

BOARD OF EDUCATION

WADSWORTH, OHIO

REGULAR STATED MEETING

MONDAY, FEBRUARY 10, 2020

JAMES R. McILVAINE PERFORMING ARTS CENTER, 625 BROAD STREET

AGENDA

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Motion for Approval and Signing of Organizational Meeting and Regular Stated Meeting Minutes

V. Student/Staff Recognition

A. February Students of the Month

<u>Student</u>	<u>Grade</u>	<u>School</u>
Jude Haller	04	Franklin Elementary School
Natalie Buzard	04	Isham Elementary School
Evangeline Sondles	04	Lincoln Elementary School
Isabella Hamilton	04	Overlook Elementary School
Addisyn Snyder	04	Valley View Elementary School
Ella Brandenburg	06	Central Intermediate School
*Joshua Hershberger	08	Wadsworth Middle School
*Cassidy Farnsworth	12	WHS Career-Technical
Kathryn Messam	12	Wadsworth High School

*Student of the Month presentation will be made at the March Board of Education meeting.

B. Board of Education's School Spotlight for the Month of February: Lincoln Elementary School and Central Intermediate School

VI. Administrative Discussion Items, Presentations, and Updates

- A. Central Intermediate School Redesignation
- B. Central Intermediate School Process Update
- C. January 17, 2020 Professional Development Day Schedule
- D. 274 Grandview Avenue/Art Wright Stadium Project Bid Update
- E. Athletic Trainer Services Request for Proposals
- F. Photographic Services Request for Proposals
- G. 2019-2020 Staffing Analysis and Class Size and Enrollment Projection Documents

VII. Administrative Items

A. PERSONNEL CONSENT ITEMS

1. Employments

- a) Angela Carretta, Non-teaching Employee, eff. 2/5/2020
- b) Anthony Boytim, Home Instructor, eff. 2/10/2020
- c) Theater Technicians:
 - (1) Owen Chokreff
 - (2) Micah Beck
- d) Certified Substitutes, per attached list
- e) Classified Substitutes, per attached list
- f) Volunteers, per attached list
- g) Stacey Hornfeck, WMS Girls Lacrosse Volunteer Coach (supplemental contract)

2. Resignations

- a) Kim Krawczyk, Bear Cub Aide position only, eff. 2/10/2020

3. Recommendation to grant unpaid leave for Deena Keller on January 30 and 31, 2020

4. Recommendation to grant unpaid leave under FMLA to Katie Morfchak, from the end of her allowable sick leave through January 3, 2021

5. Recommendation to grant unpaid leave to Francine Walker, effective 2/4/2020, for a period not to exceed two years

6. Recommendation to non-renew the supplemental contract of Stacey Wilson

B. ACTION CONSENT ITEMS

1. Recommendation to accept the following donations:

- a) \$500 from Rich and Jane Fredrick
- b) \$1,200 from the Franklin Elementary School PTO
- c) \$500 from Bruce & Joanne Manning
- d) \$1,000 from The Chapel
- e) \$500 from Matthew & Erica Price
- f) \$500 from Ronald McDonald House Charities
- g) \$1,000 from the Hulme family
- h) \$1,200.02 from the Wadsworth All-Sports Boosters
- i) \$771.40 from the Franklin Elementary School PTO
- j) \$15,151.30 from the Wadsworth Grizzlies Community Foundation
- k) \$500 from Shawn and Rebecca Dishauzi

2. Recommendation to approve the following overnight field trips:

- a) Business Management students to the Business Professionals of America State Conference in Columbus, OH, departing March 12 and returning March 13
 - b) Marketing students to the DECA State Competition in Columbus, OH, departing March 13 and returning March 14, 2020
 - c) Advancement to Nursing and Fire Safety/EMT students to the HOSA State Competition in Columbus, OH, departing March 31 and returning April 1, 2020
 - d) Marketing students to the DECA National Competition in Atlanta, GA, departing April 22 and returning April 25, 2020 (provided there are qualifying students)
 - e) Advancement to Nursing, Automotive Technology, Criminal Science, Engineering Design & Technology, Fire Safety/EMT, Machine Technology, Masonry, and Programming Design & Robotics students to the SkillsUSA State Competition in Columbus, OH, departing April 7 and returning April 8, 2020
 - f) Business Management students to the Business Professionals of America National Conference in Washington, D.C., departing May 6 and returning May 10, 2020 (provided there are qualifying students)
 - g) First place winners from SkillsUSA State Championships to the SkillsUSA National Competition in Louisville, KY, departing June 22 and returning June 27, 2020 (provided there are qualifying students)
 - h) Advancement to Nursing students to the HOSA National Competition in Houston, TX, departing June 24 and returning June 27, 2020 (provided there are qualifying students)
3. Recommendation to approve membership in the Ohio School Athletic Association for the 2020-2021 school year
 4. Recommendation to approve the following Ohio High School Athletic Association Agreements:
 - a) Tournament Site Agreement for February 8, 2020
 - b) Tournament Site Agreement for February 15, 2020
 - c) Confirmation of Tournament Site Agreement for February 15, 2020
 - d) Site Availability Agreement for February 29, 2020
 - e) Confirmation of Tournament Site Availability for February 29, 2020
 5. Recommendation to approve the K-12 Prevention Education Partner Agreement between Wadsworth City Schools and the Medina County ADAMH Board/Convener, effective 1/28/2020
 6. Recommendation to approve the Agreement for Excess Cost for Children with Disabilities Pursuant to Sections 3313.981 O.R.C., 3323.14 O.R.C., and Rule 3301-48-02(F) with the Barberton City School Board of Education
 7. Recommendation to approve the Agreement for Admission of Open Enrollment Non-Handicapped Pupils with the Barberton City Board of Education
 8. Recommendation to approve the Memorandum of Understanding between the Wadsworth Board of Education and the Wadsworth Education Association, effective January 30, 2020

9. Recommendation to approve the following Educational Service Center of Medina County Service Agreement Amendments:
 - a) Reading Specialist
 - b) Behavioral Technician
 - c) Educational Aide Services (MCBDD)
10. Recommendation to approve the Preventive Maintenance Agreement between Comfort Systems USA and the Wadsworth City School District Board of Education for the period of February 11, 2020 through February 10, 2021
11. Recommendation to approve the Bookfair Agreement between Barnes & Noble Booksellers, Inc. and the Wadsworth City School District Board of Education
12. Recommendation to approve the College Credit Plus Memorandum of Understanding between The University of Akron and the Wadsworth City School District Board of Education for the 2020-2021 school year
13. Recommendation to approve the College Credit Plus Memorandum of Understanding between Stark State College and the Wadsworth City School District Board of Education for the 2020-2021 school year
14. Recommendation to approve the Costume Rental Contracts (2) between Akron Design & Costume Co. and the Wadsworth City School District Board of Education
15. Recommendation to add Vicky Mathews and Pam Csaky to the list of chaperones for the overnight trip to Prague, Vienna, and Venice from April 4-12, 2020 (Action Consent Item #20 at the November 19, 2018 Wadsworth City School District Board of Education meeting)
16. Recommendation to approve the Chaperone Agreement between Traveling Classrooms and the Wadsworth City School District Board of Education
17. Recommendation to approve the Cummins Service Agreement Terms and Conditions, effective December 3, 2019
18. Recommendation to approve the Impero End User License Agreement
19. Recommendation to waive a first reading and approve revised Wadsworth City School District Board of Education Policy 5512.01, Random Alcohol, Drug and Nicotine Testing of Wadsworth City School District Students
20. Recommendation to set the Strength and Conditioning Coach rate of pay at \$15/hour
21. Recommendation to approve the Agreement for Excess Cost for Children with Disabilities Pursuant to Sections 3313.981 O.R.C., 3323.14 O.R.C., and Rule 3301-48-02(F) with the Rittman Exempted Village Schools Board of Education
22. Recommendation to approve the addendum to the Wadsworth City School District Independent Contractor Agreement between ABA Behavioral Health Specialists and

the Wadsworth City School District Board of Education (previously approved on August 12, 2019)

C. PERSONNEL ITEMS

1. Chris Kallai, supplemental contract for (12) additional work hours
2. Laura Honzu, Strength and Conditioning Coach, eff. 2/3/2020

VIII. Items of the Treasurer

A. ACTION CONSENT ITEMS

1. Recommendation to accept the January financial reports as presented and subject to audit
2. Recommendation to accept the Calendar Year 2019 credit cards rewards report per Board Policy 6423

IX. Legislative Update

X. Floor Items

XI. Board Member Items

XII. Executive Session

WHEREAS, a public board of education may hold an executive session only after a majority quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:
 1. Appointment
 2. Employment ✓
 3. Dismissal
 4. Discipline
 5. Promotion
 6. Demotion
 7. Compensation
 8. Investigation of charges/complaints (unless public hearing requested)
- B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding
- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action
- D. Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

- E. Matters required to be kept confidential by federal law or rules or state statutes
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law

NOW, THEREFORE BE IT RESOLVED, that the Wadsworth City Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on A2, D and E as listed above.

XIII. Adjournment

In accordance with State and Federal law, the District will provide reasonable accommodations to persons with disabilities who wish to attend and/or participate in school events. Such individuals should notify the Superintendent if they require a reasonable accommodation.

EMPLOYMENTS
February 10, 2020

Certified Substitutes

Cora Bair, eff. 1/10/2020
Taylor Schrock, eff. 2/6/2020

Classified Substitutes

Aerial Watson
Andrew Augustynovich, eff. 1/29/2020

Volunteers

Darla Brown, eff. 1/21/2020
Jennifer Robinson
Dawn Wolf

**WADSWORTH CITY SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Stated Meeting
February 10, 2020**

Agenda Detail Sheet

VI. Administrative Discussion Items, Presentations, and Updates

- A. Central Intermediate School Redesignation:** Congratulations to the staff and students at Central Intermediate School on their recent redesignation as an Ohio School to Watch and a National Forum School to Watch! The following is the letter we received:

*“Central Intermediate School
Wadsworth City Schools
151 Main Street
Wadsworth, OH 44281
Principal, Joanne Gahan*

On or before the October 16, 2019 due date Wadsworth Central Intermediate School submitted the required documents for the schools Redesignation as an Ohio School to Watch. Your school’s written application is strong evidence of the quality of your school. The self-study process provides ongoing reflection on the challenges and progress made over the last three years. A site visit was conducted on December 13, 2019 by an OSTW review team; Diane Ross, Otterbein University and Darla Dunlap, Van Wert MS. The team had a great experience visiting your school talking to and observing teachers, students, parents and staff. Congratulations to your professional educators and leadership for achieving redesignation as both an Ohio School to Watch and a National Forum School to Watch. This redesignation of Wadsworth Central Intermediate School recognizes the continued dedication of your staff and leadership.

WCIS has only attended the first designation ceremony, a fourth redesignation is a big deal. It is a tremendous honor and celebration in Washington DC. You will have a scheduled appointment with your Congress person. I hope you can send a team to represent your quality school, teachers and leadership.

As a redesignated Ohio School to Watch you will be recognized by:

The National Forum to Accelerate Middle-Grades Reform at the National Schools to Watch Conference June 24-27, 2020 Washington, DC (<http://mgforum.org/>)

As a redesignated School to Watch you are invited to present at the National Forum School to Watch Conference.

The Ohio Middle Level Association will also recognize new Ohio Schools to Watch at their annual conference at the Kalahari Convention Center in Sandusky, Ohio from October 22-23, 2020. <http://ohiomla.org/annual-conference/2020-conference>

Congratulations to the school, the district and the community.

Sincerely,

*Dan Stacy, Consultant
Ohio Department of Education*

*Cc: Superintendent, Andrew Hill
ahill@wadsworthschools.org*

B. Central Intermediate School Process Update: The first step of the Central Intermediate School Process is underway. The Wadsworth City School District Board of Education is soliciting proposals for legal services in connection with the potential building of a new intermediate school. The selected legal counsel will provide guidance, as needed, through all phases of the potential construction project, a tentative timeline of which is detailed below.

The qualifications for the legal services should include the following information:

- Competence to perform the required services as indicated by the technical training, education and experience of the personnel who will be assigned to perform the services;
- Ability in terms of workload and the availability of the personnel who will be assigned to perform the services;
- Experience with school construction projects;
- Cost of services: Provide proposed fee structures. Include estimated applicable hourly rates, blended rates or flat fee structures, as applicable. Also include manner and timing of billing (hourly, upon completion, etc.). Also describe available manners to negotiate fees to align with the District's project budget;
- List of at least three (3) references from school construction projects; and
- Other pertinent information.

Responding firms will be evaluated and ranked in the order of their qualifications. Following the evaluation process, the Wadsworth City School District Board of Education will select legal counsel to work with.

Proposals should be sent to the following by Friday, February 14, 2020:

Wadsworth City School District
524 Broad St.
Wadsworth, OH 44281
Attn: Andrew J. Hill, Ed.D., Superintendent

Tentative Timeline:

<u>Activity</u>	<u>Date</u>
Board Announces Intent to Build New CIS/Bond Issue	January-20
Begin Community Engagement Process	January-20
Select Construction Legal Counsel and A&E Firm	February-20
Select Build Process (Design Build, Traditional, CM @ risk)	May-20
Selection of Property	March-21
Preliminary Plans for Bond Levy (Contract w/A&E)	May-21
Levy Campaign	September-21
Ballot Date	November-21
Design Phase Begins	January-22
Financing Plan (Bond Issue(s))	January-22
Selection of Construction Manager	May-22
Design Phase Completed	December-22
Bid Openings	January-23
Ground Breaking	March-23
Open New Building	August-25

- C. **January 17, 2020 Professional Development Day:** The schedule from the January 17, 2020 staff professional development day can be found by [clicking here](#).

- E. **Athletic Trainer Services Request for Proposals:** The Wadsworth City School District Board of Education is soliciting proposals for athletic trainer services, with the said services beginning on July 16, 2020. The selected athletic trainer service provider will provide athletic training services to support athletic programs at both Wadsworth Middle School and Wadsworth High School.

The qualifications for the athletic trainer services should include the following information:

- Competence to perform the required services as indicated by the technical training, education and experience of the personnel who will be assigned to perform the services;
- Ability in terms of workload and the availability of the personnel who will be assigned to perform the services;
- Experience with providing athletic trainer services to schools;
- Cost of services: Provide proposed fee structures. Include estimated applicable hourly rates, blended rates or flat fee structures, as applicable. Also include manner and timing of billing (hourly, upon completion, etc.). Also describe available manners to negotiate fees to align with the District's budget;
- List of at least three (3) references from schools; and
- Other pertinent information.

Responding firms will be evaluated and ranked in the order of their qualifications. Following the evaluation process, the Wadsworth City School District Board of Education will select the athletic trainer service provider to work with.

Proposals should be sent to the following by Friday, March 6, 2020:

Wadsworth City School District
524 Broad St.
Wadsworth, OH 44281
Attn: Andrew J. Hill, Ed.D., Superintendent

- F. Photographic Services Request for Proposals:** The Wadsworth City School District Board of Education is soliciting proposals for photographic services, with the said services beginning in the 2020-2021 school year. The selected photographic service provider will photograph school pictures for all eight (8) school buildings and will take yearbook pictures for seven (7) school buildings (excludes Wadsworth High School).

The qualifications for photographic services should include the following information:

- Competence to perform the required services as indicated by the technical training, education and experience of the personnel who will be assigned to perform the services;
- Ability in terms of workload and the availability of the personnel who will be assigned to perform the services;
- Experience with providing photographic services to schools;
- Cost of services: Provide proposed fee structure;
- List of at least three (3) references from schools; and
- Other pertinent information.

Responding firms will be evaluated and ranked in the order of their qualifications. Following the evaluation process, the Wadsworth City School District Board of Education will select the photographic service provider to work with.

Proposals should be sent to the following by Friday, March 6, 2020:

Wadsworth City School District
524 Broad St.
Wadsworth, OH 44281
Attn: Andrew J. Hill, Ed.D., Superintendent

- G. 2019-2020 Staffing Analysis and Class Size and Enrollment Projection Documents:** The 2019-2020 staffing analysis document can be viewed by [clicking here](#). Class size and enrollment projections can be viewed by [clicking here](#). The 2019-2020 staffing analysis document is used to monitor compliance with the requirements found in Ohio Revised

Code and Ohio Administrative Code. The class size and enrollment projection document is used to help with planning for the 2020-2021 school year.

VII. Administrative Items

A. PERSONNEL CONSENT ITEMS

- 1. Angela Carretta:** Ms. Carretta is being recommended to fill the Overlook Elementary School cafeteria position that was left open when Ms. Shauna Vetrick retired.

B. ACTION CONSENT ITEMS

- 4. Ohio High School Athletic Association Agreements:** The Ohio High School Athletic Association agreements being recommended for approval are for the regional wrestling tournament to be held at Wadsworth High School on February 8, 2020, the sectional girls' basketball tournament game to be held at Wadsworth High School on February 15, 2020 and the sectional wrestling tournament to be held at Wadsworth High School on February 29, 2020.
- 5. K-12 Prevention Education Partner Agreement:** The K-12 Prevention Education Partner Agreement between the Medina County ADAMH Board/Convener and the Wadsworth City School District being recommended for approval will allow our school district to participate in the prevention education program being offered by the Medina County ADAMH Board/Convener.
- 8. Wadsworth Education Association Memorandum of Understanding:** The memorandum of understanding between the Wadsworth Education Association and the Wadsworth City School District Board of Education being recommended for approval will allow for twelve (12) hours of pay to Mr. Chris Kallai for work completed on the carpentry house between December 21, 2019 and January 5, 2020.
- 9. Educational Service Center of Medina County Service Agreement Amendments:** The Educational Service Center of Medina County Service Agreement Amendments being recommended for approval are for the following reasons:
 - a) Reading Specialist: The addendum increases the number of hours a reading specialist will work with students in our district, per each student's individual education program.
 - b) Behavioral Specialist: The addendum will allow behavior specialist services to be provided to a student, per his individual education program.
 - c) Educational Aide Services: The addendum will reduce the number of educational aide hours we purchase, saving the district \$25,500.00, due to a student moving out of our school district.

10. **Comfort Systems USA Preventive Service & Maintenance Agreement:** The Comfort Systems USA Preventive Service & Maintenance Agreement being recommended for approval will allow our district to purchase a discounted block of one hundred (100) hours, to be used between February 11, 2020 and February 10, 2021.
11. **Barnes & Noble Booksellers, Inc. Bookfair Agreement:** The Barnes & Noble Booksellers, Inc. Bookfair Agreement being recommended for approval details the arrangement for the Valley View Elementary School bookfair at Barnes & Noble on April 18, 2020.
- 12.-13. **College Credit Plus Memorandum of Understandings:** The College Credit Plus Memorandum of Understandings between the University of Akron and the Wadsworth City School District Board of Education and Stark State University and the Wadsworth City School District Board of Education being recommended for approval detail the arrangements for the College Credit Plus program for the 2020-2021 school year.
14. **Costume Rental Contracts:** The Costume Rental Contracts between the Akron Design & Costume Co. and the Wadsworth City School District Board of Education being recommended for approval will allow our high school drama club to rent costumes for their Mama Mia and Barbecuing Hamlet shows.
16. **Traveling Classrooms Chaperone Agreement:** The Chaperone Agreement between Traveling Classrooms and the Wadsworth City School District Board of Education being recommended for approval specifies the district employees who will serve as chaperones on the upcoming 8th grade trip to Washington, D.C.
17. **Cummins Service Agreement Terms and Conditions:** The Cummins Service Agreement Terms and Conditions being recommended for approval will allow us to utilize the services of Cummins for certain HVAC work throughout our school district.
18. **Impero End User License Agreement:** The Impero End User License Agreement being recommended for approval will allow us to test a product that will allow teachers to monitor student Chromebooks while they are in the classroom.
19. **Revised Policy 5512.01:** The revision to Wadsworth City School District Board of Education Policy 5512.01, Random Alcohol, Drug and Nicotine Testing of Wadsworth City School District Students, being recommended for approval addresses a housekeeping issue in D. 2. Wadsworth Middle School was inadvertently left off this section of the policy and the revision fixes this issue.
22. **Independent Contractor Agreement with ABA Behavioral Specialists:** The addendum to the Independent Contractor Agreement with ABA Behavioral Specialists being recommended for approval increases the Agreement by an amount not to exceed \$27,000.00 while recognizing that services with ABA Behavioral Specialists will end at the end of the day on Friday, February 21, 2020.

VIII. Items of the Treasurer

A. ACTION CONSENT ITEMS

1. **Calendar Year 2019 Credit Cards Rewards Report:** The updated credit card policy (revised September 2019) requires the treasurer to annually report to the Board of Education how points earned on our district credit cards are used. Our practice has been to redeem the points from the credit cards into the Central Office 018 fund. This provides a revenue source to an 018 account for Central Office employees. We use the funds for central office staff incentives such as our United Way luncheon and Pie Day (3.14) appreciation pies.