

RECORD OF PROCEEDINGS
WADSWORTH CITY BOARD OF EDUCATION

Minutes of Regular Meeting

Date: April 13, 2020

The Wadsworth City Board of Education met in Regular Session on Monday, April 13, 2020, at **7:00 P.M** via Google Meet.

PLEDGE OF ALLEGIANCE AND ROLL CALL

Present Batey, Gordon, Kramer, McComas, Stevens

Absent

Administrators 7

Staff 3

Visitors 12

Student Liaison Logan Egleston

20-4-29 APPROVAL OF BOARD MINUTES

The motion was made by **Gordon**, seconded by **McComas**, to approve the following Board of Education Meeting Minutes:

Regular Session March 9, 2020

VOTE: Yea - Gordon, Kramer, McComas, Stevens, Batey
 Nay - None

Motion Carried,

ADMINISTRATIVE DISCUSSION ITEMS, PRESENTATIONS AND UPDATES

- A. 2020-2021 Kindergarten Registration
- B. Wadsworth Remote Learning Website
- C. Wadsworth Knows How Initiative
- D. Board of Education 2019-2020 Goals
- E. Discussion: Virtual Spirit Week

ADMINISTRATIVE ITEMS

20-4-30 Upon the recommendation of Superintendent Hill, the motion was made by **Stevens**, seconded by **McComas**, to adopt the Personnel Consent Items from the April 13, 2020, Regular Meeting, as presented:

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A. PERSONNEL CONSENT ITEMS

1. Employments

a) Limited Teaching Contracts for 2020-21 or 2020-22

(The remainder of teaching staff in the middle of two (2) year contracts and those on continuing contracts will receive salary notices for the 2020-2021 school year.)

Krista Acierto	(20-22)
Jennifer Ballinger	(20-22)
Mallory Bergstresser	(20-22)
Stephanie Bever	(20-21)
Ashley Bonenfant	(20-21)
Laura Boyert	(20-21)
Anthony Boytim	(20-21)
Lisa Bressler	(20-22)
Taryn Busson	(20-21)
Amelia Capotosta	(20-22)
Jill Carpenter-Miller	(20-21)
Jessica Chada	(20-21)
Patricia Chrisman	(20-22)
Justine Cianchetti	(20-22)
Katherine Coleman	(20-21)
Johanna Corbin	(20-22)
Margo Costello	(20-21)
Sarah Crowley	(20-21)
Eric Cucuz	(20-21)
Kalyn Davis	(20-22)
Blake Dickson	(20-22)
Nicole Doyle	(20-21)
Haley Duerr	(20-21)
Chelsea Duty	(20-21)
Eric England	(20-22)
Kelsie Erhard	(20-21)
Susan Everhart	(20-21)
Shannon Fisher	(20-22)
Krystal Flory	(20-21)
Allison Franzolino	(20-21)
Laurie Freund	(20-22)
Jessica Gabor	(20-21)

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Colleen Gazy	(20-22)
Jessica Gibson	(20-22)
Angela Hall	(20-21)
Kelly Hall	(20-21)
Susan Hamblen	(20-22)
Austin Hanna	(20-21)
Ashley Heffinger	(20-21)
Amanda Henthorn	(20-21)
Shannon Herlihy	(20-21)
Zachary Humrichouser	(20-21)
Rebecca Jett	(20-21)
Christopher Kallai	(20-22)
Deena Keller	(20-21)
Kimberly Kirven	(20-22)
Hannah Lahiff	(20-21)
Kelly Laib	(20-21)
Megan Letner	(20-21)
Briana Lowdermilk	(20-21)
Sally Lucas	(20-22)
Taylor Lundin	(20-21)
Jeffrey Marini	(20-21)
Jennifer Martin	(20-22)
Sarah Maxon	(20-21)
Sarah McCafferty	(20-21)
Michelle (Bree) McNeill	(20-21)
Erin McPherson	(20-21)
Matthew Milano	(20-21)
Katie Morfchak	(20-22)
Meghan Nichols	(20-22)
Erin O'Shaughnessy	(20-21)
Emily Osting	(20-22)
Allison Pallija	(20-22)
Gretchen Pappas	(20-22)
Tallie Paz	(20-21)
Brianne Pernod	(20-22)
Samuel Piehl	(20-22)
Emily Pignato	(20-22)
Samantha Quallich	(20-21)
Alexandra Richards	(20-22)
Lindsay Rohrbach	(20-22)
Dennis Schrock	(20-22)
Philip Seenes	(20-22)

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Joseph Shalala		(20-22)
Jeffrey Shenker		(20-22)
Jennifer Sorrent	(20-21)	
Kristie Stoll		(20-22)
Meredith Stratton	(20-21)	
Dianna Tenyak		(20-22)
Georgia Terovolvas		(20-22)
Kelsey Thomas	(20-21)	
Justin Todd		(20-22)
Chari Turski		(20-22)
Serra VanZandt	(20-21)	
Aubrey Virgin	(20-21)	
Anna Warren	(20-21)	
Briana Whited		(20-22)
Kaitlyn Wilson		(20-22)
Kathryn Witmer		(20-22)
Timothy Yoder		(20-22)
Alexandra Zwisler	(20-21)	

b) New Continuing Contracts

Amy Muhl
Brandon Nolin
Matthew Saunders
Chad Wolf

c) Taylor Schrock Home Instruction Tutor (eff. 04/13/20)

d) Volunteers

Catherine Adkins
David Adler
Brittany Basinger
Tanisha Dietry
Brittany Gerstenslager
Emily Giardi
Kara Hanzie
Catherine Hutzler
Diane Lucas
Kristel Stone

(eff. 03/09/20)

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e) Athletic Event Workers

Division I Wrestling Sectional Team Tournament
(02/29/20 at WHS)

Sam Brandenburg	Tournament Manager	(\$275)
Brad Musgrave	Asst. Manager	(\$ 50)
Mike Kyner	Announcer	(\$ 75)
John Gramuglia	Score Table	(\$ 75)
Lorraine Brandenburg	Score Table	(\$ 75)
Val Dannemiller	Ticket Seller	(\$100)
Jan Richards	Ticket Seller	(\$100)
Aly Hutton	Ticket Taker	(\$100)

2. Resignations

a)	Mary Penrod	Non-Teaching Employee	(retire eff. 05/28/20)
b)	Tabitha Roberts	Non-Teaching Employee	(eff. 03/27/20)
c)	Erin Foster	Long-Term Certified Substitute	(eff. 05/30/20)
d)	Hannah Lahiff	Speech Pathologist	(eff. 05/30/20)

3. Recommendation amend the return date for Amelia Capotosa's unpaid leave until April 2, 2020.

VOTE: Yea – Kramer, McComas, Stevens, Batey, Gordon
Nay – None

Motion Carried,

20-4-31

Upon the recommendation of Superintendent Hill, the motion was made by **Kramer**, seconded by **McComas**, to adopt the Action Consent Items from the April 13, 2020, Regular Meeting, as presented:

B. ACTION CONSENT ITEMS

1. Recommendation to approve the Retirement Plan Compliance and Administration Services Agreement between TSA Consulting Group, Inc. and the Wadsworth City School District to provide 403(b) retirement plan compliance with regulations issued by the Internal Revenue Service (IRS) effective April 1, 2020. (ATTACHED)

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2. Recommendation to approve the Wadsworth City School District's 403(b) Plan Document as provided by TSA Consulting Group, Inc., effective April 1, 2020 (ATTACHED)
3. Recommendation to accept the following donations:
 - a) Wadsworth Girls Lacrosse Club \$1,731.75
 - b) Milligan Insurance Agency \$1,455.00
 - c) A-1 Sports Sales \$1,500.00
 - d) A-1 Sports Sales \$ 100.00
4. Recommendation to approve the Evolve Academy of Medina City School District Contract Addendum. (ATTACHED)
5. Recommendation to approve the Educational Service Center of Medina County 2020-2021 County Service Agreement. (ATTACHED)
6. Recommendation to approve the Owner-Contractor Agreement between Perrin Asphalt Company, Inc. and the Wadsworth City School District Board of Education. (ATTACHED)
7. Recommendation to approve the revised dates of April 3-12, 2021 for the Grizzlies Abroad overnight trip to Austria, the Czech Republic, and Italy. (ATTACHED)
8. Recommendation to approve the Settlement Agreement and General Release between Pamela J. Hammel and the Wadsworth City School District Board of Education. (ATTACHED)
9. Recommendation to approve the use of the law firm of Harpst Becker for school construction-related services.
10. Recommendation to approve an increase in the adult lunch price to \$3.65.
11. Recommendation to approve the 2020-2021 Ohio Student Accident Insurance Program administered by Student Protective Agency. (ATTACHED)

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12. Recommendation to approve the following reduction in student instruction hours for the 2019-2020 school year:

<u>School</u>	<u>Grade(s)</u>	<u>Reduced Hours</u>
Franklin Elementary	K	36.48
Franklin Elementary	1-4	36.48
Isham Elementary	K	35.52
Isham Elementary	1-4	36.48
Lincoln Elementary	K	36.48
Lincoln Elementary	1-4	36.48
Overlook Elementary	K-4	36.00
Valley View Elementary	K	36.00
Valley View Elementary	1-4	36.48
Central Intermediate	5-6	37.32
Wadsworth Middle	7-8	39.00
Wadsworth High	9-12	39.00

13. Recommendation to approve the continued education of our students via web access, pursuant to Ohio Revised Code 3313.482 and recently enacted House Bill 197, from March 24, 2020 through the end of the current closure period, as determined by our Governor, or the last student day of the 2019-2020 school year (May 28, 2020), whichever comes first.

14. Recommendation to approve a second reading and adoption of the following Wadsworth City School District Board of Education policies:

- a) 1520 Employment of Administrators (revised)
- b) 2464 Gifted Education and Identification (revised)
- c) 3120 Employment of Professional Staff (revised)
- d) 3120.04 Employment of Substitutes (revised)
- e) 3120.05 Employment of Personnel in Summer School and Adult Education Programs (revised)
- f) 3120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities (revised)
- g) 4120 Employment of Classified Staff (revised)
- h) 4120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities (revised)
- i) 4124 Employment Contract (revised)
- j) 5460 Graduation Requirements (revised)
- k) 5460.02 Students At Risk of Not Qualifying for a High School Diploma (new)
- l) 6107 Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures (revised)

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15. Recommendation to adopt the following English Language Arts textbook/ instructional materials beginning with the 2020- 2021 school year:
 - a) Heggerty Phonemic Awareness Curriculum (2020) by Literacy Resources, LLC. Kindergarten curriculum for all kindergarten classes and primary curriculum for all tutors.
 - b) Units of Study in Phonics (2019) by Heinemann, grades K-2.
 - c) Units of Study in Reading by Heinemann, grades K-6.
 - d) Units of Study in Writing by Heinemann, grades K-6.
 - e) HMH Into Literature (2020) by Houghton Mifflin Harcourt, grades 7-8.
 - f) Study Sync (2020) by McGraw-Hill, grades 9-12.
16. Recommendation to approve the addendum to the Wadsworth City School District Independent Contractor Agreement between ABA Behavioral Health Specialists and the Wadsworth City School District Board of Education (previously approved on August 12, 2019 and February 10, 2020). (ATTACHED)
17. Recommendation to modify the issuance of letter grades, per Board of Education Policy 5430, Class Rank, for the fourth quarter/third trimester of the 2019-2020 school year as follows:
 - a) For students in Preschool through Grade 8, fourth quarter/third trimester grades will be pass/no pass.
 - b) For students in Grades 9-12 and Middle School students taking a high school course, at the end of the fourth quarter the student will have the option of receiving a pass/no pass or the grade earned for the fourth quarter.
18. Recommendation to approve the Negotiated Agreement between the Wadsworth Education Association and the Wadsworth City School District Board of Education for the period of July 1, 2020 through June 30, 2023. (ATTACHED)
19. Recommendation to approve the use of Summa Health for pre-employment drug testing services. (ATTACHED)
20. Recommendation to approve the Statement of Work between CDW Government, LLC and the Wadsworth City School District Board of Education. (ATTACHED)
21. Recommendation to approve the revised Hourly Exempt Employee Benefit Provision Manual.

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22. Recommendation to approve the first reading of the following revised Wadsworth City School District Board of Education policies:
 - a) 4162 Drug and Alcohol Testing of CDL Licensure holders and Other Employees Who Perform Safety-Sensitive Functions
 - b) 7540.03 Student Technology Acceptable Use and Safety
23. Recommendation to approve the Memorandum of Understanding between the Wadsworth Education Association and the Wadsworth City School District Board of Education. (ATTACHED)

VOTE: Yea – McComas, Stevens, Batey, Gordon, Kramer
Nay – None Motion Carried,

20-4-32 Upon the recommendation of Superintendent Hill, the motion was made by **Stevens**, seconded by **Gordon**, to adopt the Personnel Item from the April 13, 2020, Regular Meeting, as presented:

C. **PERSONNEL ITEM**

1. Pam Hammel Non-Teaching Employee (resign eff. 02/03/20)

VOTE: Yea – Stevens, Batey, Gordon, Kramer, McComas
Nay – None Motion Carried,

ITEMS OF THE TREASURER

20-4-33 Upon the recommendation of Treasurer Beeman, the motion was made by **Kramer**, seconded by **McComas**, to adopt the Action Consent Items of the Treasurer from the April 13, 2020, Regular Meeting, as presented:

A. **ACTION CONSENT ITEMS**

1. Resolution authorizing the Treasurer to continue compensation of all regularly contracted employees (full-time and part-time) due to the Coronavirus (COVID 19) pandemic beginning March 16, 2020.

Said employees are assigned to work at home to continue school operations. In addition, any and all employees may be called to work in buildings or on school grounds consistent with the Governor's closing of school and stay at home order.

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Said compensation will continue until such time as the Board of Education takes action to suspend or discontinue said practice.

In addition, the Board of Education authorizes the Treasurer to continue pay for the following employees:

Long-Term Substitutes:

<u>Employee</u>	<u>Position</u>	<u>Rate</u>	<u>Start Date</u>	<u>Other</u>
Shriver, Rebecca	Teacher	234.14	03/16/2020	n/a
Poldrui, Michayla	Teacher	234.14	03/16/2020	n/a
Sandridge, Carly	Teacher	234.14	03/16/2020	end date 04/03/2020
Bair, Cora	Teacher	95.00	03/19/2020	n/a
Van Dyke, Pamela	Teacher	67.45	03/19/2020	n/a
Schrock, Taylor	Teacher	95.00	03/19/2020	n/a

Hourly Employees:

<u>Employee</u>	<u>Position</u>	<u>Rate</u>	<u>Start Date</u>	<u>Other</u>
Layton, Jennifer	Van Driver	12.67	03/16/2020	4hrs 35min / day
Gangle, Richard	Custodian	12.16	03/16/2020	8 hrs / day
Adams, Donna	BC Tutor	28.08	03/16/2020	1.5 hrs / day
Gerberich, Cheryl	BC Tutor	33.88	03/16/2020	4 hrs / day
Mountjoy, Thomas	Carpentry Asst.	20.00	03/16/2020	2 hrs / day

2. Recommendation to accept the March financial reports as presented and subject to audit.

VOTE: Yea – Batey, Gordon, Kramer, McComas, Stevens
Nay – None

Motion Carried,

LEGISLATIVE UPDATE

GORDON

HB 197 has been the focus of the Legislature. Gordon commended the Governor and his office for all of the action taken by the Governor and Legislature dealing with this pandemic including the provisions that allowed this online Board meeting to be in compliance with the Sunshine Law.

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FLOOR ITEMS

Ira Hamman commented that the Board did a nice job with the electronic meeting.

BOARD MEMBER ITEMS

- | | |
|-----------------|---|
| EGLESTON | Commented that this is his first experience with online learning and his teachers are communicating with students and learning is happening. Said he has been very happy with the experience so far and at times believes they are covering more information than in a classroom environment. Thanked the medical field for their sacrifices. Sent a message to our students and community to stay strong and stay inside. |
| GORDON | Thanked the Leadership Team for the solid leadership during this pandemic. Thanked the teachers for what they are doing to adapt to this new reality. Thanked the students and families for persevering. Congratulated the Treasurer's Office for switching accounting systems in the middle of a pandemic. |
| McCOMAS | Said that as a parent, it has been great to see how everyone including the staff and students have adapted to this new environment. Mentioned that it was great to see such positive outcomes. Thank you to all. Stay positive, stay strong and stay safe. |
| KRAMER | Stated that there is not one person that has not been effected by this. Feeling bad for the Senior students that are experiencing this during the last part of their senior year. Keeping faith that our nation will recover from this. |
| STEVENS | Stated that everyone is sacrificing something right now but need to focus on what we are gaining, which is spending so much time with our family members. Said she is so proud of our community and our School District for the way they have managed this situation. Sent a special shout out to Mr. Moore for holding an All In Day remotely. Hopes that the Seniors can still have some special occasions including Prom and Graduation. |
| BATEY | Proud to be part of this special community. Sent condolences to the Senior Class. Special thank you to Food Service Supervisor Kelly Gnap and the volunteers for their work distributing lunches to our students. |

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EXECUTIVE SESSION

WHEREAS, a public board of education may hold an executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- A. To consider one or more, as applicable, of the check-marked items with respect to a public employee or official:
 - 1. Appointment
 - 2. **Employment**
 - 3. Dismissal
 - 4. Discipline
 - 5. Promotion
 - 6. Demotion
 - 7. Compensation
 - 8. Investigation of charges/complaints (unless public hearing requested).
- B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.
- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.
- D. ***Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.***
- E. ***Matters required to be kept confidential by Federal law or rules or State statutes.***
- F. Regularized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoid prosecution for a violation of the law.

NOW, THEREFORE, BE IT RESOLVED, that the Wadsworth City Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on A2, D and E as listed above.

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EXECUTIVE SESSION

20-4-34 The motion was made by **McComas**, seconded by **Gordon**, to enter Executive Session at **7:51** p.m.

VOTE: Yea – Gordon, Kramer, McComas, Stevens, Batey
Nay – None

Motion Carried,

EXECUTIVE SESSION recessed at **9:45** p.m.

ADJOURNMENT

20-4-35 The motion was made by **McComas**, seconded by **Batey**, to adjourn at **9:45** p.m.

VOTE: Yea – Kramer, McComas, Stevens, Batey, Gordon
Nay – None

Motion Carried,

(Signed) _____
Julie Batey, President

(Attested) _____
Douglas D. Beeman, Treasurer