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WADSWORTH CITY SCHOOL DISTRICT
BOARD OF EDUCATION

WADSWORTH, OHIO

REGULAR STATED MEETING
MONDAY, SEPTEMBER 10, 2018, 7:00 p.m.
JAMES R. McILVAINE PERFORMING ARTS CENTER, 625 BROAD STREET

AGENDA

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Motion for Approval and Signing of Minutes

V. Student/Staff Recognition

A. September Students of the Month

Student	Grade	School
Kyle Schmeltzer	04	Isham Elementary School
Elianna Grant	04	Lincoln Elementary School
Olivia Dietz	04	Overlook Elementary School
Ava Reese	04	Valley View Elementary School
Donovan Kuse	06	Central Intermediate School
Madison McCuen	08	Wadsworth Middle School
Sophie Weeks	12	WHS Career-Technical
Vincent LoBello	12	WHS Career-Technical
Lily Stewart	12	Wadsworth High School
Carter Moore	12	Wadsworth High School

VI. Administrative Discussion Items, Presentations, and Updates

A. Presentation: Central Intermediate School/Ohio Facilities Construction Commission - Andy Hill and Doug Beeman

B. Set Special Meeting Date for Board of Education

1. Self-Evaluation and 2018-2019 Goal Setting
2. Certificate of Revenue FY 2019
3. Permanent Appropriations FY 2019

VII. Administrative Items

A. PERSONNEL CONSENT ITEMS

1. Resignations

    a) Sherrie Allwood, Non-teaching Employee, eff. 9/8/2018
    b) Joyce VanEck, Non-teaching Employee, retirement eff. 12/31/2018
    c) Nicholas A. Neral, Boys/Girls Varsity Asst. Track Coach
    d) Nicholas A. Neral, Indoor Track Coach (Volunteer)
    e) Josh Kallai, Carpentry Job Site Teacher Assistant, eff. 8/31/2018
    f) Kim Schreiber, Non-Teaching School Employee
    g) Kathy Ellebruch, Non-Teaching School Employee, Bear Cub Aide only, eff. 9/22/2018

2. Employments

    a) Amy Muhl, Certified Teacher, eff. 9/4/2018
    b) Kelley Brammer, Non-Teaching Employee, eff. 8/31/2018
    c) Lynne Erjavec, Non-Teaching Employee, eff. 8/28/2018
    d) Dana Ambrose, Non-Teaching Employee, eff. 8/29/2018
    e) Justina Kline, Non-Teaching Employee, eff. 9/6/2018
    f) Janell Todd, Non-Teaching Employee, eff. 9/10/2018
    g) Amanda Adams, Non-Teaching Employee, eff. 9/7/2018
    h) Classified Substitutes, per attached list
    i) Sarah Maxon, Certified Substitute
    j) Supplemental Contracts, per attached list
    k) Athletic Contest Workers, per attached list
    l) Volunteers, per attached list

3. Recommendation to grant unpaid leave to Laura Mucha, from the end of her allowable sick leave through the end of the 2018-2019 school year

4. Recommendation to approve unpaid leave to Malia Gunselman on December 21, 2018

B. ACTION CONSENT ITEMS

1. Recommendation to accept a $1,820 donation from Orrville Serpentini Chevrolet-Buick

2. Recommendation to accept a $2,400 donation from the Wadsworth Middle School PTO

3. Recommendation to approve the Terms of Engagement and Nature and Limitations of Services Letter between the Wadsworth City School District Board of Education and Julian & Grube, Inc. for the cost periods of July 1, 2017 through June 20, 2018 and July 1, 2018 through June 30, 2019

4. Recommendation to approve a second reading and adoption of the following Wadsworth City School District Board of Education policies:

    a) 5112, Entrance Requirements (revised)

b) 5330.04, Procurement and Use of Naloxone (Narcan) in Emergency Situations (new)
c) 7510, Use of District Premises (revised)

5. Recommendation to approve the following modification to the high school 2018-2019 school calendar for end-of-course testing:

    a) April 23 and April 25, 2019: Two (2)-hour delay each day; students who will take Algebra 1 and/or Geometry will show up at regular time each day.

6. Recommendation to re-adopt the following Wadsworth City School District Board of Education policy:

    a) 2261.01, Parent Participation in Title I Program

7. Recommendation to approve the Wadsworth City School District Independent Contractor Agreement between the Wadsworth City School District Board of Education and Ziegler Pediatric Services LLC

8. Recommendation to approve the Wadsworth City School District Independent Contractor Agreement between the Wadsworth City School District Board of Education and Language Learning Associates

9. Recommendation to approve the Tri-County Educational Service Center Title III Consortia FY19 Memorandum of Understanding

10. Recommendation to approve the resolution to participate in the Ohio Schools Council Cooperative Advertising and Bid Process for School Bus Chassis and Bodies

11. Recommendation to set the rate of pay for a high school formal dance monitor at $50/dance

12. Recommendation to approve the revised 2018-2019 High School Student Handbook

13. Recommendation to declare the following resident students impractical to transport, enabling their parents/guardians to apply for state transportation reimbursement for the 2018-2019 school year:

    a) Luke Gegick (Wadsworth), to St. Vincent-St. Mary (Akron), Parents: Erik & Jennifer Gegick
    b) Charles Gegick (Wadsworth), to St. Vincent-St. Mary (Akron), Parents: Erick & Jennifer Gegick
    c) Luke Houser (Wadsworth), to St. Hilary School (Fairlawn), Parents: Todd & Darci Houser
    d) Zakariah Tuma (Wadsworth), to St. Vincent-St. Mary (Akron), Parents: Mr. Thomas Tuma

e) Maddox Tousley (Wadsworth), to Northside Christian (Wadsworth), Parents: Dan & Stefanie Tousley
f) Palmer Tousley (Wadsworth), to Northside Christian (Wadsworth), Parents: Dan & Stefanie Tousley
g) Jordyn Tousley (Wadsworth), to Northside Christian (Wadsworth), Parents: Dan & Stefanie Tousley
h) William Monea (Wadsworth), to St. Hilary School (Fairlawn); Parents: Ms. Eileen Monea
i) Clara Elsey (Wadsworth), to Northside Christian (Wadsworth), Parents: Ms. Hannah Elsey
j) Charlotte Turk (Wadsworth), to Archbishop Hoban (Akron), Parents: Joe & Loretta Turk
k) Jaclyn Turk (Wadsworth), to Archbishop Hoban (Akron), Parents: Joe & Loretta Turk
l) Christian Davies (Wadsworth), to Archbishop Hoban (Akron), Parents: Ms. Dianna Davies
m) Emma Wilson (Wadsworth), to St. Hilary School (Fairlawn), Parents: Ms. Jamie Wilson
n) Rennick Best (Wadsworth), to St. Vincent-St. Mary (Akron), Parents: Ms. Martina Best
o) Ben Smith (Wadsworth), to Summit Academy (Akron), Parents: Ms. Laura Smith
p) Eric Tanko (Wadsworth), to Northside Christian (Wadsworth), Parents: Eric & Faith Tanko
q) Kendall Elchico (Wadsworth), to Northside Christian (Wadsworth), Parents: Ernest & Kristin Elchico
r) Rocco Stecz (Wadsworth), to St. Hilary School (Fairlawn), Parents: Catina & Ben Stecz
s) Louis Stecz (Wadsworth), to St. Vincent-St. Mary (Akron), Parents: Catina & Ben Stecz
t) Christopher Kallai (Wadsworth), to Northside Christian (Wadsworth), Parents: Monica & Chris Kallai
u) Sebastian Boring (Wadsworth), to Archbishop Hoban (Akron), Parents: Mr. Robert Boring
v) Molly Logsdon (Wadsworth), to Archbishop Hoban (Akron), Parents: Jim & Lori Logsdon
w) Joshua Lane (Wadsworth), to Archbishop Hoban (Akron), Parents: Ms. Roseann Lane
x) Sierra Spoerndle (Wadsworth), to St. Vincent-St. Mary (Akron), Parents: Regenia & John Spoerndle

14. Recommendation to accept the donation of a 3D printer and curriculum from GE Additive, valued at $3,300

15. Recommendation to accept a $1,650 donation from Luke Manufacturing

16. Recommendation to approve the Memorandum of Understanding between the Wadsworth City School District Board of Education and Western Reserve Grief Services for the 2018-2019 School Year

17. Recommendation to approve the Interpreting Services Agreement between the Wadsworth City School District Board of Education and Cross Thread Solutions LLC

18. Recommendation to approve the Wadsworth City School District Independent Contractor Agreement for STRS/SERS Covered Services between the Wadsworth City School District Board of Education and KMN Whole Music LLC (This contract supersedes the Independent Contractor Agreement with KMN Whole Music LLC that was approved at the August 13, 2018 Board of Education meeting.)

19. Recommendation to set the substitute Licensed Practical Nurse (LPN) rate of pay at $20.27 per hour

20. Recommendation to approve the Memorandum of Understanding between the Wadsworth City School District Board of Education and the Wadsworth Educational Support Personnel Association OEA/NEA

C. ACTION ITEMS

1. Recommendation to approve the following high school formal dance monitors for the October 6, 2018 homecoming dance:

    a) Shawn Van Dyke
    b) Maria Daull
    c) Nate Singleton
    d) Jason Knapp
    e) Vicki Mathews

VIII. Items of the Treasurer

A. ACTION CONSENT ITEMS

1. Recommendation to accept the August financial reports as presented and subject to audit

IX. Legislative Update

X. Floor Items

XI. Board Member Items

XII. Adjournment

In accordance with State and Federal law, the District will provide reasonable accommodations to persons with disabilities who wish to attend and/or participate in school events. Such individuals should notify the Superintendent if they require a reasonable accommodation.

EMPLOYMENTS
September 10, 2018

Classified Substitutes

Rachel Tudor
Melissa Nagel, eff. 8/24/2018
Shelly White, eff. 8/28/2018
Lynne Erjavec, eff. 8/28/2018
Rachel Jelar
Tabitha Kosier, eff. 9/4/2018
Tom Jackson
Sara Zaminsky
Liz Mendel

Supplemental Contracts

Laura Nagy	RtI Chair
Kelly Osterhouse	RtI Member
Katherine Wolf	RtI Member
Gretchen Pappas	RtI Chair
Georgia Terovolas	RtI Member
Beth Beal	RtI Member
Jen Manos	RtI Member
Briana Lowdermilk	RtI Member
Shannon DeDomenic	RtI Member
Katherine Wolf	Elementary Student Council
Janee Oktela	Bus Ramp Duty
Jason VanKirk	LPDC Chair
Rob Earle	LPDC Member
Teri Mackey	LPDC Member
Lindsay Patterson	Co-Producer, WHS Drama, eff. 9/5/2018
Mary Beth Baxley	Co-Producer, Children's Play
Roosevelt Shelton	WMS Football Coach (Volunteer)
Kate Goodrich	Resident Educator Mentor (Year 2)
Kim Kirven	Resident Educator Mentor (Year 1)
Beth Lawrence	Middle School Math Dept. Head
Amy Clark	Middle School Science Dept. Head
Caren Schrubb	Middle School English Dept. Head (split contract)
Kate Goodrich	Middle School English Dept. Head (split contract)
Jen Thomas	Middle School Special Education Dept. Head
Beth Beal	S.A.D.D. (Wadsworth Middle School)
Jennifer Manos	Middle School Peer Tutor Advisor (split contract)
Beth Beal	Middle School Peer Tutor Advisor (split contract)
Barbie Arnold	Middle School Student Council Advisor
Gretchen Pappas	7th Grade Class Advisor
Amy Clark	8th Grade Class Advisor
Jim Ladrach	Fishing Club Advisor
Joseph Snyder	Middle School Intramurals
Caren Schrubb	Middle School Newspaper (split contract)
Elizabeth Davis	Middle School Newspaper (split contract)

Phil Seenes	Crossing Guard Supervisor (split contract)
Jeff Marini	Crossing Guard Supervisor (split contract)

Athletic Contest Workers (eff. 8/29/2018)

Michele Adams
Maria Daull
Carol Gray

Volunteers

Catherine Adkins
Nichole Adler
Diana Aey
Trisha Allen
Tara Arnold
Glenn Atwood
Mary Ellen Atwood
Bethany Barker
Victoria Barnes
Nichole Bart
Jacqueline Batdorff
Stephanie Batey
Jessika Berg
Darlene Berry
Jordan Bigler
Katie Boarman
Amber Brady
Justine Bragg
Kimberly Brewer
Bryasha Brown
Heidi Burkey
Elise Burton
Brandi Bux
Mara Byers
Nancy Capotosta
Rebecca Casey
Christine Chase
Whitney Chokreff
Jamie Cindia
Mike Cindia
Charles Cline
Kristin Cole
Michelle Cole
Joshua Cooper
Arica Copeland
Dawn Cowan
Justin Craig
Kimberly Croghan
Tania Currens
Sherri Dahlem
Kathi Frantz
Heather Gaeckle
Erika Gal
Sheila Gambaccini
Karen Gasho
Grace Gasser
Loa Gerberich
Kristen Giauque
Stephen Gill
Tracy Glass
Kristen Gordon
Elizabeth Granger
Eric Granger
Cara Grimwood
Karen Hamilton
Kathleen Hanzie
Amanda Harp
Audrey Harris
Jacob Harris
Gail Hartzler
Samuel Hartzler
Hilary Hassinger
Jeffrey Hemlick
Victoria Hemlick
Kristen Highland
Brenda Hogan
Glenda Holcomb
Kelly Holden
Stefanie Hoover
Laurel Houck
Lisa Hudson
Susan Hutchinson
Sandra Istvan
Meranda Jamison
Carol Johnson
Kim Johnson
Cheree Johnston
Bethany Kavanagh
Laura Kerstetter
Aimee Koeberle
Jason Lorton
Kim Love
Andrea Lovell
Christopher Lovell
Lois Lumsden
Carolyn Lutz
Jessica Maag
Sommer Macko
Diana Maddox
Katie Marino
Jason Marshall
Abby Martin
Kristina McGrath
Lindsay McMaster
Alex Meillat
Lissette Messick
Kristen Miller
Melissa Myers
Lanni Mynk
Michelle Napier
Chris Neiser
Michelle Neiser
Nancy Neville
Joey Nichols
Dina Nixon
Carrie Nolin
Nikki Oplinger
Frances Orendas
Sharon Orr
Shawnte Orr
Christine Ozarchuk
Tom Parks
Tiffany Park-McMillan
Emily Parrish
Laura Perkins
Jennifer Pinkerton
JoAnne Pluskota
Holly Poetter
Samantha Pol
Amy Preusser
Linda Schendel
Susan Scherba
Christa Schmidt
Britini Sears
Amy Shamp
Kourtney Shanklin
Karen Sharkey
Allison Shell
Jilane Shipley
Ernie Shore
Jerri Shultz
Kelly Smith
Alyssa Snyder
Sarah Snyder
Lucy Sondles
Jesse Swafford
Jami Swain
Elaine Thomas
Gail Thomas
Emilia Thomas
Katie Tiger
Jennifer Tonge
Lillian Turano
Bev Valentine
Suzanne VanSteenberg
Keith Wagner
Melinda Wagner
Patricia Walker
Stephanie Warner
Beth Watson
Joshua Watson
Danielle Weaver
Joshua Weinberger
Carrie Wellington
Barbara Wert
Carrie Wible
Christine Widrig
James Widrig
Barbara Williams
Vanessa Williams

Hester Dailey
Stephanie Davis
David Dawson
Michelle Dawson
Dana Day
Jennifer Dean
Megan Dean
Jennifer Delnoce
Michael Dente
Diana Dodd
Amanda Duncan
Ashley Dunwald
Mary Eader
Brittany Eddy
Jessica Evans
Danielle Fassler
Denise Flanigan
Elizabeth Fraiser
Lynn Kollar
Linda Kozlowsky
Paula Kray
Theresa Kreider
Karen Kriss
Renee Kyser
Angie Lane
Kelsey Lanham
Betty Law
Lorraine Leavitt
Patricia Lengacher
Megan Letner
John Levinsky
Rebecca Liddy
Jenny Looper
Bruce Lorincz
Debbie Lorincz
Sarah Prince
Brian Prince
Anna Rains
Julia Ramsier
Lisa Richardson
Felicia Risi
Alisa Roberts
Jennifer Robinson
Samantha Robinson
Jeremiah Ross
Regina Rowell
Michael Russ
Courtney Sadler
Nichole Samsa
Amanda Saunders
John Saunders
Kristen Schaffer
Rebecca Williams
Douglas Willmott
Natashia Willmott
Rebecca Wilson
Dayna Wolf
Dawn Wolf
Lawrence Wolf
Melanie Woodward
Casey Wright
Cindy Wyand
Michelle Wyand
Anna Young
Rita Youngblood
Dana Younkin
Donna Zimmerman
Eric Zimmerman
Stephan Zufall

WADSWORTH CITY SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Stated Meeting
September 10, 2018

Agenda Detail Sheet

VII. Administrative Items

A. PERSONNEL CONSENT ITEMS

2. (a) Amy Muhl: Ms. Muhl is being recommended to fill the part-time elementary music teacher position left open by the resignation of Ms. Katie Krumreig.

2. (b) Kelley Brammer: Ms. Brammer is being recommended to fill a Bear Cub aide position left open by the movement of Ms. Rebecca Tetlow to another position within our school district.

2. (c) Lynne Erjavec: Ms. Erjavec is being recommended to fill a student attendant position at Overlook Elementary School left open by the movement of Ms. Tammie Bozak to another position within our school district.

2. (d) Dana Ambrose: Ms. Ambrose is being recommended to fill a Bear Cub aide position left open by the movement of Ms. Carol Grey to another position within our school district.

2. (e) Justina Kline: Ms. Kline is being recommended to fill a new preschool student attendant position at Overlook Elementary School. The position is necessary due to the needs of a student, as identified in the student's individual education program.

2.(f) Janell Todd: Ms. Todd is being recommended to fill the student attendant position at Isham Elementary School left open by the movement of Ms. Kristen Palecek to another position within our school district.

2.(g) Amanda Adams: Ms. Adams is being recommended to fill the a new student attendant position at Isham Elementary School. The position is necessary due to the needs of a student, as identified in the student's individual education program.

B. ACTION CONSENT ITEMS

3. **Julian & Grube, Inc:** The Terms of Engagement and Nature and Limitations of Services Letter between the Wadsworth City School District Board of Education and Julian & Grube, Inc. for the cost periods of July 1, 2017 through June 20, 2018 and July 1, 2018 through June 30, 2019 being recommended for approval will allow for an audit of our Medicaid program.

4. **Second Reading and Adoption of Wadsworth City School District Board of Education Policies:** The second reading and adoption of the Wadsworth City School District Board of Education policies being recommended for approval are necessary for the following reasons:

a) 5112, Entrance Requirements (revised): The policy revisions align our policy with our current practices.
b) 5330.04, Procurement and Use of Naloxone (Narcan) in Emergency Situations (new): This policy will allow our district to store and administer Naloxone (Narcan) under certain conditions.
c) 7510, Use of District Premises (revised): The policy revision incorporates changes recommended by our insurance agency and aligns our policy with our current practices.

5. **High School 2018-2019 Calendar:** The modification to the 2018-2019 high school calendar being recommended for approval moves the delayed start days for Algebra 1 and/or Geometry state testing from April 16 and 18, 2019 to April 23 and 25, 2019 due to a change in our district's testing window.

6. **Re-adoption of Wadsworth City School District Board of Education Policies:** The re-adoption of Wadsworth City School District Policy 2261.01, Parent Participation in Title I Program, is required by law.

7. **Ziegler Pediatric Services LLC:** The Independent Contractor Agreement with Ziegler Pediatric Services, LLC being recommended for approval will allow our district to continue to receive physical therapy assistant services for students who require the service during the period beginning August 1, 2018 through June 30, 2019.

8. **Language Learning Associates:** The Independent Contractor Agreement with Language Learning Associates being recommended for approval will allow our district to continue to augment consultation speech services for students who require the service during the period beginning August 1, 2018 through July 31, 2019.

9. **Tri-County Educational Service Center Title III Consortia FY19 Memorandum of Understanding:** The Tri-County Educational Service Center Title III Consortia FY19 Memorandum of Understanding being recommended for approval details the terms of the Title III consortia our district will participate in during the 2018-2019 school year.

10. **Ohio Schools Council:** The resolution to participate in the Ohio Schools Council Cooperative Advertising and Bid Process for School Bus Chassis and Bodies being recommended for approval will allow the Ohio Schools Council to advertise and receive bids for the purchase of two (2) conventional school buses for our district. The cost for these buses is included in our current, board-approved five (5) year financial forecast.

12. **High School Student Handbook:** The revised 2018-2019 High School Student Handbook being recommended for approval includes the addition of the new demerit system being used this school year.

16. **Western Reserve Grief Services:** The Memorandum of Understanding between Western Reserve Grief Services and the Wadsworth City School District Board of Education being recommended for approval allows Overlook Elementary School to continue to receive services for students from the Western Reserve Bereavement Center during the 2018-2019 school year

17. **Interpreting Services Agreement:** The Interpreting Services Agreement between the Wadsworth City School District Board of Education and Cross Thread Solutions LLC being recommended for approval is necessary to allow our district to provide interpreter services, when required to do so by law.

18. **Independent Contractor Agreement with KMN Whole Music LLC:** The Independent Contractor Agreement with KMS Whole Music LLC being recommended for approval will provide for services from a teacher of the visually impaired to students whose individual education program requires such services. The contract being recommended to supercede the contract approved on August 13, 2018 is necessary because it details the State Teacher Retirement System responsibilities of both parties.

20. **Wadsworth Educational Support Personnel Association OEA/NEA (WESPA) Memorandum of Understanding (MOU):** The MOU between the Wadsworth City School District Board of Education and the WESPA being recommended for approval allows our light truck driver to be reimbursed up to ninety dollars ($90.00) for a winter jacket. This reimbursement will come from the shoe allowance of ninety dollars ($90.00) provided to the person in this position, as found in the Collective Bargaining Agreement.

RECORD OF PROCEEDINGS
WADSWORTH CITY BOARD OF EDUCATION

Minutes of Special Meeting Date: August 23, 2017

The Wadsworth City Board of Education met in Special Session on Thursday, August 23, 2018, at **7:00** P.M. at the Charles R. Parsons Administration Building, 524 Broad Street.

PLEDGE OF ALLEGIANCE AND ROLL CALL

Present	Batey, Gordon, Kramer, McComas, McDougal
Absent	
Administrators	**2**
Staff	**0**
Visitors	**1**

18-08-73 **APPROVAL OF BOARD MINUTES**

The motion was made by **Gordon**, seconded by **McComas**, to approve the following Board of Education Meeting Minutes:

Regular Session August 13, 2018

VOTE: Yea - Gordon, Kramer, McComas, McDougal, Batey
Nay - None Motion Carried,

ADMINISTRATIVE ITEMS:

18-08-74 Upon the recommendation of Superintendent Hill, the motion was made by **Batey**, seconded by **Kramer**, to adopt the Personnel Consent Items from the August 23, 2018, Special Meeting, as presented:

A. PERSONNEL CONSENT ITEMS

1. Employments:

a)	Carmela Tramonte	Certified Substitute	(eff. 08/21/18)
b)	Kelly Hall	One-Year Limited Teaching	(eff. 08/21/18)
c)	Beth Thomas	One-Year Non-Teaching	(eff. 08/20/18)
d)	Megan Letner	One-Year Teaching	(eff. 08/20/18)
e)	Briana Lowdermilk	One-Year Teaching	(eff. 08/21/18)
f)	Juli Erwin	One-Year Non-Teaching	(eff. 08/22/18)

g)	Megan Bruno	Supplemental Contract	(eff. 08/21/18)
h)	Lisa Fitzgerald	Classified Substitute	(eff. 08/21/18)
i)	Crystal Hamm	One-Year Non-Teaching	(eff. 08/23/18)
j)	Kelsey Lanham	Classified Substitute	
k)	Emily Zamiska	Classified Substitute	
l)	Castanza Hartel	Certified Substitute - Tutor	

2. Recommendation to amend Resolution 18-08-66 from the August 13, 2018, Board of Education meeting as follows:

a)	Adam Evans	8th Grade Head Football Co-Coach (previously listed as WMS Asst. Football Coach)
b)	Brad Tschannen	8th Grade Head Football Co-Coach (previously listed as WMS Asst. Football Coach)

VOTE: Yea – Kramer, McComas, McDougal, Batey, Gordon
Nay – None Motion Carried,

18-08-75 Upon the recommendation of Superintendent Hill, the motion was made by **Gordon**, seconded by **McComas**, to adopt the Action Consent Items for the August 13, 2018, Special Meeting, as presented:

B. ACTION CONSENT ITEMS

1. Recommendation to approve the Memorandum of Understanding with the Wadsworth Education Association. **(ATTACHED)**

2. Recommendation to approve the Contract for Services Supervised by ESC Board between the Summit Educational Service Center Governing Board and the Wadsworth City School District Board of Education. **(ATTACHED)**

3. Recommendation to approve the Memorandum of Understanding between the Wadsworth City School District Board of Education and the Wadsworth Educational Support Personnel Association OEA/NEA. **(ATTACHED)**

4. Recommendation to approve the Standard Terms and Conditions with Palitto Consulting Services. **(ATTACHED)**

5. Recommendation to approve the Wadsworth City School District Board of Education Independent Contractor Physician Agreement and Waiver of Liability and Release Form between the Wadsworth City School District Board of Education and Dr. Joseph Herbert. **(ATTACHED)**

6. Recommendation to approve the Dramatic Performing Rights License for *Elf, Jr. the Musical*. **(ATTACHED)**

VOTE: Yea – McComas, McDougal, Batey, Gordon, Kramer
Nay – None Motion Carried,

18-08-76 **ADJOURNMENT**

The motion was made by **Batey**, seconded by **McComas**, to adjourn at **7:27** p.m.

VOTE: Yea – McDougal, Batey, Gordon, Kramer, McComas
Nay – None Motion Carried,

(Signed)_____
Jody McDougal, President

(Attested)_____
Douglas D. Beeman, Treasurer

Julian & Grube, Inc.
Serving Ohio Local Governments
333 County Line Rd. West, Westerville, OH 43082 Phone: 614.846.1899 Fax: 614.846.2799

July 30, 2018

Mr. Douglas Beeman, Treasurer
Wadsworth City School District
524 Broad Street
Wadsworth, OH 44821

Dear Mr. Beeman:

We are pleased to confirm our understanding of the terms of our engagement and the nature and limitations of the services we are to provide for Wadsworth City School District.

We will apply the agreed-upon procedures listed in the attached schedule that were specified and agreed to by the Ohio Department of Education (ODE) – Medicaid School Program (MSP) on the Medicaid regulations in accordance with Ohio Administrative Code (OAC) 5160-35-04(K)(2) for the Wadsworth City School District for the fiscal years ended June 30, 2018 and June 30, 2019. Our engagement to apply agreed-upon procedures will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures performed or to be performed is solely the responsibility of ODE and agreed to by the Wadsworth City School District as participants in the MSP, and we will require an acknowledgment in writing of that responsibility from the Wadsworth City School District, as the OAC implies acknowledgement from ODE. Consequently, we make no representation regarding the sufficiency of the procedures described in the attached schedule either for the purpose for which the agreed-upon procedures report has been requested or for any other purpose.

Because the agreed-upon procedures listed in the attached schedule do not constitute an examination or review, we will not express an opinion or conclusion on the Medicaid regulations. In addition, we have no obligation to perform any procedures beyond those listed in the attached schedule.

We plan to begin our procedures for the fiscal year ended 2018 on approximately July 1, 2019, and, unless unforeseeable problems are encountered, the engagement should be completed by December 31, 2019. Future fiscal year end procedures will be performed and completed as required by ODE.

We will issue a written report upon completion of our engagement that lists the procedures performed and our findings. Our report will be addressed to the District and ODE. If, for any reason, we are unable to complete any of the procedures, we will describe in our report any restrictions on the performance of the procedures, or not issue a report and withdraw from this engagement. You understand that the report is intended solely for the information and use of the District and ODE and should not be used by anyone other than these specified parties. Our report will contain a paragraph indicating that had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

An agreed-upon procedures engagement is not designed to detect instances of fraud or noncompliance with laws or regulations; however, we will communicate to you any known and suspected fraud and noncompliance with laws or regulations affecting the Medicaid program the Wadsworth City School District administers that come to our attention. In addition, if, in connection with this engagement, matters come to our attention that contradict the requirements of Medicaid as enumerated in the attached schedule, we will disclose those matters in our report.

You are responsible for complying with the MSP requirements in accordance with OAC 5160-35-04(K)(2) and for agreeing to the criteria and procedures in the attached schedule and determining that such criteria and procedures are appropriate for your purposes. You are also responsible for, and agree to provide us with, a written assertion about the Medicaid requirements the agreed-upon procedures address. In addition, you are responsible for providing us with (1) access to all information of which you are aware that is relevant to the performance of the agreed-upon procedures on the subject matter, (2) additional information that we may request for the purpose of performing the agreed-upon procedures, and (3) unrestricted access to persons within the entity from whom we determine it necessary to obtain evidence relating to performing those procedures.

At the conclusion of our engagement, we will require certain written representations in the form of a representation letter from management that, among other things, will confirm management's responsibility for the requirements of Medicaid as enumerated in the attached schedule.

Steve C. Julian, or Tara L. Weaver will be the engagement partners and are responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our professional fees to perform the agreed-upon procedures will be at an hourly rate of $70. This rate includes all expenses: i.e., you **will not** be billed additional amounts for any out-of-pocket charges we incur. Regardless of the number of hours incurred, J&G will guarantee that the total cost to the District will not exceed the following maximums:

Cost report period July 1, 2017 to June 30, 2018	$1,800
Cost report period July 1, 2018 to June 30, 2019	$1,800

The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoices for these fees will be rendered at the completion of the engagement and are payable on presentation. In the event services are performed and payment is not received in full, future services may be suspended.

We appreciate the opportunity to assist you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign in the applicable area below and return it to us. If the need for additional procedures arises, or the procedures need to be modified, our agreement with you will need to be revised. It is customary for us to enumerate these revisions in an addendum to this letter. If additional specified parties of the report are added, we will require that they acknowledge in writing their agreement with the procedures performed or to be performed and their responsibility for the sufficiency of procedures.

Very truly yours,

Julian & Grube, Inc.

Julian & Grube, Inc.

RESPONSE:

This letter correctly sets forth the understanding of Wadsworth City School District.

_____ _____

CFO/Treasurer Date

_____ _____

Superintendent or Purchasing Agent Date

EXHIBIT A

Ohio Medicaid in Schools Program (MSP)
Agreed Upon Procedures Engagement Letter

Payroll

1. Obtain the payroll worksheet. If there are no individuals included, confirm with provider and document no payroll costs were included. No AUPE steps are necessary for payoll. Otherwise, perform the steps below.

1. Obtain from the Medicaid School Program (MSP) agency a schedule or Uniform School Accounting System (USAS) report that identifies the total payroll and fringe benefit costs related to employees working on the MSP. Using the information collected, verify the following:

   - If a separate schedule is used as a basis for accumulating payroll costs to be included on the MSP cost report, reconcile the expenditures included on the schedule to the MSP agency's USAS payroll accounts.

   - Reconcile expenditures included on the schedule or USAS report to the salary amounts reflected on Exhibit 7 "Total Salary/Benefits/Other" column.

   Notwithstanding variances due to rounding, if payroll and fringe benefit expenditures included on the schedule or USAS report are less than the amounts identified on the corresponding exhibits, prepare a proposed cost adjustment to remove the variance(s) using Schedule C. In addition, document any explanation provided by management for the variance(s) and include in the agreed upon procedures report.

2. Using cost report exhibit 7 select 20 employees or 30% of the total number of employees whose salary was charged to the MSP, whichever is less Using the employees selected, verify the following:

   a. Employee payroll and fringe benefit amounts are reported in accordance with the cost report instructions (i.e., appropriate exhibit, column and line item).

      If employee payroll and fringe benefit amounts are not reported in accordance with the cost report instructions, prepare a proposed cost adjustment to reclassify the amounts to the appropriate exhibit, column or line item. Any proposed cost adjustments should be documented on Schedule C.

   b. Employee payroll and fringe benefit amounts included on the exhibits are calculated accurately based the period(s) worked and pay rate identified within the employee personnel file or salary amount identified within the employee contract.

      If employee payroll and fringe benefit amounts are not calculated accurately based on the hours or time periods worked and the hourly rate or salary amount, prepare a proposed cost adjustment to remove the variance using Schedule C. The proposed cost adjustment should result in an increase or decrease to the "Total Gross Salary" column on the appropriate exhibit.

c. Verify amounts and types of expenditures included within the payroll and fringe benefit amounts under the "Total Gross Salary" column are allowable under 2 CFR 200 and the cost report instructions.

   If costs included within payroll and fringe benefit amounts are not allowable, prepare a proposed cost adjustment using Schedule C to remove the unallowable costs from the "Total Gross Salary" column.

3. Obtain from the MSP agency (or the RMTS contractor), the three (3) quarterly Random Moment Time Study (RMTS) participant lists that were submitted to the RMTS contractor during the cost reporting period. Using the employees selected in conjunction with step 2 from above perform the following for each employee:

a. Using the 3 quarterly RMTS lists, identify the number of quarters each employee selected participated in the RMTS.

b. Verify the employee payroll and fringe benefit amounts included on the exhibits are accurate based on the number of quarters the employee participated in the RMTS. Accuracy is defined as follows:

   1. If an employee is identified on all three (3) quarterly RMTS participant lists then 100% of the employee's payroll and fringe benefit costs may be included on the exhibit within column "Total Gross Salary."

   2. If an employee is identified on only two (2) quarterly RMTS participant lists, then only two quarters plus 2/ 3 of the summer quarter of the employee's payroll and fringe benefit costs may be included on the exhibit within the column "Total Gross Salary."

   3. If an employee is identified on only one (1) quarterly RMTS participant list, then only one-quarter plus 1/3 of the summer quarter of the employee's payroll and fringe benefit costs is includable on the exhibit within the column "Total Gross Salary."

   4. If an employee is not identified on any quarterly RMTS participant lists, then none or zero dollars of their payroll or fringe benefit costs is includable on the exhibit.

If an employee's amount of payroll and fringe benefit costs included within the "Total Gross Salary" column are not accurate based on the number of quarterly RMTS they participated.

Prepare a proposed cost adjustment. Proposed adjustments should be documented using Schedule C.

4. Using the individuals selected in conjunction with step 2, verify the employees' job activities are allocable or provide a direct benefit to the MSP through either the delivery of services or performance of direct administrative functions. For the purpose of this procedure "allocable" has the same meaning as identified in 2 CFR 200.405. Prepare a work paper that identifies the employee's name, job title/position and perform the following:

    a. Request written documentation from the MSP Agency, i.e. job description, to identify whether the job tasks/activities performed benefit the MSP.

    b. For employees that provided MSP services during the cost reporting period, perform the following:

        1. Verify at least one of the service types performed is identified within OAC section 5160-35-05 or 5160-35-06 as being allowable to the MSP.

        2. If the service is verified as being allowable, request documentation from the Billing Agent that provides an example of the employee delivering the service to a student with an IEP. For purposes of substantiating service delivery, documentation is defined in OAC 5160-35-05(G).

    If the services were not identified within the OAC as allowable or documentation was not provided to evidence the delivery of a service to a student with an IEP, prepare a proposed cost adjustment. The cost adjustment should equal the employee's gross salary and fringe amount and be documented using Schedule C.

    c. For employees that performed a Medicaid administrative function allocable to the MSP during the cost reporting period, perform the following:

        1. Verify at least one of the employee's job tasks/activities is identified within Attachment D of the Guide to Time Studies for the Ohio Medicaid School under one of the following acceptable activity codes: 6,8,10,12,14,16.

        2. If an employee's job task was identified within an acceptable activity code, request documentation from the Billing Agent that provides an example of the employee performing the administrative job task or activity. For purposes of this procedure, documentation is defined as any notes, written descriptions, completed forms, ledgers, books, records, case notes, progress notes, payroll records, or similar supporting documentation completed by the employee that demonstrates the administrative activity was performed.

    If a job task/activity is not identified within one of the acceptable activity codes or no documentation was provided to evidence the employee had performed the task or activity during the cost reporting period, prepare a proposed cost adjustment. The cost adjustment should be for the employees gross salary and fringe amount and be documented using Schedule C.

5. For each employee selected in conjunction with step 2 that worked on federal program activities in addition to the MSP support detailing the fund allocation for the cost reporting period. For these employees perform the following steps:

   - Inspect the payroll allocation support and recalculate the percentage funded with federal grants and agree to percentage presented in Exhibit 7.

   - Document any direct costs related to employee time spent on federal programs other than MSP. For purposes of this step, direct costs have the same meaning as defined within 2 CFR 200.413 and 200.414.

   - If direct costs related to time spent on a federal program other than MSP are identified, verify the payroll costs related to the federal program are identified on the exhibit under column, "If yes, enter amount of payroll costs related to the other federal program(s)."

   - If no costs related to the direct time spent on other federal programs are identified on the exhibit, prepare a proposed cost adjustment to identify the payroll costs that related to time spent on the other federal programs. The proposed cost adjustment should be made to add or increase the amount listed under the "If yes, enter amount of payroll costs related to the other federal program(s)" column.

   - If direct time is identified or an adjustment is made to the "If yes, enter amount of payroll costs related to the other federal program(s)" column, verify the appropriate portion of fringe benefit costs are included under column "Add proportion of fringe benefit costs."

   Proposed cost adjustment amounts should be documented using Schedule C.

6. Obtain a listing of all employees whose payroll costs are included within the MSP cost report and a list of all employees whose payroll costs are included within the MSP agency's cost allocation plan as indirect costs subject to allocation. For any employees whose salary is included within the MSP cost report and within cost allocation plan, prepare a proposed cost adjustment to remove their entire salary from the appropriate cost report exhibit using Schedule C.

Paid Claims Procedures

1. Using the list of paid claims obtained from the MSP agency select 40 individual claims or 10% of the total population, whichever is less. To the extent practical, the selection must include different claimed services for different students. Prepare a work sheet that includes the following information:

2. Record the following information from the records onto a work paper:
   a. Student identification number, if identified
   b. Medicaid identification number
   c. Date of birth
   d. CPT Code
   e. Service type as identified in the Ohio Medicaid School Program CPT Code Assignment Appendix (e.g., MH, SLP, etc.)
   f. Service Date
   g. Units billed
   h. Units paid
   i. Date paid
   j. Transaction Control Number (TCN)
   k. If applicable to the service type, identify the minutes necessary to meet a unit of service using the Ohio Medicaid School Program CPT Code Assignment Appendix.

3. Using the claims selected in step 1, obtain from the MSP agency the students' attendance records, multi-factored evaluation, identification of necessary services, documentation of service provided, Individualized Education Program (IEP) which includes a plan of care, and parental consent form. Using the information obtained, perform the following for each claim selected:

   a. Verify the service identified on the paid claim is identified within the student's plan of care as required by OAC-5160-35-05(F)(3). If the service identified on the paid claim is not identified in the plan of care, prepare a proposed cost adjustment for the total amount of the claim using Schedule P.

   b. Verify the plan of care was signed by a qualified practitioner as required within OAC -35-05(F)(2). If the plan of care was not signed by a qualified practitioner, prepare a proposed cost adjustment for the total amount of the claim using Schedule P.

   c. Verify the service date identified on the paid claim was subsequent to the effective date and/or authorization date of the student's plan of care. If the date of service delivery was prior to the effective/approval date, prepare a proposed cost adjustment for the total amount of the claim using Schedule P.

d. Verify there is documentation the service identified on the paid claim was provided/delivered to the student. The provision or delivery of service is evidenced by the provider if documentation includes the information required by OAC sections 5160-35-05(G)(3), (G)(5) for medical services or 5160-35-06 (E)(3) and E(4) for transportation and equipment services. If there is no evidence the service identified on the paid claim was provided to the student, prepare a proposed cost adjustment for the total amount of the claim using Schedule P.

e. Verify there is documentation that indicates the service was provided on the same day, month, and year as identified on the paid claim. If there is no documentation to indicate the service was provided on the same date as indicated on the paid claim, prepare a proposed cost adjustment for the amount of the claim using Schedule P.

f. Verify the billing units identified on the paid claim correspond to the support detail and comply with the requirements of OAC 5160-35-04(J). If a unit is determined by a minimum number of minutes, calculate the number of units provided to the student by using the beginning and ending times of the service delivery. If the number of units, as calculated, is less than the units identified on the paid claim or does not comply with 5160-35-04(J), prepare a proposed cost adjustment for the amount of the claim using Schedule P.

g. Verify the service was provided by a licensed practitioner as required by OAC 5160-35-05 by obtaining a copy of the practitioner's profession license. If the practitioner did not hold a profession license at the time of service delivery date, prepare a proposed adjustment for the total amount of the claim using Schedule P.

h. Verify the service type identified is allowable under the requirements of OAC section 5160-35-05 or 5160-35-06 if the service related to Targeted Case Management or transportation. If the service provided was not allowable, prepare a proposed cost adjustment for the total amount of the claim using Schedule P.

i. Verify the documentation of service delivery includes the signature or initials of the person/practitioner delivering the services as required by OAC 5160-35-05 (G)(7). Each documentation recording sheet must contain a legend that indicates the name (typed or printed), title, signature, and initials of the person delivering the services. If the documentation does not include the signature or initials of the person delivering the service or the signature or initials do not correspond to the legend, prepare a proposed cost adjustment for the claim amount using Schedule P.

j. Verify the claim submission date was not beyond 365 days of the actual date the service was provided as required by OAC 5160-35-04(H). If the claim submission date is beyond 365 days after the service date, prepare a proposed cost adjustment for the claim amount using Schedule P.

k. Verify the date of service was not beyond 12 months of the assessment/re-evaluation date as required by OAC 5160-35-04(B)(3). If the date of service is beyond 12 months of re-assessment/ re-evaluation date, prepare a proposed cost adjustment for the claim amount using Schedule P.

l. Obtain the MSP agency's attendance records and verify the student was identified as being in attendance on the day the service was provided. If the student was not in school on the service date, prepare a proposed cost adjustment for the claim amount using Schedule P.

m. Verify a parental consent form is on file for the student identified on the paid claim is effective the day the service was provided. If a parental consent form was could not obtained or was not effective the day the service was provided, prepare a proposed cost adjustment for the claim amount using Schedule P.

FIXED ASSETS

1. Obtain from the MSP agency a fixed asset schedule that identifies the total MSP fixed assets. The asset schedule must include opening and ending balances, additions, deletions/retirements, useful lives, salvage value, accumulated depreciation, and current year depreciation expense. Using the information obtained, perform the following:

   Reconcile total depreciation expense included on the schedule to the amount identified on cost report Exhibit 5 A and 5D, under column the "Direct Medical Equipment" section and "Other Transportation Section" respectively.

   Notwithstanding variances due to rounding, if depreciation expense reflected on the schedules are less than the amount identified on Exhibit 5A and 5D, prepare a proposed cost adjustment to remove the variance from the cost report using Schedule C. Document any explanation provided by management for the variance and include in the agreed upon procedures report.

2. **Additions:** Select 40% or 20 additions, whichever is less, from the fixed asset schedule obtained in step 1. On a work paper document the following for each addition:

   - Description or type of fixed asset
   - Serial number or agency identification number, if applicable,
   - Acquisition date,
   - Invoice amount,
   - Payment disbursement date,
   - Disbursement amount,
   - Useful life,
   - Depreciation expense for the cost report period,
   - Location of the asset,
   - Donated value, if applicable.

Using the items selected in conjunction with step 2, verify the following:

a. Verify the fixed asset value is accurate by tracing the amount listed on the schedule to the invoice and to the canceled check or bank statement. If the fixed asset was donated trace the value identified on the schedule to the MSP agency's estimated value or donor's book value.

   If the amount on the invoice or cancelled check is less than that reflected on the schedule, prepare a proposed cost adjustment to remove the variance from the cost report using Schedule C.

   If the MSP agency is unable to provide an invoice (or other evidence of cost) and proof of a cash disbursement (e.g., canceled check, bank statement), prepare a proposed cost adjustment to remove the amount of depreciation included on the cost report. The proposed cost adjustment should be documented using Schedule C.

b. Verify the assigned useful life of the fixed asset is at least equal to the useful life identified in the American Hospital Association's (AHA) "Estimated Useful Lives of Depreciable Hospital Assets" guide, 2004 Edition.

   If the assigned useful life of the fixed asset is less than the useful live identified in the AHA's "Estimated Useful Lives of Depreciable Hospital Assets" guide, 2004 Edition, recalculate the depreciation amount using the useful life identified in the AHA guide. Prepare a proposed cost adjustment using Schedule C to remove the variance from the cost report.

c. Verify the MSP agency used at least a 10% value in calculating the depreciable value of the fixed asset.

   If the salvage value used in calculating the depreciable value is less than 10%, recalculate the depreciation amount, using 10% as the salvage value, and prepare a proposed cost adjustment to remove the variance from the cost report using Schedule C.

d. Verify the MSP agency used the straight line method in calculating depreciation.

   If the MSP agency used a method for calculating depreciation expense other than straight line, recalculate the depreciation amount and prepare a proposed cost adjustment to remove the variance from the cost report using Schedule C.

e. In the year of acquisition, verify the MSP agency used one of methods identified within CMS Publication 15-1, section 118 for determining the period in which depreciation expense is initiated (e.g., time lag or actual).

   If the MSP agency used a method other than one identified within CMS Publication 15-1, section 118, recalculate the depreciation expense using the actual time

methodology and prepare a proposed cost adjustment to identify the variance. Proposed cost adjustment amounts should be documented using Schedule C.

f. Verify the payment for the fixed asset was disbursed during the cost reporting period.

   If payment for the fixed asset was disbursed outside the cost reporting period, prepare a proposed cost adjustment to remove the amount of depreciation included on the cost report. Proposed cost adjustment amounts should be documented using Schedule C.

g. Verify the existence of the fixed asset by tracing the item to its physical location and confirming the asset is correctly identified on the fixed asset schedule by comparing the serial number, asset identification number and description.

   If the fixed asset cannot be located, prepare a cost adjustment for the amount of depreciation included in the cost report using Schedule C.

h. In conjunction with the agreed upon procedures related to disbursements, verify that neither the depreciation expense nor the entire cost of the fixed asset was included within other cost report exhibits.

   If the cost of the fixed asset or the depreciation expense is included on another cost report exhibit, prepare a proposed cost adjustment to remove the amount from the corresponding exhibit(s) using Schedule C.

i. Verify the fixed asset purchased was medically necessary by having the MSP agency identify the student or students for which the asset was purchased. Obtain the student's case file and verify the fixed asset is identified within the student's IEP. (Note: If the fixed asset was purchased for use by multiple students, it is only necessary to select one of the student's IEP.)

   If the fixed asset is not identified within a student's IEP as being medically necessary, prepare a proposed cost adjustment to remove the depreciation amount from the cost report using Schedule C.

3. **Deletions/Retirements (e.g., fixed assets no longer is use by the MSP agency):** Obtain from the MSP agency a listing of fixed asset retirements or deletions and select 5 or 30% of the items, whichever is less. On a work paper document the following for each deletion:

   - Description or type of fixed asset
   - Serial number,
   - Agency Identification, if applicable,
   - Deletion/Salvage date,
   - Useful life,
   - Depreciation expense for the cost report period,

- Fixed asset's sales proceeds, if sold

Using the items selected, verify the depreciation included in the cost report is accurate by performing the following:

a. Verify the fixed asset has been removed from the depreciation schedule.

b. Verify the fixed asset was retired from operations during the cost reporting period.

c. Confirm whether the fixed asset was salvaged or sold. If the item was sold, verify whether the proceeds from the sale were used to reduce the depreciation amount claimed on the cost report.

d. Confirm that if the fixed asset was traded-in, the value of the fixed asset was used to offset the cost of the replacement item.

e. Verify the depreciation amount included on the cost report does not exceed the difference between the acquisition costs and accumulated depreciation amount.

Notwithstanding variances due to rounding, if depreciation expense related to salvaged fixed assets is not accurately reflected on Exhibit 6B, recalculate the actual amount and prepare a proposed cost adjustment to remove the variance from the cost report using Schedule C.

4. **Other Fixed Assets:** Select 5 or 30% of the other assets identified on the fixed asset schedule, whichever is less and verify the following:

a. The assigned useful life and dollar value used in calculating current year depreciation are consistent with prior years.
If the assigned useful life or dollar value is different from the prior year, recalculate the depreciation amount using the prior year information and prepare a proposed cost adjustment to remove the variance from the cost report using Schedule C.

b. Verify the MSP agency used the straight line method in calculating depreciation.

If the MSP agency used a method for calculating depreciation expense other than straight line, recalculate the depreciation amount using a straight line depreciation methodology and prepare a proposed cost adjustment to remove the variance from the cost report. Proposed cost adjustment amount should be documented using Schedule C.

c. In conjunction with the agreed-upon procedures related to disbursements, verify that neither the depreciation expense nor the entire cost of the fixed asset was included within other cost report exhibits.

If the cost of the fixed asset or the depreciation expense is included on another cost report exhibit, prepare a proposed cost adjustment to remove the amount from the other exhibit(s) using Schedule C.

d. Trace the fixed asset to its physical location to assure the asset exists.

If the fixed asset cannot be located, prepare a cost adjustment to remove the amount of depreciation included in the cost report using Schedule C.

5. Verify the depreciation expense identified on Exhibit 6B of the cost report is allowable under the provisions of the cost report instructions and CMS Publication 15-1, Chapter 1, 2 CFR 200, as applicable.

If the cost is not allowable under the cited provisions, prepare a proposed cost adjustment to remove the entire cost from the cost report. The amount, item description, and basis for the proposed cost adjustment should be identified on adjustment Schedule C.

STATISTICS

Random Moment Time Study (RMTS):

1. Obtain from the MSP agency, a schedule/report that identifies employees who completed a RMTS during the cost report period. The listing must identify, the employee, the cost pool under which the employee is classified (e.g., 1, 2, or 3), and the activity being performed at the time of the RMTS. (Note: If the school had no employees that completed a RMTS, no additional steps within the RMTS section need to be performed).

2. Using the schedule/report obtained in step 1, select 10% or 15 individual employees who completed an RMTS during the cost reporting period. Assure the selection includes a minimum of 50% of the employees identified under cost pool 1, 30% from cost pool 2, and 20% from cost pool 3. Prepare a work paper that includes the following information:

   Name of employee,
   Employee position or job title,
   Date/time of all RMTS moments completed by employee
   Employee activity as identified on the RMTS,
   Cost Pool under which the employee is classified (e.g., 1, 2 or 3),
   Student identification number, if applicable,
   Effective dates of student's IEP, if applicable,
   Frequency of services (e.g., daily, weekly, monthly, etc.), as identified on the IEP.

3. Using the selections made in step 2, perform the following:

   a. For employees who indicated they were performing a medical service, obtain the case file of the student receiving the service and verify the following:

      - The service was identified in the student's Individual Education Program (IEP).
      - The service was delivered during the effective dates of the IEP.
      - There is evidence in the student's case file; the service was delivered on the same date and time as the completed RMTS.
      - Verify the service, as identified within the student's IEP, was approved by the appropriate certified profession as required by OAC Section 5160-35-05(C)(2).

      If the above attributes are not met, report any variance within the agreed upon procedures report. The variance should identify the employee name, cost pool, date of RMTS, and description of the variance.

   b. For employees who indicated they were performing a Medicaid administrative activity, obtain documentation from the employee that is contemporaneous to the completion of the RMTS. Documentation is defined as any notes, written descriptions, completed forms, ledgers, books, records or any other supporting documentation. Based on the documentation provided, verify the activity identified on the RMTS coincides with the documentation provided.

If the documentation does not correlate to the activity identified on the RMTS, report any variance within the agreed upon procedures report. The variance should identify the employee name, cost pool, date of RMTS, and description of the variance.

IEP Student Utilization Ratios:

1. Obtain from the Billing Agent a schedule that identifies the total number of students who have an IEP.

2. Verify the mathematical accuracy of the list by summing the number of students on the list and reconciling it to the total identified on Exhibit 3 of the cost report, under the "Total IEP Students" category.

   If the number of students identified on the list does not agree to the cost report amount, prepare an adjustment and identify the variance on Schedule S. The variance must be identified as a plus (+) or minus (-) and equal the number necessary to assure the students identified on the agency's list agrees to the total number of students identified on Exhibit 3 under "Total IEP Students."

3. Compare the amounts identified on the Exhibit 3 under the categories of "Total Medicaid IEP Students" and "Total Healthy Start IEP Students" to information obtained from the Ohio Department of Education (ODE).

   If the number of students identified ~~on~~ by the ODE differs from the cost report figures, prepare an adjustment and identify the variance on the Schedule S. The variance must be identified as a plus (+) or minus (-) and equal the number necessary to assure the number of students identified by the ODE agrees to the number of students identified on Exhibit 3 under "Total Medicaid IEP Students" and "Total Healthy Start IEP Students."

   If the student selected did not have an IEP in effect at any time during the school year, using Schedule S, prepare a proposed adjustment to reduce the number of students identified under the category of "Total IEP Students."

Administrative Claiming Allocation Statistics:

Compare the amounts identified on Exhibit 3 under "Total Medicaid Students" and "Total All Students" to information obtained from the Ohio Department of Education. If the number of students identified by ~~on~~ the ODE differs from the cost report figures, prepare an adjustment and identify the variance on the Schedule S. The variance must be identified as a plus (+) or minus (-) and equal the number necessary to assure the number of students identified **by** the ODE corresponds to the number of students identified on Exhibit 3 under the "Total Medicaid Students" and "Total All Students" categories.

Transportation Statistics:

1. Confirm the special education transportation rate agrees to the rate calculated and distributed by ODE to the provider. If a variance exists, document and communicate the variance and prepare a finding to adjust the special education rate to match the ODE rate.

2. Determine and record the total Medicaid paid claims for allowable transportation service trips during the cost report period. Based on ODE T1/T2 report data, confirm paid claims for allowable trips agree with number of paid claims for allowable trips reported in the cost report. If a variance exists, report and prepare an adjustment.

3. Randomly select the lesser of 10% or 40 paid claims for testing. Document selection of 10% or 40 claims.

For the claims selected above, confirm eligibility to receive transportation for the following components:

a. Special Education (IEP–eligible) Student, and
b. Valid IEP exists and authorizes transportation, and
c. Valid associated service is authorized in the IEP and was delivered on the date transportation was provided.

4. Summarize results of steps performed for transportation statics including notifying management of any variances.

PROCUREMENT

1. If not specifically identified on Exhibits 5A, 5B and 5D, obtain from the MSP agency a schedule or listing that identifies all procurements of goods or services by vendor, total procurement/contract amount, and the total disbursements by vendor for the cost reporting period.

   If a schedule is used, reconcile the total disbursements identified on the schedule to the total amounts identified on Exhibits 5A, 5B and 5D by cost category, under column "Expenditure Amount."

   Notwithstanding variances due to rounding, if contract expenditures reflected on the schedule or listing are less than the amounts identified on Exhibits 5A, 5B and 5D, prepare a proposed cost adjustment to remove the variance from the cost report. The proposed cost adjustment should be documented on Schedule C. In addition, document any explanation provided by management for the variance and include in the agreed-upon procedures report.

2. Inquire from the MSP coordinator whether any of the procurement agreements are based on either a contingency or flat fee arrangement.

   For the purposes of this section, the following definitions apply:

   Contingency arrangement is defined as a procurement or contractual agreement in which payment to the vendor is not related to the actual cost of the service or actual cost of service plus a fee. Instead, payments to the vendor are based on a percentage, or other basis to the amount billed or collected. Examples include, billing agents whose fees are based on a percentage (e.g., 10%) of the total amount of Medicaid dollars billed or collected rather than a basis such as the cost per transaction or cost by identified or stipulated service.

   Flat fee arrangement is defined as a procurement or contractual agreement in which the payment to the vendor is not related to the actual cost of the service or cost of service plus a fee. Instead, payments to the vendor are paid on a gross or lump sum amount regardless of the number of items processed or clients served. Examples include medical practitioners who are paid a lump sum amount (e.g., $5,000 per month or $60,000 per annum) without regard to the actual number of patients seen.

   For all contracts or procurement agreements in which payment was based on a contingency or flat fee arrangement identify the total amounts paid to the vendor during the cost reporting period and prepare a proposed cost adjustment for the entire amount. The proposed cost adjustment should be documented on Schedule C.

3. Inquire from the MSP coordinator, the MSP agency's threshold for formal procurement of goods or services (e.g., competitive bidding, sealed bids).

4. Identify the total number of procurements that exceed the lesser of the simplified acquisition threshold of $150,000, as described in Appendix II(A) to Part 75 – Contract Provisions for Non-Federal Entities Contracts Under Federal Awards, or the MSP agency's formal procurement threshold by vendor. For procurements that do not meet the above threshold, perform the non-payroll disbursement procedures.

5. Using the procurements identified in step 4, make a selection of 5 procurements or 50% of the total number of procurements, whichever is less. The selection must include any contracts with a billing agent or procurements pertaining to the provision of medical services.

6. Obtain the contract files for each procurement selected and verify the following as they pertain to the vendor/contractor:

    a. The contract file includes documentation of the significant history of the procurement, including the rationale for the method of procurement (e.g., lowest bid), contractor(s) selected and those rejected, and the basis of contract price as required by 45 CFR 75.327(i).

        If the lowest bid was not selected, obtain a written explanation from management as to why and include their response in the agreed-upon procedures report.

    b. The procurements provided for full and open competition as described in 45 CFR 75.328(a).

        If the procurement was not awarded through full and open competition, verify whether the MSP agency designated the vendor to be a sole source contractor and/or, verify the vendor has been organized to provide common goods and services to other like governments, i.e. schools, to foster greater economies and efficiencies for the like governments through intergovernmental agreements as permitted in 45 CFR 75.327(e).

        If the procurement with the vendor wasn't awarded through full and open competition or, the vendor wasn't organized to provide shared services through intergovernmental agreement, e.g. Educational Service Centers, then perform steps (c) through (g) below.

        If the procurement with the vendor was awarded through full and open competition or, the vendor was organized to provide shared services through an intergovernmental agreement then perform steps (e) through (g) below.

    c. In cases where competition was limited, verify that documentation exists to support the rationale to limit competition as described 45 CFR 75.329(f).

        If required documentation does not exist, a proposed cost adjustment for all contract payments using Schedule C.

d. Contract files exist and an appropriate cost or price analysis was performed in connection with procurement actions, including contract modifications and that this analysis supports the procurement action as described by 45CFR 75.332(a).

   If cost or price analysis documentation does not exist, obtain a written explanation from management as to why and include their response in the agreed-upon procedures report.

e. The contract includes a requirement that the vendor is to comply with the requirements of 45 CFR 164.504(e) (1) for safeguarding and limiting access to information concerning beneficiaries.

   If the contract does not include a statement requiring the contractor to comply with 45 CFR 164.504(e) (1), obtain a written explanation from management as to why and include their response in the agreed-upon procedures report.

f. The contract includes a clause that allows the representatives of the U.S. Department of Human Services, ODJFS, ODE or their respective designee access to the subcontractor's books, documents and records.

   If the contract does not include a clause allowing access to the subcontractor's records, obtain a written explanation from management as to why and include their response in the agreed-upon procedures report.

g. The contract file includes an acknowledgement from the contracted party that they or their principles are not suspended or debarred.

   If the contract does not include a clause indicating the contractor or vendor is not suspended or debarred, obtain a written explanation from management as to why and include their response and name of the contractor in the agreed-upon procedures report.

7. For procurements, excluding those awarded through shared service agreements, that relate to the provision of medical services, verify the contract includes the following:

   a. "Service providers are qualified practitioners as required within OAC 5160-35-05."

   b. Procedures for assessment or reassessment of the covered population, if they are to be performed by the contractor.

   c. Services to be provided by contracted therapists are service types identified within OAC section 5160-35-05 or 5160-35-06 as being allowable to MSP.

d. Vendor invoices are required to provide a listing of students served for the period billed on the related invoice.

e. Cost to be charged per service and basis for charge (i.e., student, service, time per delivery of service, etc.)

If the procurement of medical services is not supported by a written contract that includes the required items from above (a. – ~~d~~ **e**) prepare a proposed cost adjustment to remove the total amount of payments from the cost report. The proposed cost adjustment should be documented on Schedule C.

8. For procurements awarded through shared service agreements, that relate to the provision of medical services, verify the contract includes the following:

a. Service providers are qualified practitioners as required within OAC 5160-35-05.

b. Services to be provided by contracted practitioners are service types identified within OAC section 5160-35-05 or 5160-35-06 as being allowable to MSP.

c. The estimated amount the MSP agency has agreed to pay the vendor for the contracted services.

d. The contract is signed by the MSP agency and the vendor.

If the procurement of medical services is not supported by a written contract that includes the required items from above (a. – d) prepare a proposed cost adjustment to remove the total amount of payments from the cost report. The proposed cost adjustment should be documented on Schedule C.

9. For procurements that relate to the provision of billing services verify the contract includes the following:

a. The specific services to be provided, including any activities related to third party liability.

b. The cost per service and basis for the cost (e.g., transactional).

If the procurement of billing services is not supported by a written contract that includes the required items from above (a. and b.) prepare a proposed cost adjustment to remove the total amount of payments from the cost report. The proposed cost adjustment should be documented on Schedule C.

10. Verify the total payments disbursed to the vendor during the cost reporting period did not exceed the total amount authorized by the contract.

If the total amount paid to the vendor exceeds the amount established by the contract prepare a proposed cost adjustment to remove the total amount of payments. The proposed cost adjustment should be documented on Schedule C.

11. Using the schedule or listing obtained in step 10, select 3 individual disbursements, check, EFT, or deduction, paid under each contract or 20% of the total disbursements for each contract, whichever is less and prepare a work paper with the following information:

- Vendor/contractor name
- Description of the service(s) to be provided under the terms and conditions of the contract
- The cost of the service(s) to be provided under the terms and conditions of the contract
- Check/EFT amount
- Payment disbursement date, check date, or deduction date
- Invoice amount

12. Using the transactions selected in step 11, verify the following:

a. The invoice amount agrees to the disbursement amount (check, EFT, or deduction). If the disbursement amount is related to shared services, i.e. Educational Service Center, and the contract is based on an estimated amount that is paid through periodic deductions or payments, agree the amount charged for the disbursement reviewed to the contract.

If the amount of the check, EFT, or deduction is in excess of the invoice amount, prepare a proposed cost adjustment to remove the variance from the cost report. For disbursements related to shared services, as described above, if the amount of the disbursement is in excess of the expected amount based on the terms of the contract and the excess cannot be explained by the MSP agency, prepare a proposed cost adjustment to remove the variance from the cost report.

If the MSP agency is unable to provide an invoice or billing statement or proof of a cash disbursement (e.g., check, EFT, or deduction), prepare a proposed cost adjustment to remove the amount included on the cost report. The proposed cost adjustment should be documented on Schedule C.

b. The payment disbursement date is in the cost reporting period.

If the cost was disbursed outside the cost reporting period, prepare a proposed cost adjustment to remove the expenditure amount included on the cost report. The proposed cost adjustment should be documented on Schedule C.

c. The services identified on the invoice or billing statement correspond to the terms of the contract and disbursement amount (e.g. units and types of service identified

on the invoice multiplied by the contractual rate(s) equals the disbursement amount). If the disbursement amount is related to shared services, i.e. Educational Service Center, and the contract is based on an estimated amount that is paid through periodic deductions or payments, agree the amount charged, for the disbursement reviewed, to the contract.

If the disbursement amount does not correspond to the number and types of services or the payment amount(s) identified within the contract, prepare a proposed cost adjustment to remove the expenditure amounts included on the cost report. For disbursements related to shared services, as described above, if the amount of the disbursement is in excess of the expected amount based on the terms of the contract and the excess cannot be explained by the MSP agency, prepare a proposed cost adjustment to remove the variance from the cost report. The proposed cost adjustment should be documented on Schedule C.

d. For payments involving the delivery of medical services determine the service identified on the invoice or billing statement is allowable under the general service types outlined within OAC 5160-35-05 and 5160-35-06 (e.g., mental health services, nursing, etc.). If the disbursement amount is related to shared services, review the contract to determine if it includes general service types outlined within OAC 5160-35-05 and 5160-35-06

If the service is not allowable as described on the detailed invoice or within the shared services contract, prepare a proposed cost adjustment to remove the expenditure amount included on the cost report. The proposed cost adjustment should be documented on Schedule C.

13. Using the payments selected in conjunction with step 11, select 10 students or 10% of the total number of students from the invoices related to medical services, whichever is less. If the payment selected is related to shared services, i.e. Educational Service Center, and student listings are not provided, obtain a listing of students served from the MSP coordinator and select 10 students or 10% of the total number of students from the listing related to medical services, whichever is less. For each student selected, obtain from the MSP agency the students' IEP which includes a plan of care. Using the information, verify the service(s) provided to the students is reflected in the student's plan of care as required by OAC 5160-35-05(F)(3).

If the service included within the invoice is not identified with the student's plan of care, prepare a proposed cost adjustment to remove the expenditure amount included on the cost report. The proposed cost adjustment should be documented on Schedule C.

NON-PAYROLL DISBURSEMENTS

1. Obtain from the MSP coordinator a schedule of expenditures by the following cost categories as identified on Exhibit 5A, 5B and 5D:

    - Purchased Services
    - Direct Medical Supplies, Material and Other Costs
    - Other Transportation Costs

    The schedule should identify by cost category, expenditures by vendor, invoice, disbursement date, disbursement amount, and description of item. (Note: a schedule is not necessary if the detailed information can be identified on the face of the exhibit).

    If a schedule is used, verify the total amounts are accurate by footing the individual transactions by cost category and reconciling the total amounts to Exhibit 5A, 5B and 5D, column "Expenditure Amount."

    Notwithstanding variances due to rounding, if expenditures reflected on the schedule are less than the amounts identified on Exhibit 5A, 5B and 5D by cost category, prepare a proposed cost adjustment to remove the variance from the cost report. The proposed cost adjustment should be documented on Schedule C.

2. From the schedule or from Exhibit 5A, 5B and 5D, select 15 expenditures or 20% of the total transactions identified, whichever is less. Assure the selection includes a minimum of 5 expenditure transactions/invoices for each of the cost categories and excludes purchase amounts in excess of the simplified acquisition threshold, $150,000, or the agency's threshold for formal procurement of goods or services. On a work paper document the following for each item selected, as applicable.

    - Description of the item
    - Expenditure purpose
    - Vendor name/payee
    - Check/EFT amount/Deduction Amount
    - Check/EFT/Deduction date
    - Payment disbursement date, if different than check/EFT/Deduction date
    - Invoice amount
    - Cost Category
    - Account Name/Account Number from USAS

3. Using items selected in step 2, verify the following:

    a. Amounts are reported in accordance with the cost report instructions (i.e., appropriate exhibit, column and line item).

If amounts are not reported in accordance with the cost report instructions, prepare a proposed cost adjustment using Schedule C to reclassify the cost to the proper exhibit, column and line item.

b. Goods or services purchased are allowable under the requirements of 2 CFR 200 Subpart E and/or OAC 5160-35-05 and 5160-35-06.

   If the goods or services purchased are unallowable under the provisions of 2 CFR 200 and/or OAC 5160-35-05 and 5160-35-06, prepare a proposed cost adjustment using Schedule C to remove the total amount included on the cost report.

c. Check, EFT or deduction amount reflected on the cost report agrees to the invoice amount. If the disbursement amount is related to shared services, i.e. Educational Service Center, and the contract is based on an estimated amount that is paid through periodic deductions or payments, agree the amount charged for the disbursement reviewed to the contract.

   If the amount of the disbursement is in excess of the invoice amount or expected amount based on terms of the contract and the excess cannot be explained by the MSP agency, prepare a proposed cost adjustment to remove the variance from the cost report using Schedule C.

   If the MSP agency is unable to provide an invoice and proof of a cash disbursement (e.g., check, EFT, or deduction), prepare a proposed cost adjustment using Schedule C to remove the total amount included on the cost report.

d. Payment disbursement date is within the cost reporting period.

   If the disbursement date was outside the cost reporting period, prepare a proposed cost adjustment to remove the expenditure amount included on the cost report using Schedule C.

e. The agency obtained the lowest price for the goods or services purchased by obtaining price or rate quotes from an adequate number of vendors, but not less than 2 sources as prescribed by small purchase procedures described in 45 CFR 75.329(b). (Note: price or rate quotes may be documented through catalog or internet price lists, verbal quotes or other sources that identify item prices at the time of the purchase).

   If the agency did not obtain price or rate quotes, as prescribed above, determine if the procurement is consistent with methods identified in:

   - 45 CFR 75.329(a) - $3,000 micro-purchase limit
   - 45 CFR 75.329(f) – non-competitive proposals
   - 45 CFR 75.327(e) – shared service agreements

If the cost of a good or service was obtained through procedures described in 45 CFR 75.329(b), price quotes were obtained, and the selected provider was not the lowest of the rate or price quotes obtained by the agency, document the explanation provided by management and include in the agreed-upon procedures report. In addition, the agreed-upon procedures report must also identify the total price difference between the amount included in the cost report and the lowest quote.

If the agency did not document the method of procurement, include the total cost of the good or service and any explanation from management in the agreed upon procedures report.

f. The good or service purchased was medically necessary by obtaining, from the MSP coordinator, the student or students for which the item was purchased. Obtain the student's case file and verify the item was identified within the student's IEP. (Note: If the item was purchased for use by multiple students, it is only necessary to select one of the student's IEP.)

   If the item is not identified within a student's IEP as being medically necessary, prepare a proposed cost adjustment using Schedule C to remove the expenditure amount from the cost report and corresponding section.

g. Procurements for equipment or fixed assets were less than the agency's capitalization threshold.

   If the cost of equipment is equal to or in excess of the capitalization threshold, verify whether the item has a useful life of a least 1 year using the AHA's "Estimated Useful Lives of Depreciable Hospital Assets" guide, 2004 Edition. If the item has useful life of 1 year or more calculate the depreciation amount using the useful life identified in the AHA guide, cost of the item, time of service, and by using an estimated salvage value of 10%. Prepare a proposed cost adjustment using Schedule C to remove the total cost from the "Direct Medical Supplies, Materials & Other Cost" category and prepare a cost adjustment for the amount of calculated depreciation. The proposed cost adjustment for depreciation should be identified on Schedule C and result in an increase to the "Direct Medical Equipment (in excess of Capital Threshold)" category.

Book	Policy Manual
Section	Ready for Production
Title	Copy of ENTRANCE REQUIREMENTS
Number	po5112
Status	
Adopted	November 19, 2007
Last Revised	April 9, 2018

5112 - **ENTRANCE REQUIREMENTS**

The Board of Education establishes the following entrance age requirements for students, which are consistent with statute and sound educational practice, and directs that all eligible students be treated in an equitable manner.

Preschool

A child is eligible for entrance into preschool if s/he attains the age of three (3) on or before their first day of attendance.

Kindergarten

A child is eligible for entrance into kindergarten if s/he attains the age of five (5) on or before September 30th of the year in which s/he applies for entrance. The Board may admit a younger child to kindergarten if the child satisfies the Board's early entrance criteria. A child under age six (6) who is enrolled in kindergarten will be considered of compulsory school age.

The Board will admit to kindergarten any child who has not attained the entrance age requirement of this District, but who was properly enrolled in a public or chartered nonpublic school kindergarten before transferring to the District.

First Grade

A child is eligible for entrance into first grade if s/he attains the age of six (6) on or before September 30th of the year in which s/he applies for entrance. Any student who has successfully completed kindergarten in accordance with R.C. 3321.01(B) shall be admitted to first grade. The Board may admit to first grade a younger child if the child satisfies the Board's early entrance criteria.

Required Documents

The Superintendent shall require that each child who registers for entrance to school provide:

A. his/her birth certificate or similar documentation authorized by law as proof of age and birthdate; Acceptable forms of documentation include: foreign birth certificate; religious, hospital, or physician's certificate showing date of birth; entry in a family bible; baptismal record; adoption record; affidavit from a parent; previously verified school records; or other documents permitted by law.

B. a certified copy of any custody order or decree together with any modification in such an order or decree.

If such documents are not provided, the child may be admitted under the Superintendent's guidelines. Appropriate law enforcement authorities shall be notified in the event that required documents are not provided in accordance with the provisions of R.C. 3313.672. However, a child who is placed in a foster home or residential facility (i.e., a group home for children, children's crisis care facility, children's residential center, residential parenting facility that provides twenty-four (24) hour child care, county children's home, or district children's home) will not be denied admission solely because the child does not present a birth certificate, comparable certification, or other comparable document upon registration. Such protected child will be admitted under temporary enrollment for a period of up to ninety (90) days to present the required documentation. The protected child and/or the child's parent, guardian, or custodian will be so informed at the time of the child's initial admission.

Each child entering the District's kindergarten or first grade program for the first time must be properly screened for any medical or health problems as well as those related to hearing, vision, speech and communications. The cost for such screening shall be paid by the parents.

Any parent may provide the District with a written statement indicating that s/he does not wish to have his/her child screened.

Early Entrance Criteria

The District provides early admission to kindergarten and first grade for qualified students. Copies of the referral forms for evaluation for early entrance to kindergarten or first grade will be available in each school building. Any student residing in the District may be referred by an educator employed by the District, a preschool educator who knows the child, the child's parent or guardian, or a pediatrician or psychologist who knows the child. The referral shall be made to the Director of Student Services ~~principal of the school~~ for evaluation for possible early admission.

Before a student is evaluated for early entrance, the principal (or his/her designee) of the school to which the child may be admitted shall obtain written permission from the child's parent/guardian.

Evaluations related to referrals submitted to the school principal between August 15th and April 15th, will ordinarily be completed and a written report issued within forty-five (45) calendar days of submission of the referral to the school principal. Evaluations related to referrals submitted to the school principal between April 16th and August 14th will ordinarily be completed and a written report issued within forty-five (45) days of the start of the school year.

Children referred for early entrance will be evaluated in a prompt manner. The principal of the school to which the child may be admitted shall convene an acceleration evaluation committee to determine whether early entrance is appropriate for that child. The acceleration evaluation committee shall include the following:

A. a parent/legal guardian or a representative designated by the parent/guardian

B. one (1) or more of the following: a gifted education coordinator or gifted education specialist, director of student services, ~~or, if neither is available~~, a school psychologist, or a guidance counselor with expertise in the appropriate use of academic acceleration

C. the principal or assistant principal of the school to which the child may be admitted

D. a teacher at the grade level to which the student may be admitted

The acceleration evaluation committee shall be responsible for conducting a fair and thorough evaluation of the student. The acceleration evaluation committee will also consider the student's own thoughts on possible accelerated placement in its deliberations.

Children considered for early entrance shall be evaluated using an acceleration assessment process approved by the Ohio Department of Education.

The parent/guardian will be provided with a written summary of the outcome of the evaluation process. This notification shall include instructions for appealing the outcome of the evaluation process.

Appeals must be made in writing to the Superintendent within thirty (30) calendar days of the parent/guardian receiving the results of the evaluation. The Superintendent or his/her designee shall review the appeal and notify the parent/guardian of his/her decision within thirty (30) calendar days of receiving the appeal. The Superintendent or his/her designee's decision will be final.

If a child is recommended for early entrance, the acceleration evaluation committee will develop a written acceleration plan for that child. The plan will specify:

A. placement of the child in the accelerated setting;

B. strategies to support successful early entrance; and

C. an appropriate transition period for accelerated students.

A school staff member will be assigned to oversee the implementation of the acceleration plan and to monitor the child's adjustment to the early entrance.

At any time during the transition period, a parent/guardian of the child may request in writing that the child be withdrawn from the accelerated placement. In such cases, the principal shall remove the child without repercussions.

Also, at any time during the transition period, a parent/guardian may request in writing an alternative accelerated placement. In such cases, the principal shall direct the acceleration evaluation committee to consider other placement options and to issue a decision within thirty (30) calendar days of receiving the request. If the student will be placed in a different setting from that initially recommended, the acceleration plan shall be revised accordingly, and a new transition period shall be specified.

At the end of the transition period, the accelerated placement shall become permanent. The child's records shall be modified accordingly, and the acceleration plan shall become part of the student's permanent record to facilitate continuous progress through the curriculum.

Revised 10/14/13
Revised 4/11/16

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Legal	R.C. 3313.64, 3313.641, 3313.672, 3313.673, 3321.01 et seq., 3321.05, 3323.01
	R.C. 3324.10

Last Modified by Andrew Hill on July 11, 2018

~~**[WILL BE AVAILABLE UPON WRITTEN REQUEST]**~~

~~**NEW POLICY - [OPTIONAL] - VOL. 36, NO. 1**~~

PROCUREMENT AND USE OF NALOXONE (NARCAN) IN EMERGENCY SITUATIONS

~~**[NOTE: Procurement and Use of Naloxone (NARCAN) in Emergency Situations**~~

The issue of opioid abuse is a serious concern for every community and school district in Ohio. The response to this issue is different across the state, as well. Given the absence of legislative authorization and the significant risks posed by toxic opioid contact, NEOLA has been reluctant to offer an enabling policy for the procurement and use of Nalaxone (Narcan). Given recent legislative action (SB 319), it is understandable that districts and other community service entities may choose to purchase and possess Narcan and administer Narcan to an individual who is experiencing an opioid-related overdose provided such employees, volunteers, and contractors have obtained specific training and authorization from a physician or board of health to administer Narcan.

NEOLA maintains its position that a "911" call is the best response to such an overdose situation and does not recommend or encourage districts to take on the risk of procurement and administration of Nalaxone (Narcan). That said, NEOLA has drafted policy language structured as a guide for districts choosing to take on such risky responsibility. That sample policy guide is available only upon receipt in NEOLA's business office of a written request (email or hard copy) from the District Superintendent. NEOLA does not warrant the policy guide and does not recommend or encourage its adoption or implementation. Any such endeavor should only occur after significant discussion with local law enforcement and emergency response personnel, medical authorities, district legal counsel, and with explicit action of the Board of Education.]

UNDER REVISION

In accordance with State law, the Board of Education shall procure Naloxone (Narcan) for use in emergency situations. The Board has determined that it is in the best interests of its students and employees to have Naloxone available to be administered, if necessary, by appropriately trained employees, volunteers, or contractors who have been authorized by a physician or board of health to administer Naloxone to an individual who is apparently experiencing an opioid-related overdose. Therefore, the Board adopts this policy to govern the handling and administration of Naloxone consistent with the following processes, procedures and limitations.

Beginning with the 2018~~7~~-2019~~8~~ school year, each school in the District shall have at least two (2) authorized employees, volunteers, or contractors who have been trained in the appropriate use and administration of Naloxone. The training shall be done in a manner that has been approved by a physician or board of health. Only a nurse employed or contracted by the District or an appropriately trained school employee, volunteer, or contractor may possess and administer Naloxone.

Each school in the District shall possess at least one (1) package of Naloxone on site. The Naloxone may be administered by a school nurse or a trained school employee, volunteer, or contractor to a student or other individual on school grounds who is believed to be experiencing an opioid-related overdose if each of the following conditions apply:

A. the Naloxone is obtained from the Board;

B. the authorized school employee, volunteer, or contractor complies with the protocol established by the board of health or physician; and

C. the authorized school employee, volunteer, or contractor summons an emergency service provider (911) as soon as practicable either before or after administering the Naloxone.

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An opioid-related overdose is a condition, including, but not limited to, extreme physical illness, decreased level of consciousness, respiratory depression, coma, or death, that results from the consumption or use of an opioid or another substance with which an opioid was combined or that an individual who has received training approved by a physician or board of health in the administration of Naloxone would believe to be an opioid-related overdose that requires medical assistance.

Any authorized school employee, volunteer, or contractor who administers Naloxone to a student shall promptly notify

(X) the student's parent/guardian.

~~(_)~~ ~~_____, who shall be responsible for promptly notifying the student's parent/guardian that an injection has been administered.~~

The person who notifies the student's parent/guardian must encourage the parent or guardian to seek treatment for the student from a substance use disorder services program.

It shall be the responsibility of School Nurse ~~**[insert person or position]**~~ to be sure that the supply of Naloxone is maintained at the appropriate level and they have not expired. The School Nurse shall also be responsible for coordinating the training of District employees to administer the Naloxone and to maintain the list of employees authorized to administer Naloxone.

Before authorizing a school employee, volunteer, or contractor to administer Naloxone, a physician or the board of health must establish a written protocol which includes all of the following:

A. a description of the clinical pharmacology of Naloxone;

B. precautions and contraindications concerning administration;

C. any limitations concerning the individuals to whom Naloxone may be administered;

D. the dosage that may be administered and any variation in the dosage based on circumstances specified in the protocol;

UPON REQUEST

E. labeling, storage, record-keeping, and administrative requirements; and

F. training requirements that must be met before an individual can be authorized to administer Naloxone.

The Superintendent shall retain the original standing protocol and provide a copy of it to the Principal of each school at which Naloxone is maintained in accordance with this Policy and AG 5330.04.

In accordance with Ohio law, the Board, and its members, employees, volunteers, and contractors shall not be liable in a civil action for damages or subject to prosecution in any criminal proceeding or professional disciplinary action resulting from injuries arising from any acts or omissions associated with procuring, maintaining, accessing, or using naloxone in emergency situations as prescribed by this policy and AG 5330.04, unless the act or omission constitutes willful or wanton misconduct.

R.C. 3707.562, 4729.51, 4729.514, 4729.541

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UPON REQUEST

Book	Policy Manual
Section	Ready for Production
Title	Copy of USE OF DISTRICT PREMISES
Number	po7510
Status	
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7510 - **USE OF DISTRICT PREMISES**

The school premises of the Wadsworth City School District shall be available for the educational, recreational, business and social interests of any responsible Wadsworth City School District group or organization as long as it does not interfere with the operation of the school program.

For purposes of this policy, the terms "school premises" or "premises" refers to all indoor and outdoor structures, facilities, and land owned, rented, or leased by the Board. The term "non-school hours" refers to times prior to and after regular classroom instruction on a day that school is in session, and any day that school is not in session, including weekends, holidays, and vacation breaks.

The school premises may be made available to groups from outside the Wadsworth City School District at the discretion of the Board or its designee. Certificate of Insurance naming Wadsworth City Schools as an also-insured on liability insurance will be required of the lessee other than school organizations. The lessee must provide a public liability policy of Bodily Injury and Property Damage of not less than $1,000,000 for each occurrence and $2,000,000 aggregate. The lessee must provide the Board a ten (10) day notice on cancellation of the policy or issuance of a new certificate. Any damages arising during the use of facilities will be the responsibility of the lessee.

Building Use – Rental Procedures

Any group wishing to schedule space in a building or on the grounds shall first tentatively schedule the event through the building Administrator. Per Board Policy, District events have first right to schedule up until October 15th of each year. After that time, outside rentals are taken in the order received by the proper Administrator and by group designation. No outside requests will be recognized prior to August 1st of the school year.

A. Obtain a Wadsworth Board of Education Rental Agreement form at any building or through the District office, or online at www.wadworthschools.org on the Building and Grounds page.

B. Complete the rental form and submit it to the principal's office where you wish to use the facility requested. If you wish to use an outdoor athletic facility, please submit your request to the high school. All OJ Work Auditorium requests must be returned to Central Intermediate School. In the event of first time or very large bookings, prepayment may be required for Groups 3 and 4.

C. If your request is approved by the building and the District business office, you will receive, by mail, the Rental Agreement outlining additional information and an itemized estimate of all charges.

D. The lessee may cancel the agreement without obligation up until one (1) week prior to the scheduled event. At that time the lessee obligates himself/herself, as a designated representative of the named organization requesting the facility, to all conditions set forth on the rental agreement.

Classification of Building Users

The use of Wadsworth City School District facilities may be limited to organizations composed of Wadsworth residents headquartered in Wadsworth and operated for the benefit of Wadsworth residents. Organizations headquartered outside of the Wadsworth School District are subject to a twenty-five percent (25%) surcharge in addition to the standard fees.

Group1 No charge for facility rental. No charge for support services unless facility use

is outside normal working hours or if the support service employee is not able to complete his/her normal job in the allotted time due to assisting the rental; in this situation the cost for the support service employees overtime will be charged to the lessee. Food service support is required of all rentals using district kitchen.

For the purposes of equal access and distribution of available spaces within the district, priority in scheduling will be given to teams who are "in season", as determined by the "in season" schedule of the Ohio High School Athletic Association (OHSAA).

- School-affiliated and support organizations (WHYS, Band Booster, All-Sports Boosters and any other Board recognized booster/parent group, etc.).
- Student-focused organizations operated on a non-profit basis, based in the City of Wadsworth (Boy Scouts, Girl Scouts, Little League Baseball/Softball, Youth Football, Youth Cheerleading, Youth Soccer, Youth Wrestling, Youth Basketball, Parks and Recreation Programs, Governmental Agencies, etc.)
- Youth travel teams sponsored by youth organizations.
- Fundraiser of school sponsored program including athletics. (Athletic camps/clinics)

Group2 Rental fee as listed. No charge for support services unless facility use is outside normal working hours or if the support service employee is not able to complete his/her normal job in the allotted time due to assisting the rental; in this situation the cost for the support service employees overtime will be charged to the lessee. Food service support is required of all rentals using district kitchen.

- Youth athletic travel/select teams not affiliated with youth organizations which require try-outs or some selections process. Teams must be 50% Wadsworth residents but not affiliated with Group 1 organizations or be coached by a Wadsworth resident and have the maximum number of Wadsworth residents on the team as allowed by league and/or OHSAA rules.

Group3 Non-school related Wadsworth community service organizations, charitable groups, and the OHSAA. Proof of non-profit may be required. **Group 3 rental and support service charges may apply.**

Group4 Any person(s) not defined above who charge fees/admission, sell merchandise or products, or solicit donations for the purpose of making a personal profit. Any Athletic team that does not meet definitions of Group 1 or 2 or any organization or business classified as "for profit." **Group 4 rental and support service charges apply.**

All charges are per hour

The Superintendent may waive the rental fees under conditions where the third party utilizing the facility is doing so as an extension of an academic course offering of the district.

Facility	Group 2	Group 3	Group 4
HS Main Gymnasium	$35.00	$60.00	$100.00
HS Field House - Court 1 (wood)	$20.00	$35.00	$60.00
HS Field House - Courts 2, 3, 4	$15.00	$25.00	$45.00
HS Performing Arts Center	$40.00	$65.00	$115.00
HS Black Box Theatre	$20.00	$40.00	$80.00

Senior Commons	$15.00	$25.00	$50.00
HS Classrooms	N/C	$10.00	$20.00
HS Commons	$25.00	$40.00	$70.00
HS Kitchen (our staff mandatory*)	$15.00	$25.00	$50.00
HS Media Center	$10.00	$20.00	$30.00
HS Wrestling Rm/Gymnastics Rm	$15.00	$25.00	$45.00
MS Gym	$20.00	$35.00	$60.00
MS Aux. Gym	$15.00	$25.00	$45.00
MS Multipurpose	$10.00	$20.00	$30.00
MS Cafetorium	$20.00	$35.00	$60.00
MS Kitchen (our staff mandatory)	$15.00	$25.00	$50.00
MS Classrooms	N/C	$10.00	$20.00
MS Library	$10.00	$20.00	$30.00
CIS Gym	$15.00	$25.00	$45.00
CIS Library	$10.00	$20.00	$30.00
CIS Cafeteria	$15.00	$25.00	$45.00
CIS Kitchen (our staff mandatory)	$10.00	$20.00	$30.00
CIS Classrooms	N/C	$10.00	$20.00
Elem. Gym	$15.00	$25.00	$45.00
Elem. Cafeteria	$15.00	$25.00	$45.00
Elem. Kitchen (our staff mandatory)	$10.00	$20.00	$30.00
Elem. Classrooms	N/C	$10.00	$20.00
Elem. Library	$10.00	$20.00	$30.00

Facility	**Group 2**	**Group 3**	**Group 4**
Tennis Courts	$30.00	$50.00	$85.00
Athletic Practice Fields	$5.00	$10.00	$20.00
OJ Work +**	$25.00	$40.00	$80.00
Base/Softball Field***	$30.00	$50.00	$85.00
HS Track/Field***	$30.00	$50.00	$85.00
Art Wright Stadium Before 6:00 p.m.***	$30.00	$50.00	$100.00
Art Wright Stadium 6:00 p.m. and after***	$60.00	$100.00	$200.00
Art Wright Stadium- Locker Rooms (each)	$10.00	$20.00	$30.00
Art Wright Stadium- Sound System*****	$10.00	$20.00	$30.00
AV Equipment	$5.00/item	$5.00/item	$20.00/item
Custodial Charge	$40.00	$40.00	$40.00
Kitchen Staff	$30.00	$-30.00	$30.00
**Auditorium Tech	$30.00	$-30.00	$-30.00
***Field Prep (two(2) staff and supply cost)	$80.00 + Supplies	$80.00 + Supplies	$80.00 + Supplies
****Ice/snow related preparation	$40.00	$40.00	$40.00

+Pre-set lights and sound

**Charge for lighting and sound technician if more than pre-sets are required

***Athletic Field Prep is a single charge per field use

****If event is before/after normal school hours, and ice/snow treatments are necessary, you will be billed for that cost.

*****Use of the sound system may be prohibited by the district during certain days/times of the day.

Contracts should be submitted for consideration no less than seven (7) business days prior to the requested rental date(s). Contracts received less than seven (7) business days prior to the requested date(s) will be considered, but ultimate approval may be denied due to lack of time needed for the approval process and/or the lack of an available employee to work on short notice. ~~No contracts will be approved with less than seven (7) business days notice~~

Outdoor sports (i.e. baseball, football, soccer, etc.) may have limited access to indoor facilities at the discretion of the District due to the potential for facility damage. Indoor- facilities may be used for activities such as registrations, equipment distributions, pictures, etc.

Any contract granted to any person, group or organization to use any building or property is non-transferrable to any other person, group or organization.

- Contracts will be issued for specific areas of building or facilities. It is the responsibility of the User to ensure that the remainder of the building or facility is not entered or used.
- The User shall assume responsibility for securing police protection and/or traffic control when in the district's opinion such police attendance is necessary, with costs borne to the renter.
- Custodial/Maintenance Staff will give reasonable assistance but may not be expected to assist to the detriment of their regular planned work.
- For any request to use the Kitchen in any facility, a Food Service Department employee must supervise any use of the kitchen equipment. All costs will be included in the estimate.
- Shoes with metal heels, toe plates, cleats or any substance that may damage a floor shall not be worn or used in the facility.
- Use of metal cleats is not permitted on the artificial turf at Art Wright Stadium.
- Specialty rooms such as science labs, carpentry and automotive areas are available to educational entities only.
- The maximum length of any school rental agreement will be within one school year (August – June).
- The Wadsworth City Schools Board of Education reserves the right to cancel a scheduled use of the facilities if such use infringes upon the original and necessary uses of such facilities. School activities shall have priority over all proposed or scheduled community activities.
- Alcohol beverages, unauthorized drugs, profanity, and gambling are prohibited on school property. Smoking is prohibited on school grounds. Users of facilities must comply with state and local fire and safety regulations.
- Facilities will not be available on days when school is closed due to weather, mechanical breakdown, school vacations or holidays, unless agreement is made to hire appropriate personnel for the rental. It is imperative the district receives these rentals at least one month in advance of the use to secure appropriate personnel.
- Groups may not use school-owned audio-visual equipment unless such equipment is specified in the contract and a qualified person, determined by the district, is operating the equipment.

Revised 10/11/10
Revised 10/8/12
Revised 1/6/14
Revised 9/8/14
Revised 11/16/15

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Legal R.C. 3313.75 - .79, 3501.29
P.L. 98-377

Last Modified by Andrew Hill on July 18, 2018

WADSWORTH CITY SCHOOLS 2018-2019 CALENDAR

BoE approved 9/10/2018

AUGUST 2018

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

16 No School (Teacher Work Day)

17 No School (Teacher Work Day)

20 No School (Prof. Dev. In-service)

21 First Student Day

T-12 S-9

SEPTEMBER 2018

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

3 No School (Labor Day)

6 WMS/WHS 2-hr. Delayed Start

28 No School (Prof. Dev. In-service)

T-19 S-18

OCTOBER 2018

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

11 WMS/WHS 2-hr. Delayed Start

18 No School (PreK-6 only) - Conferences 11:30 a.m. – 7 p.m.

19 No School (Teacher Comp. Day)

T-23 S-22
S (PreK-6)-21

NOVEMBER 2018

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

1 WMS/WHS 2-hr. Delayed Start

2 No School (PreK-6 only) – Conferences 8:10 a.m. – 3:40 p.m.

9 No School (Prof. Dev. In-service)

22-26 No School (Thanksgiving Break)

T-19 S-18
S (PreK-6)-17

DECEMBER 2018

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

6 WMS/WHS 2-hr. Delayed Start

24-31 No School (Winter Break)

T-15 S-15

JANUARY 2019

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

1-4 No School (Winter Break Cont'd.)

10 WMS/WHS 2-hr. Delayed Start

21 No School (Martin Luther King Day)

T-18 S-18

1 No School (Prof. Dev. In-service)

7 WMS/WHS 2-hr. Delayed Start

18 No School (President's Day)

20 No School (Gr. 9, 10, & 12 only)

T-19 S-18

FEBRUARY 2019

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

7 WMS/WHS 2-hr. Delayed Start

T-21 S-21

MARCH 2019

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1-5 No School (Spring Break)

11 *No School (*11th & 12th Gr. only) WMS Delayed Start

19 No School (Good Friday)

23 & 25 WHS 2-hr. Delayed Start (Alg. I/Geometry students report at regular time)

*9th Gr. report 10:30 a.m.-2:30 p.m. and 10th Gr. report 7:35-11 a.m.

T-16 S-16

APRIL 2019

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

2 WMS/WHS Delayed Start

24 Baccalaureate

26 Commencement

27 No School (Memorial Day)

30 Last Student Day

31 Teacher Work Day

T-22 S-21

MAY 2019

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

3 Teacher Comp. Day

T-1 S-0

JUNE 2019

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

K-4 Trimesters (174 days)	Gr. 5-6 Qtrs. (174 days)	Gr. 7-12 Qtrs. (176 days)
Aug. 21 – Nov. 16 (58 days)	Aug. 21-Oct. 19 (40 days)	Aug. 21-Oct. 19 (41 days)
Nov. 19 – March 1 (59 days)	Oct. 22-Dec. 21 (40 days)	Oct. 22-Dec. 21 (41 days)
March 4– May 30 (57 days)	Jan. 7-March 15 (47 days)	Jan. 7-March 15 (47 days)
	March 18-May 30 (47 days)	March 18-May 30 (47 days)

Conference Dates:
PreK-6: 10/17 (4:30-8:00 p.m.), 10/18, 11/2, 2/7 (4:30-8:00 p.m.)
WMS: 11/1
WHS: 11/8

If the district falls below the minimum hours required in a school year due to calamity days, hours will be added at the end of the school year, beginning May 31, 2019.

Book	Policy Manual
Section	2000 Program
Title	PARENT PARTICIPATION IN TITLE I PROGRAMS
Number	po2261.01
Status	Active
Adopted	November 19, 2007
Last Revised	September 11, 2017

2261.01 - **PARENT PARTICIPATION IN TITLE I PROGRAMS**

In accordance with the requirements of Federal law, programs supported by Title I funds must be planned and implemented in meaningful consultation with parents of the students being served.

Each year the Superintendent shall work with parents of children served in Title I Programs in order to jointly develop and agree upon a proposed written parent involvement policy to establish expectations for the involvement of such parents in the education of their children. The proposed policy shall be reviewed and approved annually by the Board of Education and distributed to parents of children receiving Title I services. The proposed policy must describe how the School District will:

A. involve parents in the development of the School District's Title I plans and in the process of school review and improvement, if necessary;

B. provide coordination, technical assistance, and other support necessary to assist schools in planning and implementing effective parent involvement activities to improve student achievement and school performance;

C. build the schools' and parents' capacity for strong parental involvement;

D. coordinate and integrate parent involvement strategies with parent involvement strategies under other programs such as Head Start, Reading First, Early Reading First, Even Start, Parents and Teachers, and Home Instruction for Preschool Youngsters;

E. in consultation with parents, annually evaluate the content and effectiveness of the parent involvement policy in improving the academic quality of schools, including:

   1. identifying barriers to greater parent participation;

   2. designing strategies for more effective parental involvement; and,

   3. revising the parental involvement policy if necessary;

F. involve parents of children receiving Title I services in deciding how Title I funds reserved for parent involvement activities will be allocated;

G. provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities and parents of migratory children, including providing information and school reports in a format, and to the extent practicable in a language, such parents can understand;

H. conduct meetings with parents including provisions for flexible scheduling and assistance to parents to better assure their attendance at meetings;

I. develop agendas for parent meetings to include review and explanation of the curriculum, means of assessments, and the proficiency levels students are expected to achieve and maintain;

J. provide opportunities for parents to formulate suggestions, interact and share experiences with other parents, and participate appropriately in the decision-making about the program and revisions in the plan;

K. involve parents in the planning, review, and improvement of the Title I program;

L. communicate information concerning school performance profiles and their child's individual performance to parents;

M. assist parents in helping their children in achieving the objectives of the program by such means as ensuring regular attendance, monitoring television-watching, providing adequate time and the proper environment for homework; guiding nutritional and health practices, and the like;

N. provide timely responses to parental questions, concerns, and recommendations;

O. coordinate and provide technical assistance and other support necessary to assist Title I schools to develop effective parent participation activities to improve academic achievement;

P. conduct other activities as appropriate to the Title I plan and State and Federal requirements.

The Superintendent must also assure that each Title I participating school develops a specific written plan, with parental involvement and agreement, which includes provisions regarding the following:

A. Each principal must convene an annual meeting at a convenient time to which all parents of participating children are invited and encouraged to attend to explain the parents' rights to be involved and the school's obligations to develop a parental involvement plan.

B. Meetings with parents of children receiving Title I services must be scheduled at flexible times with assistance such as child care, transportation, home visits, or similar aid offered to parents to encourage their involvement.

C. Parents must be involved in an organized, on-going and timely way in the development, review, and improvement of parent involvement activities.

D. Parents of participating students' must be provided with:

1. timely information about the Title I program and the school's parent involvement policy;

2. a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels expected;

3. regular meetings, upon request, for parents to make suggestions, and to participate as appropriate, in decisions relating to the education of their children, and receive responses regarding the parents' suggestions about their student's education as soon as practicably possible;

E. As a component of the school parental involvement policy, the principal for each school shall coordinate the development of a school-parent compact jointly with parents which outlines how the school staff, the parents, and the student will share responsibility for academic improvement and the means by which the school and parents will build and develop a partnership to help students achieve State standards. The compact must:

1. describe the school's responsibility to provide a high quality curriculum and instruction in a supportive, effective learning environment;

2. describe the parent's responsibility to support their child's learning environment such as monitoring attendance, homework, extra-curricular activities and excessive television watching; volunteering in the classroom; and participating, as appropriate, in decisions relating to the education of their children;

3. address the importance of parent/teacher communication on an on-going basis through at least annual parent teacher conferences to discuss achievement and the compact; frequent progress reports to the parents on their child's progress; and reasonable access to the staff and to observe and participate in classroom activities.

F. Parents of children receiving Title I services must be notified about school parent involvement policies in an understandable and uniform format, and to the extent practicable, in a language the parents can understand. These policies must also be made available to the community.

G. School parent involvement policies must be evaluated periodically to consider whether they meet the changing needs of parents and the schools.

In order to involve parents in the education of their children and to support a partnership among the school, parents and the community for improving students achievement, the Superintendent and building principals must include provisions in the School

District and school parent involvement policies regarding:

A. assisting parents of children served under Title I in understanding the State's academic content and assessment standards, and in understanding how to monitor their child's progress and how to work with educators to improve their child's achievement;

B. providing materials and training to help parents work with their children to improve achievement;

C. educating teachers, pupil services personnel, and other staff, with the assistance of parents, about the value and utility of contributions of parents, how to reach out to, communicate with, and work with parents as equal partners, how to implement and coordinate parent programs, and how to build ties between parents and the school;

D. to the extent feasible and appropriate, coordination and integration of parent involvement programs and activities with other Federal programs;

E. providing such reasonable support for parent involvement activities as parents may request.

In order to build the School District's capacity for parent involvement, the Superintendent and building principals may also:

A. involve parents in the development of training for teachers and administrators to improve the effectiveness of such training;

B. pay reasonable and necessary expenses associated with parental involvement activities to enable parents to participate in school-related meetings and training sessions, including transportation and child care costs;

C. train parents to enhance the involvement of other parents;

D. adopt and implement model approaches to improving parental involvement;

E. establish a District-wide parent advisory council to provide advice on all matters related to parental involvement programs;

F. develop appropriate roles for community-based organizations and businesses in parental involvement activities.

Legal 20 U.S.C. 6318 et seq.

34 C.F.R. Part 200 et seq.

WADSWORTH CITY SCHOOL DISTRICT
INDEPENDENT CONTRACTOR AGREEMENT
~~FOR STRS/SERS COVERED SERVICES.~~

This Agreement is made by the Wadsworth City Board of Education ("Board") and Ziegler Pediatric Services LLC ("Contractor") (collectively "Parties").

WHEREAS, the Contractor has expertise in providing services sought by the Board; and

WHEREAS, the Board wishes to utilize the Contractor's services and abilities during the term of this Agreement and the Contractor is willing to offer such services upon the terms and conditions contained in this Agreement.

NOW THEREFORE, in consideration of the promises contained herein, the Parties agree as follows:

1. ENGAGEMENT AND DUTIES

   a. During the term of this Agreement, the Board hereby engages the Contractor and the Contractor hereby agrees to serve the Board as an independent contractor. The Contractor shall be available to work at reasonable times and for reasonable periods of time to perform services required by the Board.

   b. The Contractor hereby represents and warrants to the Board that it has the necessary expertise, licenses, permits, and capability to provide the services and covenants to furnish its best skill and judgment in performing the services as set forth herein.

   c. The Contractor's duties shall be as follows:

      To provide Physical Therapy services, consultation, and inservice training activities, to benefit students whose district of residence is Wadsworth City Schools and who are identified as needing physical therapy on their Evaluation Team Report and are requiring such services as determined by the IEP team.

2. TERM

   This Agreement shall begin on August 1, 2018 and end July 31, 2019. This Agreement shall not renew unless agreed to in writing by the Contractor and the Board, pursuant to a board resolution.

3. COMPENSATION

   The Contractor is paid hourly for the delivery of services as required by students' Individual Education Plans. For all services rendered by the Contractor under this Agreement, the Contractor shall be paid as follows, which shall include a breakdown of each employee's rate of pay for services rendered to the Board pursuant to this Agreement. The Contractor

has provided evidence to the Board that they are considered an Independent Contractor by STRS and are exempt from participation.

Service	Employee	Billed Rate	Total Due To Contractor By Board
PT Services	Ziegler Pediatric Services LLC	$44.00/hr	$44.00/hr

4. INDEPENDENT CONTRACTOR RELATIONSHIP

a. The Board and the Contractor acknowledge that the Contractor is acting as an independent contractor and nothing contained herein shall be construed to create the relationship of employer and employee or principal and agent between the Board and the Contractor. The Board is relying on the Contractor's own training and expertise to provide the services in a competent, efficient, professional and satisfactory manner. Neither Party shall have authority to create, alter, or amend any agreement or representations on behalf of the other Party or to incur liabilities on behalf of the other Party.

b. The Contractor shall assume sole responsibility for the payment or withholding of all federal, state or local income taxes, Social Security taxes, and unemployment taxes or liabilities arising from the Contractor's compensation pursuant to this Agreement and shall be solely responsible for the compensation, benefits, contributions and taxes, if any, of its employees, agents and subcontractors under this Agreement. Moreover, the Contractor solely assumes responsibility for compliance with the Fair Labor Standards Act, including, but not limited to, minimum wage and overtime requirements. Further, the Contractor shall indemnify and hold the Board harmless from any claims covered by this Paragraph pursuant to Paragraph 11 of this Agreement.

5. ADHERENCE TO APPLICABLE POLICIES AND LAWS

The Contractor agrees that it will adhere to all applicable Board policies, guidelines, and standards, including, without limitation, all safety guidelines and programs, as well as all applicable state, local, and federal laws, including, but not limited to the Family Education Rights and Privacy Act ("FERPA"), any applicable sexual offender/predator laws and all applicable background check requirements, in providing the services under this Agreement. The Contractor further agrees that its staff will adhere to all applicable Board policies and regulations regarding proper behavior on Board premises and treatment of Board property. The Contractor further agrees to pay all costs for any damage to any Board property caused by the Contractor's staff.

6. LICENSURE/CERTIFICATION

The Contractor shall ensure that all individuals providing services under this Agreement obtain and maintain all necessary licensure and/or certification.

7. CRIMINAL RECORDS CHECKS ON EMPLOYEES

The Contractor shall ensure that all applicable criminal records/background check laws and any hiring restriction imposed by those laws, including but not limited to those set forth in R.C. Chapter 3319, are adhered to and satisfied. A copy of all background/criminal records checks shall be maintained by the Contractor for inspection by the Board, upon request.

8. DUTY TO REPORT CHILD ABUSE

The Contractor shall ensure that any employee, agent or representative who provides services under this Agreement complies with all applicable laws regarding reporting of known or suspected child abuse.

9. NONDISCRIMINATION

The Contractor covenants that it does not and will not discriminate against any individual on the basis of race, color, religion, sex, military status, national origin, disability, age, genetic information or any other reason prohibited by law.

10. INDEMNIFICATION

The Contractor will defend, indemnify and hold the Board, its current and former employees, agents, officers, administrators and each of them, harmless from any and all claims, liabilities, actions, suits, damages and/or losses of whatsoever nature sustained

and/or incurred by the Board in connection with the provision of services under this Agreement, including but not limited to such claims, liabilities, actions, suits, damages and/or losses resulting from actions taken by and care given by the Contractor in providing the services under this Agreement, as well as any losses, costs and attorneys fees incurred in responding to any such claims arising from or connected with the provision of services under this Agreement.

11. LIABILITY INSURANCE

At all times during the term of this Agreement, the Contractor shall maintain and keep in full force and effect, liability insurance, at its sole cost, as follows: Professional liability insurance, $1,000,000.00 per occurrence. The Contractor shall provide the Board with a certificate or certificates of insurance evidencing compliance with the Paragraph 12. If coverage changes, the Contractor must forward evidence of new coverage within ten (10) days of the change. The Board shall be named as Additional Insured for all policies except workers' compensation. The insurances shall be carried by insurance companies authorized and licensed to transact business in Ohio, as selected by the Contractor.

Contractor shall also maintain at all times during the term of this Agreement workers' compensation coverage per statutory requirements and shall provide the Board with appropriate certificate(s) evidence such coverage.

Contractor shall also maintain at all times during the term of this Agreement unemployment coverage per statutory requirements and shall provide the Board with appropriate certificate(s) evidence such coverage.

12. CONFIDENTIALITY/EDUCATIONAL AND STUDENT RECORDS

Student education records will only be released to the Contractor as provided by all applicable laws, including but not limited to FERPA, and Board policy and guidelines. Additionally, the Contractor will adhere to FERPA requirements and all other applicable laws regarding the use, maintenance and/or disclosure of such education records. The Contractor, including its officers, agents, and employees, shall not use or disclose student records in any manner prohibited by FERPA or any other applicable federal or state law, or contrary to the purposes of this Agreement. The duty to maintain the confidentiality of student personally identifying information shall survive the termination of this Agreement. The Contractor shall immediately report to the Board any unauthorized use or disclosure of student records or information by the Contractor or its officers, agents or employees, of which the Contractor becomes aware. In addition to the confidentiality obligations it has regarding student records, the Contractor acknowledges that any information obtained regarding the Board's operations, products, services, policies or any other aspect of its

business is confidential and shall not be revealed or disclosed to any person, company or other entity without express written permission of the Board.

13. NOTICES

All notices, requests, demands and other communications provided for by this Agreement shall be in writing and (unless otherwise specifically provided herein) shall be deemed to have been given at the time when delivered via registered or certified mail, postage prepaid, and addressed to the Party at the address set forth below, or to such changed address as a Party may have fixed by notice to the other Party hereto; provided, however, that any change of notice of address shall be effective only upon receipt.

Such notices shall be provided to:

If to the Contractor:	If to the Board:
Ziegler Pediatrics	Andrew Hill
3696 Kenyon Creek Ave	524 Broad St.
Massillon, OH 44647	Wadsworth, OH 44281

14. TERMINATION

This Agreement may be terminated without cause by either Party on thirty (30) calendar days written notice of said intent, delivered by certified or registered mail upon the other Party at the address provided in Paragraph 14 of this Agreement. Additionally, the Board may terminate this Agreement immediately and without penalty if otherwise required by law, if the amount of service required by a student's IEP to whom the Contractor is providing such service is reduced or eliminated, or if the Contractor engages in illegal conduct or other conduct that is contrary to the educational mission of the Board.

15. GOVERNING LAW

The laws of the State of Ohio shall govern this Agreement with venue in Medina County, Ohio. If any provisions of this Agreement are invalid or inoperative under law, the remaining provisions of this Agreement shall continue in full force and effect.

16. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement of the Parties, and supersedes any previous agreements they may have made, whether orally or in writing.

17. BENEFIT AND ASSIGNMENT

This Agreement may not be assigned or subcontracted by either Party without the prior written consent of the other Party.

18. AMENDMENT

Except as otherwise provided herein, this Agreement shall not be amended except in writing signed by both Parties hereto and this Agreement may not be discharged except by performance in accordance with its terms or by writing signed by the Party to be charged. However, if the Board is required to amend the Agreement pursuant to a change in the Ohio Department of Education guidelines or other federal, state, or local health, safety, or civil rights law, it is agreed that this Agreement can be amended pursuant to such mandate by the Board without written consent of the Contractor.

19. WAIVER OF BREACH

The waiver by any Party of breach or violation of any provision of this Agreement shall not operate as or be construed to be a waiver of any subsequent breach hereof, or as to any Party hereto.

20. SURVIVAL

All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating responsibility or liability between the Board and the Contractor shall survive the completion of services hereunder and the termination of this Agreement, including without limitation provisions on indemnity.

21. COUNTERPARTS

This Agreement may be signed by the Parties hereto in counterparts, and, taken together, shall constitute one and the same Agreement. This Agreement shall be binding when executed by both Parties.

22. SUNSHINE LAW COMPLIANCE

The Parties expressly acknowledge and agree that all formal actions of the Board concerning and relating to the adoption of this Agreement were conducted in an open meeting of the Board, and that all deliberations of the Board that resulted in such formal actions were adopted in meetings open to the public, in accordance to the law.

IN WITNESS THEREOF, the Parties hereto have set their hands.

Ziegler Pediatric Services LLC

_____ _____

Contractor* Date

*The signatory expressly warrants that he/she has authority to bind the Contractor to the terms of this Agreement.

WADSWORTH CITY
BOARD OF EDUCATION

By _____ _____

President (In his/her official capacity only) Date

And by _____ _____

Superintendent (In his/her official capacity only) Date

And by _____ _____

Treasurer (In his/her official capacity only) Date

Attachments: Board Resolution No. _____

R.C. 5705.41 and R.C. 5705.412 Certificate

We certify that the Board has in effect for the remainder of the fiscal year and succeeding fiscal years the authorization to levy taxes including the renewal or replacement of existing levies, which when combined with the estimated revenues from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the Board to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year. We additionally certify that the amount required to meet the obligation of the fiscal year in which the attached contract is made has

been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

_____	_____
Treasurer (In his/her official capacity only)	Superintendent (In his/her official capacity only)
_____	_____
Date	Date

_____
Board President
(In his/her official capacity only)

_____
Date

WADSWORTH CITY SCHOOL DISTRICT
INDEPENDENT CONTRACTOR AGREEMENT
FOR STRS/SERS COVERED SERVICES

This Agreement is made by the Wadsworth City Board of Education ("Board") and Language Learning Associates ("Contractor") (collectively "Parties").

WHEREAS, the Contractor has expertise in providing services sought by the Board; and

WHEREAS, the Board wishes to utilize the Contractor's services and abilities during the term of this Agreement and the Contractor is willing to offer such services upon the terms and conditions contained in this Agreement.

NOW THEREFORE, in consideration of the promises contained herein, the Parties agree as follows:

1. ENGAGEMENT AND DUTIES

   a. During the term of this Agreement, the Board hereby engages the Contractor and the Contractor hereby agrees to serve the Board as an independent contractor. The Contractor shall be available to work at reasonable times and for reasonable periods of time to perform services required by the Board.

   b. The Contractor hereby represents and warrants to the Board that it has the necessary expertise, licenses, permits, and capability to provide the services and covenants to furnish its best skill and judgment in performing the services as set forth herein.

   c. The Contractor's duties shall be as follows:

      To provide students, and the staff working with those students, with support in using augmentative communication devices to benefit students whose district of residence is Wadsworth City Schools and who are identified as needing speech therapy on their Evaluation Team Report and are requiring such services as determined by the IEP team.

2. TERM

   This Agreement shall begin on August 1, 2018 and end July 31, 2019. This Agreement shall not renew unless agreed to in writing by the Contractor and the Board, pursuant to a board resolution.

3. COMPENSATION

   The Contractor is paid hourly for the delivery of services as required by students' Individual Education Plans. For all services rendered by the Contractor under this Agreement, the Contractor shall be paid as follows, which shall include a breakdown of each employee's

rate of pay for services rendered to the Board pursuant to this Agreement. The Contractor has provided evidence to the Board that they are considered an Independent Contractor by STRS and are exempt from participation.

Service	Employee	Billed Rate	Total Due To Contractor By Board
Augmentative Communication Services	Language Learning Associates	$75.00/hr	$75.00/hr

Speech Therapy Services	Language Learning Associates	$75.00/hr	$75.00/hr

4. INDEPENDENT CONTRACTOR RELATIONSHIP

a. The Board and the Contractor acknowledge that the Contractor is acting as an independent contractor and nothing contained herein shall be construed to create the relationship of employer and employee or principal and agent between the Board and the Contractor. The Board is relying on the Contractor's own training and expertise to provide the services in a competent, efficient, professional and satisfactory manner. Neither Party shall have authority to create, alter, or amend any agreement or representations on behalf of the other Party or to incur liabilities on behalf of the other Party.

b. The Contractor shall assume sole responsibility for the payment or withholding of all federal, state or local income taxes, Social Security taxes, and unemployment taxes or liabilities arising from the Contractor's compensation pursuant to this Agreement and shall be solely responsible for the compensation, benefits, contributions and

taxes, if any, of its employees, agents and subcontractors under this Agreement. Moreover, the Contractor solely assumes responsibility for compliance with the Fair Labor Standards Act, including, but not limited to, minimum wage and overtime requirements. Further, the Contractor shall indemnify and hold the Board harmless from any claims covered by this Paragraph pursuant to Paragraph 11 of this Agreement.

5. ADHERENCE TO APPLICABLE POLICIES AND LAWS

The Contractor agrees that it will adhere to all applicable Board policies, guidelines, and standards, including, without limitation, all safety guidelines and programs, as well as all applicable state, local, and federal laws, including, but not limited to the Family Education Rights and Privacy Act ("FERPA"), any applicable sexual offender/predator laws and all applicable background check requirements, in providing the services under this Agreement. The Contractor further agrees that its staff will adhere to all applicable Board policies and regulations regarding proper behavior on Board premises and treatment of Board property. The Contractor further agrees to pay all costs for any damage to any Board property caused by the Contractor's staff.

6. LICENSURE/CERTIFICATION

The Contractor shall ensure that all individuals providing services under this Agreement obtain and maintain all necessary licensure and/or certification.

7. CRIMINAL RECORDS CHECKS ON EMPLOYEES

The Contractor shall ensure that all applicable criminal records/background check laws and any hiring restriction imposed by those laws, including but not limited to those set forth in R.C. Chapter 3319, are adhered to and satisfied. A copy of all background/criminal records checks shall be maintained by the Contractor for inspection by the Board, upon request.

8. DUTY TO REPORT CHILD ABUSE

The Contractor shall ensure that any employee, agent or representative who provides services under this Agreement complies with all applicable laws regarding reporting of known or suspected child abuse.

9. NONDISCRIMINATION

The Contractor covenants that it does not and will not discriminate against any individual on the basis of race, color, religion, sex, military status, national origin, disability, age, genetic information or any other reason prohibited by law.

10. INDEMNIFICATION

The Contractor will defend, indemnify and hold the Board, its current and former employees, agents, officers, administrators and each of them, harmless from any and all claims, liabilities, actions, suits, damages and/or losses of whatsoever nature sustained and/or incurred by the Board in connection with the provision of services under this Agreement, including but not limited to such claims, liabilities, actions, suits, damages and/or losses resulting from actions taken by and care given by the Contractor in providing the services under this Agreement, as well as any losses, costs and attorneys fees incurred in responding to any such claims arising from or connected with the provision of services under this Agreement.

11. LIABILITY INSURANCE

At all times during the term of this Agreement, the Contractor shall maintain and keep in full force and effect, liability insurance, at its sole cost, as follows: Professional liability insurance, $1,000,000.00 per occurrence. The Contractor shall provide the Board with a certificate or certificates of insurance evidencing compliance with the Paragraph 12. If coverage changes, the Contractor must forward evidence of new coverage within ten (10) days of the change. The Board shall be named as Additional Insured for all policies except workers' compensation. The insurances shall be carried by insurance companies authorized and licensed to transact business in Ohio, as selected by the Contractor.

Contractor shall also maintain at all times during the term of this Agreement workers' compensation coverage per statutory requirements and shall provide the Board with appropriate certificate(s) evidence such coverage.

Contractor shall also maintain at all times during the term of this Agreement unemployment coverage per statutory requirements and shall provide the Board with appropriate certificate(s) evidence such coverage.

12. CONFIDENTIALITY/EDUCATIONAL AND STUDENT RECORDS

Student education records will only be released to the Contractor as provided by all applicable laws, including but not limited to FERPA, and Board policy and guidelines. Additionally, the Contractor will adhere to FERPA requirements and all other applicable laws regarding the use, maintenance and/or disclosure of such education records. The Contractor, including its officers, agents, and employees, shall not use or disclose student records in any manner prohibited by FERPA or any other applicable federal or state law, or contrary to the purposes of this Agreement. The duty to maintain the confidentiality of student personally identifying information shall survive the termination of this Agreement.

The Contractor shall immediately report to the Board any unauthorized use or disclosure of student records or information by the Contractor or its officers, agents or employees, of which the Contractor becomes aware. In addition to the confidentiality obligations it has regarding student records, the Contractor acknowledges that any information obtained regarding the Board's operations, products, services, policies or any other aspect of its business is confidential and shall not be revealed or disclosed to any person, company or other entity without express written permission of the Board.

13. NOTICES

All notices, requests, demands and other communications provided for by this Agreement shall be in writing and (unless otherwise specifically provided herein) shall be deemed to have been given at the time when delivered via registered or certified mail, postage prepaid, and addressed to the Party at the address set forth below, or to such changed address as a Party may have fixed by notice to the other Party hereto; provided, however, that any change of notice of address shall be effective only upon receipt.

Such notices shall be provided to:

If to the Contractor:	If to the Board:
Language Learning Associates	Andrew Hill
M. Troy McClowry	524 Broad St.
150 N. Miller Rd. Bldg 150A	Wadsworth, OH 44281
Akron, OH 44333	

14. TERMINATION

This Agreement may be terminated without cause by either Party on thirty (30) calendar days written notice of said intent, delivered by certified or registered mail upon the other Party at the address provided in Paragraph 14 of this Agreement. Additionally, the Board may terminate this Agreement immediately and without penalty if otherwise required by law, if the amount of service required by a student's IEP to whom the Contractor is providing such service is reduced or eliminated, or if the Contractor engages in illegal conduct or other conduct that is contrary to the educational mission of the Board.

15. GOVERNING LAW

The laws of the State of Ohio shall govern this Agreement with venue in Medina County, Ohio. If any provisions of this Agreement are invalid or inoperative under law, the remaining provisions of this Agreement shall continue in full force and effect.

16. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement of the Parties, and supersedes any previous agreements they may have made, whether orally or in writing.

17. BENEFIT AND ASSIGNMENT

This Agreement may not be assigned or subcontracted by either Party without the prior written consent of the other Party.

18. AMENDMENT

Except as otherwise provided herein, this Agreement shall not be amended except in writing signed by both Parties hereto and this Agreement may not be discharged except by performance in accordance with its terms or by writing signed by the Party to be charged. However, if the Board is required to amend the Agreement pursuant to a change in the Ohio Department of Education guidelines or other federal, state, or local health, safety, or civil rights law, it is agreed that this Agreement can be amended pursuant to such mandate by the Board without written consent of the Contractor.

19. WAIVER OF BREACH

The waiver by any Party of breach or violation of any provision of this Agreement shall not operate as or be construed to be a waiver of any subsequent breach hereof, or as to any Party hereto.

20. SURVIVAL

All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating responsibility or liability between the Board and the Contractor shall survive the completion of services hereunder and the termination of this Agreement, including without limitation provisions on indemnity.

21. COUNTERPARTS

This Agreement may be signed by the Parties hereto in counterparts, and, taken together, shall constitute one and the same Agreement. This Agreement shall be binding when executed by both Parties.

22. SUNSHINE LAW COMPLIANCE

The Parties expressly acknowledge and agree that all formal actions of the Board concerning and relating to the adoption of this Agreement were conducted in an open meeting of the Board, and that all deliberations of the Board that resulted in such formal actions were adopted in meetings open to the public, in accordance to the law.

IN WITNESS THEREOF, the Parties hereto have set their hands.

Language Learning Associates

_____ _____

Contractor* Date

*The signatory expressly warrants that he/she has authority to bind the Contractor to the terms of this Agreement.

WADSWORTH CITY
BOARD OF EDUCATION

By _____ _____

President (In his/her official capacity only) Date

And by _____ _____

Superintendent (In his/her official capacity only) Date

And by _____ _____

Treasurer (In his/her official capacity only) Date

Attachments: Board Resolution No. _____

R.C. 5705.41 and R.C. 5705.412 Certificate

We certify that the Board has in effect for the remainder of the fiscal year and succeeding fiscal years the authorization to levy taxes including the renewal or replacement of existing levies, which when combined with the estimated revenues from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the Board to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year. We additionally certify that the amount required to meet the obligation of the fiscal year in which the attached contract is made has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

_____	_____
Treasurer (In his/her official capacity only)	Superintendent (In his/her official capacity only)
_____	_____
Date	Date

_____
Board President
(In his/her official capacity only)

_____
Date

Tri-County Educational Service Center Title III Consortia FY19

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is between Tri-County Educational Service Center (TCESC), located at 741 Winkler Drive, Wooster, Ohio 44691 and Wadsworth City School District, 524 Broad Street, Wadsworth, Ohio 44281.

Whereas Wadsworth City School District has received a Title III Federal Grant allocation for the 2018-2019 school year. The amount received is less than the required $10,000 for the individual district to receive the allocation in their Title III grant, and therefore, Wadsworth City School District needs to be part of a consortia to utilize their allocation and has elected to be a part of the Tri-County Educational Service Center Title III Consortia to achieve this end.

Both Wadsworth City School District consortia participant and Tri-County Educational Service Center fiscal agent shall execute due diligence to assure that the Title III Language Instruction for English Learners funds are expended properly.

Wadsworth City School District shall follow all of the federal and state guidelines in the use of their Title III Language Instruction for English Learners funds and provide Tri-County Educational Service Center with a request for reimbursement accompanied by detailed documentation for all expenditures.

Tri-County Educational Service Center acting as fiscal agent for the consortia shall reimburse Wadsworth City School District for eligible expenditures up to 98% of district's allocation; 2% of the allocation is retained by TCESC as the allowable fiscal management fee.

It is understood that during the course of any audit it is determined that the school's Title III Language Instruction for English Learner funds were not eligible for reimbursement and there is a finding for recovery, Tri-County Educational Service Center shall bill back to Wadsworth City School District the non-eligible amount, and the district shall pay that amount to the TCESC to satisfy the finding.

_____ _____

School/ District Treasurer Date

_____ _____

Tri-County ESC Treasurer Date

SAMPLE RESOLUTION

Ohio Schools Council Cooperative advertising and receiving bids for school bus chassis and bodies

WHEREAS, the WCS Schools Board of Education wishes to advertise and receive bids for the purchase of 2 - Conventional school bus chassis and bodies.

THEREFORE, BE IT RESOLVED the WCS Schools Board of Education wishes to participate and authorizes the Ohio Schools Council to advertise and receive bids on behalf of said Board as per the specifications submitted for the cooperative purchase of 2 - Conventional school bus chassis and bodies.

Motion _____ 2nd _____

Aye _____ Nay _____

e.g.:

Ohio Schools Council Cooperative advertising and receiving bids for school bus chassis and bodies

WHEREAS, the _____ Schools Board of Education wishes to advertise and receive bids for the purchase of 3 - 65 passenger unitized conventional school bus chassis and bodies.

THEREFORE, BE IT RESOLVED the _____ Schools Board of Education wishes to participate and authorizes the Ohio Schools Council to advertise and receive bids on behalf of said Board as per the specifications submitted for the cooperative purchase of 3 - 65 passenger unitized conventional school bus chassis and bodies

Motion _____ 2nd _____

Aye _____ Nay _____

parents or guardians. One of the most important lessons education should teach is discipline. While it does not appear as a subject, it underlies the entire education structure. It is the training that develops self-control, character, orderliness, and efficiency. It is the key to good conduct and proper consideration for other people.

~~PROGRESSIVE~~ DISCIPLINARY CONSEQUENCES

TEACHER DEMERITS: Students may be assigned a demerit by a teacher for violations of the Wadsworth High School Code of Conduct. Consequences will be given based upon the following:

Number of Demerit:	Disciplinary Consequence:
3, 4 or 5	Half hour detention
6, 7 or 8	One (1) hour detention
9 or 10	Two (2) hour detention
11 and beyond	Saturday detention or in-school detention

Demerits are cumulative throughout the school year. The detentions issued for demerits are served in the manner described below, under the headings "Half Hour/One Hour/Two Hour Detention, In-School Detention and Saturday Detention."

TEACHER DETENTION: Students may be assigned detention by a teacher. The length, time and place of the detention will be at the discretion of the teacher. ***Twenty-four (24) hour notice will be given***. Students are responsible to arrange their own way home.

MORNING DETENTIONS: Students assigned morning detentions will serve in a designated area from 7:00 to 7:30 AM. Students will be given a 24-hour notice to provide their own transportation.

LUNCH DETENTION: Students may be assigned a detention for misbehavior in study halls, being tardy to school, or for other minor disciplinary infractions. This detention is served in the In-School Detention room during the student's lunch period. Students may receive 24 hour notice and will eat a sack lunch. Students may purchase a sack lunch or pack their own.

HALF HOUR/ ONE HOUR / TWO HOUR DETENTION: Students may be assigned a detention for misbehavior in study halls, being tardy to school, or for other minor disciplinary infractions. This detention is served after school. -Students are responsible to arrange their own way home.

IN-SCHOOL DETENTION: is defined as a removal of the student, for a period of at least one (1), but not more than ten (10) consecutive days, from his/her regularly scheduled classes. Before a student is placed on in-school detention, the student shall be given written notice of the intention to impose in-school detention and the reasons for the intended in-school detention. The In-School Detention may be extended to 4:30 PM

based on performance while serving the in-school detention and/or failure to accept discipline.

SATURDAY DETENTION:
WHS maintains a Saturday School program and it consists of two levels that are listed below. Saturday School meets at 8:00 am and on any given Saturday would be no less than 1 hour in length and no longer than 4 hours. Students will be required to bring school work and will be expected to stay on task for the duration of the Saturday School. Before a student is placed in Saturday Detention, the student will be given written notice of the intention to impose Saturday Detention. Failure to serve an assigned Saturday Detention may result in additional detention.

SATURDAY ALTERNATIVE TO OUT OF SCHOOL SUSPENSION(SAS):
SAS will meet promptly at 8:00am and can be assigned for 1-4 hours. SAS may be used as an Alternative to Out of School Suspension at the discretion of administration, if deemed appropriate. Before a student is placed in SAS, the student will be given written notice of the intention to impose SAS. Failure to serve an assigned SAS will result in the assignment of an Out of School Suspension the next day that school is in session.

Failure to attend scheduled detentions will result in a Thursday Discipline, In-School Detention or Out-Of-School Suspension. Students are required to bring study materials with which to work quietly.

CODE OF STUDENT SUSPENSIONS, EXPULSION AND REMOVAL

The following code sets forth rules prohibiting certain types of conduct of students of the Wadsworth City School District. This code specifies the activities which may subject a student to suspension, expulsion, or removal from class(es), co/extracurricular activities, or school. Additionally, the procedure to be followed by school officials when such disciplinary sanctions are contemplated and/or imposed is outlined. In recognition that any list of prohibited conduct cannot encompass every conceivable action, which may be properly subject to discipline, this Code of Conduct must be interpreted broadly, with substantial discretion in interpretation given to the administrator.

Suspension, expulsion, or removal from school results in an unexcused period of absence from regular classes. Students will receive credit for missed time, but it is the student's responsibility to acquire the material to be made up. Moreover, since acceptable conduct is a prerequisite to successful completion of any semester, expulsion will, unless the superintendent provides otherwise, result in the loss of academic credit for the term of expulsion. It will also result in the loss of credit from any college course(s) being taken for high school credit.

During the period of absence due to suspension, expulsion, or removal, the student will be the absolute responsibility of his/her parent(s), guardian, or custodian. Students 18 years of age or older are their own legal responsibility. While suspended, expelled, or removed from school under this policy, students are not permitted to attend curricular or extracurricular activities, or be on any school property. If the student is removed from

WESTERN RESERVE GRIEF SERVICES

MEMORANDUM OF UNDERSTANDING

Between **Wadsworth Elementary** and **Western Reserve Grief Services (WRGS).**
WRGS will provide the services described below to Shoreview **School** for the 2018-19 school year.

- Approximately five hours of consultation/education to the school staff
- One bereavement group for students (S.T.A.R.S. – 8 weeks)

Wadsworth Elementary will provide the following for the 2018-19 school year:

- A staff member to function as co-leader for the bereavement group
- An adequate group meeting space
- Communicate the nature and details of the group with students and parents
- Obtain signed Student Support Group Intake/Consent Form for each student prior to the first meeting of the Bereavement Group.

Fee: Our fee of $400 for these services and is negotiable through the school year ending June 2019.

All questions and service requests can be directed to Jane Arnoff Logsdon, School Liaison at 216.486.6287 or Diane Snyder Cowan, Western Reserve Grief Services Director at (216) 486-6312 or jarnoff-logsdon@hospicewr.org

Jane Arnoff Logsdon, MSSA, LSW Date
School Liaison, Western Reserve Grief Services

Meagan Neumann Date 9.4.2018
School Counselor

Diane Snyder Cowan, MA, MT-BC, Date
Director, Western Reserve Grief Services

Erin Simpson 9-4-18 Date
Principal

Cross Thread Solutions LLC
5734 Westminster Dr, Solon, OH 44139-1979
Phone: 440-317-0580 **Fax:** 440-505-4827
Email: trans@ctsol.com **Website:** www.ctsol.com

INTERPRETING SERVICES AGREEMENT

This Interpreting Services Agreement ("Agreement") is made effective as of August 31, 2018 by and between Cross Thread Solutions LLC ("Company"), located at 5734 Westminster Dr, Solon, OH 44139 and Wadsworth City Schools ("Client), whose address 524 Broad St., Wadsworth, OH 44281, individually referred to as "Party" and collectively referred to as "Parties."

Parties acknowledge that the promises made by Client and Company set forth below constitute full and adequate mutual consideration. Based on such mutual consideration,

Parties agree as follows:

Services and Code of Ethics: Parties are engaged in the business of interpreting services ("Services") and agree to comply with the American Translators Association ("ATA") Code of Ethics and Professional Practice.

For purposes of this Agreement, "interpreting" means spoken or oral translation in any mode (simultaneous, consecutive, sight, as liaison interpreter, etc.), whether performed on site (with or without equipment), or remotely.

Compensation and Payment: Client agrees to pay Company the fee(s) set forth in this project assignment for Services, which is

$48 per hour (2 hours minimum)
Additional time over 2 hours - $48/hr in 30 minute increments
Round trip mileage reimbursement @ federal rate (currently $0.545/mile, to and from interpreters residence)
Tolls & Parking at actuals if incurred (receipts will be provided)

In the event an assignment is cancelled after being confirmed with less than 24 hours notice, where Contractor is expected to reserve the scheduled time, then Contractor's fee is payable at $96/-. Client must make payment in full within 15 days upon receipt of invoice

~~**Indemnification:** Client shall protect Company, and their respective officers, employees and agents, from and against all claims, loss, damage, liability and lawsuits (including reasonable attorneys' fees) arising from any breach of this Agreement by Client. This provision shall survive the termination of this Agreement.~~

9/4/18 MM

~~Notwithstanding anything to the contrary, except in case of willful misconduct or gross negligence, Company's entire liability to Client for damages or other amounts arising out of or in connection with the Services provided by Company hereunder shall not exceed the total amount of payments made by Client to Company under this Agreement.~~

Cross Thread Solutions LLC
5734 Westminster Dr, Solon, OH 44139-1979
Phone: 440-317-0580 **Fax:** 440-505-4827
Email: trans@ctsol.com **Website:** www.ctsol.com

Confidentiality: Information is deemed Confidential Information if, given the nature of Client's business, a reasonable person would consider such information confidential. Company agrees:

(a) to exercise the same degree of care as he/she accords to his/her own confidential information, but in no case less than reasonable care, and

(b) to use Confidential Information Which Client provides to Company only for the performance of Services for Client and not for Company's own benefit.

Notwithstanding any other provision in this Agreement, Client has the right to terminate this Agreement in the event of any breach of this provision.

The Client commits to neither contact nor solicit services from any interpreters, directly provided by the Company under this contract during the agreement and for a period of two years from the date of termination of this agreement.

Termination: Either Party may terminate this Agreement at any time upon 2 days' written notice sent to the other. using the contact information provided in the Notification section below. In the event of such termination, the Parties agree to act in good faith toward one another during the notice period.

Choice of Law: The laws of the State of Ohio will govern the validity of this Agreement and the interpretation of the rights and duties of the Parties.

Notification: Either Party can provide notice to the other Party using the following contact information:

Name of Company: Cross Thread Solutions LLC
Company Postal Address: 5734 Westminster Dr, Solon, OH 44139
Company E-mail Address: trans@ctsol.com; Phone: 440-317-0580; Fax: 440-505-4827

Client Name: Wadsworth City Schools
Client Postal Address: 524 Broad St., Wadsworth, Ohio 44281
Client Contact & E-mail Address: Ms. Kristen Prough, kprough@wadsworthschools.org, , Ph: 330-335-1316

The individuals executing this Agreement on behalf of Company and Client, by signing below, warrant and represent that they have the authority to execute this Agreement and bind their respective parties.

IN WITNESS WHEREOF, the parties execute this Agreement by their authorized representatives on the dates set forth below.

_____	Cross Thread Solutions LLC Sunil Narahari
By: _____	By: _____
Date: _____	Date: _____

WADSWORTH CITY SCHOOL DISTRICT
INDEPENDENT CONTRACTOR AGREEMENT
FOR STRS/SERS COVERED SERVICES

This Agreement is made by the Wadsworth City Board of Education ("Board") and KMN Whole Music LLC ("Contractor") (collectively "Parties").

WHEREAS, the Contractor has expertise in providing services sought by the Board; and

WHEREAS, the Board wishes to utilize the Contractor's services and abilities during the term of this Agreement and the Contractor is willing to offer such services upon the terms and conditions contained in this Agreement.

NOW THEREFORE, in consideration of the promises contained herein, the Parties agree as follows:

1. ENGAGEMENT AND DUTIES

a. During the term of this Agreement, the Board hereby engages the Contractor and the Contractor hereby agrees to serve the Board as an independent contractor. The Contractor shall be available to work at reasonable times and for reasonable periods of time to perform services required by the Board.

b. The Contractor hereby represents and warrants to the Board that it has the necessary expertise, licenses, permits, and capability to provide the services and covenants to furnish its best skill and judgment in performing the services as set forth herein.

c. The Contractor's duties shall be as follows:

To provide services as outlined below:

i. Provide well-planned music therapy services as outlined in student's IEPs.
ii. Assess student needs in collaboration with the student's IEP team.
iii. Facilitate group services, in some instances, with focus on a common goal.
iv. Provide supplies, musical instruments, and equipment as necessary.
v. Consult with educational team and share carryout strategies.
vi. Gather data with integrity, to ensure the continued need or the recommendation of discontinuing music therapy services.
vii. Monitor progress and supply quarterly progress reports to the IEP team and families.
viii. Provide services in accordance with the Standard of Clinical Practice set forth by the American Music Therapy Code of Ethics (documents available upon request).

2. TERM

This Agreement shall begin on August 1, 2018 and end July 31, 2019. This Agreement shall not renew unless agreed to in writing by the Contractor and the Board, pursuant to a board resolution.

3. COMPENSATION

For all services rendered by the Contractor under this Agreement, the Contractor shall be paid as follows, which shall include a breakdown of each employee's rate of pay for services rendered to the Board pursuant to this Agreement, as well as the required STRS/SERS contributions:

Service	Employee	Billed Rate	Pay Rate	STRS Employer Share	STRS Employee Share	Total Due To Contractor By Board	Total Paid For Remainder of Contract Not to Exceed
Music Therapy Services	KMN Whole Music LLC	$82.00	$82.00	$11.48	$11.48	$59.04	$10,000

4. STRS/SERS

a. The Contractor expressly acknowledges and agrees that the compensation received from the Board pursuant to Paragraph 3 of this Agreement is the only compensation that it will receive from the Board related to the Contractor's provision of services to the Board as outlined in Paragraph 1(c) of this Agreement.

b. The Contractor expressly acknowledges and agrees that it is solely responsible for any liabilities the Board may incur as a result of the provision of services by the Contractor's employees to the Board under his Agreement, including, but not limited to, any present or future obligations to make contributions to the State Teacher's Retirement System of Ohio ("STRS"), School Employees Retirement System of Ohio ("SERS"), or any successor retirement system(s) to STSR or SERS.

c. The Contractor expressly acknowledges and agrees that it shall be solely responsible for any payments, penalties, or interest the Board may owe, both now and in the future, to STRS, SERS (or any successor retirement system(s) to STRS or SERS), or any of Contractor's employees for failure to make required contributions to STRS or SERS related to any services provided to the Board by Contractor's employees pursuant to this Agreement.

d. The Contractor expressly agrees that it shall provide the Board with sufficient information regarding its compensation to each of the Contractor's employees providing services to the Board under this Agreement so as to enable the Board to comply with its obligations to STRS/SERS. This information shall include, but is not limited to, and written report detailing each employee's rate of pay for services rendered to the Board pursuant to this Agreement and the IRS Form W-2 for every employee providing services to the Board under this Agreement. The Contractor expressly agrees that it shall comply with any request from the Board for employee compensation information reasonably related to the Board's payments to STRS/SERS on behalf of such employee.

e. The Parties mutually agree that in order to comply with STRS/SERS requirements, the Board shall pay to STRS/SERS both the employee and employer shares as required by law and set by STRS/SERS, the legal calculation of which may change from time to time. The Parties further mutually agree that the applicable employee and employer shares paid to STRS/SERS by the Board shall be deducted from the amount owed to the Contractor by the Board under Paragraph 3 of this Agreement. For example, if the Contractor charges the Board $100.00 for services rendered by one of the Contractor's employees and the Contractor pays the employee $50.00 for the provision of these services, the Board is presently required to remit $14.00 to STRS (14% employee share [$7.00] and 14% employer share [$7.00]) as the combined required employee and employer shares. Accordingly, the Board's remaining obligation to the Contractor would be only $86.50 ($100.00 - $14.00 = $86.00) in the case of an STRS covered employee. The Parties understand that the required STRS/SERS employee and/or employer contributions may change at any time as determined by the Ohio General Assembly. The Parties understand and agree that the total amount owed to the Contractor by the Board under this Agreement shall be calculated pursuant to Paragraph 3 of this Agreement irrespective of the percentage of the employee's compensation required to be paid to STRS/SERS by the Board.

f. The Contractor expressly agrees to indemnify and hold the Board harmless from any and all STRS/SERS (or any successor retirement system(s) to STSR or SERS) related claims covered by Paragraph 4 of this Agreement as required by Paragraph 11 of this Agreement.

5. INDEPENDENT CONTRACTOR RELATIONSHIP

a. The Board and the Contractor acknowledge that the Contractor is acting as an independent contractor and nothing contained herein shall be construed to create the relationship of employer and employee or principal and agent between the Board and the Contractor. The Board is relying on the Contractor's own training and expertise to provide the services in a competent, efficient, professional and satisfactory manner. Neither Party shall have authority to create, alter, or amend any agreement or representations on behalf of the other Party or to incur liabilities on behalf of the other Party.

b. The Contractor shall assume sole responsibility for the payment or withholding of all federal, state or local income taxes, Social Security taxes, and unemployment taxes or liabilities arising from the Contractor's compensation pursuant to this Agreement and shall be solely responsible for the compensation, benefits, contributions and taxes, if any, of its employees, agents and subcontractors under this Agreement. Moreover, the Contractor solely assumes responsibility for compliance with the Fair Labor Standards Act, including, but not limited to, minimum wage and overtime requirements. Further, the Contractor shall indemnify and hold the Board harmless from any claims covered by this Paragraph pursuant to Paragraph 11 of this Agreement.

6. ADHERENCE TO APPLICABLE POLICIES AND LAWS

The Contractor agrees that it will adhere to all applicable Board policies, guidelines, and standards, including, without limitation, all safety guidelines and programs, as well as all applicable state, local, and federal laws, including, but not limited to the Family Education Rights and Privacy Act ("FERPA"), any applicable sexual offender/predator laws and all applicable background check requirements, in providing the services under this Agreement. The Contractor further agrees that its staff will adhere to all applicable Board policies and regulations regarding proper behavior on Board premises and treatment of Board property. The Contractor further agrees to pay all costs for any damage to any Board property caused by the Contractor's staff.

7. LICENSURE/CERTIFICATION

The Contractor shall ensure that all individuals providing services under this Agreement obtain and maintain all necessary licensure and/or certification.

8. CRIMINAL RECORDS CHECKS ON EMPLOYEES

The Contractor shall ensure that all applicable criminal records/background check laws and any hiring restriction imposed by those laws, including but not limited to those set forth in R.C. Chapter 3319, are adhered to and satisfied. A copy of all background/criminal records checks shall be maintained by the Contractor for inspection by the Board, upon request.

9. DUTY TO REPORT CHILD ABUSE

The Contractor shall ensure that any employee, agent or representative who provides services under this Agreement complies with all applicable laws regarding reporting of known or suspected child abuse.

10. NONDISCRIMINATION

The Contractor covenants that it does not and will not discriminate against any individual on the basis of race, color, religion, sex, military status, national origin, disability, age, genetic information or any other reason prohibited by law.

11. INDEMNIFICATION

The Contractor will defend, indemnify and hold the Board, its current and former employees, agents, officers, administrators and each of them, harmless from any and all claims, liabilities, actions, suits, damages and/or losses of whatsoever nature sustained and/or incurred by the Board in connection with the provision of services under this Agreement, including but not limited to such claims, liabilities, actions, suits, damages and/or losses resulting from actions taken by and care given by the Contractor in providing the services under this Agreement, as well as any losses, costs and attorneys fees incurred in responding to any such claims arising from or connected with the provision of services under this Agreement.

12. LIABILITY INSURANCE

At all times during the term of this Agreement, the Contractor shall maintain and keep in full force and effect, liability insurance, at its sole cost, as follows: Professional liability insurance, $1,000,000.00 per occurrence. The Contractor shall provide the Board with a certificate or certificates of insurance evidencing compliance with the Paragraph 12. If coverage changes, the Contractor must forward evidence of new coverage within ten (10) days of the change. The Board shall be named as Additional Insured for all policies except workers' compensation. The insurances shall be carried by insurance companies authorized and licensed to transact business in Ohio, as selected by the Contractor.

Contractor shall also maintain at all times during the term of this Agreement workers' compensation coverage per statutory requirements and shall provide the Board with appropriate certificate(s) evidence such coverage.

Contractor shall also maintain at all times during the term of this Agreement unemployment coverage per statutory requirements and shall provide the Board with appropriate certificate(s) evidence such coverage.

13. CONFIDENTIALITY/EDUCATIONAL AND STUDENT RECORDS

Student education records will only be released to the Contractor as provided by all applicable laws, including but not limited to FERPA, and Board policy and guidelines. Additionally, the Contractor will adhere to FERPA requirements and all other applicable laws regarding the use, maintenance and/or disclosure of such education records. The Contractor, including its officers, agents, and employees, shall not use or disclose student records in any manner prohibited by FERPA or any other applicable federal or state law, or contrary to the purposes of this Agreement. The duty to maintain the confidentiality of student personally identifying information shall survive the termination of this Agreement. The Contractor shall immediately report to the Board any unauthorized use or disclosure of student records or information by the Contractor or its officers, agents or employees, of which the Contractor becomes aware. In addition to the confidentiality obligations it has regarding student records, the Contractor acknowledges that any information obtained regarding the Board's operations, products, services, policies or any other aspect of its business is confidential and shall not be revealed or disclosed to any person, company or other entity without express written permission of the Board.

14. NOTICES

All notices, requests, demands and other communications provided for by this Agreement shall be in writing and (unless otherwise specifically provided herein) shall be deemed to have been given at the time when delivered via registered or certified mail, postage prepaid, and addressed to the Party at the address set forth below, or to such changed address as a Party may have fixed by notice to the other Party hereto; provided, however, that any change of notice of address shall be effective only upon receipt.

Such notices shall be provided to:

If to the Contractor:	If to the Board:
KMN Whole Music LLC	Andrew Hill
7908 Ryan Rd.	524 Broad St.
Seville, OH 44273	Wadsworth, OH 44281

15. TERMINATION

This Agreement may be terminated without cause by either Party on thirty (30) calendar days written notice of said intent, delivered by certified or registered mail upon the other Party at the address provided in Paragraph 14 of this Agreement. Additionally, the Board may terminate this Agreement immediately and without penalty if otherwise required by law, if the amount of service required by a student's IEP to whom the Contractor is providing such service is reduced or eliminated, or if the Contractor engages in illegal conduct or other conduct that is contrary to the educational mission of the Board.

16. GOVERNING LAW

The laws of the State of Ohio shall govern this Agreement with venue in Medina County, Ohio. If any provisions of this Agreement are invalid or inoperative under law, the remaining provisions of this Agreement shall continue in full force and effect.

17. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement of the Parties, and supersedes any previous agreements they may have made, whether orally or in writing.

18. BENEFIT AND ASSIGNMENT

This Agreement may not be assigned or subcontracted by either Party without the prior written consent of the other Party.

19. AMENDMENT

Except as otherwise provided herein, this Agreement shall not be amended except in writing signed by both Parties hereto and this Agreement may not be discharged except by performance in accordance with its terms or by writing signed by the Party to be charged. However, if the Board is required to amend the Agreement pursuant to a change in the Ohio Department of Education guidelines or other federal, state, or local health, safety, or civil rights law, it is agreed that this Agreement can be amended pursuant to such mandate by the Board without written consent of the Contractor.

20. WAIVER OF BREACH

The waiver by any Party of breach or violation of any provision of this Agreement shall not operate as or be construed to be a waiver of any subsequent breach hereof, or as to any Party hereto.

21. SURVIVAL

All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating responsibility or liability between the Board and the Contractor shall survive the completion of services hereunder and the termination of this Agreement, including without limitation provisions on indemnity.

22. COUNTERPARTS

This Agreement may be signed by the Parties hereto in counterparts, and, taken together, shall constitute one and the same Agreement. This Agreement shall be binding when executed by both Parties.

23. SUNSHINE LAW COMPLIANCE

The Parties expressly acknowledge and agree that all formal actions of the Board concerning and relating to the adoption of this Agreement were conducted in an open meeting of the Board, and that all deliberations of the Board that resulted in such formal actions were adopted in meetings open to the public, in accordance to the law.

IN WITNESS THEREOF, the Parties hereto have set their hands.

_____ _____

Contractor* Date

*The signatory expressly warrants that he/she has authority to bind the Contractor to the terms of this Agreement.

WADSWORTH CITY
BOARD OF EDUCATION

By _____ _____

President (In his/her official capacity only) Date

And by _____ _____

Superintendent (In his/her official capacity only) Date

And by _____ _____

Treasurer (In his/her official capacity only) Date

Attachments: Board Resolution No. _____

R.C. 5705.41 and R.C. 5705.412 Certificate

We certify that the Board has in effect for the remainder of the fiscal year and succeeding fiscal years the authorization to levy taxes including the renewal or replacement of existing levies, which when combined with the estimated revenues from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the Board to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year. We additionally certify that the amount required to meet the obligation of the fiscal year in which the attached contract is made has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

_____
Treasurer
(In his/her official capacity only)

_____
Date

_____
Superintendent
(In his/her official capacity only)

_____
Date

_____
Board President
(In his/her official capacity only)

_____
Date

MEMORANDUM OF UNDERSTANDING
Between the Wadsworth Board of Education and the
Wadsworth Educational Support Personnel Association OEA/NEA

This Memorandum of Understanding is entered into this 7th day of September 2018, pursuant to Article XIII of the *Collective Bargaining Agreement* (hereinafter referred to as "the Agreement"), between the Wadsworth City School District Board of Education (hereinafter referred to as "the Board"), and the Wadsworth Educational Support Personnel Association OEA/NEA (hereinafter referred to as "the Association").

WHEREAS, the Board and the Association are parties to the Agreement that governs the wages, hours, and other terms and conditions of employment of support personnel employed in the Wadsworth City School District (hereinafter referred to as "the District"); and, whereas Article 13.9, Shirt and Shoe Allowance, states, in part, the following:

"Annually, five-hour or more food service workers will receive five (5) T-shirts and a shoe allowance of ninety dollar ($90.00). Food service workers of less than five hours will receive five (5) T-shirts. Food service employees will wear district-purchased shirts and shoes while employed during working hours."

NOW, THEREFORE, the Board and the Association agree as follows:

1. To allow Becky Osborn, a light truck driver under the cafeteria series to purchase a winter jacket and be reimbursed up to $90.00 from her shoe allowance.

2. Except as modified by this Memorandum of Understanding, all other terms and conditions of the Agreement shall remain in full force and effect. This Memorandum of Understanding represents the entire agreement of the parties with respect to its subject matter and shall only be amended by a signed writing.

IN WITNESS WHEREOF, the parties have entered into this Memorandum of Understanding at Wadsworth, Ohio, on the date first set forth above.

For the Wadsworth Educational Support Board Personnel Association OEA/NEA	**For the Wadsworth City School District of Education**
JoNell Fox	
JoNell Fox, President	**Andrew J. Hill, Ed.D., Superintendent**

Resolution Number:_____

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-- Options Summary --

     Summary or Detail Report? (S,D)  D
     Output file:  FINTOTD.TXT
     Type:  CSV
     Print options page? (Y,N)  Y
     Generate FINDET report for comparison? (Y,N)  N
     Sort options:  FD
     Subtotal options:  FD
     Include future encumbrance amounts? (Y,N)  N
     Include accounts with zero amounts? (Y,N)  N
     Include accounts which are no longer active? (Y,N,I)  Y

BAT_FINSUM executed by WA_DBEEMAN on node SCECA0:: at  7-SEP-2018 15:17:37.36
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Fund # Fund Description Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance	Bank Code
001 0000 GENERAL FUND:								
15,443,472.15	8,810,002.24	17,674,014.06	4,347,650.31	7,933,507.60	25,183,978.61	5,379,401.07	19,804,577.54	
001 9001 GENERAL FUND: ADVERTISING /FACILITIES ACCOUNT								
41,240.58	6,831.35	6,831.35	0.00	0.00	48,071.93	455.00	47,616.93	
001 9002 GENERAL FUND: FOOD SERV. DONATIONS								
284.27-	358.38	365.91	0.00	0.00	81.64	0.00	81.64	
TOTAL FOR Fund 001 - GENERAL:								
15,484,428.46	8,817,191.97	17,681,211.32	4,347,650.31	7,933,507.60	25,232,132.18	5,379,856.07	19,852,276.11	
002 0000 BOND RETIREMENT SERIES 98,99,00 ISSUES								
2,796,486.28	179,700.00	894,530.00	0.00	0.00	3,691,016.28	0.00	3,691,016.28	
002 9300 BOND RETIRE LIBRARY 2001								
483,926.63	28,070.00	139,760.00	0.00	0.00	623,686.63	0.00	623,686.63	
002 9400 BOND RETIRE: 2008 BONDS ($65,650,000)								
2,140,202.57	331,320.00	1,891,554.81	0.00	0.00	4,031,757.38	0.00	4,031,757.38	
TOTAL FOR Fund 002 - BOND RETIREMENT:								
5,420,615.48	539,090.00	2,925,844.81	0.00	0.00	8,346,460.29	0.00	8,346,460.29	
003 900C COMMUNITY CENTER ENTERPRISE FUND								
155,292.30	0.00	0.00	1,500.00	1,500.00	153,792.30	0.00	153,792.30	
003 900S SUMMA HOSPITAL ENTERPRISE FUND								
38,347.62	0.00	0.00	0.00	0.00	38,347.62	0.00	38,347.62	
TOTAL FOR Fund 003 - PERMANENT IMPROVEMENT:								
193,639.92	0.00	0.00	1,500.00	1,500.00	192,139.92	0.00	192,139.92	
004 0000 CONSTRUCTION FUND								
2,099,675.57-	0.00	0.00	633.31	1,701.31	2,101,376.88-	0.00	2,101,376.88-	
004 900C BUILDING FUND: CITY OF WADS. COMM. CENTER								
2,367,880.93	0.00	0.00	4,063,800.33	4,063,800.33	1,695,919.40-	7,381.88	1,703,301.28-	
TOTAL FOR Fund 004 - BUILDING:								
268,205.36	0.00	0.00	4,064,433.64	4,065,501.64	3,797,296.28-	7,381.88	3,804,678.16-	
006 0000 FOOD SERVICES								
968,292.90	54,283.42	54,452.42	54,148.39	65,714.04	957,031.28	621,739.59	335,291.69	
006 9001 FOOD SERVICE FEDERAL AWARD:								
0.00	0.00	0.00	31,619.61	50,029.03	50,029.03-	0.00	50,029.03-	

Fund # Fund Description Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance	Bank Code
TOTAL FOR Fund 006 - FOOD SERVICE:								
968,292.90	54,283.42	54,452.42	85,768.00	115,743.07	907,002.25	621,739.59	285,262.66	
009 0000 UNIFORM SCHOOL SUPPLIES FUND								
22,490.88	2,813.00	2,813.00	340.00	1,169.65	24,134.23	23,949.88	184.35	
TOTAL FOR Fund 009 - UNIFORM SCHOOL SUPPLIES:								
22,490.88	2,813.00	2,813.00	340.00	1,169.65	24,134.23	23,949.88	184.35	
010 900L OSFC LOCAL SHARE								
6,232,540.03	0.00	0.00	2,699.58	2,699.58	6,229,840.45	0.00	6,229,840.45	
010 900Q OSFC: QSCB BONDS (ISHAM / VALLEY VIEW)								
543,055.88-	0.00	0.00	0.00	0.00	543,055.88-	0.00	543,055.88-	
010 900S OSFC STATE SHARE								
321,876.76-	0.00	0.00	0.00	0.00	321,876.76-	13,906.79	335,783.55-	
TOTAL FOR Fund 010 - CLASSROOM FACILITIES:								
5,367,607.39	0.00	0.00	2,699.58	2,699.58	5,364,907.81	13,906.79	5,351,001.02	
011 0000 C.T. CUSTOMER SERVICE FUND								
123,720.03	0.00	0.00	6,625.54	6,770.74	116,949.29	70,931.19	46,018.10	
011 9001 C.T. CUSTOMER SERV AUTOMOTIVES								
0.00	0.00	0.00	0.00	0.00	0.00	9,000.00	9,000.00-	
011 9002 C.T. CUSTOMER SERV JR CARPENTRY								
0.00	0.00	0.00	0.00	0.00	0.00	28,000.00	28,000.00-	
TOTAL FOR Fund 011 - ROTARY-SPECIAL SERVICES:								
123,720.03	0.00	0.00	6,625.54	6,770.74	116,949.29	107,931.19	9,018.10	
013 900C COMMUNITY CENTER/WHS OPERATING FUND								
24,075.69	0.00	0.00	2,367.34	2,614.59	21,461.10	15,076.55	6,384.55	
TOTAL FOR Fund 013 - RECREATION:								
24,075.69	0.00	0.00	2,367.34	2,614.59	21,461.10	15,076.55	6,384.55	
014 0000 FOUR CITIES CAREER TECH COMPACT FUND								
106,698.88	0.00	0.00	26,253.34	44,211.27	62,487.61	25,156.30	37,331.31	
014 9001 FOUR CITIES: FIRST PROGRAM (NORTON)								
0.01	0.00	0.00	0.00	0.00	0.01	0.00	0.01	
TOTAL FOR Fund 014 - ROTARY-INTERNAL SERVICES:								
106,698.89	0.00	0.00	26,253.34	44,211.27	62,487.62	25,156.30	37,331.32	

Fund # Fund Description Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance	Bank Code
018 973C FOUR CITY CTA COMPACT DIRECTORS FUND								
2.31	0.00	0.00	0.00	0.00	2.31	0.00	2.31	
018 974A CENTRAL OFFICE ADMINISTRATORS FUND								
4,672.89	350.00	350.00	0.00	0.00	5,022.89	370.00	4,652.89	
018 974B DISTRICT SPIRIT COMMITTEE FUND								
6,068.50	0.00	0.00	0.00	0.00	6,068.50	0.00	6,068.50	
018 974C CENTRAL INTERMEDIATE PRINCIPAL FUND								
15,109.88	540.50	540.50	2,007.82	2,007.82	13,642.56	14,824.22	1,181.66-	
018 974T TRANSPORTATION 018 ACCOUNT								
1,351.16	66.43	66.43	0.00	0.00	1,417.59	450.00	967.59	
018 975F FRANKLIN SCHOOL PRINCIPAL'S FUND								
4,092.61	400.00	400.00	1,130.08	1,130.08	3,362.53	4,518.25	1,155.72-	
018 976I ISHAM SCHOOL PRINCIPAL'S FUND								
2,765.75	1,008.25	1,008.25	728.75	728.75	3,045.25	2,198.62	846.63	
018 977L LINCOLN SCHOOL PRINCIPAL'S FUND								
10,090.46	72.00	72.00	1,401.18	1,470.61	8,691.85	3,806.61	4,885.24	
018 978O OVERLOOK SCHOOL PRINCIPAL'S FUND								
7,023.56	230.00	230.00	5,457.31	5,584.54	1,669.02	4,892.54	3,223.52-	
018 979V VALLEY VIEW PRINCIPAL'S FUND								
7,132.28	412.00	412.00	723.47	973.47	6,570.81	3,776.93	2,793.88	
018 980D WMS: DOLLARS FOR DENIM PAY IT FORWARD								
482.66	600.00	600.00	0.00	0.00	1,082.66	0.00	1,082.66	
018 980M WADSWORTH MIDDLE SCHOOL PRINCIPAL FUND								
2,494.02	2,427.00	2,427.00	827.56	844.46	4,076.56	7,716.73	3,640.17-	
018 981D WHS: DOLLARS FOR DENIM PAY IT FORWARD								
1,864.04	1,194.00	1,194.00	0.00	0.00	3,058.04	0.00	3,058.04	
018 981H HIGH SCHOOL PRINCIPAL'S FUND								
432.74-	9,579.00	9,579.00	2,078.50	2,149.30	6,996.96	13,874.91	6,877.95-	
TOTAL FOR Fund 018 - PUBLIC SCHOOL SUPPORT:								
62,717.38	16,879.18	16,879.18	14,354.67	14,889.03	64,707.53	56,428.81	8,278.72	
019 9024 TECH PREP: FIRE, ATH/HLTH TRAINING, NURSING								
1,177.51	0.00	0.00	0.00	0.00	1,177.51	0.00	1,177.51	

Fund # Fund Description	Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance	Bank Code
019 9101 MHJ GRANT:C. JOHNSON READING STRATEGIES THAT	349.22	0.00	0.00	0.00	0.00	349.22	0.00	349.22	
019 9106 LUKE ENG GRANT: MAKERS SPACE V.V.	1,191.36	2,150.00	2,150.00	0.00	212.71	3,128.65	287.29	2,841.36	
019 9107 MHJ GRANT: STEM CAMP	245.00-	0.00	0.00	0.00	8,078.77	8,323.77-	0.00	8,323.77-	
019 9108 STEM CAMP LOCAL GRANTS / DONATIONS	34,599.00	0.00	1,260.00	0.00	54,597.55	18,738.55-	2,433.07	21,171.62-	
019 9114 BELIEVE IN OHIO GRANT WHS (FY2016)	636.12	0.00	0.00	0.00	0.00	636.12	0.00	636.12	
019 9131 DEPARTMENT OF NATURAL RESOURCE - GRANT	500.00	0.00	0.00	0.00	0.00	500.00	0.00	500.00	
019 918M MCDAC FY 2018 GRANT	5,773.21	0.00	0.00	2,158.56	5,773.21	0.00	13.69	13.69-	
019 919M MCDAC GRANT FY 2019	0.00	0.00	19,000.00	940.66	940.66	18,059.34	0.00	18,059.34	
019 9202 SPECIAL ED WORKFORCE: SCHROCK FY 2012	1,810.68	0.00	0.00	0.00	0.00	1,810.68	0.00	1,810.68	
019 9306 GENE HAAS FOUNDATION CAREER TECH SCHOLARSHIP	600.00	0.00	0.00	0.00	0.00	600.00	0.00	600.00	
019 9308 ISHAM WEATHER CLINICAL RESEARCH GRANT	960.29	0.00	0.00	0.00	0.00	960.29	0.00	960.29	
019 9403 SME - PRIME SCHOOL GRANT	29,750.00	0.00	0.00	1,019.00	1,019.00	28,731.00	1,992.15	26,738.85	
019 9404 TECH PREP: NETWORKING TECHNOLOGY	2,835.34	0.00	0.00	0.00	0.00	2,835.34	0.00	2,835.34	
019 9407 TECH PREP: ATHLETIC, HEALTH CARE GRANT	5,653.10	0.00	0.00	0.00	0.00	5,653.10	0.00	5,653.10	
019 9501 WMS PRINCIPALS GROUP: JACKSON	2,256.07	0.00	0.00	0.00	361.51	1,894.56	1,589.45	305.11	
019 9604 TECH PREP: FY06 AUTOMOTIVE TECH PREP	2,435.00	0.00	0.00	0.00	0.00	2,435.00	0.00	2,435.00	

Fund # Fund Description Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance	Bank Code
019 9605 TECH PREP: FY06 WEB PROGRAMING TECH PREP								
1,127.68	0.00	0.00	0.00	0.00	1,127.68	0.00	1,127.68	
019 9803 TECH PREP: MARKETING - BARBERTON								
4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00	4,000.00	
019 9804 WMS: CARE TEAM AFTER SCHOOL PROGRAM								
3,123.88	0.00	0.00	0.00	3,265.00	141.12-	8,000.00	8,141.12-	
019 9806 TECH PREP: FY08 MARKETING WADSWORTH								
1,004.49	0.00	0.00	0.00	0.00	1,004.49	0.00	1,004.49	
019 9901 TECH PREP: FY09 J VANKIRK COMPUTER TRAINING								
383.08	0.00	0.00	0.00	0.00	383.08	0.00	383.08	
TOTAL FOR Fund 019 - OTHER GRANT:								
99,921.03	2,150.00	22,410.00	4,118.22	74,248.41	48,082.62	14,315.65	33,766.97	
020 0000 BEAR CUB ACADEMY								
58,711.36	5,976.30	6,457.60	15,739.48	27,098.51	38,070.45	45,534.46	7,464.01-	
TOTAL FOR Fund 020 - SPECIAL ENTERPRISE FUND:								
58,711.36	5,976.30	6,457.60	15,739.48	27,098.51	38,070.45	45,534.46	7,464.01-	
022 901H JOHN AUL MEMORIAL								
61.99	0.00	0.00	0.00	0.00	61.99	0.00	61.99	
022 9090 L & J FUND ORIGINAL CONTRIBUTIONS								
9,910.59	0.00	0.00	1,927.45	1,927.45	7,983.14	2,565.00	5,418.14	
022 9091 L & J FUND: FIELD TRIP FUND								
7,720.56	0.00	0.00	0.00	0.00	7,720.56	0.00	7,720.56	
022 9512 OHSAA TOURNAMENT: BOYS BASKETBALL								
134.51	0.00	0.00	0.00	0.00	134.51	0.00	134.51	
022 9513 OHSAA TOURNAMENT: BOYS SOCCER								
1,432.52	0.00	0.00	0.00	0.00	1,432.52	0.00	1,432.52	
022 9516 OHSAA TOURNAMENT: FOOTBALL								
91.12	0.00	0.00	0.00	0.00	91.12	0.00	91.12	
022 9528 OHSAA TOURNAMENT: WRESTLING								
972.02	0.00	0.00	0.00	0.00	972.02	0.00	972.02	
022 9532 OHSAA TOURNAMENT: GIRLS BASKETBALL								
108.94	0.00	0.00	0.00	0.00	108.94	0.00	108.94	

Fund # Fund Description Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance	Bank Code
022 9533 OHSAA TOURNAMENT: GIRLS SOCCER								
496.97-	0.00	0.00	0.00	0.00	496.97-	0.00	496.97-	
022 9536 OHSAA TOURNAMENT: GIRLS LACROSSE								
45.36	0.00	0.00	0.00	0.00	45.36	0.00	45.36	
TOTAL FOR Fund 022 - DISTRICT AGENCY:								
19,980.64	0.00	0.00	1,927.45	1,927.45	18,053.19	2,565.00	15,488.19	
024 0000 WCSD EMPLOYEE BENEFITS INSURANCE FUND								
61,980.03	19,091.40	38,179.52	13,787.10	29,154.83	71,004.72	94,561.77	23,557.05-	
TOTAL FOR Fund 024 - EMPLOYEE BENEFITS SELF INS.:								
61,980.03	19,091.40	38,179.52	13,787.10	29,154.83	71,004.72	94,561.77	23,557.05-	
029 0000 FRANK H. CLOSE SCHOLARSHIP FUND								
185.04	0.00	0.00	0.00	0.00	185.04	0.00	185.04	
029 9001 BERNADINE H. KOVALCHIN SCHOLARSHIP FUND								
37,540.28	0.00	0.00	0.00	0.00	37,540.28	4,500.00	33,040.28	
029 9002 MARK SCHERBA MEMORIAL SCHOLARSHIP								
1.66	0.00	0.00	0.00	0.00	1.66	0.00	1.66	
029 9005 KAHL, WILLIAM SR AND RUTH WHS SCHOLARSHIP								
8,203.29	0.00	0.00	300.00	300.00	7,903.29	1,822.00	6,081.29	
029 9006 MACKEY SCHOLARSHIP								
22,163.46	0.00	0.00	0.00	0.00	22,163.46	0.00	22,163.46	
029 9007 DANIEL VAN AUKEN SCHOLARSHIP FUND								
24,741.61	0.00	0.00	0.00	315.67	24,425.94	0.00	24,425.94	
029 9008 DAVID SLADKY SCHOLARSHIP FUND								
8,589.62	0.00	500.00	0.00	0.00	9,089.62	0.00	9,089.62	
029 9009 GEORGE ZITO SCHOLARSHIP								
2,355.00	0.00	0.00	0.00	0.00	2,355.00	0.00	2,355.00	
TOTAL FOR Fund 029 - EDUCATION FOUNDATION FUND:								
103,779.96	0.00	500.00	300.00	615.67	103,664.29	6,322.00	97,342.29	
034 0000 CLASSROOM FACILITIES MAINTENANCE FUND								
2,177,441.50	0.00	0.00	50,114.00	50,114.00	2,127,327.50	9,980.00	2,117,347.50	
TOTAL FOR Fund 034 - CLASSROOM FACILITIES MAINT.:								
2,177,441.50	0.00	0.00	50,114.00	50,114.00	2,127,327.50	9,980.00	2,117,347.50	

Fund # Fund Description Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance	Bank Code
071 0000 SALES TAX: PERM. IMPROVEMENTS FUND								
2,518,108.11	0.00	507,162.45	17,700.00	17,700.00	3,007,570.56	0.00	3,007,570.56	
TOTAL FOR Fund 071 - CAPITAL GRANTS:								
2,518,108.11	0.00	507,162.45	17,700.00	17,700.00	3,007,570.56	0.00	3,007,570.56	
200 907H WEB PROGRAMMING AND DESIGN								
249.86	0.00	0.00	0.00	0.00	249.86	0.00	249.86	
200 908H ROTARY INTER-ACT: YOUTH ROTARY CLUB								
70.99	0.00	0.00	0.00	0.00	70.99	0.00	70.99	
200 909H CADD STUDENT ACTIVTY ACCOUNT								
325.84-	0.00	0.00	0.00	0.00	325.84-	0.00	325.84-	
200 910W CLASS OF 2010								
215.44	0.00	0.00	0.00	0.00	215.44	0.00	215.44	
200 911W CLASS OF 2011								
20.00	0.00	0.00	0.00	0.00	20.00	0.00	20.00	
200 912W CLASS OF 2012								
20.00	0.00	0.00	0.00	0.00	20.00	0.00	20.00	
200 913W CLASS OF 2013								
156.48	0.00	0.00	0.00	0.00	156.48	0.00	156.48	
200 914H S.A.D.D. WADSWORTH HIGH SCHOOL								
192.38-	0.00	0.00	0.00	0.00	192.38-	0.00	192.38-	
200 914M TAGG - WADSWORTH MIDDLE SCHOOL								
1,103.93	0.00	0.00	0.00	0.00	1,103.93	0.00	1,103.93	
200 914W CLASS OF 2014:								
122.04	0.00	0.00	0.00	0.00	122.04	0.00	122.04	
200 915W CLASS OF 2015								
198.07	0.00	0.00	0.00	0.00	198.07	0.00	198.07	
200 916H LATIN CLUB								
2.60	0.00	0.00	0.00	0.00	2.60	0.00	2.60	
200 916W CLASS OF 2016								
1,368.72-	0.00	0.00	0.00	0.00	1,368.72-	0.00	1,368.72-	
200 917H H.S. SCIENCE CLUB								
309.68	0.00	0.00	0.00	0.00	309.68	0.00	309.68	

Fund # Fund Description	Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance	Bank Code
200 917W CLASS OF 2017	1,934.44	0.00	0.00	0.00	0.00	1,934.44	0.00	1,934.44	
200 918H ACADEMIC CHALLENGE	938.47	0.00	0.00	0.00	0.00	938.47	0.00	938.47	
200 918W CLASS OF 2018	1,895.69	150.00	150.00	0.00	0.00	2,045.69	200.00	1,845.69	
200 919H SPEECH AND DEBATE TEAM	1,933.33-	0.00	0.00	538.50	4,098.33	6,031.66-	0.00	6,031.66-	
200 919W CLASS OF 2019	1,717.90	2,175.00	2,784.60	0.00	1,000.00	3,502.50	13,750.00	10,247.50-	
200 920H N. H. S.	198.68-	300.00	300.00	0.00	385.00	283.68-	0.00	283.68-	
200 920W CLASS OF 2020	1,477.75	0.00	0.00	0.00	0.00	1,477.75	0.00	1,477.75	
200 921H F.C.C.L.A.	1,010.21	0.00	0.00	0.00	0.00	1,010.21	0.00	1,010.21	
200 921W CLASS OF 2021	576.87	0.00	0.00	0.00	0.00	576.87	0.00	576.87	
200 922H PEP CLUB	272.63	0.00	0.00	0.00	0.00	272.63	0.00	272.63	
200 922W CLASS OF 2022	1,325.38	0.00	0.00	0.00	0.00	1,325.38	0.00	1,325.38	
200 923H INTERNATIONAL CLUB (FOREIGN LANGUAGES)	5,473.81	0.00	0.00	0.00	0.00	5,473.81	971.85	4,501.96	
200 923W CLASS OF 2023	770.42	0.00	0.00	0.00	0.00	770.42	0.00	770.42	
200 924C CENTRAL INTERMEDIATE STUDENT COUNCIL	3,478.87	0.00	0.00	3,418.60	3,418.60	60.27	2,240.39	2,180.12-	
200 924H STUDENT COUNCIL	13,599.29	1,431.00	1,431.00	4,645.85	4,645.85	10,384.44	16,085.15	5,700.71-	
200 924I ISHAM STUDENT COUNCIL	529.79	0.00	0.00	0.00	0.00	529.79	0.00	529.79	

Fund # Fund Description Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance	Bank Code
200 924M WADSWORTH MIDDLE STUDENT COUNCIL								
575.12	0.00	0.00	0.00	0.00	575.12	0.00	575.12	
200 926H D. E. C. A.								
1,174.58	0.00	0.00	0.00	0.00	1,174.58	12,694.58	11,520.00-	
200 928H C.B.I.P.								
179.82	0.00	0.00	0.00	0.00	179.82	0.00	179.82	
200 931H MEDIA COMMUNICATIONS WHS								
566.76	0.00	0.00	0.00	0.00	566.76	0.00	566.76	
200 945H AUTOMOTIVES								
617.50	0.00	0.00	0.00	0.00	617.50	0.00	617.50	
200 946H CARPENTRY								
2,657.32	0.00	0.00	0.00	0.00	2,657.32	0.00	2,657.32	
200 952C MIDDLE SCHOOL DRAMA/ MUSICAL CLUB								
7,351.31	0.00	0.00	0.00	0.00	7,351.31	7,345.99	5.32	
TOTAL FOR Fund 200 - STUDENT MANAGED ACTIVITY:								
46,574.07	4,056.00	4,665.60	8,602.95	13,547.78	37,691.89	53,287.96	15,596.07-	
300 0000 WHS ATHLETICS								
31,308.40-	37,140.00	48,217.27	33,699.91	49,912.08	33,003.21-	85,595.21	118,598.42-	
300 900A WHS ATHLETICS: BENEFIT GAMES/COMM SERVICE								
0.95	0.00	0.00	0.00	0.00	0.95	0.00	0.95	
300 900H WHS BAND UNIFORM REPLACEMENT								
69,993.49	0.00	0.00	0.00	0.00	69,993.49	0.00	69,993.49	
300 900R WHS ATHLETICS-ROTARY								
1,108.84-	2,476.00	2,476.00	1,981.75	1,981.75	614.59-	1,060.00	1,674.59-	
300 902H WHS JOURNALISM / BRUIN FUND								
4,652.51	635.00	635.00	0.00	0.00	5,287.51	12,543.05	7,255.54-	
300 910H WHS DRAMA FUND								
12,052.86	0.00	0.00	253.81	253.81	11,799.05	15,530.00	3,730.95-	
300 911M WMS FISHING CLUB								
157.36	0.00	0.00	0.00	0.00	157.36	0.00	157.36	
300 917H WHS MUSIC-INSTRUMENTAL								
1,476.97	0.00	0.00	449.00	449.00	1,027.97	0.00	1,027.97	

Fund #	Fund Description	Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance	Bank Code
300	918H WHS MUSIC-VOCAL GENERAL CHOIR	5,363.30	2,155.00	2,155.00	3,658.83	3,658.83	3,859.47	28,037.64	24,178.17-	
300	918M WMS VOCAL MUSIC STUDENT ACTIVITY ACCOUNT	2,298.56-	3,120.00	3,120.00	825.81	825.81	4.37-	19,074.19	19,078.56-	
300	918S WHS SHOW CHOIR	1,715.88	0.00	0.00	0.00	0.00	1,715.88	0.00	1,715.88	
300	950M ATHLETICS: WMS "CAMP" ACCOUNT ALL SPORTS	827.00	0.00	0.00	0.00	0.00	827.00	0.00	827.00	
300	9511 ATHLETIC CAMPS: BASEBALL	4,382.24	0.00	0.00	0.00	966.68	3,415.56	0.00	3,415.56	
300	9512 ATHLETIC CAMPS: BOYS BASKETBALL	10,315.91	0.00	0.00	0.00	2,403.06	7,912.85	795.00	7,117.85	
300	9513 ATHLETIC CAMPS: B SOCCER	300.00	0.00	0.00	0.00	0.00	300.00	0.00	300.00	
300	9516 ATHLETIC CAMPS: FOOTBALL	22,407.60	7,712.00	19,270.00	21,243.90	27,076.53	14,601.07	6,739.13	7,861.94	
300	9523 ATHLETIC CAMPS: CROSS COUNTRY	1,025.65	0.00	0.00	0.00	0.00	1,025.65	0.00	1,025.65	
300	9528 ATHLETIC CAMPS: WRESTLING	1,884.20-	0.00	0.00	0.00	0.00	1,884.20-	4,200.00	6,084.20-	
300	9532 ATHLETIC CAMPS: GIRLS BASKETBALL	21,130.92	1,300.00	2,075.00	1,111.68	3,297.68	19,908.24	700.00	19,208.24	
300	9534 ATHLETIC CAMPS: SOFTBALL CAMP	741.78	790.00	790.00	90.00	90.00	1,441.78	0.00	1,441.78	
300	9535 ATHLETIC CAMPS: VOLLEYBALL	7,577.29	122.50	122.50	0.00	1,555.83	6,143.96	1,880.00	4,263.96	
300	9544 ATHLETIC CAMPS: GIRLS GOLF FUND	995.00	0.00	0.00	0.00	0.00	995.00	0.00	995.00	
300	9546 ATHLETIC CAMPS: GIRLS TENNIS	4,422.52	1,857.00	1,857.00	217.77	2,448.95	3,830.57	1,872.00	1,958.57	
300	9553 ATHLETIC CAMPS: CHERLEADING	11,058.68	1,383.00	2,893.00	451.71	8,790.56	5,161.12	376.29	4,784.83	

Fund # Fund Description Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance	Bank Code
300 9555 ATHLETIC CAMPS: WMS CHEER								
3,322.82	0.00	0.00	1,174.22	2,117.96	1,204.86	46.28	1,158.58	
300 988H WHS YEARBOOK/WHISPERER FUND								
20,959.12	20.00	20.00	0.00	0.00	20,979.12	10,005.00	10,974.12	
TOTAL FOR Fund 300 - DISTRICT MANAGED ACTIVITY:								
168,279.85	58,710.50	83,630.77	65,158.39	105,828.53	146,082.09	188,453.79	42,371.70-	
401 9018 AUX SERVICES FY 2018 SACRED HEART								
2,776.69	0.00	0.00	2,885.17	7,824.15	5,047.46-	0.00	5,047.46-	
401 9019 AUX SERVICES FY19: SACRED HEART								
0.00	55,785.87	55,785.87	33,150.87	33,150.87	22,635.00	138,471.45	115,836.45-	
TOTAL FOR Fund 401 - AUXILIARY SERVICES:								
2,776.69	55,785.87	55,785.87	36,036.04	40,975.02	17,587.54	138,471.45	120,883.91-	
499 9017 OHIO CAREER COUNSELING GRANT: FY2017								
27,857.51	0.00	0.00	2,796.00	2,796.00	25,061.51	2,897.28	22,164.23	
499 9018 SECONDARY TRANSITION STUDNET W/ DISABILITIES								
0.00	0.00	0.00	119.85	1,210.96	1,210.96-	761.04	1,972.00-	
TOTAL FOR Fund 499 - MISCELLANEOUS STATE GRANT FUN								
27,857.51	0.00	0.00	2,915.85	4,006.96	23,850.55	3,658.32	20,192.23	
516 9018 IDEA-B FED GRANT FY 2018								
5,297.58	0.00	0.00	59,106.89	126,734.36	121,436.78-	0.00	121,436.78-	
516 9019 IDEA-B FED GRANT FY 2019								
0.00	0.00	0.00	43,218.87	43,218.87	43,218.87-	38,600.00	81,818.87-	
TOTAL FOR Fund 516 - IDEA PART B GRANTS:								
5,297.58	0.00	0.00	102,325.76	169,953.23	164,655.65-	38,600.00	203,255.65-	
524 9018 CARL PERKINS FY 2018								
0.00	0.00	0.00	164,992.98	178,992.56	178,992.56-	0.00	178,992.56-	
524 9019 CARL PERKINS: FY 2019								
0.00	0.00	0.00	7,013.68	7,013.68	7,013.68-	0.00	7,013.68-	
TOTAL FOR Fund 524 - VOC ED: CARL D. PERKINS - 198								
0.00	0.00	0.00	172,006.66	186,006.24	186,006.24-	0.00	186,006.24-	
572 9018 TITLE I: FY 2018								
0.00	0.00	0.00	36,518.86	68,549.81	68,549.81-	0.00	68,549.81-	

Fund # Fund Description Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance	Bank Code
572 9019 TITLE ONE FY 2019								
0.00	0.00	0.00	16,397.14	16,397.14	16,397.14-	0.00	16,397.14-	
TOTAL FOR Fund 572 - TITLE I DISADVANTAGED CHILDRE								
0.00	0.00	0.00	52,916.00	84,946.95	84,946.95-	0.00	84,946.95-	
590 9018 IMPRV. TEAC. QUALITY GRANT								
1,969.59	0.00	0.00	6,984.40	14,118.70	12,149.11-	19.01	12,168.12-	
590 9019 TITLE II-A SUPP EFF INST FY 19								
0.00	0.00	0.00	3,649.03	3,649.03	3,649.03-	0.00	3,649.03-	
TOTAL FOR Fund 590 - IMPROVING TEACHER QUALITY:								
1,969.59	0.00	0.00	10,633.43	17,767.73	15,798.14-	19.01	15,817.15-	
GRAND TOTALS:								
33,335,170.30	9,576,027.64	21,399,992.54	9,106,273.75	13,012,498.48	41,722,664.36	6,847,196.47	34,875,467.89	