

WADSWORTH CITY SCHOOL DISTRICT BOARD OF EDUCATION

WADSWORTH, OHIO

REGULAR STATED MEETING
MONDAY, MAY 11, 2020, 7:00 P.M.

TO JOIN BY VIDEO CLICK THE FOLLOWING LINK:

<https://meet.google.com/pdz-vfxj-yie>

TO JOIN BY TELEPHONE CALL THE FOLLOWING NUMBER:

+1 317-659-0713

PIN: 697 249 545#

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Motion for Approval and Signing of Regular Stated Meeting Minutes**
- V. Administrative Discussion Items, Presentations, and Updates**
 - A. Presentation: Five-Year Forecast, Mr. Doug Beeman, Treasurer
 - B. Update on our Pandemic Response, End of the School Year and Future Planning
- VI. Administrative Items**
 - A. PERSONNEL CONSENT ITEMS
 - 1. Employments
 - a) Taylor Schrock, Certified Teacher
 - b) Rebecca Shriver, Certified Teacher
 - c) Madison Monheim, Certified Teacher
 - 2. Administrative contracts for 2020-2022 (remainder of administrative staff in the middle of 2-year contracts will receive salary notices for the 2020-2021 school year)
 - a) Steven Brady
 - b) Michele Evans

- c) Roger Havens
 - d) Kristen Rodkey
 - e) Gabe Tudor
 - f) Nance Watts
3. Administrative contract for 2020-2023
- a) Roger Wright
4. Salary Exempt two-year contracts for 2020-2022 (remainder of salary exempt staff in the middle of 2-year contracts will receive salary notices for the 2020-2021 school year)
- a) Mike Hostetler
 - b) Corinne Magensky
 - c) Jill Peterson
 - d) Ashley Ruedisueli
 - e) Ryan Whited
5. Non-teaching School Employee 2-year contracts (2020-2022)
- a) Catherine Adkins
 - b) Peter Alexander, Jr.
 - c) Paige Baranowski
 - d) Kristin Beddow
 - e) Tiffany Braman
 - f) Crystal Brant
 - g) Maria Canfora
 - h) Michelle Cantwell
 - i) Angela Carretta
 - j) Maria Chambers
 - k) Denise Clark
 - l) Nicole Davis
 - m) Jessica Ely
 - n) Karyn Falor
 - o) Billie Fox
 - p) Danielle Francis
 - q) Shannon Fultz
 - r) Dawn Gangle
 - s) Mackenzie Gardner
 - t) Michelle Gerlitz
 - u) Belinda Good
 - v) Brian Haren
 - w) Brittney Harris
 - x) Kristen Highland
 - y) Sheena Huffman
 - z) Nicole Ives
 - aa) April Jira
 - bb) Laura Kerstetter

cc) Tabatha Kosier
dd) Donna Kubiak
ee) Heather Lawrence
ff) Jennifer Layton
gg) Stephanie Lutz
hh) Melissa Martin
ii) Tiffany McMillen
jj) Kenneth Merkle
kk) Jay Minkin
ll) Holly Musacchia
mm) Lanni Mynk
nn) Melissa Nagel
oo) Angie Newcomer
pp) Frank Nutter
qq) Rebecca Osborne
rr) Christine Race
ss) Wendy Rogers
tt) Elizabeth Rondy
uu) Kelly Ross
vv) Loree Runkle
ww) Melanie Schneider
xx) Barbara Skamer
yy) Sarah Snyder
zz) Lisa Stadvec
aaa) Matthew Strobel
bbb) Jennifer Swain
ccc) Kimberly Tobias
ddd) Erin Veverka
eee) Allyson Wagner
fff) April Wellman
ggg) Dayna Wolf
hhh) Andrea Yorke

6. Supplemental Contracts, per attached list

7. Resignations

- a) Amanda Howard, eff. 4/15/2020
- b) Brenda Zvada, retirement eff. 7/1/2020

8. Recommendation to approve unpaid leave for Kelsey Thomas, from 5/8/2020 through the remainder of the 2019-2020 school year

9. Recommendation to implement a partial reduction in staff for Ms. Susan Everhart effective August 17, 2020

B. ACTION CONSENT ITEMS

1. Recommendation to accept the following donations:

- a) \$500 from the VFW Auxiliary Post 1089
 - b) \$2,000 from the Wadsworth Lions Club
 - c) \$5,000 from the Band Boosters
 - d) \$40,000 anonymous donation
2. Recommendation to approve the following student handbooks:
- a) Central Intermediate School
 - b) Wadsworth Middle School
 - c) Wadsworth High School
 - d) Elementary School
 - e) Preschool
3. Recommendation to approve the ComDoc Terms and Conditions for the Papercut Unlimited License Conversion, effective March 9, 2020
4. Recommendation to approve the Siteimprove Software-as-a-Service Subscription Agreement
5. Recommendation to accept the tentative Wadsworth High School 2020 graduation roster
6. Recommendation to approve the Agreement between the Medina County Board of Developmental Disabilities and the Wadsworth City School District Board of Education for the period of August 20, 2020 through May 27, 2021
7. Recommendation to approve the Agreement for a One-on-One Transition Program between the Medina County Board of Developmental Disabilities and the Wadsworth City School District Board of Education for the period of August 20, 2020 through August 20, 2021
8. Recommendation to approve the Agreement for the STEP/ESY Program between the Medina County Board of Developmental Disabilities and the Wadsworth City School District Board of Education for the period of August 20, 2020 through August 20, 2021
9. Recommendation to approve the Collective Bargaining Agreement between the Wadsworth Educational Support Personnel Association OEA/NEA and the Wadsworth City School District Board of Education for the period of July 1, 2020 through June 30, 2023
10. Recommendation to approve a second reading and adoption of the following revised Wadsworth City School District Board of Education policies:
- a) 4162, Drug and Alcohol Testing of CDL Licensure Holders and Other Employees Who Perform Safety-Sensitive Functions
 - b) 7540.03, Student Technology Acceptable Use and Safety

11. Recommendation to approve the Traveling Classrooms Tour Contract
12. Recommendation to approve the Request for Qualifications Architectural and Design Professional Services for Wadsworth City School District- New Central Intermediate School Project
13. Recommendation to approve the Alternate School Food Authority (SFA) Agreement between Sacred Heart of Jesus School and the Wadsworth City School District Board of Education
14. Recommendation to approve the Day Treatment-Purchase Service Agreement for the 2020-2021 School Year between Connection Education Services Inc. and the Wadsworth City School District Board of Education
15. Recommendation to approve continued membership in the Alliance for High Quality Education from July 1, 2020 through June 30, 2021
16. Recommendation to approve the following job descriptions:
 - a) Registered Behavior Technician Aide
 - b) Registered Behavior Technician Attendant

VII. Items of the Treasurer

A. ACTION CONSENT ITEMS

1. Recommendation to approve the amended FY 2020 five-year forecast and assumptions for submission to the Ohio Department of Education
2. Resolution authorizing the Treasurer to pay all FY 20 supplemental contracts at 100% of the contract issued even if the entire contract was not fulfilled due to the COVID 19 pandemic and school building closure
3. Recommendation to approve the receipt of funds from the Medina County Sales Tax (Fund 071) to the Ohio School Facilities Commission (OSFC) Maintenance Fund (Fund 034) to meet the OSFC half mill maintenance levy requirement for fiscal year 2020
4. Recommendation to approve a transfer of \$5,000 from the General Fund to the Band Uniform Replacement Fund
5. Recommendation to accept the April financial reports as presented and subject to audit:
 - a. Appropriation Summary Report
 - b. Revenue Summary Report
 - c. Cash Summary Report
 - d. Monthly Financial Update Report

VIII. Legislative Update

IX. Floor Items

X. Board Member Items

XI. Executive Session

WHEREAS, a public board of education may hold an executive session only after a majority quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:
 - 1. Appointment
 - 2. Employment ✓
 - 3. Dismissal
 - 4. Discipline
 - 5. Promotion
 - 6. Demotion
 - 7. Compensation
 - 8. Investigation of charges/complaints (unless public hearing requested)
- B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding
- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action
- D. Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- E. Matters required to be kept confidential by federal law or rules or state statutes
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law

NOW, THEREFORE BE IT RESOLVED, that the Wadsworth City Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on A2 as listed above.

XII. Adjournment

In accordance with State and Federal law, the District will provide reasonable accommodations to persons with disabilities who wish to attend and/or participate in school events. Such individuals should notify the Superintendent if they require a reasonable accommodation.

EMPLOYMENTS
May 11, 2020

Supplemental Contracts

Dennis Schrock	WHS Summer School Teacher (Economics)
Charles Hamilton	WHS Summer School Teacher (Government)
Victoria Albanese	Extended Service (18 hrs.)
Ashley Bonenfant	Extended Service (18 hrs.)

**WADSWORTH CITY SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Stated Meeting
May 11, 2020**

Agenda Detail Sheet

VI. Administrative Items

A. PERSONNEL CONSENT ITEMS

1(a). Taylor Schrock: Ms. Schrock is being recommended to fill the multiple disability teaching position at Wadsworth High School that was added during the current school year due to student need, as identified in each student's individual education program (IEP). The position has been filled by a substitute teacher, most recently Ms. Schrock, since its inception in the fall of 2019. This move starts in the 2020-2021 school year.

1(b). Rebecca Shriver: Ms. Shriver is being recommended to fill the preschool teaching position which is necessary due to student enrollment. The position had been filled by Ms. Shriver as a substitute for part of the 2019-2020 school year.

1(c). Madison Monheim: Ms. Monheim is being recommended to fill the intervention specialist position at Lincoln Elementary School left open by the move for next school year of Ms. Emily Pignato to an open intervention specialist position at Central Intermediate School. The Central Intermediate School intervention specialist position was left open by the move for next school year of Mr. Blake Dickson to Wadsworth Middle School for a new intervention specialist position that is needed due to the needs of our students, as identified in each student's individual education program (IEP).

9. Susan Everhart: The partial reduction in staff of Ms. Susan Everhart being recommended for approval, effective August 17, 2020, is necessary for financial reasons. We have made a decision to phase out our marketing program, which is part of the Four Cities Compact. During the 2020-2021 school year, there will only be a senior-level program in this area. Beginning with the 2021-2022 school year, the program will be fully eliminated.

B. ACTION CONSENT ITEMS

3. Comdoc Terms and Conditions: The Comdoc Terms and Conditions for Papercut Unlimited license Conversion being recommended for approval is necessary to allow us to continue to purchase the Papercut program that is used to manage printing throughout our district.

4. Siteimprove Subscription Agreement: The Siteimprove Software-as-a-Service Subscription Agreement being recommended for approval will continue to allow us to use Siteimprove Software to help with the monitoring of our website.

5. **Wadsworth High School 2020 Graduation Roster:** The Wadsworth High School 2020 graduation roster being recommended for approval is preliminary, and may change, depending on second semester grades.
6. **Medina County Board of Developmental Disabilities Agreement:** The Agreement between the Medina County Board of Developmental Disabilities and the Wadsworth City School District Board of Education, for the period of August 20, 2020 through May 27, 2021, being recommended for approval outlines the responsibilities of both parties, as they relate to students who qualify for services.
7. **One-on-One Transition Program:** The Agreement for a One-on-One Transition Program between the Medina County Board of Developmental Disabilities and the Wadsworth City School District Board of Education, for the period of August 20, 2020 through August 20, 2021, being recommended for approval will allow our school district to utilize the one-on-one transition program through Medina County Board of Developmental Disabilities if students require the services, as determined by a student's individual education programs (IEP).
8. **STEP & ESY Agreement:** The STEP & ESY Agreement between the Medina County Board of Developmental Disabilities and the Wadsworth City School District Board of Education, for the period of August 20, 2020 through August 20, 2021, being recommended for approval will allow our school district to utilize the STEP & ESY programs through Medina County Board of Developmental Disabilities if students require the services, as determined by a student's individual education programs (IEP).
9. **Wadsworth Educational Support Personnel Association (WESPA) Collective Bargaining Agreement:** The *Collective Bargaining Agreement* between the Wadsworth Educational Support Personnel Association OEA/NEA and the Wadsworth City School District Board of Education for the period of July 1, 2020 through June 30, 2023 being recommended for approval represents the final product of the collective bargaining process that concluded on March 19, 2020.
10. **Revised Wadsworth City School District Board of Education Policies:** The revised Wadsworth City School District Board of Education policies being recommended for a second reading and approval are necessary for the following reasons:
 - a) 4162, Drug and Alcohol Testing of CDL Licensure Holders and Other Employees Who Perform Safety-Sensitive Functions: The revisions align our policy with current federal and state law. The revisions include a detailed account of the situations under which post-accident testing will be required and the definition of safety-sensitive function.
 - b) 7540.03, Student Technology Acceptable Use and Safety: The revisions clarify that the Board and parents of minors are responsible for setting and conveying the standards that their children should follow when using the

Internet at school or for school purposes. In addition, the revisions remove the student and parent/guardian sign-off form, as it is not required by law, and the reference to the accompanying Wadsworth City School District Administrative Guidelines, which do not exist.

11. **Traveling Classrooms Tour Contract:** The Traveling Classrooms Tour Contract for March 24-26, 2021 being recommended for approval is necessary for our eighth grade trip to Washington, D.C. and Gettysburg.
12. **Request for Qualifications:** The Request for Qualifications Architectural and Design Professional Services for Wadsworth City School District- New Central Intermediate School Project being recommended for approval will allow us to announce our request for qualifications for architectural and design professional services. This is the next step in the process for the potential Central Intermediate School construction project, per the timeline detailed on the January 8, 2020 resolution approved by the Wadsworth City School District Board of Education.
13. **Alternate School Food Authority (SFA) Arrangement:** The Alternate School Food Authority (SFA) Agreement, for the period of July 1, 2020 through June 30, 2021, being recommended for approval will allow our school district to continue to manage the lunch program at Sacred Heart of Jesus School during the 2020-2021 school year.
14. **Connection Education Services Inc. Day Treatment-Purchase Service Agreement for the 2020-2021 School Year:** The Connection Education Services Inc. Day Treatment-Purchase Service Agreement for the 2020-2021 school year being recommended for approval will allow our school district to continue to place students in the LEAP Program if the student's individual education program (IEP) requires this placement.
15. **Alliance for High Quality Education Membership:** The Alliance for High Quality Education membership for the 2020-2021 school year being recommended for approval will allow our district to continue to leverage the lobbying efforts and other resources of this organization. The Alliance for High Quality Education is comprised of districts that are similar to Wadsworth and that have a common interest in advocating for adequacy and objective, cost-related school funding levels. The Wadsworth City School District has been a member of the Alliance for High Quality Education since February of 2014.
16. **Job Descriptions:** The RBT Aide and RBT Attendant job descriptions being recommended for approval are new. The positions, which are needed due to the needs of students, as identified in each student's individual education program (IEP), are included in the new *Collective Bargaining Agreement* with the Wadsworth Educational Support Personnel Association OEA/NEA (WESPA) (see Action Consent Item #9). Adding these positions within our school district will reduce the need to hire them through third party providers, saving our school district money.

VII. Items of the Treasurer

A. ACTION CONSENT ITEMS

1. **Amended 5-Year Forecast:** The Board of Education is required to approve an updated five-year forecast in May of each year. The updated forecast will reflect changes to our revenue and expenditure projections from the last forecast in November. The major changes are:
 - Increase FY 2020 property tax revenue by 2.2%
 - Decrease FY 2020 PUPP tax revenue by 2.25%
 - State Aid - Reduction of \$893,782 in FY 20 and 21. Current law is guaranteed funding in year two of biennium. See assumptions for more information related to the COVID 19 pandemic and onslaught of an economic recession.
 - Decrease casino money in FY21 by 40% due to casinos being closed since March 16, 2020
 - Additional 4.5 FTE teaching positions for FY 2021
2. **Payment of FY 20 Supplemental Contracts:** The Auditor of State recommended that Boards of Education pass a resolution authorizing the payment of any and all personnel paid during the school building closure. Ohio Revised Code clearly requires that school personnel be paid during a pandemic; however, the Auditor recommended the authorization as a best practice.
3. **Approve Receipt of Funds from the Medina County Sales Tax (Fund 071) to the Ohio School Facilities Commission (OSFC) Maintenance fund (Fund 034):** The district must meet the requirements of the OFCC ½ mil maintenance levy. Therefore, the district is required to receipt a portion of the proceeds from the sales tax to the 034 fund.
4. **Transfer of \$5,000 from the General Fund to the Band Uniform Replacement Fund:** The Board of Education annually makes a contribution to the Band Uniform Replacement Fund and the Band Boosters match said contribution.