, any sensitive personal information (e.g., social security numbers, health, or criminal background) on or through the Site or otherwise.

### 9. Contact us

If you have questions about this Privacy Policy, please contact us at info@edhesive.com (mailto:info@edhesive.com).

# I Am Boundless, Inc.

and

# WADSWORTH CITY SCHOOLS

## Contract For Transition Services

THIS AGREEMENT, entered into by and between I AM BOUNDLESS, INC, with its office at 1065 Medina Road, Suite 300 Medina, OH 44256, hereinafter referred to as "BOUNDLESS", and WADSWORTH CITY SCHOOLS, with its principal office located at 524 Broad St, Wadsworth Ohio 44281, hereinafter referred to as "SCHOOL DISTRICT", witnesseth that:

WHEREAS, in accordance with Title 33 of the Ohio Revised Code, BOUNDLESS may provide special education programs and is subject to the rules, regulations, and standards of the Ohio Department of Education (ODE); and

WHEREAS, the SCHOOL DISTRICT, in accordance with Title 33 of the Ohio Revised Code may enter into Agreements with other school districts and providers of services for the education of their students under terms agreed upon by both parties; and

WHEREAS, the parties desire to enter into an Agreement whereby the SCHOOL DISTRICT will provide reimbursement to BOUNDLESS for the services designated in this Agreement.

Now therefore, BOUNDLESS and the SCHOOL DISTRICT, for the mutual considerations herein contained and specified, do hereby agree as follows:

**SECTION 1: SERVICE TERM**

**1.1** This Agreement shall be effective from August 20th, 2020 through May 27, 2021.

**1.2** BOUNDLESS or SCHOOL DISTRICT may terminate this contract after giving the other party at least thirty (30) days written notice which shall be sent to the other party.

**1.3** The SCHOOL DISTRICT may terminate this contract in the event that the SCHOOL DISTRICT, in its sole discretion, has determined that conditions exist which present an immediate and substantial risk to the physical or mental welfare of the individual(s) receiving service, or the

continued inability of BOUNDLESS to deliver service. If the SCHOOL DISTRICT determines that the agreement shall be terminated pursuant to this section, the SCHOOL DISTRICT shall give written notice to BOUNDLESS, and upon the date of receipt of said notice, the obligations of all parties shall cease.

**1.4** BOUNDLESS may terminate this contract in the event that BOUNDLESS has determined that conditions exist which presents an immediate and substantial risk to the physical or mental welfare of the individual(s) receiving service. If BOUNDLESS determines that the contract shall be terminated pursuant to this section, BOUNDLESS shall give written notice to the SCHOOL DISTRICT, and upon the date of receipt of said notice, the obligations of all parties shall cease.

**1.5** The parties may terminate this contract by mutual agreement in writing. Timelines for termination of obligations shall be identified in such written agreement.

**1.6** In the event that this contract is terminated, the SCHOOL DISTRICT shall pay BOUNDLESS for services rendered to the termination date. All finished and unfinished documents and other materials belonging to the SCHOOL DISTRICT shall be returned. Work product(s) produced and data collected by BOUNDLESS to the termination date shall be delivered to the SCHOOL DISTRICT in a timely manner.

**SECTION 2: AGREEMENT AMOUNT**

**2.1** The amount of this Agreement for services rendered by the BOUNDLESS as described in Section 4 is as follows for each student served:

- Acuity A is 1:12 supervision levels and is $41.50 per day or $7.54 per hour
- Acuity B is 1:6 supervision level and is $74.75 per day or $14.35 per hour
- Acuity C is 1:3 supervision level and is $124.50 per day or $22.63 per hour
- Transportation to and from student's home at $19.70 per one-way trip

Acuity will be determined by the DODD Acuity Assessment Instrument (AAI) is the standardized instrument used by the Ohio Department of Developmental Disabilities (Department) to assess the relative needs and circumstances of an individual compared to other adults in a non- residential setting. This assessment will be completed with input from both parties or by the County Board of Developmental Disabilities.

**SECTION 3: PAYMENT TERMS**

**3.1.1** BOUNDLESS shall submit an invoice on a monthly basis to the SCHOOL DISTRICT'S Treasurer, who will review, approve, and process for payment. BOUNDLESS shall supply the SCHOOL DISTRICT with any additional information reasonably requested by the SCHOOL DISTRICT to verify BOUNDLESS rendered such services. The SCHOOL DISTRICT shall pay BOUNDLESS within thirty (30) days of receipt of invoice.

**SECTION 4: BOUNDLESS SERVICES**

**4.1** BOUNDLESS shall provide work transitional services which includes employment skills and social development, training assessments, job exposures, and volunteer opportunities.

**4.2** BOUNDLESS shall provide data regarding student progress and services demonstrating compliance with the participating students' Individualized Education Programs.

**4.3** BOUNDLESS shall provide transportation services to/from its program location(s) and community work sites, utilizing ODE compliant vehicles.

**SECTION 5: BOUNDLESS RESPONSIBILITIES**

**5.1 STUDENT RELATED**

BOUNDLESS shall have sole approval discretion when determining the appropriateness of students being referred by the SCHOOL DISTRICT for services contained in this Agreement, or for maintaining services.

BOUNDLESS shall arrange for students to be paid at least commensurate wage for actual work performed.

BOUNDLESS shall arrange for worker's compensation coverage for students while they are performing paid work.

**5.2 STAFF TRAINING, CREDENTIALS, AND BACKGROUND CHECKS**

BOUNDLESS shall conduct criminal background investigations of all staff in accordance with ORC 5126.281, and provide evidence of such upon request.

BOUNDLESS shall require that all staff meet the ODODD's rules and regulations.

BOUNDLESS shall furnish the SCHOOL DISTRICT with evidence of appropriate state licensure and credentials and/or certification as required for all personnel providing services under this contract, upon request.

BOUNDLESS shall assure no staff is listed on the ODODD Abuse Registry.

BOUNDLESS shall employ staff in sufficient numbers and with sufficient academic background and/or experience to meet the training, health, safety, social and personal needs of the students as such needs are mutually agreed upon by the parties.

**5.3 EMPLOYMENT STANDARDS**

BOUNDLESS shall comply with all local, state and federal requirements regarding non-discrimination, fair employment practices, and wage and hour standards, and shall not discriminate in the provision of services on the basis of age, race, color, disability, religion, sex, or national origin.

BOUNDLESS agrees to adhere to all relevant professional standards of practice and codes of ethics.

**5.4 RECORDS AND AUDITS**

BOUNDLESS shall maintain a record system adequate for recording services, charges, dates, and all other commonly accepted information for services provided to students under this contract. BOUNDLESS shall allow the SCHOOL DISTRICT access to these records at any time during regular business hours. At a minimum, BOUNDLESS shall maintain all information, data, reports, and documentation as may be required by the SCHOOL DISTRICT, Medicaid, ODODD, ODE, and any other applicable regulations and accreditation requirements, both state and federal, in compliance with standards, for each and every unit of service provided to students and submitted to the SCHOOL DISTRICT for payment.

**5.5 MAJOR UNUSUAL INCIDENTS**

BOUNDLESS shall give notice within 24 hours of Major Unusual Incidents and Unusual Incidents adversely affecting the health and safety of individuals receiving services under this contract to the SCHOOL DISTRICT and shall provide other additional reports to the SCHOOL DISTRICT and to such other persons and/or agencies as is required by applicable state and federal law. "Major Unusual Incidents" and "Unusual Incidents" are defined in OAC 5123:2-17-02.

**5.6 WORKERS' COMPENSATION**

BOUNDLESS shall comply with all applicable Workers' Compensation laws, evidence of which must be produced to the SCHOOL DISTRICT upon request.

**5.7 CONFIDENTIALITY**

BOUNDLESS agrees not to disclose any information obtained while performing the services set forth in this contract without the express prior written informed consent of the individual authorized to release such records. With respect to student-specific protected health information, BOUNDLESS agrees at all times to retain the confidentiality of any student-specific information made available to or generated by the BOUNDLESS through the course of the contract. If applicable, BOUNDLESS shall comply with any applicable FERPA and HIPAA requirements.

**5.8 INSURANCE**

BOUNDLESS will obtain and/or maintain in full force and effect general liability insurance covering the BOUNDLESS'S activities under this contract. Such coverage shall be an amount of not less than one million dollars ($1,000,000) per occurrence with an annual aggregate limit not less than three million ($3,000,000). BOUNDLESS shall furnish the SCHOOL DISTRICT with proof of insurance upon request.

**SECTION 6: SCHOOL DISTRICT RESPONSIBILITIES**

**6.1** SCHOOL DISTRICT shall make referrals of appropriate students to BOUNDLESS for services under this Agreement.

**6.2** SCHOOL DISTRICT shall secure all required parental/guardian consents for services under this Agreement and provide said consents to the BOUNDLESS.

**6.3** SCHOOL DISTRICT shall provide a liaison to the BOUNDLESS to provide additional support, to include but not be limited to consultation on behavioral or work-related issues, and any other additional information as needed.

**6.4** SCHOOL DISTRICT shall maintain all rights and obligations under state and federal law for the education of the student.

**6.5** SCHOOL DISTRICT shall include BOUNDLESS as a member of the student's IEP team.

**6.6** SCHOOL DISTRICT is the district of residence for the student.

**6.7** SCHOOL DISTRICT shall hire or contract for any therapy assessments or therapy services that may be needed.

**SECTION 7: GENERAL PROVISIONS**

**7.1** BOUNDLESS shall not subcontract the delivery of any services under this contract unless prior written approval is obtained from the SCHOOL DISTRICT.

**7.2** BOUNDLESS, as well as employees of BOUNDLESS, shall at all times be a private, independent contractor and shall not be considered an employee, agent or partner of the SCHOOL DISTRICT. BOUNDLESS acknowledges its legal obligation to pay and account for all necessary employer tax contributions.

**7.3** Neither party shall use the name of the other in any promotional or advertising material unless approval of the intended use is obtained from the party whose name is to be used.

**7.4** Any attachments are hereby incorporated as a part of this contract.

**7.5** If any terms and conditions of this contract are held to be invalid or unenforceable as a matter of law, the other terms and conditions hereof shall not be affected thereby and shall remain in full force and effect. To this end, the terms and conditions of this contract are declared severable.

**7.6** Section headings of this contract are for reference purposes only and shall not be construed as part of this contract.

**7.7** This contract is complete and contains the entire understanding between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This contract supersedes any and all prior understandings, representations, negotiations, and agreements between the parties relating hereto, whether written or oral.

**SECTION 8: NOTICE**

Any notices, demands, or other documents required or permitted to be delivered, shall be in writing and may be delivered personally or shall be considered to be delivered when deposited in the United States mail, postage prepaid, registered or certified mail, return receipt requested, addressed to the parties at their respective address indicated below.

If to BOUNDLESS:
Lauri Livingston-Roberts
I AM BOUNDLESS, INC
1065 Medina Road, Suite 300
Medina, OH 44256

If to SCHOOL DISTRICT:
Joyce Walker
Wadsworth City Schools
524 Broad St.
Wadsworth, Ohio 44281

IN WITNESS WHEREOF, the parties are duly authorized to cause this Agreement to be executed on the dates indicated below.

| | |
|---|---|
| I AM BOUNDLESS, INC. | WADSWORTH CITY SCHOOLS |
| BY | |
| | BY Dr. Andrew Hill |
| NAME _____ | |
| | NAME _____ |
| TITLE | |
| | TITLE Superintendent |
| DATE _____ | |
| | DATE _____ |

# Medina City Schools

Recognizing Potential – Maximizing Achievement

To: Medina County Superintendents, Directors of Special Education, High School Principals/Assistant Principals, Middle School Principals/Assistant Principals

From: Kristine Quallich, Ph.D., Assistant Superintendent, Medina City Schools

RE: MEMO OF UNDERSTANDING REGARDING STUDENTS PLACED IN THE MEDINA COUNTY JUVENILE DETENTION CENTER

Date: 2020-2021 School Year

The Medina City Schools has assumed responsibility for providing educational services to students placed in the Medina County Juvenile Detention Center. We appreciate the level of cooperation shown by the school districts in assisting us to maintain continuity in the educational experiences of these young people during their time of detention. In the time that we have been in operation, there have been many questions, raised, many of which have been very helpful as we endeavor to continually improve the quality of the student's education experience and our level of collaboration with Medina's school districts.

As a means of further clarifying the procedures under which we operate, the following information is provided for your reference:

**Placement into the Medina County Juvenile Detention Center**

All decisions regarding placement into the Medina County Juvenile Detention Center (MCJDC) are made by the juvenile court judge and magistrates. Likewise, decisions regarding the timing of a student's departure from the MCJDC are made within the context of a court hearing. The length of stay can range from one day to ninety days, solely at the discretion of the court. Educational personnel are generally unaware of the time served or a scheduled departure unless they are notified by the court.

**Educational Services**

At the current time, the Medina City Schools employs two full-time teachers and one part-time paraprofessional to provide educational services at the MCJDC. The youth participate in school each day from 8:30 a.m. to 2:30 p.m. with a break during the lunch period. The ultimate goal of the educational program offered within the MCJDC is to provide students with an opportunity to maintain their educational progress in accordance with enrolled course requirements in their home school district. This is accomplished by using materials and assignments provided by the home district.

**Assignments and Instructional Materials**

As students are placed into the facility, educational personnel will make contact with designated individuals from the home school. Our expectation is that books and assignments for all students, regardless of the length of stay at the MCJDC, will be forwarded to the center in a timely manner. This can be most easily accomplished by using the county courier service. Once again, we emphasize that school districts have demonstrated a significant level of concern and efficiency in supplying these materials to detention center personnel.

**Completed Work/Grading**
In discussions with the superintendents of the county school districts, the following arrangements have been made for completed work:

- For students who are placed at the MCJDC for less than ten days (at a time), the completed materials will be returned to the home school district for distribution and grading by the student's respective teachers.
- For students who are placed at the MCJDC for ten days or more (at a time), detention center educational personnel will provide a letter grade summarizing the student's home-school assigned work during their time at the MCJDC. For these students, books will be returned to the home school, but completed assignments will not be returned.
- As students complete their work at the MCJDC, teachers will call the home school district for additional assignments.

**Financial Obligations**
**Under provisions established in the Ohio Revised Code, the student's school district of residence is financially responsible for tuition during the student's time of detention. School districts are currently being invoiced at a rate of $75 per day for educational services at the MCJDC. The student's residency is confirmed by the probation officer at the time of intake. By signing below, the district agrees to pay for all students listed as resident students at time of billing. No residency disputes will be accepted. Please contact Dr. Kristine Quallich with any questions or concerns.**

We trust that this information clarifies some of the questions that have been raised. Please feel free to contact my office at 330-636-3090 if you have any further questions.

This Memorandum of Understanding constitutes an agreement between the two parties with respect to the placement of students into the MCJDC. By signing below, the district superintendent here-by acknowledges the district's responsibility pay the proportionate share (based on student attendance) of the operating cost of the program.

Dr. Kristine Quallich, Assistant Superintendent
Medina City Schools

6-8-20
Date

Superintendent of District of Residence of MCJDC students(s)
Wadsworth City Schools

Date

**Evolve Academy**
**of**
**Medina City School District**
**222 South Broadway Street**
**Medina, Ohio 44256**

**P: 330-636-4213** **F: 330-636-4230**

**To:** Andrew Hill, Wadsworth City School

**From:** John Leatherman, Principal, Evolve Academy, Medina City School District

**Re:** Agreement for Students Placed in the Evolve Academy of Medina City School District for 2020-21 School Year

**Date:** June 8, 2020

Evolve Academy of Medina City School District appreciates the level of cooperation shown by the participating school districts through their continued support of this program by referring young people who are in need of the multi-layered services provided under the umbrella of Evolve Academy. This document will serve as the formal agreement between the specific school district named at the end of this document and the Medina City School District and indicates the agreement to the policies and procedures of student placement by both entities.

As a means of further clarifying the policies and/or procedures under which student placement will be made, the following information is provided for reference:

**Placement into the Evolve Academy of Medina City School District**

All referrals regarding placement into the Evolve Academy of Medina City School District are made to the Program Administrator. The Administrator will work with the sending school district to determine if placement is appropriate and if so, then schedule an intake meeting to begin the registration process and the update of the student's IEP.

**Educational and Counseling Services**

At the current time, the Medina City School District employs three full-time teachers to provide educational services at Evolve Academy. Evolve employs four full-time paraprofessionals and one full-time licensed therapist. Evolve Academy also has a fully licensed school psychologist on staff. The youth will participate in educational programming each day from 7:50 am to 2:05 pm, with a break during the day for lunch. Students will have the option of purchasing a lunch from the Medina City School District's school lunch program provided through Garfield Elementary School. Those students who qualify for free/reduced lunches will be able to complete paperwork to continue to qualify for that option.

**Financial Obligations**

Under provisions established in the Ohio Revised Code, the student's school district of residence will be financially responsible for tuition. In order to continue to provide excellent academic and counseling services, the Medina City School District, hereby enters into an agreement with the school district named below for the payment of tuition currently equal to $4,100.00 per month per full-time student. This rate can be adjusted annually to reflect the increase/decrease in operational expenses for the program. In addition to this contract, a signed contract addendum, indicating specific students' names, will be required in order to complete the process of student placement in the program.

This agreement has been entered into by:

_____ _____

Superintendent Designee, Medina City School District Date

_____ _____

Superintendent Designee, Wadsworth City School Date

Evolve Academy
of
Medina City School District
222 South Broadway Street
Medina, Ohio 44256

P: 330-636-4213 F: 330-636-4215

## CONTRACT ADDENDUM
## (Agreement for Admission of Specific Tuition Student to Evolve Academy of Medina City School District)

District of Attendance

The Medina City School District Board of Education (District of Attendance) hereby enters into a contract for admission of the student(s) listed below with the Wadsworth City School Board of Education (District of Residence) for educational purposes for the 2020/2021 school year.

Wadsworth City School Board of Education (District of Residence) hereby agrees to pay the Medina City Schools' Board of Education (District of Attendance) an amount equal to $4,100.00 per month per full-time student listed below.

The Medina City Schools' Board of Education (District of Attendance) acknowledges that the student(s) listed below are not to be included in their ADM certification, but will be claimed in the ADM of the District of Residence. The Medina City School District does hereby accept the student(s) listed below into Evolve Academy on the terms and conditions listed in the Evolve Academy Agreement and this Addendum to that agreement.

| | Name of Student | Date of Birth |
|---|---|---|
| 1. | [redacted] | |
| 2. | _____ | _____ |
| 3. | _____ | |

**DISTRICT OF SERVICE**

_____
Medina City Schools Superintendent/Designee Signature Date

_____
Medina City Schools Treasurer/Designee Signature Date

**DISTRICT OF RESIDENCE**

_____
Wadsworth City School Superintendent/Designee Signature Date

_____
Wadsworth City School Treasurer/Designee Signature Date

| | |
|---|---|
| Book | Policy Manual |
| Section | Ready for Production June 2020 |
| Title | Copy of USE OF DISTRICT PREMISES |
| Code | po7510 |
| Status | |
| Adopted | November 19, 2007 |
| Last Revised | September 10, 2018 |

7510 - **USE OF DISTRICT PREMISES**

The school premises of the Wadsworth City School District shall be available for the educational, recreational, business and social interests of any responsible Wadsworth City School District group or organization as long as it does not interfere with the operation of the school program.

For purposes of this policy, the terms "school premises" or "premises" refers to all indoor and outdoor structures, facilities, and land owned, rented, or leased by the Board. The term "non-school hours" refers to times prior to and after regular classroom instruction on a day that school is in session, and any day that school is not in session, including weekends, holidays, and vacation breaks.

The school premises may be made available to groups from outside the Wadsworth City School District at the discretion of the Board or its designee. Certificate of Insurance naming Wadsworth City Schools as an also-insured on liability insurance will be required of the lessee other than school organizations. The lessee must provide a public liability policy of Bodily Injury and Property Damage of not less than $1,000,000 for each occurrence and $2,000,000 aggregate. The lessee must provide the Board a ten (10) day notice on cancellation of the policy or issuance of a new certificate. Any damages arising during the use of facilities will be the responsibility of the lessee.

**Building Use – Rental Procedures**

Any group wishing to schedule space in a building or on the grounds shall first tentatively schedule the event through the building Administrator. Per Board Policy, District events have first right to schedule up until October 15th of each year. After that time, outside rentals are taken in the order received by the proper Administrator and by group designation. No outside requests will be recognized prior to August 1st of the school year.

A. Obtain a Wadsworth Board of Education Rental Agreement form at any building or through the District office, or online at www.wadworthschools.org on the Building and Grounds page.

B. Complete the rental form and submit it to the principal’s office where you wish to use the facility requested. If you wish to use an outdoor athletic facility, please submit your request to the high school. All OJ Work Auditorium requests must be returned to Central Intermediate School. In the event of first time or very large bookings, prepayment may be required for Groups 3 and 4.

C. If your request is approved by the building and the District business office, you will receive, by mail, the Rental Agreement outlining additional information and an itemized estimate of all charges.

D. The lessee may cancel the agreement without obligation up until one (1) week prior to the scheduled event. At that time the lessee obligates himself/herself, as a designated representative of the named organization requesting the facility, to all conditions set forth on the rental agreement.

**Classification of Building Users**

The use of Wadsworth City School District facilities may be limited to organizations composed of Wadsworth residents headquartered in Wadsworth and operated for the benefit of Wadsworth residents. Organizations headquartered outside of the Wadsworth School District are subject to a twenty-five percent (25%) surcharge in addition to the standard fees.

Group1 No charge for facility rental. No charge for support services unless facility use is outside normal working hours or if the support service employee is not able to complete his/her normal job in the allotted time due to assisting the rental; in this situation the cost for the support service employees overtime will be charged to the lessee. Food service support is required of all rentals using district kitchen.

For the purposes of equal access and distribution of available spaces within the district, priority in scheduling will be given to teams who are "in season", as determined by the "in season" schedule of the Ohio High School Athletic Association (OHSAA).

- School-affiliated and support organizations (WHYS, Band Booster, All-Sports Boosters and any other Board recognized booster/parent group, etc.).
- Student-focused organizations operated on a non-profit basis, based in the City of Wadsworth (Boy Scouts, Girl Scouts, Little League

Baseball/Softball, Youth Football, Youth Cheerleading, Youth Soccer, Youth Wrestling, Youth Basketball, Parks and Recreation Programs, Governmental Agencies, etc.)

- Youth travel teams sponsored by youth organizations or youth travel teams that are composed of 100% Wadsworth residents.
- Fundraiser of school sponsored program including athletics. (Athletic camps/clinics)

Group2 Rental fee as listed. No charge for support services unless facility use is outside normal working hours or if the support service employee is not able to complete his/her normal job in the allotted time due to assisting the rental; in this situation the cost for the support service employees overtime will be charged to the lessee. Food service support is required of all rentals using district kitchen.

- Youth athletic travel/select teams not affiliated with youth organizations or that are not composed of 100% Wadsworth residents, which require try-outs or some selections process. Teams must be 50% Wadsworth residents but not affiliated with Group 1 organizations or be coached by a Wadsworth resident and have the maximum number of Wadsworth residents on the team as allowed by league and/or OHSAA rules.

Group3 Non-school related Wadsworth community service organizations, charitable groups, and the OHSAA. Proof of non-profit may be required. **Group 3 rental and support service charges may apply.**

Group4 Any person(s) not defined above who charge fees/admission, sell merchandise or products, or solicit donations for the purpose of making a personal profit. Any Athletic team that does not meet definitions of Group 1 or 2 or any organization or business classified as "for profit." **Group 4 rental and support service charges apply.**

All charges are per hour.

The Superintendent may waive the rental fees under conditions where the third party utilizing the facility is doing so as an extension of an academic course offering of the district.

| Facility | Group 2 | Group 3 | Group 4 |
|---|---|---|---|
| HS Main Gymnasium | $35.00 | $60.00 | $100.00 |
| HS Field House - Court 1 (wood) | $20.00 | $35.00 | $60.00 |
| HS Field House - Courts 2, 3, 4 | $15.00 | $25.00 | $45.00 |
| HS Performing Arts Center | $40.00 | $65.00 | $115.00 |
| HS Black Box Theatre | $20.00 | $40.00 | $80.00 |
| Senior Commons | $15.00 | $25.00 | $50.00 |
| HS Classrooms | N/C | $10.00 | $20.00 |
| HS Commons | $25.00 | $40.00 | $70.00 |
| HS Kitchen (our staff mandatory*) | $15.00 | $25.00 | $50.00 |
| HS Media Center | $10.00 | $20.00 | $30.00 |
| HS Wrestling Rm/Gymnastics Rm | $15.00 | $25.00 | $45.00 |
| MS Gym | $20.00 | $35.00 | $60.00 |
| MS Aux. Gym | $15.00 | $25.00 | $45.00 |
| MS Multipurpose | $10.00 | $20.00 | $30.00 |
| MS Cafetorium | $20.00 | $35.00 | $60.00 |
| MS Kitchen (our staff mandatory) | $15.00 | $25.00 | $50.00 |
| MS Classrooms | N/C | $10.00 | $20.00 |
| MS Library | $10.00 | $20.00 | $30.00 |
| CIS Gym | $15.00 | $25.00 | $45.00 |
| CIS Library | $10.00 | $20.00 | $30.00 |
| CIS Cafeteria | $15.00 | $25.00 | $45.00 |
| CIS Kitchen (our staff mandatory) | $10.00 | $20.00 | $30.00 |
| CIS Classrooms | N/C | $10.00 | $20.00 |
| Elem. Gym | $15.00 | $25.00 | $45.00 |
| Elem. Cafeteria | $15.00 | $25.00 | $45.00 |
| Elem. Kitchen (our staff mandatory) | $10.00 | $20.00 | $30.00 |
| Elem. Classrooms | N/C | $10.00 | $20.00 |
| Elem. Library | $10.00 | $20.00 | $30.00 |

| Facility | Group 2 | Group 3 | Group 4 |
|---|---|---|---|
| Tennis Courts | $30.00 | $50.00 | $85.00 |
| Athletic Practice Fields | $5.00 | $10.00 | $20.00 |

| | | | |
|---|---|---|---|
| OJ Work +** | $25.00 | $40.00 | $80.00 |
| Base/Softball Field*** | $30.00 | $50.00 | $85.00 |
| HS Track/Field*** | $30.00 | $50.00 | $85.00 |
| Art Wright Stadium Before 6:00 p.m.*** | $30.00 | $50.00 | $100.00 |
| Art Wright Stadium 6:00 p.m. and after*** | $60.00 | $100.00 | $200.00 |
| Art Wright Stadium- Locker Rooms (each) | $10.00 | $20.00 | $30.00 |
| Art Wright Stadium- Sound System***** | $10.00 | $20.00 | $30.00 |
| AV Equipment | $5.00/item | $5.00/item | $20.00/item |
| Custodial Charge | $40.00 | $40.00 | $40.00 |
| Kitchen Staff | $30.00 | $-30.00 | $30.00 |
| **Auditorium Tech | $30.00 | $-30.00 | $-30.00 |
| ***Field Prep (two(2) staff and supply cost) | $80.00 + Supplies | $80.00 + Supplies | $80.00 + Supplies |
| ****Ice/snow related preparation | $40.00 | $40.00 | $40.00 |

+Pre-set lights and sound

**Charge for lighting and sound technician if more than pre-sets are required

***Athletic Field Prep is a single charge per field use

****If event is before/after normal school hours, and ice/snow treatments are necessary, you will be billed for that cost.

*****Use of the sound system may be prohibited by the district during certain days/times of the day.

Contracts should be submitted for consideration no less than seven (7) business days prior to the requested rental date(s). Contracts received less than seven (7) business days prior to the requested date(s) will be considered, but ultimate approval may be denied due to lack of time needed for the approval process and/or the lack of an available employee to work on short notice.

Outdoor sports (i.e. baseball, football, soccer, etc.) may have limited access to indoor facilities at the discretion of the District due to the potential for facility damage. Indoor- facilities may be used for activities such as registrations, equipment distributions, pictures, etc.

Any contract granted to any person, group or organization to use any building or property is non-transferrable to any other person, group or organization.

A. Contracts will be issued for specific areas of building or facilities. It is the responsibility of the User to ensure that the remainder of the building or facility is not entered or used.

B. The User shall assume responsibility for securing police protection and/or traffic control when in the district's opinion such police attendance is necessary, with costs borne to the renter.

C. Custodial/Maintenance Staff will give reasonable assistance but may not be expected to assist to the detriment of their regular planned work.

D. For any request to use the Kitchen in any facility, a Food Service Department employee must supervise any use of the kitchen equipment. All costs will be included in the estimate.

E. Shoes with metal heels, toe plates, cleats or any substance that may damage a floor shall not be worn or used in the facility.

F. Use of metal cleats is not permitted on the artificial turf at Art Wright Stadium.

G. Specialty rooms such as science labs, carpentry and automotive areas are available to educational entities only.

H. The maximum length of any school rental agreement will be within one (1) school year (August–June).

I. The Wadsworth City Schools Board of Education reserves the right to cancel a scheduled use of the facilities if such use infringes upon the original and necessary uses of such facilities. School activities shall have priority over all proposed or scheduled community activities.

J. Alcohol beverages, unauthorized drugs, profanity, and gambling are prohibited on school property. Smoking is prohibited on school grounds. Users of facilities must comply with state and local fire and safety regulations.

K. Facilities will not be available on days when school is closed due to weather, mechanical breakdown, school vacations or holidays, unless agreement is made to hire appropriate personnel for the rental. It is imperative the district receives these rentals at least one (1) month in advance of the use to secure appropriate personnel.

L. Groups may not use school-owned audio-visual equipment unless such equipment is specified in the contract and a qualified person, determined by the district, is operating the equipment.

Revised 10/11/10
Revised 10/8/12
Revised 1/6/14
Revised 9/8/14
Revised 11/16/15

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# JOB DESCRIPTION

POSITION: **ACADEMIC ~~COMPETITION~~ CHALLENGE ADVISOR**

RESPONSIBLE TO: Building Principal

JOB GOALS:

1. To develop and coordinate selection process of team members, including recruitment, selection criteria, administering selection process during ~~April~~ August and ~~May~~ September, and gathering all required permission slips, assessment fees, and emergency medical forms.

~~2.~~ To develop and coordinate resources necessary for student preparation, including identification and scheduling of faculty and/or other experts in areas tested, gathering and/or purchasing pertinent practice ~~written~~ materials, and maintaining electronic buzzer system. ~~necessary for mastery of ten areas of performance.~~

3. To evaluate and supervise progress of team preparation from ~~June~~ August through March January by holding practice sessions with Varsity and JV teams.

4. To attend meetings, meet program deadlines, and fulfill required communications with regional coordinator of Academic Challenge ~~head of O.A.D.~~ and Coordinator of WCTV Academic Challenge television production. ~~handle registration and ordering of materials.~~

5. To supervise team at league competition events, league tournament, WCTV television production, and subsequent awards ceremon~~y~~ies.

6. Schedule and supervise appropriate field trips when necessary

7. Prepare budget and 200 account state of purpose.

# JOB DESCRIPTION

POSITION: **DRAMA – PLAY DIRECTOR**

RESPONSIBLE TO:

Play Director is responsible to the Building Principal for all activity related to plays produced and performed under his/her direction. When a play involves more than one building, students and/or personnel from more than one building, he/she is responsible for obtaining clearance from the Principals of the buildings involved.

GENERAL RESPONSIBILITIES:

Play Director is responsible for the coordination, scheduling, rehearsal, production, and performance of all school plays approved by the Administration. Moreover, he/she is responsible for the fiscal management of the Drama Club budget and the logistics associated with fundraising and play production.

SPECIFIC RESPONSIBILITIES:

1. Costume rental, return, and design.
2. Development of set design.
3. Develop and effect appropriate publicity.
4. Sound.
5. Lighting and light design.
6. Safe, appropriate set construction.
7. Makeup of actors and actresses.
8. Music.
9. Choreography.
10. Management of budget.
11. Special effects.
12. Scheduling of auditions, practices, ~~play date,~~ performances, and rehearsals.
13. Obtaining ushers.
14. Obtaining and selling tickets.
15. Accounting for all expenditures and receipts.
16. Purchasing of materials and equipment for play production.
17. Obtaining scripts, ~~choral~~ vocal books, and compliance with royalty laws.
18. Ensuring that the Administration has a timely opportunity to review proposed plays.
19. Ensuring that all plays produced by the school are of good taste and are age appropriate. ~~contain no profanities, obscene gestures or improper language.~~
20. Timely teardown ~~of~~ , production sets storage, and clean up
21. Attendance at all rehearsals and performances.
22. Casting of parts.
23. ~~Coordination with and evaluation of the Assistant Director.~~
24. Other related duties as assigned by the Principal and/or his/her designee.

In addition to the above, the names of plays, the number of acts, the dates for the plays, and the name of the Assistant Director should be submitted to the Building Principal in a timely manner. ~~accordance with the following schedule:~~

| ~~**PLAY DATES**~~ | ~~**REQUEST TO PRINCIPAL**~~ |
|---|---|
| ~~Fall (Oct./Nov./Dec.)~~ | ~~No later than May 1 of each year~~ |
| ~~Winter (Jan./Feb./March)~~ | ~~No later than September 1 of each year~~ |
| ~~Spring (April/May/June)~~ | ~~No later than December 1 of each year~~ |

# JOB DESCRIPTION

POSITION: **MEDIA COMMUNICATIONS EVENT COORDINATOR**

RESPONSIBLE TO: High School Principal

GENERAL RESPONSIBILITIES:

The Media Communications Event Coordinator shall be responsible for working with school administration to provide video ~~taping~~ recording, video streaming, and live broadcast services for selected school events outside the school day.

SPECIFIC RESPONSIBILITIES:

1. Scheduling video recording, streaming, or live broadcasts of selected school events.
2. Editing video recordings as needed before broadcast or streaming.
3. Coordinating broadcast and streaming scheduling with WCTV.
4. Arranging for equipment to be present at the site.
5. Arranging for a crew to be present at the site.
6. Providing appropriate training for crew members.
7. Covering all regularly-scheduled Board meetings and events as requested by the High School Principal or Superintendent including, but not limited to: Fine Arts Assembly, Recognition Night, Vocal Music Concerts, Instrumental Music Concerts, Plays, Baccalaureate, Commencement, Promenade, State-of-the-Schools, National Honor Society Assembly, etc.
8. Attending training or in-service as approved by the Administration.
9. Serving as a solid role model for students involved with productions in the areas of professional conduct, language, and performance.
10. Assisting other staff members or students with training on equipment and loaning equipment for instructional use.
11. Other related duties as assigned by the principal and/or his/her designee.

# JOB DESCRIPTION

POSITION: **RESPONSE TO INTERVENTION (RTI) TEAM MEMBER**

Specific RTI dates to vary throughout the year. Meetings will be held outside the students' scheduled day.

RESPONSIBLE TO: Building Principal

RESPONSIBILITIES:

The Response to Intervention (RTI) member will meet throughout the school year for the purpose of developing intervention strategies for students having social, emotional and academic problems in the classroom. Responsibilities associated with this assignment include, but are not limited to, the following:

1. Collaborating with parents, staff, and other team members who may have contact with specific students.
2. Assist in developing and coordinating ~~implementing~~ building-wide or interventions ~~individual assistance plans~~ as requested by the building administrator.
3. Attend workshops or in-services related to RTI.
4. Be a case manager for an assigned portion of students on RTI
5. ~~Maintain a specific role (i.e., recorder, timekeeper, case manager).~~
6. Attend all scheduled RTI meetings.
7. Check with referring teachers on interim progress of students.
8. Perform other RTI-related tasks as requested by the RTI Chairperson or building administrator.

OTHER RTI-RELATED DUTIES:

~~Timekeeper: Because of the large amount of information that must be shared at each meeting, budgeting time is very important. The timekeeper's role is to monitor how far the team has progressed, given the agenda.~~

~~Recorder: The recorder is responsible for documenting the team's activities and discussions.~~

Case Manager: The case manager's job is to support the referring teacher by performing duties such as helping the teacher to complete the referral form, consulting with the teacher about the types of assessment information that might be useful during the meetings, assisting the teacher in collecting information prior to the meeting, and consulting with the teacher concerning intervention as well as assessment strategies planning during the meeting. The case manager will also be in charge of assessing the degree to which interventions and assessment procedures were implemented as prescribed.

# JOB DESCRIPTION

POSITION: **RESPONSE TO INTERVENTION (RTI) CHAIRPERSON**

Specific RTI dates to vary throughout the year. Meetings will be held outside the students' scheduled day.

RESPONSIBLE TO: Building Principal

RESPONSIBILITIES:

The Response to Intervention (RTI) Chairperson has a key role in establishing and maintaining a supportive atmosphere as well as keeping the agenda goal-oriented. The RTI Chairperson must pay special attention to the process issues such as encouraging participation from others, reacting to comments or agendas that are unproductive to the problem solving agenda (i.e., advocating for a diagnostic label), and clarifying, synthesizing, and summarizing information being communicated during the meeting. The RTI Chairperson attempts to elicit an appropriate level of agreement throughout the process and helps to resolve conflicts.

The RTI Chairperson will be in charge of the duties associated with the building's intervention team throughout the school year. These duties will include, but are not limited to, the following items:

1. Upon request of the referring teacher, the RTI Chairperson will forward an RTI referral packet to the referring teacher and assign a team member as a case manager.
2. The RTI Chairperson will secure an appropriate meeting location.
3. Upon receipt of the completed packet, the RTI Chairperson will send out invitations to all team participants for a meeting within two (2) weeks for regular education students. For IEP students, at least two (2) weeks' notice will be given.
4. The RTI Chairperson will conduct the RTI meeting according to accepted guidelines and procedures.
5. The RTI Chairperson will make sure electronic documentation is completed on each child and can be accessed by the appropriate teachers, principal, and parents.
6. ~~The RTI Chairperson will make sure all documents are completed and copies given to the principal, teacher(s), parents, and case manager.~~
7. The RTI Chairperson will check on interim progress for each plan.
8. The RTI Chairperson will be responsible for making sure the team meets a minimum of three (3) times in a school year on each RTI case.
9. The RTI Chairperson will keep a record of all RTI meetings, document team members' responsibilities, gather the statement of the problem and the goal, record intervention designs, and collect data measurement from the case managers.
10. When a multi-factored evaluation is needed, the RTI Chairperson will contact the building psychologist and forward RTI paperwork to his/her attention.
11. The RTI Chairperson will attend appropriate workshops, meetings, and in-services relative to RTIs.
12. The RTI Chairperson shall in-service new teachers on the operation of an RTI.
13. The RTI Chairperson will perform RTI-related duties as requested by the building administrator.
14. The RTI Chairperson shall receive in-service training by a district administrator.

# JOB DESCRIPTION

POSITION: **CLASS ADVISOR - SOPHOMORE**

GENERAL RESPONSIBILITIES:

Responsibilities shall include, but are not limited to, the following:

1. Provide an orientation for the class officers to explain their duties.
2. Work with the Administration on all financial class matters (payouts, deposits, etc.).
3. ~~Provide for fair, orderly voting on class matters needing class decisions.~~
4. Supervise any social events scheduled for the Sophomore Class (including selection of all necessary help for such an event).
5. Oversee fundraising, including but limited to the class ring sale.
5. ~~Help with 10th grade dance and class float and parade.~~

# JOB DESCRIPTION

POSITION: **CLASS ADVISOR - Senior**

GENERAL RESPONSIBILITIES:

Responsibilities shall include, but are not limited to, the following:

Miscellaneous

-Keep the "Senior Class News" portion of the High School website up to date with pertinent information and dates
-In conjunction with class officers, choose a graduation announcement and class quote
-Coordinate the order form distribution and dates to order graduation announcements
-Write a Senior Class Newsletter with all pertinent information in regards to end of year activities – distribute to parents and students as well as post on the website
-Submit all bills related to senior class activities to the Treasurer's Office
-Complete a Budget and Purpose statement for each year
-Coordinate a photographer for prom and commencement pictures that will be offered to seniors for free

Commencement:

-Coordinate the ordering of caps and gowns
-Obtain and verify names for diplomas – give list to principal's secretary for ordering purposes
-Secure a list from guidance in regards to honor cords – order the appropriate cords
-Coordinate the completion of the Commencement Program – information includes: staff page, class information, order of events, listing of graduates, scholarship winners for local and foundation scholarships, colleges and universities that will be attended by graduates, a historical number of graduates by class from WHS, and the golden anniversary class
-Work with the FOP to obtain two officers for security at commencement
-Order and coordinate the delivery/pick-up of all flowers that will be used during commencement weekend
-Assign rows for graduate seating and coordinate the verification of students in the correct order for diploma distribution and on the day of commencement
-Distribute all caps and gowns for commencement weekend
-Distribute appropriate honor cords to graduates at commencement practice
-Coordinate with secretary for gowns that are held due to unpaid fees
-Attend all practices for commencement
-Attend baccalaureate and commencement
-Coordinate the return of unused caps and gowns for account credit

Prom:

-Secure a location and a DJ for prom
-Work with the Assistant Senior Class Advisor for all items regarding promenade
-Sell prom tickets, keep a list of who is attending for check in purposes, and gather promenade information for program and announcements
-Type, copy and fold promenade program
-In conjunction with class officers, finalize prom menu and give a final count to venue
-Work with the FOP to obtain an officer for security at prom
-Secure chaperones and attend promenade and prom

* The Senior Class Assistant will assist in the above activities as needed at the direction of the Senior Class Advisor

# JOB DESCRIPTION

POSITION: **STUDENT COUNCIL ADVISOR**

RESPONSIBLE TO: Building Administrator or his/her designee

GENERAL RESPONSIBILITIES:

1. Advise and assist in all student council activities: how, when, who, why, etc.
2. Oversee all student council activities in all details: finances, security, adult supervision, custodial services, organization, planning, follow through of plans, purchasing materials, communication, advertising, fundraising, etc.
3. Act as intermediary between student and administration.
4. Oversee elections and provide for fair, orderly elections.
5. Inform Administration of:
   A. Desired new events.
   B. Changes in policies or procedures of established events.
   C. Details of events involving school time.
6. Prepare student activity fund budget approval form which contains income and expense activities.
7. Prepare a student activity statement of purpose.
8. Hold regularly scheduled meetings to discuss relevant agenda items, upcoming events

The Assistant Student Council Advisor (where applicable) will assist in the above activities as needed and directed by the Student Council Advisor.

# JOB DESCRIPTION

POSITION: **BUS RAMP DUTY ~~ISHAM (3 SUPERVISORS)~~**

RESPONSIBLE TO: BUILDING PRINCIPAL ~~ISHAM PRINCIPAL~~

GENERAL RESPONSIBILITIES:

Responsibilities shall include, but are not limited to, the following:

1. Bus Ramp personnel must be on duty on the bus ramp ~~at 3:10 p.m.~~ daily and must remain on duty until the last bus student leaves.
2. Car pick up supervisor must be on duty daily and must remain on duty until directed by the building administrator.

~~2. Supervisor ONE should be stationed at the south end of the bus ramp which is adjacent to College Street in order to monitor the first arriving bus students.~~

~~3. Supervisor TWO should be stationed in the proximity of the East door of Isham to monitor students exiting the building.~~

~~4. Supervisor THREE should be stationed in the proximity of the pedestrian gate on the bus ramp and to monitor students along the bus ramp and to the rear of the bus line. Supervisor THREE should personally pick up disabled children from their shuttle bus an monitor them until they board their final bus.~~

5. All Supervisors should enforce appropriate bus safety regulations, monitor all student traffic behavior, and provide a safe environment for all students.
6. All Supervisors should be familiar with the function and use of the handheld radios, ~~but the duty of calling students from the gym will be designated to the Supervisor position by the East door.~~
7. ~~When the last regular bus arrives, the Supervisor designated with the radio responsibility will place the call to empty the gym of all students.~~

~~8. It will be your responsibility to turn off your radio and return it to the charging unit in the Principal's office.~~

# JOB DESCRIPTION

POSITION: ~~**ANNUAL ADVISOR**~~ **Yearbook Advisor**

RESPONSIBLE TO: Building Principal

GENERAL RESPONSIBILITIES: The ~~Annual Advisor~~ **Yearbook Advisor** must supervise all aspects of the production of the yearbook. Areas of supervision shall include, but are not limited to, the following:

I. Staff Selection and Instruction
   - A. Set up procedure for determining editors for each section.
   - B. Prepare in training sessions for the purpose of teaching.
     1. Layout design
     2. Copy preparation
     3. Ad dispersal and proper sales techniques
     4. Camera handling
     5. Good photo taking techniques
     6. Desktop publishing

II. Book Production
   - A. Coordinate staff ideas and approve ladder.
   - B. Provide staff with instruction of Pagemaker Desktop Publication Program.
   - C. Provide background for staff then approve their choice of theme, color usage, spot color usage, layout style, lettering style, paper style, end-sheets and cover.
   - D. Set deadlines for each page, check rough layouts, supervise computer production of pages, check final laser print-offs.
   - E. Prepare pages for mailing, check every page for correct pictures, copy, school ID, special instructions, art mats, headlines and color.
   - F. Prepare disk for company and archival school copy.
   - G. Mail yearbook pages.

III. Oversee Sales and Distribution
   - A. Instruct staff in good sales techniques.
   - B. Disperse ad contracts and sales district.
   - C. Coordinate paid accounts and billing of sold ads.
   - D. Supervise staff development of poster, announcement and P.R. book sale campaign and contests.
   - E. Provide receipts for purchases.
   - F. Keep records for purchase by student, faculty, Board of Education and community.
   - G. Distribute yearbook to students, patrons and teachers.
   - H. Maintain a list of students who did not pick up books.

IV. Budget and Ordering
   - A. Maintain a budget showing balance, expenditures and deposits.
   - B. Properly prepare and make deposits.
   - C. Prepare budget worksheet for total cost of production.
   - D. Prepare competitive bids for yearbook production and photo service.
   - E. Order and maintain supplies necessary for production.
   - F. Order and maintain photographic supplies, such as film, paper, chemicals, cameras and lenses.
   - G. Keep cameras and lenses in good repair.

V. Photography
   A. Instruct staff in proper camera handling and good picture taking.
   B. Do advanced photo techniques with experienced staffers.
   C. Supervise and teach proper darkroom procedures and production.
   D. Oversee the taking, developing and printing of contact prints and enlargements (around 3500 pictures).
   E. Assign photo jobs so all aspects of school will be covered including sports.
   F. Help take color photos.
   G. Check the scheduling of club pictures, team pictures and special events with professional photo, if needed.
   H. Organize and supervise students helping with school pictures and I.D.'s. Collect, sort and maintain all individual student pictures including senior roster.
   I. Schedule and photograph all faculty and Administration.

VI. Miscellaneous
   A. Prepare awards and banquet for staff.
   B. Chaperone students at workshop.
   C. Coordinate mailing for senior patron, business patrons, and Junior and Senior order campaign and invoicing advertisers.
   D. Hold periodic meetings with yearbook representative.
   E. Conduct fundraiser activity.

Position:  Peer Tutor Advisor Middle School

Responsible to: Building Principal

Responsibilities: Pair academically struggling students with those students trained to tutor them.

1. Identify those students willing to tutor their peers.
2. Train peer tutors
3. Identify academically struggling students.
4. Match students to a trained tutor with the same teacher in the subject they are working on, if possible.
5. Attend peer tutoring sessions in the mornings before school
6. Maintain tutor pairs for the school year, changing as needed

# JOB DESCRIPTION

POSITION: **TEACHER**

RESPONSIBLE TO: Building Principal

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy.

JOB GOALS: To help students learn subject matter and skills that will contribute to their development as mature, able, and responsible men and women.

PERFORMANCE RESPONSIBILITIES:

1. Meet and instruct assigned class in the locations and at the time designated.
2. Plan a program of study that, as much as possible, meets the individual needs and abilities of the students.
3. Create a classroom environment that is conducive to learning and appropriate to the maturity and interests of the students.
4. Prepare for classes assigned and show written evidence of preparation upon request of immediate supervisor.
5. Set and encourage students to maintain standards of classroom behavior.
6. Guide the learning process toward the achievement of curriculum goals and – in harmony with the goals – establish clear objectives for all lessons, units, projects, and communicate these objectives to the students.
7. Employ a variety of instructional techniques and instructional media that is consistent with the physical limitations of the location provided and meets the needs and capabilities of the individuals or student groups involved.
8. Strive to implement by instruction and action the district's philosophy of education and instructional goals and objectives.
9. Assess the accomplishments of the students on a regular basis and provide progress reports as required.
10. Diagnose the learning disabilities of students on a regular basis and seek the assistance of district specialists as required.
11. Take all necessary and reasonable precautions to protect students, equipment, materials and facilities.
12. Maintain complete and accurate records as required by law, district policy, and administrative regulations.
13. Maintain confidentiality consistent with board policy and FERPA requirements.
14. Comply with all mandated reporting requirements
15. Provide learning and educational resources online when appropriate or requested
16. Assist the administration in implementing all policies and/or rules governing student life and conduct. Develop reasonable rules of classroom behavior and procedure and maintain order in the classroom in a fair and just manner.
17. Make provisions for being available to students and parents for education-related purposes outside the instructional day when required or requested to do so under reasonable terms.
18. Plan and supervise purposeful assignments for teacher aides and/or volunteers ~~and evaluate their job performance cooperatively with department heads.~~
19. Strive to maintain and improve professional competence.
20. Complete all required trainings
21. Attend staff meetings and serve on staff committees as required.
22. Adhere to all requirements of the Licensure Code of Professional Conduct for Ohio Educators

# WADSWORTH CITY SCHOOLS

## TRANSPORTATION SUPERVISOR

### JOB DESCRIPTION

**Title:** Transportation Supervisor

**Reports To:** ~~Director of Buildings & Grounds,~~ Assistant Superintendent/ Superintendent

**Employment Status:** Full Time

**W.E.S.P.A. Status:** Exempt

**General Description:**

Generally this position entails routing of school buses, scheduling special trips, supervision of drivers and liaison with the mechanics. Have a close working relationship with administration and promoting positive public relations with other departments and the community. Promote safety practices and procedures consistent with ~~OSHA~~ ODE, OHP and Ohio Administrative Code.

**Qualifications:**

1. Must be able to direct a staff, successful experience in a supervisory position is preferred.
2. Knowledge of school bus traffic laws, safety, and routing.
3. Valid driver's license, good driving record, and ability to acquire a CDL with ~~bus passenger~~ SP endorsement within six months of employment.
4. High school graduate or equivalent.
5. At least five years' experience with transportation systems and computerized busing programs is preferred.
6. Physically able to perform all items listed in the essential duties.
7. Good computer skills.
8. Ability to organize and handle multiple tasks simultaneously.
9. Good attendance record.
10. Ability to promote good public relations.
11. Ability to deal with all types of people.
12. Ability to positively interact with staff, students, parents and community.
13. Validation of qualifications as determined by an interview.
14. Other relevant criteria as determined by the Board of Education, Superintendent and/or designee may find appropriate are acceptable:

**Required Knowledge, Skills and Abilities:**

Strive to remain current with knowledge, skills, and abilities as related to position. State, Federal, local laws, pre-service regulations, ability to get along with people, ability to relate and develop positive rapport with school age children.

**Essential Duties:**

1. Annually establish all public and parochial bus routes for which the school system is responsible.
2. ~~Work with the elementary principals to establish accurate kindergarten numbers and A.M. / P.M. assignments.~~
3. ~~Establish kindergarten bus routes~~
4. Work closely with, and be in attendance for annual inspections by the Ohio Highway Patrol.
5. ~~Hold periodic driver safety meetings.~~
6. Coordinate and/or assist with training and safety programs within the transportation department.
7. Complete all transportation-related reports such as the T1, T2, ~~T11B~~, accident reports, etc. and submit copies of such to administration.
8. Secure substitute drivers as needed and ensure proper training.
9. Work closely with the special education department in order to determine vehicle needs.
10. ~~Work with vehicle drivers to establish vehicle routes.~~
11. ~~Ensure substitutes are properly trained and assigned.~~
12. ~~Recommend replacement drivers.~~
13. Work closely with bus mechanics in scheduling buses for non-routine trips, scheduling maintenance, and obtaining maintenance records and information for required reports.
14. Investigate parent complaints.
15. Schedule all non-routine ~~field~~ trips.
16. Maintain a current district map, a current roster of pupils transported, and prepare all reports applicable to the transportation department for reporting routes, stops, etc. to the Board of Education.
17. Make periodic on-site interior inspection of buses for cleanliness and compliance with bus regulation.
18. Periodically ride with drivers on all routes to ensure drivers are performing as directed and to verify routes, stops and times.
19. Assist in the preparation of the budget for the department.
20. Schedule driver's group physical (required annually).
21. ~~Create/maintain information package for substitute drivers.~~
22. Inspect bus turnarounds and check bus stops for safety.
23. Route discipline problems through the proper channels to building principals.
24. Work with building personnel and drivers to ensure effective discipline on the buses.
25. Keep abreast of new techniques and operations concerning transportation.
26. Work on committees as assigned.
27. Conduct annual bus driver route selection meetings.
28. Attend annual kindergarten registration parent meeting.
29. Address grievances during the informal step.
30. Quality control pay slips for all drivers.
31. Evaluate bus drivers; review with your immediate supervisor.

32. Refer unresolved problems to ~~Director of Buildings & Grounds~~ the ~~Assistant~~ Superintendent, or designee.
33. Maintain radio contact with all vehicles as needed.
34. Maintain respect for all matters of a confidential nature.
35. ~~Liaison with the bus mechanics to ensure full, complete, and thorough communication regarding all vehicles.~~
36. Maintain and operate the bus video surveillance system.
37. Work closely with the city of Wadsworth, Wadsworth Township, and Medina County to stay current on road conditions and closures.
38. Work additional hours as necessary to deal with emergencies.
39. Coordinate drug and alcohol testing.
40. ~~Review Bloodborne Pathogen policies annually.~~
41. ~~Oversee CPR/First Aid training.~~
42. Secure driver abstracts ~~annually~~ biannually.
43. Execute all billing related to the transportation department.
44. Act as a resource for contract negotiations.
45. Other duties as may be assigned.

**Other Duties:**

1. Serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings.
2. Help instill in students the belief in the practice of ethical principles and democratic values.
3. Promote safety practices and procedures consistent with ~~OSHA Standards~~ ODE, OHP, and Ohio Administrative Code.
4. Conduct other duties as assigned by the supervisor/director of ~~buildings & grounds~~, assistant superintendent, the superintendent of schools, or designee.

**Equipment Operated:**

Operate as directed all equipment related to position that may include but are not limited to:

1. School bus,
2. Fuel ~~master~~ pumps and fuel program
3. Garage door (manual/automatic),
4. Pressure washer,
5. 2-way radio, cell phone and multi-function telephone.

**Additional Working Conditions:**

1. Occasional exposure to blood, bodily fluids and tissue.
2. Occasional exposure to unruly children.

**Terms of Employment:**

The Wadsworth Board of Education in accordance with the ~~Master Contract~~ Salary Exempt Employee Benefit Provision Manual determines salary, work year, and terms and conditions of employment.

**Evaluation:**

The Administration/Supervisors in accordance with the provisions of the Wadsworth Board of Education and the ~~Master Contract~~ Salary Exempt Employee Benefit Provision Manual will evaluate performance of this position.

**Note:** The above lists are not ranked in order of importance.

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the employee. The employee will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority, or designee.

_____ _____

Superintendent or Designee Date

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position.

_____ _____

Signature Date

**TITLE: Transportation Supervisor**

Revision Date: October 2019

# WADSWORTH CITY SCHOOLS

## AIDE

### JOB DESCRIPTION

**Title:** Aide

**Reports To:** Building Administrator, his/her designee, ~~Director of Facilities,~~ Superintendent and/or the Superintendent Designee

**Employment Status:** Full Time or Part Time

**W.E.S.P.A. Status:** Non-Exempt

**General Description:**

Work with teachers and/or the building principal in support of classroom instruction and/or general school operational procedures. Duties include, but are not limited to, supervision and/or direction of individual/groups of children, monitoring children (in the building, on playgrounds, and bus areas), assist students with instruction, stand-in for other personnel ~~in the Aide classification series~~ for short periods of time to allow for breaks and lunch. Additionally, work with principal and other school personnel as to the general operations of the school and in promoting positive public relations. ~~Promote safety practices and procedures consistent with OSHA, PERRA, ORC and OAC.~~

**Qualifications:**

1. High school graduate or equivalent.
2. Have a valid driver's license or state issued identification card
3. ~~Two years of child care or aide certification preferred.~~
4. Ability to obtain and maintain an Educational Aide Permit through the Ohio Department of Education during employment.
5. Demonstrate working knowledge of computers, copiers, faxes, and other devices commonly used in school.
6. Good organization skills.
7. Ability to work cooperatively with other personnel.
8. The sufficient ability to work well with children and maintain discipline
9. ~~Ability to follow directions.~~
10. Ability to perform clerical skills including, but not limited to filing, copying and record keeping.
11. ~~Must enjoy working with school age children.~~
12. ~~A working knowledge of copiers, faxes, and other devices commonly used in public schools.~~
13. Ability to maintain confidentiality.
14. ~~Must have patience and be cheerful.~~
15. ~~Ability to successfully complete CPR/First Aid training.~~
16. ~~Ability to perform items as listed in the essential duties.~~
17. ~~Ability to communicate clearly and articulately.~~

18. ~~Successful validation of qualifications as determined by interview.~~

19. Other relevant criteria as determined by the Board of Education, Superintendent and/or designee may find appropriate are acceptable.

**~~Required Knowledge, Skills and Abilities~~:**

~~Strive to remain current with knowledge, skills, and abilities as related to position. General working knowledge of computers, good organizational skills, good communications skills, good people skills, able to develop a good interpersonal relations skills, able to relate to children, must be patient, cheerful and have good listening skills.~~

**~~Essential Duties~~: Responsibilities**

Essential ~~functions~~ responsibilities vary greatly from building to building and from assignment to assignment within any given building. ~~Therefore, the essential functions listed below are not all inclusive. They are in fact, intended only to provide a general flavor of the types of duties associated with the classroom/playground aide classification. They are simply a sampling of the types of duties assigned to classroom/playground aides.~~

~~1. Follow duty schedules as prescribed by the building administrator/immediate supervisor.~~
~~2. Work cooperatively with teachers/principals to carry out classroom/other duties as prescribed by the classroom teacher and/or principal.~~
3. Assist with classroom/school operational procedures (attendance, lunch counts, equipment operation, inventory etc.).
~~4. Assist with students, including personal hygiene when necessary.~~
~~5. Work with small groups of students in instructional settings.~~
~~6. Operate educational technology and equipment.~~
~~7. Supervise students in the cafeteria and playground as assigned.~~
~~8. Supervise students (small or large group) in classroom/cafeteria/playground setting.~~
~~9. Assists on class field trips.~~
10. Supervise students in a variety of settings (classroom, playground, cafeteria, on field trips and at other times, and for other activities as assigned.
11. Prepare and maintain requested/required records, reports, and other documents.
12. Assist in lifting, carrying and moving students when necessary.
~~13. Able to lift 50 pounds~~
~~14. Make copies, operate fax machines, telephones, laminators, and other equipment typically found in the public school setting to accomplish assigned tasking.~~
~~15. Maintain good attendance.~~
~~16. Maintain confidentiality.~~
~~17. Report areas of concern regarding discipline in the classroom, playgrounds, buildings, and/or on school property.~~
~~18. Report safety concerns to the immediate supervisor/building principal.~~
19. Follow guidelines prescribed in the student handbook, discipline code or other administrative communications as related to student behavior.
20. Communicate with teachers/parents/community in a manner that fosters positive relationships for the school system. Discretion is critical in terms of communication with parents concerning children. Most communication of this nature should be through the classroom teacher and/or supervisor.
21. Conduct other duties as assigned related to Classroom/Playground Aide's position.

**Other Duties:**

1. Serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings.
2. Help instill in students the belief in and practice of ethical principles and democratic values.
3. Promote safety practices and procedures consistent with OSHA, PERRA, ORC and OAC.

**Equipment Operated:**

Operate as directed all equipment related to position that may include but not limited to:

1. Client devices
2. Multi-function telephone
3. Copier
4. Fax
5. Laminator
6. TV/VCR
7. Recorder
8. Overhead projector
9. Movie projector
10. PA system

**Additional Working Conditions:**

1. Occasional exposure to blood, bodily fluids and tissue.
2. Occasional interaction among unruly children.
3. Occasional work out doors.

**Terms of Employment:**

The Wadsworth Board of Education in accordance with the Collective Bargaining Agreement determines salary, work year, and terms and conditions of employment. The employee shall remain free of any alcohol or nonprescribed controlled substance abuse in the workplace throughout his/her employment in the District.

**Evaluation:**

The Administration/Supervisors in accordance with the provisions of the Wadsworth Board of Education and the Collective Bargaining Agreement will evaluate performance of this position.

**Note:** The above lists are not ranked in order of importance.

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the employee. The employee will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority, or designee.

_____
_____
Superintendent or Designee Date

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position.

_____
_____
Signature Date

**Title:** **Aide**

Revision Date: July 13, 2015

# WADSWORTH CITY SCHOOLS

## CROSSING GUARD

### JOB DESCRIPTION

**Title:** Crossing Guard

**Reports To:** Building Administrator, his/her designee, ~~Director of Facilities~~, Superintendent and/or the Superintendent Designee

**Employment Status:** Part Time

**W.E.S.P.A. Status:** Non-Exempt

**General Description:**

Work the building principal in support of general school safety procedures particular to student safety in walking to school. Duties include, but are not limited to, supervision and/or direction of individual/groups of children, monitoring children on playgrounds, bus areas, and designated street crossings, stand-in for other personnel in the Aide classification series for short periods of time to allow for breaks and lunch. Additionally, work with principal and other school personnel as to the general operations of the school and in promoting positive public relations. ~~Promote safety practices and procedures consistent with OSHA and PERRA, ORC and OAC.~~

**Qualifications:**

1. High school graduate or equivalent.
2. Have a valid drivers license or state issued identification card
3. Ability to obtain an Educational Aides Permit if working with students in a school setting.
4. Good organization skills.
5. Ability to work cooperatively with other personnel.
6. Ability to follow directions.
7. Must enjoy working with school age children.
8. Ability to maintain confidentiality.
9. ~~Must have patience and be cheerful.~~
10. ~~Ability to successfully complete CPR/First Aid training.~~
11. ~~Ability to perform items as listed in the essential duties.~~
12. Ability to communicate clearly and articulately.
13. ~~Successful validation of qualifications as determined by interview.~~
14. Other relevant criteria as determined by the Board of Education, Superintendent and/or designee may find appropriate are acceptable.

**~~Required Knowledge, Skills and Abilities~~:**

~~Strive to remain current with knowledge, skills, and abilities as related to position. General working knowledge of computers, good organizational skills, good communications skills, good people skills, able to develop a good interpersonal relations skills, able to relate to children, must be patient, cheerful and have good listening skills.~~

**~~Essential Duties~~: Responsibilities**

Essential ~~functions~~ responsibilities vary greatly from building to building and from assignment to assignment within any given building. ~~Therefore, the essential functions listed below are not all inclusive. They are in fact, intended only to provide a general flavor of the types of duties associated with the classroom/playground aide classification. They are simply a sampling of the types of duties assigned to classroom/playground aides.~~

1. ~~Follow duty schedules as prescribed by the building administrator/immediate supervisor.~~
2. ~~Work cooperatively with principals to carry out duties as prescribed principal.~~
3. Supervise students (small or large group) in at designated crossings.
4. Supervise students at designated street crossings, and for other activities as assigned.
5. Prepare and maintain requested/required records, reports, and other documents.
6. Assist in lifting, carrying and moving students when necessary.
7. Maintain good attendance.
8. Maintain confidentiality.
9. Report areas of concern regarding discipline witnessed in the area of the designated street crossings.
10. Report any traffic violations related to student crossing to the building administrator/immediate supervisor.
11. Report safety concerns to the immediate supervisor/building principal.
12. Communicate with students/teachers/parents/community in a manner that fosters positive relationships for the school system. Discretion is critical in terms of communication with parents concerning children.
13. The Crossing Guard will perform other tasks related to their role upon request by the building principal.

**~~Other Duties~~:**

1. ~~Serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings.~~
2. ~~Help instill in students the belief in and practice of ethical principles and democratic values.~~
3. ~~Conduct other duties as assigned related to Crossing Guard position.~~
4. ~~Promote safety practices and procedures consistent with OSHA, PERRA, ORC and OAC.~~

**~~Additional Working Conditions~~:**

1. ~~Occasional exposure to blood, bodily fluids and tissue.~~
2. ~~Occasional interaction among unruly children.~~
3. ~~Regular work outdoors.~~

**Terms of Employment:**

The Wadsworth Board of Education in accordance with the Collective Bargaining Agreement determines salary, work year, and terms and conditions of employment. The employee shall remain free of any alcohol or nonprescribed controlled substance abuse in the workplace throughout his/her employment in the District.

**Evaluation:**

The Administration/Supervisors in accordance with the provisions of the Wadsworth Board of Education and the Collective Bargaining Agreement will evaluate performance of this position.

**Note:** The above lists are not ranked in order of importance.

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the employee. The employee will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority, or designee.

_____

Superintendent or Designee Date

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position.

_____

Signature Date

**Title:** **Crossing Guard**

Revision Date: July 13, 2015

**WADSWORTH CITY SCHOOLS**

**ASSISTANT CAFETERIA MANAGER**

**JOB DESCRIPTION**

**Title:** Assistant Cafeteria Manager

**Reports To:** Building Cafeteria Manager, Food Service Supervisor, Building Administration, Superintendent, and/or the Superintendent Designee

**Employment Status:** Part-Time

**W.E.S.P.A. Status:** Non-Exempt

**General Description:**

Assists with managing the food service program of all buildings. ~~Promotes safety practices and procedures consistent with OSHA, PERRA, O.R.C. and O.A.C. Teaches staff workers correct procedures for sanitation and orderly housekeeping.~~

**Qualifications:**

1. Possess a valid driver's license and be insurable
2. Be over 18 years of age
3. High school diploma or equivalent
4. ~~Experience in the preparation of institutional cooking~~
5. ~~Good health, high moral character, and good attendance record~~
6. ~~Be clean and neat~~
7. Have the ability to organize and carry out lunchroom procedures
8. Professional tact, diplomacy, and presentation with administrators, staff, teachers, students, parents, and the community
9. ~~Must be able to lift a minimum of 75 pounds~~
10. ~~Physically able to perform all items as listed in the essential duties~~
11. ~~Validation of qualifications as determined by an interview~~
12. Be able to drive the food service van in the absence of the light truck driver
13. Other relevant criteria as determined by the Board of Education, Superintendent and/or designee that they may find appropriate and acceptable

**~~Required Knowledge, Skills, and Abilities~~:**

1. ~~Drive to remain current with knowledge, skills, and abilities as related to position~~
2. ~~Physically able to perform all items as listed in this document~~

3. ~~Ability to read small print with or without corrective lenses~~
4. ~~Sufficient ability to compute mathematical skills with accuracy, without calculator assistance~~
5. ~~Sufficient ability to follow written and oral instructions and procedures.~~

**Essential ~~Duties~~: Responsibilities**

1. ~~Unlock kitchen and turn on equipment.~~
2. ~~Pick up teachers' salad and sandwich list and call in order to the high school.~~
3. ~~When morning delivery from high school arrives, put items away adhering to all HACCP principles and documentation.~~
4. Assist with vending deposits when needed.
5. Maintain an efficient, well-organized food service program, ensuring all food and supplies necessary are readily available to the staff. Please note, this requires advance attention and communication to ensure time for transit on the food service van run.
6. ~~Take necessary paperwork to administration, as needed, and pick up mail in office daily.~~
7. Rotate all food inventories, ensuring all items are properly labeled, dated, and stored according to HACCP principles and food code.
8. Train other staff members on the appropriate methods for all tasks related to the operation of a food service program.
9. ~~Notify appropriate designee of any absence.~~
10. Lead other staff members in a fair, objective manner, ensuring accountability for all tasks, as they pertain to the preparation, serving, and cleaning for the food service program.
11. Supervise and help with any position during the lunch period.
12. ~~Every two weeks, turn in time sheets to the cafeteria supervisor.~~
13. See that all health and safety regulations are observed.
14. ~~Report any problems or accidents immediately to the cafeteria supervisor.~~
15. Responsible for proper cleaning and sanitation of dishes, cooking utensils, equipment, kitchen, and lunchroom.
16. Properly dispose of waste material.
17. Be responsible for correct storage and refrigeration of food and various supplies.
18. Assists the Food Service Supervisor, Cafeteria Manager, Cook, or any other food service worker, as needed, to ensure that the food service department may be an asset to the overall education process.
19. Safely operates and regulates kitchen equipment, simultaneously promoting safety practices and universal precautions. Follows established safety plan and reports and/or corrects unsafe working conditions, equipment repair and maintenance needs.
20. Maintains necessary paperwork, including but not limited to, food logs, holding temperature logs, cooking temperature logs, other logs, and is able to use email and respond to emails in a timely manner.
21. Attends all mandatory meetings and in-services, as deemed necessary by the Food Service Supervisor or district.

22. Reports any accidents, discrepancies, or problems as they arise to the Cafeteria Manager.
23. Frequent lifting up to 75 pounds.
24. Continuous ability to stand, reach, lift, bend, kneel, stoop, climb, push and pull items.
25. Performs any other duty as assigned.

**~~Other Duties~~:**

1. ~~Serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings.~~
2. ~~Help instill in students the belief in and the practice of ethical principles and democratic values.~~
3. ~~Conduct other duties as assigned related to the Assistant Manager position.~~
4. ~~Promote safety practices and procedures consistent with OSHA and PERRA standards, USDA, local health department and HACCP principles.~~

**~~Equipment Operated~~:**

~~Demonstrate use and care of all equipment. See that the equipment is properly operated and cleaned. Report any problems with the equipment to the Cafeteria Manager and/or Food Service Supervisor. Operate as directed all equipment related to position that may include but may not be limited to:~~

1. ~~All kitchen equipment, e.g. oven, stove, slicer, steamer, mixer, knives, kettles, combi-ovens, dishwasher, and holding equipment.~~
2. ~~Cashier equipment.~~

**~~Additional Working Conditions~~:**

1. ~~Occasional exposure to blood, bodily fluids and tissue.~~
2. ~~Occasional interaction among unruly children.~~

**Terms of Employment:**

The Wadsworth City School District Board of Education, in accordance with the Collective Bargaining Agreement, determines salary, work year, and terms and conditions of employment. The employee shall remain free of any alcohol or nonprescribed controlled substance abuse in the workplace throughout his/her employment in the District.

**Evaluation:**

The administration/supervisor, in accordance with the provisions of the Wadsworth City School District Board of Education and the Collective Bargaining Agreement, will evaluate performance of this position.
**Note:** The above lists are not ranked in order of importance.

This job description in no manner states or implies that these are the only duties and responsibilities to be performed by the position incumbent. The incumbent will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority, or designee.

_____ _____

Superintendent or Designee Date

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position. I am aware of the location of the Wadsworth City School District Board of Education personnel policy manual and it is available for my review.

_____ _____

Employee Signature Date

**Title: Assistant Cafeteria Manager**

# WADSWORTH CITY SCHOOLS

## BAKER/COOK

### JOB DESCRIPTION

**Title:** Baker/Cook

**Reports To:** Building Cafeteria Manager, Food Service Supervisor, Building Administration, ~~Director of Facilities~~, Superintendent and/or the Superintendent Designee

**Employment Status:** Part Time

**W.E.S.P.A. Status:** Non-Exempt

**General Description:**

Responsible for preparing and/or directing the preparation of food to be served under the direction of the Food Service Department complying with all applicable sanitation, health, and personal hygiene standards. Follow established food production programs and procedures to ensure responsible use of facility supplies and equipment to minimize loss and waste. ~~Promotes safety practices and procedures consistent with OSHA, PERRA, ORC and OAC.~~

**Qualifications:**

1. Possess a valid driver's license or a state issued identification card
2. Be over 18 years of age.
3. Experience in the preparation and operation of institutional cooking.
4. ~~Good health, high moral character, and good attendance record.~~
5. ~~Be clean and neat.~~
6. Have the ability to organize and carry out lunchroom procedures.
7. Professional tact, diplomacy, and presentation with administrators, staff, teachers, students, parents, and the community.
8. ~~Must have two/three years of commercial food preparation experience.~~
9. Must be able to lift a minimum of 50 pounds
10. ~~Physically able to perform all items as listed in the essential duties.~~
11. ~~Validation of qualifications as determined by an interview.~~
12. Other relevant criteria as determined by the Board of Education, Superintendent and/or designee may find appropriate are acceptable.
13. High School Diploma or equivalent.

**~~Required Knowledge, Skills and Abilities:~~**

~~Strive to remain current with knowledge, skills, and abilities as related to position and the following:~~

1. ~~Physically able to perform all items as listed in this document.~~
2. ~~Ability to read small print with or without corrective lenses.~~
3. ~~Sufficient ability to compute mathematical skills with accuracy, without calculator assistance.~~
4. ~~Sufficient ability to follow written and oral instructions and procedures~~

**Essential ~~Duties~~: Responsibilities**

1. Carefully follows all directions given by the Cafeteria Building Manager or Food Service Supervisor
2. Read menus to estimate food requirements with the Cafeteria Manager.
3. Prepares food items according to daily menus and/ or production records for any event and/ or program operating under the direction of the Food Service Department.
4. Understands, utilizes, and assists in the creation of standardized recipes for production.
5. Prepares and stores food for staff and students, while following correct protocols as established by Health Department regulations, USDA standards and Department policy.
6. Measures and mixes ingredients according to recipe, using a variety of kitchen utensils and equipment, such as blenders, mixers, grinders, slicers, and ovens. Observes and tests food being cooked by tasting, smelling and temping to determine food is at standards.
7. Obtain supplies as required from freezer, cooler, dry storage.
8. Ensures availability of supplies and food or approved substitutions in adequate time for preparation and serving
9. ~~Responsible for proper cleaning and sanitation of dishes, cooking utensils, equipment, and kitchen.~~
10. Be responsible for the correct storage, refrigeration, heating, and holding of food and various supplies.
11. Set steam tables and other serving equipment with products to be served.
12. Assists the Food Service Director, Cafeteria Manager, or any other food service worker as needed to ensure that the Food Service Department may be an asset to the overall education process.
13. Safely operates and regulates kitchen/ cashier equipment, simultaneously promoting safety practices and universal precautions. Follow established safety plans and report and/or correct unsafe working conditions, equipment repair and maintenance needs.
14. Maintains necessary paperwork, including but not limited to, production records, holding temperature logs, cooking temperature logs, and other logs.
15. Attends all mandatory meetings and in-services, as deemed necessary by the Food Service Director or district.
16. Report any accidents, discrepancies, or problems as they arise to the Cafeteria Manager/ Food Service Supervisor.
17. Any other duty as assigned.

**~~Other Duties~~:**

~~1. Serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings.~~
~~2. Help instill in students the belief in and the practice of ethical principles and democratic values.~~
~~3. Conduct other duties as assigned related to Cook's position.~~
~~4. Promote safety practices and procedures consistent with OSHA and PERRA Standards, USDA, local health department and HACPP principles.~~

**Equipment Operated:**

Demonstrate use and care of all equipment. See that the equipment is properly operated and cleaned. Report any problems with the equipment to the Cafeteria Manager and/or Food Service Supervisor

Operate as directed all equipment related to position that may include but not limited to:

1. All kitchen equipment, i.e., oven, stove, slicer, steamer, mixer, knives, kettles, combi-ovens, dishwasher, holding equipment,
2. Cashier Equipment

**Additional Working Conditions:**

1. Occasional exposure to blood, bodily fluids and tissue.
2. Occasional interaction among unruly children.
3. Frequent lifting up to 50 pounds and more.

**Terms of Employment:**

The Wadsworth Board of Education in accordance with the Collective Bargaining Agreement determines salary, work year, and terms and conditions of employment. The employee shall remain free of any alcohol or nonprescribed controlled substance abuse in the workplace throughout his/her employment in the District.

**Evaluation:**

The Administration/Supervisors in accordance with the provisions of the Wadsworth Board of Education and the Collective Bargaining Agreement will evaluate performance of this position.

**Note:** The above lists are not ranked in order of importance.

This job description no manner states or implies that these are the only duties and responsibilities to be performed by the position incumbent. The incumbent will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority, or designee.

_____

Superintendent or Designee Date

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position. I am aware of the location of the Wadsworth Board of Education Personnel Policy Manual and it is available for my review.

_____

Signature Date

**Title:** **Baker/Cook**

Revision Date: July 13, 2015

# WADSWORTH CITY SCHOOLS

## CAFETERIA HELPER

### JOB DESCRIPTION

**Title:** Cafeteria Helper

**Reports To:** Cafeteria Building Manager, Food Service Supervisor~~,~~ Building Administration, ~~Director of Facilities~~, Superintendent and/or the Superintendent Designee

**Employment Status:** Part Time

**W.E.S.P.A. Status:** Non-Exempt

**General Description:**

To serve the students attractive and nutritious meals in an atmosphere of efficiency, cleanliness, and friendliness. Responsible for preparing and/or directing the preparation of food to be served complying with all applicable sanitation, health, USDA, and personal hygiene standards and following established food production program and procedures. Helps in meal preparation, assists in serving foods at meal time, and helps with general clean up duties. ~~Promotes safety practices and procedures consistent with OSHA, PERRA, ORC and OAC.~~

**Qualifications:**

1. Possess a valid driver's license or a state issued identification card
2. Be over 18 years of age.
3. High School Diploma or equivalent.
4. ~~Experience in the preparation and operation of institutional cooking.~~
5. ~~Good health, high moral character, and good attendance record.~~
6. ~~Be clean and neat~~
7. Have the ability to organize and carry out lunchroom procedures.
8. Must be able to lift a minimum of 50 pounds.
9. Professional tact, diplomacy, and presentation with administrators, staff, teachers, students, parents, and the community.
10. ~~Validation of qualifications as determined by an interview.~~
11. Other relevant criteria as determined by the Board of Education, Superintendent and/or designee may find appropriate are acceptable.

**~~Required Knowledge, Skills and Abilities:~~**

~~Strive to remain current with knowledge, skills, and abilities as related to position. Experience in the preparation of institutional cooking and the following:~~

1. ~~Physically able to perform all items as listed in this document.~~
2. ~~Ability to read small print with or without corrective lenses.~~
3. ~~Sufficient ability to compute mathematical skills with accuracy, without calculator assistance.~~
4. ~~Sufficient ability to follow written and oral instructions and procedures~~

**Essential ~~Duties~~: Responsiblilites**

1. Follow both written and oral instructions and procedures
2. Stand, reach, lift, bend, kneel, stoop, climb, push and pull items
3. Prepares food items according to daily menus and/or production records for any event and/ or program operating under the direction of the Food Service Department.
4. Serve food to staff and students, while following correct protocols as established by Health Department regulations, USDA standards and Department policy.
5. Responsible for proper cleaning and sanitation of dishes, cooking utensils, equipment, kitchen, and lunchroom.
6. Properly dispose of waste material.
7. Be responsible for the correct storage, refrigeration, heating and holding of food and various supplies.
8. Assists the Food Service Supervisor, Cafeteria Manager, Cook, or any other food service worker as needed to ensure that the Food Service Department may be an asset to the overall education process.
9. Safely operates and regulates kitchen/ cashier equipment, simultaneously promoting safety practices and universal precautions. Follow established safety plans and report and/or correct unsafe working conditions, equipment repair and maintenance needs.
10. Operates computerized cash register, maintains necessary accounting reports, and is responsible for cash drawer accuracy.
11. Maintains necessary paperwork, including but not limited to, food logs, holding temperature logs, cooking temperature logs, and other logs.
12. Attends all mandatory meetings and in-services, as deemed necessary by the Food Service Supervisor or district.
13. Report any accidents, discrepancies, or problems as they arise to the Cafeteria Manager.
14. Any other duty as assigned.

**~~Other Duties~~:**

~~1. Serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings.~~
~~2. Help instill in students the belief in and the practice of ethical principles and democratic values.~~
~~3. Conduct other duties as assigned related to Cafeteria Helper's position~~
~~4. Promote safety practices and procedures consistent with OSHA and PERRA Standards, USDA, local health department and HACPP principles.~~

**~~Equipment Operated~~:**

~~Demonstrate use and care of all equipment. See that the equipment is properly operated and cleaned. Report and problems with the equipment to the Cafeteria Manager and/or Food Service Supervisor. Operate as directed all equipment related to position that may include but not limited to:~~
~~1. All kitchen equipment, i.e., oven, stove, slicer, steamer, mixer, knives, kettles, combi-ovens, dishwasher, and holding equipment~~
~~2. Cashier Equipment~~

**~~Additional Working Conditions~~:**

~~1. Occasional exposure to blood, bodily fluids and tissue.~~

~~2. Occasional interaction among unruly children.~~
~~3. Frequent lifting up to 50 pounds and more.~~
~~4. Continuous ability to stand, reach, lift, bend, knell, stoop, climb, push and pull items~~

**Terms of Employment:**

The Wadsworth Board of Education in accordance with the Collective Bargaining Agreement determines salary, work year, and terms and conditions of employment. The employee shall remain free of any alcohol or nonprescribed controlled substance abuse in the workplace throughout his/her employment in the District.

**Evaluation:**

The Administration/Supervisors in accordance with the provisions of the Wadsworth Board of Education and the Collective Bargaining Agreement will evaluate performance of this position.

**Note:** The above lists are not ranked in order of importance.

This job description no manner states or implies that these are the only duties and responsibilities to be performed by the position incumbent. The incumbent will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority, or designee.

_____
_____
Superintendent or Designee Date

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position. I am aware of the location of the Wadsworth Board of Education Personnel Policy Manual and it is available for my review.

_____
_____
Signature Date

**Title: Cafeteria Helper**

Revision Date: July 13, 2015

# WADSWORTH CITY SCHOOLS

## MANAGER

### JOB DESCRIPTION

**Title:** Building Manager

**Reports To:** Food Service Supervisor, Building Administration, ~~Director of Facilities~~, Superintendent and/or the Superintendent Designee

**Employment Status:** Part Time

**W.E.S.P.A. Status:** Non-Exempt

**General Description:**

Manages the overall Food Service program of one building and directs the activities of the Food Service staff. Collects monies, handles change and keeps accounts received of all monies. Maintain health regulations. ~~Promotes safety practices and procedures consistent with OSHA, PERRA, ORC and OAC. Teaches staff workers correct procedures for:~~

~~1. Quantity cooking~~
~~2. Efficient serving~~
~~3. Sanitation~~
~~4. Maintenance of equipment, and~~
~~5. Orderly housekeeping.~~

**Qualifications:**

1. Possess a valid driver's license or a state issued identification card.
2. Be over 18 years of age.
3. High School Diploma or equivalent.
4. Experience in the preparation institutional cooking.
~~5. Good health, high moral character, and good attendance record~~
~~6. Be clean and neat~~
7. Have the ability to organize and carry out lunchroom procedures.
8. Professional tact, diplomacy, and presentation with administrators, staff, teachers, students, parents, and the community.
9. Level ~~one~~ two certification in food protection training for risk level I, II, III and IV food service operations and food retail establishments is required, per Ohio Administrative Code 3701-21-25.
10. Must be able to lift a minimum of 50 pounds.
~~11. Physically able to perform all items as listed in the essential duties.~~
~~12. Validation of qualifications as determined by an interview~~
13. Other relevant criteria as determined by the Board of Education, Superintendent and/or designee may find appropriate are acceptable.

**~~Required Knowledge, Skills and Abilities~~:**

~~14. Must be able to lift a minimum of 50 pounds.~~
~~15. Strive to remain current with knowledge, skills, and abilities as related to position.~~
~~16. Physically able to perform all items as listed in this document.~~
~~17. Ability to read small print with or without corrective lenses.~~
~~18. Sufficient ability to compute mathematical skills with accuracy, without calculator assistance.~~

**Essential ~~Duties~~: Responsibilities**

1. Responsible for all monies collected and transacted in the Food Service program, including but not limited to, bank deposits, vending deposits, replenishing start up cash, etc.
2. Unlock kitchen and turn on equipment.
3. Prepare and/or supervise the preparation of all meal items.
4. ~~Pick up teachers' salad and sandwich list and call in order to the high school.~~
5. Maintain and keep all production records as directed for the Food Service Program.
6. ~~When morning delivery from high school arrives, put items away adhering to all HACCP principles and documentation. Make any sandwich plates up that arrive, and get any soup ready to heat for lunch.~~
7. Check lunch count and determine amounts to be cooked.
8. ~~Assist with vending deposits when needed.~~
9. ~~Operate POS system, ensuring accuracy on the data side of the department, including financial and production records.~~
10. Maintain an efficient, well-organized food service program, ensuring all food and supplies necessary are readily available to the staff. Please note, this requires advance attention and communication to ensure time for transit on the Food Service van run.
11. Take necessary paperwork to administration as needed and pick up mail in office daily.
12. Rotate all food inventories, ensuring all items are properly labeled, dated, and stored according to HACCP principles and Food Code.
13. ~~Prepare necessary food orders as directed by the Supervisor. Examples include, but are not limited to, bread, ice cream, ala carte items etc.~~
14. ~~Prepare charge slips for students and distribute in the teacher's mailboxes weekly.~~
15. ~~Responsible for employee training on the POS system in individual buildings.~~
16. ~~Maintain and carry out procedures for financial records as directed.~~
17. Train other staff members on the appropriate methods for all tasks related to the operation of a Food Service Program
18. ~~Plan the preparation of all food items to efficiently use time and labor. Plan a fairly distributed workload for all employees.~~
19. ~~Notify appropriate designee of any absence~~
20. ~~Cooperate and collaborate with the principal, faculty, students, and staff to make the food service program in integral part of the total school program~~
21. Arrange, plan, prepare and serve meals for special functions following guidance from Food Service Supervisor
22. Supervise and assist in food preparation and serving, ensuring that food is tasty, safe, served attractively and at the correct temperature, prepared economically, and portioned properly.
23. ~~Prepare meal production sheets.~~
24. ~~Lead other staff members in a fair, objective manner, ensuring accountability for all tasks, as they pertain to the preparation, serving, and cleaning for the Food Service program.~~

25. Supervise and help with any position during the lunch period.
26. Lock up kitchen which consists of store rooms, all freezers, all coolers, and office. Make sure all windows and doors to cafeteria are locked. Check equipment to make sure they are shut off. Turn off all lights.
27. Every two weeks, turn in time sheets to cafeteria supervisor.
28. See that all health and safety regulations are observed.
29. Report any problems or accidents immediately to the cafeteria supervisor.
30. Attend all staff meetings called by the cafeteria supervisor.
31. Deposit lunch money and vending machine money at the bank everyday.

**Other Duties:**

1. Serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings.
2. Help instill in students the belief in and the practice of ethical principles and democratic values.
3. Conduct other duties as assigned related to Building Manager's position.
4. Promote safety practices and procedures consistent with OSHA, PERRA Standards, USDA, local health department and HACPP principles.

**Equipment Operated:**

Demonstrate use and care of all equipment. See that the equipment is properly operated and cleaned. Report any problems with the equipment to the Food Service Supervisor.
Operate as directed all equipment related to position that may include but not limited to:

1. All kitchen equipment

**Additional Working Conditions:**

1. Occasional exposure to blood, bodily fluids and tissue.
2. Occasional interaction among unruly children.
3. Frequent lifting up to 50 pounds plus.

**Terms of Employment:**

The Wadsworth Board of Education in accordance with the Collective Bargaining Agreement determines salary, work year, and terms and conditions of employment. The employee shall remain free of any alcohol or nonprescribed controlled substance abuse in the workplace throughout his/her employment in the District.

**Evaluation:**

The Administration/Supervisors in accordance with the provisions of the Wadsworth Board of Education and the Collective Bargaining Agreement will evaluate performance of this position.

**Note:** The above lists are not ranked in order of importance.

This job description no manner states or implies that these are the only duties and responsibilities to be performed by the position incumbent. The incumbent will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority, or designee.

_____

Superintendent or Designee Date

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_____

Signature Date

**Title:** **Manager**

Revision Date: April 9, 2018

# WADSWORTH CITY SCHOOLS

## DRIVER, LIGHT TRUCK

### JOB DESCRIPTION

**Title:** Driver, Light Truck

**Reports To:** Food Service Supervisor, ~~Director of Facilities~~, Superintendent and/or the Superintendent Designee

**Employment Status:** Part Time

**W.E.S.P.A. Status:** Non-Exempt

**General Description:**

Be responsible for receiving and delivering food and mail/packages/equipment to various school buildings throughout the school district. Drive light vehicles such as vans, pick-up trucks, other school vehicles (non-buses), in a safe and careful manner. ~~Promote good public relations by neat appearance, proper attitude, and appearance of the school vehicle. Promotes safety practices and procedures consistent with OSHA, PERRA, ORC and OAC.~~

**Qualifications:**

1. Possess a valid driver's license.
2. High school diploma or equivalent.
3. ~~Able to perform all duties listed in essential duties.~~
4. ~~Be a person of high integrity since money and confidential materials are entrusted to your care.~~
5. ~~Good health, high moral character, good attendance, clean and neat appearance.~~
6. Physically able to lift heavy items up to 75 pounds.
7. ~~Ability to carry out both written and oral directions/policies.~~
8. ~~Ability to make good decisions in complex situations.~~
9. Must have a clean driving record as determined by Administration.
10. ~~Validation of qualification as determined by an interview.~~
11. Other relevant criteria as determined by the Board of Education, Superintendent and/or designee may find appropriate are acceptable.

**~~Required Knowledge, Skills and Abilities~~:**

~~Strive to remain current with knowledge, skills, and abilities as related to position. Must possess and have on person while in the school owned vehicle, a valid Ohio driver's license. Must possess the ability to deal with a variety of people and possess good communication skills.~~

**Essential ~~Duties~~: Responsibilities**

1. Drive vehicles on assignments either regularly or periodically as assigned by the Food Service Supervisor or designee.
2. Must wear seat belt at all times and obey all traffic laws.
3. ~~Do necessary loading and unloading of vehicles.~~
4. ~~Assist in the unloading/receiving of scheduled departmental deliveries as dictated by the department.~~
5. Assist in storage and inventory of department supplies.
6. Pick up district mail daily and at the post office when necessary.
7. Deliver food/supplies/equipment from central kitchen to satellite schools and return food/supplies/equipment to central kitchen storage.
8. Ability to accommodate timeframes and deadlines for deliveries.
9. Pick up money from various cafeterias and deliver to designated area.
10. Respect for confidential information.
11. Responsible for safe operation of the vehicle including maintaining proper fuel levels, tire pressure, lights/signals are operating, and cleanliness of the vehicle. Clean interior windows weekly. Clean exterior windows as needed to ensure safe and proper visibility.
12. Periodically inspect the van for damage and check fluid levels.
13. Responsible to see that the assigned vehicle is cleaned and serviced at least once every two months. All defects of vehicle are to be documented through the Transportation work order system as designated by the Transportation Department.
14. Assists the Food Service staff as needed to ensure that the Food Service Department may be an asset to the overall education process – this may include but is not limited to preparation and serving of food items, sanitation of equipment, and operating a computerized POS.
15. Any other duty as assigned.

**~~Other Duties~~:**

1. ~~Serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings.~~
2. ~~Help instill in students the belief in the practice of ethical principles and democratic values.~~
3. ~~Conduct other duties as assigned related to Light Truck Driver's position~~
4. ~~Promote safety practices and procedures consistent with OSHA, ORC, OAC and PERRA Standards.~~

**~~Equipment Operated~~:**

~~Operate as directed all equipment related to position that may include but not limited to:~~

~~1. Light truck~~
~~2. Van~~
~~3. Hand truck~~
~~4. Fuel pumps~~
~~5. Garage door (manual/automatic)~~
~~6. Kitchen equipment, i.e., over, stove, slicer, steamer, mixer, knives, kettles, combi-ovens, dishwasher, and holding equipment.~~

**~~Additional Working Conditions~~:**

1. Occasional exposure to blood, bodily fluids and tissue.
2. Occasional interaction among unruly children.

**Terms of Employment:**

The Wadsworth Board of Education in accordance with the Collective Bargaining Agreement determines salary, work year, and terms and conditions of employment. The employee shall remain free of any alcohol or nonprescribed controlled substance abuse in the workplace throughout his/her employment in the District.

**Evaluation:**

The Administration/Supervisors in accordance with the provisions of the Wadsworth Board of Education and the Collective Bargaining Agreement will evaluate performance of this position.

**Note:** The above lists are not ranked in order of importance.

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the employee. The employee will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority, or designee.

_____

Superintendent or Designee Date

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position.

_____

Signature Date

**Title:** **Driver, Light Truck**

Revision Date: July 13, 2015

# WADSWORTH CITY SCHOOLS

## CLERK ~~(Building Level)~~

### JOB DESCRIPTION

**Title:** Clerk (Building Level)

**Reports To:** Building Administration, ~~Director of Facilities~~, Supervisor, Superintendent and/or the Superintendent Designee

**Employment Status:** Full Time or Part Time

**W.E.S.P.A Status:** Non-Exempt

**General Description:**

Under the supervision of the principal, district administration or designated supervisor will organize, coordinate, and perform responsible clerical and secretarial duties. ~~Conduct the clerical operation of the school or unit office without initial assignment or direction from the supervisor. Promote safety practices and procedures consistent with OSHA, PERRA, ORC and OAC.~~

**Qualifications:**

1. Possess a valid driver's license or state issued identification card.
2. ~~Physically able to perform all items as listed in essential duties, work assigned schedules, and meet attendance requirements.~~
3. ~~Attained at least the novice level of software proficiency in the area of Microsoft Office.~~
4. ~~Satisfactory prior work record and attendance record.~~
5. Successful completion of a clerical skills test that demonstrates a proficient level in Microsoft Office/ Google Applications, typing, proofreading, document creation/formatting/mail merging, and spreadsheet formulas.
6. ~~Able to type 50 words per minute.~~
7. ~~Experience working with students and parents preferred.~~
8. Demonstrate ability to organize and prioritize tasks.
9. ~~Ability and willingness to carry out both oral and written directions/policies.~~
10. ~~Demonstrates an interest in job related technology and maintains a desire to "stay current" with advances in technology.~~
11. Possess good communication skills, both oral and written.
12. Possess good public relations skills including developing a positive environment in office related duties, including interacting with the general public, students, parents and school related staff.
13. Willingness to adapt and learn as new technologies, methodologies and policies are introduced.
14. Ability to work with a variety of individuals including but not limited to students, teachers, parents and administrators.
15. ~~Able to perform all items as listed in the essential duties.~~
16. ~~Validation of qualifications as determined by an interview.~~
17. Other relevant criteria as determined by the Board of Education, Superintendent and/or designee may find appropriate are acceptable.

**~~Required Knowledge, Skills and Abilities~~:**

~~Strive to remain current with knowledge, skills, and abilities as related to position. Microsoft Office capability at the minimum of the Practitioner level of competency, including typing 50 words per minute, proofreading, computer knowledge, formatting a document, composing a document, creating a memo, creating a spreadsheet utilizing formulas, data sorting, and mail merging. Good communication skills, telephone skills, organizational abilities, ability to complete multiple tasks, and the ability to problem solve all at the level required to successfully perform the functions of the job description.~~

**Essential Responsibilities:**

1. May act as receptionist with such duties as directing students or the general public to the proper location, answering phone, serving as sign out desk for personnel, receiving/making attendance calls.
2. Perform typing tasks on forms, rosters, lists, using computer, network, ~~electric typewriters~~ and aligned software.
3. May sort incoming supplies and/or mail and distribute to the proper location.
4. Perform mathematical calculation using calculator or similar electronic device, or computer programs for attendance, lunch program, etc.
5. Operate duplicating and copying machine and collate material.
6. As directed, assist ~~teacher or librarian~~ other staff members with students.
7. Update the school website as requested
8. Assist students and parents with Progress Book Access
9. Validating parents/volunteers who are visiting the school.
10. Keep accurate records as assigned and files material according to type of file. Clears files on a periodic basis.
11. May handle money, make deposits and take monies to the bank.
12. Have a working knowledge of state student software for use within the building.
13. Assist other clerical staff to ensure smooth operation of the building.
14. Receive/place attendance calls according to board policy.
15. As per board policy assist in first aid with the students, notify parents when necessary; dispense properly documented medication.
16. Effectively utilize Progressbook and Final Forms as required
17. Perform other duties as assigned.

**~~Other Duties~~:**

~~1. Serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings.~~
~~2. Help instill in students the belief in and the practice of ethical principles and democratic values.~~
~~3. Conduct other duties as related to Clerk's position.~~
~~4. Promote safety practices and procedures consistent with OSHA and PERRA standards.~~

**~~Equipment Operated~~:**

~~Operate as directed all equipment related to position that may include but not limited to:~~
~~1. Multi-line telephones.~~
~~2. All office equipment.~~

~~3. Client devices~~
~~4. Fax machine, laminator, tape recorder, and electric typewriter.~~
~~5. Two-way radios, PA system, mail sorter/folder, and shredder.~~
~~6. Audio visual equipment.~~

**~~Additional Working Conditions~~:**

~~1. Occasional exposure to blood, bodily fluids and tissue.~~
~~2. Occasional interaction among unruly adults and children.~~

**Terms of Employment:**

The Wadsworth Board of Education in accordance with the Collective Bargaining Agreement determines salary, work year, and terms and conditions of employment. The employee shall remain free of any alcohol or nonprescribed controlled substance abuse in the workplace throughout his/her employment in the District.

**Evaluation:**

The Administration/Supervisors in accordance with the provisions of the Wadsworth Board of Education and the Collective Bargaining Agreement will evaluate performance of this position.

**Note:** The above lists are not ranked in order of importance.

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the employee. The employee will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority, or designee.

_____ _____
Superintendent or Designee Date

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position.

_____ _____
Signature Date

**Title:** **Clerk**

Revision Date: April 2020

# WADSWORTH CITY SCHOOLS

## SECRETARY

### JOB DESCRIPTION

**Title:** Secretary

**Reports To:** Building Administration, ~~Director of Facilities~~, Supervisor, Superintendent and/or the Superintendent Designee

**Employment Status:** Full Time

**W.E.S.P.A. Status:** Non-Exempt

**General Description:**

Under general supervision of principal, district administration or designated supervisor will organize, coordinate, and perform responsible clerical and secretarial duties for an entire school or administrative unit. ~~Conduct the clerical and secretarial operation of the school or unit office without initial assignment or direction from supervisor.~~ May be in charge of school or unit office with other assigned clerical employees. ~~Promote safety practices and procedures consistent with OSHA, PERRA, ORC, and OAC.~~

**Qualifications:**

1. Possess a valid driver's license or state issued identification card.
2. ~~Physically able to perform all items as listed in essential duties, work assigned schedules, and meet attendance requirements.~~
3. ~~Attained at least the practioner level of software proficiency in the area of Microsoft Office and have certificates of completion~~
4. ~~Satisfactory prior work record and attendance record.~~
5. Successful completion of a secretarial skills test that demonstrates a practitioner level in Microsoft Office/ Google Applications, typing, proofreading, document creation/formatting/mail merging, and spreadsheet formulas.
6. ~~Able to type 60 words per minute.~~
7. ~~Experience working with students and parents preferred.~~
8. Demonstrate ability to organize and prioritize tasks.
9. High school graduate ~~with minimum of three (3) years secretarial experience.~~
10. Ability and willingness to carry out both oral and written directions/policies.
11. ~~Demonstrates an interest in job related technology and maintains a desire to "stay current" with advances in technology.~~
12. Possess good communication skills, both oral and written.
13. Possess good public relations skills including developing a positive environment in office related duties and interacting with the general public and school related staff.
14. ~~Able to perform all items as listed in the esential duties.~~
15. ~~A working knowledge of the Internet and Internet Software.~~
16. Willingness to adapt and learn as new technologies, methodologies and policies are introduced.
17. Ability to work with a variety of individuals including but not limited to students, teachers, parents and administrators.

~~18. Validation of qualifications as determined by an interview.~~
19. Other relevant criteria as determined by the Board of Education, Superintendent and/or designee may find appropriate are acceptable.

**~~Required Knowledge, Skills and Abilities~~:**

~~Strive to remain current with knowledge, skills, and abilities as related to position. Microsoft Office capability at the minimum of the Practitioner Level, typing 60 words per minute, proofreading, computer knowledge, formatting a document, composing a document, and creating a memo, creating a spreadsheet utilizing formulas, data sorting, and mail merging. Good communication skills, telephone skills, organizational abilities, ability to complete multiple tasks, and the ability to problem solve all at the level required to successfully perform the functions of the job description.~~

**Essential Responsibilities:**

1. Provide leadership to clerical personnel within the facility.
~~2. Ensure clerical staff is operating efficiently and effectively according to assigned job description and within the guidelines and philosophy of Wadsworth City Schools.~~
~~3. Answer questions that may arise among the clerical staff.~~
~~4. Ensure direction is provided, or provide the direction for clerical substitutes.~~
5. Familiarize yourself with each clerical position within your building or unit.
6. Update forms, charts, purchase order requisitions, letters, etc. as requested.
7. Forward time slips, absence reports, sick leave forms, and other payroll records/personnel data as required to the administration office when applicable.
8. In the absence of proper administrative personnel, make decisions of routine matters and check with the central office on emergency situations.
9. Operate office machines as directed and/or required.
10. Record facts in pupil school records such as attendance, grades, etc. as directed.
11. Process student activity funds, requisitions, money, and or make deposits as directed.
12. Answer phone and meet the general public, answer questions, giving out information needed pertaining to procedures and policies.
13. On request, purchase items needed and prepare the set-up for meetings, etc. requiring food and drink.
14. Update the school website as requested
15. Assist students and parents with Progress Book access and effectively utilize Final Forms
16. Validating parents/volunteers who are visiting the school.
~~17. Ensure smooth operation of the office.~~
~~18. Assist as needed during visitations by outside groups.~~
19. Have a working knowledge of state student software for use within the building.
20. Compose correspondence on routine matters with minimum amount of instruction.
21. Schedule appointments for principals, teachers, and counselors and arrange for personnel interviews as required.
22. Devise, modify or supervise the maintenance of records and filing systems—this would include pupil records.
23. Assist other clerical staff to ensure smooth operation of the building.
~~24. Receive and process complaints and requests from students, teachers and community.~~
25. Process entrance and withdrawal of students. Forward withdrawn pupil's files to the administration office upon conclusion of the school year or as requested.
26. Open, sort and distribute incoming mail as directed.
27. Receive/place attendance calls according to board policy.

28. Handle confidential matters for immediate supervisor.
29. Proofread all correspondence going out to public and interoffice correspondence.
30. Carry out policies and procedures of office in which you work.
31. Arrange for bulk mailing and deliver mail to post office as directed.
32. Assist with state testing if needed and directed.
33. Per board policy, assist in first aid to sick and injured students; dispense properly documented medication in the absence of the school nurse or nurse's aide.
34. Requisition needed supplies and service from the administration office via purchase orders and work orders.
35. Assist preparing information for commencement or any other student activity.

**Other Duties:**

1. ~~Serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings.~~
2. ~~Help instill in students the belief in and the practice of ethical principles and democratic values.~~
3. ~~Conduct other duties as assigned related to Secretary II's position.~~
4. ~~Promote safety practices and procedures consistent with OSHA and PERRA standards.~~

**~~Equipment Operated~~:**

~~Operate as directed all equipment related to position that may include but not limited to:~~

1. ~~Multi-line telephones.~~
2. ~~All office equipment.~~
3. ~~Client devices~~
4. ~~Two-way radios, PA system, mail sorter/folder, shredder.~~
5. ~~Audio Visual equipment.~~

**~~Additional Working Conditions~~:**

1. ~~Occasional exposure to blood, bodily fluids and tissue.~~
2. ~~Occasional interaction among unruly children and adults.~~

**Terms of Employment:**

The Wadsworth Board of Education in accordance with the Collective Bargaining Agreement determines salary, work year, and terms and conditions of employment. The employee shall remain free of any alcohol or nonprescribed controlled substance abuse in the workplace throughout his/her employment in the District.

**Evaluation:**

The Administration/Supervisors in accordance with the provisions of the Wadsworth Board of Education and the Collective Bargaining Agreement will evaluate performance of this position.

**Note:** The above lists are not ranked in order of importance.

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the employee. The employee will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority, or designee.

_____
_____
Superintendent or Designee Date

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position.

_____
_____
Signature Date

**Title: Secretary**

Revision Date: April 2020

# CUSTODIAN I

## JOB DESCRIPTION

**Title:** Custodian I

**Reports To:** Supervisor of Facilities and Groundsr~~Custodial Manager, Director of Facilities~~, Superintendent and/or the Superintendent Designee

**Employment Status:** Full Time

**W.E.S.P.A. Status:** Non-Exempt

**General Description:**

Will work under the supervision of the Supervisor of Facilities and Grounds ~~Custodial Manager~~ while functioning as head custodian/lead worker. Will direct a custodial staff of four or more custodians while performing duties that relate to maintaining the school buildings at a high level of cleanliness, safety and good repair. In addition to regular cleaning/custodial responsiblities: he/she will work in close cooperation with the building principal to insure efficient building operations, and promote good public relations among district personnel, community members, students and rental groups. ~~Promote health and safety practices consistent with OSHA, PERRA, ORC, and OAC.~~

**Qualifications:**

1. Valid driver's license or state issued identification card
2. High school diploma or equivalent.
3. Computer knowledge (e-mail: send and receive)
4. Commercial level cleaning experience is preferred
5. Experience in general cleaning and building service operations.
6. Demonstrate ability to plan and organize tasks.
7. Able to perform minor repairs, and a willingness to work and cooperate with others.
8. Able to lift 55 pounds unassisted.
9. Able to operate a variety of power machinery and/or tools relative to the cleaning of buildings throughout the district.
10. Ability to make clear, accurate, and comprehensive reports
11. The ability to communicate verbally and in writing, and the ability to carry out both verbal and written directions/policies.

~~12. Able to perform all items as listed in the essential duties~~
~~13. Demonstrate a strong leadership ability.~~
~~14. Able to supervise and direct others.~~
~~15. Successful completion of a skills test.~~
~~16. Validation of qualifications as determined by an interview.~~

17. Other relevant criteria as determined by the Board of Education, Superintendent and/or designee may find appropriate are acceptable.

~~18. Good health, high moral character,good attendance,clean and neat appearance.~~
~~19. Able to work various shifts required by Administration and School Board.~~

**Required Knowledge, Skills and Abilities:**

Strive to remain current with knowledge, skills, and abilities as related to position.

1. Be professionally competent in the operation of custodial machinery, and ability to perform routine service and maintenance procedures on all custodial equipment and tools as assigned.
2. The ability to work with hand/power tools, while making routine repairs in their building and to assist and encourage the custodians, assigned to their building, to develop the same skills.
3. To assist the Supervisor of Facilities and Grounds in the efficient, fiscally sound management of their building and to always reflect positively, in performance and behavior on our school district.
4. Ability to work effectively with others.
5. Ability to maintain basic records.
6. Ability to work independently.
7. Able to perform minor maintenance of equipment (Vacuums,Scrubbers etc…)

**Essential Responsibilties:**

1. ~~Prepare and submit cleaning schedules and working schedules of all employees under his/her supervision to the Custodial Manager and building principal no later than the second week of school each year; (duty hours, lunch period, and areas of responsibility should be included).~~
2. Assist Supervisor of Facilities and Grounds ~~Custodial Manager~~ in training of personnel.
3. To have a thorough working knowledge of cleaning chemicals, their safe uses and application.
4. Keep inventory records of custodial equipment and supplies.
5. All call-offs must be made to supervisor or their administrative designee at least two hours prior to start of shift, to allow time to make other arrangements.
6. ~~Share responsibility for the proper cleanliness and upkeep of the building.~~
7. ~~Respond to routine questions and requests in an appropriate manner.~~
8. Maintain respect at all times for confidential information.
9. ~~Interact in a positive manner with staff, students and parents.~~
10. Order supplies utilizing proper forms to ensure materials are available to clean the facility.
11. Completes reports and forms in a timely and accurate fashion as required. (time sheets, absence reports, vacation schedules, summer log books, etc..)
12. Respond to calls emergencies ( if directed by the ) Supervisor of Facilities and Grounds Superintendent, Assistant Superintendent, ~~Custodial Manager~~, principal, ~~Business Office Administrator~~, or other appropriate person.
13. Complete work orders as needed and submit via the channels established in each building.
14. Assist district Supervisor of Facilities and Grounds ~~Custodial Manager~~ in the evaluation of cleaning supplies and equipment.
15. Conduct daily inspections of buildings and relay to subordinates those items needing attention.
16. As directed, during summer months manage/supervise and work with traveling cleaning crews building to building throughout the school district.
17. ~~Follow the prescribed work schedule as determined by Custodial Manager.~~
18. ~~Constantly strive to promote the safety, health, and comfort of the students and employees.~~
19. Report areas that need special maintenance of cleaning to the principal or Supervisor of Facilities and Grounds~~Custodial Manager.~~

20. General cleaning, including but not limited to:

    A. Sweeps, scrubs, and waxes floors.
    B. Dusts, cleans, and polishes furniture and woodwork.
    C. Replenishes supplies in restrooms.
    D. Empties and cleans waste receptacles.
    E. Keeps windows clean and washes chalk boards etc.
    F. Assists in moving and arranging furniture and equipment.
    G. Replaces flourescent tubes and light bulbs.
    H. Remove garbage and trash from the lunchroom.
    I. Raises/lowers U. S. Flag/others as required and directed.
    J. Keeps grounds free of trash and flower beds weeded.

21. Make minor repairs to the building, furniture, equipment, ~~and so forth~~, and reports the need for other repairs to the head custodian, building principal, or Supervisor of Facilities and Grounds.
22. Cleans walks and drives as needed; snow and ice removal as directed (per district policies).
~~23. Cleans buildings during the summer under the direction of the Custodial Manager (or his/her designee(s), Business Office Administrator, assistant superintendent, and superintendent.~~
~~24. All problems of a custodial nature are to be first heard by the headcustodian. If the problem cannot be taken care of by the head custodian, it will then be brought to the attention of the Custodial Manager.~~
~~25. Cooperates with staff. Work in close cooperation with the Custodial Manager or building principal at all times. Where conflict could exist, always perform as directed and report situation to the Custodial Manager.~~
26. Check all motors, belts, and filters, on a periodic assigned schedule and maintain them in a satisfactory condition as assigned.
27. Work to ensure custodial equipment in good condition.
28. Arrange that proper care is taken of the building for all after school events so that the pupil use each school day will not be impaired.
29. Keep school grounds, entry-ways, and area bounded by sidewalks free of litter, neat and well groomed; buildings neat and presentable: play areas neat and clean (inside and outside).
30. Mow and trim grass areas as assigned.
31. Receive incoming shipments, sign for, unload trucks, and deliver to proper place as required/assigned.
32. Keep boiler, fan, electrical, and pump room areas neat and clean; as well as observing all safety rules in assigned areas.
33. Check exit lighting, fire alarm and fire extinguishers as assigned and directed on a periodic basis. Report needs to building principal for work order.
34. As directed and required, ensure building security by opening/securing doors, turning lights on/off, locking/unlocking windows, and arming/disarming security system (if applicable).

**~~Other Duties~~:**

~~1. Serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings.~~
~~2. Help instill in students the belief in and practice of ethical principles and democratic values.~~
~~3. Conduct other duties as assigned related to the Custodian I's position.~~
~~4. Promote safety practices and procedures consistent with OSHA and PERRA Standards.~~
~~5. Perform all other duties as assigned by supervisor or administrative designee.~~

**~~Equipment Operated~~:**

~~Operate as directed all equipment related to position that may include but not limited to:~~

1. ~~Client Services~~
2. ~~Rotary scrubber~~
3. ~~Automatic floor scrubber~~
4. ~~Floor burnishers~~
5. ~~Air compressors~~
6. ~~Vacuum cleaners~~
7. ~~Lawn mowers~~
8. ~~Weed trimmers~~
9. ~~Pressure washers.~~
10. ~~Snow removal equipment~~
11. ~~Other custodial/cleaning machines, as it becomes necessary to introduce such into the custodial work force. Basic hand tools: hammers, screwdrivers, wrenches and other tools required to make simple/routine repairs as assigned.~~

**~~Additional Working Conditions~~:**

1. ~~Occasional exposure to blood, bodily fluids and tissue.~~
2. ~~Frequent operation of power equipment (scrubbers, buffers, power tools, etc.).~~
3. ~~Work at elevated heights as required.~~
4. ~~Occasional interaction among unruly children.~~

**Terms of Employment:**

The Wadsworth Board of Education in accordance with the Collective Bargaining Agreement determines salary, work year, and terms and conditions of employment. The employee shall remain free of any alcohol or nonprescribed controlled substance abuse in the workplace throughout his/her employment in the District.

**Evaluation:**

The Administration/Supervisors in accordance with the provisions of the Wadsworth Board of Education and the Collective Bargaining Agreement will evaluate performance of this position.

**Note:** The above lists are not ranked in order of importance.

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the employee. The employee will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority, or designee.

_____
_____
Superintendent or Designee Date

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position.

_____
_____
Signature Date

**Title:** **Custodian I**

Revision Date: April 2020

# CUSTODIAN II

## JOB DESCRIPTION

**Title:** Custodian II

**Reports To:** ~~Custodial Manager, Director of Facilities~~, Supervisor of Facilities and Grounds, Superintendent and/or the Superintendent Designee

**Employment Status:** Full Time

**W.E.S.P.A. Status:** Non-Exempt

**General Description:**

Will work under the supervision of the ~~Custodial Manager~~ Supervisor of Facilities and Grounds while functioning as head custodian/lead worker. Will direct a custodial staff of one to three custodians while performing duties that relate to maintaining the school buildings at a high level of cleanliness, safety and good repair. In addition to regular cleaning/custodial responsiblities: he/she will work in close co-operation with the building principal to insure efficient building operations, and promote good public relations among district personnel, community members, students and rental groups. Will assume the responsibilities of the Custodian I in their absence. ~~Promote health and safety practices consistent with OSHA, PERRA, ORC and OAC.~~

**Qualifications:**

1. Valid driver's license or state issued identification card
2. High school diploma or equivalent.
3. Computer knowledge (e-mail: send and receive)
4. ~~Commercial level cleaning experience is perferred~~
5. ~~Experience in general cleaning and building service operations.~~
6. Demonstrate ability to plan and organize tasks.
7. Able to perform minor repairs, and a willingness to work and cooperate with others.
8. Able to lift 55 pounds unassisted.
9. Able to operate a variety of power machinery and/or tools relative to the cleaning of buildings throughout the district.
10. Ability to make clear, accurate, and comprehensive reports
11. The ability to communicate verbally and in writing, and the ability to carry out both verbal and written directions/policies.
12. To be professionally competent in the operation of custodial machinery, and ability to perform routine service and maintenance procedures on all custodial equipment and tools as assigned.
13. Assist the Supervisor of Facilities and Grounds with the training of custodial workers in the safe operation and maintenance of such machinery.
14. The ability to work with hand/power tools, while making routine repairs in their building and to assist and encourage the custodians, assigned to their building, to develop the same skills.
15. ~~Able to perform all items as listed in the essential duties~~
16. ~~Demonstrate a strong leadership ability.~~
17. ~~Able to supervise and direct others.~~
18. ~~Successful completion of a skills test.~~

~~19. Validation of qualifications as determined by an interview.~~
20. Other relevant criteria as determined by the Board of Education, Superintendent and/or designee may find appropriate are acceptable.
~~21. Good health, high moral character, good attendance, clean and neat appearance.~~
~~22. Able to work various required by Administration and School Board.~~

**~~Required Knowledge, Skills and Abilities~~:**

~~Strive to remain current with knowledge, skills, and abilities as related to position.~~

~~1.~~
~~2. To assist the Custodial Manager in the efficient, fiscally sound management of their building and to always reflect positively, in performance and behavior on our school district.~~
~~3. Ability to work effectively with others.~~
~~4. Ability to maintain basic records and make reports.~~
~~5. Ability to work independently.~~
~~6. Able to perform minor maintenance on (vacuums,scrubbers,etc.)~~

**Essential Responsibilities:**

~~1. Prepare and submit cleaning schedules and working schedules of all employees under his/her supervision to the Custodial Manager and building principal no later than the second week of school each year; (duty hours, lunch period, and areas of responsibility should be included).~~
2. To have a thorough working knowledge of cleaning chemicals, their safe uses and application.
3. Assist Supervisor of Facilities and Grounds~~Custodial Manager~~ in training of personnel.
4. Keep inventory records of custodial equipment and supplies.
5. All call-offs must be made to supervisor or their administrative designee at least two hours prior to the start of shift, to allow time to make other arrangements.
~~6. Share responsibility for the proper cleanliness and upkeep of the building.~~
~~7. Respond to routine questions and requests in an appropriate manner.~~
8. Maintain respect at all times for confidential information.
~~9. Interact in a positive manner with staff, students and parents.~~
10. Make requisitions for supplies and, utilizing proper forms, order from the central administration office.
11. Completes reports and forms in a timely and accurate fashion as required. (time sheets, absence reports, vacation schedules, summer log books, etc..)
12. Respond to calls emergencies ( if directed by the ) Supervisor of Facilities and Grounds, Superintendent, Assistant Superintendent, ~~Custodial Manager~~, principal, ~~Business Office Administrator~~, or other appropriate person.
13. Complete work orders as needed and submit via the channels established in each building.
14. Assist district Supervisor of Facilities and Grounds ~~Custodial Manager~~ in the evaluation of cleaning supplies and equipment.
15. Conduct daily inspections of buildings and relay to subordinates those items needing attention.
16. As directed, during summer months manage/supervise and work with traveling cleaning crews building to building throughout the school district.

~~17. Follow the prescribed work schedule as determined by Custodial Manager.~~
~~18. Constantly strive to promote the safety, health, and comfort of the students and employees.~~
19. Report areas that need special maintenance of cleaning to the principal or Supervisor of Facilities and Grounds ~~Custodial Manager.~~
20. General cleaning, including but not limited to:

    A. Sweeps, scrubs, and waxes floors.
    B. Dusts, cleans, and polishes furniture and woodwork.
    C. Replenishes supplies in restrooms.
    D. Empties and cleans waste receptacles.
    E. Keeps windows clean and washes chalk boards etc.
    F. Assists in moving and arranging furniture and equipment.
    G. Replaces flourescent tubes and light bulbs.
    H. Remove garbage and trash from the lunchroom.
    I. Raises/lowers U. S. Flag/others as required and directed.
    J. Keeps grounds free of trash and flower beds weeded.

21. Make minor repairs to the building, furniture, equipment, and so forth, and reports the need for other repairs to the head custodian, building principal, or Supervisor of Facilities and Grounds.
22. Cleans walks and drives as needed; snow and ice removal as directed (per district policies).
~~23. Cleans buildings during the summer under the direction of the custodial manager (or his/her designee(s), Business Office Administrator, assistant superintendent, and superintendent.~~
~~24. All problems of a custodial nature are to be first heard by the headcustodian. If the problem cannot be taken care of by the head custodian, it will then be brought to the attention of the Custodial Manager.~~
~~25. Cooperates with staff. Work in close cooperation with the Custodial Manager or building principal at all times. Where conflict could exist, always perform as directed and report situation to the Custodial Manager.~~
26. Check all motors, belts, and filters, on a periodic assigned schedule and maintain them in a satisfactory condition as assigned.
27. Work to ensure custodial equipment in good condition.
28. Arrange that proper care is taken of the building for all after school events so that the pupil use each school day will not be impaired.
29. Keep school grounds, entry-ways, and area bounded by sidewalks free of litter, neat and well groomed; buildings neat and presentable: play areas neat and clean (inside and outside).
30. Mow and trim grass areas as assigned.
31. Receive incoming shipments, sign for, unload trucks, and deliver to proper place as required/assigned.
32. Keep boiler, fan, electrical, and pump room areas neat and clean; as well as observing all safety rules in assigned areas.
33. Check exit lighting, fire alarm and fire extinguishers as assigned and directed on a periodic basis. Report needs to building principal for work order.
34. As directed and required, ensure building security by opening/securing doors, turning lights on/off, locking/unlocking windows, and arming/disarming security system (if applicable).

**~~Other Duties~~:**

1. Serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings.
2. Help instill in students the belief in and practice of ethical principles and democratic values.
3. Conduct other duties as assigned related to the Custodian II's position.
4. Promote safety practices and procedures consistent with OSHA and PERRA Standards.
5. Perform all other duties as assigned by supervisor or administrative designee.

**Equipment Operated:**

Operate as directed all equipment related to position that may include but not limited to:

1. Client Services
2. Rotary scrubber
3. Automatic floor scrubber
4. Floor burnishers
5. Air compressors
6. Vacuum cleaners
7. Lawn mowers
8. Weed trimmers
9. Pressure washers
10. Snow removal equipment
11. Other custodial/cleaning machines, as it becomes necessary to introduce such into the custodial work force. Basic hand tools: hammers, screwdrivers, wrenches and other tools required to make simple/routine repairs as assigned.

**Additional Working Conditions:**

1. Occasional exposure to blood, bodily fluids and tissue.
2. Frequent operation of power equipment (scrubbers, buffers, power tools, etc.).
3. Work at elevated heights as required.
4. Occasional interaction among unruly children.

**Terms of Employment:**

The Wadsworth Board of Education in accordance with the Collective Bargaining Agreement determines salary, work year, and terms and conditions of employment. The employee shall remain free of any alcohol or nonprescribed controlled substance abuse in the workplace throughout his/her employment in the District.

**Evaluation:**

The Administration/Supervisors in accordance with the provisions of the Wadsworth Board of Education and the Collective Bargaining Agreement will evaluate performance of this position.

**Note:** The above lists are not ranked in order of importance.

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the employee. The employee will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority, or designee.

_____
_____
Superintendent or Designee Date

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position.

_____
_____
Signature Date

**Title:** **Custodian II**

Revision Date: April 2020

# CUSTODIAN III

## JOB DESCRIPTION

**Title:** Custodian III

**Reports To:** Head Custodian, Supervisor of Facilities and Grounds, ~~Director of Facilities~~, Superintendent and/or the Superintendent Designee

**Employment Status:** Full Time or Part Time

**W.E.S.P.A. Status:** Non-Exempt

**General Description:**

Will work under the supervision of the ~~Custodial Manager~~ Supervisor of Facilities and Grounds or administrative designee and will be directed by the head custodian in the performance of duties which relate to maintaining the school buildings at a high level of cleanliness, safety and good repair. In addition to regular cleaning duties will interact with the ~~Custodial Manager,~~ Supervisor of Facilities and Grounds, head custodian, building principal, district personnel, community members, students and rental groups, to insure that their needs and requirements are provided for, while promoting good public relations. ~~Promote health and safety practices and procedures consistent with OSHA, PERRA, ORC and OAC.~~

**Qualifications:**

1. Valid driver's license or state issued identification card.
2. High school diploma or equivalent.
3. ~~Experience in general cleaning and building service operations preferred.~~
4. Demonstrate the ability to plan and organize tasks.
5. The ability to perform minor repairs, and a willingness to work and cooperate with others.
6. Able to lift 55 pounds unassisted.
7. Able to operate, a variety of power machinery and/or tools relative to the cleaning of buildings throughout the district.
8. The ability to communicate verbally and in writing, and the ability to carry out both verbal and written directions/policies.
9. ~~Able to perform all items as listed in the essential duties.~~
10. ~~Validation of qualifications as determined by an interview.~~
11. Other relevant criteria as determined by the Board of Education, Superintendent and/or designee may find appropriate are acceptable.
12. ~~Good health, high moral standards, good attendance, clean and neat apperance.~~
13. Computor knowledge (e-mail: send and receive).
14. The ability to perform routine service and maintenance procedures on all custodial equipment; as assigned. Ability to keep all equipment clean and in good operating condition.
15. The ability to work with basic hand tools and power tools and make simple/routine repairs as needed or assigned.

~~**Required Knowledge, Skills and Abilities:**~~

~~Strive to remain current with knowledge, skills, and abilities as related to position.~~

~~1.~~
~~2. Ability to work effectively with others~~
~~3. Ability to work independently~~
~~4. Ability to maintain basic records and reports.~~
~~5. Ability to work in other buildings and shifts.~~

**Essential Duties:**

1. All call-offs must be made to the supervisor or their administrative designee at least two hours prior to the start of shift to allow time to make other arrangements.
2. Follow the prescribed work schedule as determined by the head custodian or ~~Custodial Manager~~. Supervisor of Facilities and Grounds.
3. Constantly strive to promote the safety, health, and comfort of the students and employees.
4. Report areas that need special maintenance of cleaning to the head custodian, ~~Custodial Manager~~. Supervisor of Facilities and Grounds.
5. General cleaning, including but not limited to:

    A. Sweeps, scrubs, and waxes floors.
    B. Dusts, cleans, and polishes furniture and woodwork.
    C. Replenishes supplies in restrooms.
    D. Empties and cleans waste receptacles.
    E. Keeps windows clean and washes chalk boards etc.
    F. Assists in moving and arranging furniture and equipment.
    G. Replace fluorescent tubes and light bulbs.
    H. Remove garbage and trash from the lunchroom.
    I. Replace ceiling tiles
    J. Raises/lowers U. S. Flag/others as required and directed.
    K. Keep grounds free of trash and flower beds weeded.

6. Make minor repairs to the building, furniture, equipment, ~~and so forth,~~ and report the need for other repairs to the head custodian.
7. Cleans walks and drives as needed; snow and ice removal as directed (per district policies).
8. To have a working knowledge of cleaning chemicals, their safe uses and applications.
9. Cleans buildings during the summer under the direction of head custodian, ~~Custodial Manager~~, Supervisor of Facilities and Grounds, ~~Business Office Administration~~, assistant superintendent, and superintendent.
10. ~~All problems of a custodial nature are to be first heard by the head custodian. If the problem cannot be taken care of by the head custodian, it will then be brought to the attention of the Custodial Manager.~~
11. ~~Cooperates with staff. Work in close cooperation with the head custodian or building principal at all times. Where conflict could exist, always perform as directed and report situation to the head custodian and then if not resolved to the Custodial Manager.~~
12. Check all motors, belts, and filters, on a periodic assigned schedule and maintain them in a satisfactory condition as assigned.
13. Work to ensure custodial equipment in good condition.
14. As directed, arrange that proper care is taken of the building for all after school events so that the pupil use each school day will not be impaired.

15. Keep school grounds, entry-ways, and area bounded by sidewalks free of litter, neat and well groomed; buildings neat and presentable: play areas neat and clean (inside and outside).
16. Mow and trim grass as assigned.
17. Receive incoming shipments, sign for, unload trucks, and deliver to proper place as required/assigned.
18. Keep boiler, fan, electrical, and pump room areas neat and clean; as well as observing all safety rules in assigned areas.
19. Check exit lighting, fire alarm and fire extinguishers as assigned and directed on a periodic basis. Report needs to the head custodian.
20. As directed and required, ensure building security by opening/securing doors, turning lights on/off, locking/unlocking windows, and arming/disarming security system (if applicable)
21. Maintain respect for confidential information at all times.
22. Respond to routine questions and requests in an appropriate manner.
23. Interact in a positive manner with staff,students and parents.
24. Share in the responsibility for the proper cleanliness of the building.

**Other Duties:**

1. Serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings.
2. Help instill in students the belief in and practice of ethical principles and democratic values.
3. Conduct other duties as assigned related to the Custodian III's position. Promote safety practices and procedures consistent with OSHA and PERRA Standards.
4. Perform all other duties as assigned by head custodian or Custodial Manager or Business Office Administrative designee.

**Equipment Operated:**

Operate as directed all equipment related to position that may include but not limited to:
1. Client Services
2. Rotary scrubber
3. Automatic floor scrubber
4. Floor burnishers
5. Air compressors
6. Vacuum cleaners
7. Lawn mowers
8. Weed trimmers
9. Pressure washers
10. Snow removal equipment
11. Other custodial/cleaning machines, as it becomes necessary to introduce such into the custodial work force. Basic hand tools: hammers, screwdrivers, wrenches and other tools required to make simple/routine repairs as assigned.

**Additional Working Conditions:**

1. Occasional exposure to blood, bodily fluids and tissue.
2. Frequent operation of power equipment (scrubbers, buffers, power tools, etc.)
3. Occasional interaction among unruly children.
4. Will work at elevated heights as required.

**Terms of Employment:**

The Wadsworth Board of Education in accordance with the Collective Bargaining Agreement determines salary, work year, and terms and conditions of employment. The employee shall remain free of any alcohol or nonprescribed controlled substance abuse in the workplace throughout his/her employment in the District.

**Evaluation:**

The Administration/Supervisors in accordance with the provisions of the Wadsworth Board of Education and the Collective Bargaining Agreement will evaluate performance of this position.

**Note:** The above lists are not ranked in order of importance.

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the employee. The employee will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority, or designee.

_____
_____
Superintendent or Designee Date

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position.

_____
_____
Signature Date

**Title:** **Custodian III**

Revision Date: April 2020

**WADSWORTH BOARD OF EDUCATION**

# ADULT LABORER

**JOB DESCRIPTION**

**Title:** Adult Laborer

**Reports to:** Supervisor of Facilities and Grounds, ~~Director of Facilities~~, Superintendent and/or the Superintendent Designee

**Employment Status:** Full Time

**W.E.S.P.A. Status:** Non-Exempt

## General Description:

Under the direction of the Supervisor of Facilities and Grounds, or district administration, perform tasks for various departments. General areas include the bus garage, maintenance, custodial, lawn care, food service, and transportation. Operate a variety of power tools, buses, pick-up trucks, light vehicles, tractors, forklifts, etc. in a safe and efficient manner. ~~Promote safety practices and procedures consistent with OSHA, PERRA, ORC and OAC.~~

## Qualifications:

1. Valid driver's license, ~~CDL with bus passenger endorsement~~ and good driving record.
2. High school diploma or equivalent.
3. ~~Ability to make clear and comprehensive reports.~~
4. ~~Good health, high moral character, good attendance, clean and neat appearance.~~
5. Able to operate a variety of machinery and hand tools, power or otherwise.
6. ~~Physically able to perform all duties listed in essential functions.~~
7. Able to lift 75 pounds unassisted.
8. At least (21) years old.
9. Able to perform light plumbing, carpentry tasks and painting; experience in these areas preferred.
10. Able to perform maintenance duties related to building and ground care, experience in this area preferred.
11. Able to drive trucks, plow snow, and spread salt (other).
12. ~~Able to perform all duties listed in the essential functions.~~
13. ~~Validation of qualifications as determined by an interview.~~
14. Other relevant criteria as determined by the Board of Education, Superintendent and/or designee may find appropriate are acceptable.

## ~~Required Knowledge, Skills and Abilities:~~

~~Strive to remain current with knowledge, skills, and abilities as related to position. Have General working knowledge of all aspects of building and grounds maintenance. Must be able to paint and effectively use hand tools including power hand tools. Must be able to works as a team and/or independently.~~

**Essential Responsibilities:**

1. As directed, trim shrubbery, cut grass, edge sidewalks, and weed lawns, curbs, fencerows, walkways, etc.
2. Keep all grounds and buildings free of debris.
3. Athletic field preparation as directed and needed.
4. Maintain equipment in good operating order.
5. When directed, deliver bulk mailings and make daily postal pickup.
6. Assist with moving inter/intra district classroom/office furniture and other types of equipment as directed.
7. Paint as assigned.
8. Assist maintenance personnel as assigned.
9. Participate actively in a preventive maintenance program as directed by the maintenance supervisor, assistant superintendent, and superintendent.
10. Assist with performing light plumbing and carpentry tasks when needed or perform light tasks as assigned.
11. Remove snow as directed using snowplows, blowers, shovel and apply salt.
12. Assist the custodial department as assigned.
13. Assist the food service department as assigned.
14. Wash buses as assigned.
~~15. As directed, make deliveries from building to building within the district.~~
16. Load and unload trucks as assigned.
~~17. Keep maintenance area clean as assigned.~~
~~18. Fill in for custodians or perform custodial duties as directed.~~
~~19. Fill in for bus drivers' and/a vehicle driver when requested.~~
20. Fill in for food delivery when requested.
~~21. Transport special education children as requested and directed.~~
~~22. Assist with snow removal as assigned.~~
23. Complete all paperwork as required by the maintenance supervisor and the district administration.
24. Perform other tasks as assigned by the maintenance supervisor, and/or district administration or administrative designee.
~~25. All call-offs must be made to supervisor or their administrative designee at least one hour prior to start of shift to allow time to make other arrangements.~~
~~26. Respond to routine questions~~
~~27. Respect for confidential information.~~
28. Interact in a positive manner with staff, students, parents, and the community.

**~~Other Duties:~~**

~~1. Serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings.~~
~~98051392. Help instill in students the belief in and practice of ethical principles and democratic values.~~
~~98051393. Conduct other duties as assigned related to Laborer's position.~~
~~98051394. Perform other tasks as assigned by the Maintenance and Grounds Manager or administrative designee.~~

**Equipment Operated:**

Operate as directed all equipment related to position that may include but not limited to:

1. Hand tools to include but not limited to wrenches, screwdrivers, pry bars, sockets, ratchets and specialized tools.
2. Power tools to include but not limited to drills, grinders, impact tools, hoists, jacks, cutting torches and welders.
3. Gasoline and diesel powered trucks, buses, mowers, tractors, forklifts, snowplows, snow blowers and other powered lawn equipment.

~~**Additional Working Conditions:**~~

~~1. Occasional exposure to blood, bodily fluids and tissue.~~
~~98051440. Occasional operation of a truck or vehicle under inclement weather conditions.~~
~~98051441. Occasional interaction among unruly children.~~
~~98051442. Occasional work at elevated heights.~~

**Terms of Employment:**

The Wadsworth Board of Education in accordance with the Collective Bargaining Agreement determines salary, work year, and terms and conditions of employment. The employee shall remain free of any alcohol or nonprescribed controlled substance abuse in the workplace throughout his/her employment in the District.

**Evaluation:**

The Administration/Supervisors in accordance with the provisions of the Wadsworth Board of Education and the Collect Bargaining Agreement will evaluate performance of this position.

**Note:** The above lists are not ranked in order of importance.

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the employee. The employee will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority, or designee.

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_____
Superintendent or Designee Date

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position.

_____
_____
Signature Date

**Title:** **Adult Laborer**

Revision Date: March 2020

## WADSWORTH BOARD OF EDUCATION

# Maintenance & Grounds I

### JOB DESCRIPTION

**Title:** Maintenance & Grounds I

**Reports To:** Supervisor of Facilities and Grounds, ~~Director of Facilities~~, and/or the Superintendent Designee

**Employment Status:** Full-Time (12 months)

**W.S.S.A. Status:** Non-Exempt

**General Description:**

Perform a variety of duties involving both transportation and grounds maintenance functions as directed by the immediate supervisor. Drive various vehicles, load and unload trucks, maintain well groomed grounds throughout the school district, assist with keeping buildings in good order and perform other tasks as required. ~~Promote safety practices and procedures consistent with OSHA, PERRA, ORC, and OAC.~~

## Qualifications:

1. Valid driver's license and two years good driving experience.
2. Ability to obtain a class B CDL within ~~six~~ three months of employment
3. High school diploma or equivalent.
4. Associate Degree preferred; specifically athletic field turf management.
4. ~~Good health, high moral character, good attendance, clean and neat appearance.~~
5. ~~Physically able to perform all duties as listed in the essential functions.~~
6. Able to operate any equipment used in the maintenance department such as a variety of automatic and manual trucks, snow plows, hand/power tools, forklifts, snow blowers, salt/fertilizer/seed spreaders, mowers, turf care equipment, etc. in a safe manner.
7. ~~Verified~~ mechanical experience with small engine, farm, and lawn equipment repair.
8. Capable of lifting 75 pounds unassisted.
9. Able to keep school grounds and athletic facilities in good order ~~and have verifiable experience.~~
10. Hold a valid Ohio Commercial Applicators license.
11. ~~Validation of qualifications as determined by an interview.~~
12. Other relevant criteria as determined by the Board of Education, Superintendent and/or designee may find appropriate are acceptable.

## ~~Required Knowledge, Skills and Abilities:~~

~~1. Strive to remain current with knowledge, skills, and abilities as related to position.~~

~~2. Have a general working knowledge of all aspects of building and grounds maintenance.~~
~~3. Must be able to work as a team and/or independently.~~
~~4. Possess a working knowledge of lawn and plant care.~~
~~5. Ability to work effectively with others~~
~~6. Ability to maintain simple records and reports~~
~~7. Ability to work independently~~

**Essential Responsibilities:**

1. Under the direction of the Supervisor of Facilities and Grounds, responsible for the care and maintenance of all athletic fields and school owned grounds.
2. Develop a schedule for seeding, fertilizing, and weed-control for general school grounds.
3. Develop a schedule for seeding, fertilizing, weed-control and watering for athletic fields (performance and practice)
4. Line athletic fields (performance and practice) as requested by the athletic director and/or the Supervisor of Facilities and Grounds.
3. Keep in a proper safe and clean order the district football stadium including locker rooms, concession stands, restrooms, and spectator stands.
4. ~~Directs a crew of other maintenance staff and/or students on clean up of stands and grounds after all functions.~~
5. Report defects in scoreboards or outdoor sound systems that require technical expertise to your supervisor or administration in supervisor's absence.
6. Assist other maintenance personnel as directed by the supervisor and/or district administration.
7. Loads, hauls, and unloads supplies and equipment, classroom or office furniture, mail, and/or other designated items.
8. Drive delivery truck as directed for operating a scheduled delivery route between the district's school buildings, warehouse, and the central office when needed.
9. Arrange and maintain maintenance/warehouse areas in a neat and orderly fashion.
10. As assigned, direct temporary grounds staff.
11. Keep all grounds maintenance equipment in good working condition and apply preventive maintenance program as directed.
12. ~~Fill in for custodians when requested.~~
13. Maintain inventory of warehoused items.
14. Assist with plumbing and carpentry as needed or directed
15. Perform and log scheduled inspections of all playgrounds including equipment and protective ground material. After inspection, make all necessary repairs to ensure safe play.
16. Remove all debris such as leaves, paper, fallen limbs, and other litter from grounds and buildings. Also, empty trash barrels at all athletic fields.
17. Trim shrubs and trees when needed or as directed to keep grounds well groomed.
18. Mow and trim all school grounds on a regular basis during growing season.
19. Remove snow from parking lots, driveways, and sidewalks when directed.
20. ~~All call-offs must be made to supervisor of their administrative designee at least one hour prior to start of shift to allow time to make other arrangements.~~
21. ~~Respond to routine questions~~
22. ~~Respect for confidential information~~
23. Interact in a positive manner with staff, students, parents, and the community

## ~~Other Duties:~~

1. ~~Serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings.~~
2. ~~Help instill in students the belief and in practice of ethical principles and democratic values.~~
3. ~~Promote safety practices and procedures consistent with OSHA, PERRA, ORC, and OAC.~~
4. ~~Perform all other duties assigned by supervisor or administrative designee.~~

## Equipment Operated:

1. Operate as directed all equipment related to position that may include but not limited:
    - Hand tools to include but not limited to wrenches, screwdrivers, pry bars, sockets, ratchets and specialized tools.
    - Power tools to include but not limited to drills, grinders, impact tools, hoists, jacks, cutting torches, and welders.
    - Gasoline and diesel powered trucks, buses, mowers, tractors, forklifts and other powered lawn equipment.
2. Client Devices

## ~~Additional Working Conditions:~~

1. ~~Occasional exposure to blood, bodily fluids and tissue.~~
2. ~~Occasional operation of a bus, truck, or automatic / manual vehicle under inclement weather conditions.~~
3. ~~Frequent use of machinery, electrical and mechanical equipment, etc.~~
4. ~~Occasional work at elevated heights.~~
5. ~~Occasionally substitute for school bus drivers.~~
6. ~~Occasional requirement to work overtime~~
7. ~~Frequent exposure to outdoor weather conditions, i.e., required to work outdoors in all types of weather conditions~~
8. ~~Frequent exposure to loud noises~~

**Terms of Employment:**

The Wadsworth Board of Education in accordance with the Collective Bargaining Agreement determines salary, work year, and terms and conditions of employment. The employee shall remain free of any alcohol or nonprescribed controlled substance abuse in the workplace throughout his/her employment in the District.

**Evaluation:**

The Administration/Supervisors in accordance with the provisions of the Wadsworth Board of Education and the Collective Bargaining Agreement will evaluate performance of this position.

**Note:** The above lists are not ranked in order of importance.

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the employee. The employee will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority, or designee.

_____ _____

Superintendent or Designee Date

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position.

_____ _____

Signature Date

**Title:** Maintenance & Grounds I

Revision Date: March 2020

## WADSWORTH BOARD OF EDUCATION

# Maintenance & Grounds II

### JOB DESCRIPTION

**Title:** Maintenance & Grounds II

**Reports To:** Supervisor of Facilities and Grounds, ~~Director of Facilities~~, Superintendent and/or the Superintendent Designee

**Employment Status:** Full-Time (12 months)

**W.S.S.A. Status:** Non-Exempt

**General Description:**

Perform a variety of duties involving both transportation and grounds maintenance functions as directed by the immediate supervisor. Drives various vehicles, load and unload trucks, maintain well groomed grounds throughout the school district, assist with keeping buildings in good order and perform other tasks as required. ~~Promote safety practices and procedures consistent with OSHA, PERRA, ORC, and OAC.~~

## Qualifications:

1. Valid driver's license, CDL with bus passenger endorsement, current pre-service certificate, or the ability to obtain one ~~shortly~~ within 3 months of employment, and two years good driving experience.
2. High School diploma or equivalent.
3. ~~Good health, high moral character, good attendance, clean and neat appearance.~~
4. ~~Physically able to perform all duties as listed in the essential functions.~~
5. Able to operate any equipment used in ~~our~~ the maintenance department such as a variety of automatic and manual trucks, snow plows, hand/power tools, forklifts, snow blowers, salt/fertilizer/seed spreaders, mowers, turf care equipment, etc. in a safe manner.
6. Experience with small engine, farm, and lawn equipment.
7. Capable of lifting 75 pounds unassisted.
8. Able to keep school grounds and athletic facilities in good order and have verifiable experience.
9. Hold a valid Ohio Commercial Applicators license or be able to be trained in the use and application of pesticides by a licensed pesticide applicator.
10. ~~Validation of qualifications as determined by an interview.~~
11. Other relevant criteria as determined by the Board of Education, Superintendent and/or designee as appropriate and acceptable.

**~~Required Knowledge, Skills and Abilities:~~**

~~1. Strive to remain current with knowledge, skills, and abilities as related to position.~~
~~2. Have a general working knowledge of all aspects of building and grounds maintenance.~~
~~3. Possess a working knowledge of lawn and plant care.~~
~~4. Ability to work effectively with others~~
~~5. Ability to maintain simple records and reports~~
~~6. Ability to work independently~~

**Essential ~~Functions~~ Responsibilities:**

1. Under the direction of the Supervisor of Facilities and Grounds and/or Maintenance & Grounds I, responsible for the care and maintenance of all athletic fields and school owned grounds.
2. Assists Maintenance and Grounds I as needed to effectively perform job duties.
3. Help support a schedule for seeding, fertilizing, and weed-control for general school grounds.
4. Help support a schedule for seeding, fertilizing, weed-control and watering for athletic fields (performance and practice)
5. Help support lining of athletic fields (performance and practice) as requested by the athletic director, the Supervisor of Facilities and Grounds or the Maintenance and Grounds I.
6. Assist in keeping a safe and clean environment at the district football stadium including locker rooms, concession stands, restrooms, and spectator stands.
7. Aid in reporting defects in scoreboards or outdoor sound systems that require technical expertise to your supervisor or administration in supervisor's absence.
8. Assist other maintenance personnel as directed by the supervisor and/or district administration.
9. Aid in loading, hauling, and unloading supplies and equipment, classroom or office furniture, mail, and/or other designated items.
10. Drive delivery truck as directed for operating a scheduled delivery route between the district's school buildings, warehouse, and the central office when needed.
11. Aid in arranging and maintaining maintenance/warehouse areas in a neat and orderly fashion.
12. Aid in keeping all grounds maintenance equipment in good working condition and apply preventive maintenance program as directed.
~~13. Fill in for custodians when requested.~~
14. Fill in for bus driver, and/or vehicle drivers as needed.
15. Aid in maintaining inventory of warehoused items.
16. Aid with the inspection and logging of all playgrounds including equipment and protective ground material along with making necessary repairs to ensure safe play.
17. Aid in removing all debris such as leaves, paper, fallen limbs, and other litter from grounds and buildings. Also, empty trash barrels at all athletic fields.
18. Aid in trimming shrubs and trees when needed or as directed to keep grounds well groomed.
19. Aid in mowing and trimming all school grounds on a regular basis during growing season.
20. Remove snow from parking lots, driveways, sidewalks and salt when directed.
~~21. All call-offs must be made to supervisor or their administrative designee at least one hour prior to start of shift, to allow time to make other arrangements~~
~~22. Respond to routine questions~~
~~23. Respect for confidential information~~

24. Interact in a positive manner with staff, students, parents, and the community

**~~Other Duties:~~**

1. ~~Serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings.~~
2. ~~Help instill in students the belief and in practice of ethical principles and democratic values.~~
3. ~~Promote safety practices and procedures consistent with OSHA, PERRA, ORC, and OAC.~~
4. ~~Perform all other duties as assigned by supervisor or administrative designee~~

**Equipment Operated:**

1. Operate as directed all equipment related to position that may include but not limited:
   - Hand tools to include but not limited to wrenches, screwdrivers, pry bars, sockets, ratchets and specialized tools.
   - Power tools to include but not limited to drills, grinders, impact tools, hoists, jacks, cutting torches, and welders.
   - Gasoline and diesel powered trucks, buses, mowers, tractors, forklifts and other powered lawn equipment.
2. Client Devices

**~~Additional Working Conditions:~~**

1. ~~Occasional exposure to blood, bodily fluids and tissue.~~
2. ~~Occasional operation of a bus, automatic or manual truck, or vehicle under inclement weather conditions.~~
3. ~~Frequent use of machinery, electrical and mechanical equipment, etc.~~
4. ~~Occasional work at elevated heights.~~
5. ~~Occasionally substitute for school bus drivers.~~
6. ~~Occasional requirement to work overtime.~~
7. ~~Frequent exposure to outdoor weather conditions, i.e., required to work outdoors in all types of weather conditions.~~
8. ~~Frequent exposure to loud noises.~~

**Terms of Employment:**

The Wadsworth Board of Education in accordance with the Collective Bargaining Agreement determines salary, work year, and terms and conditions of employment. The employee shall remain free of any alcohol or nonprescribed controlled substance abuse in the workplace throughout his/her employment in the District

**Evaluation:**

The Administration/Supervisors in accordance with the provisions of the Wadsworth Board of Education and the Collective Bargaining Agreement will evaluate performance of this position.

**Note:** The above lists are not ranked in order of importance.

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the employee. The employee will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority, or designee.

_____ _____

Superintendent or Designee Date

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position.

_____ _____

Signature Date

**Title:** Maintenance & Grounds II

Revision Date: March 2020

# WADSWORTH CITY SCHOOLS

## MAINTENANCE MECHANIC I

### JOB DESCRIPTION

**Title:** Maintenance Mechanic I

**Reports To:** Supervisor of Facilities and Grounds, ~~Director of Facilities~~, Superintendent and/or the Superintendent Designee

**Employment Status:** Full Time

**W.E.S.P.A. Status:** Non-Exempt

**General Description:**

Performs maintenance duties which relate to the school plant, school buildings, facilities, equipment, and grounds operation. ~~Promotes safety practices and procedures consistent with OSHA, PERRA, ORC, and OAC.~~

**Qualifications:**

1. Valid driver's license.
2. High school diploma or equivalent.
3. ~~At least six years~~ experience in at least one of the following occupations: electrician, carpenter, plumber, heating and ventilating technician, plus experience and some skill in other skilled and semi-skilled areas.
4. ~~Demonstrates general knowledge of building and grounds maintenance.~~
5. ~~Good health, high moral character, good attendance, clean and neat appearance.~~
6. Able to operate a variety of power machinery, hand held tools including fork lifts, snowplows, mowers, etc.
7. At least (21) years old.
8. Capable of lifting 75 pounds unassisted.
9. Good communication skills and ability to work with a variety of people.
10. ~~Physically able to do assigned work.~~
11. ~~Able to perform all items as listed in the essential duties.~~
12. ~~Validation of qualifications as determined by interview.~~
13. Other relevant criteria as determined by the Board of Education, Superintendent and/or designee may find appropriate are acceptable.

**~~Required Knowledge, Skills and Abilities~~:**

~~Strive to remain current with knowledge, skills, and abilities as related to position. Have a general working knowledge of all aspects of building and grounds maintenance. Must be able to paint and effectively use hand tools including power hand tools. Must be able to work as a team and/or independently. Must be able to maintain basic records and reports.~~

**Essential Responsibilities:**

1. Accepts the responsibility for the care, condition, appearance, repair, or replacement of all physical equipment, buildings, facilities, and grounds.
2. Recommends purchase of necessary parts for repairs to the Supervisor of Facilities and Grounds.
3. Repair equipment and make building repairs as assigned.
4. Conduct periodic inspections of the buildings and grounds to determine areas of needed repair. Reports repair needs to the maintenance supervisor.
5. At the request of the Supervisor of Facilities and Grounds or the district administration assist in preparing cleaning and work schedules.
6. As directed by supervisor work with summer temporary help, student, or other.
7. As directed, assist in inventory procedures for supplies, materials, and equipment.
8. As directed, assist in the development and operation of maintenance records.
9. Remove snow as directed using snowplows, blowers, shovels and apply salt.
10. Perform welding, carpentry, electrical, plumbing, machinery and equipment repair work as needed and directed.
11. Paint as assigned.
12. Install and maintain playground equipment.
13. ~~Work independently on tasks assigned.~~
14. Maintains services and makes repairs to HVAC systems, including automatic controls and safety equipment as needed and/or directed.
15. Complete all paperwork as required by the maintenance supervisor or the district administration.
16. As directed, arrange and maintain maintenance building/warehouse areas in a neat and orderly fashion.
17. Serve as a source of information on areas involving buildings and grounds.
18. Keep all maintenance equipment in good working order; apply preventive maintenance programs as directed.
19. ~~Keep informed of new maintenance techniques and operations.~~
20. Load and unload trucks and other deliveries as assigned.
21. Operate a variety of machinery and/or possess the ability to learn to operate.
22. Make deliveries when requested.
23. Assist with inter/intra district classroom/office moves move furniture and/or other equipment as directed.
24. Fill in for custodians, other maintenance personnel, etc, when assigned.
25. Perform inspections of buildings, (including roofs), make repairs as needed.
26. ~~All call-offs must be made to supervisor or their administrative designee at least one hour prior to start of shift to allow time to make other arrangements.~~
27. ~~Respond to routine questions~~
28. ~~Respect for confidential information~~
29. Interact in a positive manner with staff, students, and the community.

**~~Other Duties~~:**

1. ~~Serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings.~~
2. ~~Help instill in students the belief in and practice of ethical principles and democratic values.~~
3. ~~Conduct other duties as assigned related to Maintenance Mechanic's position.~~

4. Promote safety practices and procedures consistent with OSHA, PERRA, ORC, and OAC.
5. Perform all other duties as assigned by supervisor or administrative designee.

## Equipment Operated:

1. Operate or as directed all equipment related to position that may include but not limited to:
    - Power equipment including but not limited to snow plows, mowers, forklifts, pallet jacks, air hammer, drills, saws, etc. Hand tools, both power and non-power including but not limited to tape measure, drills, hammer, saws, screwdrivers, levels, trowels, wire cutters, pliers, etc.
2. Client devices

## Additional Working Conditions:

1. Occasional operation of a vehicle under inclement weather conditions.
2. Frequent use of machinery, electrical, and mechanical.
3. Occasional work at elevated heights.
4. Occasional exposure to blood, bodily fluids and tissue.

**Terms of Employment:**

The Wadsworth Board of Education in accordance with the Collective Bargaining Agreement determines salary, work year, and terms and conditions of employment. The employee shall remain free of any alcohol or nonprescribed controlled substance abuse in the workplace throughout his/her employment in the District.

**Evaluation:**

The Administration/Supervisors in accordance with the provisions of the Wadsworth Board of Education and the Collective Bargaining Agreement will evaluate performance of this position.

**Note:** The above lists are not ranked in order of importance.

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the employee. The employee will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority, or designee.

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_____
Superintendent or Designee Date

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position.

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_____
Signature Date

**Title:** **Maintenance Mechanic I**

Revision Date: March 2020

# WADSWORTH CITY SCHOOLS

## MAINTENANCE MECHANIC II

### JOB DESCRIPTION

**Title:** Maintenance Mechanic II

**Reports To:** Supervisor of Facilities and Grounds, ~~Director of Facilities~~, Superintendent and/or the Superintendent Designee

**Employment Status:** Full Time

**W.E.S.P.A. Status:** Non-Exempt

**General Description:**

Performs maintenance duties which relate to the school plant, school buildings, facilities, equipment, and grounds operation. ~~Promotes safety practices and procedures consistent with OSHA, PERRA, ORC, and OAC.~~

**Qualifications:**

1. Valid driver's license.
2. High school diploma or equivalent.
3. ~~At least six years~~ experience in at least one of the following occupations: electrician, carpenter, plumber, heating and ventilating technician, plus experience and some skill in other skilled and semi-skilled areas.
4. Demonstrates general knowledge of building and grounds maintenance.
5. Possess electrician license if applicable.
6. ~~Good health, high moral character, and good attendance clean and neat appearance.~~
7. Able to operate a variety of power machinery, hand held tools including fork lifts, snowplows, mowers, etc.
8. At least (21) years old.
9. Capable of lifting 75 pounds unassisted.
10. ~~Good communication skills and ability to work with a variety of people.~~
11. ~~Physically able to do assigned work.~~
12. ~~Able to perform all items as listed in the essential duties.~~
13. ~~Validation of qualifications as determined by interview.~~
14. Other relevant criteria as determined by the Board of Education, Superintendent and/or designee may find appropriate are acceptable.

**~~Required Knowledge, Skills and Abilities~~:**

~~Strive to remain current with knowledge, skills, and abilities as related to position. Have a general working knowledge of all aspects of building and grounds maintenance. Must be able to paint and effectively use hand tools including power hand tools. Must be able to work as a team and/or independently. Must be able to maintain basic records and reports.~~

**Essential Responsibilities:**

1. Accepts the responsibility for the care, condition, appearance, repair, or replacement of all physical equipment, buildings, facilities, and grounds.
2. Under the direction of the Supervisor of Facilities and Grounds, assist with maintaining all district grounds when requested. (Primary person required to assist Grounds personnel before requesting other Maintenance Mechanics)
3. Recommends purchase of necessary parts for repairs to Supervisor of Facilities and Grounds.
4. ~~Repair equipment and make building repairs as assigned.~~
5. If requested by Supervisor of Facilities and Grounds, assist in maintaining grounds equipment to be in good working condition.
6. Conduct periodic inspections of the buildings and grounds to determine areas of needed repair. Reports repair needs to the Supervisor of Facilities and Grounds.
7. ~~At the request of the maintenance supervisor or the district administration assist in preparing cleaning and work schedules.~~
8. As directed by supervisor work with summer temporary help, student or other.
9. As directed, assist in inventory procedures for supplies, materials, and equipment.
10. As directed, assist in the development and operation of maintenance records.
11. Remove snow as directed using snowplows, blowers, shovels and apply salt.
12. Perform welding, carpentry, electrical, plumbing, machinery, HVAC and equipment repair work as needed and directed.
13. Paint as assigned.
14. Install and maintain playground equipment.
15. ~~Work independently on tasks assigned.~~
16. ~~Maintains services and makes repairs to HVAC systems, including automatic controls and safety equipment as needed and/or directed.~~
17. Complete all paper work as required by the Supervisor of Facilities and Grounds or the district administration.
18. As directed, arrange and maintain maintenance building/warehouse areas in a neat and orderly fashion.
19. ~~Serve as a source of information on areas involving buildings and grounds.~~
20. Keep all maintenance equipment in good working order; apply preventive maintenance programs as directed.
21. Keep informed of new maintenance techniques and operations.
22. Load and unload trucks and other deliveries as assigned.
23. Operate a variety of machinery and/or possess the ability to learn to operate.
24. Make deliveries when requested.
25. Assist with inter/intra district classroom/office moves, move furniture and/or other equipment as directed.
26. Fill in for custodians, other maintenance personnel, etc, when assigned.
27. Perform inspections of buildings, (including roofs), make repairs as needed.
28. ~~All call-offs must be made to supervisor or their administrative designee at least one hour prior to start of shift to allow time to make other arrangements.~~
29. ~~Respond to routine questions~~
30. ~~Respect for confidential information~~
31. Interact in a positive manner with staff, students, and the community.

**Other Duties:**

1. ~~Serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings.~~
2. ~~Primary person required to assist Grounds personnel before requesting other Maintenance Mechanics.~~
3. ~~Help instill in students the belief in and practice of ethical principles and democratic values.~~
4. ~~Conduct other duties as assigned related to Maintenance Mechanic's position.~~
5. ~~Promote safety practices and procedures consistent with OSHA, PERRA, ORC, and OAC.~~

**Equipment Operated:**

1. Operate or as directed all equipment related to position that may include but not limited to:
    - Power equipment including but not limited to snow plows, mowers, forklifts, pallet jacks, air hammer, drills, saws, etc. Hand tools, both power and non-power including but not limited to tape measure, drills, hammer, saws, screwdrivers, levels, trowels, wire cutters, pliers, etc.
2. Client devices

**~~Additional Working Conditions~~:**

1. ~~Occasional operation of a vehicle under inclement weather conditions.~~
2. ~~Frequent use of machinery, electrical, and mechanical.~~
3. ~~Occasional work at elevated heights.~~
4. ~~Occasional exposure to blood, bodily fluids and tissue.~~

**Terms of Employment:**

The Wadsworth Board of Education in accordance with the Collective Bargaining Agreement determines salary, work year, and terms and conditions of employment. The employee shall remain free of any alcohol or nonprescribed controlled substance abuse in the workplace throughout his/her employment in the District.

**Evaluation:**

The Administration/Supervisors in accordance with the provisions of the Wadsworth Board of Education and the Collective Bargaining Agreement will evaluate performance of this position.

**Note:** The above lists are not ranked in order of importance.

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the employee. The employee will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority, or designee.

_____

Superintendent or Designee Date

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position.

_____

Signature Date

**Title:** **Maintenance Mechanic II**

Revision Date: March 2020

# WADSWORTH CITY SCHOOLS

## SPECIAL EDUCATION AIDE

### JOB DESCRIPTION

**Title:** Special Education Aide

**Reports To:** Building Administrator, his/her designee, Supervisor ~~Director of Facilities~~, Director of Student Services, Superintendent and/or the Superintendent Designee

**Employment Status:** Full Time or Part Time

**W.E.S.P.A. Status:** Non-Exempt

**General Description:**

Work with teachers and/or the building principal in support of classroom instruction for students with disabilities and/or general school operational procedures. Duties include, but are not limited to, supervision and/or direction of individual/groups of children, monitoring children (in the building, on playgrounds, and bus areas), assist students with instruction, stand-in for other personnel in the Aide classification series for short periods of time to allow for breaks and lunch. ~~Additionally, work with principal and other school personal as to the general operations of the school and in promoting positive public relations. Promote safety practices and procedures consistent with OSHA, PERRA, ORC and OAC.~~

**Qualifications:**

1. High school graduate or equivalent.
2. Hold a valid driver's license or state issued identification card
3. ~~Two years of child care or aide certification preferred.~~
4. Ability to obtain an Educational Aide Permit with an ESSA endorsement if applicable through the Ohio Department of Education.
5. Demonstrate working knowledge of computers.
6. Good organization skills.
7. Ability to work cooperatively with other personnel.
8. ~~Ability to follow directions.~~
9. Ability to perform clerical skills including, but not limited to filing, copying and record keeping.
10. ~~Must enjoy working with school age children with disabilities.~~
11. A working knowledge of copiers, faxes, and other devices commonly used in public schools.
12. ~~Ability to maintain confidentiality.~~
13. ~~Must have patience and be cheerful.~~
14. Ability to successfully complete CPR/First Aid training.
15. Ability to lift 50 pounds unassisted
16. Ability to operate wheelchairs and other mechanical devices designed to aid the student with a disability; or possess the ability to learn.
17. ~~Ability to perform items as listed in the essential duties.~~
18. ~~Ability to communicate clearly and articulately.~~

~~19. Successful validation of qualifications as determined by interview.~~
20. Other relevant criteria as determined by the Board of Education, Superintendent and/or designee may find appropriate are acceptable.

**~~Required Knowledge, Skills and Abilities~~:**

~~Strive to remain current with knowledge, skills, and abilities as related to position. General working knowledge of computers, good organizational skills, good communications skills, good people skills, able to develop a good interpersonal relations skills, able to relate to children, must be patient, cheerful and have good listening skills.~~

**Essential Responsibilities:**

Essential functions vary greatly from building to building and from assignment to assignment within any given building. Therefore, the essential functions listed below are not all inclusive. ~~They are in fact, intended only to provide a general flavor of the types of duties associated with the special education aide classification. They are simply a sampling of the types of duties assigned to classroom/playground aides.~~

1. Follow duty schedules as prescribed by the building administrator/immediate supervisor.
2. Work cooperatively with teachers/principals to carry out classroom/other duties as prescribed by the classroom teacher and/or principal.
3. Assist with classroom/school operational procedures (attendance, lunch counts, equipment operation, inventory etc.).
4. Assist with students, including personal hygiene when necessary.
5. Work with small groups of students in instructional settings.
6. Assist with the collection of data on student performance on academic, functional, and social goals.
7. Operate educational technology and equipment.
~~8. Supervise students in the cafeteria and playground as assigned.~~
~~9. Supervise students (small or large group) in classroom/cafeteria/playground setting.~~
~~10. Assists on class field trips.~~
11. Supervise students in a variety of settings (classroom, playground, cafeteria, on field trips and at other times, and for other activities as assigned.
12. Prepare and maintain requested/required records, reports, and other documents.
13. Assist in lifting, carrying and moving students when necessary.
14. Able to lift 50 pounds
15. Make copies, operate fax machines, telephones, laminators, and other equipment typically found in the public school setting to accomplish assigned tasking.
~~16. Maintain good attendance.~~
17. Maintain confidentiality.
18. Report areas of concern regarding discipline in the classroom, playgrounds, buildings, and/or on school property.
19. Report safety concerns to the immediate supervisor/building principal.
20. Communicate with teachers/parents/community in a manner that fosters positive relationships for the school system. Discretion is critical in terms of communication with parents concerning children. Most communication of this nature should be through the classroom teacher and/or supervisor.

21. Aides assigned to Special Education classroom must be able to attend Restraint Training per ORC.

**~~Other Duties~~:**

1. ~~Serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings.~~
2. ~~Help instill in students the belief in and practice of ethical principles and democratic values.~~
3. ~~Conduct other duties as assigned related to Classroom/Playground Aide's position.~~
4. ~~Promote safety practices and procedures consistent with OSHA, PERRA, ORC and OAC.~~

**~~Equipment Operated~~:**

~~Operate as directed all equipment related to position that may include but not limited to:~~

1. ~~Client devices~~
2. ~~Multi-function telephone~~
3. ~~Copier~~
4. ~~Fax~~
5. ~~Laminator~~
6. ~~TV/VCR~~
7. ~~Recorder~~
8. ~~Overhead projector~~
9. ~~Movie projector~~
10. ~~PA system~~

**~~Additional Working Conditions~~:**

1. ~~Occasional exposure to blood, bodily fluids and tissue.~~
2. ~~Occasional interaction among unruly children.~~
3. ~~Occasional work out doors.~~

**Terms of Employment:**

The Wadsworth Board of Education in accordance with the Collective Bargaining Agreement determines salary, work year, and terms and conditions of employment. The employee shall remain free of any alcohol or nonprescribed controlled substance abuse in the workplace throughout his/her employment in the District.

**Evaluation:**

The Administration/Supervisors in accordance with the provisions of the Wadsworth Board of Education and the Collective Bargaining Agreement will evaluate performance of this position.

**Note:** The above lists are not ranked in order of importance.

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the employee. The employee will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority, or designee.

_____
_____
Superintendent or Designee Date

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position.

_____
_____
Signature Date

**Title:** **Special Education Aide**

Revision Date: July 13, 2015

# WADSWORTH CITY SCHOOLS

## SPECIAL EDUCATION ATTENDANT

### JOB DESCRIPTION

**Title:** Special Education Attendant

**Reports To:** Building Administrator, his/her designee, Supervisor ~~Director of Facilities~~, Director of Student Services, Superintendent and/or the Superintendent Designee

**Employment Status:** Full Time or Part Time

**W.E.S.P.A. Status:** Non-Exempt

**General Description:**

Work with administration, classroom teachers and parent/guardians in support of student(s) with disabilities during the school day. Must enjoy working with children, be cheerful, patient and understanding. Willing to give student(s) with disabilities individualized attention, which leads to increased performance and the achievement of goals outlined in the I.E.P. ~~Promote safety practices and procedures consistent with OSHA, PERRA, ORC, and OAC.~~

**Qualifications:**

1. High School Diploma or equivalent.
2. Hold a valid driver's license or state issued identification card
3. ~~Two years of child care or aide certification preferred.~~
4. Ability to obtain an Educational Aide Permit through the Ohio Department of Education with the ESSA endorsement when applicable.
5. Able to use a computer.
6. Good organization skills.
7. Ability to work co-operatively with other personnel.
8. Ability to perform clerical skills including, but not limited to filing, copying, and record keeping.
9. ~~Must be punctual.~~
10. A working knowledge of devices and equipment commonly used in public schools.
11. ~~Ability to maintain confidentiality.~~
12. Ability to successfully complete CPR/First Aid training.
13. ~~Ability to work with a variety of student disabilities.~~
14. ~~Ability to perform all items as listed in the essential duties.~~
15. ~~Experience working with children with emotional and physical disabilities preferred.~~
16. Ability to lift ~~75~~ 50 pounds unassisted.
17. Ability to operate wheelchairs and other mechanical devices designed to aid the student with a disability; or possess the ability to learn.
18. ~~Ability to communicate clearly and articulately.~~

~~19. Validation of qualifications as determined by interview.~~
20. Other relevant criteria determined by the Board of Education, Superintendent and/or designee.
21. Ability to attend Restraint training per ORC.

**~~Required Knowledge, Skills and Abilities~~:**

~~Strive to remain current with knowledge, skills, and abilities as related to position. Possess a good working knowledge of computers, good interpersonal skills, able to relate to children with disabilities, able to develop a positive rapport with a child with disabilities, patient, compassionate, good communication skills and good listening skills. Must have life skills and ability to make decisions. Must be flexible in the work place, have the ability to work with more than one student and must be punctual.~~

## Essential Responsibilities

Essential functions vary greatly from building to building and from assignment to assignment within any given building and student to student(s). Therefore, the essential functions listed below are not all inclusive. ~~They are, in fact, intended only to provide a general flavor of the types of duties associated with the student attendant classification. They are simply a sampling of the types of duties assigned to student attendants.~~

1. Follow duty schedules as prescribed by the building administrator/immediate supervisor.
2. Follow the chain of command; communicate with parents through the teacher.
3. ~~Work co-operatively with teachers to carry out classroom duties (may vary) as prescribed by the classroom teacher, (may involve working with students on the computer).~~
4. Assist with classroom/school operational procedures (attendance, lunch counts, equipment operation, inventory etc.).
5. Assist with student(s) with disabilities, including personal hygiene as directed on I.E.P.
6. Work directly and primary with, and provide support for, the classroom teacher or supervisor with any comments to children or parents.
7. ~~Operate educational technology and equipment.~~
8. ~~Maintain classroom protocol with each teacher you support. Maintain loyalty and support the teacher's polices and instruction.~~
9. ~~Take the initiative to organize an activity or make a decision when it is in the best interest of the children under supervision.~~
10. Work to ensure the safety of the children under supervision. Report safety concerns directly to the building principal.
11. As required, assist with students while being transported to/from school including but not limited to adjusting seat belts, using ratchet straps, student lift equipment, and installing seat harnesses.
12. Maintain confidentiality about student(s) and their record(s).
13. As required, work with small or large groups of students in the classroom setting.
14. Supervise students in a variety of settings (classroom, playground, cafeteria, on field trips and at other times, and for other activities as assigned.
15. Prepare and maintain requested/required records, reports, and other documents.
16. Assist in lifting carrying and moving students when necessary.

17. Make copies, ~~run overhead projector~~, operate fax machine, telephone, laminator, and other equipment typically found in the public school setting to accomplish assigned tasking.
~~18. Maintain good attendance.~~
~~19. Must stay with assigned student(s) at designated times.~~
~~20. Report areas of concerns regarding safety, discipline in the classroom, playgrounds, buildings, and/or on school property to immediate supervisor.~~
~~21. Communicate with teachers/parents/community in a manor that fosters positive relationships for the school system. Discretion is critical in terms of communication with parents concerning children. Most communication of this nature should be through the classroom teacher.~~

**~~Other Duties~~:**

~~1. Serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings.~~
~~2. Help instill in students the belief in and practice of ethical principles and democratic values.~~
~~3. Conduct other duties as assigned related to Student Attendant's position.~~
~~4. Promote safety practices and procedures consistent with OSHA, ORC, OAC and PERRA Standards.~~

**~~Equipment Operated~~:**

~~Operate as directed all equipment related to position that may include but not limited to:~~

~~1. Copier~~
~~2. Fax machine~~
~~3. Multi-function telephone~~
~~4. Client Devices~~
~~5. Tablet~~
~~6. Printer~~
~~7. Laminator,~~
~~8. TV, VCR, DVD~~
~~9. Educational technology,~~
~~10. Two-way radio and equipment designed for special needs child such as but not limited to wheelchairs.~~

**~~Additional Working Conditions~~:**

~~1. Occasional exposure to blood, bodily fluids and tissue.~~
~~2. Occasional work with unruly and disruptive children.~~
~~3. Occasional work with small/large student groups.~~
~~4. Occasional training for implementing health/medical needs as the circumstance may arrive for the special needs student.~~

**Terms of Employment:**

The Wadsworth Board of Education in accordance with the Collective Bargaining Agreement determines salary, work year, and terms and conditions of employment. The employee shall remain free of any alcohol or nonprescribed controlled substance abuse in the workplace throughout his/her employment in the District.

**Evaluation:**

The Administration/Supervisors in accordance with the provisions of the Wadsworth Board of Education and the Collective Bargaining Agreement will evaluate performance of this position.

**Note:** The above lists are not ranked in order of importance.

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the employee. The employee will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority, or designee.

_____

_____

Superintendent or Designee Date

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position.

_____

_____

Signature Date

**Title:** **Special Education Attendant**

Revision Date: April 2020

# WADSWORTH CITY SCHOOLS

## BUS DRIVER

### JOB DESCRIPTION

**Title:** Bus Driver

**Reports To:** Transportation Supervisor, ~~Director of Facilities~~, Superintendent and/or the Superintendent Designee

**Employment Status:** Part Time

**W.E.S.P.A. Status:** Non-Exempt

**General Description:**

Responsible for the safe and efficient transportation of school pupils within the guidelines of the State of Ohio and the policies established by the Wadsworth City Board of Education; maintaining discipline on the bus, promoting good public relations by neat appearance, proper attitude, and appearance of the school bus. ~~Promotes safety practices and procedures consistent with OSHA, PERRA, ORC and OAC.~~

**Qualifications:**

1. Possess a valid Ohio driver's license.
2. Complete of satisfactory pre-employment driver's training program, pre-employment drug/alcohol testing, bus driver's Ohio pre-service certificate; valid CDL class A or B with (S) school bus and (P) passenger vehicle endorsement. Possess a current bus driver's certificate.
3. High school diploma or equivalent.
4. At least twenty-one (21) years old with two years of successful driving experience.
5. Be physically qualified as determined by an annual physical examination.
6. ~~Experience working with children preferred.~~
7. ~~Good health, high moral character and good attendance record.~~
8. Good driving record as determined through a bi-annual BMV records check (abstract).
9. ~~Able to work flexible schedules.~~
10. Ability to lift up to 75 pounds.
11. ~~Physically able to perform all items listed in essential duties.~~
12. Ability to carry out both written and oral directions/policies.
13. ~~Validation of qualifications as determined by interview.~~
14. Other relevant criteria as determined by the Board of Education, Superintendent and/or designee may find appropriate are acceptable.

**~~Required Knowledge, Skills and Abilities~~:**

~~Strive to remain current with knowledge, skills, and abilities as related to position.~~

~~State, Federal, local laws, pre-service regulations, ability to get along with people, ability to relate and develop positive rapport with school age children.~~

**Essential Responsibilities:**

1. Perform a daily pre-trip safety check of the school bus, as required by the State of Ohio Regulation 3301-83-11, before each run, using the pre-trip/post-trip form--

    a. Board the bus at least (15) minutes before the scheduled morning departure and at least five (5) minutes before departing the parking area in the afternoon.
    b. In cold weather, warm up the engine gradually. Do not ***race*** the engine. Be sure windshield, side windows, and all mirrors are clear.
    c. Report equipment malfunctions on proper forms and give to bus mechanic.

2. Post trip inspection's per State of Ohio Regulations and check for children or lost belongs.
3. Responsible for safe operating condition (1.c.), maintaining proper fuel levels, and for the cleanliness of the bus. Clean the dash and driver area as needed (at least weekly). Sweep the inside of the bus daily. Clean outside windows to ensure safe/proper visibility.
4. Maintain pupil control and appropriately report any violations to the Transportation Supervisor. In the absence of the Transportation Supervisor, report violations to proper authorities as prescribed. Follow prescribed procedures for discipline.
5. Maintain routes, stops, and time schedules as established. ~~According to 3301-83-13 (6) make suggestions for more efficient and safe routing, but the Transportation Supervisor must grant permission prior to any change(s).~~
6. Report any incidents, concerns, and/or hazardous conditions along the existing route to the Transportation Supervisor or proper authorities as outlined in item 4.
7. Follow properly approved procedures for reporting bus accidents; forms provided.
8. Will be present or available at all bus driver meetings and in the event of emergency dismissal.
9. Notify the Transportation Supervisor or designee in case of illness daily or of continued illness so as to permit time to secure a substitute driver. Must call at least one hour prior to scheduled run.
10. Promote good public relations by personal appearance, attitude, conversation, and the appearance of the school bus.
11. Share in the responsibility for driving for a school-sponsored event and/or approved field trip.
12. Shall conduct bus evacuation drill as scheduled. This will consist of two (2) rear door, two (2) half rear and half front door, and (2) all out front door emergency evacuation drills on each school bus run each year as scheduled by supervisor.
13. Shall be required to attend all scheduled in-service**s**, ~~one of which will focus on some aspect of safety.~~
14. Prepare reports, route maps, schedules, pupil lists, and accident reports as required by the State of Ohio, Ohio Department of Education, and the local Board of Education.

15. Subject to the Federal Commercial Driver License Drug and Alcohol laws. They include random, reasonable suspicion and post accident testing.

16. Re-certify pre-service certificate every six years according to administrative code 3301-83-10, all of which must be completed no earlier than 24 months prior to certificate expiration date.

    a. Successfully complete classroom hours with Ohio pre-service school bus driver training, or attend and successfully complete the Ohio advanced school bus training program.
    b. Successfully complete a driving evaluation administered by an approved certified OBI, or compete in Rodeo and score 80% or better.
    c. If lived in Ohio less than 6 years, satisfactory complete a FBI check and BCI check.
    d. If lived in Ohio 6 years or more, satisfactory complete a FBI check.

17. If driving a handicap bus, successfully complete training in the operation of wheelchair lift and locking/strapping procedures for wheelchairs.

**~~Other Duties~~:**

~~1. Serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings.~~
~~2. Help instill in students the belief in and the practice of ethical principles and democratic values.~~
~~3. Conduct other duties as assigned related to Bus Driver's position.~~
~~4. Promote safety practices and procedures consistent with OSHA and PERRA Standards.~~

**~~Equipment Operated~~:**

~~Operate as directed all equipment related to position that may include but not limited to:~~

~~1. School bus~~
~~2. Fuel pumps~~
~~3. Garage door (manual/automatic)~~
~~4. Pressure washer~~
~~5. 2-way radio, cell phone and multi-function telephone.~~

**~~Additional Working Conditions~~:**

~~1. Occasional exposure to blood, bodily fluids and tissue.~~
~~2. Occasional exposure to unruly children.~~

**Terms of Employment:**

The Wadsworth Board of Education in accordance with the Collective Bargaining Agreement determines salary, work year, and terms and conditions of employment. The employee shall remain free of any alcohol or nonprescribed controlled substance abuse in the workplace throughout his/her employment in the District.

**Evaluation:**

The Administration/Supervisors in accordance with the provisions of the Wadsworth Board of Education and the Collective Bargaining Agreement will evaluate performance of this position.

**Note:** The above lists are not ranked in order of importance.

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the employee. The employee will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority, or designee.

_____

Superintendent or Designee Date

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position.

_____

Signature Date

**Title: Bus Driver**

Revision Date: April 2020

# WADSWORTH CITY SCHOOLS

## VEHICLE DRIVER

### JOB DESCRIPTION

**Title:** Vehicle Driver

**Reports To:** Transportation Supervisor, ~~Director of Facilities~~, Superintendent and/or the Superintendent Designee

**Employment Status:** Part Time

**W.E.S.P.A. Status:** Non-Exempt

**General Description:**

Responsible for the safe and efficient transportation of school pupils within the guidelines of the State of Ohio and the policies established by the Wadsworth City Board of Education maintaining discipline on the vehicle, promoting good public relations by neat appearance, proper attitude, and appearance of the school vehicle. ~~Promotes safety practices and procedures consistent with OSHA, PERRA, ORC and OAC.~~

**Qualifications:** Reference OAC 3301-83-06

1. Possess a valid driver's license.
2. High school diploma or equivalent.
3. ~~At least five year's experience driving vehicles.~~
4. At least twenty-one (21) years old with at least two years driving experience.
5. Experience working with children preferred.
6. ~~Good health, high moral character and good attendance record.~~
7. ~~Knowledge of working with special needs children preferred.~~
8. ~~Ability to work flexible schedules.~~
9. ~~Ability to make good decisions in complex situations.~~
10. Ability to work with multiple handicapped children.
11. Ability to carry out both written and oral directions/policies.
12. ~~Physically able to perform all items as listed in the essential duties.~~
13. Able to lift up to 75 pounds.
14. Satisfactory report from State of Criminal Identification (every six years).
15. Satisfactory annual records check (abstract – bi-annual).
16. Physically qualified (as determined by Rule 3301-83-07AD – yearly).
17. Successful completion of the pre-service training requirements of a four hour minimum driver course, driver's performance evaluation, and possession of a valid Ohio pre-service van driver training certificate. (ORC 3327-10).
18. ~~Validation of qualifications as determined by an interview.~~
19. Other relevant criteria as determined by the Board of Education, Superintendent and/or designee may find appropriate are acceptable.

**~~Required Knowledge, Skills and Abilities~~:**

~~Strive to remain current with knowledge, skills, and abilities as related to position.~~

~~All laws that relate to driving school owned vehicles have basic first aid, CPR, and Bloodborne Pathogens Standards. Must be able to relate to school age children.~~

**Essential Duties:**

1. Conducts daily safety check of the vehicle prior to operation of the vehicle according to OAC 3301-83.
2. Ensure students are properly seated in car seat or safety belt before departure.
3. Report vehicle deficiencies to the bus mechanic.
4. Maintain pupil control and appropriately report any violations to the Transportation Supervisor. In the absence of the Transportation Supervisor, report violations to proper authorities as prescribed. Follow prescribed procedures for discipline.
5. Maintain routes, stops, and time schedules as established. According to 3301-83-13 (6) make suggestions for more efficient routing, but the Transportation Supervisor must grant permission prior to any change(s).
6. Complete all requested reports in a timely and accurate fashion.
7. Follow proper procedures for accident reporting.
8. Notify the transportation supervisor or designee of any illness daily or of continued illness to permit the timely acquisition of substitute. Must call at least one hour before scheduled run.
9. Maintain current and accurate route sheets.
10. Responsible for the safe operation of the vehicle. i.e. maintaining proper fuel levels, and for the cleanliness of the vehicle. Clean interior/windows weekly. Clean outside windows as needed to ensure safe and proper visibility.
11. Maintain pupil control and report any violations to the transportation supervisor, or designee, on a discipline report.
12. As directed, assist special needs students with entering and exiting a vehicle.
13. Attend all required meetings.
14. Attend annually a 2-hour in-service on related topics for special education (when scheduled).
15. Subject yourself to an annual records check.
16. If lived in Ohio less than 6 years, satisfactory complete a FBI check and BCI check.
17. If lived in Ohio 6 years or more, satisfactory complete a FBI check.

**~~Other Duties~~:**

~~1. Serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings.~~
~~2. Help instill in students the belief in and the practice of ethical principles and democratic values.~~
~~3. Conduct other duties as assigned related to Vehicle Driver's position.~~
~~4. Promote safety practices and procedures consistent with OSHA and PERRA Standards.~~

**Equipment Operated:**

Operate as directed all equipment related to position that may include but not limited to:

1. School vehicle
2. Fuel master pumps
3. Garage door (manual/automatic)
4. Pressure washer
5. 2-way radio, cell phone and multi-function telephone.

**Additional Working Conditions:**

1. Occasional exposure to blood, bodily fluids and tissue.
2. Occasional exposure to unruly children.

**Terms of Employment:**

The Wadsworth Board of Education in accordance with the Collective Bargaining Agreement determines salary, work year, and terms and conditions of employment. The employee shall remain free of any alcohol or nonprescribed controlled substance abuse in the workplace throughout his/her employment in the District.

**Evaluation:**

The Administration/Supervisors in accordance with the provisions of the Wadsworth Board of Education and the Collective Bargaining will evaluate performance of this position.

**Note:** The above lists are not ranked in order of importance.

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the employee. The employee will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority, or designee.

_____

Superintendent or Designee Date

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position.

_____

Signature Date

**Title:** **Vehicle Driver**

Revision Date: April 2020

# JOB DESCRIPTION

POSITION: **P.A.C. FACILITY COORDINATOR (Exempt)**

RESPONSIBLE TO: High School Principal

RESPONSIBILITIES:

1. Coordinate schedules ~~and monitor all school productions~~ to be held at J.R.M. Performing Arts Center ~~O.J. Work.~~
   A. Drama
   B. Vocal
   C. Band
2. Monitor the Drama Fund and complete reports and accounting as required.
3. Schedule rentals, but do so around school-sponsored activities.
4. Arrange and meet requests on all rentals. Ensure renter has a working knowledge of lights (preset) and sound.
   A. Microphones/Sound
   B. Lights
   ~~C.~~ ~~Ticket booth~~
   D. Dressing Rooms ~~Locker room~~
   E. Green Room ~~Restroom~~
   F. Other items as needed
5. ~~Provide training and schedule technical support people to work rentals and arrange for pay reimbursement.~~
6. Arrange for and help coordinate repairs to theatre.
7. Ensure building rentals are thoroughly completed each time the facility is used by paying or nonpaying groups. This includes all school personnel.
8. Whenever possible, avoid outside rentals during a two-week period prior to school drama productions.
9. Completely familiarize yourself with the light and sound systems.
10. Suggest capital improvements for J.R.M. Performing Arts Center ~~O.J. Work~~.
11. Periodically contact with ~~CIS~~ WHS Administration and ~~Head~~ Custodial Staff to discuss issues and concerns.
12. Other duties as assigned.

# 2020 GRADUATE LIST

| Name for Diploma |
|---|
| Tyler Kevin Anderson |
| Kathryn Grace Andrews |
| Julia Christine Arellano |
| Jacob Robert Asper |
| Joshua Carter Bach |
| Bethany Lynn Baker |
| Jace Robert Banks |
| Leah Terese Bardar |
| Hailey Janelle Barfuss |
| Justin William Barnard |
| Megan Alana Bartone |
| Megan Nicole Basco |
| Joshua Lee Bates |
| Serena Marie Bauer |
| Mason James Beal |
| DaQuan James Beal |
| Philip Cooper Bebesi |
| Adriana Mae Bebout |
| Benjamin Donald Beebe |
| Nicholas John Beiser |
| Lauren Danielle Beltz |
| Timothy William Bergan |
| Vincent Hyrum Beverly |
| Stanley Kunz Bingham |
| Zayla Pearl Bird |
| Mason Andrew Birkbeck |
| Kaylee Marie Bishop |
| Mason Vincent Blackmur |
| Anna Joelle Blamble |
| Bridget Louise Boland |
| John Robert Bova II |
| Parker Andrews Boyce |
| Garrett Nathaniel Boyes |
| Caden Barry Braman |
| Madison Louise Branan |
| Jonathan Thomas Bridenthal |
| Matthew Thomas Bruce |
| Alyssa Marie Brugh |
| Jacob Lance Bryson |
| Jeffrey Charles Buckland |
| Matthew Gavin Bugajski |

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| Julia Faith Bunday |
| Jacob Paul Burkhart |
| Mackenzie Ann Burson |
| Emma Rose Cain |
| Ezekiel Omar Callaghan |
| Christopher Russell Callahan |
| Megan Olivia Callahan |
| Baylee Nerine Campbell |
| Victoria Rose Cannon |
| Elizabeth Rebecca Cannon |
| Michael Duane Carder |
| Christian Blaise Carlson |
| Gabriel Mikhail Carpenter |
| Kamron Bryce Carter |
| Patrick Daniel Chamier |
| Danielle Elizabeth Cheff |
| David Ralph Chirumbole |
| Andrew David Clark |
| Julianne Michele Clawson |
| Nicholas Alexander Claxton |
| Caleb Andrew Clegg |
| Madison Lee Coiner |
| Victoria Lynn Cole |
| Jeffrey Dillon Coler |
| Hailee Jolie Collier |
| Gabriel Kent Collura |
| Lauren Elizabeth Conley |
| Rachel Ann Cook |
| Jillian Lauren Cornacchione |
| Shane Louis Corp |
| Dain Richard Corpening |
| Kelsie Marie Corrigan |
| Tyler Scott Cottrell |
| Madison Marie Couts |
| Katelyn Nicole Cox |
| Gage Austin Cox |
| Joshua James Craddock |
| Tyler Curtis Cramblett |
| Alexander Ilijah Cucuz |
| Abigail Dadich |
| Michael William Dallas |
| Amy Grace Davies |

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| Courtney Rose Davis |
| Brittnay Helen Day |
| Katie Lee Deeser |
| Vincent Thomas Dejesus |
| Olivia Anne Denning |
| Jesse Singh Dhaliwal |
| Chase Brennan Diosy |
| Kaetlyn Noel Doty |
| Ainsley Abston Doyle |
| Andrew Michel Eby |
| John Patrick Edurese |
| Timothy Joseph Edwards |
| Logan Richard Egleston |
| Samantha Alexis Erb |
| Annika Rae Errante |
| Noah Michael Falanga |
| Canon James Falanga |
| Stephen Jacob Falkenstein |
| Cassidy Lynn Farnsworth |
| Lily Adele Fisher |
| Matthew Isaac Flaker |
| Serena Paige Fleming |
| Justin Thomas Ford |
| Morgan Elizabeth Ford |
| Mason Howell Fortner |
| Kyia Francis MeiLi Frank |
| Rachel Olivia Freno |
| Logan Nathaniel Freund |
| Leanna Rene Freund |
| Colin Wayne Fryar |
| Alexander James Fuller |
| Reagan Ashleigh Gatz |
| Makenzie Elizabeth Gaume |
| Grace Katherine Geihl |
| Alexis Jean Ginnard |
| Evianna Grace Goebel |
| Tyler Martin Andrew Goersmeyer |
| Wesley Thomas Gordon |
| Brendan Matthew Gordon |
| Jasmine Emelia Graham |
| Carter Jay Greenlees |
| John Lewis Grice |

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| Hunter William Griffin |
| Nathan Stephen Grimes |
| Logan Scott Grimm |
| Hailie Marie Guckeyson |
| Alexander Jeffrey Habegger |
| Tyler Justin Hachat |
| Alaynah Frances Hall |
| Abraham Regis Haprian |
| Brayden Cash Hardesty |
| Bret Owen Hardie |
| Hunter Hayden Harris |
| Aniya Danielle Harris |
| Kylie Marie Hartley |
| Alexander Michael Hartshorn |
| James Howard Harwick |
| Ian Joseph Haydu |
| Evelyn Rose Haydu |
| Alexander David Hays |
| Austin David Headrick |
| Gabriela Mae Heideman |
| Joshua Samuel Heller |
| Carlie Autumn Hendrickson |
| Devon Robert Heppert |
| Abby Nicole Hermann |
| Darby Ann Herrick |
| Olivia Ann Herrington |
| Haylee Hadree Higbee |
| Courtney Nadia Hill |
| Madison Louise Hill |
| Leigh Anne Hillegass |
| Ireland Riley Anne Hiscock |
| Ethan Michael Hitch |
| Nevaeh Lynn Hixenbaugh |
| Hanna Renee Hoesel |
| Dylan Andrew Hoffman |
| Josephine Meriam Homonai |
| Isabella Marie Homyk |
| Brooke Lynn Honnold |
| Rocco Clark Horner |
| Sara Xia House |
| Jared Robert Mahoney Hoynes |
| Hannah Lynn Hughes |

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| Brayden Michael Humphrey |
| Thomas Jackson Indorf |
| Michael Angelo Jackson III |
| Collin Spenser Jarrell |
| Charles Newton Jenkins V |
| Alysha Jean Jones |
| Chastity Michelle Jones |
| Jared Ray Justice |
| Zachery Ryan Kahl |
| Samuel Alexander Kalapodis |
| Brian Joseph Keating |
| Jessica Leann Keel |
| Rachel Michele Kellner |
| Elizabeth Anna Kelly |
| Allison Elizabeth Kidd |
| Zachary Allen Kidd |
| Isaiah James Kilker |
| Kylie Michelle Kimes |
| Melody Elizabeth King |
| Amber Marie Kinney |
| Kaitlyn Melissa Kittle |
| Brooke Marie Knapp |
| Arianna Lehela Knouse |
| Ronan Robert Kovach |
| Gretchen Claire Kovein |
| Madeline Elizabeth Kritzell |
| Ethan Alexander Krol |
| Emily Taylor Kurtz |
| Jena Elaine Lambright |
| Cole Nicholas Lamp |
| Erin Bailey Lampert |
| Emerson Ryan Lampert |
| Emma Elise Landals |
| Leenah Adel Ibrahim Lathram |
| Emily Ann Leatherman |
| Taylor Nicole Leatherman |
| Amanda Rae Lee |
| Aidan Patrick Leonard |
| Sondra Dawn Likley |
| Benjamin James Lilly |
| Emily Maria Livingston |
| Skylar Seleste Looper |

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| Mikayla Michelle Looper |
| Dominic Mitchell LoParo |
| Jaydon Christopher Lucas |
| Katelyn Beth Ludtke |
| Amanda Lynn Lutz |
| Colby Michael Macko |
| Ethan Michael Madden |
| Kylee Marie Maibach |
| Connor Aidan Margo |
| Dylan Joshua Markley |
| Ian Cooper Allen Marshall |
| Courtney Ann Marteny |
| Angela Rose Marteny |
| Alberto Marting-Tabora |
| Alyssa Nichole Mascolo |
| Emily Christine Maslanka |
| Vivian Joan Maslanka |
| Lindsey Noel Massie |
| Nevaeh Sierra Mata |
| Kristina Nicole Mayle |
| Kenneth Christian McArtor |
| Madison Ann McCloskey |
| Cole Christopher McComas |
| Caitlyn Grace McDougal |
| Makayla Kaye McGraw |
| Violet Rose Mary McKenzie |
| Bailey Grace McMillan |
| Christian Raymond Melik |
| Allison Clare Merhar |
| Evan Norman Merkle |
| Faith Eleanor Merkle |
| Shelby Lynn Mesko |
| Kathryn Leigh Messam |
| Amber Rae Sunshine Meyer |
| Dallas Michael Miller |
| Joshua David Mills |
| Lilian Grace Mills |
| Sydney Alexis Minton |
| Bethany Ann Morgan |
| Jacob Owen Morrison |
| Elaina Mae Morrison |
| Morgan Michelle Morrow |

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| Chloee Renay Moskos |
| John Allen Motter |
| Joseph James Muhl |
| Kaitlynn Annmarie Murphy |
| Jenna Carrine Myers |
| Ryan Charles Nagel |
| Allison Marie Nixon |
| Federico Orlandini |
| Devin Richard Orr |
| William Harold Osborne |
| David Paul Osterhouse |
| Rebecca Elizabeth Painting |
| Malia Elizabeth Paizs |
| Erika Julia Palidar |
| Bailey Marie Papay |
| Taylor Jane Papp |
| David Ryan Pappas |
| Alyvia M. Parker |
| Sara Renee Pateos |
| Halle Adell Patterson |
| Connor Michael Pautz |
| Natalie Raye Pavick |
| Jake Edward Peebles |
| Heath Michael Pelkey |
| Cameron Andrew Perry |
| Donald Richard Peyatt |
| Abigail Grace Pfeister |
| Brendan Eric Phillips |
| McKayla Ann Pickering |
| Carter Hayes Piekarski |
| Morgan Marie Porpora |
| Gabrielle Joy Porubsky |
| Samuel James Price |
| Mary Grace Price |
| Alexis Rose Prock |
| Dillian Sabeion Rankin |
| Nicholas Richard Razek |
| Joseph Patrick Reeves |
| Kayleigh Rose Remington |
| Sylvia Grace Reynolds |
| Matthew Lee Richards |
| Angelina Juliet Riehl |

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| Shyanna Marie Ritchey |
| Jacob Adam Roberts |
| Ava Rose Robinson |
| Richard Joseph Chase Rodgers |
| Olivia Payton Romig |
| Connor Bennet Ross |
| Max Duran Runkle |
| Jacob Daniel Russell |
| Autumn Elizabeth Rydarowicz |
| Lauren Katherine Satink |
| Haleigh Elizabeth Saylor |
| Alessandra Gabrielle Scalera |
| Jack Gregory Schnelzer |
| Jacob Allen Schnick |
| Sarah Jonell Scobee |
| Jacob Robert Sega |
| Ashley Diane Selby |
| Odyssey Marie Sellers |
| Cameron James Semancik |
| Halle Kate Shaeffer |
| Robert Ray Shaffer III |
| Samantha Grace Shaffer |
| Tevin Jacob Shelly |
| Chloe Joan Shelly |
| Rylie Lyn Shevel |
| Ana Isabel Simarro |
| Sulina Ann Sisouphanh |
| Seth Matthew Smalley |
| Adam Ross Smith |
| Lucas James Sommers |
| Madeline Clare Sorrent |
| Natalina Mae Spaugy |
| Emma Renee Spoerke |
| Christa Marie Stamp |
| Zackary David Starling |
| Elizabeth Grace Stedman |
| Christopher William Steele |
| Adam James Stevens |
| Lance Nolan Steward |
| Jade Lynn Stewart |
| Cody Michael Stout |
| Michael Streger |

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| Scott Edward Stukovsky |
| Zachary Daniel Suarez |
| Derek Brian Sutton |
| Tyler James Swartz |
| Grant Michael Swires |
| Jacob Alan Switter |
| Megan Elizabeth Taylor |
| Daniel Anthony Taylor |
| Peerada Techawongprasert |
| Johnathon Michael Terry |
| Jordon Michael Theders |
| Jakob Riley Thomas |
| Emily Laura Thompson |
| Natalie Laura Timmerman |
| Kyle Latta Townsend |
| Adrianna Lee Townsend |
| Patrick Andrew Trout |
| Riley Erin Tucker |
| Blake Nicholas Turano |
| Alexander Michael Turner |
| Nathan James Ulichney |
| Michele Grace Umbaugh |
| Natalie Paige Vallant |
| Madison Elizabeth Van Eck |
| Jaime Layne Vaughan |
| Jessica Lynn Voitko |
| Christopher William Vorndran |
| Elena Vukovic |
| Baylee Marie Wachter |
| Hannah Paige Wadding |
| Thomas John Wagner |
| Elyse Caroline Waldow |
| Hannah Shae Wamser |
| Mason Thomas Warholic |
| Mary Rebecca Watson |
| John David Webb |
| Brian Kenneth Weeks |
| Dylan Michael Weingart |
| Haley Nichole Welch |
| Malik Latrell Wells |
| Franziska Carolin Wenzel |
| Eliana Margarite Wertz |

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| Emily Grace Whitaker |
| Joshua Jennings White |
| Kiersten Nicole White |
| Olivia Renee Whitten |
| Abigail Sue Wichterman |
| Brianna Healy Wick |
| Madison Nicole Wilber |
| Abigail Arlene Willard |
| Joel Michael Williams |
| Averie Jade Williams |
| Kyla LeeAnn Williamson |
| Madison Lorraine Wise |
| Ethan Hunter Wise |
| Raymond Joseph Wogan |
| Anna Ladene Wolfinger |
| E'Anna Palacios Won |
| Emily Nicole Wright |
| Kyle Robert Yerkey |
| Abby Marie York |
| Victoria Lynne Zakikian |
| Holly Diana Zimmerman |
| Julianna Marie Zito |
| Lauren Elizabeth Zufra |

# Quote

**# EST-000040**

**Learn21**

[redacted]

Bill To
**Wadsworth City Schools**
625 Broad St.
Wadsworth
44281 Ohio

Quote Date : 06-22-20

| # | Item & Description | Qty | Rate | Discount | Amount |
|---|---|---|---|---|---|
| 1 | One2One Manager: July 1-June 30 | 4,519.00 | 1.40 | 0.00 | 6,326.60 |
| 2 | Account Automation<br>Auto-create AD accounts from students in DASL which will then auto-create Google Accounts and set passwords<br>Auto-move and disable AD student accounts when DASL students are unenrolled<br>Auto-update student google groups from DASL<br>Auto-update parent google groups from DASL<br>Auto-create Google Classrooms for all teachers in the district from DASL | 4,519.00 | 1.00 | 40.00% | 2,711.40 |
| | | | | Sub Total | 9,038.00 |
| | | | | **Total** | **$9,038.00** |

Notes

Thank you for allowing Learn21 to serve your organization. We appreciate your business.

# ONE2ONE MANAGER TRIAL AGREEMENT

It is hereby agreed by and between _____ ("Customer") and Learn21 ("Company") that Customer shall trial One2One Manager ("Software") from Company under the terms and conditions set forth below as part of the Trial Agreement ("Agreement").

**Agreement**
This Agreement covers the Customer as defined above and any third party vendor(s), contractors, contracted service provider(s), or partners that access the Software.

**Services** Customer agrees to trial ("Software") from the Company that includes the setup, hosting, and SIS integration at no cost. This Agreement shall be in effect until **September 30, 2020** starting upon the execution of this Agreement. The Agreement can be extended upon mutual consent of both parties. Customer can convert this Agreement to an annual paid Agreement at any time.

**Ownership** As between Company and Customer, Company owns all right, title and interest in and to use and license such use of the Services. Customer shall neither receive nor retain any ongoing interest in the Services, including but not limited to any intellectual property rights relating to the Services. Elements of Company's Software are protected by trade dress, trademark, unfair competition, and other laws and may not, unless otherwise permitted hereunder, be copied in whole or in part. No logo, graphic, or image, code from the Software may be copied or retransmitted without Company's express written permission. The images, text, screens, web pages, materials, data, other content and information used and displayed in the Software are the property of the Company and are protected by copyright, trademark and other laws. In addition to Company's rights in individual elements of the Software, Company owns copyright or patent rights in the selection, coordination, arrangement and enhancement of any code, images, text, screens, web pages, materials, data, content and other information used and displayed in the Software. Users may copy such images, text, screens, web pages, materials, data, content and other information used and displayed in the Software for educational use only, provided that each copy includes any copyright, trademark or service mark notice or attribution as they appear in the Software. Except as provided in the preceding sentence, none of such code, images, text, screens, web pages, materials, data, content and other information used and displayed in the Software may be copied, displayed, distributed, downloaded, licensed, modified, published, reposted, reproduced, reused, sold, transmitted, used to create a derivative work or otherwise used for public or commercial purposes without the express written permission of Company.

**Data Privacy and Sharing** The Parties acknowledge that the Customer is subject to the Family Educational Rights and Privacy Act (FERPA), which law and supporting regulations generally address certain obligations of an educational agency or institution that receives federal funds regarding disclosure of personally identifiable information in education records. As set forth in more detail below, the Parties agree that Company is a "school official" under FERPA and has a legitimate educational interest in personally identifiable information from education records because Company: (1) provides a service or function for which the Customer would otherwise use employees; (2) is under the direct control of the Customer with respect to the use and maintenance of education records; and (3) is subject to the requirements of FERPA governing the use and redisclosure of personally identifiable information from education records. Learn21 may use de-identified product and usage data for product development, research, or other purposes. De-identified data will have all direct and indirect personal identifiers removed. This includes, but is not limited to, name, identification numbers, dates of birth, demographic information, location information, and school identification. Further, Company agrees not to attempt to re-identify de-identified data and not to transfer de-identified data to any party not authorized to receive such data pursuant to this provision unless that party agrees not to attempt re-identification.

**Data Storage and Access** Company uses significant security measures to protect the privacy of our users' data. These security protections include, but are not limited to, de-identification of certain personally identifiable information, encryption of all data at rest, and encryption of all data in transit. Customers data will be in a fully-hosted, managed virtual data center service that provides a comprehensive and private secure cloud computing site. Customers will receive a comprehensive file backup solution daily that protects users against data loss. Company considers and

# ONE2ONE MANAGER TRIAL AGREEMENT

acknowledges all data that Company may gather from Customer or devices it owns and manages is the property of the Customer. Company's Customers have complete and unequivocal rights to their data and how they wish their data to be utilized. Customer can request access, removal, purging of Customer data at anytime by sending an email to info@learn21.org

**Security** Company uses industry best practice security technology, including next generation firewalls, network access controls, and DDoS mitigation, to protect against access, loss, misuse, or alteration of user information. All data resides in SOC 2-compliant data centers in the United States. Accessing Company services from another jurisdiction, you hereby consent to the transfer and processing of your information in the United States. Company's Privacy Policy does not extend to any limitations inherent in the Internet or World Wide Web that are beyond Company's control. Company implements password security requirements based on current available best practices; however, it is the Customer's responsibility to not disclose their passwords. Each user is obligated to maintain the secrecy of the user's password. Company also takes steps to protect Customer's personal information offline by limiting the number of people who have access to Customer's servers and to personal information. In the event of a breach of security affecting personal information, we will take such notification and other steps as may be required under applicable law. We ask that you do not ever send us or provide us highly sensitive information, such as social security numbers, personal health information, Driver's License numbers, etc.. We will not be liable for use or disclosure of any such information if provided to us without our consent.

**Limitation of Liability** In no event shall Company be liable to Customer for any indirect, consequential, incidental, special or punitive damages or lost profits arising out of or related to this Agreement or breach thereof, even if advised in advance of the possibility of same. Company's liability to Customer for services, if any, shall not exceed the total amounts paid to Company under the operation of this Agreement by Customer.

**Use of Company's Name and Trademarks** All trademarks, service marks and trade names identifying Company or Company products or services (the "Marks") are the exclusive property of Company. Customer shall take no action which may lessen the goodwill in the Marks. Customer shall not use a Mark or the name of Company in any advertising, promotional material, or public announcement without the prior written approval of Company.

**Use of Customer's Name** Customer acknowledges that use of the Services may require that Company include Customer name in registrations, administrative filings which are available to the public. Customer agrees that Company may include Customer name in Company marketing brochures, literature and indicate that Customer is a customer.

| Customer | Learn21 |
|---|---|
| Name: _____ | Name: |
| Title _____ | Title Executive Director |
| Date: _____ | Date: July 10, 2020 |

District Authorization for VendorLink Access

District Name: Wadsworth City Schools

Superintendent Name: Dr. Andrew Hill

Phone Number: 330-335-1300

By submitting this form, we are requesting that the following vendor be granted VendorLink access to StudentInformation data for the following buildings:

Vendor Name: Learn21 Application Name: One2One Manager

List the buildings in the district that need this access, or list "ALL" for district-wide access):

ALL

Effective date: 7/1/2020

Vendor Information [redacted]

Vendor: Learn21 - One2One Manager

Contact Name: William D. Fritz

Position: Executive Director

Email Address: info@learn21.org

Phone: [redacted]

Superintendent: _____ Date: _____

Western Governors University
*4001 South 700 East, Suite 700, SLC, UT 84107*

# STUDENT TEACHING LETTER OF AGREEMENT

## Tier 1: Primary Partner

This Student Teaching Letter of Agreement (Agreement) is made between Western Governors University, a Utah nonprofit corporation (WGU), and the District. The terms and conditions set forth in this Agreement shall take effect and bind the parties upon District's acceptance of a WGU Teacher Candidate for Field Experience. (Alternatively, if a different agreement is desired, or if a signed agreement is needed please contact WGU as described at the end of this Agreement.)

Thank you for working with Western Governors University (WGU) for the placement of student teachers. Our goal is to establish a relationship of collaboration that benefits your district/school and WGU Teacher Candidates, and that allows us to work together for continuous improvement. We look forward to working together for the benefit of your future educators.

WGU is regionally accredited by the Northwest Commission on Colleges and Universities (NWCCU), and the WGU Teacher Education programs are further accredited by the Council for the Accreditation of Educator Preparation (CAEP). WGU represents that each Teacher Candidate assigned to the District for Student Teaching is validly enrolled in an approved WGU credentialing program and meets the District's background requirements.

### A. Mutual Expectations

A Primary Partner is a district/school where WGU places Teacher Candidates for a Field Experience with Cooperating Teachers, with an aim to co-construct a mutually beneficial arrangement for clinical preparation and the continuous improvement of Teacher Candidates, and to share accountability for Teacher Candidate outcomes. The school administrator and Cooperating Teacher will have the opportunity to provide critical feedback to inform program improvement through surveys at the end of each cohort and will receive an invitation to participate in an annual focus group.

### B. Cooperating Teacher Standards

District, with the input of WGU, will provide the Teacher Candidate with a Student Teaching assignment in a school and classes of District under the direct supervision and instruction of a Cooperating Teacher that meets the following minimum requirements:

- Holds a teaching credential or license for the subject area and/or grade level being taught;
- Has a minimum of 3 years of teaching experience with strong evaluations;
- Demonstrates a positive impact on student learning in the classroom;
- Demonstrates ability to serve as a positive role model and mentor;
- Demonstrates actions related to leadership qualities and collaborating with others;
- Successfully and with positive impact mentored teacher candidates, colleagues, and/or adults;
- Uses a computer to correspond with WGU staff and complete online evaluation forms; and
- Consistently models the dispositions and ethical considerations expected of WGU Teacher Candidates:
    - caring and considerate
    - affirming of diversity and cross-culturally competent
    - reflective practitioner
    - equitable and fair

- committed to the belief that all students can learn
- collaborative
- technologically proficient
- professional leadership

**C. WGU Responsibilities**

WGU will:

- Select qualified Teacher Candidates who have been prepared with the appropriate educational background, knowledge, skills, and professional disposition to participate in Field Experiences.
- Pay an honorarium per Teacher Candidate, either directly to the Cooperating Teacher or to the District, for the Cooperating Teacher's services. The Cooperating Teacher may also receive professional development hours connected to the successful completion of WGU Cooperating Teacher training.
- Require Teacher Candidates to have completed a background check acceptable to District prior to participating in Field Experience activities.
- Provide opportunities for feedback regarding improvement of WGU Teacher Candidate preparation.
- Provide professional development training to Cooperating Teachers regarding WGU processes and procedures.
- Maintain an online site for support, resources, and training for Cooperating Teachers.
- Facilitate a Cohort Seminar in which Teacher Candidates will participate with a community of peers to receive support during Student Teaching and the final performance assessment.

**D. District Responsibilities**

District, or school administrator, will:

- Nominate one or more qualified Cooperating Teacher(s) by providing a completed copy of the Student Teacher Acceptance Form to the WGU Field Placement Team.
- Allow the Clinical Supervisor access to the host school and classroom for the specific purpose of observing Teacher Candidates.
- Provide Teacher Candidates with any District policies and procedures to which they are expected to adhere to during the Field Experience and while on District premises.
- Through the involvement of the Cooperating Teacher, participate with the Clinical Supervisor and Teacher Candidates in two evaluations: one mid-way through Student Teaching, and a Final Evaluation at the end of Student Teaching. WGU shall be responsible for the format of the evaluations.
- Provide Teacher Candidates opportunities to observe, assist, tutor, instruct, implement effective teaching strategies, and conduct research, as appropriate, during the Field Experience.
- Provide, when possible, opportunities for Teacher Candidates to use technology to enhance student learning and monitor student progress and growth.
- Provide, when possible, opportunities for Teacher Candidates to experience working with diverse student populations including English Language Learners and Students with Exceptional Learning Needs.
- Encourage Cooperating Teachers to participate in WGU's training, held for each cohort (Fall or Spring) when a new Teacher Candidate is assigned, to understand WGU's policies, processes, procedures, and how to mentor adult learners.
- Encourage Cooperating Teachers to participate annually in WGU's Evaluation Form Calibration.
- Encourage administrators and Cooperating Teachers to participate in WGU's Feedback Surveys (offered at the end of the Spring and Fall Cohorts) to report on Teacher Candidate quality and preparation and to provide program feedback to WGU for continuous improvement.

**E. Additional Terms**

- **Term**. This Agreement shall commence on the Effective Date and shall continue until such time as either party gives the other party thirty (30) days advance written notice of its intent to terminate the Agreement; provided, however, that all Teacher Candidates at District as of the date of such notice shall be permitted to complete their Student Teaching.
- **Designation of Representative**. Each party shall designate a representative to serve as a point of contact between the parties for communication and coordination of Student Teaching.
- **Education Records**.
    - District acknowledges that the education records of assigned Teacher Candidates are protected by the Family Educational Rights and Privacy Act (FERPA), and agrees to comply with FERPA and limit access to those employees or agents with a need to know. Pursuant to FERPA, and for the purposes of this Agreement, WGU hereby designates District as a "school official" with a legitimate educational interest in such records.
    - WGU shall instruct Teacher Candidates of the necessity of maintaining the confidentiality of all District student records. District shall not grant Teacher Candidates or WGU employees access to individually identifiable student information unless the affected student's parent or guardian has first given written consent using a form approved by District that complies with FERPA and other applicable law.
- **Video Recordings**. During Student Teaching, Teacher Candidates may be required to submit video recordings of their classroom teaching performance (recordings). Such recordings are designed to assist Teacher Candidates in improving their instruction and allow WGU to evaluate Teacher Candidate performance. Although student images may appear in the recordings, the primary focus is on the instruction and not the students or other adults in the classroom. The recordings will not be made public and will be uploaded to a secure site to be scored by WGU evaluators. WGU will instruct Teacher Candidates: (i) on appropriate protocol to submit recordings for evaluation; (ii) that no part of the recordings should be used for any personal or professional purposes outside of performance evaluation; and (iii) that recordings be destroyed once the evaluation is completed. District understands that Teacher Candidates are not employees or agents of WGU and that any further precautions regarding the privacy of District's students should be agreed directly between the District and Teacher Candidates.
- **Right to Accept or Terminate a Placement**. District may refuse to accept for placement, or may terminate the placement, of any Teacher Candidate based upon its good faith determination that the Teacher Candidate is not meeting performance standards or is otherwise deemed unacceptable to District. In such cases, District shall notify WGU in writing and shall state the reasons for such decision.
- **WGU Insurance**. WGU warrants and represents that it provides and maintains general liability insurance with limits of at least $1,000,000 per occurrence and $2,000,000 annual aggregate and, upon District's request, shall provide a certificate of insurance as evidence of coverage. WGU shall maintain, at its sole expense, workers' compensation insurance as required by law.
- **Professional Liability Insurance**. Teacher Candidates will be responsible for procuring and maintaining, at their own expense, professional liability insurance for the duration of the Field Experience with limits of at least $1,000,000 per occurrence and $3,000,000 annual aggregate.
- **Status of Parties**. Nothing in this Agreement is intended to or shall be construed to constitute an agency, employer/employee, partnership, or fiduciary relationship between the parties.
- **Non-Discrimination**. Both parties agree to fully comply with all applicable non-discrimination laws of District's state and municipality, and of the United States. Both parties will accept, assign, supervise and evaluate qualified Teacher Candidates regardless of race, sex, sexual orientation, creed, national origin, age, disability, Vietnam-era veteran status, or any other basis protected by law.
- **Entire Agreement**. This Agreement represents the entire understanding between the parties and supersedes all prior oral or written agreements, and no modification shall be valid unless in writing and

signed by both parties. No Teacher Candidate or other third party shall be a beneficiary of, or have any right to enforce the terms of this Agreement.

**F. Definitions**

For the purposes of this Agreement, capitalized terms will have the following meanings:

- Teacher Candidate refers to a student enrolled in a WGU program leading to an education credential.
- Cooperating Teacher (or host teacher) refers to a district employee who is the teacher-of-record in the classroom where the Teacher Candidate is assigned. A Cooperating Teacher may or may not be a Clinical Supervisor.
- Clinical Supervisor refers to a present or former employee of District, retired educator, or any other individual meeting the criteria of "supervisor" established by WGU for this position, and engaged by WGU or District, to supervise a Teacher Candidate's progress during a minimum of six observations. WGU shall be responsible for the selection, assignment, training, and compensation of Clinical Supervisors. WGU welcomes nominations of Clinical Supervisors by the district/school.
- Preclinical Experience refers to the active participation by a Teacher Candidate in a wide range of in-classroom experiences in order to develop the skills and confidence necessary to be an effective teacher and prepare for Student Teaching. Students reflect on and document at least 75 hours of in-classroom observations (15 hours of which must involve direct engagement with students in a classroom) leading up to Student Teaching.
- Student Teaching (or demonstration teaching) refers to the greater of the WGU full-time and continuous requirement of 12 weeks (16 weeks for special education) or the State's and/or District's minimum requirement for Student Teaching. Student Teaching shall satisfy all applicable WGU and State requirements.
- Field Experience refers collectively to the Preclinical Experience and Student Teaching.

This Agreement is effective as indicated above.

WGU contact information:
Field Experience Outreach
Western Governors University
4001 South 700 East, Suite 700
Salt Lake City, UT 84107-2533
Phone: (385) 428-5217
Fax: (801) 401-7961
fieldplacement@wgu.edu

DAKTRONICS

DAKTRONICS.COM

201 Daktronics Drive PO Box 5128
Brookings, South Dakota 57006-5128
T 800-325-8766 605-692-0200 F 605-697-4700

Thank you, Brad Musgrave, for choosing Daktronics.

**The following items are required to process your order:**

- ❒ **Please verify that this equipment fulfills your project needs**
- ❒ **Signed Quote with Purchase Order number**
- ❒ **Validate and complete Project Site Information page, return with order**
  *Help ensure Daktronics shipping, invoicing, and service locations are accurate.*
- ❒ **Payment & Invoicing** – Please provide Purchase Order number.

You may submit your order to your sales team via the following methods.

| **Email:** | **Mail:** |
|---|---|
| Attention:<br>*Adam Miller* – Adam.L.Miller@daktronics.com<br>*Stephen Howard* – Stephen.Howard@daktronics.com | Daktronics, Inc<br>Attn: *Stephen Howard*<br>PO Box 5128<br>Brookings, SD 57006 |

**After your order has been placed:**

- ❒ **Freight Unloading Guidelines** – Shipping to site via LTL (enclosed trailer). Usually unloads at a dock. Forklift or pallet jack may be required.
- ❒ **Logos, Graphics or Sponsor Advertisements** – *vector files must be submitted with your order documents, not to exceed 1 week of order placement. Once artwork is received, you will be sent a final layout requesting your approval before production. If artwork is not received, the panels will be painted the same as scoreboard and shipped blank.*



# DAKTRONICS QUOTE # 722188-1-1

Wadsworth City School District
Brad Musgrave
524 Broad St
Wadsworth, OH USA 44281
Phone: (330)335-1400
Fax:
Email: bmusgrave@wadsworthschools.org

1/Jul/2020
Quote valid for: 90 days
Terms: Net 30 days from shipment with Purchase Order
Subject to Credit Review
FCA: DESTINATION
Delivery: Call for Production Time

**Reference: Wadsworth Middle School - Basketball**

| Item No. | Model | Description | Qty | Price |
|---|---|---|---|---|
| 1 | **BB-2103-RA-PV** | **Tuff Sport® PanaView® Basketball/Volleyball/Wrestling Scoreboard; Scoreboard Color: Cherry Red (50810); Caption Color: White (7725-10)**<br>Cabinet Dimensions: 6' 0" H X 8' 0" W X 0' 6" D<br>Digit Type: (Approx. Dimensions)<br>Max Power: PANAVIEW<br>Weight: 200 watts/display<br>Unpackaged 161 lbs per display; Packaged 185 lbs per display | **4** | **$15,124.00** |
| | AS-5010 Kit | All Sport® 5010 Control Console Kit | 3 | |
| | Indoor Scoreboard Radio Communication (Transmitter) | Frequency of 2.4 GHz | 3 | |
| | Radio Receiver | Frequency of 2.4 GHz | 4 | |
| | ID_C_TS_8_I | Corner Panel, 8' Scoreboard, 17x21 Decorated | 8 | |
| | PanaView Double Bonus Option | For use on indoor basketball scoreboards | 4 | |
| | Sheetmetal Cabinet Scoreboard Crating | Wood Crate for Sheetmetal Cabinet Scoreboards | 2 | |
| 2 | **Indoor Non-Backlit 1' 6" x 8' 0" Horizontal** | **Ad Panel, Above or Below Display**<br>Cabinet Dimensions: 1' 6" H X 8' 0" W X 0' 6" D<br>Weight: Packaged 48 lbs per display | **4** | **$1,890.00** |
| 3 | **FREIGHT** | **Shipping to site via LTL (enclosed trailer). Usually unloads at a dock, forklift or pallet jack may be required.** | **1** | **$615.00** |
| ***Services*** | | | | |
| 4 | **G5C5-W** | **Five Year Warranty - Parts Coverage - G5G5** | 1 | |
| | | Total Price Excluding Applicable Tax: | | **$17,629.00** |

Please reference listed sales literature: DD1628383 for G5C5-W, DD2481852 for BB-2103-RA-PV, SL-03991 for AS-5010 Kit, SL-04370 for Indoor Scoreboard Radio Communication (Transmitter), SL-04370 for Radio Receiver

Please reference listed shop drawings: DWG-112485 for Indoor Non-Backlit 1' 6" x 8' 0" Horizontal

# DAKTRONICS QUOTE # 722188-1-1

**Leasing Program**
If your purchase exceeds $25,000, you may qualify for our leasing program allowing you more flexibility to spread out the cost of your Daktronics display over of a period up to five (5) years. Benefits of our leasing program include fixed rate financing, non-appropriation clause, no prepayment penalty, and customizable payment schedules. Plus, at the end of the lease, the equipment is yours to keep with no additional balloon payments.

Sample payment options as follows:
$50,000 in total equipment cost = $10,700 per year
$100,000 in total equipment cost = $21,199 per year
$250,000 in total equipment cost = $52,899 per year
**Payments based on 5 year/annual payment in advance structure. **Leasing is subject to credit approval and agreed upon documentation with Daktronics lending partner.** Contact your Daktronics representative for additional options and details.

Notes: Without limiting any other provision in this Agreement, the parties agree that any delays caused directly or indirectly as a result of the COVID-19 pandemic are excusable and will extend the time for performance under this Agreement. Delays may be caused by, without limitation, government mandates, unsafe site conditions, or resource constraints arising out of conformity with CDC guidelines or government mandates.

**Exclusions:**

- **Electrical Installation**
- **Structure**
- **Power**
- **Technical Support/Installation Support**
- **Signal Conduit**
- **Applicable Permits**
- **Electrical Switch Gear or Distribution Equipment**
- **Physical/Mechanical Installation**
- **Foundation**
- **Hoist**
- **Engineering Certification**
- **Labor to Pull Signal Cable**
- **Taxes**
- **Front End Equipment**

Unless expressly stated otherwise in this Quote # 722188-1 Rev 1 or the attachments, if Daktronics performs installation of the Equipment, the price quoted does not include the following services pertaining to physical installations: digging of footings (including dirt removal), any materials fabrication, installation of steel cages, rebar, or bolt attachments, or pouring and finishing of concrete footings. Those service may be provided for an additional cost beyond the quoted price. ~~Purchaser shall be fully responsible for any and all additional costs plus overhead in the event anything unexpected of any nature whatsoever is found while digging the footings including but are not limited to rock, water, utility lines, pipes or any other unforeseen circumstance.~~ The Purchaser acknowledges and agrees that it is fully responsible for all site conditions.

7/6/2020

**Installation Responsibilities:**

If applicable please reference Attachment A for Installation Responsibilities.

**Ad/ID Copy Approval Process**

Customer shall provide digital artwork for advertising and identification panels, conforming to Daktronics' graphic file standards, at the time of order. Daktronics will create a proof of provided artwork and require approval of that proof three weeks prior to the initial anticipated ship date. Advertising and identification panels not approved in time, will be shipped without copy in Daktronics' standard finish.


Adam Miller
PHONE: 330-316-9949
FAX:
EMAIL: Adam.L.Miller@daktronics.com

Stephen Howard
PHONE: 605-692-0200
FAX:
EMAIL: Stephen.Howard@daktronics.com


**Terms And Conditions:**

The Terms and Conditions which apply to this order available on request.

| | |
|---|---|
| SL-02374 Standard Warranty and Limitation of Seller's Liability | (www.daktronics.com/terms_conditions/SL-02374.pdf) |
| SL-02375 Standard Terms and Conditions of Sale | (www.daktronics.com/terms_conditions/SL-02375.pdf) |
| SL-07862 Software License Agreement | (www.daktronics.com/terms_conditions/SL-07862.pdf) |

**Acceptance:**

The parties acknowledge and agree that the agreement (the "Agreement") is comprised of the terms and conditions contained within this quote and any attachments thereto, along with the documents at the website addresses above. Purchaser hereby agrees to purchase the equipment as defined in the Agreement. Purchaser acknowledges having had the opportunity and means to review the Agreement. The Agreement represents the entire agreement of the parties and supersede any previous understanding or agreement. The Undersigned has actual authority to execute this document and Daktronics is relying on such authority. Purchaser acknowledges and agrees to the above, as evidenced by its attestation below.

Customer Signature _____ Date _____

Print Name _____ Title _____

## PROJECT SITE INFORMATION – REQUIRED TO PLACE YOUR ORDER

**Purchase Order Information:** **Daktronics Quote # 722188- 1- 1**

**Wadsworth City School District**

PO# _____ PO Date: _____

Purchaser (Bill To) hereby confirms that the equipment is to be delivered to (Ship To) and may be installed by Purchaser or Daktronics, as indicated elsewhere herein, at the address (Install Location) indicated below unless otherwise specified.

**SHIP TO:** (deliver and unload product)

Company: Wadsworth Middle School

Contact: Brad Musgrave

Address: 150 Silvercreek Rd

City: Wadsworth State: OH Zip: 44281 -9002

Telephone: (330) 335-1400

Email: (for shipping notification)

bmusgrave@wadsworthschools.org

Additional Email: (for shipping notification)

**INSTALL LOCATION:** (End User) ID#: [redacted]

Company: Wadsworth Middle School

Contact: Brad Musgrave

Address: 150 Silvercreek Rd

City: Wadsworth State: OH Zip: 44281

Telephone: (330)335-1400

Email: (for order acknowledgement)

bmusgrave@wadsworthschools.org

Training Contact & Email: (if applicable)

**BILL TO:** (receive and pay invoices) ID#: [redacted]

Company: Wadsworth City School District tax exempt

Contact: Brad Musgrave

Address: 524 Broad St

City: Wadsworth State: OH Zip: 44281

Telephone: (330)335-1400

Email: (for payment information)

bmusgrave@wadsworthschools.org

*****LOGO & AD COPY APPROVAL*****

(If applicable)

Name: Brad Musgrave

Email: bmusgrave@wadsworthschools.org

**Logos, Graphics, or Sponsor Advertisements** Vector files must be submitted with your order documents, not to exceed 1 week of order placement. If artwork is not received, the panels will be painted the same as your scoreboard or display and shipped blank.

# EDUCATIONAL SERVICE CENTER OF NORTHEAST OHIO

## AGREEMENT FOR ADMISSION OF TUITION PUPILS PURSUANT TO SECTION 3313.841 O.R.C.

## DISTRICT OF RESIDENCE

The **WADSWORTH CITY SCHOOLS**, 524 Broad St., Wadsworth, OH 44281 Board of Education hereby enters into a contract for admission of the student listed below with the Educational Service Center of Northeast Ohio for educational purposes for the 2020-2021 school year.

The above Board of Education hereby agrees to pay to the Educational Service Center of Northeast Ohio for each pupil an amount equal to the direct costs as calculated for the school district. Direct costs shall be paid when services are provided to the student during any period of school closure mandated by a federal, state, or local order.

The above Board of Education acknowledges that students (attached) are to be included in the ADM certification of the above school district.

**SERVICE: CAPSTONE ACADEMY – HATTIE LARLHAM CARE GROUP**

**COSTS:** **$204.84 Daily Rate plus $65.00/hour for OT, PT, SLP provided with monthly invoices (Note – same rates as 2019-2020)**

Signature Superintendent of District of Residence _____ Date _____

Signature Treasurer of District of Residence _____ Date _____

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EDUCATIONAL SERVICE CENTER OF NORTHEAST OHIO
We do hereby admit the above listed pupil to our schools on the terms described above for the school year 2020-2021.

Robert M Mengert

Signature Superintendent of Educational Service Center _____ August 1, 2020

Signature Treasurer of Educational Service Center _____ August 1, 2020

**Please return a signed copy of this Agreement along with a signed P.O. for the above service to Leanne Long, Educational Service Center, Essex Place, 6393 Oak Tree Blvd., Independence, OH 44131.**

2020-2021 School Year CAPSTONE ACADEMY – Hattie Larlham Care Group

DISTRICT: Wadsworth City SD

| Student Name | DOB: | SSID | Address | Note |
|---|---|---|---|---|
| [redacted] | | | Wadsworth, OH 44281<br>Parent/Guardian: [redacted] | |

The University of Akron
College of Health Professions
School of Counseling

**SCHOOL COUNSELING PROGRAM**
**INTERNSHIP MEMORANDUM OF AGREEMENT**

This agreement is made this 10th day of April by and between Overlook - Meagan Neumann (hereinafter referred to as the School) and agreement will be effective for a period from Aug 2020 to MAY 2021 Student Intern Lindsay Rohrbach.

This Memorandum of Agreement serves as a supervision contract between host school/supervisor, internship course instructor and student.

***Student Information***

| | |
|---|---|
| Trainee's Name: Lindsay Rohrbach | Student ID: [redacted] |
| Trainee's Degree Program: School Counseling Master's Program | Semester/Year: fall 2020 + spring 2021 |
| Phone Number: [redacted] | Email Address: [redacted] |

***University Course Instructor Information***

| | |
|---|---|
| Course Instructor's Name: | Course Number (related to training experience): 5600:685 Internship |
| Course Instructor's Phone Number: | Course Instructor's Email Address: |

***Site Host/Supervisor Information***

| | |
|---|---|
| Site Host/ Supervisor's Name and License #: Meagan Neumann OH3116124 | Name of Site (school name): Overlook Elementary |
| Site Supervisor's Phone Number: 330.335.1420 (w) [redacted] | Site Supervisor's Email Address: mneumann@wadsworthschools.org |

[redacted]

**The SCHOOL/TRAINING SITE shall be responsible for the following:**

1. Interviewing candidates and determining appropriate fit for school site.
2. Providing the Intern with an overall orientation to the School's specific services necessarily for the implementation of the Internship experience.
3. Designating a qualified and appropriate licensed professional (certified or licensed school counselor with at least 2 years of experience) as Site Supervisor. The Site Supervisor will be responsible, with the approval of the Administration of the School, for providing opportunities for the Intern to engage in a variety of counseling activities under supervision, and for evaluating the Intern's performance.
4. Providing the Intern with adequate work space, telephone, office supplies and staff support to conduct professional activities.
5. Adhering to ASCA/ACA ethical codes.

**The STUDENT INTERN shall be responsible for the following:**

1. Attesting to having read and understood the American School Counseling Association and American Counselor Association ethical standards. Student Intern will practice counseling in accordance with these standards. Any breach of these ethics or any unethical behavior on Student Intern's part will result in removal from Internship, a failing grade, and documentation of such behavior will become part of the permanent academic record.
2. Reviewing polices in both the course syllabus and program handbook.
3. Agreeing to adhere to the administrative policies, rules, standards, and practices of the internship site.
4. Agreeing to inform immediately, both SCHOOL and UNIVERSITY supervisors regarding concerns or issues as related to the internship experience.
5. Understanding that a passing grade in Internship is contingent upon having demonstrated a competent skill level, as well as completion of all required paperwork and hours.
6. Informing the university course instructor immediately about any site or supervisor-related issues that may negatively impact his/her learning or fulfillment of academic requirements.
7. Actively participating in supervision session with site supervisor.
8. Ensuring that a new memorandum of agreement form is signed if they are changing schools.
9. Staying abreast of laws and ethical codes related to working in schools with minors.
10. Adherence to ASCA/ACA ethical codes.

**EQUAL OPPORTUNITY:** It is agreed by all parties that there will be no discrimination on the basis of race/ethnicity, nationality, age, gender identity, sexual orientation, and/or social class.

**FINANCIAL ARRANGEMENTS:** There are no financial stipulations in this agreement.

**Right of TERMINATION:** It is agreed to by the parties below that the site host/supervisor/organization maintains the right to terminate the student's training experience, only after due process through implementation of a remediation plan, when professional behaviors are detrimental to the operation of the site or those it serves. The student/trainee and the university course instructor will be notified before termination is considered.

| | |
|---|---|
| Site Supervisor's<br>Full Mailing Address | Overlook Elementary<br>650 Broad Street (W)<br>Wadsworth, OH 44281 |

***Direct Client Service Responsibilities (scope of practice approved by site host/supervisor and instructor)***

| | |
|---|---|
| Types of Duties/Modalities Provided: | classroom guidance, small counseling groups, SST meetings, department meetings, one-on-one with students, parent/teacher meetings, and other learning opportunities that may arise. |

**UNIVERISTY, SCHOOL/TRAINING SITE, AND STUDENT INTERN ROLES AND RESPONSIBILITIES**

- Training shall take place only during the dates specified below.
- A new Memorandum of Agreement shall be completed for each training site/supervisor.
- Memorandum of Agreement must be signed by site host/supervisor and student before training experience (e.g., clinical work) begins.

| | | |
|---|---|---|
| Dates of Training Experience | From (M/D/Y): August 2020 | To (M/D/Y): May 2021 |

**The UNIVERSITY shall be responsible for the following:**

1. Selecting a student who has successfully completed all the prerequisite courses and the Practicum experience.
2. Designating a qualified faculty member as the Internship Supervisor who will work with the school in coordinating the internship experience.
3. Notifying the student that he/she must adhere to the administrative policies, rules, standards, schedules, and practices of the SCHOOL.
4. Informing the student that he/she must have adequate liability insurance.
5. Monitoring all academic and course requirements as outlined in the syllabus.
6. Monitoring the duties of students ensuring that they are operating within the scope of practice and the ASCA/ACA code of ethics. Assigning a course grade.
7. Contacting the school site supervisor once each semester either face to face or by phone.
8. Monitoring of students performance during internship, verifying direct service contact hours, and score of practice.

The undersigned agree that the information provided in this agreement is accurate, and all guidelines will be adhered to throughout the training experience:

Meagan E. Neumann 4.10.2020

SCHOOL Supervisor/ licensed school counselor DATE

UNIVERSITY Internship Instructor DATE

Lindsay Rohrbach 4/11/20

STUDENT DATE

# WADSWORTH CITY SCHOOL DISTRICT

## Cash Summary Report

| Full Account Code | Description | Initial Cash | MTD Received | FYTD Received | MTD Expended | FYTD Expended | Fund Balance | Encumbrance | Unencumbered Balance |
|---|---|---|---|---|---|---|---|---|---|
| **Fund:** | **001** | | | | | | | | |
| 001-0000 | GENERAL FUND: | $ 16,312,914.22 | $ 1,171,044.15 | $ 52,556,959.08 | $ 7,613,463.19 | $ 52,384,477.01 | $ 16,485,396.29 | $ 1,115,813.89 | $ 15,369,582.40 |
| 001-9000 | GENERAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-9001 | GENERAL FUND: ADVERTISING /FACILITIES ACCOUNT | 33,376.60 | 0.00 | 35,643.86 | 0.00 | 11,003.60 | 58,016.86 | 650.00 | 57,366.86 |
| 001-9002 | GENERAL FUND: FOOD SERV. DONATIONS | (1,922.78) | 155.45 | 1,666.64 | 0.00 | 0.00 | (256.14) | 0.00 | (256.14) |
| 001-9094 | GENERAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 001-920R | GENERAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 16,344,368.04** | **$ 1,171,199.60** | **$ 52,594,269.58** | **$ 7,613,463.19** | **$ 52,395,480.61** | **$ 16,543,157.01** | **$ 1,116,463.89** | **$ 15,426,693.12** |
| **Fund:** | **002** | | | | | | | | |
| 002-0000 | BOND RETIREMENT SERIES 98,99,00 ISSUES | 2,692,479.12 | 0.00 | 2,561,130.77 | 81,975.00 | 2,454,263.00 | 2,799,346.89 | 0.00 | 2,799,346.89 |
| 002-9000 | BOND RETIREMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 002-9100 | BOND RETIREMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 002-9200 | BOND RETIREMENT - ENERGY CONSERVATION 2000 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 002-9300 | BOND RETIRE LIBRARY 2001 | 450,826.22 | 0.00 | 400,168.82 | 17,962.50 | 401,529.27 | 449,465.77 | 0.00 | 449,465.77 |
| 002-9400 | BOND RETIRE: 2008 BONDS ($65,650,000) | 2,770,601.98 | 0.00 | 4,722,108.65 | 1,008,346.88 | 3,879,097.92 | 3,613,612.71 | 0.00 | 3,613,612.71 |
| 002-9500 | BOND RETIREMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 5,913,907.32** | **$ 0.00** | **$ 7,683,408.24** | **$ 1,108,284.38** | **$ 6,734,890.19** | **$ 6,862,425.37** | **$ 0.00** | **$ 6,862,425.37** |
| **Fund:** | **003** | | | | | | | | |
| 003-0000 | PERMANENT IMPROVEMENT LEVY FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 003-900C | COMMUNITY CENTER ENTERPRISE FUND | 166,307.88 | 0.00 | 37,345.58 | 0.00 | 3,794.90 | 199,858.56 | 2,240.60 | 197,617.96 |
| 003-900S | SUMMA HOSPITAL ENTERPRISE FUND | 40,541.02 | 0.00 | 7,149.40 | 0.00 | 0.00 | 47,690.42 | 0.00 | 47,690.42 |
| | | **$ 206,848.90** | **$ 0.00** | **$ 44,494.98** | **$ 0.00** | **$ 3,794.90** | **$ 247,548.98** | **$ 2,240.60** | **$ 245,308.38** |
| **Fund:** | **004** | | | | | | | | |
| 004-0000 | CONSTRUCTION FUND: OFCC - LFI | (2,101,376.88) | 0.00 | 0.00 | 0.00 | 1,179.85 | (2,102,556.73) | 0.00 | (2,102,556.73) |
| 004-900C | CONSTRUCTION FUND: CITY OF WADS. COMM. CENTER | 2,108,758.76 | 3,807,027.53 | 3,807,027.53 | 0.00 | 3,805,847.68 | 2,109,938.61 | 7,381.88 | 2,102,556.73 |
| 004-900H | BUILDING FUND: WRH SUMMA MED. OFFICE BLDG. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 7,381.88** | **$ 3,807,027.53** | **$ 3,807,027.53** | **$ 0.00** | **$ 3,807,027.53** | **$ 7,381.88** | **$ 7,381.88** | **$ 0.00** |
| **Fund:** | **006** | | | | | | | | |
| 006-0000 | FOOD SERVICES | 906,837.08 | 19,835.65 | 653,375.47 | (92,727.98) | 592,792.56 | 967,419.99 | 140,446.36 | 826,973.63 |
| 006-9001 | FOOD SERVICE FEDERAL AWARD: | 0.00 | 22,884.76 | 542,583.48 | 152,567.39 | 542,583.48 | 0.00 | 0.00 | 0.00 |
| | | **$ 906,837.08** | **$ 42,720.41** | **$ 1,195,958.95** | **$ 59,839.41** | **$ 1,135,376.04** | **$ 967,419.99** | **$ 140,446.36** | **$ 826,973.63** |
| **Fund:** | **007** | | | | | | | | |

# WADSWORTH CITY SCHOOL DISTRICT

## Cash Summary Report

| Full Account Code | Description | Initial Cash | MTD Received | FYTD Received | MTD Expended | FYTD Expended | Fund Balance | Encumbrance | Unencumbered Balance |
|---|---|---|---|---|---|---|---|---|---|
| 007-0000 | SPECIAL TRUST | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 |
| 007-900S | SAFETY TOWN FUND | 3,685.03 | 0.00 | 4,720.00 | 0.00 | 5,115.46 | 3,289.57 | 0.00 | 3,289.57 |
| 007-9091 | SPECIAL TRUST | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 007-9092 | SPECIAL TRUST | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 007-955C | SPECIAL TRUST | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 3,685.03** | **$ 0.00** | **$ 4,720.00** | **$ 0.00** | **$ 5,115.46** | **$ 3,289.57** | **$ 0.00** | **$ 3,289.57** |
| **Fund:** | **009** | | | | | | | | |
| 009-0000 | UNIFORM SCHOOL SUPPLIES FUND | 18,948.50 | 881.00 | 53,170.67 | 34,044.00 | 42,949.50 | 29,169.67 | 4,755.00 | 24,414.67 |
| | | **$ 18,948.50** | **$ 881.00** | **$ 53,170.67** | **$ 34,044.00** | **$ 42,949.50** | **$ 29,169.67** | **$ 4,755.00** | **$ 24,414.67** |
| **Fund:** | **010** | | | | | | | | |
| 010-900L | OSFC LOCAL SHARE | 6,229,840.45 | 0.00 | 0.00 | 0.00 | 5,029.32 | 6,224,811.13 | 0.00 | 6,224,811.13 |
| 010-900Q | OSFC: QSCB BONDS (ISHAM / VALLEY VIEW) | (543,055.88) | 0.00 | 0.00 | 0.00 | 0.00 | (543,055.88) | 0.00 | (543,055.88) |
| 010-900S | OSFC STATE SHARE | (321,876.76) | 0.00 | 0.00 | 0.00 | 0.00 | (321,876.76) | 13,906.79 | (335,783.55) |
| | | **$ 5,364,907.81** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 5,029.32** | **$ 5,359,878.49** | **$ 13,906.79** | **$ 5,345,971.70** |
| **Fund:** | **011** | | | | | | | | |
| 011-0000 | C.T. CUSTOMER SERVICE FUND | 1,696.69 | 57,384.65 | 206,876.93 | 7,085.31 | 175,336.87 | 33,236.75 | 28,919.66 | 4,317.09 |
| 011-9001 | C.T. CUSTOMER SERV AUTOMOTIVES | (591.26) | 0.00 | 4,909.36 | 0.00 | 4,429.37 | (111.27) | 0.00 | (111.27) |
| 011-9002 | C.T. CUSTOMER SERV JR CARPENTRY | 1,850.15 | 0.00 | 17,879.26 | 0.00 | 23,934.23 | (4,204.82) | 1.00 | (4,205.82) |
| | | **$ 2,955.58** | **$ 57,384.65** | **$ 229,665.55** | **$ 7,085.31** | **$ 203,700.47** | **$ 28,920.66** | **$ 28,920.66** | **$ 0.00** |
| **Fund:** | **012** | | | | | | | | |
| 012-0000 | ADULT/COMMUNITY EDUCATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **013** | | | | | | | | |
| 013-900C | COMMUNITY CENTER/WHS OPERATING FUND | 27,126.93 | 0.00 | 40,131.03 | 7,199.45 | 25,207.07 | 42,050.89 | 16,559.03 | 25,491.86 |
| | | **$ 27,126.93** | **$ 0.00** | **$ 40,131.03** | **$ 7,199.45** | **$ 25,207.07** | **$ 42,050.89** | **$ 16,559.03** | **$ 25,491.86** |
| **Fund:** | **014** | | | | | | | | |
| 014-0000 | FOUR CITIES CAREER TECH COMPACT FUND | 108,617.22 | 266,651.64 | 266,651.64 | 20,924.51 | 266,641.85 | 108,627.01 | 25,955.34 | 82,671.67 |
| 014-9001 | FOUR CITIES: FIRST PROGRAM (NORTON) | (0.03) | 167,368.24 | 167,368.24 | 167,368.24 | 167,368.24 | (0.03) | 0.00 | (0.03) |
| 014-9089 | ROTARY-INTERNAL SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 108,617.19** | **$ 434,019.88** | **$ 434,019.88** | **$ 188,292.75** | **$ 434,010.09** | **$ 108,626.98** | **$ 25,955.34** | **$ 82,671.64** |
| **Fund:** | **017** | | | | | | | | |
| 017-0000 | LIBRARY CONSTRUCTION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **018** | | | | | | | | |
| 018-0000 | PUBLIC SCHOOL SUPPORT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

# WADSWORTH CITY SCHOOL DISTRICT

## Cash Summary Report

| Full Account Code | Description | Initial Cash | MTD Received | FYTD Received | MTD Expended | FYTD Expended | Fund Balance | Encumbrance | Unencumbered Balance |
|---|---|---|---|---|---|---|---|---|---|
| 018-973C | FOUR CITY CTA COMPACT DIRECTORS FUND | $ 2.31 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 2.31 | $ 0.00 | $ 2.31 |
| 018-974A | CENTRAL OFFICE ADMINISTRATORS FUND | 7,630.48 | 60.41 | 209.34 | 0.00 | (464.65) | 8,304.47 | 1,286.16 | 7,018.31 |
| 018-974B | DISTRICT SPIRIT COMMITTEE FUND | 6,068.50 | 0.00 | 30.00 | 0.00 | 0.00 | 6,098.50 | 0.00 | 6,098.50 |
| 018-974C | CENTRAL INTERMEDIATE PRINCIPAL FUND | 16,938.39 | 0.00 | 11,737.86 | 50.00 | 15,708.00 | 12,968.25 | 186.92 | 12,781.33 |
| 018-974K | HURRICANE KATRINA RELIEF FUND (2005) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 018-974T | TRANSPORTATION 018 ACCOUNT | 2,000.59 | 0.00 | 256.85 | 0.00 | 176.63 | 2,080.81 | 373.37 | 1,707.44 |
| 018-975F | FRANKLIN SCHOOL PRINCIPAL'S FUND | 5,767.53 | 51.00 | 39,508.06 | 51.37 | 16,959.25 | 28,316.34 | 20,318.05 | 7,998.29 |
| 018-976I | ISHAM SCHOOL PRINCIPAL'S FUND | 2,467.70 | 544.00 | 32,544.01 | 5,070.58 | 32,444.19 | 2,567.52 | 3,163.82 | (596.30) |
| 018-977L | LINCOLN SCHOOL PRINCIPAL'S FUND | 10,994.97 | 0.00 | 11,159.35 | 50.00 | 12,122.33 | 10,031.99 | 565.33 | 9,466.66 |
| 018-978D | OVERLOOK: SUNSHINE FUND | 0.00 | 0.00 | 261.45 | 0.00 | 0.00 | 261.45 | 0.00 | 261.45 |
| 018-978O | OVERLOOK SCHOOL PRINCIPAL'S FUND | 1,077.89 | 0.00 | 10,488.75 | 550.00 | 10,816.04 | 750.60 | 742.26 | 8.34 |
| 018-979L | PUBLIC SCHOOL SUPPORT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 018-979V | VALLEY VIEW PRINCIPAL'S FUND | 5,863.59 | 0.00 | 7,669.38 | 268.50 | 7,076.66 | 6,456.31 | 1,723.91 | 4,732.40 |
| 018-980D | WMS: DOLLARS FOR DENIM PAY IT FORWARD | 791.22 | 0.00 | 305.00 | 0.00 | 0.00 | 1,096.22 | 370.93 | 725.29 |
| 018-980M | WADSWORTH MIDDLE SCHOOL PRINCIPAL FUND | 3,002.22 | (1,100.00) | 19,194.62 | 0.00 | 15,474.09 | 6,722.75 | 2,591.86 | 4,130.89 |
| 018-981D | WHS: DOLLARS FOR DENIM PAY IT FORWARD | 1,134.06 | 0.00 | 2,303.95 | 0.00 | 2,000.00 | 1,438.01 | 0.00 | 1,438.01 |
| 018-981H | HIGH SCHOOL PRINCIPAL'S FUND | 3,605.20 | 1,513.10 | 24,570.50 | 469.64 | 22,679.46 | 5,496.24 | 2,117.81 | 3,378.43 |
| | | **$ 67,344.65** | **$ 1,068.51** | **$ 160,239.12** | **$ 6,510.09** | **$ 134,992.00** | **$ 92,591.77** | **$ 33,440.42** | **$ 59,151.35** |
| **Fund:** | **019** | | | | | | | | |
| 019-0000 | MHJ GRANT: S KURT MATH WHS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9006 | MEDINA CTY SHARE CLUSTER (B.BEAL) | 0.00 | 0.00 | 10,277.67 | 0.00 | 2,875.54 | 7,402.13 | 0.00 | 7,402.13 |
| 019-9007 | MED CTY CRISES RESPONSE TEAM (B.BEAL) | 0.00 | 0.00 | 16,628.83 | 0.00 | 5,111.29 | 11,517.54 | 0.00 | 11,517.54 |
| 019-9008 | MCDAC GRANT FY 2008 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9010 | MCDAC GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9012 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9016 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9017 | TECH PREP: NURSING - EQUIPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9018 | TECH PREP: FIRE/EMT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

# WADSWORTH CITY SCHOOL DISTRICT

## Cash Summary Report

| Full Account Code | Description | Initial Cash | MTD Received | FYTD Received | MTD Expended | FYTD Expended | Fund Balance | Encumbrance | Unencumbered Balance |
|---|---|---|---|---|---|---|---|---|---|
| 019-9019 | TECH PREP: NURSING PICNIC / OTHER PICNIC | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 |
| 019-901G | WGCF: MINDFUL MUSIC CLOONON 2019 | 850.00 | 0.00 | 0.00 | 0.00 | 0.00 | 850.00 | 850.00 | 0.00 |
| 019-9020 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9024 | TECH PREP: FIRE, ATH/HLTH TRAINING, NURSING | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-902G | WGCF: WORKBENCH/TOOLKIT CROOKES 2019 | 114.52 | 0.00 | 0.00 | 0.00 | 109.86 | 4.66 | 4.66 | 0.00 |
| 019-903G | WGCF: GRAPH CALC WHS MATH 2019 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-904G | WGCF: SUMMER READING SCHMELTZER 2019 | 1,820.00 | 0.00 | 0.00 | 0.00 | 1,433.15 | 386.85 | 0.00 | 386.85 |
| 019-905G | WGCF: FLEX SEATNG LINN 2019 | 1,000.00 | 0.00 | 0.00 | 0.00 | 936.34 | 63.66 | 0.00 | 63.66 |
| 019-906G | WGCF: 3M GRANT STEM CLUB FRANKLIN | 0.00 | 0.00 | 6,500.00 | 0.00 | 0.00 | 6,500.00 | 0.00 | 6,500.00 |
| 019-907G | WGCF: WELL BEING STUDIO GUNN ISHAM 2020 | 0.00 | 0.00 | 3,500.00 | 0.00 | 2,904.19 | 595.81 | 1,053.42 | (457.61) |
| 019-908G | WGCF: SENSORY ROOM WILSON 2020 | 0.00 | 0.00 | 2,500.00 | 0.00 | 2,469.00 | 31.00 | 0.00 | 31.00 |
| 019-9090 | DOLLAR GENERAL SUMMER READING GRANT 2019 | 2,000.00 | 0.00 | 0.00 | 0.00 | 1,990.65 | 9.35 | 0.00 | 9.35 |
| 019-9091 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9092 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9093 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9094 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9097 | MCDAC GRANT FY 97 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9098 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-909G | WGCF: STEAM VV LIBRARY OWENS VV 2020 | 0.00 | 0.00 | 2,487.89 | 0.00 | 0.00 | 2,487.89 | 2,487.65 | 0.24 |
| 019-9101 | MHJ GRANT: C JOHNSON READING STRATEGIES THAT | 349.22 | 0.00 | 0.00 | 0.00 | 0.00 | 349.22 | 0.00 | 349.22 |
| 019-9102 | MHJ GRANT: TITUS READING GRANT FY15 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9103 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9104 | GPD STEM GRANT: JESSICA CHADA FRANKLIN | 1,000.00 | 0.00 | 0.00 | (1.37) | 1,000.00 | 0.00 | 0.00 | 0.00 |
| 019-9105 | MHJ GRANT: 7 MINDSETS PD 5-8 GRANT | 0.00 | 0.00 | 12,500.00 | 0.00 | 12,500.00 | 0.00 | 0.00 | 0.00 |
| 019-9106 | LUKE ENG GRANT: MAKERS SPACE V.V. | 3,845.49 | 0.00 | 0.00 | 0.00 | 2,017.41 | 1,828.08 | 319.99 | 1,508.09 |
| 019-9107 | MHJ GRANT: STEM CAMP | 0.00 | 0.00 | 12,119.22 | 0.00 | 12,119.22 | 0.00 | 0.00 | 0.00 |
| 019-9108 | STEM CAMP LOCAL GRANTS / DONATIONS | 14,401.00 | 0.00 | 6,120.74 | 0.00 | 20,521.74 | 0.00 | 0.00 | 0.00 |
| 019-9109 | STEM CLB GRATN ALCOLA FY2017 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

# WADSWORTH CITY SCHOOL DISTRICT

## Cash Summary Report

| Full Account Code | Description | Initial Cash | MTD Received | FYTD Received | MTD Expended | FYTD Expended | Fund Balance | Encumbrance | Unencumbered Balance |
|---|---|---|---|---|---|---|---|---|---|
| 019-910G | WGCF: ROBOTICS CAMP SHALALA 2020 | $ 0.00 | $ 0.00 | $ 2,250.00 | $ 0.00 | $ 0.00 | $ 2,250.00 | $ 0.00 | $ 2,250.00 |
| 019-9110 | PIZZA HUT BOOK IT GRANT: E PETIT (2017) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9111 | FOOD SERVICE: AMERICAN DAIRY ASSOC GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9114 | BELIEVE IN OHIO GRANT WHS (FY2016) | 418.44 | 0.00 | 0.00 | 0.00 | 292.60 | 125.84 | 0.00 | 125.84 |
| 019-911G | WGCF: LIBRARY CLAYPOOL LINCOLN 2020 | 0.00 | 0.00 | 1,913.41 | 0.00 | 1,885.61 | 27.80 | 0.00 | 27.80 |
| 019-912G | WGCF: ELA BOOKS L.SMITH WHS 2020 | 0.00 | 0.00 | 1,000.00 | (134.74) | 1,000.00 | 0.00 | 0.00 | 0.00 |
| 019-9131 | DEPARTMENT OF NATURAL RESOURCE - GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-913G | WGCF: WMS COURTYARD P JURY WMS 2020 | 0.00 | 0.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 1,000.00 | 0.00 |
| 019-914G | WGCF: GRIZZLY GRP MENTORING GOOD WHS 2020 | 0.00 | 0.00 | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 |
| 019-918M | MCDAC GRANT FY 18 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9191 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9192 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9198 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9199 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-919M | MCDAC GRANT FY 2019 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9201 | TECH PREP: MARKETING BARBERTON | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9202 | SPECIAL ED WORKFORCE: SCHROCK FY 2012 | 1,810.68 | 0.00 | 0.00 | 0.00 | 1,201.93 | 608.75 | 0.00 | 608.75 |
| 019-9203 | MHJ GRANT: 6+1 TRAITS BENNETT/JOHNSON | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9204 | MHJ GRANT: POWER READING CROOKES -FRANKLIN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9225 | WMS CLINICAL RM ECOSYSTEM GRANT P. JUREY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9226 | GPD GRANT: V.V SENSORY ROOM - HASSINGER 2019 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9299 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9301 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9302 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9303 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9304 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9305 | TECH PREP: MARKETING | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9306 | GENE HAAS: FOUNDATION CAREER TECH SCHOLARSHIP | 600.00 | 0.00 | 0.00 | 0.00 | 0.00 | 600.00 | 0.00 | 600.00 |
| 019-9307 | HAAS FOUNDATION PD GRANT (FY20) | 0.00 | 0.00 | 5,000.00 | 0.00 | 3,251.18 | 1,748.82 | 0.00 | 1,748.82 |
| 019-9308 | ISHAM WEATHER CLINICAL | 960.29 | 0.00 | 0.00 | 0.00 | 960.00 | 0.29 | 0.00 | 0.29 |

# WADSWORTH CITY SCHOOL DISTRICT

## Cash Summary Report

| Full Account Code | Description | Initial Cash | MTD Received | FYTD Received | MTD Expended | FYTD Expended | Fund Balance | Encumbrance | Unencumbered Balance |
|---|---|---|---|---|---|---|---|---|---|
| | RESEARCH GRANT | | | | | | | | |
| 019-9401 | MHJ GRANT: SCHMELTZER LITERATURE FY 14 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 |
| 019-9402 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9403 | SME PRIME: SCHOOL GRANT | 19,546.54 | 0.00 | 0.00 | 3,000.00 | 3,000.00 | 16,546.54 | 235.72 | 16,310.82 |
| 019-9404 | TECH PREP: NETWORKING TECHNOLOGY | 583.52 | 0.00 | 0.00 | 0.00 | 549.16 | 34.36 | 0.00 | 34.36 |
| 019-9405 | TECH PREP: BUSINESS TECH | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9406 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9407 | TECH PREP: ATHLETIC, HEALTH CARE GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9408 | TECH PREP: ADVANCEMENT TO NURSING GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9501 | WMS PRINCIPALS GROUP: JACKSON | 1,012.40 | 0.00 | 1,350.00 | 0.00 | 745.59 | 1,616.81 | 1,599.71 | 17.10 |
| 019-9502 | SAFE ROUTE TO SCHOOLS GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9503 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9504 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9505 | WADSWORTH SCHOOLS: 135TH FY 2006 (1870) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9506 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9507 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9508 | TECH PREP: FIRE/EMT-CRIM. JUSTICE (BARB.) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9509 | HEALTH EDUC. MINI GRANT (C.COLLINS) WELLNESS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9601 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9602 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9603 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9604 | TECH PREP: FY06 AUTOMOTIVE TECH PREP | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9605 | TECH PREP: FY06 WEB PROGRAMING TECH PREP | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9606 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9607 | CAMP CAN DO: S SCHROCK SUMMER 2007 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9701 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9702 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9703 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-976I | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-977L | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-978O | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9801 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9802 | TECH PREP: MARKETING ALL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

# WADSWORTH CITY SCHOOL DISTRICT

## Cash Summary Report

| Full Account Code | Description | Initial Cash | MTD Received | FYTD Received | MTD Expended | FYTD Expended | Fund Balance | Encumbrance | Unencumbered Balance |
|---|---|---|---|---|---|---|---|---|---|
| | SCHOOLS | | | | | | | | |
| 019-9803 | TECH PREP: MARKETING - BARBERTON | $ 4,000.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 2,106.66 | $ 1,893.34 | $ 450.00 | $ 1,443.34 |
| 019-9804 | WMS: CARE TEAM AFTER SCHOOL PROGRAM | (141.12) | 0.00 | 0.00 | 0.00 | 5,090.51 | (5,231.63) | 2,909.49 | (8,141.12) |
| 019-9805 | ODNR FISHING CLUB GRANT (SHIARLA) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9806 | TECH PREP: FY08 MARKETING WADSWORTH | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9807 | TECH PREP: FY08 MARKETING COPLEY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9808 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9809 | TECH PREP: FY08 TEACHER AID PROGRAM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9810 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9811 | TECH PREP: IT CISCO GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9812 | TECH PREP: MARKETING (WADS / NORT / COP) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9813 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-981H | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9901 | TECH PREP: FY09 J VANKIRK COMPUTER TRAINING | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9902 | TECH PREP: COMPASS TESTING - TRANSPORTATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9903 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9904 | OHIO DEVELOPMENT DISABILITIES COUNCIL-SAYRE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9905 | LOWES GRANT--VALLEY VIEW | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 019-9906 | OTHER GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 54,170.98** | **$ 0.00** | **$ 85,647.76** | **$ 2,863.89** | **$ 86,071.63** | **$ 53,747.11** | **$ 10,910.64** | **$ 42,836.47** |
| **Fund:** | **020** | | | | | | | | |
| 020-0000 | BEAR CUB ACADEMY | 67,684.28 | 250.00 | 178,776.36 | 12,979.67 | 243,886.09 | 2,574.55 | 2,125.11 | 449.44 |
| | | **$ 67,684.28** | **$ 250.00** | **$ 178,776.36** | **$ 12,979.67** | **$ 243,886.09** | **$ 2,574.55** | **$ 2,125.11** | **$ 449.44** |
| **Fund:** | **022** | | | | | | | | |
| 022-0000 | C.I./A.I.M.S PROJECT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 022-901H | JOHN AUL MEMORIAL | 61.99 | 0.00 | 0.00 | 0.00 | 0.00 | 61.99 | 0.00 | 61.99 |
| 022-9090 | L & J FUND ORIGINAL CONTRIBUTIONS | 13,168.49 | 0.00 | 9,000.00 | 962.65 | 7,178.65 | 14,989.84 | 215.00 | 14,774.84 |
| 022-9091 | L & J FUND: FIELD TRIP FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 022-9512 | OHSAA TOURNAMENT: BOYS BASKETBALL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 022-9513 | OHSAA TOURNAMENT: BOYS SOCCER | 0.00 | 0.00 | 678.00 | 0.00 | 642.53 | 35.47 | 0.00 | 35.47 |
| 022-9516 | OHSAA TOURNAMENT: FOOTBALL | 0.00 | 0.00 | 14,447.00 | 0.00 | 14,291.93 | 155.07 | 0.00 | 155.07 |
| 022-9517 | OHSAA TOURNAMENT: BOYS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

# WADSWORTH CITY SCHOOL DISTRICT

## Cash Summary Report

| Full Account Code | Description | Initial Cash | MTD Received | FYTD Received | MTD Expended | FYTD Expended | Fund Balance | Encumbrance | Unencumbered Balance |
|---|---|---|---|---|---|---|---|---|---|
| | LACROSSE | | | | | | | | |
| 022-9528 | OHSAA TOURNAMENT: WRESTLING | $ 0.00 | $ 0.00 | $ 7,645.75 | $ 0.00 | $ 7,489.84 | $ 155.91 | $ 0.00 | $ 155.91 |
| 022-9532 | OHSAA TOURNAMENT: GIRLS BASKETBALL | 0.00 | 1,063.00 | 1,063.00 | 0.00 | 1,035.57 | 27.43 | 0.00 | 27.43 |
| 022-9533 | OHSAA TOURNAMENT: GIRLS SOCCER | 0.00 | (1,063.00) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 022-9534 | OHSAA TOURNAMENT: SOFTBALL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 022-9536 | OHSAA TOURNAMENT: GIRLS LACROSSE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 022-974C | L&J FUND CIS FIELDTRIPS | 828.43 | 0.00 | 10,000.00 | 0.00 | 0.00 | 10,828.43 | 0.00 | 10,828.43 |
| 022-975F | L&J FUND FRANKLIN FIELDTRIPS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 022-976I | L&J FUND ISHAM FIELDTRIPS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 022-977L | L&J FUND LINCOLN FIELDTRIPS | 3,045.24 | 0.00 | 0.00 | 0.00 | 0.00 | 3,045.24 | 1,600.00 | 1,445.24 |
| 022-978O | L&J FUND OVERLOOK FIELDTRIPS | 673.79 | 0.00 | 0.00 | 0.00 | 0.00 | 673.79 | 450.00 | 223.79 |
| 022-979V | L&J FUND VALLEY VIEW FIELDTRIPS | 3,658.21 | 0.00 | 0.00 | 0.00 | 1,958.13 | 1,700.08 | 193.60 | 1,506.48 |
| | | **$ 21,436.15** | **$ 0.00** | **$ 42,833.75** | **$ 962.65** | **$ 32,596.65** | **$ 31,673.25** | **$ 2,458.60** | **$ 29,214.65** |
| **Fund:** | **024** | | | | | | | | |
| 024-0000 | WCSD EMPLOYEE BENEFITS INSURANCE FUND | 38,736.11 | 20,348.95 | 265,747.46 | (490.90) | 241,297.19 | 63,186.38 | 54,020.63 | 9,165.75 |
| | | **$ 38,736.11** | **$ 20,348.95** | **$ 265,747.46** | **$ (490.90)** | **$ 241,297.19** | **$ 63,186.38** | **$ 54,020.63** | **$ 9,165.75** |
| **Fund:** | **025** | | | | | | | | |
| 025-9096 | COMPUTER NETWORK CLASS 'A'SIT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **029** | | | | | | | | |
| 029-0000 | FRANK H. CLOSE SCHOLARSHIP FUND | 189.09 | 3.05 | 3.05 | 0.00 | 0.00 | 192.14 | 0.00 | 192.14 |
| 029-9001 | BERNADINE H. KOVALCHIN SCHOLARSHIP FUND | 33,848.60 | 543.79 | 543.79 | 0.00 | 1,500.00 | 32,892.39 | 4,500.00 | 28,392.39 |
| 029-9002 | MARK SCHERBA MEMORIAL SCHOLARSHIP | 1.66 | 0.00 | 0.00 | 0.00 | 0.00 | 1.66 | 0.00 | 1.66 |
| 029-9003 | EDUCATION FOUNDATION FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 029-9004 | EDUCATION FOUNDATION FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 029-9005 | KAHL, WILLIAM SR AND RUTH WHS SCHOLARSHIP | 15,750.07 | 265.35 | 265.35 | 0.00 | 2,350.00 | 13,665.42 | 1,132.00 | 12,533.42 |
| 029-9006 | MACKEY SCHOLARSHIP | 21,445.64 | 344.27 | 344.27 | 0.00 | 1,200.00 | 20,589.91 | 0.00 | 20,589.91 |
| 029-9007 | DANIEL VAN AUKEN SCHOLARSHIP FUND | 24,077.83 | 381.80 | 381.80 | 0.00 | 919.54 | 23,540.09 | 201.54 | 23,338.55 |
| 029-9008 | DAVID SLADKY SCHOLARSHIP | 7,284.17 | 115.25 | 115.25 | 0.00 | 2,000.00 | 5,399.42 | 0.00 | 5,399.42 |

# WADSWORTH CITY SCHOOL DISTRICT

## Cash Summary Report

| Full Account Code | Description | Initial Cash | MTD Received | FYTD Received | MTD Expended | FYTD Expended | Fund Balance | Encumbrance | Unencumbered Balance |
|---|---|---|---|---|---|---|---|---|---|
| | FUND | | | | | | | | |
| 029-9009 | GEORGE ZITO SCHOLARSHIP | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 |
| 029-917H | EDUCATION FOUNDATION FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 102,597.06** | **$ 1,653.51** | **$ 1,653.51** | **$ 0.00** | **$ 7,969.54** | **$ 96,281.03** | **$ 5,833.54** | **$ 90,447.49** |
| **Fund:** | **034** | | | | | | | | |
| 034-0000 | CLASSROOM FACILITIES MAINTENANCE FUND | 2,393,013.92 | 15,153.24 | 355,936.24 | 0.00 | 297,861.65 | 2,451,088.51 | 1,245.00 | 2,449,843.51 |
| | | **$ 2,393,013.92** | **$ 15,153.24** | **$ 355,936.24** | **$ 0.00** | **$ 297,861.65** | **$ 2,451,088.51** | **$ 1,245.00** | **$ 2,449,843.51** |
| **Fund:** | **071** | | | | | | | | |
| 071-0000 | SALES TAX: PERM. IMPROVEMENTS FUND | 2,403,018.49 | 0.00 | 2,032,937.42 | 168,214.21 | 1,475,275.26 | 2,960,680.65 | 474,599.81 | 2,486,080.84 |
| | | **$ 2,403,018.49** | **$ 0.00** | **$ 2,032,937.42** | **$ 168,214.21** | **$ 1,475,275.26** | **$ 2,960,680.65** | **$ 474,599.81** | **$ 2,486,080.84** |
| **Fund:** | **200** | | | | | | | | |
| 200-900W | CLASS OF 2000 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-901W | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-902H | GRIZZLY RPG CLUB (ROLL PLAYING GAME) | 0.00 | 0.00 | 421.00 | 0.00 | 290.50 | 130.50 | 159.50 | (29.00) |
| 200-902W | CLASS OF 2002 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-903H | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-903W | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-904H | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-904W | CLASS OF 2004 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-905W | CLASS OF 2005 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-906H | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-906W | CLASS OF 2006 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-907H | WEB PROGRAMMING AND DESIGN | 249.86 | 0.00 | 0.00 | 0.00 | 0.00 | 249.86 | 0.00 | 249.86 |
| 200-907W | CLASS OF 2007 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-908H | ROTARY INTER-ACT: YOUTH ROTARY CLUB | 70.99 | 0.00 | 0.00 | 0.00 | 0.00 | 70.99 | 65.00 | 5.99 |
| 200-908W | CLASS OF 2008 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-909H | CADD STUDENT ACTIVTY ACCOUNT | (325.84) | 0.00 | 0.00 | 0.00 | 0.00 | (325.84) | 0.00 | (325.84) |
| 200-909W | CLASS OF 2009 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-910H | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-910W | CLASS OF 2010 | 215.44 | 0.00 | 0.00 | 0.00 | 0.00 | 215.44 | 0.00 | 215.44 |
| 200-911H | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-911W | CLASS OF 2011 | 20.00 | 0.00 | 0.00 | 0.00 | 0.00 | 20.00 | 0.00 | 20.00 |
| 200-912H | FRENCH CLUB | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-912W | CLASS OF 2012 | 20.00 | 0.00 | 0.00 | 0.00 | 0.00 | 20.00 | 0.00 | 20.00 |
| 200-913A | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-913B | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

# WADSWORTH CITY SCHOOL DISTRICT

## Cash Summary Report

| Full Account Code | Description | Initial Cash | MTD Received | FYTD Received | MTD Expended | FYTD Expended | Fund Balance | Encumbrance | Unencumbered Balance |
|---|---|---|---|---|---|---|---|---|---|
| 200-913C | STUDENT MANAGED ACTIVITY | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 |
| 200-913D | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-913W | CLASS OF 2013 | 156.48 | 0.00 | 0.00 | 0.00 | 0.00 | 156.48 | 0.00 | 156.48 |
| 200-914C | ROOTS AND SHOOTS CENTRAL INTERMEDIATE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-914H | S.A.D.D. WADSWORTH HIGH SCHOOL | (192.38) | 0.00 | 0.00 | 0.00 | 0.00 | (192.38) | 0.00 | (192.38) |
| 200-914M | TAGG - WADSWORTH MIDDLE SCHOOL | 763.93 | 0.00 | 0.00 | 0.00 | 0.00 | 763.93 | 0.00 | 763.93 |
| 200-914W | CLASS OF 2014: | 122.04 | 0.00 | 0.00 | 0.00 | 0.00 | 122.04 | 0.00 | 122.04 |
| 200-915H | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-915W | CLASS OF 2015 | 198.07 | 0.00 | 0.00 | 0.00 | 0.00 | 198.07 | 0.00 | 198.07 |
| 200-916H | LATIN CLUB | 2.60 | 0.00 | 0.00 | 0.00 | 0.00 | 2.60 | 0.00 | 2.60 |
| 200-916W | CLASS OF 2016 | (1,368.72) | 0.00 | 0.00 | 0.00 | 0.00 | (1,368.72) | 0.00 | (1,368.72) |
| 200-917H | H.S. SCIENCE CLUB | 309.68 | 0.00 | 0.00 | 0.00 | 359.66 | (49.98) | 0.00 | (49.98) |
| 200-917W | CLASS OF 2017 | 1,934.44 | 0.00 | 0.00 | 0.00 | 0.00 | 1,934.44 | 0.00 | 1,934.44 |
| 200-918H | ACADEMIC CHALLENGE | 1,961.83 | 0.00 | 0.00 | 0.00 | 0.00 | 1,961.83 | 0.00 | 1,961.83 |
| 200-918W | CLASS OF 2018 | 1,669.08 | 0.00 | 0.00 | 0.00 | 0.00 | 1,669.08 | 0.00 | 1,669.08 |
| 200-919H | SPEECH AND DEBATE TEAM | 337.38 | 0.00 | 15,272.47 | 270.00 | 11,737.98 | 3,871.87 | 10,084.63 | (6,212.76) |
| 200-919W | CLASS OF 2019 | 3,195.57 | 0.00 | 0.00 | 0.00 | 0.00 | 3,195.57 | 28.00 | 3,167.57 |
| 200-920H | N. H. S. | 798.65 | 0.00 | 1,462.50 | 385.00 | 1,465.44 | 795.71 | 0.00 | 795.71 |
| 200-920W | CLASS OF 2020 | 3,661.75 | 620.20 | 9,479.70 | 375.00 | 1,175.00 | 11,966.45 | 15,060.00 | (3,093.55) |
| 200-921H | F.C.C.L.A. | 1,010.21 | 0.00 | 0.00 | 0.00 | 0.00 | 1,010.21 | 0.00 | 1,010.21 |
| 200-921W | CLASS OF 2021 | 576.87 | 0.00 | 0.00 | 0.00 | 0.00 | 576.87 | 0.00 | 576.87 |
| 200-922H | PEP CLUB | 272.63 | 0.00 | 0.00 | 0.00 | 0.00 | 272.63 | 0.00 | 272.63 |
| 200-922W | CLASS OF 2022 | 1,370.38 | 0.00 | 0.00 | 0.00 | 0.00 | 1,370.38 | 0.00 | 1,370.38 |
| 200-923H | INTERNATIONAL CLUB (FOREIGN LANGUAGES) | 5,236.30 | 0.00 | 2,034.00 | 0.00 | 2,367.98 | 4,902.32 | 609.56 | 4,292.76 |
| 200-923W | CLASS OF 2023 | 770.42 | 0.00 | 59.00 | 0.00 | 0.00 | 829.42 | 0.00 | 829.42 |
| 200-924C | CENTRAL INTERMEDIATE STUDENT COUNCIL | 1,515.71 | 0.00 | 3,137.80 | 0.00 | 3,259.52 | 1,393.99 | 678.96 | 715.03 |
| 200-924H | STUDENT COUNCIL | 13,191.33 | 0.00 | 18,726.00 | 0.00 | 16,717.68 | 15,199.65 | 480.00 | 14,719.65 |
| 200-924I | ISHAM STUDENT COUNCIL | 544.79 | 0.00 | 0.00 | 0.00 | 325.00 | 219.79 | 0.00 | 219.79 |
| 200-924M | WADSWORTH MIDDLE STUDENT COUNCIL | 685.26 | 0.00 | 474.00 | 0.00 | 939.86 | 219.40 | 96.00 | 123.40 |
| 200-924W | CLASS OF 2024 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-925H | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-925W | CLASS OF 2025 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-926H | D. E. C. A. | 5,974.54 | 0.00 | 5,975.50 | 0.00 | 4,922.75 | 7,027.29 | 324.40 | 6,702.89 |
| 200-927H | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-928H | C.B.I.P. | 179.82 | 0.00 | 0.00 | 0.00 | 0.00 | 179.82 | 0.00 | 179.82 |
| 200-929H | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-930H | GRIZZLY GRIND COFFEE CLUB | 482.45 | 0.00 | 1,214.00 | 0.00 | 925.27 | 771.18 | 0.00 | 771.18 |

# WADSWORTH CITY SCHOOL DISTRICT

## Cash Summary Report

| Full Account Code | Description | Initial Cash | MTD Received | FYTD Received | MTD Expended | FYTD Expended | Fund Balance | Encumbrance | Unencumbered Balance |
|---|---|---|---|---|---|---|---|---|---|
| 200-931H | MEDIA COMMUNICATIONS WHS | $ 566.76 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 566.76 | $ 0.00 | $ 566.76 |
| 200-932H | WHS SPECRUM CLUB | 0.00 | 0.00 | 40.00 | 0.00 | 0.00 | 40.00 | 0.00 | 40.00 |
| 200-932S | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-933H | TEACHER AIDES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-934H | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-935H | GRIZZLY LEADER ACADEMY (WHS) | 0.00 | 0.00 | 1,268.00 | 0.00 | 0.00 | 1,268.00 | 0.00 | 1,268.00 |
| 200-936H | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-941H | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-945H | AUTOMOTIVES | 1,117.87 | 0.00 | 1,273.22 | 0.00 | 533.00 | 1,858.09 | 79.00 | 1,779.09 |
| 200-946H | CARPENTRY | 2,657.32 | 0.00 | 0.00 | 0.00 | 593.00 | 2,064.32 | 388.50 | 1,675.82 |
| 200-947H | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-948H | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-9512 | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-951C | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-952C | MIDDLE SCHOOL DRAMA/ MUSICAL CLUB | 11,373.71 | 0.00 | 10,268.00 | 0.00 | 13,953.73 | 7,687.98 | 0.00 | 7,687.98 |
| 200-953C | MIDDLE SCHOOL USERVE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-988H | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-993H | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-994H | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-995H | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-996H | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-997H | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-998H | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 200-999H | STUDENT MANAGED ACTIVITY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 61,327.22** | **$ 620.20** | **$ 71,105.19** | **$ 1,030.00** | **$ 59,566.37** | **$ 72,866.04** | **$ 28,053.55** | **$ 44,812.49** |
| **Fund:** | **300** | | | | | | | | |
| 300-0000 | WHS ATHLETICS | (19,961.67) | 0.00 | 172,726.68 | 1,308.89 | 162,963.34 | (10,198.33) | 33.03 | (10,231.36) |
| 300-900A | WHS ATHLETICS: BENEFIT GAMES/COMM SERVICE | 0.95 | 0.00 | 7,662.31 | 0.00 | 7,637.31 | 25.95 | 0.00 | 25.95 |
| 300-900C | WMS ATHLETICS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 300-900H | WHS BAND UNIFORM REPLACEMENT | 2,376.33 | 38.58 | 10,038.58 | 0.00 | 854.00 | 11,560.91 | 0.00 | 11,560.91 |
| 300-900R | WHS ATHLETICS-ROTARY | (1,343.20) | 6,479.05 | 23,549.55 | (177.78) | 23,751.16 | (1,544.81) | 0.00 | (1,544.81) |
| 300-901H | WHS CHOIR ROBE REPLACEMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 300-902H | WHS JOURNALISM / BRUIN FUND | 7,744.85 | 0.00 | 15,794.60 | 400.00 | 13,629.21 | 9,910.24 | 5,755.63 | 4,154.61 |
| 300-910H | WHS DRAMA FUND | 19,732.30 | 120.00 | 15,756.85 | 317.78 | 27,412.10 | 8,077.05 | 2,700.00 | 5,377.05 |
| 300-911M | WMS FISHING CLUB | 95.42 | 0.00 | 0.00 | 0.00 | 0.00 | 95.42 | 88.06 | 7.36 |
| 300-917H | WHS MUSIC-INSTRUMENTAL | 1,128.97 | 0.00 | 0.00 | 0.00 | 0.00 | 1,128.97 | 0.00 | 1,128.97 |

# WADSWORTH CITY SCHOOL DISTRICT

## Cash Summary Report

| Full Account Code | Description | Initial Cash | MTD Received | FYTD Received | MTD Expended | FYTD Expended | Fund Balance | Encumbrance | Unencumbered Balance |
|---|---|---|---|---|---|---|---|---|---|
| 300-918H | WHS MUSIC-VOCAL GENERAL CHOIR | $ 8,747.48 | $ 545.00 | $ 82,674.00 | $ 385.00 | $ 77,093.56 | $ 14,327.92 | $ 2,570.60 | $ 11,757.32 |
| 300-918M | WMS VOCAL MUSIC STUDENT ACTIVITY ACCOUNT | 1,560.52 | 0.00 | 52,388.85 | 176.99 | 47,945.40 | 6,003.97 | 800.00 | 5,203.97 |
| 300-918S | WHS SHOW CHOIR | 9,858.08 | 635.00 | 11,222.57 | 0.00 | 15,078.75 | 6,001.90 | 0.00 | 6,001.90 |
| 300-947M | WMS INSTRUMENTAL MUSIC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 300-948C | WMS VOCAL MUSIC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 300-950M | ATHLETICS: WMS "CAMP" ACCOUNT ALL SPORTS | 310.63 | 0.00 | 0.00 | 0.00 | 0.00 | 310.63 | 0.00 | 310.63 |
| 300-9511 | ATHLETIC CAMPS: BASEBALL | 2,326.54 | 0.00 | 2,944.00 | 0.00 | 3,897.03 | 1,373.51 | 0.00 | 1,373.51 |
| 300-9512 | ATHLETIC CAMPS: BOYS BASKETBALL | 6,269.02 | 0.00 | 14,212.00 | 0.00 | 14,876.62 | 5,604.40 | 0.00 | 5,604.40 |
| 300-9513 | ATHLETIC CAMPS: B SOCCER | 312.00 | 0.00 | 0.00 | 0.00 | 0.00 | 312.00 | 0.00 | 312.00 |
| 300-9516 | ATHLETIC CAMPS: FOOTBALL | 17,107.77 | 0.00 | 21,810.00 | 0.00 | 37,550.36 | 1,367.41 | 0.00 | 1,367.41 |
| 300-9523 | ATHLETIC CAMPS: CROSS COUNTRY | 682.59 | 0.00 | 0.00 | 0.00 | 0.00 | 682.59 | 0.00 | 682.59 |
| 300-9528 | ATHLETIC CAMPS: WRESTLING | (2,623.69) | 0.00 | 321.25 | 0.00 | 1,531.99 | (3,834.43) | 0.00 | (3,834.43) |
| 300-9532 | ATHLETIC CAMPS: GIRLS BASKETBALL | 20,912.43 | 0.00 | 1,048.00 | 0.00 | 13,080.57 | 8,879.86 | 0.00 | 8,879.86 |
| 300-9534 | ATHLETIC CAMPS: SOFTBALL CAMP | 369.78 | 0.00 | 0.00 | 0.00 | 0.00 | 369.78 | 0.00 | 369.78 |
| 300-9535 | ATHLETIC CAMPS: VOLLEYBALL | 8,157.81 | 0.00 | 651.00 | 0.00 | 6,736.34 | 2,072.47 | 0.00 | 2,072.47 |
| 300-9544 | ATHLETIC CAMPS: GIRLS GOLF FUND | 995.00 | 0.00 | 0.00 | 0.00 | 51.72 | 943.28 | 0.00 | 943.28 |
| 300-9546 | ATHLETIC CAMPS: GIRLS TENNIS | 6,716.57 | 0.00 | 0.00 | 0.00 | 1,702.51 | 5,014.06 | 4,800.00 | 214.06 |
| 300-9552 | ATHLETIC CAMPS: BOWLING | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 300-9553 | ATHLETIC CAMPS: CHERLEADING | 13,529.25 | 0.00 | 4,046.00 | 0.00 | 10,132.39 | 7,442.86 | 0.00 | 7,442.86 |
| 300-9555 | ATHLETIC CAMPS: WMS CHEER | 2,503.46 | 0.00 | 0.00 | 0.00 | 0.00 | 2,503.46 | 0.00 | 2,503.46 |
| 300-988H | WHS YEARBOOK/WHISPERER FUND | 20,541.51 | 0.00 | 6,588.60 | 300.00 | 9,409.08 | 17,721.03 | 1,922.44 | 15,798.59 |
| | | **$ 128,050.70** | **$ 7,817.63** | **$ 443,434.84** | **$ 2,710.88** | **$ 475,333.44** | **$ 96,152.10** | **$ 18,669.76** | **$ 77,482.34** |
| **Fund:** | **401** | | | | | | | | |
| 401-9000 | AUXILIARY SERVICES (SACRED HEART) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 401-9001 | AUXILARY SERVICES (SACRED HEART) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 401-9004 | AUXILIARY SERVICES - SACRED HEART | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 401-9005 | AUX SERVICE: SACRED HEART FY05 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 401-9006 | AUXILIARY SERV | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 401-9009 | AUX SERV SAC HEART | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 401-9019 | AUX SERVICES FY19: SACRED | 16,267.86 | 0.00 | 0.00 | 430.72 | 16,267.86 | 0.00 | 0.00 | 0.00 |

# WADSWORTH CITY SCHOOL DISTRICT

## Cash Summary Report

| Full Account Code | Description | Initial Cash | MTD Received | FYTD Received | MTD Expended | FYTD Expended | Fund Balance | Encumbrance | Unencumbered Balance |
|---|---|---|---|---|---|---|---|---|---|
| | HEART | | | | | | | | |
| 401-9020 | AUX SERVICES FY 2020 SACRED HEART | $ 0.00 | $ 634.01 | $ 231,594.01 | $ 11,200.21 | $ 198,252.46 | $ 33,341.55 | $ 26,442.87 | $ 6,898.68 |
| 401-9089 | AUXILIARY SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 401-9090 | AUXILIARY SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 401-9092 | AUXILIARY SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 401-9093 | AUXILIARY SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 401-9098 | AUXILIARY SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 401-9107 | AUXILIARY SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 401-9108 | AUXILIARY SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 401-9109 | AUXILIARY SERVICES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 16,267.86** | **$ 634.01** | **$ 231,594.01** | **$ 11,630.93** | **$ 214,520.32** | **$ 33,341.55** | **$ 26,442.87** | **$ 6,898.68** |
| **Fund:** | **402** | | | | | | | | |
| 402-9090 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 402-9091 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 402-9092 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 402-9093 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 402-9094 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 402-9095 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 402-9190 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **409** | | | | | | | | |
| 409-9097 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 409-9098 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **412** | | | | | | | | |
| 412-9092 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 412-9093 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **416** | | | | | | | | |
| 416-9089 | TEACHER DEVELOPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 416-9090 | TEACHER DEVELOPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 416-9091 | TEACHER DEVELOPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 416-9096 | PROFESSIONAL DEVELOPMENT BLOCK GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **420** | | | | | | | | |
| 420-0000 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **422** | | | | | | | | |
| 422-9089 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 422-9090 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

# WADSWORTH CITY SCHOOL DISTRICT

## Cash Summary Report

| Full Account Code | Description | Initial Cash | MTD Received | FYTD Received | MTD Expended | FYTD Expended | Fund Balance | Encumbrance | Unencumbered Balance |
|---|---|---|---|---|---|---|---|---|---|
| 422-9091 | | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 |
| 422-9189 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 422-9190 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 422-9285 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 422-9488 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **425** | | | | | | | | |
| 425-9000 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 425-9099 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **432** | | | | | | | | |
| 432-9090 | EMIS SUBSIDY OHIO DEPT OF EDUCATION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **440** | | | | | | | | |
| 440-0000 | ENTRY YEAR PROGRAMS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **447** | | | | | | | | |
| 447-9092 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 447-9094 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 447-9095 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **450** | | | | | | | | |
| 450-9000 | SCHOOLNET EQUIP/INFRASTRUCTURE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 450-9001 | SCHOOLNET EQUIP/INFRASTRUCTURE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 450-9003 | SCHOOLNET EQUIP/INFRASTRUCTURE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 450-9005 | SCHOOLNET EQUIP/INFRASTRUCTURE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 450-9098 | SCHOOLNET EQUIP/INFRASTRUCTURE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 450-9101 | SCHOOLNET EQUIP/INFRASTRUCTURE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **451** | | | | | | | | |
| 451-0000 | DATA COMMUNICATION FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 451-9002 | DATA COMMUNICATION FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 451-9003 | DATA COMMUNICATION FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 451-9004 | DATA COMMUNICATION FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 451-9006 | ONE NET K-12 NETWORK SUBSIDY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 451-9007 | DATA COMMUNICATION FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

# WADSWORTH CITY SCHOOL DISTRICT

## Cash Summary Report

| Full Account Code | Description | Initial Cash | MTD Received | FYTD Received | MTD Expended | FYTD Expended | Fund Balance | Encumbrance | Unencumbered Balance |
|---|---|---|---|---|---|---|---|---|---|
| 451-9008 | DATA COMMUNICATION FUND | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 |
| 451-9009 | DATA COMMUNICATION FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 451-9010 | DATA COMMUNICATION FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 451-9019 | ONENET: FY19 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 451-9020 | ONE NET FY 2020 | 0.00 | 0.00 | 14,400.00 | 14,400.00 | 14,400.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 14,400.00** | **$ 14,400.00** | **$ 14,400.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **452** | | | | | | | | |
| 452-0000 | SCHOOLNET PROFESSIONAL DEVELOPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 452-9002 | SCHOOLNET PROFESS. DEVELOPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 452-9004 | SCHOOLNET PROFESS. DEVELOPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 452-9005 | SCHOOLNET PROFESS. DEVELOPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 452-9006 | SCHOOLNET PROFESS. DEVELOPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 452-9007 | SCHOOLNET PROFESS. DEVELOPMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **455** | | | | | | | | |
| 455-0000 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 455-9098 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 455-9099 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **459** | | | | | | | | |
| 459-9004 | OHIOREADS VOL COORDINATOR GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 459-9005 | OHIOREADS VOL COORDINATOR GRANT FY 05 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 459-9006 | OHIOREADS VOL COORDINATOR GRANT OV,IS,LN,VV | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 459-9007 | OHIOREADS VOL COOR GRANT: FY 07 OV,LN,FR,VVIS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 459-9105 | OHIOREADS GRANT: FY 05 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 459-9750 | OHIOREADS VOLUNTEER - FRANKLIN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 459-9752 | OHIOREADS CLASSROOM FRANKLIN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 459-9755 | OHIOREADS GRANT FRANKLIN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 459-975F | OHIOREADS - FRANKLIN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 459-9760 | OHIOREADS VOLUNTEER - ISHAM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 459-9762 | OHIOREADS - ISHAM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 459-9765 | OHIOREADS GRANT ISHAM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

# WADSWORTH CITY SCHOOL DISTRICT

## Cash Summary Report

| Full Account Code | Description | Initial Cash | MTD Received | FYTD Received | MTD Expended | FYTD Expended | Fund Balance | Encumbrance | Unencumbered Balance |
|---|---|---|---|---|---|---|---|---|---|
| 459-976I | OHIOREADS GRANT ISHAM | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 |
| 459-976O | OHIO READS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 459-977L | OHIO READS LINCOLN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 459-9782 | OHIOREADS OVERLOOK | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 459-9785 | OHIO READS GRANT OVERLOOK | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 459-978O | OHIO READS OVERLOOK VOLUNTEER | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **460** | | | | | | | | |
| 460-9001 | SUMMER INTERVENTION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 460-9004 | STUDENT INTERVENTION GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 460-9005 | STUDENT INTERVENTION GRANT: | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **461** | | | | | | | | |
| 461-9000 | VOCATIONAL EDUC. ENHANCEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 461-9004 | CAREER DEVELOPMENT (4-CITIES COMPACT) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 461-9005 | CAREER DEVELOPMENT (4-CITIES COMPACT) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 461-9105 | VOCATIONAL EDUC. ENHANCEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 461-9106 | VOCATIONAL EDUC. ENHANCEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 461-9107 | VOCATIONAL EDUC. ENHANCEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 461-9108 | VOCATIONAL EDUC. ENHANCEMENTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **467** | | | | | | | | |
| 467-9020 | STUDENT WELLNESS & SUCCESS FUNDS STATE AIDE | 0.00 | 100,452.97 | 200,364.01 | 27,565.21 | 149,912.48 | 50,451.53 | 0.00 | 50,451.53 |
| | | **$ 0.00** | **$ 100,452.97** | **$ 200,364.01** | **$ 27,565.21** | **$ 149,912.48** | **$ 50,451.53** | **$ 0.00** | **$ 50,451.53** |
| **Fund:** | **499** | | | | | | | | |
| 499-9000 | MISCELLANEOUS STATE GRANT FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 499-9003 | CONFLICT MANAGEMENT GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 499-9007 | MISCELLANEOUS STATE GRANT FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 499-9016 | OHIO CAREER COUNSELING GRANT (COMPACT) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 499-9017 | OHIO CAREER COUNSELING GRANT: FY2017 | 23,631.21 | 0.00 | 0.00 | 0.00 | 30.99 | 23,600.22 | 3,825.13 | 19,775.09 |

# WADSWORTH CITY SCHOOL DISTRICT

## Cash Summary Report

| Full Account Code | Description | Initial Cash | MTD Received | FYTD Received | MTD Expended | FYTD Expended | Fund Balance | Encumbrance | Unencumbered Balance |
|---|---|---|---|---|---|---|---|---|---|
| 499-9018 | SECONDARY TRANSITION STUDENT W/ DISABILITIES | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 |
| 499-9099 | LEAD SCHOOL GRANT - VOCATIONAL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 499-9116 | SCHOOL PSYCH INTERN GRANT FY 16 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 499-919C | OH SCHOOL SAFETY GRANT: 4 CITIES FY19 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 499-919W | OH SCHOOL SAFETY GRANT: WADSWORTH CSD FY19 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 499-9200 | MISCELLANEOUS STATE GRANT FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 499-920W | OHIO SCHOOL SAFETY GRANT: WADSWORTH CSD FY20 | 0.00 | 0.00 | 20,487.25 | 2,970.00 | 14,770.00 | 5,717.25 | 0.00 | 5,717.25 |
| 499-9300 | CONFLICT MANAGEMENT GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 499-9303 | MISCELLANEOUS STATE GRANT FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 23,631.21** | **$ 0.00** | **$ 20,487.25** | **$ 2,970.00** | **$ 14,800.99** | **$ 29,317.47** | **$ 3,825.13** | **$ 25,492.34** |
| **Fund:** | **504** | | | | | | | | |
| 504-0000 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 504-9012 | EDUCATION JOBS BILL GRANT FY 2012 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **506** | | | | | | | | |
| 506-0000 | RACE TO THE TOP | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 506-9000 | RttT: OILA GRANT OVERLOOK FY 2014 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 506-9013 | RACE TO THE TOP:RESIDENT EDUCATOR REIMB. | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 506-9014 | RACE TO THE TOP: RESIDENT EDUC. FUNDS FY14 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **514** | | | | | | | | |
| 514-9000 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 514-9001 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 514-9002 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 514-9089 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 514-9090 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 514-9091 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 514-9092 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 514-9093 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 514-9097 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 514-9098 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 514-9198 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

# WADSWORTH CITY SCHOOL DISTRICT

## Cash Summary Report

| Full Account Code | Description | Initial Cash | MTD Received | FYTD Received | MTD Expended | FYTD Expended | Fund Balance | Encumbrance | Unencumbered Balance |
|---|---|---|---|---|---|---|---|---|---|
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **516** | | | | | | | | |
| 516-0000 | IDEA-B FED GRANT | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 |
| 516-9002 | TITLE VI B FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 516-9005 | ACCESS GRANT @ CIS/WMS: FED | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 516-9006 | ACCESS GRANT @ CIS/WMS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 516-9010 | IDEA-B FED GRANT (NON STIMULUS) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 516-9019 | IDEA-B FED GRANT FY 2019 | 14,704.78 | 0.00 | 189,609.09 | 0.00 | 204,313.87 | 0.00 | 0.00 | 0.00 |
| 516-9020 | IDEA-B FED GRANT FY 2020 | 0.00 | 495,658.71 | 806,884.33 | 72,646.76 | 786,273.93 | 20,610.40 | 9,336.25 | 11,274.15 |
| 516-9088 | IDEA PART B GRANTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 516-9089 | IDEA PART B GRANTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 516-9090 | IDEA PART B GRANTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 516-9091 | IDEA PART B GRANTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 516-9093 | IDEA PART B GRANTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 516-9098 | TITLE VI B FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 516-919R | IDEA-B RESTORATION GRANT FY2019 | (10,920.78) | 0.00 | 33,194.97 | 0.00 | 22,274.19 | 0.00 | 0.00 | 0.00 |
| 516-920R | IDEA-B RESTORATION GRANT FY2020 | 0.00 | 72,740.49 | 105,197.24 | 10,729.44 | 100,491.35 | 4,705.89 | 0.00 | 4,705.89 |
| 516-932N | STIMULUS IDEA-B: FY 2010 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 516-932O | STIMULUS IDEA-B: FY 2011 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 3,784.00** | **$ 568,399.20** | **$ 1,134,885.63** | **$ 83,376.20** | **$ 1,113,353.34** | **$ 25,316.29** | **$ 9,336.25** | **$ 15,980.04** |
| **Fund:** | **524** | | | | | | | | |
| 524-0000 | VOC ED: CARL D. PERKINS - 1984 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 524-9008 | CARL PERKINS (4-CITIES COMPACT) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 524-9019 | CARL PERKINS: FY 2019 | 0.00 | 0.00 | 77,905.46 | 0.00 | 77,905.46 | 0.00 | 0.00 | 0.00 |
| 524-9020 | CARL PERKINS FY 2020 | 0.00 | 87,970.69 | 150,108.86 | 11,707.01 | 143,825.28 | 6,283.58 | 0.00 | 6,283.58 |
| 524-9089 | VOC ED: CARL D. PERKINS - 1984 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 524-9090 | VOC ED: CARL D. PERKINS - 1984 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 524-9091 | VOC ED: CARL D. PERKINS - 1984 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 524-9092 | VOC ED: CARL D. PERKINS - 1984 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 524-9093 | VOC ED: CARL D. PERKINS - 1984 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 524-9094 | VOC ED: CARL D. PERKINS - 1984 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 524-9097 | VOC ED: CARL D. PERKINS - 1984 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

# WADSWORTH CITY SCHOOL DISTRICT

## Cash Summary Report

| Full Account Code | Description | Initial Cash | MTD Received | FYTD Received | MTD Expended | FYTD Expended | Fund Balance | Encumbrance | Unencumbered Balance |
|---|---|---|---|---|---|---|---|---|---|
| 524-9098 | VOC ED: CARL D. PERKINS - 1984 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 |
| 524-9106 | VOC ED: CARL D. PERKINS - 1984 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 524-9190 | VOC ED: CARL D. PERKINS - 1984 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 524-9191 | VOC ED: CARL D. PERKINS - 1984 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 524-9195 | VOC ED: CARL D. PERKINS - 1984 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 524-9196 | VOC ED: CARL D. PERKINS - 1984 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 524-9288 | VOC ED: CARL D. PERKINS - 1984 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 524-9291 | VOC ED: CARL D. PERKINS - 1984 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 524-9292 | VOC ED: CARL D. PERKINS - 1984 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 524-9388 | VOC ED: CARL D. PERKINS - 1984 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 87,970.69** | **$ 228,014.32** | **$ 11,707.01** | **$ 221,730.74** | **$ 6,283.58** | **$ 0.00** | **$ 6,283.58** |
| **Fund:** | **532** | | | | | | | | |
| 532-932N | STATE FISCAL STABILIZATION FUND (FOUNDATION) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 532-932O | STATE FISCAL STABILIZATION: FY 11 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **533** | | | | | | | | |
| 533-9010 | TITLE II D - TECHNOLOGY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 533-9011 | II-D TECHNOLOGY GRANT (CCIP) FY 11 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 533-9013 | TITLE II D - TECHNOLOGY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **572** | | | | | | | | |
| 572-0000 | TITLE ONE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 572-9019 | TITLE ONE FY 2019 | 0.00 | 0.00 | 61,126.93 | 0.00 | 61,126.93 | 0.00 | 0.00 | 0.00 |
| 572-9020 | TITLE I: FY 2020 | 0.00 | 173,833.63 | 289,525.04 | 25,075.27 | 278,901.20 | 10,623.84 | 0.00 | 10,623.84 |
| 572-9089 | TITLE I DISADVANTAGED CHILDREN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 572-9090 | TITLE I DISADVANTAGED CHILDREN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 572-9091 | TITLE I DISADVANTAGED CHILDREN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 572-9092 | TITLE I DISADVANTAGED CHILDREN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 572-9093 | TITLE I DISADVANTAGED CHILDREN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

# WADSWORTH CITY SCHOOL DISTRICT

## Cash Summary Report

| Full Account Code | Description | Initial Cash | MTD Received | FYTD Received | MTD Expended | FYTD Expended | Fund Balance | Encumbrance | Unencumbered Balance |
|---|---|---|---|---|---|---|---|---|---|
| 572-9098 | TITLE ONE | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 |
| 572-9197 | TITLE I DISADVANTAGED CHILDREN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 572-9199 | CHAPTER 1 CARRYOVER 95 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 572-932N | TITLE I STIMULUS ALLOCATION FY 2010 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 572-932O | TITLE I STIMULUS FY11: DISADV. YOUTH SUPPLIES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 173,833.63** | **$ 350,651.97** | **$ 25,075.27** | **$ 340,028.13** | **$ 10,623.84** | **$ 0.00** | **$ 10,623.84** |
| **Fund:** | **573** | | | | | | | | |
| 573-0000 | TITLE V INNOV | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 573-9001 | TITLE VI | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 573-9002 | TITLE VI | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 573-9010 | TITLE V INNOVATIVE EDUC PGM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 573-9089 | TITLE V INNOVATIVE EDUC PGM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 573-9090 | TITLE V INNOVATIVE EDUC PGM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 573-9091 | TITLE V INNOVATIVE EDUC PGM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 573-9092 | TITLE V INNOVATIVE EDUC PGM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 573-9093 | TITLE V INNOVATIVE EDUC PGM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 573-9094 | TITLE V INNOVATIVE EDUC PGM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 573-9098 | TITLE VI | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 573-9199 | TITLE V INNOVATIVE EDUC PGM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 573-932O | TITLE V INNOVATIVE EDUC PGM | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **584** | | | | | | | | |
| 584-0000 | SAFE & DRUG FREE GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 584-9002 | SAFE & DRUG FREE GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 584-9010 | DRUG FREE SCHOOL GRANT FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 584-9089 | DRUG FREE SCHOOL GRANT FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 584-9090 | DRUG FREE SCHOOL GRANT FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 584-9091 | DRUG FREE SCHOOL GRANT FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 584-9092 | DRUG FREE SCHOOL GRANT FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 584-9093 | DRUG FREE SCHOOL GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

# WADSWORTH CITY SCHOOL DISTRICT

## Cash Summary Report

| Full Account Code | Description | Initial Cash | MTD Received | FYTD Received | MTD Expended | FYTD Expended | Fund Balance | Encumbrance | Unencumbered Balance |
|---|---|---|---|---|---|---|---|---|---|
| | FUND | | | | | | | | |
| 584-9094 | DRUG FREE SCHOOL GRANT FUND | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 |
| 584-9098 | SAFE & DRUG FREE GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **585** | | | | | | | | |
| 585-9001 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **587** | | | | | | | | |
| 587-0000 | EARLY CHILDHOOD SPECED, IDEA | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 587-9000 | IDEA PRESCHOOL-HANDICAPPED | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 587-9013 | PRESCHOOL GRANT FY 2013 ((HANDICAPPED) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 587-9019 | EARLY CHILDHOD PRESCHOOL IDEA FY19 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 587-9020 | EARLY CHILDHOOD SPEC ED IDEA FY 20 | 0.00 | 25,059.44 | 25,059.44 | 24,647.08 | 25,059.44 | 0.00 | 0.00 | 0.00 |
| 587-9098 | EHA PRESCHOOL GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 587-919R | IDEA- PRESCHOOL RECOVERY GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 587-920R | IDEA- PRESCHOOL RECOVERY GRANT FY 20 | 0.00 | 11,752.33 | 15,710.14 | 1,593.65 | 14,913.30 | 796.84 | 0.00 | 796.84 |
| 587-932N | STIMULUS PRESCHOOL: FY10 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 587-932O | STIMULUS EARLY CHLD: FY 2011 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 36,811.77** | **$ 40,769.58** | **$ 26,240.73** | **$ 39,972.74** | **$ 796.84** | **$ 0.00** | **$ 796.84** |
| **Fund:** | **588** | | | | | | | | |
| 588-0000 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **589** | | | | | | | | |
| 589-9001 | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Fund:** | **590** | | | | | | | | |
| 590-0000 | IMPROVING TEACHER QUALITY TITLE II-A | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 590-9002 | CLASS REDUCTION GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 590-9013 | IMPROVING TEACH QUALITY FY13 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 590-9014 | IMPROVING TEACHER QUALITY TITLE II-A | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 590-9019 | TITLE II-A SUPP EFF INST FY 19 | 3,100.00 | 0.00 | 34,777.59 | 0.00 | 37,877.59 | 0.00 | 0.00 | 0.00 |
| 590-9020 | TITLE II-A SUPP. EFFECTIVE INSTRUCTION 2020 | 0.00 | 85,678.95 | 85,678.95 | 7,373.62 | 81,989.76 | 3,689.19 | 63.46 | 3,625.73 |

# WADSWORTH CITY SCHOOL DISTRICT

## Cash Summary Report

| Full Account Code | Description | Initial Cash | MTD Received | FYTD Received | MTD Expended | FYTD Expended | Fund Balance | Encumbrance | Unencumbered Balance |
|---|---|---|---|---|---|---|---|---|---|
| | | **$ 3,100.00** | **$ 85,678.95** | **$ 120,456.54** | **$ 7,373.62** | **$ 119,867.35** | **$ 3,689.19** | **$ 63.46** | **$ 3,625.73** |
| **Fund:** | **599** | | | | | | | | |
| 599-9015 | HEALTHY CUISINE FOR KIDS FOOD SERV. GRANT | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 | $ 0.00 |
| 599-9016 | FOOD SERVICE: TEAM UP FOR SUCCESS GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 599-9019 | IV-A STUDENT SUPPORT GRANT FY19 | 2,077.29 | 0.00 | 13,495.21 | 0.00 | 15,572.50 | 0.00 | 0.00 | 0.00 |
| 599-9020 | IV-A STUDENT SUPPORT GRANT FY20 | 0.00 | 20,816.93 | 20,816.93 | 13,573.70 | 20,816.93 | 0.00 | 0.00 | 0.00 |
| 599-9099 | SCHOOL TO WORK/CONTINUOUS IMPORVEMENT GRANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 599-9102 | OHIO LPDC ACTION RESEARCH PRJCT PHASE III | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 599-9122 | MISCELLANEOUS FED. GRANT FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 599-9123 | MISCELLANEOUS FED. GRANT FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 599-9200 | MISCELLANEOUS FED. GRANT FUND | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | **$ 2,077.29** | **$ 20,816.93** | **$ 34,312.14** | **$ 13,573.70** | **$ 36,389.43** | **$ 0.00** | **$ 0.00** | **$ 0.00** |
| **Grand Total** | | **$ 34,291,824.18** | **$ $ 6,634,743.26** | **$ 72,101,113.51** | **$ $ 9,436,901.65** | **$ 70,112,406.52** | **$ 36,280,531.17** | **$ $ 2,027,654.32** | **$ 34,252,876.85** |