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WADSWORTH CITY SCHOOL DISTRICT BOARD OF EDUCATION

WADSWORTH, OHIO

SPECIAL MEETING
TUESDAY, JUNE 30, 2020, 3:00 P.M.

TO JOIN BY VIDEO CLICK THE FOLLOWING LINK:

<https://meet.google.com/eq-jvca-xsc?authuser=0>

TO JOIN BY TELEPHONE CALL THE FOLLOWING NUMBER:

(US) +1 515-218-7599

PIN: 669 175 474#

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Motion for Approval and Signing of Regular Stated Meeting Minutes**
- V. Administrative Discussion Items, Presentations, and Updates**
 - A. 2020-2021 School Year Advisory Committee**
- VI. Administrative Items**
 - A. PERSONNEL CONSENT ITEMS**
 - 1. Employments (Recommendations are contingent upon each individual receiving his/her license from the Ohio Department of Education prior to the start of the 2020-2021 school year, with a license effective date of July 1, 2020, if he/she does not already have the said license.)
 - a) Natalie Roma, Certified Teacher
 - b) Dana Berlin, Non-Teaching Employee, eff. June 16, 2020
 - c) Mallory Adams, Certified Teacher
 - d) Supplemental Contracts:
 - (1) Pete Alexander, Vocational Club Advisor (2019-2020)
 - (2) Kip Shipley, Vocational Club Advisor (2019-2020)
 - 2. Resignations

- a) Robin Paso, Non-Teaching Employee, resignation eff. 6/9/2020
- b) Deena Keller, Part-time Certified Teacher, resignation eff. 6/15/2020
- c) Diane Fennell, Part-time Certified Teacher, resignation eff. 6/14/2020

B. ACTION CONSENT ITEMS

1. Recommendation to accept the following donations:
 - a) \$5,000 (REM Installations)
2. Recommendation to approve the Contract between Julian and Grube, Inc. and the Wadsworth City School District Board of Education for Generally Accepted Accounting Procedures (GAAP) services for the fiscal years 2020, 2021, and 2022
3. Recommendation to approve the RKS Consulting & Commissioning, Inc. Scope of Work, effective June 11, 2020
4. Recommendation to approve the School Photography Service Agreement between Cavanaugh Photography and the Wadsworth City School District Board of Education for the period of July 1, 2020 through June 30, 2021
5. Recommendation to approve a first reading of revised Wadsworth City School District Board of Education Policy 7510, Use of District Premises

VII. Items of the Treasurer

A. ACTION CONSENT ITEMS

1. Recommendation to approve FY 2020 Advance and Transfers Report
2. Recommendation to make amendments to the FY 2020 Certificate of Revenue
3. Recommendation to adopt final FY 2020 appropriations
4. Recommendation to approve the initial FY 2021 certificate of revenue
5. Recommendation to adopt temporary FY 2021 appropriations

VIII. Adjournment

In accordance with State and Federal law, the District will provide reasonable accommodations to persons with disabilities who wish to attend and/or participate in school events. Such individuals should notify the Superintendent if they require a reasonable accommodation.

**WADSWORTH CITY SCHOOL DISTRICT
BOARD OF EDUCATION
Special Meeting
June 30, 2020**

Agenda Detail Sheet

V. Administrative Discussion Items, Presentations, and Updates

A. 2020-2021 School Year Advisory Committee: The 2020-2021 School Year Advisory Committee continues to meet. The committee's purpose is to create advisory recommendations/plans for three (3) scenarios that we may be faced with for the 2020-2021 school year. The scenarios are as follows:

- Scenario 1: All students return to our campus and the resulting social distancing challenges, etc.
- Scenario 2: All students remain in remote learning, as they have been since March 24 for us. If this is the situation, what have we learned, what do we need to improve upon, what do our students/staff need to continue with this?
- Scenario 3: We end up with some type of hybrid model. As an example, certain students go to school a few days a week while others work through remote learning on those days.

The committee will make initial advisory recommendations/plans to the board of education by Friday, July 10. The board of education will discuss the recommendations at their meeting on Monday, July 13. You can view the work of the committee by clicking [here](#).

VI. Administrative Items

A. PERSONNEL CONSENT ITEMS

1(a). Natalie Roma: Ms. Roma is being recommended to fill the tutor position at Franklin Elementary School left open by the movement of Mrs. Jill Carpenter-Miller to a fourth grade teaching position at Isham Elementary School. The fourth grade teaching position was left open by the retirement of Mrs. Diane Lukens.

1.(b). Dana Berlin: Ms. Berlin is being recommended to fill the administrative assistant position in the Office of Instruction and Professional Development. The position, which has been open and filled with a substitute since fall of 2019 when Mr. Matthew Strobel moved to an administrative assistant position in the Assistant Superintendent's Office, has been reduced from full-time to part-time.

1.(c). Mallory Adams: Ms. Adams is being recommended to fill the intervention specialist position at Valley View Elementary School left open by the resignation of Ms. Erin O'Shaughnessy.

B. ACTION CONSENT ITEMS

- 2. Gulian & Grube, Inc. Contract:** The contract between Julian & Grube, Inc. and the Wadsworth City School District Board of Education for generally accepted accounting practices (GAAP) services for fiscal years 2020, 2021 and 2022 being recommended for approval will allow our district to continue to utilize of Julian & Grube, Inc. for the said services.
- 3. RKS Consulting & Commissioning, Inc.:** The RKS Consulting & Commissioning, Inc. Scope of Work, effective June 11, 2020, being recommended for approval is necessary for router and controller work that needed to be completed at the Community Center. The Wadsworth City School District Board of Education operates as the fiscal agent for the Community Center, which is the reason formal board of education approval is needed for this expense even though the cost for the services will be paid out of the appropriate Community Center account.
- 4. Cavanaugh Photography Agreement:** The School Photography Service Agreement between Cavanaugh Photography and the Wadsworth City School District Board of Education for the period of July 1, 2020 through June 30, 2021 being recommended for approval will allow Cavanaugh Photography to provide our families school pictures and yearbooks (excluding the high school yearbook) during the 2020-2021 school year. If approved, this will change our provider from Lifetouch to Cavanaugh Photography.
- 5. Policy 7510, Use of District Premises Revision:** The first reading of revised Wadsworth City School District Board of Education Policy 7510, Use of District Premises, being recommended for approval will move youth travel teams that are composed of one hundred percent (100%) Wadsworth residents to Group 1 (from Group 2). Currently, the policy requires that in order to be Group 1, a youth travel team has to be sponsored by youth organizations. The basis for the recommended revision is that teams composed entirely of Wadsworth residents should not be held to different standards in our policy than groups sponsored by youth organizations.

RECORD OF PROCEEDINGS
WADSWORTH CITY BOARD OF EDUCATION

Minutes of Regular Meeting

Date: June 8, 2020

The Wadsworth City Board of Education met in Regular Session on Monday, June 8, 2020, at **7:00 P.M** via Google Meet.

PLEDGE OF ALLEGIANCE AND ROLL CALL

Present	Batey, Gordon, Kramer, McComas, Stevens
Absent	
Administrators	6
Staff	0
Visitors	5

20-6-42 APPROVAL OF BOARD MINUTES

The motion was made by **Gordon**, seconded by **McComas**, to approve the following Board of Education Meeting Minutes:

Regular Session May 11, 2020

VOTE: Yea - Gordon, Kramer, McComas, Stevens, Batey
Nay - None Motion Carried,

ADMINISTRATIVE DISCUSSION ITEMS, PRESENTATIONS AND UPDATES

- A. Surveys
- B. 2020-2021 School Year Advisory Committee
- C. Summer distribution of food to students
- D. Summer electronic device exchange/pick-up
- E. 2019-2020 Senior Carpentry Program House auction
- F. STEM Camp, Coding Camp and Literacy on the Lawn

RECORD OF PROCEEDINGS

WADSWORTH CITY BOARD OF EDUCATION

Minutes of Regular Meeting

Date: June 8, 2020

ADMINISTRATIVE ITEMS

20-6-43 Upon the recommendation of Superintendent Hill, the motion was made by **Kramer**, seconded by **Stevens**, to adopt the Personnel Consent Items from the June 8, 2020, Regular Meeting, as presented:

A. **PERSONNEL CONSENT ITEMS**

1. Employments

(Recommendations are contingent upon each individual receiving his/her license from the Ohio Department of Education prior to the start of the 2020-2021 school year, with a license effective date of July 1, 2020, if he/she does not already have the said license.)

- | | | |
|----|-------------------|--|
| a) | Hope Leonhard | Non-Teaching School Employee (2020-2022) |
| b) | Brandon Cobb | CIS Principal |
| c) | Anna-Marie Stiver | Certified Teacher |
| d) | Holly Gotthardt | Certified Teacher |
| e) | Brittany Fajt | Certified Teacher |
| f) | Diane Fennell | Certified Teacher |
| g) | Haley Kowalczyk | Certified Substitute |

h) Supplemental Contracts

- | | |
|-------------------|--|
| Allison Pallija | Summer School Instructor (CAC - 115 hours) |
| Stacey Hornfeck | WMS Girls Lacrosse Coach |
| Eric Cucuz | ESY Instructor |
| Ali Zwisler | ESY Instructor |
| Michaela Puldruhi | ESY Instructor |
| Kim Leonard | ESY Instructor |
| Taylor Schrock | ESY Instructor |

2. Resignations

- | | | | |
|----|-----------------------|------------------------------------|------------------------|
| a) | Kelsie Erhard | Certified Teacher | (eff. 08/16/20) |
| b) | Allison Pallija | Varsity Swim Coach (suppl.) | |
| c) | Linda Pollock-Mueller | Non-Teaching Employee | (retire eff. 07/07/20) |
| d) | Roberta Dunkle | Non-Teaching Employee | (retire eff. 06/01/20) |
| e) | Katie Ruff | Certified Teacher | (eff. 06/01/20) |
| f) | Brittney Harris | Non-Teaching Employee | (eff. 06/03/20) |
| g) | Erin O'Shaughnessy | Certified Teacher | (eff. 08/16/20) |
| h) | Christa Halicki | Varsity Boys Tennis Coach (suppl.) | |

RECORD OF PROCEEDINGS

WADSWORTH CITY BOARD OF EDUCATION

Minutes of Regular Meeting

Date: June 8, 2020

3. Recommendation to approve the following as members of the Business Advisory Committee (BAC):

- a) Adam Barton
- b) Laura McDermitt

VOTE: Yea – Kramer, McComas, Stevens, Batey, Gordon
Nay – None

Motion Carried,

20-6-44 Upon the recommendation of Superintendent Hill, the motion was made by **Gordon**, seconded by **Stevens**, to adopt the Action Consent Items from the June 8, 2020, Regular Meeting, as presented:

B. ACTION CONSENT ITEMS

- 1. Recommendation to confirm E'anna Won as the 2020 Winifred Beech Young Scholarship recipient.
- 2. Recommendation to accept the following donations:
 - a) Franklin Elementary School PTO \$1,500.00
 - b) Wadsworth Band Boosters \$1,732.00
 - c) Wadsworth All-Sports Boosters \$6,479.05
- 3. Recommendation to declare that evaluations of Wadsworth Educational Support Personnel Association OEA/NEA (WESPA) members not completed prior to the Ohio Director of Health's Order on March 14, 2020, are determined to be impossible or impracticable to complete pursuant to Chapter 3319 of the Ohio Revised Code for the 2019-2020 school year.
- 4. Recommendation to approve the revisions to the following Benefit Provision Manuals:
 - a) Administrator
 - b) Salary Exempt Employee
 - c) Hourly Exempt Employee
 - d) Four Cities Compact Administrator
 - e) Four Cities Compact Salary Exempt Employee
 - f) Four Cities Compact Hourly Exempt Employee

RECORD OF PROCEEDINGS

WADSWORTH CITY BOARD OF EDUCATION

Minutes of Regular Meeting

Date: June 8, 2020

5. Recommendation to approve the Bilingual Speech & Language Services Agreement between Nydia A. Mendez, M.A. and the Wadsworth City School District Board of Education. **(ATTACHED)**
6. Recommendation to approve the Wadsworth City School District Independent Contractor Agreement between Shelley Mack and the Wadsworth City School District Board of Education for the period of August 1, 2020 through July 31, 2021. **(ATTACHED)**
7. Recommendation to approve the Memorandum of Understanding between the Wadsworth Educational Support Personnel Association OEA/NEA and the Wadsworth City School District Board of Education. **(ATTACHED)**
8. Recommendation to approve the carryover of five (5) additional vacation days for the 2019-2020 contract year only for employees who are eligible for vacation under the following Benefit Provision Manuals:
 - a) Administrator
 - b) Salary Exempt Employee
 - c) Hourly Exempt Employee
 - d) Four Cities Compact Administrator
9. Recommendation to approve the Contract between Reading Writing Project Network, LLC and the Wadsworth City School District Board of Education for professional development services (eff. May 22, 2020). **(ATTACHED)**
10. Recommendation to set the breakfast and lunch prices for the 2020-2021 school year at the same prices they were for the 2019-2020 school year (with the exception of the adult lunch price which was adjusted by the board of education on April 13, 2020), as follows:

Breakfast	\$ 1.70
Lunch (K-4)	\$ 2.70
Lunch (5-8)	\$ 2.80
Lunch (9-12)	\$ 3.00
Adult Lunch	\$ 3.65
Milk only	\$.50

11. Recommendation to approve the proposed class fees for 2020-2021 school year.
12. Recommendation to approve the Group Retrospective Participation Agreement between Paramount Preferred Solutions, Inc. and the Wadsworth City School District Board of Education for the 2021 group retrospective year. **(ATTACHED)**

RECORD OF PROCEEDINGS

WADSWORTH CITY BOARD OF EDUCATION

Minutes of Regular Meeting

Date: June 8, 2020

13. Recommendation to approve the Wadsworth City School District Independent Contractor Agreement between Star Therapy & Sales Corp and the Wadsworth City School District Board of Education for the period of August 1, 2020 through July 31, 2023. **(ATTACHED)**
14. Recommendation to purchase Risk Management Insurance through the Seibert- Keck Agency to include liability, property, fleet coverage, cyber liability, terrorism, and active shooter coverage for the period of July 1, 2020 through June 30, 2021.
15. Recommendation to approve the Pupil Transportation Agreement 2020/2021 between Suburban School Transportation Company, Inc. and the Wadsworth City School District Board of Education. **(ATTACHED)**
16. Recommendation to approve the Service Contract between Kathryn DiMeo and the Wadsworth City School District Board of Education. **(ATTACHED)**
17. Recommendation to approve the Tyler Technologies Discovery Training, Route Building or Assist Services Agreement. **(ATTACHED)**
18. Recommendation to approve the purchase of property for public purposes (515 Durling Drive, Wadsworth, OH 44281).
19. Recommendation to approve the Service Agreement Amendment between the Educational Service Center of Medina County and the Wadsworth City School District Board of Education. **(ATTACHED)**
20. Recommendation to approve the Master Services Agreement and Software Services Addendum between Navigate360, LLC and the Wadsworth City School District Board of Education. **(ATTACHED)**
21. Recommendation to approve the Scheduled Service Agreement between Trane and the Wadsworth City School District Board of Education for the period of July 10, 2020 through July 9, 2021. **(ATTACHED)**
22. Recommendation to approve the 7 Mindsets Quote, which includes the 7 Mindsets Subscription Agreement, 7 Mindsets Terms of Use and the 7 Mindsets Privacy Policy. **(ATTACHED)**

VOTE: Yea – McComas, Stevens, Batey, Gordon, Kramer
Nay – None

Motion Carried,

RECORD OF PROCEEDINGS

WADSWORTH CITY BOARD OF EDUCATION

Minutes of Regular Meeting

Date: June 8, 2020

Update regarding student athletes restarting training opportunities: Dr. Hill reiterated that each coach created a health plan that has been approved by the Medina County Health Department.

20-6-45 Upon the recommendation of Superintendent Hill, the motion was made by **McComas**, seconded by **Kramer**, to adopt the Action Item C from the June 8, 2020, Regular Meeting, as presented:

C. ACTION ITEM

1. Recommendation to approve the Agreement Summa Health System Athletic Trainer Services between Summa Health System and the Wadsworth City School District Board of Education for the period of July 16, 2020 through July 15, 2023. **(ATTACHED)**

VOTE: Yea – Stevens, Batey, Kramer, McComas
Nay – Gordon

Motion Carried,

20-6-46 Upon the recommendation of Superintendent Hill, the motion was made by **McComas**, seconded by **Gordon**, to adopt the Action Item D from the June 8, 2020, Regular Meeting, as presented:

D. ACTION ITEM

1. Recommendation to approve the Resolution Requesting the Suspension of the 10-Person Mass Gathering Restriction Applicable to Ohio Public High School Graduation Ceremonies to Permit the Conducting of Traditional High School Graduation Ceremonies in June, 2020 to Honor the Class of 2020 in Accordance with Plans Prepared by the School District and Approved by the Local Health Department Having Jurisdiction Therefor. **(ATTACHED)**

VOTE: Yea – Gordon, McComas, Stevens
Nay – Batey, Kramer

Motion Carried,

RECORD OF PROCEEDINGS

WADSWORTH CITY BOARD OF EDUCATION

Minutes of Regular Meeting

Date: June 8, 2020

ITEMS OF THE TREASURER

20-6-47 Upon the recommendation of Treasurer Beeman, the motion was made by **McComas**, seconded by **Stevens**, to adopt the Action Consent Items of the Treasurer from the June 8, 2020, Regular Meeting, as presented:

A. **ACTION CONSENT ITEMS**

1. Recommendation to accept the tax budget for the Wadsworth Public Library as approved by the Library Board of Trustees.
2. Recommendation to authorize the Treasurer to sell at public auction the 2020 carpentry house located at 596 Main Street (Wadsworth, OH) on Thursday, July 16, 2020, at 6:29 p.m., and to sign all documents related to the sale.
3. Request a Special Board Meeting to approve final fiscal year 2020 reports and to set temporary appropriations for fiscal year 2021 on June 29 or June 30. **Special meeting set for June 30 at 3:00 p.m.**
4. Recommendation to accept the May financial reports as presented and subject to audit.

VOTE: Yea – Gordon, Kramer, McComas, Stevens, Batey
Nay – None

Motion Carried,

LEGISLATIVE UPDATE

GORDON SB 310 – To handle the distribution of the CARES Act funding.

Proposed Legislation:

- SB 313 – Additional State Foundation payment that are facing a decrease in the Public Utility Tangible Personal Property Tax.

Legislation related to school counselors:

- HB 532 – State Board of Education adopt standards for mental health education.
- SB 319 – Response to the Pandemic and the restart of school, end of course exams, temporary furlough authority for school districts and online training for bus drivers to name a few.

RECORD OF PROCEEDINGS

WADSWORTH CITY BOARD OF EDUCATION

Minutes of Regular Meeting

Date: June 8, 2020

FLOOR ITEMS

BOARD MEMBER ITEMS

- | | |
|----------------|---|
| KRAMER | Hang in there, everyone. |
| STEVENS | Thanked Steve Moore and WHS staff for end of the year Fine Arts Festival. Thanked community for their patience as everyone missed numerous spring events. |
| McCOMAS | Thanked the staff and community for making it through this spring. Stay positive and make good decisions. Stay safe! |
| GORDON | Recognized the three Speech & Debate students that will be competing next week at Nationals. |
| BATEY | Thanked the community, teachers and students that have been delivering food distribution bags. |

EXECUTIVE SESSION

WHEREAS, a public board of education may hold an executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- A. To consider one or more, as applicable, of the check-marked items with respect to a public employee or official:
1. Appointment
 2. ***Employment***
 3. Dismissal
 4. Discipline
 5. Promotion
 6. Demotion
 7. ***Compensation***
 8. Investigation of charges/complaints (unless public hearing requested).

RECORD OF PROCEEDINGS

WADSWORTH CITY BOARD OF EDUCATION

Minutes of Regular Meeting

Date: June 8, 2020

- B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.
- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.
- D. Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- E. Matters required to be kept confidential by Federal law or rules or State statutes.
- F. Regularized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoid prosecution for a violation of the law.

NOW, THEREFORE, BE IT RESOLVED, that the Wadsworth City Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on A2 and A12 as listed above.

EXECUTIVE SESSION

20-6-48 The motion was made by **Gordon**, seconded by **Stevens**, to enter Executive Session at **7:55** p.m.

VOTE: Yea – Kramer, McComas, Stevens, Batey, Gordon
Nay – None

Motion Carried,

EXECUTIVE SESSION recessed at **9:25** p.m.

RECORD OF PROCEEDINGS

WADSWORTH CITY BOARD OF EDUCATION

Minutes of Regular Meeting

Date: June 8, 2020

ADJOURNMENT

20-6-49 The motion was made by **Gordon**, seconded by **Stevens**, to adjourn at **9:25 p.m.**

VOTE: Yea – McComas, Stevens, Batey, Gordon, Kramer
Nay – None

Motion Carried,

(Signed) _____
Julie Batey, President

(Attested) _____
Douglas D. Beeman, Treasurer

Natalie N. Roma

OBJECTIVE

Empathetic individual seeking to obtain a full time K-3rd position at Wadsworth City Schools to utilize my strong dedication towards child development and learning necessities.

EDUCATION

Bachelor of Science in Education

Expected Graduation: May 2020

Kent State University

Kent, Ohio

Major: Early Childhood Education

Major GPA: 4.0

Honors: Dean's List Recipient, President's Award Recipient National Society of Leadership and Success, Educational Ambassadors, Dean Advisory Board, Honors Society, Delta Zeta

LICENSE

Ohio Resident Educator, Early Childhood Pre-K-3rd
4/5th Grade Endorsement

Pending: May 2020

Pending: August 2020

STUDENT TEACHING

Student Teacher at Isham Elementary Wadsworth, Ohio

August 2019 – May 2020

- Designed differentiated lessons based on assessments in math, reading, and writing for 23 students at a 2019 Momentum Award winning school.
- Participated in tier two and three RTI meetings as well as conferences in which goal creation took place.
- Collaborated with grade level staff to plan learning events.
- Implemented guided reading lessons for several ability levels while using information through DIBELS score.
- Incorporated technology including STAR board and iPads into daily lessons.
- Developed differentiated math lessons for small groups of children based on task performance.
- Attended district wide seminars to extend learning with other professionals within the district.

FIELD EXPERIENCE

Resnik Elementary School, First Grade, Akron, Ohio

January 2019 – May 2019

- Taught 25 culturally diverse students in a regular education setting
- Incorporated IB framework within the primary years programmed by encouraging students to use their learner profile attributes daily, critically thinking, develop researching skills while answering challenging questions, and inspiring students to think beyond academic study taking action within their community.
- Coordinated and communicated with Ronald McDonald house to present how they affect our community in Akron, Ohio and how the students can also be a part of this organization helping others.
- Crafted individual lessons for a struggling reader to provide opportunities to improve reading level
- Used reflections to craft future lesson plans to support students' needs.

Holden Elementary School, Kindergarten, Kent, Ohio

January 2019 - April 2019

- Constructed math lessons, planned activities that were differentiated within a small group setting

The Goddard School, Pre-Kindergarten and Preschool, Hudson, Ohio

August 2017- April 2018

- Taught 23 students within an all-day preschool and pre-kindergarten program.
- Implemented a calm down space within the classroom.
- Researched how social and emotional behavior and environment impacts students learning, energy, and community within the classroom.
- Collaborated with cooperating teacher to create centers that incorporated different content areas such as literacy, math, science, and social studies.

RELATED EXPERIENCES

The Goddard School, Pre-Kindergarten and Preschool, Hudson, Ohio

May 2018 – August 2019

- Reinforced learning of new skills and materials with small and whole group as an Assistant Lead teacher.
- Created strategies to help meet needs of all students providing them different materials, opportunities for quiet breaks, and language to communicate.
- Created lessons for 24 students while differentiated needs amongst all students and centers.
- Created developmentally appropriate activities and lessons for students within the classroom.
- Held rapport with parents through daily communication, photo updates, and conferences as needed.

MALLORY ADAMS

EDUCATION

Bachelor of Arts: Education

Malone University - Canton, OH

12/2019

- Dual Major in Early Childhood Education and Intervention Specialist (Pre-K-12, mild/moderate) with a 4th and 5th Grade Endorsement
- Dean's List Fall of 2017
- Received a 4-year DII Volleyball Scholarship to Malone University
- Elected Captain of Malone University Volleyball Team Fall of 2017-18
- Graduating with a 3.4 GPA

High School Diploma

Highland High School - Medina, OH

05/2015

- Trained and worked as a high school Peer Leader for 4 years at Highland Middle School
- Awarded with a scholarship for Female Athlete of the Year in 2015
- Earned student athlete award for GPA

SKILLS

- Enforce PAX rules and regulations
- Assisted in ETR meetings and evaluations
- Created lessons plans for full classroom with differentiation
- Created lesson plans for students with IEPs
- Participated in RTI identification and process
- Created interventions and worked with students who have multiple disabilities (including non verbal)
- Full working knowledge of all Google Apps (docs, drive, etc.)
- Completed benchmark assessments in iReady and Reading A-Z
- Designed and implemented individualized behavior management plans
- Co-taught with home room teacher

WORK HISTORY

Building Substitute

1/13/2020- Current

Hilton Elementary – Brecksville Broadview Heights, United States

- When not being used as a substitute, I implemented interventions and strategies given to me or created by me with students who are on Individualized Education Plans.
- Communicated and worked with schools Intervention Specialist to create interventions that I saw could benefit students I was working with when not substituting.

Club Volleyball Coach

Buckeyefire Volleyball- Macedonia, United States

12/3/2019- Current

- Planned for practices twice a week, ten tournaments, and multiple scrimmages
- Communicated with parents, club directors, and other coaches

Full Time Nanny

Terry and Jennifer Budd - Medina, United States

06/2015 - Current

- Managed all household duties
- Provided developmentally appropriate activities for children such as earning reading prizes through the local school library, home reading and workbook assignments, and many outdoor activities to incorporate exercise
- Obtained my CPR and AED, Basic First Aid, Communicable Disease, and Child Abuse Prevention certifications to expand skills and gain better understanding of childcare field

Retail Sales Associate

Altar'd State - Medina, United States

06/2015 - Current

- Completed setup, breakdown and product preparation for promotional displays and in-store demonstrations
- Communicated accurate information about promotions, customer programs and products, providing exceptional customer service and driving retention

Church Volunteer

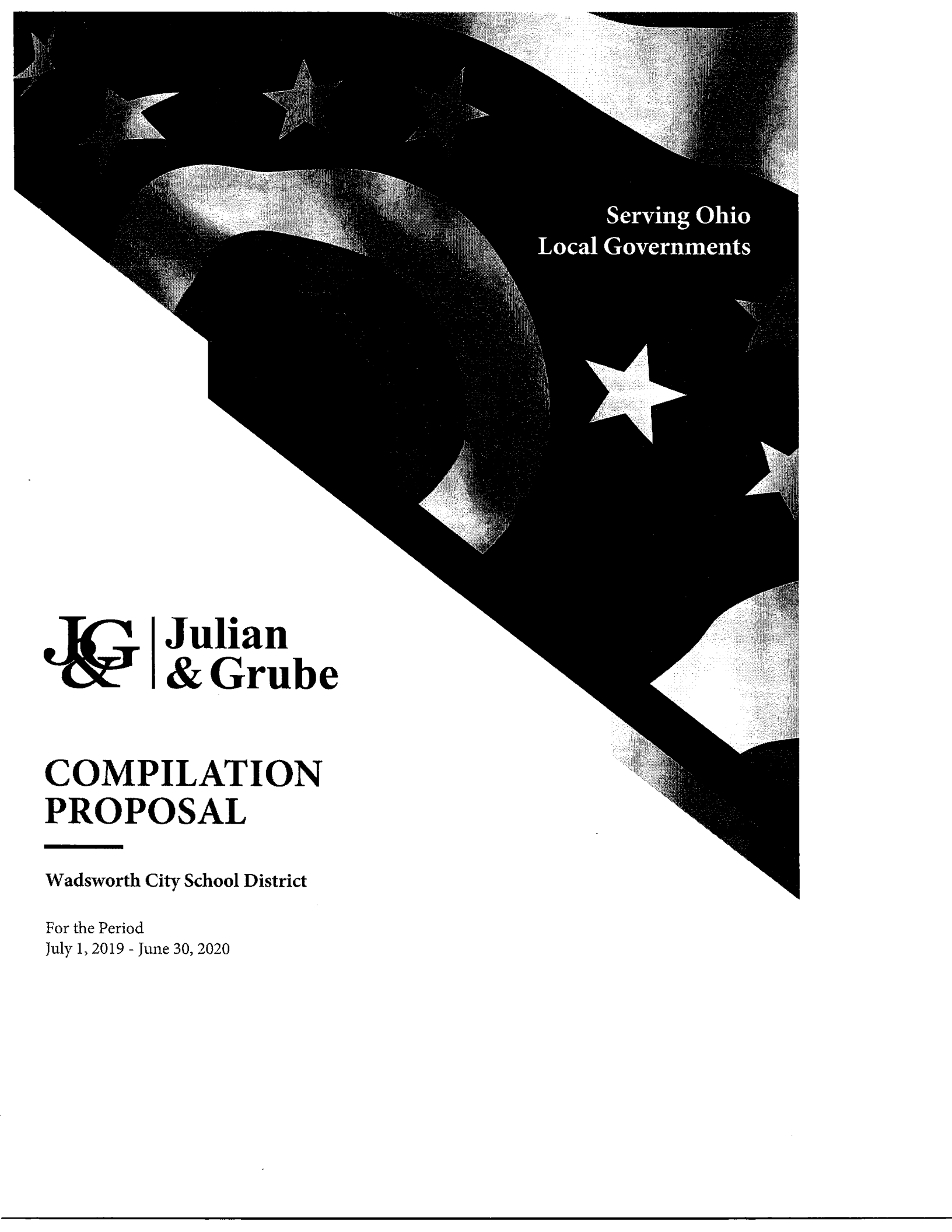
The Chapel - Wadsworth, OH

01/2010 - Current

- Volunteered regularly at my church leading music and worship
- Teach Sunday school classes to school-aged children

ACCOMPLISHMENTS

- Named the Volleyball All-Conference Academic Team in 2017, All-Conference 1st Team and in 2016 recorded the first ever triple-double statistic in GMAC Conference history
- Assistant volleyball club coach and Nova Juniors Volleyball and Buckeyefire Volleyball Club



**Serving Ohio
Local Governments**

**JG | Julian
& Grube**

COMPILATION PROPOSAL

Wadsworth City School District

For the Period
July 1, 2019 - June 30, 2020

April 29, 2020

Mr. Douglas Beeman, Treasurer
Wadsworth City School District
524 Broad Street
Wadsworth, Ohio 44281

Dear Mr. Beeman:

We greatly appreciate the opportunity to submit our proposal to assist the Wadsworth City School District (the "District") in preparing the District's basic financial statements (BFS) in compliance with accounting principles generally accepted in the United States of America (GAAP) for the fiscal year ended June 30, 2020, including the related notes to the financial statements, and to perform a compilation engagement with respect to those financial statements. We are pleased to confirm our understanding of this engagement by means of this proposal.

Julian & Grube, Inc. (J&G) takes pride in its commitment to providing quality accounting and advisory services to the public sector. Your request represents a significant opportunity for us as well as a cost-effective means for the District to achieve excellence in financial reporting. We have enclosed for your information a complete list of our public-sector clients; please feel free to contact any of them.

The following proposal explains the GAAP reporting rules issued by the Auditor of State. We then set forth the approach and scope of our assistance based on our understanding of your needs, and finally, the fee schedule.

Rules for Reporting on a GAAP-Basis

The Auditor of State has issued various Administrative Rules requiring Ohio governmental entities to prepare their "Annual Financial Report" (AFR) in accordance with GAAP. GAAP-basis reporting provides users of the financial statements with a comprehensive view of the District's overall financial position as well as the results of operations. GAAP-basis reporting also provides significant details as to the District's accounting policies and activities.

In order to comply with the Auditor of State's requirement to issue a GAAP-basis AFR, the District has two options. The first option is to issue basic financial statements (BFS) which consist of a management discussion and analysis (MD&A), both government-wide and fund financial statements, appropriate note disclosures, and any required supplementary information. The second option is to prepare a Comprehensive Annual Financial Report (CAFR). The CAFR, prepared under the guidelines of the GFOA's Certificate of Achievement for Excellence in Financial Reporting program, would include the BFS mentioned above as well as an introductory section, combining statements and schedules and a statistical section. This proposal was prepared under the assumption that the District plans to issue BFS for the fiscal year ended June 30, 2020, which is consistent with 2019.

The District should experience various benefits from preparing GAAP-basis BFS in addition to complying with the requirements set forth by the Auditor of State.

These benefits include:

- a. The District's elected officials and managers will benefit from the improved quality of the financial information available.
- b. Improved financial information will be available to the public.
- c. The District will be perceived to be more accountable for its actions by the public.
- d. The project will require the implementation of procedures to account for annual additions, deletions and the depreciation of capital assets. The District will also track and depreciate infrastructure assets.
- e. Should the District enter the capital funds market in the future, it could benefit from improved bond and note ratings as a result of improved accountability and quality of financial information. It should be noted that when issuing bonded debt GAAP-basis financial information is often requested and necessary.
- f. Since the District is preparing a GAAP-basis BFS for 2020, a more accurate analysis of results of operations from year to year will be possible.

Project Approach

Although the preparation of the GAAP-basis BFS is the responsibility of the District Treasurer, the project will require the cooperation of almost all District departments. Cooperation is essential to the success of the GAAP-conversion. The key to bringing about cooperation is proper planning and coordination of all aspects of the project.

We consider meetings of those District personnel involved with various aspects of the project, shared information, and on-going status updates of project completion to be the most important aspects in a successful conversion. In addition to being valuable planning tools for the project, the above will help identify any additional resources or information that may be needed. Our suggested approach to preparing your GAAP-basis financial statements can be summarized in three basic phases:

I. Basic Information Gathering and Preliminary Planning

Obtain and read the District's current accounting and financial reporting procedures for compliance with GAAP for governments. Define the procedures and resources necessary to convert the District's financial report from its cash-basis format to compliance with GAAP.

II. Specific Task Planning

Using the information obtained during the previous phase, we will identify specific tasks necessary for the completion of the BFS. The District should delineate responsibility for completing all tasks and specify a timetable for completion of the tasks.

III. BFS Preparation

The year-end cash-basis financial statements (reports) will be converted to GAAP-basis through analysis of (1) financial transactions necessary to prepare accrual entries (2) the effect of reversing prior year accrual entries, and (3) other information pertinent to the BFS (debt transactions, capital asset activity, investment activity, etc.).

At the completion of this phase, an unaudited BFS with appropriate note disclosures will have been prepared. Additionally, various workpapers and schedules will have been prepared to assist the Independent Public Accountant (IPA) to review and audit the adjustments.

Project Scope

J&G would assist the District in the preparation of its BFS. Our role would be primarily to:

- a. Perform a review of the District's current accounting and financial reporting procedures and determine changes necessary to comply with GAAP.
- b. Delineate responsibility for completing tasks and develop a timetable for completion of the project after meeting with the District management and other personnel.
- c. Provide technical assistance, consultation and review during the project.
- d. Prepare and post all current year adjusting accrual entries to the cash-basis financial statement and reverse the prior year's accrual entries.
- e. Prepare all footnote disclosures and assist with the preparation of the MD&A and other required supplementary information.
- f. Submit to your auditors a complete, ready-for-audit BFS, and file the BFS with the Auditor of State on or before November 30, 2020.
- g. Act as the District's liaison with its auditors on matters related to the compilation of the GAAP-basis BFS. We will assist the auditors by answering various inquiries and explaining our procedures and workpapers. Should the auditors request additional assistance or work to be performed by J&G beyond the scope of our engagement, we would only perform such tasks with the approval of the District Treasurer.

J&G Employees

The employees of J&G are not “public employees” for the purpose of the State Teachers Retirement System of Ohio (STRS) or the School Employees Retirement System of Ohio (SERS).

Timing

In accordance with Ohio Revised Code Section 117.38 and Ohio Administrative Code Section 117-2-03 (B), the District is required to file its GAAP basis annual financial report by November 30, 2020. Failure to do so may result in a maximum penalty of \$750 assessed by the Auditor of State. In order to meet this required deadline, J&G *must* receive all requested source data from the District by October 10, 2020 to ensure completion by November 30, 2020. We will complete the compilation of your fiscal year 2020 BFS and, after the District’s approval, we will file it with the Auditor of State on or before November 30, 2020.

Our Responsibilities

The objective of our engagement is to:

- a. Prepare financial statements in accordance with GAAP based on information provided by you, and
- b. Apply accounting and financial reporting expertise to assist you in the presentation of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements in order for them to be in accordance with GAAP.

We will conduct our compilation engagement in accordance with Statements on Standards for Accounting and Review Services (SSARSs) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA’s Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care when preparing the financial statements and performing the compilation engagement.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion nor provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities since performing those procedures or taking such action would impair our independence.

The District's Responsibilities

The engagement to be performed is conducted on the basis that you acknowledge and understand that our role is to prepare financial statements in accordance with GAAP and assist you in the presentation of the financial statements in accordance with GAAP. You have the following overall responsibilities that are fundamental to our undertaking the engagement in accordance with SSARSS:

- a. The selection of GAAP as the financial reporting framework to be applied in the preparation of financial statements.
- b. The preparation and fair presentation of financial statements in accordance with GAAP and the inclusion of all informative disclosures that are appropriate for GAAP.
- c. The design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.
- d. The prevention and detection of fraud.
- e. To ensure that the entity complies with the laws and regulations applicable to its activities.
- f. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement.
- g. To provide us with:
 - Access to all information of which you are aware is relevant to the preparation and presentation of the financial statements, such as records, documentation, and other matters.
 - Additional information that we may request from you for the purpose of the compilation engagement.
 - Unrestricted access to persons at the District of whom we determine it necessary to make inquiries.

You are also responsible for all management decisions and responsibilities and for designating an individual with suitable skills, knowledge, and experience to oversee our preparation of your financial statements. You are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services.

Our Report

As part of our engagement, we will issue a report that will state that we did not audit or review the financial statements and that, accordingly, we do not express an opinion, a conclusion, nor provide any assurance on them. There may be circumstances in which the report differs from the expected form and content. If, for any reason, we are unable to complete the compilation of your financial statements, we will not issue a report on such statements as a result of this engagement.

The supplementary information accompanying the financial statements will be prepared and presented for purposes of additional analysis. Such supplementary information is the responsibility of management and will be subject to our compilation engagement. Our report will not express an opinion, a conclusion, nor provide any assurance on such information.

You agree to include our accountant’s compilation report in any document containing financial statements that indicates that we have performed a compilation engagement on such financial statements and, prior to inclusion of the report, to ask our permission to do so.

Professional Fees

You may choose between a one-year or multi-year contract. In either case, this is a fixed fee (i.e., you **will not** be billed additional amounts for any out-of-pocket expenses we may incur). You will be billed one-third of the appropriate amount below on August 1, October 1, and upon report completion each year.

- 1. FY20 BFS\$8,300
- 2. Two-year engagement\$8,100
- 3. Three-year engagement\$7,900

We at J&G are dedicated to quality service and client satisfaction. If, during the course of a multi-year contract, the District is dissatisfied with our services, and it is a situation that cannot be rectified, the District may cancel the remaining portion of the contract. Both J&G and the District reserve the right to cancel the remaining portion of any contract period with a 90 day written notice to the other party.

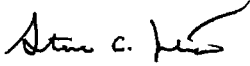
We greatly appreciate the opportunity to be of assistance to the District. We believe there are many benefits to converting to GAAP-basis financial reporting. The District will not only be in compliance with the requirements set forth by the Auditor of State, but the public should perceive better accountability of the District’s financial resources.

The terms as stated in this proposal will remain open until June 30, 2020. If the proposed terms are acceptable, please sign and return the one copy of this letter to indicate your acknowledgement of, and agreement with, the arrangements for our engagement to prepare the financial statements described herein and to perform a compilation engagement with respect to those same financial statements, and our respective responsibilities.

Mr. Douglas Beeman, Treasurer
Wadsworth City School District
Page 7 of 7

Should you have any questions please contact me at (614) 846-1899. Thank you again!

Very truly yours,



Steven C. Julian, CPA
Julian & Grube, Inc.

We accept your proposal to assist the Wadsworth City School District in preparing the basic financial statements and to performing a compilation engagement with respect to those same financial statements for the fiscal year ended June 30, 2020. We have chosen fee option _____ (1, 2, or 3). Acknowledged and agreed on behalf of the District by:

Treasurer / Date

Superintendent or Purchasing Agent / Date

CLIENT LIST

NAME OF CLIENT	TYPE OF SERVICE	REGION	COUNTY
Academy for Educational Excellence	Gaap-Conversion & Audit	Northwest	Lucas
Achieve Career Preparatory Academy	Audit	Northwest	Lucas
Ada Exempted Village School District	Cash-Basis GASB 34 Statements	West	Hardin
Adams County Agricultural Society	Audit	Southwest	Adams
Amherst Public Library	Audit	Northeast	Lorain
Anna Local School	Audit	West	Shelby
Anthony Wayne Local Schools	Gaap-Conversion	Northwest	Lucas
Archbold Area Local Schools	Gaap-Conversion	Northwest	Fulton
Area Cooperative Computerized Educational Service System	Cash-Basis GASB 34 Statements	East	Mahoning
Arts and College Preparatory Academy	Gaap-Conversion	Central	Franklin
Ashland County - West Holmes Career Center	Gaap-Conversion & Audit	Central	Ashland
Ashland County Community Academy	Gaap-Conversion	Central	Ashland
Ashtabula County	Gaap-Conversion (CAFR)*	Northeast	Ashtabula
Athens City Schools	Audit (CAFR)*	Southeast	Athens
Athens County	Audit	Southeast	Athens
Athens County Agricultural Society	Audit	Southeast	Athens
Auburn Township	Audit	Northeast	Geauga
Auglaize County Agricultural Society	Audit	West	Auglaize
Auglaize County Education Academy	Cash-Basis GASB 34 Statements	West	Auglaize
Auglaize County Educational Service Center	Cash-Basis GASB 34 Statements	West	Auglaize
Austintown Local Schools	Gaap-Conversion & Audit (CAFR)*	East	Mahoning
Avon Lake Public Library	Audit	Northeast	Lorain
Ayersville Local Schools	Gaap-Conversion	Northwest	Defiance
Barberton City Schools	Gaap-Conversion	East	Summit
Barlow Agricultural & Mechanical Association	Audit	Southeast	Washington
Batavia Local Schools	Audit	Southwest	Clermont
Bath Local School District	Cash-Basis GASB 34 Statements	West	Allen
Bay Area Council of Governments	Gaap-Conversion	Northwest	Erie
Beacon Hill Community School	Gaap-Conversion & Audit	Central	Wayne
Beaver Local Schools	Gaap-Conversion	East	Columbiana
Bella Academy of Excellence	Gaap-Conversion	Northeast	Cuyahoga
Bellefontaine City Schools	Cash-Basis GASB 34 Statements	West	Logan
Bellevue City Schools	Gaap-Conversion	Northwest	Huron
Belmont County Agricultural Society	Audit	Southeast	Belmont
Belmont County Transportation Improvement District	Gaap-Conversion	Southeast	Belmont
Belpre City Schools	Gaap-Conversion	Southeast	Washington
Benjamin Logan Local Schools	Cash-Basis GASB 34 Statements	West	Logan
Bennington Township	Audit	Central	Licking
Benton-Carroll-Salem Local Schools	Regulatory Cash-Basis GASB 34 & Audit	Northwest	Ottawa
Berkshire Landing New Community Authority	Audit	Central	Delaware
Berkshire Township	Audit	Central	Delaware
Bexley City Schools	Gaap-Conversion	Central	Franklin
Bexley Community Improvement Corporation	Gaap-Conversion & Audit	Central	Franklin
Big Walnut Area Community Improvement Corporation	Gaap-Conversion & Audit	Central	Franklin
Bio Med Science Academy	Gaap-Conversion	Central	Franklin
Bloomfield-Mespo Local Schools	Gaap-Conversion & Audit	East	Trumbull
Boardman Township	Audit	East	Mahoning
Bowling Green City Schools	Gaap-Conversion & Audit	Northwest	Wood
Brecksville-Broadview Heights City Schools	Gaap-Conversion	Northeast	Cuyahoga
Bridgeport E.V. Schools	Gaap-Conversion	Southeast	Belmont
Bridges Community Academy	Gaap-Conversion & Audit	Northwest	Seneca
Bristol Local Schools	Gaap-Conversion & Audit	East	Trumbull
Brown County Agricultural Society	Audit	Southwest	Brown
Brown Local School	Gaap-Conversion	East	Carroll
Brown Township	Audit	Central	Delaware
Buckeye Career Center	Gaap-Conversion	Southeast	Tuscarawas
Buckeye Central Local Schools	Gaap-Conversion	Central	Crawford
Buckeye Joint County Insurance Council	Audit	Southwest	Lawrence
Buckeye Local Schools	Audit	Northeast	Medina
Buckeye Ohio Risk Management Association - Employee Benefit	Audit	Northeast	Defiance
Buckeye Ohio Risk Management Association - Property & Liability	Audit	Northwest	Wood
Buckeye Online School for Success	Gaap-Conversion & Audit	Northwest	Lucas
Buckeye Valley Local Schools	Gaap-Conversion	Central	Delaware
Bucyrus City Schools	Gaap-Conversion & PAFR	Central	Crawford
Burlington Township	Audit	Central	Licking
Butler County	Audit	Southwest	Butler
Butler County District Board of Health	Audit	Southwest	Butler
Butler County Land Bank	Gaap-Conversion	Southwest	Butler
Butler Township	Audit	West	Mercer
Canal Winchester Local Schools	Gaap-Conversion (CAFR)*	Central	Franklin
Canton Community Improvement Corporation	Audit	East	Stark
Canton Local Schools	Gaap-Conversion	East	Stark
Canton Stark County Convention & Visitors' Bureau	Audit	East	Stark
Cardington-Lincoln Local Schools	Gaap-Conversion	Central	Morrow
Carey E.V. Schools	Cash-Basis GASB 34 Statements	Northwest	Wyandot
Center Township	Audit	West	Mercer
Central Ohio Community Improvement District	Audit	Central	Franklin
Central Ohio Health Care Consortium	Gaap-Conversion & Audit	Central	Franklin
Central Ohio Interoperable Radio System	Cash-Basis GASB 34 Statements & Audit	Central	Franklin
Central Ohio Risk Management Association	Gaap-Conversion	Central	Franklin
Central Pool of Political Parties	Audit	Central	
Champion Local Schools	Gaap-Conversion	East	Trumbull
Chippewa Local Schools	Gaap-Conversion	Central	Wayne

CLIENT LIST

NAME OF CLIENT	TYPE OF SERVICE	REGION	COUNTY
Cincinnati Learning School	Gaap-Conversion	Southwest	Hamilton
Circleville City Schools	Gaap-Conversion	Central	Pickaway
City of Alliance	Gaap-Conversion (CAFR)*, Federal Schedule & Audit	East	Stark
City of Ashland	Audit	Central	Ashland
City of Aurora	Gaap-Conversion (CAFR)*	East	Portage
City of Barberton	Gaap-Conversion (CAFR)* & Audit	East	Summit
City of Bay Village	Gaap-Conversion & Audit	Northeast	Cuyahoga
City of Bedford	Audit	Northeast	Cuyahoga
City of Bellbrook	Audit	West	Greene
City of Bellefontaine	Audit	West	Logan
City of Belpre	Gaap-Conversion	Southeast	Washington
City of Bexley	Gaap-Conversion & Audit	Central	Franklin
City of Brookville	Gaap-Conversion	West	Montgomery
City of Canfield	Gaap-Conversion	East	Mahoning
City of Canton	Gaap-Conversion (CAFR)* & Audit	East	Stark
City of Clayton	Gaap-Conversion (CAFR)*	West	Miami
City of Clyde	Gaap-Conversion & Audit	Northwest	Sandusky
City of Coshocton	Gaap-Conversion	Southeast	Coshocton
City of Dayton	Gaap-Conversion (CAFR)*	West	Montgomery
City of Defiance	Gaap-Conversion (CAFR)* & Audit	Northwest	Defiance
City of Delaware	Gaap-Conversion (CAFR)* & PAFR	Central	Delaware
City of Dublin	Gaap-Conversion (CAFR)*, PAFR & Audit	Central	Franklin
City of Englewood	Gaap-Conversion & Audit	West	Montgomery
City of Fairlawn	GASB 68	East	Summit
City of Findlay	Gaap-Conversion (CAFR)* & Audit	Northwest	Hancock
City of Forest Park	PAFR	Southwest	Hamilton
City of Fostoria	Gaap-Conversion	Northwest	Seneca
City of Fremont	Gaap-Conversion	Northwest	Sandusky
City of Greenville	Gaap-Conversion	West	Darke
City of Groveport	Gaap-Conversion & Audit	Central	Franklin
City of Hubbard	Gaap-Conversion & Audit	East	Trumbull
City of Jackson	Gaap-Conversion	Southeast	Jackson
City of Mansfield	Audit	Central	Richland
City of New Albany	Gaap-Conversion (CAFR)*	Central	Franklin
City of New Franklin	Gaap-Conversion & Audit	East	Summit
City of Newton Falls	Cash-Basis GASB 34 Statements	East	Trumbull
City of Niles	Audit	East	Trumbull
City of North Canton	Gaap-Conversion (CAFR)*	East	Stark
City of Ontario	Gaap-Conversion	Central	Richland
City of Pataskala	Gaap-Conversion (CAFR)*, PAFR & Audit	Central	Licking
City of Powell	Audit	Central	Delaware
City of Riverside	Gaap-Conversion & Audit	West	Montgomery
City of Sidney	Audit	West	Shelby
City of St. Clairsville	Audit	Southeast	Belmont
City of St. Marys	Gaap-Conversion & Audit	West	Auglaize
City of St. Marys Landfill	Agreed-Upon Procedures	West	Auglaize
City of Steubenville	Gaap-Conversion (CAFR)* & Audit	East	Jefferson
City of Stow	Gaap-Conversion (CAFR)	East	Summit
City of Struthers	Cash-Basis GASB 34 Statements	East	Mahoning
City of Talmadge	Gaap-Conversion (CAFR)*, PAFR	East	Summit
City of Tiffin	Gaap-Conversion	Northwest	Seneca
City of Toledo	Gaap-Conversion (CAFR)*	Northwest	Lucas
City of Wadsworth	Gaap-Conversion (CAFR)*	Northeast	Medina
City of Warren	Gaap-Conversion (CAFR)*	East	Trumbull
City of West Carrollton	GASB68/75 Consulting & Audit	Southwest	Montgomery
City of Westerville	Gaap-Conversion (CAFR)*	Central	Franklin
City of Whitehall	Gaap-Conversion (CAFR)* & Audit	Central	Franklin
City of Willard	Gaap-Conversion & Audit	Northwest	Huron
City of Worthington	Audit	Central	Franklin
City of Youngstown	Gaap-Conversion	East	Mahoning
Clark County Agricultural Society	Audit	West	Clark
Clark County Park District	Audit	West	Clark
Clay Avenue Community School	Gaap-Conversion & Audit	Northwest	Lucas
Claymont City Schools	Gaap-Conversion	Southeast	Tuscarawas
Clearfork Valley Local Schools	Gaap-Conversion, PAFR & Audit	Central	Richland
Clermont County	Audit	Southwest	Clermont
Clermont County Agricultural Society	Audit	Southwest	Clermont
Clermont County TID	Audit	Southwest	Clermont
Clinton-Massie Local Schools	Audit	Southwest	Clinton
Clyde-Green Springs E.V. Schools	Gaap-Conversion	Northwest	Sandusky
Colonel Crawford Local Schools	Gaap-Conversion	Central	Crawford
Columbia Local Schools	Gaap-Conversion	Northeast	Lorain
Columbiana County	Gaap-Conversion & Audit	East	Columbiana
Columbiana County Career & Technical Center	Gaap-Conversion	East	Columbiana
Columbiana County Educational Service Center	Gaap-Conversion	East	Columbiana
Columbiana County Family & Children First	Cash-Basis GASB 34 Statements	East	Columbiana
Columbiana County Land Reutilization Corporation	Gaap-Conversion	East	Columbiana
Columbus Performance & Fitness Academy	Gaap-Conversion	Central	Franklin
Columbus Preparatory & Fitness Academy	Gaap-Conversion & Audit	Central	Franklin
Columbus Regional Energy Special Improvement District, Inc.	Gaap-Conversion & Audit	Central	Franklin
Columbus-Franklin County Finance Authority	Gaap-Conversion	Central	Franklin
Community Improvement Corporation of St. Marys	Gaap-Conversion	West	Auglaize
Conotton Valley Union Local Schools	Gaap-Conversion	Southeast	Harrison
Continental Local School District	Cash-Basis GASB 34 Statements & Federal Schedule	Northwest	Putnam

CLIENT LIST

NAME OF CLIENT	TYPE OF SERVICE	REGION	COUNTY
Corrections Commission of Southeastern Ohio	Audit	Southeast	Athens
Coshocton County	Gaap-Conversion	Southeast	Coshocton
Coshocton County Head Start	Gaap-Conversion & Audit	Southeast	Coshocton
Crawford County Land Reutilization Corp.	Audit	Central	Crawford
Crestview Local Schools	Gaap-Conversion	Central	Richland
Cuyahoga Falls City Schools	Gaap-Conversion	East	Summit
Cuyahoga Valley Career Center	Gaap-Conversion & Audit	Northeast	Cuyahoga
Dalton Local Schools	Gaap-Conversion	Central	Wayne
Danbury Local Schools	Cash-Basis GASB 34 Statements & Audit	Northwest	Ottawa
Dayton Early College Academy (DECA)	Gaap-Conversion	West	Montgomery
Dayton Regional STEM School	Gaap-Conversion	West	Montgomery
DECA PREP	Gaap-Conversion	West	Montgomery
Deer Creek Township	Audit	Central	Madison
Defiance City Schools	Gaap-Conversion & Audit	Northwest	Defiance
Defiance County	Gaap-Conversion, Federal Schedule & Audit	Northwest	Defiance
Defiance/Paulding Consolidated Job and Family Services	Gaap-Conversion & Audit	Northwest	Defiance
Delaware Area Career Center	Gaap-Conversion	Central	Delaware
Delaware County Convention & Visitors Bureau	Audit	Central	Delaware
Delaware County Land Reutilization Corp	Gaap-Conversion	Central	Delaware
Delaware County Transportation Improvement District	Audit	Central	Delaware
Del-Co Water Company	Audit	Central	Delaware
Delphos Public Library	Audit	West	Allen
Destination Grandview	Audit	Central	Franklin
Dohn Community High School	Audit	Southwest	Hamilton
Eagle Learning Center	Gaap-Conversion & Audit	Northwest	Lucas
East Clinton Local Schools	Audit	Southwest	Clinton
East Knox Local Schools	Gaap-Conversion, PAFR & Audit	Central	Knox
East Liverpool City Schools	Gaap-Conversion	East	Columbiana
Eastland Prep Academy (formerly Berwyn East Academy)	Regulatory Cash-Basis	Central	Franklin
Edgewood City Schools	Gaap-Conversion	Southwest	Butler
Edison Local Schools	Gaap-Conversion	Northwest	Eric
Edison Local Schools	Gaap-Conversion	East	Jefferson
Educational Service Center Council of Governments	Gaap-Conversion	Central	Franklin
Educational Service Center of Central Ohio	Gaap-Conversion	Central	Franklin
Educational Service Center of Lake Erie West	Gaap-Conversion	Northwest	Lucas
Educational Service Center of Lorain County	Audit	Northeast	Lorain
EHOVE Career Center	Gaap-Conversion & Audit	Northwest	Eric
Elmwood Local Schools	Cash-Basis GASB 34 Statements	Northwest	Wood
Elyria City Schools	Gaap-Conversion	Northeast	Lorain
Etna Township	Audit	Central	Licking
Fairbanks Local Schools	Gaap-Conversion	Central	Union
Fairborn Development Corp.	Gaap-Conversion	West	Greene
Fairborn City Schools	Gaap-Conversion (CAFR)*	West	Greene
Fairfield County Agricultural Society	Audit	Central	Franklin
Fairfield County Educational Service Center	Gaap-Conversion	Central	Fairfield
Fairfield County General Health District	Gaap-Conversion	Central	Fairfield
Fairfield Union Local Schools	Gaap-Conversion & Audit	Central	Fairfield
Fairless Local Schools	Gaap-Conversion	East	Stark
Fairview Park City Schools	Gaap-Conversion (CAFR)*	Northeast	Cuyahoga
Fayette County Agricultural Society	Audit	Southwest	Fayette
Felicity-Franklin Local Schools	Gaap-Conversion & Audit	Southwest	Clermont
Field Local Schools	Gaap-Conversion	East	Portage
Findlay City Schools	Gaap-Conversion (CAFR)* & Audit	Northwest	Hancock
Findlay Digital Academy	Gaap-Conversion & Audit	Northwest	Hancock
Firelands Local Schools	Gaap-Conversion & Audit	Northeast	Lorain
Focus Learning Academy of Northern Columbus	Gaap-Conversion	Central	Franklin
Four County Career Center	Gaap-Conversion	Northwest	Fulton
Franklin County Family & Children First Council	Regulatory Cash-Basis	Central	Franklin
Franklin County General Health District	Cash-Basis GASB 34 Statements	Central	Franklin
Franklin Preparatory Academy	Gaap-Conversion	Central	Franklin
Frontier Local Schools	Gaap-Conversion	Southeast	Washington
Fulton County	Gaap-Conversion	Northwest	Fulton
Gahanna Convention & Visitors Bureau	Audit	Central	Franklin
Gallion City Schools	Gaap-Conversion & Audit	Central	Crawford
Gallia County Agricultural Society	Audit	Southeast	Gallia
Gallipolis City Schools	Gaap-Conversion & Audit	Southeast	Gallia
Garaway Local Schools	Gaap-Conversion	Southeast	Tuscarawas
Geauga County Educational Service Center	Gaap-Conversion	Northeast	Geauga
Genoa Local Schools	Regulatory Cash-Basis	Northwest	Ottawa
Genoa Township	Audit	Central	Delaware
Georgetown E.V. Schools	Cash-Basis GASB 34 Statements	Southwest	Brown
Gibson Township	Audit	West	Mercer
Gibsonburg E.V. Schools	Gaap-Conversion	Northwest	Sandusky
Girard City Schools	Gaap-Conversion	East	Trumbull
Glass City Academy	Gaap-Conversion & Audit	Northwest	Lucas
Global Impact Stem Academy	Gaap-Conversion	West	Clark
Global Village Academy	Gaap-Conversion	East	Portage
GOAL Digital Academy	Gaap-Conversion	Central	Morrow
Grandview Heights City Schools	Gaap-Conversion & Audit	Central	Franklin
Granville Township	Audit	West	Mercer
Great Lakes Council of Governments	Gaap-Conversion & Audit	Northeast	Cuyahoga
Great Western Academy	Gaap-Conversion & Audit	Central	Franklin
Greater Summit County Early Learning Center	Gaap-Conversion	East	Summit
Greene Co Community Improvement Corporation	Gaap-Conversion	West	Greene

CLIENT LIST

NAME OF CLIENT	TYPE OF SERVICE	REGION	COUNTY
Greene Co Port Authority	Gaap-Conversion	West	Greene
Greenville City Schools	Audit (CAFR)*	West	Darke
Grove City Area Visitors Convention Bureau	Audit	Central	Franklin
Groveport Community School	Gaap-Conversion & Audit	Central	Franklin
Groveport Community Improvement Corporation	Audit	Central	Franklin
Grow Licking County Community Improvement Corporation	Audit	Central	Licking
Guernsey County Agricultural Society	Audit	Southeast	Guernsey
Hamilton County Mathematics & Science Academy	Audit	Southwest	Hamilton
Hancock County	Gaap-Conversion (CAFR)*, Federal Schedule & Audit	Northwest	Hancock
Hancock Public Health	Regulatory Cash-Basis	Northwest	Hancock
Hardin Community School	Cash-Basis GASB 34 Statements	West	Hardin
Hardin Northern Local School District	Cash-Basis GASB 34 Statements	West	Hardin
Harrisburg Pike Community School	Gaap-Conversion & Audit	Central	Franklin
Harrison County Agricultural Society	Audit	Southeast	Harrison
Harrison County Family & Children First Council	Cash-Basis GASB 34 Statements	Southeast	Harrison
Harrison Hills City Schools	Cash-Basis GASB 34 Statements	Southeast	Harrison
Hartford Independent Agricultural Society	Audit	Central	Licking
Hartford Township	Audit	Central	Licking
Harvard Avenue Preparatory & Fitness Academy	Gaap-Conversion	Central	Franklin
Hayden Run Community Development Authority	Audit	Central	Franklin
Heath City Schools	Audit (CAFR)	Central	Licking
Henry County	Gaap-Conversion & Federal Schedule	Northwest	Henry
Heritage Preserve Community Authority	Regulatory Cash-Basis & Audit	Central	Franklin
Herrick Memorial Public Library	Agreed-Upon Procedures	Lorain	Northcast
Hickory Chase Community Authority	Audit	Central	Franklin
Highland County Agricultural Society	Audit	Southwest	Highland
Highland District Library	Audit	Southwest	Highland
Hillard Development Corporation	Gaap-Conversion & Audit	Central	Franklin
Hillsdale Local Schools	Gaap-Conversion	Central	Ashland
Hocking County Agricultural Society	Consulting & Audit	Southeast	Hocking
Hoeglin Township	Audit	West	Van Wert
Holmes County	Gaap-Conversion & Audit	Central	Holmes
Holmes County Landfill	Agreed-Upon Procedures	Central	Holmes
Holmes County Park District	Regulatory Cash-Basis & Audit	Central	Holmes
Holmes County Regional Planning Commission	Regulatory Cash-Basis	Central	Holmes
Hopewell-Loudon Local Schools	Cash-Basis GASB 34 Statements	Northwest	Seneca
Horizon Science Academy - Cincinnati	GASB68/75 Consulting & Audit	Southwest	Hamilton
Horizon Science Academy - Columbus Elementary School	GASB68/75 Consulting & Audit	Central	Franklin
Horizon Science Academy - Columbus Middle School	GASB68/75 Consulting & Audit	Central	Franklin
Horizon Science Academy - Dayton	GASB68/75 Consulting & Audit	Southwest	Montgomery
Horizon Science Academy - Columbus High	GASB68/75 Consulting & Audit	Central	Franklin
Horizon Science Academy - Springfield	GASB68/75 Consulting & Audit	Northwest	Lucas
Horizon Science Academy - Toledo	GASB68/75 Consulting & Audit	Northwest	Lucas
Horizon Science Academy - Cleveland High	GASB68/75 Consulting	Northeast	Cuyahoga
Horizon Science Academy - Cleveland Middle	GASB68/75 Consulting	Northeast	Cuyahoga
Horizon Science Academy - Dayton Downtown	GASB68/75 Consulting	Southwest	Montgomery
Horizon Science Academy - Dayton High	GASB68/75 Consulting	Southwest	Montgomery
Horizon Science Academy - Dennison Elementary	GASB68/75 Consulting	Northwest	Lucas
Horizon Science Academy - Dennison Middle	GASB68/75 Consulting	Northwest	Lucas
Horizon Science Academy - Lorain	GASB68/75 Consulting	Northeast	Lorain
Horizon Science Academy - Youngstown	GASB68/75 Consulting	East	Mahoning
Howland Township	Cash-Basis GASB 34 Statements	East	Trumbull
Howland Township Park District	Regulatory Cash-Basis	East	Trumbull
Huber Heights City Schools	Gaap-Conversion	West	Montgomery
Hudson City Schools	Gaap-Conversion (CAFR)*	East	Summit
Hudson Library & Historical Society	Agreed-Upon Procedures	East	Summit
Huron City Schools	Gaap-Conversion & Audit	Northwest	Erie
Huron-Erie School Insurance Association	Gaap-Conversion	Northwest	Erie
Imagine Akron Academy	Gaap-Conversion & Audit	East	Summit
Imagine Columbus Primary Academy	Gaap-Conversion	Central	Franklin
Imagine Hill Ave. Environmental Academy	Gaap-Conversion & Audit	Northwest	Lucas
Imagine Leadership Academy	Gaap-Conversion & Audit	East	Summit
Indian Hill E.V. Schools	Gaap-Conversion	Southwest	Hamilton
Indian Lake Local Schools	Cash-Basis GASB 34 Statements	West	Logan
Institute of Management Resources	Agreed-Upon Procedures	Southwest	Montgomery
Interactive Media and Construction	Gaap-Conversion	Central	Richland
International Academy of Ohio	Gaap-Conversion	Central	Franklin
iSTEM Geauga Early College High School	Gaap-Conversion	Northeast	Gauga
Jackson Center Local Schools	Cash-Basis GASB 34 Statements & Audit	West	Shelby
Jackson Local Schools	Gaap-Conversion	East	Stark
Jackson-Milton Local Schools	Gaap-Conversion	East	Mahoning
James A. Garfield Local Schools	Gaap-Conversion	East	Portage
Jefferson County Educational Service Center	Gaap-Conversion	East	Jefferson
Jefferson County Family and Children First Council	Cash-Basis GASB 34 Statements	East	Jefferson
Jefferson Local Schools	Gaap-Conversion	Central	Madison
Jefferson Township	Audit	Central	Madison
Jefferson Township Local Schools	Gaap-Conversion (CAFR)	West	Montgomery
Jennings Township	Audit	West	Van Wert
Jerome Community Development Authority	Audit	Central	Union
Johnstown-Monroe Local Schools	Gaap-Conversion & Audit	Central	Licking
Jonathan Alder Local Schools	Gaap-Conversion	Central	Madison
Kelleys Island Local Schools	Gaap-Conversion	Northwest	Erie
Kenston City School District	Gaap-Conversion (CAFR)	Northeast	Cuyahoga
Kenton City Schools	Cash-Basis GASB 34 Statements	West	Hardin

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NAME OF CLIENT	TYPE OF SERVICE	REGION	COUNTY
Kettering City Schools	Gaap-Conversion (CAFR)	West	Montgomery
Keystone Local Schools	Gaap-Conversion (CAFR)*	Northeast	Lorain
King Academy	Gaap-Conversion	Southwest	Hamilton
Kings Local Schools	Audit	Southwest	Warren
KIPP Columbus	Gaap-Conversion	Central	Franklin
Klepinger Community School	Gaap-Conversion	West	Montgomery
Knox County Agricultural Society	Consulting & Audit	Central	Knox
Knox County Career Center	Audit	Central	Knox
LaBrae Local Schools	Gaap-Conversion	East	Trumbull
Lakeland Academy Community School	Cash-Basis GASB 34 Statements	Southeast	Harrison
Lakewood City Academy	Gaap-Conversion	Northeast	Cuyahoga
Lakewood City Schools	Gaap-Conversion	Northeast	Cuyahoga
Lakewood Local Schools	Audit (CAFR)*	Central	Licking
Lakewood Public Library	Audit	Northeast	Cuyahoga
Lakota Local Schools	Cash-Basis GASB 34 Statements	Northwest	Seneca
Lexington Local Schools	Cash-Basis GASB 34 Statements	Central	Richland
Liberty Community Development Authority	Audit	Southwest	Butler
Liberty Preparatory School	Gaap-Conversion & Audit	Central	Wayne
Liberty Union-Thurston Local Schools	Gaap-Conversion	Central	Fairfield
Licking County Convention & Visitors Bureau	Audit	Central	Licking
Licking County Land Reutilization	Audit	Central	Licking
Licking Heights Local Schools	Audit	Central	Licking
Licking County Transportation Improvement District	Audit	Central	Licking
Lima City Schools	Cash-Basis GASB 34 Statements	West	Allen
Lima Allen Regional Planning Commission	Gaap-Conversion & Audit	West	Allen
Lima Public Library	Audit	West	Allen
Lincolnvlew Local Schools	Gaap-Conversion	West	Van Wert
Logan County Agricultural Society	Audit	West	Logan
Logan County Schools Benefit Plan Association	Audit	West	Logan
Logan County School Employee Consortium	Gaap-Conversion & Audit	West	Logan
Logan Elm Local Schools	Gaap-Conversion	Central	Pickaway
Lorain County Metro Park	Audit	Northeast	Lorain
Lordstown Local Schools	Gaap-Conversion	East	Trumbull
Loudonville-Perryville E.V. Schools	Gaap-Conversion & PAFR	Central	Ashland
Lowellville Local Schools	Gaap-Conversion	East	Mahoning
Lucas County	Gaap-Conversion (CAFR)*	Northwest	Lucas
Lucas County Regional Health District	Gaap-Conversion	Northwest	Lucas
Lucas Local Schools	Gaap-Conversion	Central	Richland
Madison Avenue School of Arts	Gaap-Conversion & Audit	Northwest	Lucas
Madison County	Cash-Basis GASB 34 Statements, Federal Schedule & Audit	Central	Madison
Madison County Agricultural Society	Audit	Central	Madison
Madison County Airport	Audit	Central	Madison
Madison Local Schools	Gaap-Conversion & Audit	Central	Richland
Madison-Champaign Educational Service Center	Cash-Basis GASB 34 Statements	West	Champaign
Mahoning County Educational Service Center	Gaap-Conversion	East	Mahoning
Mahoning County High School	Gaap Conversion	East	Mahoning
Madison Township JEDD	Gaap Conversion	Central	Pickaway
Mahoning Unlimited Classroom	Gaap Conversion	East	Mahoning
Mahoning Valley Regional Council of Governments	Cash-Basis GASB 34 Statements	East	Mahoning
Manchester Local Schools	Gaap-Conversion	Southwest	Adams
Manchester Township	Audit	Southwest	Adams
Mansfield City Schools	Gaap-Conversion (CAFR)* and PAFR	Central	Richland
Mapleton Local Schools	Gaap-Conversion & Audit	Central	Ashland
Margaretta Local Schools	Gaap-Conversion & Audit	Northwest	Erie
Maritime Academy of Toledo	Gaap-Conversion	Northwest	Lucas
Marion County Land Reutilization Corporation	Audit	Marion	Central
Marvin Memorial Public Library	Agreed-Upon Procedures	Central	Richland
Marysville E.V. Schools	Gaap-Conversion	Central	Union
Maumee City Schools	Cash-Basis GASB 34 Statements	Northwest	Lucas
Mechanicsburg E.V. Schools	Gaap-Conversion	West	Champaign
Meigs County Agricultural Society	Audit	Southeast	Meigs
Mercer County Agricultural Society	Audit	West	Mercer
Mercer-Auglaize Area Schools Employee Welfare Benefit Trust	Cash-Basis GASB 34 Statements	West	Mercer
Metro Early College High School	Gaap-Conversion	Central	Franklin
Metroparks of Butler County	Cash-Basis GASB 34 Statements & Audit	Southwest	Butler
Miami County Agricultural Society	Audit	West	Miami
Miami East Local Schools	Gaap-Conversion	West	Miami
Miami SW Joint Ambulance District	Audit	West	Miami
Miami Valley Fire District	Audit	West	Montgomery
Miami Valley Fire EMS Alliance	Audit	West	Montgomery
Miami Valley Risk Management Association	GASB68/75 Consulting & Audit	West	Montgomery
Mid East Ohio Regional Council	GASB68/75 Consulting & Audit	Central	Knox
Middle Bass Local School District	Regulatory Cash-Basis	Northwest	Ottawa
Middletown City Schools	Gaap-Conversion (CAFR)*	Southwest	Butler
Middletown Preparatory & Fitness Academy	Gaap-Conversion	Central	Franklin
Mid-Ohio Educational Service Center	Cash-Basis GASB 34 Statements & Audit	Central	Richland
Midview Local Schools	Audit	Northeast	Lorain
Midwest Employee Benefit Consortium	Audit	West	Mercer
Midwest Pool Risk Management Agency	Gaap-Conversion & Audit	West	Van Wert
Midwest Regional Educational Service Center	Cash-Basis GASB 34 Statements	West	Logan
Millin Township	Regulatory Cash-Basis	Central	Richland
Millin Township	Cash-Basis GASB 34 Statements	Central	Franklin
Miller City-New Cleveland Local Schools	Cash-Basis GASB 34 Statements	Northwest	Putnam
Minster Local Schools	Cash-Basis GASB 34 Statements & Audit	West	Auglaize

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NAME OF CLIENT	TYPE OF SERVICE	REGION	COUNTY
Mohawk Local Schools	Cash-Basis GASB 34 Statements	Northwest	Wyandot
Monroe County Agricultural Society	Audit	Southeast	Monroe
Monroe Township	Audit	Central	Licking
Monroeville Local Schools	Gaap-Conversion	Northwest	Huron
Montpelier E.V. Schools	Cash-Basis GASB 34 Statements	Northwest	Williams
Morgan County Agricultural Society	Audit	Southeast	Morgan
Morrow County	Gaap-Conversion	Central	Morrow
Morrow County District Board of Health	Regulatory Cash-Basis	Central	Morrow
Mount Vernon City Schools	Cash-Basis GASB 34 Statements	Central	Knox
Mt. Healthy Preparatory & Fitness Academy	Gaap-Conversion	Central	Franklin
Napoleon Area City Schools	Cash-Basis GASB 34 Statements	Northwest	Henry
Nelson Township	Agreed-Upon Procedures	East	Portage
Nelsonville-York City Schools	Gaap-Conversion & Audit	Southeast	Athens
New Albany Community Authority	Audit	Franklin	Central
New Albany East Community Authority	Audit	Franklin	Central
New Albany Community Improvement Corporation	Gaap-Conversion	Central	Franklin
New Albany Plain Local Schools	Audit (CAFR)*	Central	Franklin
New Bremen Local Schools	Cash-Basis GASB 34 Statements	West	Auglaize
New Knoxville Local Schools	Cash-Basis GASB 34 Statements & Audit	West	Auglaize
New London Local Schools	Gaap-Conversion	Northwest	Huron
New Riegel Local Schools	Cash-Basis GASB 34 Statements	Northwest	Seneca
Newark City Schools	Gaap-Conversion (CAFR)*	Central	Licking
Newark Development Partners	Audit	Central	Licking
Newark Digital Academy	Gaap-Conversion	Central	Licking
Newcomerstown E.V. Schools	Gaap-Conversion	Southeast	Tuscarawas
Noble Academy of Cleveland	GASB 68/75 Consulting	Northeast	Cuyahoga
Noble Academy of Columbus	GASB 68/75 Consulting & Audit	Central	Franklin
Noble Co Health Department	Audit	Southeast	Noble
North Bass Local Schools	Regulatory Cash-Basis	Northwest	Ottawa
North Canton City Schools	Gaap-Conversion	East	Stark
North Canton Community Improvement Corporation	Gaap-Conversion	East	Stark
North Central Academy - Tiffin	Gaap-Conversion	Northwest	Sandusky
North Central Ohio Educational Service Center	Gaap-Conversion	Northwest	Seneca
North Central Ohio Trust	Gaap-Conversion	Northwest	Seneca
North Fork Local Schools	Gaap-Conversion	Central	Licking
North Point Educational Service Center	Gaap-Conversion & Audit	Northwest	Erie
North Star New Community Authority	Audit	Central	Delaware
North Union Local Schools	Cash-Basis GASB 34 Statements	Central	Union
Northeastern Local School	Cash-Basis GASB 34 Statements	Northwest	Defiance
Northern Pickaway County Joint Economic Development District	Gaap-Conversion	Central	Pickaway
Northland Preparatory & Fitness Academy	Gaap-Conversion & Audit	Central	Franklin
Northmor Local Schools	Gaap-Conversion	Central	Morrow
Northridge Local Schools	Gaap-Conversion	West	Montgomery
NW Fire & Ambulance District	Audit	West	Preble
Northwest Local Schools	Cash-Basis GASB 34 Statements	East	Stark
Northwestern Local Schools	Gaap-Conversion	West	Clark
Northwood Local Schools	Cash-Basis GASB 34 Statements	Northwest	Wood
Norwayne Local Schools	Audit	Central	Wayne
Oberlin City Schools	Gaap-Conversion & Audit	Northeast	Lorain
Oberlin Public Library	Audit	Northeast	Lorain
Ohio Lottery Commission	Gaap-Conversion	Northeast	Cuyahoga
Old Fort Local Schools	Cash-Basis GASB 34 Statements	Northwest	Seneca
Olmstead Falls City Schools	Gaap-Conversion	Northeast	Cuyahoga
Ontario Local Schools	Gaap-Conversion	Central	Richland
Oregon City Schools	Gaap-Conversion	Northwest	Lucas
Osnaburg Local Schools	Cash-Basis GASB 34 Statements	East	Stark
Ottawa County	Cash-Basis GASB 34 Statements	Northwest	Ottawa
Ottawa, Sandusky, Seneca Solid Waste Management District	Cash-Basis GASB 34 Statements	Northwest	Sandusky
Pataskala Corporate Park Joint Economic Development District	Regulatory Cash-Basis	Central	Licking
Paulding County Consortium's Employee Insurance Benefits Program	Cash-Basis GASB 34 Statements & Audit	Northwest	Paulding
Paulding County Public Employee Benefit Consortium	Gaap-Conversion	Northwest	Paulding
Paulding E.V. Schools	Cash-Basis GASB 34 Statements	Northwest	Paulding
Penta Career Center	Gaap-Conversion & Audit	Northwest	Wood
Perkins Local Schools	Cash-Basis GASB 34 Statements & Audit	Northwest	Erie
Perry Local Schools	Gaap-Conversion	East	Stark
Perrysburg E.V. Schools	Gaap-Conversion	Northwest	Wood
Phoenix Academy	Gaap-Conversion	Northwest	Lucas
Pickaway County Public Employees Benefits Program	Gaap-Conversion & Audit	Central	Pickaway
Pickerington Local Schools	Gaap-Conversion (CAFR)*, PAFR & Audit (CAFR)	Central	Richland
Pike-Delta-York	Cash-Basis GASB 34 Statements	Northwest	Fulton
Pinnacle Community Infrastructure Finance Authority	Audit	Central	Franklin
Plain Local Schools	Gaap-Conversion	East	Stark
Plain Township	Cash-Basis GASB 34 Statements & PAFR	Central	Franklin
Plymouth-Shiloh Local Schools	Gaap-Conversion	Central	Richland
Polaris Career Center	Gaap-Conversion	Northeast	Cuyahoga
Polly Fox Academy	Gaap-Conversion	Northwest	Lucas
PolymerOHIO	Audit	Franklin	Central
Port Clinton City Schools	Regulatory Cash-Basis	Northwest	Ottawa
Portage Area Benefit Consortium	Gaap-Conversion	East	Portage
Portage County Land Reutilization Corporation	Gaap-Conversion & Audit	East	Portage
Portage County School Consortium Health & Welfare Insurance Pool	Audit	East	Portage
Portage County School Consortium Property &		East	Portage

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NAME OF CLIENT	TYPE OF SERVICE	REGION	COUNTY
Casualty Insurance Pool	Audit	East	Portage
Portage County Land Reutilization Corporation	Gaap-Conversion & Audit	East	Portage
Porter Public Library	Regulatory Cash-Basis & Audit	Northeast	Cuyahoga
Powell Community Improvement Corporation	Audit	Central	Delaware
Prairie Township Community Improvement Corporation	Gaap-Conversion	Central	Franklin
Prairie Township Joint Economic Development District	Regulatory Cash-Basis	Central	Franklin
Prairie-Obetz Joint Economic Development Zone	Gaap-Conversion & Audit	Central	Franklin
Public Employee Retirees, Inc.	Audit	Central	Franklin
Public Health Services Council of Ohio	Audit	Central	Defiance
Public Library of Youngstown and Mahoning Counties	Cash-Basis GASB 34 Statements	East	Mahoning
Put-in-Bay Local Schools	Cash-Basis GASB 34 Statements	Northwest	Ottawa
Putnam County Educational Service Center	Gaap-Conversion	Northwest	Putnam
Pymatuning Valley Local Schools	Audit	Northeast	Ashtabula
Ravenna City Schools	Gaap-Conversion	East	Portage
Recovery Township	Audit	West	Mercer
Renaissance Academy	Gaap-Conversion	Central	Franklin
Richland County Land Reutilization Corporation	Audit	Central	Richland
Richland County Regional Planning Commission	Gaap-Conversion	Central	Richland
Richland Family and Children First Council	Cash-Basis GASB 34 Statements	Central	Richland
Ridgmont Local Schools	Cash-Basis GASB 34 Statements	West	Hardin
Ridgmont Public Library	Audit	West	Hardin
Ridgewood Local Schools	Gaap-Conversion	Southeast	Coshocton
Rise and Shine Academy	Gaap-Conversion	Northwest	Lucas
Riverdale Local Schools	Audit	Northwest	Hancock
Riverside Local Schools	Gaap-Conversion	West	Logan
Rocky River City Schools	Gaap-Conversion (CAFR)*	Northeast	Cuyahoga
Rocky River Public Library	Audit	Northeast	Cuyahoga
Rootstown Local Schools	Gaap-Conversion	East	Portage
Sandusky County	Gaap-Conversion & Federal Schedule	Northwest	Sandusky
Sandusky Co Health Department	Regulatory Cash-Basis	Northwest	Sandusky
Sandusky County Land Reutilization Corporation	Gaap-Conversion	Northwest	Sandusky
Sandusky County Park District	Cash-Basis GASB 34 Statements	Northwest	Sandusky
Sandy Valley Local Schools	Gaap-Conversion & Audit	East	Stark
San-Ott Insurance Consortium	Regulatory Cash-Basis & Audit	Northwest	Ottawa
Schools of Ohio Risk Sharing Authority	Audit	Central	Franklin
Seneca County	Gaap-Conversion	Northwest	Seneca
Seneca County Land Reutilization Corporation	Gaap-Conversion	Northwest	Seneca
Seneca East Local Schools	Gaap-Conversion & Audit	Northwest	Seneca
Sharon Township	Regulatory Cash-Basis & Audit	Central	Franklin
Sheffield-Sheffield Lake City Schools	Gaap-Conversion & Audit	Northeast	Lorain
Shelby City Schools	Gaap-Conversion & Audit	Central	Richland
Shelby County Agricultural Society	Audit	West	Shelby
Sidney City Schools	Cash-Basis GASB 34 Statements	West	Shelby
Six District Educational Compact	Cash-Basis GASB 34 Statements	East	Summit
Solon City Schools	Gaap-Conversion & PAFR	Northeast	Cuyahoga
South Central Local Schools	Gaap-Conversion & Audit	Northwest	Huron
South Central Ohio Insurance Consortium	Gaap-Conversion & Audit	Central	Fairfield
South Range Local Schools	Gaap-Conversion	East	Mahoning
Springfield Local Schools	Gaap-Conversion	East	Mahoning
Springfield Local Schools	Gaap-Conversion (CAFR)*	Northwest	Lucas
Springfield-Clark Career Technology Center	Gaap-Conversion & Audit	West	Clark
St. Albans Township	Audit	Central	Licking
St. Henry Consolidated Local Schools	Cash-Basis GASB 34 Statements	West	Mercer
Stark County Area JVSD	Gaap-Conversion	East	Stark
Stark County District Library	Cash-Basis GASB 34 Statements	East	Stark
Stark County Educational Service Center	Gaap-Conversion & Audit	East	Stark
Stark County Land Bank	Gaap-Conversion	East	Stark
Stark County Port Authority	Audit	East	Stark
Stark County Schools Council of Governments	Gaap-Conversion & Audit	East	Stark
Stark-Portage Area Computer Consortium	Cash-Basis GASB 34 Statements & Audit	East	Stark
Stark-Tuscarawas-Wayne Joint Solid Waste Management District	Audit	Southeast	Stark
Steel Academy	Gaap-Conversion	Central	Franklin
Stow-Munroe Falls City Schools	Gaap-Conversion (CAFR)* & Audit	East	Summit
Strasburg-Franklin Local Schools	Gaap-Conversion & Audit	Southeast	Tuscarawas
Struthers City Schools	Audit	East	Mahoning
Stryker Local Schools	Cash-Basis GASB 34 Statements	Northwest	Williams
Suburban Health Consortium	Gaap-Conversion	Northeast	Cuyahoga
Sullivan Avenue Community School	Gaap-Conversion & Audit	Central	Franklin
Summit County Land Reutilization Corporation	Audit	East	Summit
Summit Regional Healthcare Consortium	Gaap-Conversion & Audit	East	Summit
Swanton Local Schools	Cash-Basis GASB 34 Statements	Northwest	Fulton
Sylvania City Schools	Gaap-Conversion (CAFR)*	Northwest	Lucas
Tallmadge City School District	Gaap-Conversion	Northeast	Summit
Teays Valley Local Schools	Gaap-Conversion & Audit	Central	Pickaway
Technological College Preparatory World Academy	Gaap-Conversion & Audit	Southwest	Hamilton
The Haley School	Gaap-Conversion	Northeast	Cuyahoga
Toledo Lucas Public Library	Audit	Northwest	Lucas
Toledo Preparatory & Fitness Academy	Gaap-Conversion	Northwest	Lucas
Toiles Career & Technical Center	Gaap-Conversion	Central	Madison
Townsend Community School	Gaap-Conversion	Northwest	Eric
Trenton Township	Audit	Central	Delaware
Triad Local Schools	Gaap-Conversion	West	Champaign
Tri-County Educational Service Center	Audit	Central	Wayne
Tri-State Early College STEM School	Gaap-Conversion	Central	Franklin

CLIENT LIST

NAME OF CLIENT	TYPE OF SERVICE	REGION	COUNTY
Tri-Village Local Schools	Audit	West	Darke
Triway Local Schools	Cash-Basis GASB 34 Statements	Central	Wayne
Trumbull Career & Technical Center	Gaap-Conversion	East	Trumbull
Trumbull County	Gaap-Conversion (CAFR)*	East	Trumbull
Trumbull County School Employees Insurance Benefit Consortium	Gaap-Conversion & Audit	East	Trumbull
Tuscarawas County Agricultural Society	Audit	Southeast	Tuscarawas
Tuscarawas County Health Department	Audit	Southeast	Tuscarawas
Tuscarawas Valley Local Schools	Gaap-Conversion	Southeast	Tuscarawas
Union County	Gaap-Conversion (CAFR)*	Central	Union
Union County General Health District	Cash-Basis GASB 34 Statements	Central	Union
Union Township	Audit	West	Mercer
United Local Schools	Gaap-Conversion	East	Columbiana
University District Special Improvement District	Agreed-Upon Procedures	Central	Licking
Upper Arlington City Schools	Gaap-Conversion	Central	Franklin
Upper Sandusky E. V. Schools	Cash-Basis GASB 34 Statements	Northwest	Wyandot
Upper Scioto Valley Career Center	Gaap-Conversion	West	Miami
Urbana City Schools	Cash-Basis GASB 34 Statements	West	Champaign
Valley STEM + ME2	Gaap-Conversion	East	Mahoning
Valley View Local Schools	Gaap-Conversion	West	Montgomery
Van Buren Local Schools	Gaap-Conversion	Northwest	Hancock
Van Wert Agricultural Society	Audit	West	Van Wert
Vandalia-Butler City Schools	Gaap-Conversion (CAFR)*	West	Montgomery
Vanguard-Sentinel Career Center	Gaap-Conversion	Northwest	Seneca
Vanlue Local Schools	Cash-Basis GASB 34 Statements	Northwest	Hancock
Vantage Career Center	Gaap-Conversion	West	Van Wert
Village of Ada	Audit	West	Hardin
Village of Amanda	Audit	Central	Fairfield
Village of Ashley	Audit	Central	Delaware
Village of Bellville	Audit	Central	Richland
Village of Bethel	Audit	Southwest	Clermont
Village of Buckland	Audit	West	Auglaize
Village of Carlisle	Gaap-Conversion	West	Montgomery
Village of Catawba	Audit	West	Clark
Village of Coldwater	Audit	West	Mercer
Village of Convo	Audit	West	Van Wert
Village of Cridersville	Audit	West	Auglaize
Village of Danville	Audit	Central	Knox
Village of Doylestown	Audit	Central	Wayne
Village of Edison	Consulting & Audit	Central	Morrow
Village of Farmersville	Audit	West	Montgomery
Village of Hanover	Consulting & Audit	Central	Licking
Village of Hemlock	Audit	Southwest	Perry
Village of Lakemore	Audit	East	Summit
Village of Lafayette	Audit	West	Allen
Village of Lockbourne	Audit	Central	Franklin
Village of Manchester	Audit	Southwest	Adams
Village of Marengo	Audit	Central	Morrow
Village of Mendon	Audit	West	Mercer
Village of Midland	Audit	Southwest	Clinton
Village of New Bremen	Cash-Basis GASB 34 Statements	West	Auglaize
Village of New Miami	Audit	Southwest	Butler
Village of North Lewisburg	Audit	West	Champaign
Village of Obetz	Gaap-Conversion (CAFR) & Audit	Central	Franklin
Village of Ostrander	Audit	Central	Delaware
Village of Phillipsburg	Audit	West	Montgomery
Village of Quincy	Audit	West	Logan
Village of Rushsylvania	Audit	West	Logan
Village of Russells Point	Audit	West	Logan
Village of Sebring	Regulatory Cash-Basis	East	Mahoning
Village of South Vienna	Audit	West	Clark
Village of Sparta	Audit	Central	Morrow
Village of Summitville	Audit	East	Columbiana
Village of Thurston	Audit	Central	Franklin
Village of Trimble	Audit	Southeast	Athens
Village of Urbancrest	Audit	Central	Fairfield
Village of Yellow Springs	Regulatory Cash-Basis & Audit	West	Greene
Village of West Manchester	Audit	West	Preble
Violet Township	Consulting & Audit	Central	Fairfield
Wadsworth City Schools	Gaap-Conversion	Northwest	Medina
Wapakoneta City Schools	Cash-Basis GASB 34 Statements	West	Auglaize
Warren City Schools	Gaap-Conversion	East	Trumbull
Warren County Agricultural Society	Audit	Southwest	Warren
Warren County Port Authority	Audit	Southwest	Warren
Washington County Agricultural Society	Audit	Southeast	Washington
Washington Local Schools	Gaap-Conversion & Audit	Northwest	Lucas
Waterloo Local Schools	Gaap-Conversion	East	Portage
Wayne County Schools Career Center	Gaap-Conversion & Audit	Central	Wayne
Wayne Local Schools	Audit	Southwest	Warren
Wayne Trace Local Schools	Cash-Basis GASB 34 Statements	Northwest	Paulding
Waynesfield-Goshen Local Schools	Cash-Basis GASB 34 Statements	West	Auglaize
Weathersfield Local Schools	Gaap-Conversion	East	Trumbull
Wellsville Local Schools	Gaap-Conversion	East	Columbiana
West Carrollton City Schools	Gaap-Conversion	West	Montgomery

CLIENT LIST

<u>NAME OF CLIENT</u>	<u>TYPE OF SERVICE</u>	<u>REGION</u>	<u>COUNTY</u>
West Clermont Local Schools	Gaap-Conversion (CAFR)* & Audit	Southwest	Clermont
West Liberty-Salem Local Schools	Cash-Basis GASB 34 Statements	West	Champaign
West Licking Development Group			
Community Improvement Corporation	Audit	Central	Licking
Western Ohio Computer Organization	Cash-Basis GASB 34 Statements	West	Shelby
Western Reserve Local Schools	Gaap-Conversion	Northwest	Huron
Westerville City Schools	Gaap-Conversion (CAFR)* & Audit	Central	Franklin
Westerville School District Library	Gaap-Conversion (CAFR) & Audit	Central	Franklin
Westfall Local Schools	Audit	Central	Pickaway
Westlake City Schools	Gaap-Conversion (CAFR)*	Northeast	Cuyahoga
Westside Academy	Gaap-Conversion	Central	Franklin
Whitehall City Schools	Audit (CAFR)*	Central	Franklin
Whitehall Preparatory & Fitness Academy	Gaap-Conversion & Audit	Central	Franklin
Willard City Schools	Gaap-Conversion & Audit	Northwest	Huron
Willshire Township	Audit	West	Van Wert
Woodmore Local Schools	Gaap-Conversion	Northwest	Sandusky
Wooster CSD	Gaap-Conversion	Central	Wayne
Workforce Development Board	Gaap-Conversion, Federal Schedule & Audit	Central	Franklin
Worthington Community Improvement Corporation	Audit	Central	Franklin
Worthington Historical Society	Agreed-Upon Procedures	Central	Franklin
Wynford Local Schools	Gaap-Conversion & Audit	Central	Franklin
Xenia Community School District	Gaap-Conversion (CAFR)*, PAFR & Audit	West	Crawford
Youngstown Community School District	Gaap-Conversion	East	Greene
			Mahoning

* Received the "Certificate of Achievement for Excellence in Financial Reporting" award from the Government Finance Officer's Association

** "Received the "Certificate of Achievement for Excellence in Financial Reporting" award from the Government Finance Officer's Association.
and the "Certificate of Achievement for Excellence in Financial Reporting" award from the Association of School Business Officials International (ASBO).



We've assembled key personnel to provide the services described in the RFP.
Get to know your Julian & Grube team:



Steve Julian, CPA
Partner

Over 23 years of governmental accounting experience
BS/BA in Accounting from The Ohio State University
Certified Public Accountant (CPA), 1993
Certified Government Finance Manager (CGFM), 1996
Association of School Business Officials (ASBO) International
Government Finance Officers Association (GFOA) CAFR reviewer
Member of the AICPA
Member of the Ohio Society of CPAs
Member of the Association of Government Accountants



Carrie Waid, CPA
Partner

Over 20 years of governmental accounting experience
BS/BA in Accounting from Ohio Northern University
Certified Public Accountant (CPA), 2003
Member of the AICPA
Member of the Ohio Society of CPAs
Member of the Government Finance Officers Association
Member of the Association of Government Accountants (AGA)
Executive Committee Member, Central Ohio AGA, 2010-2011



Meghan Needham, CPA, CFE
Partner

Over 15 years of governmental accounting experience
BS/BA in Accounting and Business Management from Ohio Northern University
Certified Public Accountant (CPA), 2004
Certified Fraud Examiner (CFE) 2016
Member of the AICPA
Member of the Ohio Society of CPAs
Member of the Government Finance Officers Association
Member of the Association of Government Accountants (AGA)
Association of School Business Officials (ASBO) International CAFR Reviewer
Education Committee Member, Ohio Government Finance Officers Association, 2011-2014



RKS Consulting & Commissioning, Inc

Quote for Services

Project Name: Wadsworth YMCA – Router 14
Quote Number: Q20-18-REV1

Date: 6/23/2020

Customer: Wadsworth YMCA

Phone:

Fax:

E-mail:

Attn: Pat Gilihan

Scope of Work

RKS Consulting & Commissioning, Inc is pleased to offer the following scope of work:

- Provide and Install replacement Carrier Link (XT-LB) for existing Router 14
 - o Existing PO will cover installation time

Price for Replacement Router \$ 1,760

Materials have a 1 to 2 Week Lead Time

The VAV Controllers would not download and Router 14 may have corrupted their programs. To correct each VAV will have to have the software physically reloaded.

Not to Exceed Cost to Reload VAV Programs \$1,000

Sincerely,

Ryan Kopko PE, BEAP, BEMP

Phone: 330-241-3349 email: rrk@rksgcc.com

TERMS AND CONDITIONS OF SERVICE

1. **PAYMENT AND TAXES** – Payment shall be made 30 days from date of invoice. RKS Consulting & Commissioning, Inc reserves the right to require cash payment or other alternative method of payment prior to shipment or completion of work if RKS Consulting & Commissioning, Inc determines, in its sole discretion, that Customer or Customer's assignee's financial condition at any time does not justify continuance of the net 30 days payment term. In addition to the price, the Customer shall also pay RKS Consulting & Commissioning, Inc any taxes.
2. **EXTRAS** – Equipment, parts or labor in addition to those specified in this Agreement will be provided upon receipt of Customer's written authorization and paid for as an extra and subject to the terms of this Agreement.
3. **RETURNS** – No items will be accepted for return without prior written authorization. Special order and non-stock items cannot be returned.
4. **DELAYS** – Delays caused by conditions beyond the reasonable control of either party shall not be the liability of either party to this Agreement.
5. **LIMITATION OF LIABILITY** – Under no circumstances shall RKS Consulting & Commissioning, Inc be liable for any incidental, special or consequential damages, including loss of revenue, loss of use of equipment or facilities, or economic damages based on strict liability or negligence. RKS Consulting & Commissioning, Inc shall not be liable for damage to property, other than equipment provided under this Agreement, and to persons, to the extent that RKS Consulting & Commissioning, Inc's negligent acts or omissions directly contributed to such injury or property damage. RKS Consulting & Commissioning, Inc's maximum liability for any reason (except for personal injuries) shall consist of the refunding of all moneys paid by Customer to RKS Consulting & Commissioning, Inc under this Agreement.
6. **CANCELLATION** – Customer may cancel this Agreement only with RKS Consulting & Commissioning, Inc's prior written consent, and upon payment of reasonable cancellation charges. Such charges shall take into account costs and expenses incurred, and purchases or contract commitments made by RKS Consulting & Commissioning, Inc and all other losses due to the cancellation including a reasonable profit. All charges shall be negotiated and approved by both RKS Consulting & Commissioning, Inc and the Customer.
7. **CLAIMS** – Any suits arising from the performance or nonperformance of this Agreement, whether based upon contract, negligence, strict liability or otherwise, shall be brought within one (1) year from the date the claim is known.
8. **HAZARDOUS MATERIALS** – If RKS Consulting & Commissioning, Inc encounters any asbestos or other hazardous material while performing this Agreement, RKS Consulting & Commissioning, Inc may suspend its work and remove its employees from the project, until such material and any hazards associated with it are abated. The time for RKS Consulting & Commissioning, Inc's performance shall be extended accordingly.
9. **SUPERSEDEURE, ASSIGNMENT and MODIFICATION** – This Agreement contains the complete and exclusive statement of the agreement between the parties and supersedes all previous or contemporaneous, oral or written, statements. Customer may assign this Agreement only with RKS Consulting & Commissioning, Inc's prior written consent. No modification to this Agreement shall be binding unless in writing and signed by both parties.

Accepted By: _____

Quote Date: _____

6/13/2020

Name: _____

Quote Number: _____

Q20-18

Title: _____

PO Number: _____

Company: _____

Job Name: _____

Wadsworth YMCA – Router 14

Date: _____

School Photography Service Agreement

This agreement is between the following parties:

Cavanaugh Photography	Wadsworth City School District
609 West Bagley Rd.	524 Broad St.
Berea, OH 44017	Wadsworth, OH 44281

Agreement Period: July 1, 2020 thru June 30, 2021

For the agreement period, Cavanaugh Photography shall be the exclusive school photographer for the Wadsworth City School District (WCSD), taking all picture day photographs.

Cavanaugh Photography will provide the following services for all eight schools and the administration in the WCSD:

- 1) Photography of all students and staff in the fall and (optional) spring. Additionally, one retake day will be provided in the fall. (Dates will be mutually agreed upon by each party.)
 - a) Fall pictures will be head and shoulder formals on solid color backgrounds. Students can choose their color.
 - b) Spring pictures will include black and white options, students with instruments or sports gear, headshots, etc.
- 2) Photography of all board office employees as needed and a hi-res disc provided of all images.
- 3) Password-protected online ordering system for each school.
- 4) The lowest package offered will be supplied to each staff member (at their request) during fall picture day at no charge. Staff member may also elect to donate their package to a student who otherwise could not afford pictures.
- 5) A commission of 30% (before sales tax) on fall picture day packages will be given to the WCSD, after the initial fall picture day and retake day. (This pertains to all underclass pictures, pre-school through 11th grade.)
- 6) A commission of 20% (before sales tax) on spring picture packages will be given to the WCSD after the spring picture day, or a commission of 25% (before sales tax) will be given to the WCSD after the spring picture day if the package sales reach \$5,001 at each individual school. (This pertains to all underclass pictures, pre-school through 11th grade.)
- 7) Picture package prices for fall and (optional) spring packages will remain competitive within the school portrait industry and will be the same across the eight schools in the district.
- 8) Unlimited yearbook photography visits (within reason) will be provided to each of the schools. These will include one club and candid photo day at each school and any other dates requested by each school. (School must call and submit specific dates for photographer to come out.) In addition, four (4) district-wide events (per school year) will be photographed at the request of the board office.
- 9) Hi-res disc (or digital download) of each event given to the school and board office for school or district use.
- 10) Unlimited copies of the administrative CD once fall picture day is complete.
- 11) All flyers, posters, envelopes needed for picture events. Email reminders to families can be sent if the school requests them.
- 12) Yearbook designs and sales for all schools except the high school. (To be delivered before the end of the school year.)
- 13) Service items are included and will be determined for each individual building's needs.
- 14) 100% satisfaction guarantee.

The Wadsworth City School district (or individual school building) will provide or allow the following for Cavanaugh Photography:

- 1) A room that will accommodate the necessary space for the setups for each picture day.
- 2) Assistance in advertising each of the upcoming picture days as well as posting reminders in the school newsletter.
- 3) An excel document containing each of the students' names, grade, id#, homeroom and homeroom teacher.
(Emailed seven days prior to picture day.)
- 4) A schedule with each homeroom/grade and the timeslot that they will be coming for pictures on each scheduled picture day. (To be provided through email at least 2 days prior to the scheduled picture day.)
- 5) One school liason for each scheduled picture day at each school.

Dr. Andrew Hill, Superintendent

Date

Natalie Cavanaugh - Cavanaugh Photography Rep.

Date

Book	Policy Manual
Section	Ready for Production June 2020
Title	Copy of USE OF DISTRICT PREMISES
Code	po7510
Status	
Adopted	November 19, 2007
Last Revised	September 10, 2018

7510 - USE OF DISTRICT PREMISES

The school premises of the Wadsworth City School District shall be available for the educational, recreational, business and social interests of any responsible Wadsworth City School District group or organization as long as it does not interfere with the operation of the school program.

For purposes of this policy, the terms "school premises" or "premises" refers to all indoor and outdoor structures, facilities, and land owned, rented, or leased by the Board. The term "non-school hours" refers to times prior to and after regular classroom instruction on a day that school is in session, and any day that school is not in session, including weekends, holidays, and vacation breaks.

The school premises may be made available to groups from outside the Wadsworth City School District at the discretion of the Board or its designee. Certificate of Insurance naming Wadsworth City Schools as an also-insured on liability insurance will be required of the lessee other than school organizations. The lessee must provide a public liability policy of Bodily Injury and Property Damage of not less than \$1,000,000 for each occurrence and \$2,000,000 aggregate. The lessee must provide the Board a ten (10) day notice on cancellation of the policy or issuance of a new certificate. Any damages arising during the use of facilities will be the responsibility of the lessee.

Building Use – Rental Procedures

Any group wishing to schedule space in a building or on the grounds shall first tentatively schedule the event through the building Administrator. Per Board Policy, District events have first right to schedule up until October 15th of each year. After that time, outside rentals are taken in the order received by the proper Administrator and by group designation. No outside requests will be recognized prior to August 1st of the school year.

- A. Obtain a Wadsworth Board of Education Rental Agreement form at any building or through the District office, or online at www.wadsworthschools.org on the Building and Grounds page.
- B. Complete the rental form and submit it to the principal's office where you wish to use the facility requested. If you wish to use an outdoor athletic facility, please submit your request to the high school. All OJ Work Auditorium requests must be returned to Central Intermediate School. In the event of first time or very large bookings, prepayment may be required for Groups 3 and 4.
- C. If your request is approved by the building and the District business office, you will receive, by mail, the Rental Agreement outlining additional information and an itemized estimate of all charges.
- D. The lessee may cancel the agreement without obligation up until one (1) week prior to the scheduled event. At that time the lessee obligates himself/herself, as a designated representative of the named organization requesting the facility, to all conditions set forth on the rental agreement.

Classification of Building Users

The use of Wadsworth City School District facilities may be limited to organizations composed of Wadsworth residents headquartered in Wadsworth and operated for the benefit of Wadsworth residents. Organizations headquartered outside of the Wadsworth School District are subject to a twenty-five percent (25%) surcharge in addition to the standard fees.

- Group 1 No charge for facility rental. No charge for support services unless facility use is outside normal working hours or if the support service employee is not able to complete his/her normal job in the allotted time due to assisting the rental; in this situation the cost for the support service employees overtime will be charged to the lessee. Food service support is required of all rentals using district kitchen.

For the purposes of equal access and distribution of available spaces within the district, priority in scheduling will be given to teams who are "in season", as determined by the "in season" schedule of the Ohio High School Athletic Association (OHSAA).

- School-affiliated and support organizations (WHYS, Band Booster, All-Sports Boosters and any other Board recognized booster/parent group, etc.).
- Student-focused organizations operated on a non-profit basis, based in the City of Wadsworth (Boy Scouts, Girl Scouts, Little League

Baseball/Softball, Youth Football, Youth Cheerleading, Youth Soccer, Youth Wrestling, Youth Basketball, Parks and Recreation Programs, Governmental Agencies, etc.)

- Youth travel teams sponsored by youth organizations or youth travel teams that are composed of 100% Wadsworth residents.
- Fundraiser of school sponsored program including athletics. (Athletic camps/clinics)

Group2 Rental fee as listed. No charge for support services unless facility use is outside normal working hours or if the support service employee is not able to complete his/her normal job in the allotted time due to assisting the rental; in this situation the cost for the support service employees overtime will be charged to the lessee. Food service support is required of all rentals using district kitchen.

- Youth athletic travel/select teams not affiliated with youth organizations or that are not composed of 100% Wadsworth residents, which require try-outs or some selections process. Teams must be 50% Wadsworth residents but not affiliated with Group 1 organizations or be coached by a Wadsworth resident and have the maximum number of Wadsworth residents on the team as allowed by league and/or OHSAA rules.

Group3 Non-school related Wadsworth community service organizations, charitable groups, and the OHSAA. Proof of non-profit may be required. **Group 3 rental and support service charges may apply.**

Group4 Any person(s) not defined above who charge fees/admission, sell merchandise or products, or solicit donations for the purpose of making a personal profit. Any Athletic team that does not meet definitions of Group 1 or 2 or any organization or business classified as "for profit." **Group 4 rental and support service charges apply.**

All charges are per hour.

The Superintendent may waive the rental fees under conditions where the third party utilizing the facility is doing so as an extension of an academic course offering of the district.

Facility	Group 2	Group 3	Group 4
HS Main Gymnasium	\$35.00	\$60.00	\$100.00
HS Field House - Court 1 (wood)	\$20.00	\$35.00	\$60.00
HS Field House - Courts 2, 3, 4	\$15.00	\$25.00	\$45.00
HS Performing Arts Center	\$40.00	\$65.00	\$115.00
HS Black Box Theatre	\$20.00	\$40.00	\$80.00
Senior Commons	\$15.00	\$25.00	\$50.00
HS Classrooms	N/C	\$10.00	\$20.00
HS Commons	\$25.00	\$40.00	\$70.00
HS Kitchen (our staff mandatory*)	\$15.00	\$25.00	\$50.00
HS Media Center	\$10.00	\$20.00	\$30.00
HS Wrestling Rm/Gymnastics Rm	\$15.00	\$25.00	\$45.00
MS Gym	\$20.00	\$35.00	\$60.00
MS Aux. Gym	\$15.00	\$25.00	\$45.00
MS Multipurpose	\$10.00	\$20.00	\$30.00
MS Cafetorium	\$20.00	\$35.00	\$60.00
MS Kitchen (our staff mandatory)	\$15.00	\$25.00	\$50.00
MS Classrooms	N/C	\$10.00	\$20.00
MS Library	\$10.00	\$20.00	\$30.00
CIS Gym	\$15.00	\$25.00	\$45.00
CIS Library	\$10.00	\$20.00	\$30.00
CIS Cafeteria	\$15.00	\$25.00	\$45.00
CIS Kitchen (our staff mandatory)	\$10.00	\$20.00	\$30.00
CIS Classrooms	N/C	\$10.00	\$20.00
Elem. Gym	\$15.00	\$25.00	\$45.00
Elem. Cafeteria	\$15.00	\$25.00	\$45.00
Elem. Kitchen (our staff mandatory)	\$10.00	\$20.00	\$30.00
Elem. Classrooms	N/C	\$10.00	\$20.00
Elem. Library	\$10.00	\$20.00	\$30.00
Facility	Group 2	Group 3	Group 4
Tennis Courts	\$30.00	\$50.00	\$85.00
Athletic Practice Fields	\$5.00	\$10.00	\$20.00

OJ Work +**	\$25.00	\$40.00	\$80.00
Base/Softball Field***	\$30.00	\$50.00	\$85.00
HS Track/Field***	\$30.00	\$50.00	\$85.00
Art Wright Stadium Before 6:00 p.m.***	\$30.00	\$50.00	\$100.00
Art Wright Stadium 6:00 p.m. and after***	\$60.00	\$100.00	\$200.00
Art Wright Stadium- Locker Rooms (each)	\$10.00	\$20.00	\$30.00
Art Wright Stadium- Sound System*****	\$10.00	\$20.00	\$30.00
AV Equipment	\$5.00/item	\$5.00/item	\$20.00/item
Custodial Charge	\$40.00	\$40.00	\$40.00
Kitchen Staff	\$30.00	\$-30.00	\$30.00
**Auditorium Tech	\$30.00	\$-30.00	\$-30.00
***Field Prep (two(2) staff and supply cost)	\$80.00 + Supplies	\$80.00 + Supplies	\$80.00 + Supplies
****Ice/snow related preparation	\$40.00	\$40.00	\$40.00

+Pre-set lights and sound

**Charge for lighting and sound technician if more than pre-sets are required

***Athletic Field Prep is a single charge per field use

****If event is before/after normal school hours, and ice/snow treatments are necessary, you will be billed for that cost.

*****Use of the sound system may be prohibited by the district during certain days/times of the day.

Contracts should be submitted for consideration no less than seven (7) business days prior to the requested rental date(s). Contracts received less than seven (7) business days prior to the requested date(s) will be considered, but ultimate approval may be denied due to lack of time needed for the approval process and/or the lack of an available employee to work on short notice.

Outdoor sports (i.e. baseball, football, soccer, etc.) may have limited access to indoor facilities at the discretion of the District due to the potential for facility damage. Indoor- facilities may be used for activities such as registrations, equipment distributions, pictures, etc.

Any contract granted to any person, group or organization to use any building or property is non-transferrable to any other person, group or organization.

- A. Contracts will be issued for specific areas of building or facilities. It is the responsibility of the User to ensure that the remainder of the building or facility is not entered or used.
- B. The User shall assume responsibility for securing police protection and/or traffic control when in the district's opinion such police attendance is necessary, with costs borne to the renter.
- C. Custodial/Maintenance Staff will give reasonable assistance but may not be expected to assist to the detriment of their regular planned work.
- D. For any request to use the Kitchen in any facility, a Food Service Department employee must supervise any use of the kitchen equipment. All costs will be included in the estimate.
- E. Shoes with metal heels, toe plates, cleats or any substance that may damage a floor shall not be worn or used in the facility.
- F. Use of metal cleats is not permitted on the artificial turf at Art Wright Stadium.
- G. Specialty rooms such as science labs, carpentry and automotive areas are available to educational entities only.
- H. The maximum length of any school rental agreement will be within one (1) school year (August-June).
- I. The Wadsworth City Schools Board of Education reserves the right to cancel a scheduled use of the facilities if such use infringes upon the original and necessary uses of such facilities. School activities shall have priority over all proposed or scheduled community activities.
- J. Alcohol beverages, unauthorized drugs, profanity, and gambling are prohibited on school property. Smoking is prohibited on school grounds. Users of facilities must comply with state and local fire and safety regulations.
- K. Facilities will not be available on days when school is closed due to weather, mechanical breakdown, school vacations or holidays, unless agreement is made to hire appropriate personnel for the rental. It is imperative the district receives these rentals at least one (1) month in advance of the use to secure appropriate personnel.
- L. Groups may not use school-owned audio-visual equipment unless such equipment is specified in the contract and a qualified person, determined by the district, is operating the equipment.

Revised 10/11/10
 Revised 10/8/12
 Revised 1/6/14
 Revised 9/8/14
 Revised 11/16/15

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Legal

R.C. 3313.75 - .79, 3501.29

P.L. 98-377