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WADSWORTH CITY SCHOOL DISTRICT
BOARD OF EDUCATION

WADSWORTH, OHIO

REGULAR STATED MEETING
MONDAY, AUGUST 13, 2018, 7:00 p.m.
JAMES R. McILVAINE PERFORMING ARTS CENTER, 625 BROAD STREET

AGENDA

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Motion for Approval and Signing of Minutes

V. Administrative Discussion Items, Presentations, and Updates

A. *Update/Discussion: Elementary Student Placement for the 2018-2019 School Year*

B. Discussion: Request to Schedule a Special Board of Education meeting the week of August 20, 2018

C. *Medina Gazette* Best of the Best

D. 2018-2019 Carpentry Program

E. School Safety Enhancements Update

VI. Administrative Items

A. PERSONNEL CONSENT ITEMS

1. Resignations

a) Heather Pantoja, Kindergarten Teacher
b) Shauna Vetrick, Non-teaching School Employee (WHS custodial position only), eff. 7/10/2018
c) Laurie Faye, Title I Tutor
d) Kathy Zagar, WHS Fall Drama Co-Director (supplemental contract)
e) Wendy Pallija, Non-teaching School Employee

2. Employments

a) Hannah Lahiff, One-year Limited Teaching Contract
b) Michelle Strickland, Non-teaching School Employee
c) Christine Thoma, Non-teaching School Employee
d) Rebecca Williams, Non-teaching School Employee

e) Kelsie Erhard, One-year Limited Teaching Contract
f) Classified Substitutes, per attached list
g) Supplemental contracts, per attached list
h) Athletic Event Workers, per attached list

3. Recommendation to approve unpaid medical leave for Carla Daniels from the end of her allowable sick leave for a period not to exceed two (2) years

4. Recommendation to employ the following students as Theatre Technicians, assisting with sound and lighting systems, with a pay rate of $10/hour for school performances/activities and/or $20/hour for organizations renting district facilities:

a) Katy Doty
b) Hope Hyde
c) Elaina McNeely
d) Ali Scalera

B. ACTION CONSENT ITEMS

1. Recommendation to approve the College Tech Prep Articulation Agreements with Kent State University, for the period of August 14, 2018 through May 28, 2020:

a) Mechanical Engineering, Mechtronics Concentration
b) Mechanical Engineering, General Concentration
c) Electrical Engineering, Computer Concentration
d) Electrical Engineering, General Concentration
e) Programming, Internet & Multimedia Concentration
f) Programming, General Technology Concentration
g) Programming, Application Development Technology Concentration
h) Computer Technology, Network Technology Concentration

2. Recommendation to approve the Independent Contractor Agreement with KMN Whole Music LLC for the period of August 1, 2018 through July 31, 2019

3. Recommendation to accept a donation of school supplies from the Michels Corporation, valued at $1,600

4. Recommendation to approve the following Memorandum of Understandings with the Wadsworth Education Association:

a) Middle School Football Coaches Supplemental Contract Pay
b) K-4 Teacher Opening Staff Meeting
c) Carpentry Teacher Additional Days Worked

5. Recommendation to approve Randy Barnett as a Wadsworth High School graduate, having met the requirements through Ohio's 22+ Adult High School Diploma Program

6. Recommendation to approve membership in the Ohio Schools Council for the 2018-2019 school year

7. Recommendation to approve the Commercial Monitoring and Alarm Services Agreement with Koorsen Fire & Security for the period of August 14, 2018 through August 13, 2021

8. Recommendation to approve the receipt of $500.00 from the Ohio Association of School Business Officials for treasurer mentoring into the Dave Sladky Scholarship account

9. Recommendation to approve the overnight softball trip to Orlando, Florida from March 31 through April 6, 2018

10. Recommendation to approve the following modification to the high school 2018-2019 school calendar for end-of-course testing

    a) April 11, 2019: No school for 11th and 12th grade students; 9th and 10th grade students will come to school to take their English end-of-course exam.

    b) April 16 and April 18, 2019: Two (2) hour delay each day; students who will take Algebra 1 and/or Geometry will show up at regular time each day.

11. Recommendation to approve the Consultant Contract between the Berckemeyer Consulting Group and the Wadsworth City School District Board of Education for February 1, 2019

12. Recommendation to approve the agreement between the Wadsworth Salvation Army and the Wadsworth City School District Board of Education for the period of June 16, 2018 through June 15, 2019

13. Recommendation to approve bus and vehicle routes for the 2018-2019 school year

14. Recommendation to declare the following resident students impractical to transport, enabling their parents/guardians to apply for state transportation reimbursement for the 2017-2018 school year:

    a) Analise Lucey, Wadsworth, OH to Northside Christian Academy, Wadsworth, OH, Parent: Tom and Megan Lucey
    b) Tommy Lucey, Wadsworth, OH to Northside Christian Academy, Wadsworth, OH, Parent: Tom and Megan Lucey

15. Recommendation to approve the revised *A School Safety Memorandum of Understanding and School Resource Officer Program* Manual between the City of Wadsworth Police Department and the Wadsworth City School District Board of Education

16. Recommendation to approve the Group Retrospective Rating Participation Agreement with the Ohio Bureau of Workers' Compensation for the period of January 1, 2019 through December 31, 2019

17. Recommendation to approve the Claims & Third Party Administration Agreement between Paramount Preferred Solutions, Inc. and the Wadsworth City School District Board of Education for the period of January 1, 2019 through December 31, 2019

18. Recommendation to approve a first reading of the following Wadsworth City School District Board of Education policies:

    a) 5112, Entrance Requirements (revised)
    b) 5330.04, Procurement and Use of Naloxone (Narcan) in Emergency Situations (new)
    c) 7510, Use of District Premises (revised)

19. Recommendation to approve the revisions to the following benefit provision manuals:

    a) Hourly Exempt
    b) Salary Exempt
    c) Four Cities Compact Hourly Exempt
    d) Four Cities Compact Salary Exempt

20. Recommendation to approve the Motter & Meadows Architects Proposal for Architectural Services for Baseball and Softball Barrier Netting System, Wadsworth High School, Wadsworth City Schools

21. Recommendation to approve the Special Needs Transportation Proposal with the Medina County Schools ESC for the 2018-2019 school year

22. Recommendation to approve the Educational Service Center of Northeast Ohio Contract for Handicapped Pupils Court or Parental Institutional Placement in a District other than the Parent(s) District of Residence Agreement for Admission of Tuition Pupils Pursuant to Section 3327.04, 3327.06, 3323.14, and 3317.08 O.R.C.

23. Recommendation to accept a $500 donation from Ron and Cindi Samic

24. Recommendation to approve the Independent Contractor Agreement for Non-STRS/SERS Covered Services with Total Education Solutions for the period August 1, 2018 through June 30, 2019

25. Recommendation to approve the Independent Contractor Agreement for SERS Covered Services with Total Education Solutions for the period August 1, 2018 through June 30, 2019

26. Recommendation to approve the Service Agreement with PSI Affiliates, Inc./PSI Associates for the 2018-2019 school year

27. Recommendation to approve the Independent Contractor Agreement for SERS Covered Services with Partners for Success and Innovation (PSI), beginning August 1, 2018 and ending July 31, 2019

28. Recommendation to approve the STOP!T Subscriber Agreement for the period of August 14, 2018 through August 13, 2019

29. Recommendation to approve a Memorandum of Understanding (MoU) between the Wadsworth Board of Education and the Wadsworth Educational Support Personnel Association OEA/NEA

VII. Items of the Treasurer

A. ACTION CONSENT ITEMS

1. Recommendation to return advances to the General Fund (001) from:

a) Building Fund (004-900C)	$4,063,172.57
b) Perkins Grant (524-9018)	151,242.55
c) Title I (572-9018)	6,046.02

2. Recommendation to accept the July financial reports as presented and subject to audit

   a) Financial Report by Fund
   b) Revenue Account

XIII. Legislative Update

IX. Floor Items

X. Board Member Items

1. Recommendation to approve an addendum to the contract dated February 8, 2016 between the Wadsworth City School District Board of Education and Dr. Andrew Hill, Superintendent

2. Recommendation to approve an addendum to the contract dated July 10, 2017 between the Wadsworth City School District Board of Education and Douglas D. Beeman, Treasurer

XI. Executive Session

WHEREAS, a public board of education may hold an executive session only after a majority quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

   1. Appointment

2. Employment ✔
3. Dismissal
4. Discipline
5. Promotion
6. Demotion
7. Compensation
8. Investigation of charges/complaints (unless public hearing requested)

B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding

C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action

D. Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. Matters required to be kept confidential by federal law or rules or state statutes

F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law

NOW, THEREFORE BE IT RESOLVED, that the Wadsworth City Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on A2 and B, as listed above.

XII. Adjournment

In accordance with State and Federal law, the District will provide reasonable accommodations to persons with disabilities who wish to attend and/or participate in school events. Such individuals should notify the Superintendent if they require a reasonable accommodation.

EMPLOYMENTS
August 13, 2018

Classified Substitutes

Carla Auffenberg
Patricia Bates
Linda Baumgartner
Kristen Beddow
Dana Berlin
Hunter Blackburn
Leica Bowsher
Stephanie Calkins
Nicholas Carter
Lori Cheslock
Kenny Combs
Karen Cool
Robert Daugherty
Carol Drown
Douglas Edwards
Dawn Falkenstein
Tara Files
Richard Gangle
Denise Gleason
Brandie Hall
Herbert Hooser
Terry Jones
Char Kasner
Chris Kallai
Anne Kelly
Beth Lance
George Langley
Derrel Larsen
Elizabeth Mendel
Erica Nadeau
Darren Newcomer
Becky Osborne
Kristie Pasquerella
Dianne Pratt
Loree Runkle
Susan Seathoff
Karla Sayre
Jill Shaw
Lori Shed
Barbara Skamer
Kathleen Smith
Melanie Starcher
Sara Steinkerchner
CaRea Wade
Allyson Wagner
Mark Wapenaar
Kendra Weaver
April Wellman
Jennifer Wolfert

Supplemental Contracts

Severine Ford	Student Worker, 2017 Football Camp
Maria Daull	Design Camp Instructor
Kip Shipley	Design Camp Instructor
Lindsay Hastings	Band Camp Instructor, eff. 7/23/2018
Destiny Lowry	Varsity Asst. Girls Cross Country Coach
Greg Stoner	Science Dept. Head (CIS)
Meagan Neumann	Prevention Specialist
Ryun Louie	Percussion Studies Coordinator
Ryun Louie	Elementary Percussion Instructor
Heidi Steele	Reserve Girls Soccer Coach, eff. 7/16/2018
Michael Wenger	9th Grade Wrestling Coach
Bre Ganuelas	Middle School Girls Lacrosse (volunteer position)
Stacey Wilson	WMS Fall Cheerleading Coach, eff. 7/30/2018
Stacey Wilson	WMS Winter Cheerleading Coach, eff. 7/30/2018
Lauren Ross	Excess Hours (Counseling - 111 hours)
Jodie McInnes	Excess Hours (Counseling - 87 hours)
Laurie Freund	Excess Hours (Counseling - 87 hours)
Kelly Rapp	Excess Hours (Counseling - 99 hours)
Victoria Albanese	Excess Hours (Counseling -18 hours)
Jeffrey Walck	Varsity Asst. Volleyball Coach, eff. 7/25/2018
Kalyn Davis	WMS Musical Co-Director
Debbie Lake	WMS Musical Co-Director
Adam Evans	WMS Asst. Football Coach, eff. 8/1/2018
Brad Tschannen	WMS Asst. Football Coach, eff.8/1/2018

Christian Baughman Volunteer Asst. Wrestling Coach

Year One Resident Educator Mentors

Shannon Fisher
Abby Elliott

Year Two Resident Educator Mentors

Katie Titus
Tricia Claypool
Gregory Stoner

Year Three Resident Educator Mentors

Beth Lawrence
Vicki Fugate
Jason Ball
Sara Storm
Rachel Bendel

Athletic Event Workers ($30/Event)

Patti Allen Mary
Beth Baxley
Karen Beavers
Jodi Bowers
Mark Carr
Barb Caskey
Janice Cerovic
Rhonda Clem
Dave Cutting Aly
Dannemiller Val
Dannemiller
Cindy Farver
Diane Gorsuch
John Gramuglia
Kristen Highland
Phil
Horrisberger
Barb Jensen
Chris Kallai, Sr.
Chris Kallai, Jr.
Josh Kallai Larry
Kaufman Jason
Knapp
Jeff Kreider
Kirk Kresowaty
Mike Kyner Jim
Ladrach Cheryl
Miller Bonnie
Montoni Don
Moore Sherri
Moore Mia
O'Connor Mark
Postak Gail
Salem
Mike Schmetlzer, Jr.
Bob Schoonover
Carolyn Schoonover
Sarah
Steinkerchner
Peggy Tanner John
Thompson Joyce
VanEck Kandi
Wallet
Jami Wyrick
Jill Young

Athletic Event Parking Attendants ($20/ Event) Randy Putt

Ron Putt

Grizzly Invitational Workers ($25/Event)

Lorraine
Brandenberg Sam
Brandenberg Kristen
Maurer Renee
Riggenbach Julie
Zollinger

WADSWORTH CITY SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Stated Meeting
August 13, 2018

Agenda Detail Sheet

V. Administrative Discussion Items, Presentations and Updates

A. ***Medina Gazette*** **Best of the Best:** We received notification that we were selected as the "Best of the Best" School District by the readers of the *Medina Gazette.*

B. 2018-2019 Carpentry Program: Our high school carpentry program will be building a house on Pine Street during the 2018-2019 school year. Upon completion of the house, we will hold a public auction to sell the house.

D. School Safety Enhancements Update: On April 20, 2018 a letter was sent to our community. The letter served as a follow-up to our March 5, 2018 school safety community meeting and listed the items we planned to do.

The following is an update on the progress made toward each item:

(A) Begin the process to add another school resource officer: While we do not have an official start date yet, Wadsworth City Council approved an ordinance change increasing the number of officers the city can hire by one (1). We were informed that current Wadsworth Police Officer Dan Shonk has been selected to be our second school resource officer. The revised *A School Safety Memorandum of Understanding and School Resource Officer Program* Manual between the City of Wadsworth Police Department and the Wadsworth City School District Board of Education is being recommended for approval as part of this agenda (Action Consent Item No. 15). We are meeting with Matt Hiscock, Safety Director, City of Wadsworth, Officer Adam Innocenti, current school resource officer, and Randy Reinke, Wadsworth Chief of Police, on August 13 to discuss the timeline and other details of implementation.

(B) Move fire alarm pull stations located in the lobby area of some of our schools into the locked areas of our school buildings: Koorsen Fire & Security is completing this work for us. They are working with the Medina County Building Inspector on final detail and approval of the plans. The goal is for this work to be completed prior to the start of the school year.

(C) Implement a standard list of questions that will be asked at all schools before a visitor is buzzed into a building: The list has been finalized and we will begin use of it on August 21.

(D) Train certain staff in all buildings in "stop the bleed" procedures: We are working with the Wadsworth Fire Department to schedule the training. We will train select

employees witihn each building. We will also be buying a kit of materials, known as a "trauma bucket," for each building.

(E) Explore the purchase of an app where students and adults can text school safety concerns: The contract for the app, (STOP!T), is being recommended for approval as part of this agenda (Action Consent Item #26).

(F) Install cameras in locations at school buildings identified as "blind" spots: The cameras are in the process of being installed.

(G) Change morning procedures at schools where students are just standing around outside before school starts: This change occurred in the spring. If students are not actively involved in some activity outside (e.g. playing on the playground), they are now inside.

(H) Explore an emergency notification system that will allow all staff to contact someone immediately for assistance in case of an emergency: We are still working through options.

(I) Ensure all staff are trained in A.L.I.C.E. and have access to safety plans, including substitutes: We created a list of employees who had not been trained in A.L.I.C.E. after the March 5 meeting. A brief training/overview video of A.L.I.C.E., put together by Adam Innocenti, was shared with each employee on the list. On August 20, all employees, including substitutes (who will be invited), will be part of a detailed A.L.I.C.E. training provided by Adam and other Wadsworth police officers. The training will be both large group (in the PAC) and building-specific (at each building). Principals were reminded to make sure teachers have knowledge of our safety plans and that safety instructions are left with lesson plans for substitutes.

(J) Ensure all PA systems work throughout our buildings: Testing was completed and problem areas addressed.

(K) Offer an A.L.I.C.E. overview for interested community members: Adam Innocenti held an overview on May 29, 2018.

(L) Review physical safety enhancements to lobby and/or delivery areas in each building: We are working through this, with a focus on the secretary windows at Franklin and Lincoln Elementary Schools and delivery doors at each building.

VI. Administrative Items

A. PERSONNEL CONSENT ITEMS

2.(a) Hannah Lahiff: Ms. Lahiff is being recommended to fill the new, part-time speech and language pathologist position. The position is necessary due to the needs of our students, as identified on their individual education programs.

2.(b) Michele Strickland: Ms. Strickland is being recommended to fill the new Assistant Cafeteria Manager that was created in the spring by eliminating the Cafeteria Manager position previously held by Ms. Janet Zelenka, who resigned.

2.(c) Christine Thoma: Ms.Thoma is being recommended to fill the Special Ed. Attendant position at Isham Elementary School that was previously held by Ms. Elaine Hereda who accepted another position in the district.

2.(d) Rebecca Williams: Ms. Williams is being recommended to fill the Special Ed. Attendant position at Valley View Elementary School that was previously held by Ms. Tracy Tibbits who accepted another position in the district.

2.(e) Kelsie Erhard: Ms. Erhard is being recommended to fill the kindergarten teacher position at Overlook Elementary School left open by the resignation of Ms. Heather Pantoja.

B. ACTION CONSENT ITEMS

1. **College Tech Prep Articulation Agreements with Kent State University**: The College Tech Prep Articulation Agreements with Kent State University detail credits students will earn for Kent State University by participating in certain Four Cities Compact programs offered at Wadsworth High School.

2. **Independent Contractor Agreement with KMN Whole Music LLC:** The Independent Contractor Agreement with KMS Whole Music LLC being recommended for approval will provide for services from a teacher of the visually impaired to students whose individual education program requires such services.

4. **Wadsworth Education Association (WEA) Memorandum of Understandings (MOUs):** The WEA MOUs being recommended for approval are as follows:

    a) Middle School Football Coaches Supplemental Contract Pay: This MOU will allow for the payment to an additional coach by reducing the pay, as identified in the *Negotiated Agreement*, for the other paid coaches. The Wadsworth City School District Board of Education will not pay any additional money, when compared to the amount that was to be paid per the *Negotiated Agreement*;

    b) K-4 Teacher Opening Staff Meeting: This MOU will allow for the opening staff meeting for the K-4 teachers to occur on their second work day, August 17, 2018, instead of the first work day, August 16, 2018; and

    c) Carpentry Teacher Additional Days Worked: This MOU will allow the carpentry teacher, Chris Kallai, to be paid at his per diem rate for hours worked outside of those specified in the *Negotiated Agreement*, but not to exceed fifty (50) hours, for work that is necessary to prepare for the

carpentry house that will be built on Pine St. (e.g. securing contractors, permits, etc.).

6. **Ohio Schools Council 2018-2019 Membership:** The Ohio Schools Council (OSC) membership for the 2018-2019 school year being recommended for approval will allow our district to continue to utilize the services of the OSC, including the cooperative purchasing and school bus purchasing programs.

7. **Commercial Monitoring and Alarm Services Agreement with Koorsen Fire & Security:** The Commercial Monitoring and Alarm Services Agreement with Koorsen Fire & Security being recommended for approval is for monitoring services of the locker room facilities at Art Wright Stadium.

8. **Receipt of $500.00 from the Ohio Association of School Business Officials for Treasurer Mentoring into the Dave Sladky Scholarship Account:** The recommendation to receipt $500.00 from the Ohio Association of School Business Officials into the Dave Sladky Scholarship Account results from work that Doug Beeman completed during the 2017-2018 school year as a mentor to a new treasurer in another district. Rather than receive the money himself, Mr. Beeman has requested the money be placed in the Dave Sladky Scholarship account.

11. **Consultant Contract between the Berckemeyer Consulting Group and the Wadsworth City School District Board of Education for February 1, 2019:** The Consultant Contract with the Berckemeyer Consulting Group being recommended for approval will allow Mr. Jack Berckemeyer to work with our staff on our February 1, 2019 professional development day.

12. **Agreement between the Wadsworth Salvation Army and the Wadsworth City School District Board of Education:** The Agreement between the Wadsworth Salvation Army and the Wadsworth City School District Board of Education will allow the Salvation Army to continue to use space within the Charles R. Parsons Administration Building to run their afterschool and summer programming for students through June 15, 2019.

15. **Revised *A School Safety Memorandum of Understanding and School Resource Officer Program Manual*:** The revised *A School Safety Memorandum of Understanding and School Resource Officer Program Manual* between the City of Wadsworth Police Department and the Wadsworth City School District Board of Education being recommended for approval includes revisions that specify the addition of a second school resource officer. It is anticipated that the second school resource officer, Officer Dan Shonk, will begin his new role at some point during the 2018-2019 school year.

16. **Group Retrospective Rating Participation Agreement:** The Group Retrospective Rating Participation Agreement with the Ohio Bureau of Workers' Compensation for the period of January 1, 2019 through December 31, 2019 being recommended for approval will allow our school district to participate in the group retrospective rating program, saving us money.

17. **Claims & Third Party Administration Agreement:** The Claims & Third Party Administration Agreement between Paramount Preferred Solutions, Inc. and the Wadsworth City School District Board of Education for the period of January 1, 2019 through December 31, 2019 being recommended for approval will allow Paramount Preferred Solutions, Inc. to continue to administer our workers compensation program.

18. **First Reading of Wadsworth City School District Board of Education Policies:** The first reading of the Wadsworth City School District Board of Education policies being recommended for approval are necessary for the following reasons:

    a) 5112, Entrance Requirements (revised): The policy revisions align our policy with our current practices.
    b) 5330.04, Procurement and Use of Naloxone (Narcan) in Emergency Situations (new): This policy will allow our district to store and administer Naloxone (Narcan) under certain conditions.
    c) 7510, Use of District Premises (revised): The policy revision incorporates changes recommended by our insurance agency and aligns our policy with our current practices.

19. **Benefit Provision Manual Revisions:** The revisions to the benefit provision manuals being recommended for approval memorialize, in writing, the current and past practice of defining full-time employee for the salary and hourly exempt positions covered under the benefit provision manuals as those who are contracted to work one thousand two hundred fifty (1,250) hours or more in a work year.

20. **Motter and Meadows Architects:** The Motter & Meadows Architects Proposal for Architectural Services for Baseball and Softball Barrier Netting System, Wadsworth High School, Wadsworth City Schools being recommended for approval will allow Motter and Meadows Architects to design a netting system that will enhance the safety of spectators and participants of other sports in the area surrounding our baseball and softball fields from balls hit out of play.

21. **Special Education Transportation Proposal:** The Special Needs Transportation Proposal with the Medina County Schools ESC for the 2018-2019 school year being recommended for approval will allow the Medina County Schools ESC to transport students, as identified in each student's individualized education program, to a school placement outside of our district.

24-25. **Total Education Solutions:** The contracts being recommended for approval with Total Education Solutions are for Sacred Heart School. Ohio Revised Code requires our district to be the fiscal officer for the funds Sacred Heart is using to pay for their services; and, as a result, we have to enter into the contract with Total Education Solutions on Sacred Heart's behalf.

26. **PSI Service Agreement:** The Service Agreement with PSI being recommended for approval is for Sacred Heart School. The Wadsworth City School District Board of Education is required to approve the contract because we are the fiscal

agent, by Ohio law, for the funds Sacred Heart will use to pay for remedial teacher, gifted/talented teacher, intervention specialist and educational aide services provided to them by PSI.

27. **Partners for Success and Innovation (PSI) Independent Contractor Agreement:** The Independent Contractor Agreement with PSI being recommended for approval is for Sacred Heart School. The Wadsworth City School District Board of Education is required to approve the contract because we are the fiscal agent, by Ohio law, for the funds Sacred Heart will use to pay for health aide and registered nurse services provided to them by PSI.

28. **STOP!T Subscriber Agreement:** The STOP!T Subscriber Agreement being recommended for approval will allow our students and parent/guardian(s) to use the STOP!T app to text school safety concerns.

29. **WESPA MOU:** The WESPA MOU being recommended for approval addresses a pay and leave issue pertaining to transportation employees.

VII. Items of the Treasurer

A. ACTION CONSENT ITEMS

1. **Return advances to the General Fund (001):** The Board of Education approved three advances totaling $4,220,461.14 for Fiscal Year 2018. Said advances were for fiscal year end cash flow purposes. These advances need to be returned to the general fund now that the district is in Fiscal Year 2019.

RECORD OF PROCEEDINGS
WADSWORTH CITY BOARD OF EDUCATION

Minutes of Regular Meeting Date: July 9, 2018

The Wadsworth City Board of Education met in Regular Session on Monday, July 9, 2018, at **7:00** P.M. at the James R. McIlvaine Performing Arts Center, 625 Broad Street.

APPOINTMENT OF TREASURER PRO TEM

President McDougal appointed **Julie Batey** as Treasurer Pro Tem.

PLEDGE OF ALLEGIANCE AND ROLL CALL

Present	Batey, Gordon, Kramer, McComas, McDougal
Absent	Gordon
Administrators	**1**
Staff	**2**
Visitors	**6**

18-07-59 APPROVAL OF BOARD MINUTES

The motion was made by **McComas**, seconded by **Kramer**, to approve the following Board of Education Meeting Minutes:

Special Session June 28, 2018

VOTE: Yea - Kramer, McComas, McDougal, Batey
Nay - None Motion Carried,

ADMINISTRATIVE DISCUSSION ITEMS, PRESENTATIONS AND UPDATES:

A. Strategic Plan 2016-2020 Update.

B. Wadsworth Grizzlies Community Foundation Informational Meeting will be held on August 9, 2018, as 7:00 p.m. in the Professional Development Room of the Charles R. Parsons Administration Building.

ADMINISTRATIVE ITEMS:

18-07-60 Upon the recommendation of Superintendent Hill, the motion was made by **McComas**, seconded by **Kramer**, to remove Personnel Consent Item A(2)(b) Volunteers from the July 9, 2018, Regular Meeting, as presented:

VOTE: Yea – Kramer, McComas, McDougal, Batey, Gordon
Nay – None Motion Carried,

18-07-61 Upon the recommendation of Superintendent Hill, the motion was made by **Kramer**, seconded by **McComas**, to adopt the Personnel Consent Items A from the July 9, 2018, Regular Meeting, as presented:

A. PERSONNEL CONSENT ITEMS

1. Resignations:

a)	Mary Napoli	Prevention Specialist S.A.D.D. Advisor/WHS	
b)	Katherine Krumreig	Certified Teacher	(eff. 07/20/18)

2. Employments:

a)	Chelsea Duty	Certified Teacher

~~b) Volunteers: (Band Camp Chaperones)~~

c) Supplemental Contracts (2017-2018):

Haley Hassinger	Extended School Year (23 hrs.)
Matthew Hulme	Extended School Year (32.5 hrs.)
Emily Reagan	Extended School Year (55.5 hrs.)
Katherine Ruff	Extended School Year (55.5 hrs.)
Barbara Crookes	Extended School Year (Reading max. 55.5 hrs.)
Alexandra Zwisler	Extended School Year (Reading max. 55.5 hrs.)
Sarah Hissner	Extended School Year (Reading max. 55.5 hrs.)
Edward Clark	Band Camp Instructor
Jessica Courson	Band Camp Instructor
Justin Evangelist	Band Camp Instructor
Matthew Hastings	Band Camp Instructor
Malcolm Jones	Band Camp Instructor
Alexis Koeberle	Band Camp Instructor

Vanessa Lloyd	Band Camp Instructor
Ryun Louie	Band Camp Instructor
Ava Miller	Band Camp Instructor
David Selzer	Band Camp Instructor
Brandon Waller	Band Camp Instructor
Zachary Young	Band Camp Instructor

d) Supplemental Contracts (2018-2019):

Elizabeth Beal	Excess Hours (Counseling - 42.25 hours)
Jennifer Manos	Excess Hours (Counseling - 42.25 hours)
Shannon Schmitt	Social Studies Dept. Chair
Cynthia Stecker	Social Studies Dept. Chair
Kim Snyder	English-Lang. Arts Dept. Chair
Sandi Mueller	English-Lang. Arts Dept. Chair
Bryce Weber	Math Dept. Chair
Sara Storm	Math Dept. Chair
Ann Marie Cooper	Special Ed. Dept. Chair
Sandi Mueller	CIS Newspaper
Zachary Ockunzzi	CIS Intramurals
Trudy Freund	RtI Chair
Aliza Gill	RtI Member
Patti Back	RtI Member
Shannon Schmitt	RtI Member
Victoria Albanese	RtI Member
Abbey Martin	Student Council Advisor (CIS)
Megan Wolf	Student Council Advisor (CIS)
Kim Leonard	Crossing Guard Supervisor
Jeff Kisor	Vol. Boys' Lacrosse Varsity Head Coach
Todd Grice	Vol. Boys' Lacrosse Varsity Asst. Coach
Dennis Sega	Vol. Boys' Lacrosse Varsity Asst. Coach
Michael Swires	Vol. Boys' Lacrosse Varsity Asst. Coach
Christian Beery	Vol. Boys' Indoor Track Coach
Matthew McConnell	Vol. Boys' Indoor Track Coach
Blake Dickson	Vol. Boys' Indoor Track Coach
John Burton	Vol. Girls' Indoor Track Coach
Megan Dean	Vol. Girls' Indoor Track Coach
Zachary Humrichouser	Vol. Girls' Indoor Track Coach
Nick Neral	Vol. Boys'/Girls' Indoor Track Coach
Maria Daull	WHS Spring Faculty Manager (50%)
Nick Ranallo	Varsity Wrestling Asst. Coach
Matthew Hulme	Vol. Varsity Wrestling Asst. Coach
Gregory McElroy	Vol. Varsity Wrestling Asst. Coach

Brad Squire	Vol. Varsity Wrestling Asst. Coach
Tim Knipl	Vol. Varsity Wrestling Asst. Coach
Kip Shipley	Vol. Varsity Wrestling Asst. Coach
Matthew Shiarla	Reserve Wrestling Coach
John Gramuglia	Vol. 8th Grade Wrestling Asst. Coach
Justin Wilhelm	Asst. Debate Coach

VOTE: Yea – Kramer, McComas, McDougal, Batey, Gordon
Nay – None Motion Carried,

18-07-62 Upon the recommendation of Superintendent Hill, the motion was made by **McComas**, seconded by **Kramer**, to adopt the Personnel Consent Item B from the July 9, 2018, Regular Meeting, as presented:

B. PERSONNEL CONSENT ITEM

a) Volunteers: (Band Camp Chaperones)

Jason Barnhart	Melissa Gerber
Julie Batey	Laurel Herron
Dennis Bolen	Jeanne Hines
Cindy Beeman	April Jira
Douglas Beeman	Kelly Lee
Lisa Bressler	Polly Magyar
Mary Calderon	Steven Magyar
Kelly Dadich	Lorraine Negron
Amy Doty	David Ott
Daniel Doty	Sandy Shafer
Heather Errante	Amy Tuck

VOTE: Yea – McComas, McDougal, Kramer
Abstain - Batey
Nay – None Motion Carried,

18-07-63 Upon the recommendation of Superintendent Hill, the motion was made by **Kramer**, seconded by **McComas**, to adopt the Action Consent Items for the July 9, 2018, Regular Meeting, as presented:

C. ACTION CONSENT ITEMS

A. Recommendation to accept a $2,302.26 donation from the Franklin PTO.

B. Recommendation to accept a donation from the Tetlow family of Nova Chat 8, Version 2.1.0 Saltillo Augmentative Communicationdevice (valued at $3,695).

C. Recommendation to accept a donation from the Band Boosters in the amount of $2,815.83.

D. Recommendation to approve an anonymous donation in the amount of $1,632.

E. Recommendation to approve the Evolve Academy of Medina City School District Agreement. **(ATTACHED)**

F. Recommendation to approve the Memorandum of Understanding (MOU) for ADAMH Board Participation in the Wadsworth City School District Drug Testing Program. **(ATTACHED)**

G. Recommendation to approve the Agreement of Articulation between the University of Akron - College of Applied Science and Technology and the Four Cities Educational Compact. **(ATTACHED)**

H. Recommendation to approve the Memorandum of Understanding Regarding Students Placed in the Medina County Juvenile Detention Center with Medina City Schools. **(ATTACHED)**

I. Recommendation to approve the Educational Service Center of Northeast Ohio Capstone Academy Extended School Year (ESY) contract for the period June 11-July 27, 2018. **(ATTACHED)**

J. Recommendation to approve the KidsLink School District Contract for the period beginning September 1, 2018 and ending August 31, 2019. **(ATTACHED)**

K. Recommendation to approve the Preventative Maintenance Service Agreement for Sectional Overhead Doors with Action Door for the period of August 1, 2018 through August 31, 2019. **(ATTACHED)**

L. Recommendation to approve the State of Ohio Participation Agreement Acceptance of State of Ohio DAS Contract with the Cintas Corporation for the period of August 1, 2018 through July 31, 2020 for Category C. Mats, Dust and Dirt Control Items and Other Supplies. **(ATTACHED)**

M. Recommendation to accept the donation of a 2018 EZGO Valor gas-powered golf cart valued at $6,199 from the Wadsworth Band Boosters.

VOTE: Yea – McComas, McDougal, Batey, Kramer
Nay – None Motion Carried,

TREASURER ITEMS

18-07-64 Upon the recommendation of Treasurer Pro Tem **Julie Batey,** the motion was made by **McComas**, seconded by **Kramer**, to adopt the Action Consent Items for the July 9, 2018, Regular Meeting, as presented:

A. ACTION CONSENT ITEMS

1. Recommendation to accept the June financial reports as presented and subject to audit:

   a) Financial Report by Fund
   b) Revenue Account
   c) Appropriations Report

VOTE: Yea – McDougal, Batey, Kramer, McComas
Nay – None Motion Carried,

LEGISLATIVE UPDATE

Kramer reported:

- Bill 216 has been sent to the Governor.
- Bill 315 has been sent to the Governor.
- H.B. 21 has been signed by the Governor.

FLOOR ITEMS

BOARD MEMBER ITEMS

Batey – Band camp.

Kramer – Announced The Gazette named top female and male athletics. Joey Baughman was named in an article. Jordan Ernest recently won a national wrestling tournament. Stem Camp had a record number of attendees.

McDougal – Thanked all who take care of the District during summer.

EXECUTIVE SESSION

WHEREAS, a public board of education may hold an executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

A. To consider one or more, as applicable, of the check-marked items with respect to a public employee or official:

1. Appointment
2. **Employment**
3. Dismissal
4. Discipline
5. Promotion
6. Demotion
7. **Compensation**
8. Investigation of charges/complaints (unless public hearing requested).

B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.

C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

D. Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. Matters required to be kept confidential by Federal law or rules or State statutes.

F. Regularized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoid prosecution for a violation of the law.

NOW, THEREFORE, BE IT RESOLVED, that the Wadsworth City Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on A2 and A7 as listed above.

18-07-63 **EXECUTIVE SESSION**

The motion was made by **McComas**, seconded by **Kramer**, to enter Executive Session at **7:18** p.m.

VOTE: Yea – Batey, Kramer, McComas, McDougal
Nay – None Motion Carried,

EXECUTIVE SESSION recessed at **9:03** p.m.

18-07-64 **ADJOURNMENT**

The motion was made by **McComas**, seconded by **Kramer**, to adjourn at **9:03** p.m.

VOTE: Yea – Kramer, McComas, McDougal, Batey
Nay – None Motion Carried,

(Signed)_____
Jody McDougal, President

(Attested)_____
Julie Batey, Treasurer Pro Tem

Hannah Lahiff

OBJECTIVE: To obtain a position working with children to improve their functional and academic speech/language through a variety of creative strategies.

About

- Speech Language Pathologist
- Excellent skills in planning, research, multi-tasking, assessing data, technology, and communication
- Experienced working with students from diverse backgrounds who demonstrate a multitude of intensive needs
- Skilled in writing evaluations, progress monitoring, and Individual Education Plans

Education

- Cleveland State University

-Master of Arts
Speech Language Pathology
Graduated May 2016

- John Carroll University

-Bachelor of Arts
Psychology
-Minor
Sociology and Criminology
Graduated December 2013

Special experience

familiar with:

- Response to Intervention
- Evidence-Based strategies
- IEP Anywhere

technology:

- Microsoft
- iPad
- Smartboard
- A variety of AAC programs

License:

- ASHA (applied for), Ohio Board , ODE

Experience

Speech Language Pathologist
July 2016- Present
Bellefaire JCB, Monarch Center for autism

- Currently manage an intensive (150 minutes/week, per student & group minutes) 8 plus student caseload, grades 6-12
- Lead a social skills group five times per week for multiple classrooms
- Program alternative augmentative communication devices
- Write and implement standards-based Individual Education Plans and Evaluation Team Reports
- Conduct professional meetings and discuss progress with family members and interdisciplinary team

Speech Pathology-Student Aug-Dec 2014
East Cleveland City school District

- Shared caseload of 70 students
- Evaluated and treated children with a variety of deficits in expressive and receptive language, phonology, fluency, and articulation
- Responsible for writing Evaluation Team Reports and Individualized Education Plans.
- Prepared for and participated in referral, Intervention Assistance Team, planning, preschool transition, and Evaluation Team Reports and Individualized Education Plan meetings with school staff and parents
- Exposed to billing procedures

other relevant experience

Graduate intern JAN 2016-May 2016
Southwest General Hospital

- Evaluated and treated symptoms of dysphagia, and speech and language deficits in the adult inpatient population as well as the adult inpatient acute rehabilitation unit
- Evaluated and treated outpatient pediatric clients who demonstrated speech and language deficits
- Exposed to Modified Barium Swallow studies
- Exposed to billing procedures

Friendship in Teams Aug 2015-Dec 2015

- Co-lead social language group
- 1:1 for children who benefit from additional support in communication, following directions, transitions, and personal hygiene
- Taking data and communicating progress made during the summer program

Kelsie Erhard

TEACHING EXPERIENCE

Constellation School District, Cleveland, Ohio **August 2015-Present**
Title 1 Elementary Teacher – Puritas Community Elementary School, **Second-Fourth Grades**

- ***2nd - 4th grades Reading and Math Enrichment:*** include lesson plans specific to the needs of individual
  - Administer AIMSweb for biweekly progress monitoring to determine student growth and guide instruction
  - Administer Measure of Academic Progress (MAP) test 3 times a year to determine student growth and guide instruction
- Maintain accurate and complete records of students' progress and development
- Collaborate cooperatively with grade level peers to analyze student data and strategize ways to improve student achievement in monthly team-based teacher meetings.
- Integrate technology effectively to enhance student engagement and increase student achievement
  - Use of Reading A-Z resources online that match student RIT score determined from MAP testing
  - Use of Front Row Ed online for math groups
  - Use of tools provided by NWEA MAP test to enrich student learning
  - Provide parents/guardians with information that will best serve the interests of their children through progress reports at the end of each quarter, and maintains confidentiality with information received from parents.
- Substitute teacher as needed for 2nd and 4th grades, implementing teacher lesson plans left by classroom teacher
- Started an after-school Book Club for the students (grades 4th & 5th), reading novels and meeting twice a month for discussion of book, as well as creating posters to promote books for other students.
- Advisor for after-school Chess Club, teaching students to play chess, with a tournament at the end of the year.

Southeast Local School District, Apple Creek, Ohio **January 2015-April 2015**
Long-Term Substitute Teacher – Apple Creek Elementary School, **Kindergarten**

- Continued/enforced classroom teacher's routines and classroom management while in the classroom
- Fulfilled all duties of full-time teacher, including lesson plans, meetings, and conferences
- Communicated with parents to ensure the transition was stress-free for them and the students

Medina County School Districts, Medina, Ohio **February 2013-December 2014**
Substitute Teacher - Highland City Schools, Medina City Schools, Brunswick City Schools, Wadsworth City Schools –**All grade levels**

- Completed training program required by county to become a substitute teacher by attending a day-long training session, as well as taking a series of classes; including Child Abuse Prevention and Substance Abuse Prevention
- Fulfill role of classroom teacher, including lessons and behavior plans, and adapt as needed

Guy B. Teachey Elementary School, Asheboro, North Carolina **Fall 2012**
Teacher Candidate – All Subjects, **Grade 1 and 5**

- Developed daily lesson plans for all subjects in alignment with current common core state standards
- Collaborated with cooperating teacher and grade level teams to create and implement unit plans and reading groups
- Attended Leadership meetings, staff development meetings, grade level meetings, and conferences
- Completed Teacher Performance Assessment (TPA) that focused on student learning both as whole group and small group
- Implemented a behavior plan incorporating positive reinforcement
- Co-taught literacy with English Language Learner (ELL) Teacher, adapting to various learning styles.
- Incorporated technology in lesson plans to help students become used to reading and taking notes from a computer to better prepare them for state testing.

Kelsie Erhard

EDUCATION

Baldwin Wallace University, Berea, Ohio — Completion: August 2018
Master of Arts in Education
Area of Study: *Literacy with minor in technology integration*

Walsh University, Canton, Ohio — Completion: August 2014
Third Grade Reading Guarantee — GPA: 4.0 (4.0 Scale)
Specialization: *Reading Endorsement*
Reading Subtest I — Score: 262 (Pass)
Reading Subtest II — Score: 247 (Pass)

Baldwin Wallace University, Berea, Ohio — Completion: December 2012
Bachelor of Science in Education — GPA: 3.45 (4.0 Scale)
Licensures: *Early Childhood Education, PreK-3* — Major GPA: 3.71 (4.0 Scale)
Specialization: *Early Childhood Generalist, 4-5*

Praxis:
Principles of Learning and Teaching — Score: 190/200
Education of Young Children — Score: 194/200
Elementary Education: Content Knowledge — Score: 182/200
ETS Recognition of Excellence: Top 15% of test takers
Awards: Dean's list 4 semesters
Scholarship: Dean's Award

OTHER WORK EXPERIENCE

Tutoring, Medina, Ohio — **August 2014 – May 2016**
Tutor third grader to improve reading by using activities such as word sorts, games, and reading books at her reading level.

Staples, Medina, Ohio — **July 2013 – December 2014**
Work copy center, customer service, cashier, and stock.

Medina County District Library, Medina, Ohio — **April 2008 – August 2012**
Page – Shelved books and assisted librarians with daily activities.

CERTIFICATIONS

VIRTUS Training 2017

COMPUTER SKILLS

Google Applications including but not limited to Docs, Sheets, and Forms
SMART Board software
iPad technology with emphasis on education

COLLEGE TECH PREP ARTICULATION AGREEMENT
By and Between
Wadsworth High School
Engineering and Design
and
Kent State University
Associate of Applied Science in Mechanical Engineering Technology, Mechtronics Concentration

This College Tech Prep ARTICULATION AGREEMENT (the "Agreement") is entered into in the 2018-2019 Academic Year (the "Effective Date") by and between Wadsworth High School (the "High School"), with an address of 625 Broad Street Wadsworth, Ohio 44281; and Kent State University ("Kent State"), with an address of Kent, Ohio 44242. The High School Program is an approved College Tech Prep Program by the Ohio Department of Education and Kent State is an Ohio institution of higher learning and a member of the Ohio University System. The High School and Kent State desire to enter into a contract pursuant to which students of the High School would be eligible for articulated course credits at Kent State, according to the terms contained in this Agreement.

ACCORDINGLY, in consideration of the promises and mutual covenants contained in this Agreement, and of other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. ***Description of Articulation Program.***

a. Definitions. Articulation Criteria and Articulation Benefits are defined in Attachment A.

b. Articulation Benefits to Students. Kent State will provide the Articulation Benefits at no charge to past and present students who meet the Articulation Criteria. The articulated credit will be based upon the articulation agreement in place at the time the student applies to KSU.

c. Accreditation of Kent State. Kent State warrants that it is accredited by the North Central Association of Colleges and Schools. Kent State will notify the High School if such accreditation ceases to exist.

d. Admissions Processing. For those past or present students who meet Articulation Criteria 1(a-e), Kent State will consider their applications for admission in accordance with standard Kent State admission application evaluation criteria, while favorably recognizing students' accomplishments in the High School College Tech Prep Program.

e. Non-Exclusivity. This Agreement is not exclusive, and either party may enter into similar agreements with any other party.

2. ***Term and Termination.***

a. Term. This Agreement will run from the Effective Date until the end of the last day of the High School Spring Term, two academic years after the effective date, at which time this Agreement will automatically expire.

b. Termination. Either party may terminate this Agreement in the event of a material breach by the other party, effective upon the later date to occur of (i) the end of the next admissions application and review period of Kent State, or (ii) the date that is 90 days after the notice that includes a description of the breach; *provided* in either case that the breaching party shall be allowed until said effective date to cure said breach, and if the breach is so cured the termination notice will be of no effect.

c. Post-Termination. Upon expiration or termination of this Agreement for any reason, students previously accepted by or admitted to Kent State shall continue to receive the benefits contemplated by this Agreement.

3. ***Miscellaneous.***

a. Severability. If any Section or provision of this Agreement be held illegal, unenforceable, or in conflict with any law by a court of competent jurisdiction, such Section or provision of this Agreement shall be deemed severed from this Agreement and the validity of the remainder of this Agreement shall not be affected thereby.

b. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Ohio applicable to contracts made and to be enforced wholly within Ohio.

c. Jurisdiction. The parties to this Agreement each specifically consent to jurisdiction in Ohio in connection with any dispute between the parties arising out of this Agreement or pertaining to the subject matter hereof.

d. Survival. Sections 2(c) and this Section 3 will survive termination or expiration of this Agreement.

e. Notices. All notices or other written communications relating to termination, expiration, or any other legal matter relating to this Agreement will be effective when received in accordance with this Section 3(e) and must be given in writing by courier or reputable overnight delivery service, or by certified mail, return receipt requested, to either party at the following address (or to such other address as such party may substitute, by providing a written notice in the manner specified in this Section) with, in the case of the High School, an additional copy addressed to "General Counsel":

For Wadsworth High School:	For Kent State University:
Andrew Hill	Todd A. Diacon, Ph.D.
Superintendent	Senior Vice President and Provost
625 Broad Street	Library, Executive Suite
Wadsworth, Ohio 44281	Kent, OH 44242

f. Waivers and Amendments. The waiver by either party of any provision of this Agreement on any occasion and upon any particular circumstance shall not operate as a waiver of such provision of this Agreement on any other occasion or upon any other circumstance. This Agreement may be modified or amended only in writing and must be signed by both parties.

g. Assignment. Neither party may assign its rights or delegate its duties under this Agreement. Any attempted assignment or delegation in violation of this Section would be null and void.

h. Complete Agreement; Integration. This Agreement contains the complete understanding of the parties with respect to the subject matter hereof and supersedes all other agreements, understandings, communications and promises of any kind, whether oral or written, between the parties with respect to such subject matter.

i. Counterparts; Facsimile Signatures. This Agreement may be executed in multiple counterparts, all of which shall be originals and which together shall constitute a single agreement. For the purpose of interpreting this Agreement, facsimile signatures shall be considered equivalent to original signatures.

j. Independent Contractors. The parties are independent contractors, and no agency, partnership, franchise, joint venture, or employment relationship is intended or created by this Agreement. Neither party shall make any commitment, or give the impression that it has authority to make any commitment, on behalf of the other party.

k. Compliance with Laws. The parties will comply with all applicable laws and regulations in performing their obligations hereunder. When taking actions (or failing to act) in any way relating to this Agreement, each party agrees that it will not unlawfully discriminate against any person on the basis of race, sex, religion, disability, age, national origin, or color.

INTENDING TO BE LEGALLY BOUND, by signing below, each party acknowledges its agreement with the terms and conditions of this Agreement and each signatory represents and warrants that he/she is authorized to sign on behalf of and to bind his/her party to all of the terms and conditions of this Agreement as of the Effective Date.

Wadsworth High School:

By:_____ Date: _____
Andrew Hill
Superintendent

KENT STATE UNIVERSITY:

By:_____ Date: _____
Todd A. Diacon, Ph.D.
Senior Vice President for Academic Affairs and Provost

EPC_____

Attachment A
To The
Articulation Agreement Entered into in the 2018-2019 Academic Year
By and Between
College Tech Prep and Kent State University
Associate of Applied Science in Mechanical Engineering Technology, Mechtronics Concentration
and
Wadsworth High School
Engineering and Design

Articulation Criteria and Articulation Benefits

1. ***The articulation criteria are:***

a. Completion of a state approved College Tech Prep Program.

b. Achievement of "B" or better in the High School College Tech Prep Program.

c. Completion of Kent State University admission process within 15 months of High School graduation.

d. Completion of Kent College Tech Prep Articulated Credit Process.

2. ***The articulation benefits are:***

a. Facilitates articulation of courses between the High School and Kent State, Associate of Applied Science in Mechanical Engineering Technology, Mechtronics Concentration.

b. Motivates students to pursue postsecondary education as a result of obtaining college credit.

c. Maintains ongoing communication between high school teachers and college faculty to insure alignment of curricula.

d. Benefits Northeast Ohio by infusing the job market with graduates who have the skills needed to compete in the 21st century global job market.

APPENDIX 1
ARTICULATION TABLE

College Tech Prep Program: Engineering and Design High School: Wadsworth High School
Kent State University: Associate of Applied Science in Mechanical Engineering Technology, Mechtronics Concentration

Wadsworth High School	***KENT STATE UNIVERSITY Associate of Applied Science in Mechanical Engineering Technology, Mechtronics Concentration***	***Credits***
Engineering and Design	*MERT 12000 Engineering Drawing*	*3*
	MERT 12001 Computer Aided Drafting	*3*

SUGGESTED SEMESTER SEQUENCE

College Tech Prep Program: Engineering and Design
High School: Wadsworth High School
Kent State University: Associate of Applied Science in Mechanical Engineering Technology, Mechtronics Concentration

Course Subject and Title	Credit Hours	Upper Division	
Semester One: [16 Credit Hours] Kent State University			
BMRT 11000 Intro to Business	3		
MATH 11022 Trigonometry	3		
MATH 11010 Algebra for Calculus	3		
MERT 12000 Engineering Drawing	**3**		
MERT 12004 Manufacturing Processes	3		
UC 10097 Destination Kent State: FYE	1		
Semester Two: [17 Credit Hours] Kent State University			
MATH 11012 Intuitive Calculus	3		
MERT 12001 Computer Aided Design	**3**		**Tech Prep Articulated Credit**
MERT 12005 Properties of Materials	3		
PHY 13001 General College Physics I	4		
PHY 13021 General College Physics Lab I	1		
Kent Core Requirement	3		
Semester Three: [15-17 Credit Hours] Kent State University			
EERT 12000 Electric Circuits I	4		
MERT 22009 Engineering Technology Project	2		
ENG 20002 Introduction to technical Writing *or* OTEC 26638 Business Communications	3		
PHY 13002 General College Physics II or PHY 13012 College Physics II	2-4		
PHY 13022 General College Physics Lab II	1		
Kent Core Requirement	3		
Semester Four: [15 Credit Hours] Kent State University			
EERT 12001 Electric Circuits II	3		
TECH 33031 Programmable Logic Controllers	3		
COMM 15000 Intro to Human Communication	3		
MERT 22012 Fluid Power	3		
Kent Core Requirement	3		

.**Graduation Requirements Summary**

Minimum Total Hours	Minimum	
	Major GPA	Overall GPA
63	2.0	2.0

Revised 03/2018. Version approved for use by the Office of General Counsel without changes. Any changes to these terms must be submitted to OGC for further review as to form and legal sufficiency before execution.

Kent College Tech Prep East Central Regional Center
Articulation Agreement

The following individuals/committees have reviewed this agreement:

Regional Faculty Council
Regional Campus Dean
Educational Policies Council

Revised 03/2018. Version approved for use by the Office of General Counsel without changes. Any changes to these terms must be submitted to OGC for further review as to form and legal sufficiency before execution.

COLLEGE TECH PREP ARTICULATION AGREEMENT
By and Between
Wadsworth High School
Engineering and Design
and
Kent State University
Associate of Applied Science in Mechanical Engineering Technology, General Concentration

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For Wadsworth High School:	For Kent State University:
Andrew Hill	Todd A. Diacon, Ph.D.
Superintendent	Senior Vice President and Provost
625 Broad Street	Library, Executive Suite
Wadsworth, Ohio 44281	Kent, OH 44242

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h. Complete Agreement; Integration. This Agreement contains the complete understanding of the parties with respect to the subject matter hereof and supersedes all other agreements, understandings, communications and promises of any kind, whether oral or written, between the parties with respect to such subject matter.

i. Counterparts; Facsimile Signatures. This Agreement may be executed in multiple counterparts, all of which shall be originals and which together shall constitute a single agreement. For the purpose of interpreting this Agreement, facsimile signatures shall be considered equivalent to original signatures.

j. Independent Contractors. The parties are independent contractors, and no agency, partnership, franchise, joint venture, or employment relationship is intended or created by this Agreement. Neither party shall make any commitment, or give the impression that it has authority to make any commitment, on behalf of the other party.

k. Compliance with Laws. The parties will comply with all applicable laws and regulations in performing their obligations hereunder. When taking actions (or failing to act) in any way relating to this Agreement, each party agrees that it will not unlawfully discriminate against any person on the basis of race, sex, religion, disability, age, national origin, or color.

INTENDING TO BE LEGALLY BOUND, by signing below, each party acknowledges its agreement with the terms and conditions of this Agreement and each signatory represents and warrants that he/she is authorized to sign on behalf of and to bind his/her party to all of the terms and conditions of this Agreement as of the Effective Date.

Wadsworth High School:

By:_____ Date: _____
Andrew Hill
Superintendent

KENT STATE UNIVERSITY:

By:_____ Date: _____
Todd A. Diacon, Ph.D.
Senior Vice President for Academic Affairs and Provost

EPC_____

Attachment A
To The
Articulation Agreement Entered into in the 2018-2019 Academic Year
By and Between
College Tech Prep and Kent State University
Associate of Applied Science in Mechanical Engineering Technology, General Concentration
and
Wadsworth High School
Engineering Design

Articulation Criteria and Articulation Benefits

1. ***The articulation criteria are:***

a. Completion of a state approved College Tech Prep Program.

b. Achievement of "B" or better in the High School College Tech Prep Program.

c. Completion of Kent State University admission process within 15 months of High School graduation.

d. Completion of Kent College Tech Prep Articulated Credit Process.

2. ***The articulation benefits are:***

a. Facilitates articulation of courses between the High School and Kent State, Associate of Applied Science in Mechanical Engineering Technology, General Concentration.

b. Motivates students to pursue postsecondary education as a result of obtaining college credit.

c. Maintains ongoing communication between high school teachers and college faculty to insure alignment of curricula.

d. Benefits Northeast Ohio by infusing the job market with graduates who have the skills needed to compete in the 21st century global job market.

APPENDIX 1
ARTICULATION TABLE

College Tech Prep Program: Engineering Design High School: Wadsworth High School
Kent State University: Associate of Applied Science in Mechanical Engineering Technology, General Concentration

Wadsworth High School	***KENT STATE UNIVERSITY Associate of Applied Science in Mechanical Engineering Technology, General Concentration***	***Credits***
Engineering and Design	*MERT 12000 Engineering Drawing*	*3*
	MERT 12001 Computer Aided Drafting	*3*

SUGGESTED SEMESTER SEQUENCE

College Tech Prep Program: Engineering and Design
High School: Wadsworth High School
Kent State University: Associate of Applied Science in Mechanical Engineering Technology, General Concentration

Course Subject and Title	Credit Hours	Upper Division	
Semester One: [16 Credit Hours] Kent State University			
MERT 12000 Engineering Drawing	**3**		**Tech Prep Articulated Credit**
MERT 12004 Manufacturing Processes	3		
MATH 11010 Algebra for Calculus	3		
UC 10097 Destination Kent State: FYE	1		
Kent Core Requirement	3		
Kent Core Requirement	3		
Semester Two: [15 Credit Hours] Kent State University			
MERT 12001 Computer Aided Design	**3**		**Tech Prep Articulated Credit**
MERT 12005 Properties of Materials	3		
MERT 22012 Fluid Power	3		
MATH 11012 Intuitive Calculus	3		
MATH 11022 Trigonometry	3		
Semester Three: [15 Credit Hours] Kent State University			
COMM 15000 Intro to Human Communication	3		
MERT 22003 Computer-Aided Tool Design	3		
MERT 22005 Statics	3		
EERT 22014 Microprocessors and Robotics	3		
Physics Elective A	3-5		
Semester Four: [18-19 Credit Hours] Kent State University			
MERT 22009 Engineering Technology Project	2		
EERT 21010 Engineering and Professional Ethics *OR* TECH 31010 Engineering and Professional Ethics	3		
ENG 20002 Intro to Technical Writing or OTEC 26638 Business Communications	3		
MERT 22007 Strength of Materials	3		
Physics Elective B	4-5		
Kent Core Requirement	3		

.**Graduation Requirements Summary**

Minimum Total Hours	Minimum	
	Major GPA	Overall GPA
64	2.0	2.0

Revised 03/2018. Version approved for use by the Office of General Counsel without changes. Any changes to these terms must be submitted to OGC for further review as to form and legal sufficiency before execution.

Kent College Tech Prep East Central Regional Center
Articulation Agreement

The following individuals/committees have reviewed this agreement:

Regional Faculty Council
Regional Campus Dean
Educational Policies Council

COLLEGE TECH PREP ARTICULATION AGREEMENT
By and Between
Wadsworth High School
Engineering and Design
and
Kent State University
Associate of Applied Science in Electrical/Electronic Engineering Technology, Computer Concentration

This College Tech Prep ARTICULATION AGREEMENT (the "Agreement") is entered into in the 2018-2019 Academic Year ("Effective Date") by and between Wadsworth High School (the "High School"), with an address of 625 Broad Street Wadsworth, Ohio 44281; and Kent State University ("Kent State"), with an address of Kent, Ohio 44242. The High School Program is an approved College Tech Prep Program by the Ohio Department of Education and Kent State is an Ohio institution of higher learning and a member of the Ohio University System. The High School and Kent State desire to enter into a contract pursuant to which students of the High School would be eligible for articulated course credits at Kent State, according to the terms contained in this Agreement.

ACCORDINGLY, in consideration of the promises and mutual covenants contained in this Agreement, and of other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. ***Description of Articulation Program.***

a. Definitions. Articulation Criteria and Articulation Benefits are defined in Attachment A.

b. Articulation Benefits to Students. Kent State will provide the Articulation Benefits at no charge to past and present students who meet the Articulation Criteria. The articulated credit will be based upon the articulation agreement in place at the time the student applies to KSU.

c. Accreditation of Kent State. Kent State warrants that it is accredited by the North Central Association of Colleges and Schools. Kent State will notify the High School if such accreditation ceases to exist.

d. Admissions Processing. For those past or present students who meet Articulation Criteria 1(a-e), Kent State will consider their applications for admission in accordance with standard Kent State admission application evaluation criteria, while favorably recognizing students' accomplishments in the High School College Tech Prep Program.

e. Non-Exclusivity. This Agreement is not exclusive, and either party may enter into similar agreements with any other party.

2. ***Term and Termination.***

a. Term. This Agreement will run from the Effective Date until the end of the last day of the High School Spring Term, two academic years after the effective date, at which time this Agreement will automatically expire.

b. Termination. Either party may terminate this Agreement in the event of a material breach by the other party, effective upon the later date to occur of (i) the end of the next admissions application and review period of Kent State, or (ii) the date that is 90 days after the notice that includes a description of the breach; *provided* in either case that the breaching party shall be allowed until said effective date to cure said breach, and if the breach is so cured the termination notice will be of no effect.

c. Post-Termination. Upon expiration or termination of this Agreement for any reason, students previously accepted by or admitted to Kent State shall continue to receive the benefits contemplated by this Agreement.

3. ***Miscellaneous.***

a. Severability. If any Section or provision of this Agreement be held illegal, unenforceable, or in conflict with any law by a court of competent jurisdiction, such Section or provision of this Agreement shall be deemed severed from this Agreement and the validity of the remainder of this Agreement shall not be affected thereby.

b. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Ohio applicable to contracts made and to be enforced wholly within Ohio.

c. Jurisdiction. The parties to this Agreement each specifically consent to jurisdiction in Ohio in connection with any dispute between the parties arising out of this Agreement or pertaining to the subject matter hereof.

d. Survival. Sections 2(c) and this Section 3 will survive termination or expiration of this Agreement.

e. Notices. All notices or other written communications relating to termination, expiration, or any other legal matter relating to this Agreement will be effective when received in accordance with this Section 3(e) and must be given in writing by courier or reputable overnight delivery service, or by certified mail, return receipt requested, to either party at the following address (or to such other address as such party may substitute, by providing a written notice in the manner specified in this Section) with, in the case of the High School, an additional copy addressed to "General Counsel":

For Wadsworth High School:	For Kent State University:
Andrew Hill	Todd A. Diacon, Ph.D.
Superintendent	Senior Vice President and Provost
625 Broad Street	Library, Executive Suite
Wadsworth, Ohio 44281	Kent, OH 44242

f. Waivers and Amendments. The waiver by either party of any provision of this Agreement on any occasion and upon any particular circumstance shall not operate as a waiver of such provision of this Agreement on any other occasion or upon any other circumstance. This Agreement may be modified or amended only in writing and must be signed by both parties.

g. Assignment. Neither party may assign its rights or delegate its duties under this Agreement. Any attempted assignment or delegation in violation of this Section would be null and void.

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Wadsworth High School:

By:_____ Date: _____
Andrew Hill
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By:_____ Date: _____
Todd A. Diacon, Ph.D.
Senior Vice President for Academic Affairs and Provost

EPC_____

Attachment A
To The
Articulation Agreement Entered into in the 2018-2019 Academic Year
By and Between
College Tech Prep and Kent State University
Associate of Applied Science in Electrical/Electronic Engineering Technology, Computer Concentration
and
Wadsworth High School
Engineering and Design

Articulation Criteria and Articulation Benefits

1. ***The articulation criteria are:***

a. Completion of a state approved College Tech Prep Program.

b. Achievement of "B" or better in the High School College Tech Prep Program.

c. Completion of Kent State University admission process within 15 months of High School graduation.

d. Completion of Kent College Tech Prep Articulated Credit Process.

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b. Motivates students to pursue postsecondary education as a result of obtaining college credit.

c. Maintains ongoing communication between high school teachers and college faculty to insure alignment of curricula.

d. Benefits Northeast Ohio by infusing the job market with graduates who have the skills needed to compete in the 21st century global job market.

APPENDIX 1
ARTICULATION TABLE

College Tech Prep Program: Engineering and Design High School: Wadsworth High School
Kent State University: Associate of Applied Science in Electrical/Electronic Engineering Technology, Computer Concentration

Wadsworth High School	***KENT STATE UNIVERSITY Associate of Applied Science in Electrical/Electronic Engineering Technology, Computer Concentration***	***Credits***
Engineering and Design	*EERT 22004 Digital Systems*	*4*

SUGGESTED SEMESTER SEQUENCE

College Tech Prep Program: Engineering Design
High School: Wadsworth High School
Kent State University: Associate of Applied Science in Electrical/Electronic Engineering Technology, Computer Concentration

Course Subject and Title	Credit Hours	Upper Division	
Semester One: [17 Credit Hours] Kent State University			
EERT 12000 Electric Circuits I	4		
MERT 12000 Engineering Drawing	3		
MATH 11010 Algebra for Calculus	3		
UC 10097 Destination Kent State: FYE	1		
Kent Core Requirement	3		
Kent Core Requirement	3		
Semester Two: [16 Credit Hours] Kent State University			
EERT 12001 Electric Circuits II	3		
EERT 12010 Introduction to Electronics	4		
ENG 20002 Introduction to technical Writing *or* OTEC 26638 Business Communications	3		
MATH 11012 Intuitive Calculus	3		
MATH 11022 Trigonometry	3		
Semester Three: [14-16 Credit Hours] Kent State University			
COMM 15000 Introduction to Human Communication	3		
EERT 22011 Electronic Systems	2		
EERT 22014 Microprocessors and Robotics	3		
Major Elective	3		
Physics Elective A	3-5		
Semester Four: [18-20 Credit Hours] Kent State University			
EERT 21010 Engineering and Professional Ethics *OR* TECH 31010 Engineering and Professional Ethics	3		
EERT 22004 Digital Systems	**4**		**Tech Prep Articulated Credit**
MERT 22009 Engineering Technology Project	2		
EERT 22015 Robotics and Advanced Microsystems	3		
Physics Elective B	3-5		
Kent Core Requirement	3		

.**Graduation Requirements Summary**

Minimum Total Hours	Minimum	
	Major GPA	Overall GPA
66	2.0	2.0

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Kent College Tech Prep East Central Regional Center
Articulation Agreement

The following individuals/committees have reviewed this agreement:

Regional Faculty Council
Regional Campus Dean
Educational Policies Council

Revised 03/2018. Version approved for use by the Office of General Counsel without changes. Any changes to these terms must be submitted to OGC for further review as to form and legal sufficiency before execution.

COLLEGE TECH PREP ARTICULATION AGREEMENT
By and Between
Wadsworth High School
Engineering and Design
and
Kent State University
Associate of Applied Science in Electrical/Electronic Engineering Technology, Electrical Engineering Technology General Concentration

This College Tech Prep ARTICULATION AGREEMENT (the "Agreement") is entered into in the 2018-2019 Academic Year ("Effective Date") by and between Wadsworth High School (the "High School"), with an address of 625 Broad Street Wadsworth, Ohio 44281; and Kent State University ("Kent State"), with an address of Kent, Ohio 44242. The High School Program is an approved College Tech Prep Program by the Ohio Department of Education and Kent State is an Ohio institution of higher learning and a member of the Ohio University System. The High School and Kent State desire to enter into a contract pursuant to which students of the High School would be eligible for articulated course credits at Kent State, according to the terms contained in this Agreement.

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c. Accreditation of Kent State. Kent State warrants that it is accredited by the North Central Association of Colleges and Schools. Kent State will notify the High School if such accreditation ceases to exist.

d. Admissions Processing. For those past or present students who meet Articulation Criteria 1(a-e), Kent State will consider their applications for admission in accordance with standard Kent State admission application evaluation criteria, while favorably recognizing students' accomplishments in the High School College Tech Prep Program.

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For Wadsworth High School:	For Kent State University:
Andrew Hill	Todd A. Diacon, Ph.D.
Superintendent	Senior Vice President and Provost
625 Broad Street	Library, Executive Suite
Wadsworth, Ohio 44281	Kent, OH 44242

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Wadsworth High School:

By:_____ Date: _____
Andrew Hill
Superintendent

KENT STATE UNIVERSITY:

By:_____ Date: _____
Todd A. Diacon, Ph.D.
Senior Vice President for Academic Affairs and Provost

EPC_____

Attachment A
To The
Articulation Agreement Entered into in the 2018-2019 Academic Year
By and Between
College Tech Prep and Kent State University
Associate of Applied Science in Electrical/Electronic Engineering Technology, Electrical Engineering Technology General Concentration
and
Wadsworth High School
Engineering and Design

Articulation Criteria and Articulation Benefits

1. ***The articulation criteria are:***

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b. Achievement of "B" or better in the High School College Tech Prep Program.

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d. Completion of Kent College Tech Prep Articulated Credit Process.

2. ***The articulation benefits are:***

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b. Motivates students to pursue postsecondary education as a result of obtaining college credit.

c. Maintains ongoing communication between high school teachers and college faculty to insure alignment of curricula.

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APPENDIX 1
ARTICULATION TABLE

College Tech Prep Program: Engineering and Design High School: Wadsworth High School
Kent State University: Associate of Applied Science in Electrical/Electronic Engineering Technology, Electrical Technology General Concentration

Wadsworth High School	***KENT STATE UNIVERSITY Associate of Applied Science in Electrical/Electronic Engineering Technology, Electrical Engineering Technology General Concentration***	***Credits***
Engineering Design	*EERT 22004 Digital Systems*	*4*

SUGGESTED SEMESTER SEQUENCE

College Tech Prep Program: Engineering Design
High School: Wadsworth High School
Kent State University: Associate of Applied Science in Electrical/Electronic Engineering Technology, Electrical Engineering Technology General Concentration

Course Subject and Title	Credit Hours	Upper Division	
Semester One: [17 Credit Hours] Kent State University			
EERT 12000 Electric Circuits I	4		
MERT 12000 Engineering Drawing	3		
MATH 11010 Algebra for Calculus	3		
UC 10097 Destination Kent State: FYE	1		
Kent Core Requirement	3		
Kent Core Requirement	3		
Semester Two: [16 Credit Hours] Kent State University			
EERT 12001 Electric Circuits II	3		
EERT 12010 Introduction to Electronics	4		
ENG 20002 Introduction to technical Writing *or* OTEC 26638 Business Communications	3		
MATH 11012 Intuitive Calculus	3		
MATH 11022 Trigonometry	3		
Semester Three: [14-16 Credit Hours] Kent State University			
COMM 15000 Introduction to Human Communication	3		
EERT 22011 Electronic Systems	2		
EERT 22014 Microprocessors and Robotics	3		
Major Elective	3		
Physics Elective A	3-5		
Semester Four: [19-20 Credit Hours] Kent State University			
EERT 21010 Engineering and Professional Ethics *OR* TECH 31010 Engineering and Professional Ethics	**3**		
EERT 22004 Digital Systems	**4**		**Tech Prep Articulated Credit**
MERT 22009 Engineering Technology Project	2		
EERT 22006 Electrical Machines *OR* TECH 43220 Electrical Machinery	3		
Physics Elective B	3-5		
Kent Core Requirement	3		

.**Graduation Requirements Summary**

Minimum Total Hours	Minimum	
	Major GPA	Overall GPA
66	2.0	2.0

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Kent College Tech Prep East Central Regional Center
Articulation Agreement

The following individuals/committees have reviewed this agreement:

Regional Faculty Council
Regional Campus Dean
Educational Policies Council

COLLEGE TECH PREP ARTICULATION AGREEMENT
By and Between
Wadsworth High School
Information Technology-Programming and Software Development
and
Kent State University
Associate of Applied Business in Computer Technology, Internet and Multimedia Technology Concentration

This College Tech Prep ARTICULATION AGREEMENT (the "Agreement") is entered into in the 2018-2019 Academic Year (the "Effective Date") by and between Wadsworth High School (the "High School"), with an address of 625 Broad Street Wadsworth, Ohio 44281; and Kent State University ("Kent State"), with an address of Kent, Ohio 44242. The High School Program is an approved College Tech Prep Program by the Ohio Department of Education and Kent State is an Ohio institution of higher learning and a member of the Ohio University System. The High School and Kent State desire to enter into a contract pursuant to which students of the High School would be eligible for articulated course credits at Kent State, according to the terms contained in this Agreement.

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b. Articulation Benefits to Students. Kent State will provide the Articulation Benefits at no charge to past and present students who meet the Articulation Criteria. The articulated credit will be based upon the articulation agreement in place at the time the student applies to KSU.

c. Accreditation of Kent State. Kent State warrants that it is accredited by the North Central Association of Colleges and Schools. Kent State will notify the High School if such accreditation ceases to exist.

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For Wadsworth High School:	For Kent State University:
Andrew Hill	Todd A. Diacon, Ph.D.
Superintendent	Provost and Senior Vice President
625 Broad Street	Library, Executive Suite
Wadsworth, Ohio 44281	Kent, OH 44242

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Wadsworth High School:

By:_____ Date: _____
Andrew Hill
Superintendent

KENT STATE UNIVERSITY:

By:_____ Date: _____
Todd A. Diacon, Ph.D.
Provost and Senior Vice President for Academic Affairs

EPC_____

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and
Wadsworth High School
Information Technology-Programming and Software Development

Articulation Criteria and Articulation Benefits

1. ***The articulation criteria are:***

a. Completion of a state approved College Tech Prep Program.

b. Achievement of "B" or better in the High School College Tech Prep Program.

c. Completion of Kent State University admission process within 15 months of High School graduation.

d. Completion of Kent College Tech Prep Articulated Credit Process.

2. ***The articulation benefits are:***

a. Facilitates articulation of courses between the High School, Information Technology-Programming and Software Development, and Kent State, Associate of Applied Business in Computer Technology, Internet and Multimedia Technology Concentration.

b. Motivates students to pursue postsecondary education as a result of obtaining college credit.

c. Maintains ongoing communication between high school teachers and college faculty to insure alignment of curricula.

d. Benefits Northeast Ohio by infusing the job market with graduates who have the skills needed to compete in the 21st century global job market.

APPENDIX 1
ARTICULATION TABLE

College Tech Prep Program: Information Technology-Programming and Software Development
High School: Wadsworth High School
Kent State University: Associate of Applied Business in Computer Technology, Internet and Multimedia Technology Concentration

Wadsworth High School	***KENT STATE UNIVERSITY AAB in Computer Technology, Internet and Multimedia Technology Concentration***	***Credits***
Information Technology-Programming and Software Development Program	*IT 11000 Intro to Office Productivity Apps*	*3*
	IT 11005 Intro to Operating Systems and Networking	*3*
	IT 11006 Intro to Website Technology	*3*
	IT 12000 Intermediate Office Productivity Apps	*3*

SUGGESTED SEMESTER SEQUENCE

College Tech Prep Program: Information Technology-Programming and Software Development
High School: Wadsworth High School
Kent State University: Associate of Applied Business in Computer Technology, Internet and Multimedia Technology Concentration

Course Subject and Title	Credit Hours	Upper Division	
Semester One: [16 Credit Hours]			
IT 11000 Intro to Office Productivity Apps	**3**		**Tech Prep Articulated Credit**
IT 11004 Survey of Information Technology	3		
IT 11005 Intro to Operating Systems and Networking	**3**		**Tech Prep Articulated Credit**
UC 10097 Destination Kent State: First Year Experience	1		
Kent Core Requirement	3		
Kent Core Requirement	3		
Semester Two: [16 Credit Hours]			
IT 11002 Visual Basic Programming	3		
IT 11006 Intro to Website Technology	**3**		**Tech Prep Articulated Credit**
IT 11009 Computer Assembly and Configuration	4		
IT 12000 Intermediate Office Productivity Apps	**3**		**Tech Prep Articulated Credit**
ENG 20002 Intro to Technical Writing *or* OTEC 26638 Business Communications	3		
Semester Three: [16-18 Credit Hours]			
IT 21002 Network Setup and Configuration	4		
IT 21010 Workgroup Productivity Software	3		
Business Elective	3-4		
Concentration Requirement or Concentration Elective	3-4		
Kent Core Requirement	3		
Semester Four: [15 Credit Hours]			
IT 21009 Seminar in Computer Technology	3		
Concentration Electives	6		
Kent Core Requirement	3		
Kent Core Requirement	3		

Graduation Requirements Summary

Minimum Total Hours	Minimum	
	Major GPA	Overall GPA
64	2.0	2.0

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Kent College Tech Prep Consortium
Articulation Agreement

The following individuals/committees have reviewed this agreement:

Regional Faculty Council
Regional Campus Dean
Educational Policies Council

COLLEGE TECH PREP ARTICULATION AGREEMENT
By and Between
Wadsworth High School
Information Technology-Programming and Software Development
and
Kent State University
Associate of Applied Business in Computer Technology, General Technology Concentration

This College Tech Prep ARTICULATION AGREEMENT (the "Agreement") is entered into in the 2018-2019 Academic Year (the "Effective Date") by and between Wadsworth High School (the "High School"), with an address of 625 Broad Street Wadsworth, Ohio 44281; and Kent State University ("Kent State"), with an address of Kent, Ohio 44242. The High School Program is an approved College Tech Prep Program by the Ohio Department of Education and Kent State is an Ohio institution of higher learning and a member of the Ohio University System. The High School and Kent State desire to enter into a contract pursuant to which students of the High School would be eligible for articulated course credits at Kent State, according to the terms contained in this Agreement.

ACCORDINGLY, in consideration of the promises and mutual covenants contained in this Agreement, and of other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. ***Description of Articulation Program.***

a. Definitions. Articulation Criteria and Articulation Benefits are defined in Attachment A.

b. Articulation Benefits to Students. Kent State will provide the Articulation Benefits at no charge to past and present students who meet the Articulation Criteria. The articulated credit will be based upon the articulation agreement in place at the time the student applies to KSU.

c. Accreditation of Kent State. Kent State warrants that it is accredited by the North Central Association of Colleges and Schools. Kent State will notify the High School if such accreditation ceases to exist.

d. Admissions Processing. For those past or present students who meet Articulation Criteria 1(a-e), Kent State will consider their applications for admission in accordance with standard Kent State admission application evaluation criteria, while favorably recognizing students' accomplishments in the High School College Tech Prep Program.

e. Non-Exclusivity. This Agreement is not exclusive, and either party may enter into similar agreements with any other party.

2. ***Term and Termination.***

a. Term. This Agreement will run from the Effective Date until the end of the last day of the High School Spring Term, two academic years after the effective date, at which time this Agreement will automatically expire.

b. Termination. Either party may terminate this Agreement in the event of a material breach by the other party, effective upon the later date to occur of (i) the end of the next admissions application and review period of Kent State, or (ii) the date that is 90 days after the notice that includes a description of the breach; *provided* in either case that the breaching party shall be allowed until said effective date to cure said breach, and if the breach is so cured the termination notice will be of no effect.

c. Post-Termination. Upon expiration or termination of this Agreement for any reason, students previously accepted by or admitted to Kent State shall continue to receive the benefits contemplated by this Agreement.

3. ***Miscellaneous.***

a. Severability. If any Section or provision of this Agreement be held illegal, unenforceable, or in conflict with any law by a court of competent jurisdiction, such Section or provision of this Agreement shall be deemed severed from this Agreement and the validity of the remainder of this Agreement shall not be affected thereby.

b. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Ohio applicable to contracts made and to be enforced wholly within Ohio.

c. Jurisdiction. The parties to this Agreement each specifically consent to jurisdiction in Ohio in connection with any dispute between the parties arising out of this Agreement or pertaining to the subject matter hereof.

d. Survival. Sections 2(c) and this Section 3 will survive termination or expiration of this Agreement.

e. Notices. All notices or other written communications relating to termination, expiration, or any other legal matter relating to this Agreement will be effective when received in accordance with this Section 3(e) and must be given in writing by courier or reputable overnight delivery service, or by certified mail, return receipt requested, to either party at the following address (or to such other address as such party may substitute, by providing a written notice in the manner specified in this Section) with, in the case of the High School, an additional copy addressed to "General Counsel":

For Wadsworth High School:	For Kent State University:
Andrew Hill	Todd A. Diacon, Ph.D.
Superintendent	Provost and Senior Vice President
625 Broad Street	Library, Executive Suite
Wadsworth, Ohio 44281	Kent, OH 44242

f. Waivers and Amendments. The waiver by either party of any provision of this Agreement on any occasion and upon any particular circumstance shall not operate as a waiver of such provision of this Agreement on any other occasion or upon any other circumstance. This Agreement may be modified or amended only in writing and must be signed by both parties.

g. Assignment. Neither party may assign its rights or delegate its duties under this Agreement. Any attempted assignment or delegation in violation of this Section would be null and void.

h. Complete Agreement; Integration. This Agreement contains the complete understanding of the parties with respect to the subject matter hereof and supersedes all other agreements, understandings, communications and promises of any kind, whether oral or written, between the parties with respect to such subject matter.

i. Counterparts; Facsimile Signatures. This Agreement may be executed in multiple counterparts, all of which shall be originals and which together shall constitute a single agreement. For the purpose of interpreting this Agreement, facsimile signatures shall be considered equivalent to original signatures.

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k. Compliance with Laws. The parties will comply with all applicable laws and regulations in performing their obligations hereunder. When taking actions (or failing to act) in any way relating to this Agreement, each party agrees that it will not unlawfully discriminate against any person on the basis of race, sex, religion, disability, age, national origin, or color.

INTENDING TO BE LEGALLY BOUND, by signing below, each party acknowledges its agreement with the terms and conditions of this Agreement and each signatory represents and warrants that he/she is authorized to sign on behalf of and to bind his/her party to all of the terms and conditions of this Agreement as of the Effective Date.

Wadsworth High School:

By:_____ Date: _____
Andrew Hill
Superintendent

KENT STATE UNIVERSITY:

By:_____ Date: _____
Todd A. Diacon, Ph.D.
Provost and Senior Vice President for Academic Affairs

EPC_____

Attachment A
To The
Articulation Agreement Entered into in the 2018-2019 Academic Year
By and Between
College Tech Prep and Kent State University
Associate of Applied Business in Computer Technology, General Technology Concentration
and
Wadsworth High School
Information Technology-Programming and Software Development

Articulation Criteria and Articulation Benefits

1. ***The articulation criteria are:***

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b. Achievement of "B" or better in the High School College Tech Prep Program.

c. Completion of Kent State University admission process within 15 months of High School graduation.

d. Completion of Kent College Tech Prep Articulated Credit Process.

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Kent State University: Associate of Applied Business in Computer Technology, General Technology Concentration

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	IT 11005 Intro to Operating Systems and Networking	*3*
	IT 11006 Intro to Website Technology	*3*
	IT 12000 Intermediate Office Productivity Apps	*3*

SUGGESTED SEMESTER SEQUENCE

College Tech Prep Program: Information Technology-Programming and Software Development
High School: Wadsworth High School
Kent State University: Associate of Applied Business in Computer Technology, General Technology Concentration

Course Subject and Title	Credit Hours	Upper Division	
Semester One: [16 Credit Hours]			
IT 11000 Intro to Office Productivity Apps	**3**		**Tech Prep Articulated Credit**
IT 11004 Survey of Information Technology	3		
IT 11005 Intro to Operating Systems and Networking	**3**		**Tech Prep Articulated Credit**
UC 10097 Destination Kent State: FYE	1		
Kent Core Requirement	3		
Kent Core Requirement	3		
Semester Two: [16 Credit Hours]			
IT 11002 Visual Basic Programming	3		
IT 11006 Intro to Web Site Technology	**3**		**Tech Prep Articulated Credit**
IT 11009 Computer Assembly and Configuration	4		
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IT 21010 Workgroup Productivity Software	3		
Business Elective	3-4		
Concentration Requirement or Concentration Elective	3-4		
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Semester Four: [15 Credit Hours]			
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Concentration Electives	6		
Kent Core Requirement	3		
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Graduation Requirements Summary

Minimum Total Hours	Minimum	
	Major GPA	Overall GPA
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Kent College Tech Prep Consortium
Articulation Agreement

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COLLEGE TECH PREP ARTICULATION AGREEMENT
By and Between
Wadsworth High School
Information Technology-Programming
and
Kent State University
Associate of Applied Business in Computer Technology, Application Development Technology Concentration

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ACCORDINGLY, in consideration of the promises and mutual covenants contained in this Agreement, and of other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

k. ***Description of Articulation Program.***

k. Definitions. Articulation Criteria and Articulation Benefits are defined in Attachment A.

b. Articulation Benefits to Students. Kent State will provide the Articulation Benefits at no charge to past and present students who meet the Articulation Criteria. The articulated credit will be based upon the articulation agreement in place at the time the student applies to KSU.

c. Accreditation of Kent State. Kent State warrants that it is accredited by the North Central Association of Colleges and Schools. Kent State will notify the High School if such accreditation ceases to exist.

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k. Term. This Agreement will run from the Effective Date until the end of the last day of the High School Spring Term, two academic years after the effective date, at which time this Agreement will automatically expire.

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By:_____ Date: _____
Andrew Hill
Superintendent

KENT STATE UNIVERSITY:

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Provost and Senior Vice President for Academic Affairs

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Articulation Agreement Entered into in the 2018-2019 Academic Year
By and Between
College Tech Prep and Kent State University
Associate of Applied Business in Computer Technology, Application Development Technology Concentration
and
Wadsworth High School
Information Technology-Programming

Articulation Criteria and Articulation Benefits

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SUGGESTED SEMESTER SEQUENCE

College Tech Prep Program: Information Technology-Programming
High School: Wadsworth High School
Kent State University: Associate of Applied Business in Computer Technology, Application Development Technology Concentration

Course Subject and Title	Credit Hours	Upper Division	
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COLLEGE TECH PREP ARTICULATION AGREEMENT
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b. Motivates students to pursue postsecondary education as a result of obtaining college credit.

c. Maintains ongoing communication between high school teachers and college faculty to insure alignment of curricula.

d. Benefits Northeast Ohio by infusing the job market with graduates who have the skills needed to compete in the 21st century global job market.

Revised 1/2018. Version approved for use by the Office of General Counsel without changes. Any changes to these terms must be submitted to OGC for further review as to form and legal sufficiency before execution.

APPENDIX 1
ARTICULATION TABLE

College Tech Prep Program: Information Technology-Programming and Software Development
High School: Wadsworth High School
Kent State University: Associate of Applied Business in Computer Technology, Network Technology Concentration

Wadsworth High School	***KENT STATE UNIVERSITY AAB in Computer Technology, Network Technology Concentration***	***Credits***
Information Technology-Programming and Software Development Program	*IT 11000 Intro to Office Productivity Apps*	*3*
	IT 11005 Intro to Operating Systems and Networking	*3*
	IT 11006 Intro to Website Technology	*3*
	IT 12000 Intermediate Office Productivity Apps	*3*

SUGGESTED SEMESTER SEQUENCE

College Tech Prep Program: Information Technology-Programming and Software Development
High School: Wadsworth High School
Kent State University: Associate of Applied Business in Computer Technology, Network Technology Concentration

Course Subject and Title	Credit Hours	Upper Division	
Semester One: [16 Credit Hours]			
IT 11000 Intro to Office Productivity Apps	**3**		**Tech Prep Articulated Credit**
IT 11004 Survey of Information Technology	3		
IT 11005 Intro to Operating Systems and Networking	**3**		**Tech Prep Articulated Credit**
UC 10097 Destination Kent State: First Year Experience	1		
Kent Core Requirement	3		
Kent Core Requirement	3		
Semester Two: [16 Credit Hours]			
IT 11002 Visual Basic Programming	**3**		
IT 11006 Intro to Website Technology	**3**		**Tech Prep Articulated Credit**
IT 11009 Computer Assembly and Configuration	4		
IT 12000 Intermediate Office Productivity Apps	**3**		**Tech Prep Articulated Credit**
ENG 20002 Intro to Technical Writing *or* OTEC 26638 Business Communications	3		
Semester Three: [16-18 Credit Hours]			
IT 21002 Network Setup and Configuration	4		
IT 21010 Workgroup Productivity Software	3		
Business Elective	3-4		
Concentration Requirement or Concentration Elective	3-4		
Kent Core Requirement	3		
Semester Four: [15 Credit Hours]			
IT 21009 Seminar in Computer Technology	3		
Concentration Electives	6		
Kent Core Requirement	3		
Kent Core Requirement	3		

Graduation Requirements Summary

Minimum Total Hours	Minimum	
	Major GPA	Overall GPA
64	2.0	2.0

Revised 1/2018. Version approved for use by the Office of General Counsel without changes. Any changes to these terms must be submitted to OGC for further review as to form and legal sufficiency before execution.

Kent College Tech Prep Consortium
Articulation Agreement

The following individuals/committees have reviewed this agreement:

Regional Faculty Council
Regional Campus Dean
Educational Policies Council

WADSWORTH CITY SCHOOL DISTRICT
INDEPENDENT CONTRACTOR AGREEMENT

This Agreement is made by the Wadsworth City Board of Education ("Board") and KMN Whole Music LLC. ("Contractor") (collectively "Parties").

WHEREAS, the Contractor has expertise in providing services sought by the Board; and

WHEREAS, the Board wishes to utilize the Contractor's services and abilities during the term of this Agreement and the Contractor is willing to offer such services upon the terms and conditions contained in this Agreement.

NOW THEREFORE, in consideration of the promises contained herein, the Parties agree as follows:

1. ENGAGEMENT AND DUTIES

   a. During the term of this Agreement, the Board hereby engages the Contractor and the Contractor hereby agrees to serve the Board as an independent contractor. The Contractor shall be available to work at reasonable times and for reasonable periods of time to perform services required by the Board.

   b. The Contractor hereby represents and warrants to the Board that it has the necessary expertise, licenses, permits, and capability to provide the services and covenants to furnish its best skill and judgment in performing the services as set forth herein.

   c. The Contractor's duties shall be as follows:

      To provide Teacher of the Visually Impaired services, consultation, inservice training activities, and limited braille transcription services to benefit students whose district of residence is Wadsworth City Schools and who are identified as visually impaired on their Evaluation Team Report and are requiring such services as determined by the IEP team.

2. TERM

   This Agreement shall begin on August 1, 2018 and end July 31, 2019. This Agreement shall not renew unless agreed to in writing by the Contractor and the Board, pursuant to a board resolution.

3. COMPENSATION

   The Contractor is paid hourly for the delivery of services as required by students' Individual Education Plans. For all services rendered by the Contractor under this Agreement, the Contractor shall be paid as follows, which shall include a breakdown of each employee's

rate of pay for services rendered to the Board pursuant to this Agreement. The Contractor has provided evidence to the Board that they are considered an Independent Contractor by STRS and are exempt from participation.

Service	Employee	Billed Rate	Total Due To Contractor By Board
Music Therapy Services	KMN Whole Music LLC	$82.00/hr	$82.00/hr

4. INDEPENDENT CONTRACTOR RELATIONSHIP

a. The Board and the Contractor acknowledge that the Contractor is acting as an independent contractor and nothing contained herein shall be construed to create the relationship of employer and employee or principal and agent between the Board and the Contractor. The Board is relying on the Contractor's own training and expertise to provide the services in a competent, efficient, professional and satisfactory manner. Neither Party shall have authority to create, alter, or amend any agreement or representations on behalf of the other Party or to incur liabilities on behalf of the other Party.

b. The Contractor shall assume sole responsibility for the payment or withholding of all federal, state or local income taxes, Social Security taxes, and unemployment taxes or liabilities arising from the Contractor's compensation pursuant to this Agreement and shall be solely responsible for the compensation, benefits, contributions and taxes, if any, of its employees, agents and subcontractors under this Agreement. Moreover, the Contractor solely assumes responsibility for compliance with the Fair Labor Standards Act, including, but not limited to, minimum wage and overtime requirements. Further, the Contractor shall indemnify and hold the Board harmless from any claims covered by this Paragraph pursuant to Paragraph 11 of this Agreement.

5. ADHERENCE TO APPLICABLE POLICIES AND LAWS

The Contractor agrees that it will adhere to all applicable Board policies, guidelines, and standards, including, without limitation, all safety guidelines and programs, as well as all applicable state, local, and federal laws, including, but not limited to the Family Education Rights and Privacy Act ("FERPA"), any applicable sexual offender/predator laws and all applicable background check requirements, in providing the services under this Agreement. The Contractor further agrees that its staff will adhere to all applicable Board policies and regulations regarding proper behavior on Board premises and treatment of Board property. The Contractor further agrees to pay all costs for any damage to any Board property caused by the Contractor's staff.

6. LICENSURE/CERTIFICATION

The Contractor shall ensure that all individuals providing services under this Agreement obtain and maintain all necessary licensure and/or certification.

7. CRIMINAL RECORDS CHECKS ON EMPLOYEES

The Contractor shall ensure that all applicable criminal records/background check laws and any hiring restriction imposed by those laws, including but not limited to those set forth in R.C. Chapter 3319, are adhered to and satisfied. A copy of all background/criminal records checks shall be maintained by the Contractor for inspection by the Board, upon request.

8. DUTY TO REPORT CHILD ABUSE

The Contractor shall ensure that any employee, agent or representative who provides services under this Agreement complies with all applicable laws regarding reporting of known or suspected child abuse.

9. NONDISCRIMINATION

The Contractor covenants that it does not and will not discriminate against any individual on the basis of race, color, religion, sex, military status, national origin, disability, age, genetic information or any other reason prohibited by law.

10. INDEMNIFICATION

The Contractor will defend, indemnify and hold the Board, its current and former employees, agents, officers, administrators and each of them, harmless from any and all claims, liabilities, actions, suits, damages and/or losses of whatsoever nature sustained

and/or incurred by the Board in connection with the provision of services under this Agreement, including but not limited to such claims, liabilities, actions, suits, damages and/or losses resulting from actions taken by and care given by the Contractor in providing the services under this Agreement, as well as any losses, costs and attorneys fees incurred in responding to any such claims arising from or connected with the provision of services under this Agreement.

11. LIABILITY INSURANCE

At all times during the term of this Agreement, the Contractor shall maintain and keep in full force and effect, liability insurance, at its sole cost, as follows: Professional liability insurance, $1,000,000.00 per occurrence. The Contractor shall provide the Board with a certificate or certificates of insurance evidencing compliance with the Paragraph 12. If coverage changes, the Contractor must forward evidence of new coverage within ten (10) days of the change. The Board shall be named as Additional Insured for all policies except workers' compensation. The insurances shall be carried by insurance companies authorized and licensed to transact business in Ohio, as selected by the Contractor.

Contractor shall also maintain at all times during the term of this Agreement workers' compensation coverage per statutory requirements and shall provide the Board with appropriate certificate(s) evidence such coverage.

Contractor shall also maintain at all times during the term of this Agreement unemployment coverage per statutory requirements and shall provide the Board with appropriate certificate(s) evidence such coverage.

12. CONFIDENTIALITY/EDUCATIONAL AND STUDENT RECORDS

Student education records will only be released to the Contractor as provided by all applicable laws, including but not limited to FERPA, and Board policy and guidelines. Additionally, the Contractor will adhere to FERPA requirements and all other applicable laws regarding the use, maintenance and/or disclosure of such education records. The Contractor, including its officers, agents, and employees, shall not use or disclose student records in any manner prohibited by FERPA or any other applicable federal or state law, or contrary to the purposes of this Agreement. The duty to maintain the confidentiality of student personally identifying information shall survive the termination of this Agreement. The Contractor shall immediately report to the Board any unauthorized use or disclosure of student records or information by the Contractor or its officers, agents or employees, of which the Contractor becomes aware. In addition to the confidentiality obligations it has regarding student records, the Contractor acknowledges that any information obtained regarding the Board's operations, products, services, policies or any other aspect of its

business is confidential and shall not be revealed or disclosed to any person, company or other entity without express written permission of the Board.

13. NOTICES

All notices, requests, demands and other communications provided for by this Agreement shall be in writing and (unless otherwise specifically provided herein) shall be deemed to have been given at the time when delivered via registered or certified mail, postage prepaid, and addressed to the Party at the address set forth below, or to such changed address as a Party may have fixed by notice to the other Party hereto; provided, however, that any change of notice of address shall be effective only upon receipt.

Such notices shall be provided to:

If to the Contractor:	If to the Board:
KMN Whole Music LLC	Andrew Hill
7908 Ryan Rd.	524 Broad St.
Seville, OH 44273	Wadsworth, OH 44281

14. TERMINATION

This Agreement may be terminated without cause by either Party on thirty (30) calendar days written notice of said intent, delivered by certified or registered mail upon the other Party at the address provided in Paragraph 14 of this Agreement. Additionally, the Board may terminate this Agreement immediately and without penalty if otherwise required by law, if the amount of service required by a student's IEP to whom the Contractor is providing such service is reduced or eliminated, or if the Contractor engages in illegal conduct or other conduct that is contrary to the educational mission of the Board.

15. GOVERNING LAW

The laws of the State of Ohio shall govern this Agreement with venue in Medina County, Ohio. If any provisions of this Agreement are invalid or inoperative under law, the remaining provisions of this Agreement shall continue in full force and effect.

16. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement of the Parties, and supersedes any previous agreements they may have made, whether orally or in writing.

17. BENEFIT AND ASSIGNMENT

This Agreement may not be assigned or subcontracted by either Party without the prior written consent of the other Party.

18. AMENDMENT

Except as otherwise provided herein, this Agreement shall not be amended except in writing signed by both Parties hereto and this Agreement may not be discharged except by performance in accordance with its terms or by writing signed by the Party to be charged. However, if the Board is required to amend the Agreement pursuant to a change in the Ohio Department of Education guidelines or other federal, state, or local health, safety, or civil rights law, it is agreed that this Agreement can be amended pursuant to such mandate by the Board without written consent of the Contractor.

19. WAIVER OF BREACH

The waiver by any Party of breach or violation of any provision of this Agreement shall not operate as or be construed to be a waiver of any subsequent breach hereof, or as to any Party hereto.

20. SURVIVAL

All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating responsibility or liability between the Board and the Contractor shall survive the completion of services hereunder and the termination of this Agreement, including without limitation provisions on indemnity.

21. COUNTERPARTS

This Agreement may be signed by the Parties hereto in counterparts, and, taken together, shall constitute one and the same Agreement. This Agreement shall be binding when executed by both Parties.

22. SUNSHINE LAW COMPLIANCE

The Parties expressly acknowledge and agree that all formal actions of the Board concerning and relating to the adoption of this Agreement were conducted in an open meeting of the Board, and that all deliberations of the Board that resulted in such formal actions were adopted in meetings open to the public, in accordance to the law.

IN WITNESS THEREOF, the Parties hereto have set their hands.

KMN Whole Music LLC

_____ _____
Contractor* Date

*The signatory expressly warrants that he/she has authority to bind the Contractor to the terms of this Agreement.

WADSWORTH CITY
BOARD OF EDUCATION

By _____ _____
President (In his/her official capacity only) Date

And by _____ _____
Superintendent (In his/her official capacity only) Date

And by _____ _____
Treasurer (In his/her official capacity only) Date

Attachments: Board Resolution No. _____

R.C. 5705.41 and R.C. 5705.412 Certificate

We certify that the Board has in effect for the remainder of the fiscal year and succeeding fiscal years the authorization to levy taxes including the renewal or replacement of existing levies, which when combined with the estimated revenues from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the Board to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year. We additionally certify that the amount required to meet the obligation of the fiscal year in which the attached contract is made has

been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

_____	_____
Treasurer (In his/her official capacity only)	Superintendent (In his/her official capacity only)
_____	_____
Date	Date

_____
Board President
(In his/her official capacity only)

_____
Date

MEMORANDUM OF UNDERSTANDING
Between the Wadsworth Board of Education and the Wadsworth Education Association

This Memorandum of Understanding is entered into this 25th day of July 2018, pursuant to the *Negotiated Agreement* (hereinafter referred to as "the Agreement"), between the Wadsworth City School District Board of Education (hereinafter referred to as "the Board"), and the Wadsworth Education Association (hereinafter referred to as "the Association").

WHEREAS, the Board and the Association are parties to the Agreement that governs the wages, hours, and other terms and conditions of employment of teachers employed in the Wadsworth City School District (hereinafter referred to as "the District"); and

WHEREAS, Appendix D of the Agreement details the Supplemental Salary Schedule.

NOW, THEREFORE, the Board and the Association agree as follows:

1. For the 2018-2019 season, middle school football coaches will be paid as follows:

    - 8th grade head coach: the ten percent (10.0%) supplemental will be split into two (2) and each coach will be paid five percent (5.0%);. and

    - The eighth grade assistant and two (2) middle school assistant positions will be distributed as follows:
        - Two (2) supplemental contracts at seven and a quarter percent (7.25%) and two (2) supplemental contracts at seven percent (7.0%).

2. The total amount of money spent by the Board on these positions will not exceed the total amount specified in the *Negotiated Agreement.*

3. This Memorandum of Understanding shall not be utilized in any manner to establish a precedent or practice in any future school year.

4. Except as modified by this Memorandum of Understanding, all other terms and conditions of the Agreement shall remain in full force and effect. This Memorandum of Understanding represents the entire agreement of the parties with respect to its subject matter and shall only be amended by a signed writing.

IN WITNESS WHEREOF, the parties have entered into this Memorandum of Understanding at Wadsworth, Ohio, on the date first set forth above.

For the Wadsworth Education Association

_____
Rob Earle, WEA Co-President

_____
Stephine Schmeltzer, WEA Co-President

For the Wadsworth City School District Board of Education

_____
Andrew J. Hill, Ed.D., Superintendent

Resolution Number:_____

MEMORANDUM OF UNDERSTANDING
Between the Wadsworth Board of Education and the Wadsworth Education Association

This Memorandum of Understanding is entered into this 5th day of August 2018, pursuant to the *Collective Bargaining Agreement* (hereinafter referred to as "the Agreement"), between the Wadsworth City School District Board of Education (hereinafter referred to as "the Board"), and the Wadsworth Education Association (hereinafter referred to as "the Association").

WHEREAS, the Board and the Association are parties to the Agreement that governs the wages, hours, and other terms and conditions of employment of teachers employed in the Wadsworth City School District (hereinafter referred to as "the District"); and

WHEREAS, 9.01. B. 1. b states the following:

"Two (2) workdays at the beginning of the work year. On the first day, a classroom teacher will not be assigned pupil contact or required to attend more than two (2) hours of building-level meetings;"

NOW, THEREFORE, the Board and the Association agree as follows:

1. For the 2018-2019 school year, due to the K-4 parent/student open house occuring on Thursday, August 16, 2018, per a previous memorandum of understanding, K-4 classroom teachers will not be assigned pupil contact or required to attend more than two (2) hours of buliding-level meetings on the second day, August 17, 2018, instead of the first day. There will be no meetings that K-4 classroom teachers are required to attend on Thursday, August 16, 2018. K-4 classroom teachers will be able to use the first day (August 16, 2018) to prepare their classrom for the start of the school year and open house.

2. This Memorandum of Understanding shall not be utilized in any manner to establish a precedent or practice in any future school year.

3. Except as modified by this Memorandum of Understanding, all other terms and conditions of the Agreement shall remain in full force and effect. This Memorandum of Understanding represents the entire agreement of the parties with respect to its subject matter and shall only be amended by a signed writing.

IN WITNESS WHEREOF, the parties have entered into this Memorandum of Understanding at Wadsworth, Ohio, on the date first set forth above.

For the Wadsworth Education Association

_____
Rob Earle, WEA Co-President

_____
Stephine Schmeltzer, WEA Co-President

For the Wadsworth City School District Board of Education

_____
Andrew J. Hill, Ed.D., Superintendent

Resolution Number:_____

MEMORANDUM OF UNDERSTANDING
Between the Wadsworth Board of Education and the Wadsworth Education Association

This Memorandum of Understanding is entered into this 5th day of August 2018, pursuant to the *Collective Bargaining Agreement* (hereinafter referred to as "the Agreement"), between the Wadsworth City School District Board of Education (hereinafter referred to as "the Board"), and the Wadsworth Education Association (hereinafter referred to as "the Association").

WHEREAS, the Board and the Association are parties to the Agreement that governs the wages, hours, and other terms and conditions of employment of teachers employed in the Wadsworth City School District (hereinafter referred to as "the District"); and

WHEREAS, 9.01, Length of Work Year, states the following:

"*1. The work year for a bargaining unit member shall be one hundred eightyfour (184) days, unless reduced by calamity days as provided in O.R.C. Section 3319.08, not to exceed five (5) days. Bargaining unit members are required to report to work for their regularly scheduled work day on calamity day six (6) and beyond, unless the district decides to make up the lost days of instruction, according to the contingency plan adopted by the Board. These work days will include no more than three (3) hours of professional development and/or group meeting time. The remainder of the work day(s) will be teacher driven pertinent to his/her teaching assignment. Members who arrive late on these days will provide a flex schedule to their principal.*

2. Members new to the District may attend up to two (2) additional days for orientation and in-service, one of which shall be at the bargaining unit member's individual building. Two (2) hours during that "building" time shall be allotted to the Association. As part of the orientation and inservice, bargaining unit members whose primary focus is special education (e.g. intervention specialists) will be provided with an overview of district special education procedures.

3. Guidance counselors may be extended additional work hours beyond the normal work year which will be paid pursuant to a supplemental contract at the counselor's individual per diem rate. A range of thirty-six (36) to sixty (60) extended work hours will be available at the grades K-6 level; a range of sixty (60) to one hundred twenty (120) extended work hours will be available at the middle school; a range of two hundred forty (240) to three hundred eighteen (318) extended work hours will be available at the high school. The need for and schedule of the extended hours will be determined by the administration in collaboration with the affected guidance counselors.

4. The work year for tutors shall correspond to the work year for teachers. Tutor time shall be scheduled as needed during this period."

NOW, THEREFORE, the Board and the Association agree as follows:

1. For the 2018-2019 school year, due to responsibilities involved in the return of the Four Cities Compact Carpentry Program building and auctioning a house, Mr. Chris Kallai, carpentry teacher, will be extended additional work hours beyond the normal work year which will be paid pursuant to a supplemental contract at his per diem rate. The hours he will be paid will not exceed fifty (50). The need for and schedule of the extended hours will be determined by the administration in collaboration with Mr. Kallai.

2. This Memorandum of Understanding shall not be utilized in any manner to establish a precedent or practice in any future school year.

3. Except as modified by this Memorandum of Understanding, all other terms and conditions of the Agreement shall remain in full force and effect. This Memorandum of Understanding represents the entire agreement of the parties with respect to its subject matter and shall only be amended by a signed writing.

IN WITNESS WHEREOF, the parties have entered into this Memorandum of Understanding at Wadsworth, Ohio, on the date first set forth above.

For the Wadsworth Education Association

_____

Rob Earle, WEA Co-President

_____

Stephine Schmeltzer, WEA Co-President

For the Wadsworth City School District Board of Education

_____

Andrew J. Hill, Ed.D., Superintendent

Resolution Number:_____

OHIO SCHOOLS COUNCIL

6393 Oak Tree Blvd., Suite 377
Independence, Ohio 44131
www.osconline.org

P: 216-447-3100
F: 216-447-1606

UNIQUE SERVICES SUPPORT SAVINGS

Wadsworth City Schools
524 Broad Street
Wadsworth, Ohio 44281

2018-19 Board of Directors

Catherine Aukerman
OSC Chairperson

Kathryn Powers
OSC Chairperson Elect

Franco Gallo
OSC Director

Scott Goggin
OSC Director

Dennis Honkala
OSC Director

Keith Kelly
OSC Director

Robert Mengerink
OSC Director

Michael Sheppard
OSC Director

Jack Thompson
OSC Director

William J. Zelei
Executive Director
(216) 447-3100, ext.6102
wzelei@osconline.org

Dennis L. Allen
Assistant Executive Director
(216) 447-3100, ext. 6100
dallen@osconline.org

Dear Valued Partner:

Thank you for being a valued partner of the Ohio Schools Council.
For over 30 years, the Ohio Schools Council has established trusted partnerships with hundreds of school districts and educational institutions across Ohio. Our partnerships have increased efficiencies and saved districts millions of dollars.

OSC offers over 40 programs and services that save districts money – many at little to no cost – so please make sure you are taking advantage of the full menu of membership benefits available to your district. You can learn more on the reverse side of this communication. In the meantime, please see below for information on the programs & services for which your district is currently enrolled.

We hope that you have a great 2018-19 school year. Also, we hope that our work benefits your schools and county. Please let us know how we can help make this year the best one yet!

Sincerely,

Dr. William J. Zelei
OSC Executive Director

District Name: Wadsworth City Schools

OSC Membership Status: OSC Regular Member

OSC Participating Programs and Services: Discounted Bus Program; eBuy; Greater Cleveland Schools Superintendents' Association; Outbound Calling

MEMBERSHIP & PROGRAMS



OHIO SCHOOLS COUNCIL MEMBERSHIP

$200/yr per school district + $0.18 per pupil (min. $350 and max. $2,000)

ACCESS TO PROGRAMS DESIGNED TO SAVE YOUR DISTRICT TIME AND MONEY!

- Academic Products
- AEPA (nationally bid contracts including roofs, scoreboards, tracks and turf)
- Analytics Software
- Auto & Home Insurance Discount for Employees
- Automated External Defibrillator (AED)
- Business Services
- Computer Technician Services
- Criterion Architect Engineer Contract
- Custodial/Maintenance Products
- Disaster Recovery Services
- Electronic/Online Marketplace (eBuy)
- Electronic Vendor/Payroll Audit System (eVAS/ePAS)
- Energy Cost Reduction Contract
- Gasoline & Diesel Fuel Discounts
- GPS Program
- Health Insurance Alliance
- Hotel Discounts
- Leadership Search Services
- Energy Management Contract
- Food Service (Products & Consulting)
- Lake Erie Educational Media Consortium (LEEMC)
- Legal Hotline Service
- Life Insurance Program
- Natural Gas Program
- Office Products
- Operational Products
- Online Training Program
- Outbound Calling Program
- Property, Fleet and Liability Insurance
- Power4Schools (P4S) Electric Program
- School Bus Purchasing
- Safety Plan Management
- School Safety & Security Consulting
- Section 125 Plan Services
- Telecommunications: Audit & Services
- Time Clock and Payroll Management
- Used School Bus and Surplus Equipment Auction
- Waste and Recycling Program
- Workers' Compensation Group Rating or Retrospective Group Rating Program
- Workers' Compensation Managed Care

OSC'S AFFILIATE MEMBERSHIP can provide support to additional entities including municipalities, private schools, universities and libraries.
$300/1 program; $500/2 or more programs (annual fee).

WHY CHOOSE OSC?

Since 1986, the Ohio Schools Council has established trusted partnerships with hundreds of educational institutions across Ohio. We're your go-to resource for creating efficiencies and saving money.

Phone : 216-447-3100
Email : join@osconline.org
Web : www.osconline.org

Ohio Schools Council
6393 Oak Tree Blvd, Suite 377
Independence, OH 44131
Phone 800-264-1326 or 216-447-3100
Fax 216-447-1606

INVOICE

INVOICE# 00005815
DATE: 07/23/2018

P.O NUMBER	DUE DATE
	08/23/2018

To: **Wadsworth City Schools**
Attn: Douglas Beeman,Treasurer
524 Broad Street
Wadsworth, Ohio 44281

DESCRIPTION	TOTAL
FY19 Ohio Schools Council Annual Membership Fee - $0.18 per Student + $200 ($350 minimum /$2000 maximum)	$1,026.70
Total Due	$1,026.70

Make check payable to: Ohio Schools Council.
Mail to: OSC, 6393 Oak Tree Blvd, Suite 377, Independence,OH 44131

Contact OSC if you would like the payment instructions to remit payment via ACH/Wire.

PLEASE RETURN A COPY OF THIS INVOICE ALONG WITH PAYMENT.

COMMERCIAL MONITORING and ALARM SERVICES AGREEMENT

Customer Account No: | Monitoring Account No:

Customer Name and Address: (the monitored "Premises")
Wadsworth High School Stadium North
185 Grandview Ave
Wadsworth Ohio
Attn: Scott Larch Phone:

Koorsen Fire & Security, Inc. (appears as KFS in body of agreement)
875 Seville Road
Wadsworth, Ohio 44281
Andy.Chrzanowski@Koorsen.com
Rep: Andy Chrzanowski Phone: (330) 802-0021

KFS will install or cause to be installed the equipment and furnish the services indicated herein:

☐ New Installation ☑ System Conversion ☐ System Upgrade ☐ Re-Sign ☐ New Owner

Attach Proposal Dated: Existing System/ Panel Type:

Other:

FIRE ALARMS: Unless the attached proposal specifies otherwise, KFS makes no representation that the monitored fire alarm equipment meets local code requirements or constitutes a fire alarm system as that term is defined by the Authority Having Jurisdiction [AHJ] over fire alarm systems in Customer's Premises. If a fire alarm system designed to code is specified in the proposal then KFS will install fire alarm equipment pursuant to AHJ requirements. Customer agrees that any additional equipment required by the AHJ not specified in the proposal shall be an extra to this contract to be paid for by Customer at the time said additional equipment is requested.

CENTRAL STATION MONITORING SERVICES: (CHECK ALL THAT APPLY)

☐ Commercial Intrusion Monitoring **Monthly Base Monitoring Charge** $ 29.95

☑ Fire Alarm, Sprinkler, Suppression Monitoring For low priority signals choose one of these two options:

☐ Auto-Notification (email/text; no add'l charge) **OR**: ☐ Call Notification $

☐ Open / Close ☐ Supervised O/C Report Freq: $

☐ Video Verification (Attach Addendum) $

☐ Other: $

☐ Interactive Services Email:

Customer understands and agrees that remote control and other interactive services that are included in this Agreement are not part of the alarm system, and are not designed to protect the customer or the premise or notify the customer of alarms, and are not monitored by the Central Station. **Monthly Charge** $

HOSTED VIDEO SERVICES Unless Video Verification is checked above, no video cameras are monitored by the central station. If a separate Remote Video Access Service Contract has been executed for this premise, the customer understands that the cameras installed under that contract are not monitored by the central station. Refer to that separate contract for complete terms and conditions for Hosted Video Services.

COMMUNICATOR ☐ Telephone ☑ Internet ☑ Cellular (Check all that apply)

Customer understands that the transmission of alarm signals using telephone lines, internet service, and cellular networks is dependent on the reliability and availability of those service providers' networks. See page 2 for additional details regarding limitations of telephone, internet, and cellular communications services. The most reliable and recommended configuration is a combination of two of these modes of communications such that if one service is unavailable another service will transmit the signals to the Central Station.

Monthly Service Charge $ 15.05

AGREEMENT SUMMARY

Total of All Monthly Service Charges	$ 45.00
Sales Tax (if applicable)	$
Total Monthly Service Charge plus Tax	$ 45.00
☐ **Auto Payment** (attach authorization)	☐ **Bill Me**
☐ **Monthly** (auto pay only) ☐ **Quarterly**	☑ **Annually**
Number of Months Due at Signing	12
Total Prepaid Monthly Charges Due	$ 540.00
Installation, Equipment, Labor, and Taxes	$
Total Installation and Prepaid Monthly Charge	$ 540.00
Less Payment at Contract Signing	$
Balance Due Upon Completion	$ 540.00

Term, Billing, Renewal, & Expiration:

The initial term of this agreement expires 3 years from the date the initial central station testing is completed or from the date of agreement, whichever is later. ~~This agreement shall remain in full force for the initial term, and shall thereafter automatically renew for additional 1 year terms unless written notice of termination is given by either party to the other at least (30) days prior to the expiration of the initial term or any renewal period.~~ Customer agrees that at any time following the expiration of the initial term KFS may increase the service charges for the renewal thereof. Customer agrees to pay the full amount of such increase, which does not exceed a 5% increase over the previous charges. In the event Koorsen increases the service charges by an amount greater than 5% annually, Customer may terminate the agreement upon written notice to Koorsen within fifteen (15) days of notification of such increase. Each service payment is payable in advance. The balance of payments for the term of this agreement is due upon execution of this agreement. For the convenience of the parties and so long as there is no default in payments, Customer may make the payments as provided herein.

Customer agrees to pay, in addition to the service charges above, any false alarm assessments, taxes, fees or charges that are imposed by any governmental body, relating to the installation or service provided under this Agreement and to pay any increase in charges to KFS for facilities required for transmission of signals under this agreement.

Entire Agreement - Customer understands and agrees that no alarm system can guarantee prevention of loss; that human error on the part of KFS or the municipal authorities is always possible, and that signals may not be received if the transmission mode is cut, interfered with, or otherwise damaged. This Agreement constitutes the entire Agreement between the customer and KFS. In executing this Agreement, the customer is not relying on any advice or advertisement of KFS. Customer agrees that any representation, promise, condition, inducement or warranty, express or implied, not included in writing in this Agreement shall not be binding upon any party, and that the terms and conditions hereof apply as printed without alteration or qualification, except as specifically modified in writing. The terms and conditions of this Agreement shall govern notwithstanding any inconsistent or additional terms and conditions of any purchase order or other document submitted by the customer.

It is understood that KFS is not an insurer, that it shall specifically be the obligation of the customer to purchase any insurance which customer desires to protect itself from loss, damage or injury due directly or indirectly to occurrences or consequences therefrom, which the service or system is designed to detect or avert. Section 5 of this Agreement limits KFS' liability.

Attention is directed to the limited warranty, limit of liability, and other conditions on PAGE 2.

Koorsen Fire & Security, Inc.	Title	Date	Customer P.O. Number (if required)
By:	T.A.M	7-19-18	
Customer's Acceptance	**Title**	**Date**	**Customer's Printed Name**
By:			

By acceptance, I acknowledge that I have received a copy of this agreement and I hereby authorize KFS to check my credit information.

1. LIMITED WARRANTY- Any part of the system, including the wiring, installed under this Agreement which proves to be defective in material or workmanship within 90 days of the date of completion of installation will be repaired or replaced at KFS' option with a new or functionally operative part. Labor required to repair or replace such defective components or to make mechanical adjustments to the system will be free of charge for a period of ninety (90) days following the completion of the original installation. This warranty is extended only to the original consumer purchaser of the system and may be enforced only by such person. To obtain service under this warranty, call or write our local KFS Service Department at the telephone number or address found in your local yellow pages.

Service pursuant to the warranty will be furnished only during KFS' normal working hours 8:00 A.M. to 4:45 P.M., exclusive of Saturdays, Sundays, and holidays. Services rendered outside the normal working hours of KFS are not within the scope of this warranty and any services requested to be performed at such times shall be charged for at KFS' then applicable rates for labor and material.

This Warranty does not apply to the conditions listed below and in the event Customer calls KFS for service under the Warranty and upon inspection it is found that one these conditions has led to the inoperability or apparent inoperability of the system, a charge will be made for the service call of the KFS representative whether or not he actually works on the system. Should it actually be necessary to make repairs to the system due to one of the "Conditions not covered by Warranty," a charge will be made for such work at KFS' then applicable rates for labor and material.

CONDITIONS NOT COVERED BY WARRANTY: A. Damage resulting from accidents, acts of God, alterations, misuse, tampering or abuse. B. Failure of the Customer to properly follow close or secure a door, window, or other point protected by a burglar alarm device. C. Failure of Customer to properly follow operating instructions provided by KFS at time of installation or at a later date. D. Trouble in leased telephone lines. E. Trouble due to interruption of commercial power. F. Battery replacements, security screens, exterior mounted devices. G. The expense of ordinary maintenance and repair of said system due to normal wear and tear. H. The expense of extraordinary maintenance and repair due to alterations in the Customer's premises, alterations of the system made at the request of the Customer or made necessary by changes in the Customer's premises, damage to the premises or alarm system, or to any cause beyond the control of KFS.

~~THE ABOVE LIMITED WARRANTY AND BELOW EXTENDED LIMITED WARRANTY ARE IN LIEU OF ALL OTHER EXPRESSED WARRANTIES. ANY IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE SHALL COINCIDE IN DURATION WITH THE ONE (1) YEAR LIMITED WARRANTY. THE EXCLUSIVE REMEDY TO THE CUSTOMER HEREUNDER SHALL BE REPAIR OR REPLACEMENT AS STATED ABOVE. UNDER NO CIRCUMSTANCES SHALL KFS BE LIABLE TO THE CUSTOMER OR ANY OTHER PERSON FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY NATURE, INCLUDING WITHOUT LIMITATION, DAMAGES FOR PERSONAL INJURY OR DAMAGES TO PROPERTY, WHETHER ALLEGED AS RESULTING FROM BREACH OF WARRANTY BY KFS, THE NEGLIGENCE OF KFS OR OTHERWISE. KFS' LIABILITY WILL IN NO EVENT EXCEED THE PURCHASE PRICE OF THE SYSTEM. SOME STATES MAY NOT ALLOW LIMITATIONS ON HOW LONG AN IMPLIED WARRANTY LASTS, OR THE EXCLUSION OR LIMITATION OF INCIDENTAL OR CONSEQUENTIAL DAMAGES TO THE ABOVE LIMITATIONS AND EXCLUSION MAY NOT APPLY TO YOU.~~

No agent, employee or representative of KFS or any other person is authorized to modify this Warranty in any respect. This Warranty gives you specific legal rights and you may also have other rights which vary from state to state.

2. INSTALLATION – KFS agrees to install the equipment listed on the reverse side of this Agreement in a workmanlike manner in accordance with the following conditions: A. Customer will make premises available without interruption during KFS normal working hours, 8:00 AM to 4:45 P.M., exclusive of Saturdays, Sundays, and holidays. B. Customer understands that the installation will necessitate drilling into various parts of the premises. KFS intends, generally, to conceal wiring in the finished areas of the premises, however, there may be areas in which due to construction, decoration, or furnishing of the premises, KFS determines, in its sole discretion, that it would be impractical to conceal the wiring and in such cases, wire will be exposed. C. Customer agrees to provide 110 AC electrical outlets at designated locations for equipment requiring AC power. D. Customer agrees to provide for lifting and replacing carpeting, if required, for installation of floor mats or wiring. Customer warrants that Customer owns the premises in which the equipment is being installed and that the Customer has the authority to engage KFS to carry out the installation in the premises.

The Customer agrees to furnish any necessary electric current through the Customer's meter and at the Customer's own expense. Customer will obtain and keep in effect all permits or licenses that may be required for the installation and operation of the system.

~~Customer has the affirmative duty to inform KFS, prior to beginning of installation, of every location at the premises where KFS' employees or agents should not (because of concealed obstructions or hazards such as pipes, wires or asbestos) enter or drill holes. If asbestos or other health hazardous material is encountered during installation, KFS will cease work until Customer, at its sole expense, obtains clearance from a licensed asbestos removal or hazardous material contractor and that continuation of work will not pose any danger to KFS personnel.~~

If Customer or any governmental agency or insurance interest wants KFS to change the system described herein, or change it after it is installed, Customer agrees to pay KFS' standard parts and labor charges for such changes. CUSTOMER AGREES THAT CUSTOMER HAS CHOSEN THIS SYSTEM AND UNDERSTANDS THAT ADDITIONAL OR DIFFERENT PROTECTION IS AVAILABLE FOR A HIGHER PRICE.

3. EXTENDED LIMITED WARRANTY- If the reverse side of this agreement indicates that extended limited warranty is being furnished, KFS will extend the limited warranty set forth in paragraph 1 above for the period of 9 months from the date of expiration of the Limited Warranty and this Extended Limited Warranty will be automatically renewed yearly thereafter for an annual term at the then applicable annual charge, subject to termination as provided on the reverse side of the Agreement. Excluded from Extended Limited Warranty are conditions not covered by the Limited Warranty listed above in paragraph 1. To obtain service under this Extended Limited Warranty call or write our local KFS Service Department at the telephone number or address found in your local yellow pages. It is mutually agreed that the work of installation and repairs of the system under the Extended Limited Warranty shall be performed between the hours of 8:00 A.M. and 4:45 P.M. exclusive of Saturdays, Sundays, and holidays.

It is understood and agreed that KFS' obligation relates solely to the specified detection system, and that KFS is in no way obligated to maintain, repair, service, replace, operate, or assure the operation of any devices of the Customer or of others not installed by KFS. If not contracted prior to the expiration of the Limited Warranty, KFS may subsequently enter into an Extended Limited Warranty with Customer at KFS' then prevailing prices and subject to the terms and conditions of this Agreement.

4. SIGNAL RECEIVING AND NOTIFICATION SERVICE shall be provided by KFS if the reverse side of this Agreement includes a charge for Central Station Monitoring Services. KFS will connect the system to an Independently owned and operated monitoring facility (herein referred to as the CS). Under such service, in the event a burglary or hold-up signal, or fire signal registers at the Central Station, the CS shall endeavor to notify promptly the appropriate police or fire department and the designated representative of the customer. To avoid false alarms, the CS may elect to call your premises first to determine if an actual emergency exists before calling any authorities or Customer's representatives. If the CS has reason to believe that no actual emergency exists, the CS may choose not to place such notification calls. The CS may discontinue any part of this service if required to do so by governmental or insurance authorities. Customer consents to the tape recording of all telephonic communications between the CS office and your premises.

In the event a supervisory signal or trouble signal registers at the Central Station, the CS shall endeavor to notify promptly the designated representative of the customer.

COMMUNICATION FACILITIES - A. AUTHORIZATION-Customer authorizes KFS to make requests for information service, orders or equipment in any respect on behalf of Customer to a telephone company (the "Telephone Company") or other entity providing facilities or services for transmission of signals under this Agreement. B. DIGITAL COMMUNICATOR - The Customer understands that if a digital communicator is installed under this Agreement, it uses standard telephone lines as the transmission mode of sending signals and eliminates the need for dedicated telephone facilities and the large cost increases frequently imposed on such facilities. Customer also understands that the CS does not receive signals when the transmission mode is or becomes non-operational and that signals from the digital communicator cannot be received if the transmission mode is cut, interfered with or otherwise damaged. KFS recommends the use of an RJ31X telephone jack or equivalent jack to give the system priority over other telephones on the premises; however, other calls (including calls to the 911 emergency operator) cannot be made when the system is activated, and therefore Customer may wish to have the system connected to a separate telephone service. C. DERIVED LOCAL CHANNEL - The facilities and services provided by the Telephone Company, in connection with the services to be provided to the Customer hereunder, include what is generally described as Derived Local Channel service. Those facilities and services relate to the provision of lines, signal paths, scanning and transmission. The Customer agrees that the liability of the Telephone Company is limited in accordance with, and the Telephone Company may invoke, the provisions of Paragraph 6 Limit of Liability of the General Terms and Conditions of this Agreement.

~~5. CANCELLATION - This Agreement may be terminated at the option of KFS at any time in the event that the Central Station is destroyed or so substantially damaged by fire or other catastrophe that it is impractical to continue service, or in the event that the CS is unable either to secure or retain the connections or privileges necessary for the transmission of signals by means of conductors between the Customer's premises and the Central Station or between the Central Station and the Municipal Fire or Police Department and KFS shall not be liable for any damages or subject to any penalty as a result of such termination. It is understood and agreed that this Agreement may be terminated by KFS in the event that the Customer fails to follow the operating instructions provided at the time this system was installed which results in an undue number of false alarms or if the premises in which the system is installed are so modified or altered after installation as to render continuation of service impractical, or in the event of default in payment of any monies due under this Agreement. In the event of such termination, KFS will refund to the Customer any advance payments made for service to be supplied subsequent to the date of such termination less any amount still due for the sale of equipment.~~

CUSTOMER DUTIES – Customer will instruct all other persons who may use the system on its proper use. Customer will test the system's protective devices and send test signals to the Central Station in accordance with KFS' instructions at least monthly. If the system includes space protection (i.e. ultrasonic, microwave, infrared, photo beams, under carpet mats or other such detectors) Customer will turn off, control or remove all things such as air conditioning systems, heaters, and pets that might interfere with such devices when they are turned on. Customer will complete and give KFS an emergency information form which will include the name, telephone number and relationship of each person the CS may call in the event they believe there is an emergency at Customer's premises, and other information KFS and/or the CS may require. Customer will notify KFS in writing of any changes in the persons or telephone numbers on the emergency call list. Customer agrees that KFS and/or the CS may disclose the information on the emergency information form to any governmental agency having jurisdiction over the use and operation of the system. IF THE SYSTEM INCLUDES ANY WIRELESS DEVICES, Customer will replace the batteries as indicated by the system, and at least as frequently as specified by manufacturer instructions.

~~6. IT IS UNDERSTOOD THAT KFS IS NOT AN INSURER, THAT IT SHALL SPECIFICALLY BE THE OBLIGATION OF CUSTOMER TO PURCHASE ANY INSURANCE WHICH CUSTOMER DESIRES TO PROTECT ITSELF FROM LOSS, DAMAGE OR INJURY DUE DIRECTLY OR INDIRECTLY TO OCCURRENCES OR CONSEQUENCES THEREFROM, WHICH THE SERVICE OR SYSTEM IS DESIGNED TO DETECT OR AVERT.~~

~~THE AMOUNTS PAYABLE TO KFS HEREIN UNDER ARE BASED UPON THE VALUE OF THE SERVICES AND THE SCOPE OF LIABILITY AS HEREIN SET FORTH AND ARE UNRELATED TO THE VALUE OF THE CUSTOMER'S PROPERTY OR PROPERTY OF OTHERS LOCATED IN CUSTOMER'S PREMISES. KFS MAKES NO GUARANTY OR WARRANTY, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS THAT THE SYSTEM OR SERVICES SUPPLIED, WILL AVERT OR PREVENT OCCURRENCES OR THE CONSEQUENCES THEREFROM WHICH THE SYSTEM OR SERVICES IS DESIGNED TO DETECT. IT IS IMPRACTICAL AND EXTREMELY DIFFICULT TO FIX THE ACTUAL DAMAGES, IF ANY, WHICH MAY PROXIMATELY RESULT FROM FAILURE ON THE PART OF KFS TO PERFORM ANY OF ITS OBLIGATIONS HEREUNDER. THE CUSTOMER DOES NOT DESIRE THIS CONTRACT TO PROVIDE FOR FULL LIABILITY OF KFS AND AGREES THAT KFS SHALL BE EXEMPT FROM LIABILITY FOR LOSS, DAMAGE OR INJURY DUE DIRECTLY OR INDIRECTLY TO OCCURRENCES OR CONSEQUENCES THEREFROM WHICH THE SERVICE OR SYSTEM IS DESIGNED TO DETECT OR AVERT. THAT IF KFS SHOULD BE FOUND LIABLE FROM LOSS, DAMAGE OR INJURY DUE TO A FAILURE OF SERVICE OR EQUIPMENT IN ANY RESPECT, ITS LIABILITY SHALL BE LIMITED TO A SUM EQUAL TO THE AGREEMENT VALUE OVER THE INITIAL TERM, AS THE AGREED UPON DAMAGES AND NOT AS A PENTALTY, AS THE EXCLUSIVE REMEDY, AND THAT THE PROVISIONS OF THIS PARAGRAPH SHALL APPLY IF LOSS, DAMAGE OR INJURY, IRRESPECTIVE OF CAUSE OR ORGIN, RESULTS DIRECTLY OR INDIRECTLY TO PERSON OR PROPERTY FROM PERFORMANCE OR NONPERFORMANCE OF OBLIGATIONS IMPOSED BY THIS CONTRACT OR FROM NEGLIGENCE ACTIVE OR OTHERWISE, OF KFS, ITS AGENTS OR EMPLOYEES. NO SUIT OR ACTION SHALL BE BROUGHT AGAINST KFS MORE THAN ONE (1) YEAR AFTER THE ACCRUAL OF THE CAUSE OF ACTION THEREFORE IF THE CUSTOMER DESIRES KFS TO ASSUME A GREATER LIABILITY, KFS SHALL AMEND THIS AGREEMENT BY ATTACHING A RIDER SETTING FORTH THE AMOUNT OF ADDITIONAL LIABILITY AND THE ADDITIONAL AMOUNT PAYABLE BY THE CUSTOMER FOR THE ASSUMPTION BY KFS OF SUCH GREATER LIABILITY PROVIDED, HOWEVER, THAT SUCH RIDER AND ADDITIONAL OBLIGATION SHALL IN NO WAY BE INTERPRETED TO HOLD KFS AS AN INSURER. IN THE EVENT ANY PERSON NOT A PARTY TO THIS AGREEMENT, SHALL MAKE ANY CLAIM OR FILE ANY LAWSUIT AGAINST KFS FOR FAILURE OF ITS EQUIPMENT OR SERVICE IN ANY RESPECT, CUSTOMER AGREES TO INDEMNIFY AND HOLD KFS HARMLESS FROM ANY AND ALL SUCH CLAIMS AND LAWSUITS INCLUDING THE PAYMENT OF ALL DAMAGES, EXPENSES, COSTS AND ATTORNEYS' FEES.~~

~~IN THE EVENT ANY PERSON, NOT A PARTY TO THIS AGREEMENT, SHALL MAKE ANY CLAIM OR FILE ANY LAWSUIT FOR PROPERTY DAMAGE AGAINST KFS FOR FAILURE OF ITS EQUIPMENT OR SERVICES HEREUNDER, IN ANY RESPECT, CUSTOMER SHALL INDEMNIFY AND HOLD KFS HARMLESS FROM ANY AND ALL SUCH CLAIMS AND LAWSUITS, INCLUDING THE PAYMENT OF ALL DAMAGES, EXPENSES, COSTS AND ATTORNEYS' FEES, EXCEPT TO THE EXTENT THE DAMAGE TO A THIRD PARTY'S PROPERTY RESULTED DIRECTLY BY AN EMPLOYEE OF KFS WHILE ON CUSTOMER'S PREMISES. THE PARTIES AGREE THAT THERE ARE NO THIRD PARTY BENEFICIARIES OF THIS AGREEMENT OTHER THAN AS SPECIFIED HEREIN.~~

~~IT IS FURTHER AGREED THAT THE LIMITATIONS ON LIABILITY AND THE OBLIGATIONS OF THE CUSTOMER EXPRESSED HEREIN, SHALL INURE TO THE BENEFIT OF AND APPLY TO ALL PARENT, SUBSIDIARY AFFILIATED KFS COMPANIES AS WELL AS TO SECURITY MONITORING SERVICES, INC., AND TO ANY OTHER COMPANY WITH WHICH KFS MAY CONTRACT TO PROVIDE ANY OF THE SERVICES SET FORTH HEREIN.~~

7. KFS ASSUMES NO LIABILITY FOR DELAYS IN INSTALLATION OF THE EQUIPMENT, OR FOR INTERUPTIONS OF SERVICE DUE TO STRIKES, RIOTS, FLOODS, FIRES, ACTS OF GOD OR ANY CAUSES BEYOND THE CONTROL OF KFS AND WILL NOT BE REQUIRED TO SUPPLY SERVICE TO THE CUSTOMER WHILE INTERUPTION OF SERVICE DUE TO ANY SUCH CAUSE SHALL CONTINUE.

8. UNLESS A LONGER PERIOD IS REQUIRED, BY APPLICABLE LAW, ANY ACTION AGAINST KFS IN CONNECTION WITH THIS SYSTEM MUST BE COMMENCED WITHIN ONE YEAR AFTER THE CAUSE OF THE ACTION HAS ACCRUED.

KF-002 (11/17)

CUSTOMER INFORMATION SHEET

Customer Acct. # | Monitoring Acct. #

FIRE & SECURITY

CUSTOMER INFO

Subscriber Name: Wasworth High School Stadium North

Site Address (Premises)	City	County	State	Zip Code
185 Grandview Ave	Wadsworth	Medina	Ohio	44281

Fax# | Email | Major Cross Street Info

Police Dept. Name | Police Dept Phone # | Fire Dept. Name | Fire Dept. Phone # | PD or FD Keys to Premises? ☐ Yes ☐ No

Internal Siren ☐ Yes ☐ No External Siren ☐ Yes ☐ No Other Info

☑ Same as Site Address	Billing Address	City	State	Zip Code	Attn:
	524 Broad St	Wadsworth	Ohio	44281	Scott Larch

Phone Service Type: ☐ Telco ☐ DSL ☐ Cell Only ☐ Internet/VOIP (Check all that apply) List Service Providers:

How did you first hear about Koorsen? ☐ Web ☐ Yellow Pages ☐ Radio ☐ Referral ☐ Other

Details:

CONTACT

Please list at least 3 different people. (Note: additional persons at premises needing security pass cards, list only name and pass code or password)

NAME	TYPE	PHONE	CARRIER	E-MAIL	PASS CODE	KEYS
Site/Premises Phone(s)						

Note: For type, enter H for Home, WO for Work/Office, C for Cellular, P for Pager or VM for Voice Mail. For Carrier please enter customers cell phone provider, i.e. AT&T, Verizon, Sprint, etc.. When choosing the contacts for your emergency list, please note: 1) they should have keys or access to your home or business, 2) they should have a pass code or password, and 3) they should know how to operate your system. **Koorsen will send an email and/or text for all trouble signals that are received, phone notification is available for an additional fee.**

Important: When a customer fails to operate the system properly and transmits a false alarm, the customer must be prepared to furnish the monitoring operator with the correct pass code or password to prevent the dispatch of the police/fire departments. An incorrect pass code or password will be handled as an alarm condition by our operator and the dispatch will be made.

When changes in your emergency contact list are required, please direct all correspondence to your local Koorsen Fire & Security Office (call 1-888-KOORSEN for address, fax number, or email address).

X _____
Customer Signature Date

I confirm that the above information is correct. I understand that it is my responsibility to notify Koorsen of any changes in this information. I understand that it is my responsibility to obtain and keep in effect all permits or licenses required for the operation of this system. (Note: Certain jurisdictions may not require permits or may require Koorsen Fire & Security to obtain this permit.)

PAYMENT AUTHORIZATION

Charge my Credit or Debit Card and/or Bank Account for the amounts specified on the attached agreement as indicated below.

CREDIT & DEBIT CARD AUTHORIZATION - Email required (enter above)

Name on Card: First Name: Last Name:

Card Number | | | | | | | | | | | | | | | | Exp. Date | | | | C.C. Billing Zip Code | | | | |

☐ Recurring Svc. Charges (Start Date: _____/_____/_____) ☐ Payment at Contract Signing ☐ Balance Due at Installation ☐ Other $ _____

AUTOMATIC DEBIT AUTHORIZATION

Name on Account: First Name: Last Name:

I (We) hereby authorize Koorsen Fire & Security, Inc. to debit the amounts specified on the attached agreement and indicated below from the account identified on the attached voided check or deposit slip at the following Depository Financial Institution and authorize the Depository Financial Institution at accept these debits. Adjusting entries to correct errors are also authorized. It is agreed that these deposits and adjustments may be made electronically and under the Rules of National Automatic Clearing House Association. This authorization will remain in effect until written notice of termination is given to Koorsen Fire & Security, Inc and at such time my payment will revert to an annual billing cycle. I acknowledge receipt of a filled out copy of this authorization.

Depository Financial Institution:

MUST ATTACH VOIDED CHECK TO THIS AUTHORIZATION

☐ Recurring Svc. Charges (Start Date: _____/_____/_____) ☐ Payment at Contract Signing ☐ Balance Due at Installation ☐ Other $ _____

Signature of Authorizing Party:

CORPORATE COPY

Revised 8/7/2018

WADSWORTH CITY SCHOOLS | 2018-2019 CALENDAR

AUGUST 2018

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

16 No School (Teacher Work Day)
17 No School (Teacher Work Day)
20 No School (Prof. Dev. In-service)
21 First Student Day

T-12 S-9

SEPTEMBER 2018

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

3 No School (Labor Day)
6 WMS/WHS 2-hr. Delayed Start
28 No School (Prof. Dev. In-service)

T-19 S-18

OCTOBER 2018

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

11 WMS/WHS 2-hr. Delayed Start
18 No School (PreK-6 only) - Conferences 11:30 a.m. – 7 p.m.
19 No School (Teacher Comp. Day)

T-23 S-22
S (PreK-6)-21

NOVEMBER 2018

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

1 WMS/WHS 2-hr. Delayed Start
2 No School (PreK-6 only) – Conferences 8:10 a.m. – 3:40 p.m.
9 No School (Prof. Dev. In-service)
22-26 No School (Thanksgiving Break)

T-19 S-18
S (PreK-6)-17

DECEMBER 2018

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

6 WMS/WHS 2-hr. Delayed Start
24-31 No School (Winter Break)

T-15 S-15

JANUARY 2019

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

1-4 No School (Winter Break Cont'd.)
10 WMS/WHS 2-hr. Delayed Start
21 No School (Martin Luther King Day)

T-18 S-18

1 No School (Prof. Dev. In-service)
7 WMS/WHS 2-hr. Delayed Start
18 No School (President's Day)
20 No School (Gr. 9, 10, & 12 only)

T-19 S-18

FEBRUARY 2019

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

7 WMS/WHS 2-hr. Delayed Start

T-21 S-21

MARCH 2019

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1-5 No School (Spring Break)
11 No School (11th & 12th Gr. only)
16 & 18 WMS/WHS 2-hr. Delayed Start (Alg. I/Geometry students excluded)
19 No School (Good Friday)

T-16 S-16

APRIL 2019

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

2 WMS/WHS Delayed Start
24 Baccalaureate
26 Commencement
27 No School (Memorial Day)
30 Last Student Day
31 Teacher Work Day

T-22 S-21

MAY 2019

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

3 Teacher Comp. Day

T-1 S-0

JUNE 2019

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

K-4 Trimesters (174 days)	Gr. 5-6 Qtrs. (174 days)	Gr. 7-12 Qtrs. (176 days)
Aug. 21 – Nov. 16 (58 days)	Aug. 21-Oct. 19 (40 days)	Aug. 21-Oct. 19 (41 days)
Nov. 19 – March 1 (59 days)	Oct. 22-Dec. 21 (40 days)	Oct. 22-Dec. 21 (41 days)
March 4 – May 30 (57 days)	Jan. 7-March 15 (47 days)	Jan. 7-March 15 (47 days)
	March 18-May 30 (47 days)	March 18-May 30 (47 days)

Conference Dates:
PreK-6: 10/17 (4:30-8:00 p.m.), 10/18, 11/2, 2/7 (4:30-8:00 p.m.)
WMS: 11/1
WHS: 11/8

If the district falls below the minimum hours required in a school year due to calamity days, hours will be added at the end of the school year, beginning May 31, 2019.

BERCKEMEYER CONSULTING GROUP
helping schools succeed

Consultant Contract

CONSULTANT/CLIENT CONFIRMATION AGREEMENT

This letter will serve as confirmation and will outline all details including fees, transportation, and facility requests.
Once the event is concluded Berckemeyer Consulting Group will invoice you for fees and expenses.
Please make checks payable directly to Berckemeyer Consulting Group.

If you have any questions please contact Jack directly at:
ph: 614.563.9974 or jack@jackberckemeyer.com

Date of Event: February 1, 2019 **Title of Event:** District Professional Development Day

Client Information:

School/Event/District: Wadsworth City Schools Phone: 330-335-7315

School/Event Contact: Dr. Michele Evans, Dir. of Instruction Cell Phone: _____ Email: mevans@wadsworthschools.org

School Billing Address: 524 Broad Street, Wadsworth, OH 44281

Event Information:

Location of Event: 625 Broad St., Wadsworth - Auditorium Phone: 330-335-7315

Start Time: 8:00 a.m. End Time: 3:00 p.m.

Topic(s) Consultant will cover: Keynote, and 2 breakout sessions

Travel Information:

Nearest Airport to Event: Either Canton or Cleveland

Suggested Hotel in the area:

Name: _____

Phone: _____

Address: _____

Travel time from event to airport: _____

Transportation to and from airport: (check the method you prefer)

☑ Rental Car ❑ Taxi/Shuttle ❑ Provided by schools representatives

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helping schools succeed

Consultant Contract

Meeting Information:

Room set request: Jack needs a table for setup

A/V Needs: Cordless mic if over 100 people

Handouts/Materials: Go to **www.JackBerckemeyer.com** for all materials and handouts, or email Jack directly at **jack@jackberckemeyer.com**.

About Jack's Products:

Jack is the author of *Managing the Madness–A Practical Guide to Middle Grades Classrooms* and *Taming of the Team.*
He is also the co-author of *Deliberate Optimism: Reclaiming the Joy in Education* and *H.E.L.P for Teachers.*
If you would like to purchase books for your event please contact Jack directly at 614.563.9974 or **jack@jackberckemeyer.com**

Outline of Fees:

Speaking Fee: $3500 for speaking fee. Travel expenses will be a separate line item on the invoice. An expense report and receipts will be included.
Fees are "plus expenses." Expenses include food, cabs or shuttles, tolls, tips, rental car, travel mileage, or air fare (coach), and housing.

A Service Fee of $150 will be applied to total.

Cancellation Fees:

Due to the number of important events we coordinate, there are cancellation fees. If you need to cancel 30 or more days prior to the event 35% of the speaking fee will be assessed along with the reimbursement of any travel expenses made at that time. If you cancel fewer than 29 days to the date of the event 75% of the speaking fee and all travel expenses will be assessed.
PLEASE NOTE: Any last-minute cancellations due to inclement weather will require the full reimbursement of travel expenses.

Please keep a copy for your records.

Please print, sign and return one copy

School Representative — Date

Jack Berckemeyer, Consultant
Or Heather Roark for Berckemeyer Consulting — Date

Wadsworth
City Schools

Charles R. Parsons Administration Building

524 Broad Street, Wadsworth, Ohio 44281 Phone: 330-336-3571, Fax: 330-335-1313

April 26, 2017

Lieutenant Mark Baggs
The Salvation Army
P.O. Box 300
Wadsworth, Ohio 44282

Dear Mark:

We are pleased to assist The Salvation Army by providing temporary space for your offices and programs. Per our discussion, our Board of Education has agreed to provide, rent-free, space at the Charles R. Parsons Administration Building for one year, commencing June 16, 2017 through June 15, 2018.

These are the building areas that you will be permitted to use:

- Two classrooms at the north end of the building
- Tutor rooms behind the stage
- Entire gymnasium
- Playground and green space immediately north of the building
- Designated parking, to be determined by us

The Salvation Army will be responsible:

- To provide cleaning and utility assistance
- To assume any phone charges/mail procedures and to cover any additional costs of operational or capital expenses

Please refer to our Facility Use and Rental Information document (available from the *Quick Links* section of our District webpage). At the bottom of the document, a link is provided to an online rental form, which we ask that you complete and submit.

Please advise if clarification is needed for any of these areas or if you believe we have omitted anything.

Sincerely,

Andrew J. Hill, Ed.D.
Superintendent

/lg

WADSWORTH CITY SCHOOLS
Business Office

524 BROAD STREET, WADSWORTH, OHIO 44281
PH: 330-336-3571 FX: 330-335-1313

RENTAL AGREEMENT

_____ (for Business Office use)

Event Title: The Salvation Army Summer Learning Center & LEARNING CENTER, GED # Attending: _____

Request use of the following facility(ies): (please see Rental Policy for details and rates)

High School		Middle School		Elementary School	
Main Gym	☐	Main Gym	☐	Circle One: **FR IS LI OV VV**	
JRM Performing Arts Center	☐	Aux Gym	☐	Elementary Gym	☐
Black Box Theatre	☐	Multi-Purpose Room	☐	Elementary Cafeteria	☐
Commons	☐	Cafetorium	☐	Kitchen *(Staff Mandatory)*	☐
Senior Commons	☐	Kitchen *(Staff Mandatory)*	☐	Classroom _____	☐
Kitchen *(Staff Mandatory)*	☐	Classroom _____	☐	Elementary Library	☐
Classroom _____	☐	Library	☐	**Art Wright Stadium**	
Media Center	☐	**Central Intermediate School**		Art Wright Stadium - Before 6 pm	☐
Wrestling Room	☐	Gym	☐	Art Wright Stadium - After 6 pm	☐
HS/MS Track/Field	☐	Cafeteria	☐	Field Prep	☐
Field House, Court 1 ***Wood***	☐	Kitchen *(Staff Mandatory)*	☐	Locker Rooms	☐
Field House, Court 2	☐	Classroom _____	☐	Sound System	☐
Field House, Court 3	☐	Library	☐	**AV/Auditorium Technician**	
Field House, Court 4	☐	**OJ Work**		Auditorium Technician	☐
Baseball Field *(possible Field Prep)*	☐	Auditorium	☐	*(if other than pre-set lights/sound)*	
Softball Field *(possible Field Prep)*	☐	Atrium	☐	AV Equipment (specify below)	☐
Practice Field_____	☐	Ticket Booth ☐ Coat Room ☐			

Date(s) and time(s) of event:

M T W Th F Sa Su Date: June 16, 2018 **Event Start:** _____ **Event End:** _____
Room Start: _____ **Room End:** _____

M T W Th F Sa Su Date: June 15, 2019 **Event Start:** _____ **Event End:** _____
Room Start: _____ **Room End:** _____

M T W Th F Sa Su Date: _____ **Event Start:** _____ **Event End:** _____
Room Start: _____ **Room End:** _____

M T W Th F Sa Su Date: _____ **Event Start:** _____ **Event End:** _____
Room Start: _____ **Room End:** _____

M T W Th F Sa Su Date: _____ **Event Start:** _____ **Event End:** _____
Room Start: _____ **Room End:** _____

***Event start/stop is the official time of your event; Room start/stop is the time you plan to arrive and leave. This is used to plan custodial coverage, and weather treatments when necessary (due to snow/ice/etc...). Additional time (up to one hour) will be added to open and secure the facility.**

Group Name: The Salvation Army Date: 4/29/16

Address: 527 College Street

City/State: Wadsworth, Ohio ZIP: 44281

Contact Name: Lt Mark Baggs Email: mark.baggs@usc-salvationarmy.org

Day Phone: _____ Cell: _____ Evening phone: _____

Other comments/information: _____

I have read the Facility Use and Rental Information and fee schedule and hereby obligate myself, as a designated representative of the above named organization, to all conditions set forth thereon. The lessee agrees to indemnify and HOLD HARMLESS Wadsworth Board of Education and their agents and employees from all liability, claims, demands, or costs, for or arising out of injury whether it be caused by the negligence of lessee or Wadsworth Board of Education or either party's agents or employees or otherwise. All groups (except school organizations) must provide proof of insurance with application, or have current copy on file.

THE SALVATION ARMY

Signature of Person Accepting Responsibility for Rental: BY: _____

Printed Name: Adolph M. Orlando
Second Assistant Secretary - Property

REMEMBER:

1) Prepayment may be required for Groups 3 and 4 events.
2) Proof of insurance must be on file before booking is scheduled, except school organizations.
3) Specialty rooms such as science labs, carpentry labs, automotive are available to educational entities only.

WCS USE ONLY: ***Approval and Cost Estimates***

Building Approval: _____ *Date:* _____

Bus Mgr Approval: _____ *Date:* _____

Group # _____ *Insurance: Yes No*

Facility Cost: _____ *hrs @ $* _____ *= $* _____ *Custodial Cost:* _____ *hrs @ $* _____ *= $* _____

Facility Cost: _____ *hrs @ $* _____ *= $* _____ *Cafeteria Cost:* _____ *hrs @ $* _____ *= $* _____

Facility Cost: _____ *hrs @ $* _____ *= $* _____ *Weather Cost:* _____ *hrs @ $* _____ *= $* _____

Tech Cost: _____ *hrs @ $* _____ *= $* _____ *TOTAL EST COST* *$* _____

Comments: _____

Wadsworth
City Schools

Business Office, c/o 524 Broad Street, Wadsworth, OH 44281

Facility Use and Rental Information (Policy 7510)

Updated August 2015

The facilities of the Wadsworth City School District shall be available for the educational, recreational, business and social interests of any responsible Wadsworth City School District group or organization as long as it does not interfere with the operation of the school program. The facilities may be made available to groups from outside the Wadsworth City School District at the discretion of the Board or its designee.

Procedures for obtaining a Facility Use Contract

Any group requesting to schedule a space in a building or on the grounds shall first tentatively schedule the event through the building administrator. Per Board Policy, District events have the first right to schedule until October 15th of each school year. After that time, outside rentals are considered in the order received by the proper Administrator and by the group designation. No outside requests will be recognized prior to August 1st of the school year.

1. Obtain a Wadsworth Board of Education Rental Agreement form at any building, the District office, or online at www.wadsworth.k12.oh.us under the "Departments" then under "Buildings and Grounds".
2. The completed rental form must be returned to the desired facility as least two weeks prior to the rental date.
    - Art Wright Stadium and outdoor athletic facilities use must be returned to the Athletic Director at Wadsworth High School
    - OJ Work Auditorium use must be returned to Central Intermediate School.
3. If your request is approved by the building and the District office, you will receive a copy via email providing additional information and an itemized estimate of all charges. In the event of first-time or very large bookings, prepayment may be required for Groups 3 and 4.
4. The lessee may cancel the agreement without obligation up to one (1) week prior to the scheduled event. At that time, the lessee obligates him/herself as a designated representative of the named organization requesting the facility, and to all conditions set forth on the rental agreement.
5. Once the rental has occurred, the Business Department will issue an invoice to the person who signed the contract. Invoices must be paid within two weeks of receiving the invoice.

User's Responsibility

The group or organization using the school facilities shall hold harmless the members of the Wadsworth City Board of Education and all school employees from any loss, damage, liability or expense that may arise during, or be caused in any way by such use or occupancy of school facilities. A hold harmless clause is a part of the signed contract, which must be in place before the event occurs. In addition, a Certificate of Insurance naming Wadsworth City Schools as an also-insured on liability insurance is required of the lessee. Any damages arising during the use of the facilities will be the responsibility of the lessee.

Liability

Insurance is required for building rentals. The renting organization must provide a public liability policy of Bodily Injury and Property Damage of not less than $1,000,000 for each occurrence, $2,000,000 aggregate. A certificate of insurance is to be issued to Wadsworth City Board of Education with the Board named as an additional insured. The certificate of insurance must provide for a 10-day notice on cancellation of the policy or issuance of a new certificate.

The person affixing his/her signature on the contract as the responsible representative of the renting group or organization assumes these risks and liabilities in the name of the group or organization. The signer assumes that he/she has read and understands all procedures and rules contained in the rental guide, and assumes all responsibility for their enforcement. The renting organization, through their signer, guarantees the payment of all fees listed on the contract and/or contained in this guide to the Wadsworth City Schools Board of Education.

Rules and Regulations

1. Any contract granted to any person, group or organization to use any building or property is non-transferrable to any other person, group or organization.
2. Contracts will be issued for specific areas of building or facilities. It is the responsibility of the User to ensure that the remainder of the building or facility is not entered or used.

3. The User shall assume responsibility for securing police protection and/or traffic control when in the district's opinion such police attendance is necessary, with costs borne to the renter.
4. Custodial/Maintenance Staff will give reasonable assistance but may not be expected to assist to the detriment of their regular planned work.
5. For any request to use the Kitchen in any facility, a Food Service Department employee must supervise any use of the kitchen equipment. All costs will be included in the estimate.
6. Shoes with metal heels, toe plates, cleats or any substance that may damage a floor shall not be worn or used in the facility.
7. Use of metal cleats is not permitted on the artificial turf at Art Wright Stadium.
8. Specialty rooms such as science labs, carpentry and automotive areas are available to educational entities only.
9. The maximum length of any school rental agreement will be within one school year (August – June).
10. The Wadsworth City Schools Board of Education reserves the right to cancel a scheduled use of the facilities if such use infringes upon the original and necessary uses of such facilities. School activities shall have priority over all proposed or scheduled community activities.
11. Alcohol beverages, unauthorized drugs, profanity, and gambling are prohibited on school property. Smoking is prohibited on school grounds. Users of facilities must comply with state and local fire and safety regulations.
12. Facilities will not be available on days when school is closed due to weather, mechanical breakdown, school vacations or holidays, unless agreement is made to hire appropriate personnel for the rental. It is imperative the district receives these rentals at least one month in advance of the use to secure appropriate personnel.
13. Groups may not use school-owned audio-visual equipment unless such equipment is specified in the contract and a qualified person, determined by the district, is operating the equipment.

Classifications of Building Users:

The use of Wadsworth City School District facilities may be limited to organizations composed of Wadsworth residents headquartered in Wadsworth and operated for the benefit of Wadsworth residents. Organizations headquartered outside the Wadsworth School District are subject to a 25% surcharge in addition to the standard fees.

Group 1: No charge for facility rental. No charge for support services unless facility use is outside normal working hours or if the support service employee is not able to complete his/her normal job in the allotted time due to assisting the rental; in this situation the cost of the support service employees' overtime will be charged to the lessee. Food Service support is required of all rentals using district kitchen.
For the purposes of equal access and distribution of available spaces within the district, priority in scheduling will be given to the teams who are "in season" as determined by the "in season" schedule of the Ohio High School Athletic Association (OHSAA).

- School-affiliated and support organizations (WHYS, Band Booster, All-Sports Boosters, and any other Board recognized booster/parent group, etc.).
- Student-focused organizations operated on a non-profit basis, based in the City of Wadsworth (Boy Scouts, Girl Scouts, Little League Baseball/Softball, Youth Football, Youth Cheerleading, Youth Soccer, Youth Wrestling, Youth Basketball, Parks and Recreation Programs, Governmental Agencies, etc.)
- Youth travel teams sponsored by youth organizations.
- Fundraiser of school sponsored program including athletics. (Athletic camps/clinics)

Group 2: Rental fee as listed. No charge for support services unless facility use is outside normal working hours or if the support service employee is not able to complete his/her normal job in the allotted time due to assisting the rental; in this situation the cost for the support service employees' overtime will be charged to the lessee. Food service support is required of all rentals using district kitchen.

- Youth athletic travel/select teams not affiliated with youth organizations which require try-outs or some selections process. Teams must be 50% Wadsworth residents but not affiliated with Group 1 organizations or be coached by a Wadsworth resident and have a maximum number of Wadsworth residents on the team as allowed by league and/or OHSAA rules.

Group 3: Non-school related Wadsworth community service organizations, charitable groups and the OHSAA. Proof of non-profit may be required. Group 3 rental and support service charges apply if applicable. Pre-payment may be required.

Group 4: Any person(s) not defined above who charge fees/admission, sell merchandise or products, or solicit donations for the purpose of making a personal profit. Any athletic team that does not meet definitions of Group 1 or 2 or any

organization or business classified as "for-profit". Group 4 rental and support service charges apply. Pre-payment may be required.

The Superintendent may waive the rental fees under conditions where the third party utilizing the facility is doing so as an extension of an academic course offering of the district.

Rental Fees (per hour):

Facility	Group 2	Group 3	Group 4
HS Main Gymnasium	$35	$60	$100
HS Field House – Court 1 (wood)	$20	$35	$60
HS Field House – Court 2, 3, 4,	$15	$25	$45
HS Wrestling Room/Gymnastics Room	$15	$25	$45
HS Performing Arts Center	$40	$65	$115
HS Black Box Theatre	$20	$40	$80
HS Commons	$25	$40	$70
HS Senior Commons	$15	$25	$50
HS Kitchen (our staff mandatory)*	$15	$25	$50
HS Classrooms	N/C	$10	$20
HS Media Center	$10	$20	$30
MS Gym	$20	$35	$60
MS Auxiliary Gym	$15	$25	$45
MS Multipurpose Room	$10	$20	$30
MS Cafetorium	$20	$35	$60
MS Kitchen (our staff mandatory)*	$15	$25	$50
MS Classrooms	N/C	$10	$20
MS Library	$10	$20	$30
CIS Gym	$15	$25	$45
CIS Cafeteria	$15	$25	$45
CIS Kitchen (our staff mandatory)*	$10	$20	$30
CIS Classrooms	N/C	$10	$20
CIS Library	$10	$20	$30
Elementary Gym	$15	$25	$45
Elementary Cafeteria	$15	$25	$45
Elem. Kitchen (our staff mandatory)*	$10	$20	$30
Elementary Classrooms	N/C	$10	$20
Elementary Library	$10	$20	$30
Athletic Practice Fields	$5	$10	$20
OJ Work	$25	$40	$80
Baseball/Softball Field /Tennis Courts	$30	$50	$85
HS Track/Field	$30	$50	$85
Art Wright Stadium – Before 6pm	$30	$50	$100
Art Wright Stadium – After 6pm	$60	$100	$200
Art Wright Stadium – Locker rooms (each)	$10	$20	$30
Art Wright Stadium – Sound system	$10	$20	$30
AV Equipment	$5/item	$5/item	$20/item
Custodial Charge	$40	$40	$40
Kitchen Staff*	$30	$30	$30
Auditorium Tech	$30	$30	$30
Field Prep (2 staff) + supply cost	$80 + Supplies	$80 + Supplies	$80 + Supplies
Weather-related preparations (ice/snow)	$40	$40	$40

- No contracts will be approved with less than 7 business days' notice.
- Outdoor sports (i.e. baseball, football, soccer, etc.) may have limited access to indoor facilities at the discretion of the District due to the potential for facility damage. Indoor facilities may be used for activities such as registrations, equipment distributions, pictures, etc.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 07/09/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: DEANNA M. KRUGER
CHESTERFIELD INSURANCE AGENCY, INC. P O BOX 237 GREEN, OH 44232-0237	PHONE (A/C, No, Ext): (330) 896-7639 X 8123 FAX (A/C, No): 330-896-6548 E-MAIL ADDRESS:
INSURED THE SALVATION ARMY, A NEW YORK CORP 440 WEST NYACK ROAD WEST NYACK, NY 10994-1739	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A: ZURICH AMERICAN INS. CO. — 16535 INSURER B: THE SALVATION ARMY RISK TRUST INSURER C: THE SALVATION ARMY, A NY CORP INSURER D: AMERICAN ZURICH INS. CO. — 40142 INSURER E: INSURER F:

COVERAGES **CERTIFICATE NUMBER:** LOC. # 008-1917 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
C	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER X POLICY PRO-JECT LOC OTHER			SELF INSURED RETENTION	01/01/18	01/01/19	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ $ $ $ $ $	500,000 500,000 5,000 500,000 500,000 500,000
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY			BAP 8978527-22	01/18/18	01/01/19	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $	100,000
B	UMBRELLA LIAB X OCCUR X EXCESS LIAB CLAIMS-MADE DED X RETENTION $500,000			TRUST #19578500	01/01/18	01/01/19	EACH OCCURRENCE AGGREGATE	$ $	4,500,000 4,500,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [N] N/A If yes, describe under DESCRIPTION OF OPERATIONS below			EWS 2037993-20	01/01/18	01/01/19	X PER STATUTE / OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $	1,000,000 1,000,000 1,000,000
C	AUTO LIABILITY EXCESS			SELF INSURED RETENTION	01/01/18	01/01/19	$400,000 XS OF $100,000		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Wadsworth City Board of Education is Additional Insured as per The Salvation Army Wadsworth Corps Learning Zone space rental @ Parsons Administration Building 524 Broad Street Wadsworth OH 44281 from 06/16/2018 - 06/15/2019

CERTIFICATE HOLDER

Wadsworth City Schools
524 Broad Street
Wadsworth OH 44281

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

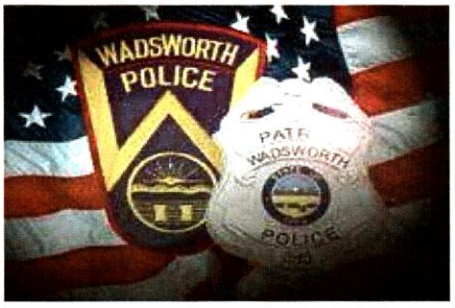
AUTHORIZED REPRESENTATIVE: Deanna M Kruger

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Wadsworth
City Schools

CITY OF WADSWORTH
SINCE 1814



A School Safety Memorandum of Understanding and School Resource Officer Program Manual

This document serves as a written Memorandum of Understanding (hereinafter "MOU") between the Wadsworth City Schools (hereinafter "WCS"), the City of Wadsworth (hereinafter "COW"), and the Wadsworth Police Department (hereinafter "WPD"). This MOU establishes the needed commitment and support from both governmental bodies and the law enforcement agency. This document also provides a series of guidelines and policies relevant to addressing school safety, investigatory processes, and the School Resource Officer (hereinafter "SRO") Program, and will be the guiding document for WCS, COW, WPD, and SRO(s) for structure and accountability. This MOU will be reviewed bi-annually or as needed.

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School Safety
Memorandum of Understanding
and
School Resource Officer Program Manual

A. Statement of Purpose

This MOU shall guide the relationship between Wadsworth City School administrators, teachers, and other school personnel with the Wadsworth Police Department. The purposes of this memorandum are as follows:

- to foster open, cooperative and continued communication and interaction between school administrators, police administrators, the city administration, and the School Resource Officers;

- to preserve and protect the health, safety, and welfare of the students, faculty and staff of the school district;

- to define circumstances under which school administrators shall notify and/or seek assistance from WPD and under which circumstances WPD will provide support to school administrators; and

- to provide guidelines for school administrators and WPD as resources in education and prevention programs.

B. School Resource Officer Program Overview

The goals of any School Resource Officer Program are usually very broad and typically include things such as:

1) bridging the gap between police officers and students;
2) increasing positive attitudes toward law enforcement;
3) encouraging more cooperation between students and police;
4) reducing juvenile crime; and
5) maintaining an atmosphere conducive to learning.

The roles of a School Resource Officer are that of law enforcement officer, teaching resource, and counselor. The key to a successful School Resource Officer Program is to design it to meet the specific needs of the community.

Wadsworth City Schools Resource Officer Program is unique to the community based on input from the school administration, teachers, faculty, and students. The program is designed to fulfill three overall roles:

1) law enforcement,
2) crime prevention, and
3) education.

Law Enforcement Role: The School Resource Officer is responsible for the majority of law enforcement activities occurring at the school during school hours. This will involve the

traditional enforcement activities of arrests, filing charges, etc. The officer is also responsible for conducting follow-up investigations at the request of other police department personnel and for passing relevant information on to patrol and detective personnel. School administrators will advise all students at the beginning of the year that the School Resource Officer may conduct police investigations for the WPD. In addition, the officer is responsible for information sharing between school officials and the police department. To establish and maintain credibility, it is imperative that the School Resource Officer does not compromise his/her position as an enforcement authority.

While enforcement is a role of the School Resource Officer, alternatives to arrest may be used and the officer's discretion to act remains the same as that of any other police officer.

Crime Prevention: One of the primary roles the School Resource Officer fulfills is that of crime prevention. The officer will conduct various activities including foot patrols; monitoring previous crime locations; speaking with teachers, administrators, and staff about reducing the opportunity for crimes to occur; analyzing possible crime patterns; investigating crimes; and patrolling school facilities and parking lots. The officer may also complete security surveys relative to the physical security of school property and facilities. The officer will be responsible for security at special events occurring during the school day, such as assemblies. Additionally, the officer will act as a resource to the administration, faculty and staff of the school to advise on matters relative to criminal activity. Finally, the officer will coordinate or conduct crime prevention presentations for administration, faculty, staff and students.

Education: The third role of the School Resource Officer is educational resource. Considering the overall mission of our schools is to educate, it is very important that the School Resource Officer participate in this mission. By becoming a member of the educational team, the School Resource Officer will become more accepted by students, administrators, faculty and staff.

The presence of the School Resource Officer in the classroom provides both subject matter and safety resource, which directly contribute to the educational and security climate of school facilities. School Resource Officers provide educators with an opportunity to build links between academic achievement and a real world profession. School Resource Officers visit classrooms and provide a variety of presentations, both informal and formal. These presentations give vivid and tangible examples of fundamental academic skills such as science, math, civics, and language arts being employed within a profession. The School Resource Officers bring to life in the classroom concepts and ideas critical to students as they develop into responsible adults and enter society. Examples of these presentations include the following:

- conflict resolution/bullying,
- personal and social responsibility,
- crime prevention,
- traffic law overview,
- criminal law overview,
- suicide prevention,
- drug/alcohol,
- abuse prevention,
- school gang prevention, and
- weapon safety/prevention in schools.

Whether talking to students in the hallway or delivering a presentation in the classroom, the SRO is embedded in the educational fabric within the school. The SRO is expected to be proactive in creating educational situations, and school administrators, teachers and staff are encouraged to leverage this resource.

C. Selection/Assignment/Supervision

Officer Selection: As with any program of this type, the success or failure largely depends on the officer involved in the program. For this reason, the School Resource Officer selection process is designed and conducted to ensure a good match. The candidate should meet three general requirements:

1) **College degree or coursework:** The SRO is in an educational atmosphere and will be instructing high school classes. To increase credibility in this area, a college education would be beneficial.

2) **Experience as a police officer:** A minimum amount of experience as a patrol officer should be established of not less than three years. Also, prior experience with juvenile assignments or interest in juvenile programs is preferred.

3) **Successful performance:** All candidates should have proven performance as reflected by prior performance evaluations. Candidates should be free of significant disciplinary action.

Officer Assignment and Supervision: The SRO is a member of the Wadsworth Police Department Patrol Division and is supervised by a patrol sergeant. These officers will be assigned to schools during the school year and used in a variety of other roles including patrol, crime prevention, community relations, and community education activities, if available, when school is not in session. The selected patrol officer will actually be designated as a School Resource Officer.

The SRO will be heavily involved in educating our youth and other crime prevention and community relations activities. This structure provides our community with the most effective response to the needs of juveniles in our community and offers us the opportunity to expand our services in crime prevention and community education.

D. School Resource Officer Operational Procedures

The SRO's activity in the school is guided by the following procedures. These procedures have been drafted in a cooperative effort between the WPD and Wadsworth City Schools.

1) **Duties of the SRO:** The primary functions of the School Resource Officer are to help provide a safe and secure school environment, reduce/prevent crime, serve as an educational resource, and serve as a liaison between the schools and the Wadsworth Police Department. Specific daily assignments to accomplish this function will vary by school. The School Resource Officer and school principal or designee will meet to discuss plans and strategies to address specific issues or needs that may arise. As required by law, SRO's should never be assigned to duties within their schools in place of, or in lieu of, a certified teacher.

2) **School Resource Officer Uniform:** Normally, the SRO is in the uniform of the day and armed. The standard uniform of the day does not prevent the officer from performing any of the duties involved in the program. Occasionally, and with supervisory approval, the SRO may wear an approved alternative City of Wadsworth Police Department uniform when presenting programs or other programs which are more suitable to this attire.

3) **School Resource Officer Daily Schedule:**

SRO Absence/Substitution: There may be occasions when the WPD cannot provide a substitute officer in the event of an absence. The following procedures will govern how the WPD will provide for these absences:

a. If any School Resource Officer should be absent for the day, the WPD will make reasonable efforts to provide a substitute officer, if qualified officers are available and staffing levels permit. In cases of pre-scheduled training for the School Resource Officer, a substitute will only be provided, if qualified officers are available and staffing levels permit.

b. During unforeseen emergencies or during scheduled events that place a high demand on the WPD's staffing, the SRO may be scheduled to work in assignments in lieu of their normal school duties. It may not be feasible for the police department to provide substitute officers in these instances.

5) **Special Events or Activities:** The SRO may adjust his/her schedule, with approval from the SRO's COW supervisor, in order to accommodate school activities and requests.

6) **Role in Crime Suppression:** One of the School Resource Officer's roles is law enforcement, to include traditional criminal investigation and report taking. As a police officer, the School Resource Officer has the authority to make arrests and use alternatives to arrest at his/her discretion. The following procedures will help the School Resource Officer be as effective as possible in this role.

a. School administration will inform the School Resource Officer of activity on the school campus that they believe is criminal in nature.

b. Typically, for misdemeanor offenses, the School Resource Officer, working cooperatively with the school administration, will determine whether formal charges will be filed. For alcohol or drug offenses, sex offenses, weapons offenses, and any offenses of violence, the School Resource Officer will normally file formal charges.

c. For all felony offenses the School Resource Officer will normally file formal charges or facilitate the filing of formal charges in cooperation with school administration and/or other law enforcement personnel.

d. If the School Resource Officer learns of any incident which results in a victim who is a student or who is under the age of 18 years, and the incident meets (or could meet, after investigation) the elements of a criminal offense, the SRO will document the incident on a WPD incident report, and the parent(s) or guardian(s) of the victim will be notified by the School Resource Officer. Moreover, the SRO will advise the parent(s) or guardian(s) of the nature of the event, and their option to pursue criminal prosecution. In the event the SRO has made an arrest or the parents/guardian request official action, the SRO will conduct appropriate referral, reporting and investigatory measures. Should the parents/guardian decline official action where there is a crime and victim, the SRO may act as the reporting party.

e. Any incident that appears to meet the elements of a criminal offense will normally be reported using the police department's offense/incident report.

f. WCS school personnel shall make every effort to use SRO's for the reporting of police matters. The COW and WPD want the SRO's to be the primary intake liaison officers designated to handle all police related WCS matters.

7) **Role in Enforcing/Reporting School Policy Violations:** The School Resource Officer is not a school disciplinarian and normally will take action only when there is a violation of law. School discipline is the responsibility of the appropriate school administrator. The School Resource Officer will normally report school policy violations through the proper channels to be handled by school administration. It is the responsibility of the School Resource Officer to become familiar with the student handbook.

8) **Sharing of Information:** We recognize that communication and information sharing is essential to the success of the School Resource Officer Program. The following procedure should be followed to facilitate a free flow of information between school officials and the School Resource Officer.

a. The sharing of information is governed by the Ohio Revised Code, the Ohio Administrative Code, Ohio's Public Records Law, and relevant WPD and Wadsworth City School policies.

b. Pursuant to an official public records request by the Wadsworth City Schools, an arrest information report will be distributed to the school administration by the WPD on a bi-weekly basis. This report will contain the name of the student arrested, date of arrest, and nature of the offense. It will be distributed to the Superintendent, and the High School Principal or their designees.

c. Juvenile fingerprints and photos as part of the arrest record will not be shared.

d. If the School Resource Officer is aware of information on a student that is officially obtained by WPD which reflects that the student is in violation of school policies (student handbook or extracurricular code), the School Resource Officer should forward that information to school administration.

e. Information which the School Resource Officer obtains from school personnel which deals with criminal or possible criminal intelligence will be maintained by the School Resource Officer. This information may be shared with WPD personnel and other law enforcement agencies but will not be part of the student's school record.

f. Any information that is obtained by the School Resource Officer that pertains to criminal activity occurring outside Wadsworth City limits shall be relayed to the law enforcement agency of jurisdiction.

g. When any crime or situation occurs that prompts a public information officer response from the schools or City, the School Resource Officer shall contact his immediate supervisor, as soon as possible. The supervisor shall ensure that the appropriate communications occur as soon as practicable thereafter.

h. Each semester a designee of the city schools shall provide a written report to the Chief of Police, reviewing the activities and performance of the School Resource Officer(s) and any past, current or future program aspects.

9) **Chain of Command for SRO's:** The School Resource Officer(s) are primarily accountable to the Wadsworth Police Department's chain of command. While at the school, the School Resource Officer(s) will be additionally accountable to the principal or his/her designee, as long as doing so will not conflict with direction from the WPD's chain of command. The School Resource Officer(s) are expected to cooperate with WCS officials, including administrators, faculty and staff. The School Resource Officer(s) will abide by school policy and respond to the requests of school officials.

10) **Role in Locker, Vehicle, Personal and Other Searches:** When requested, the School Resource Officer(s) may assist school administration in searches of person(s), property or vehicles, by providing a security role, when there is an articulated concern such as the following:

a. Student may reasonably be considered a threat to assault the searcher.

b. Student may attempt to escape in a situation in which the student would be a danger to themselves or a danger to others.

c. Student may possess a firearm, knife, or other type of weapon/dangerous ordinance, a suspicion that may be supported on the slightest articulated indication, including conclusions drawn as a result of teaching or law enforcement experience. All firearms, ammunition or items of evidentiary value in a criminal case that are found or confiscated by school personnel shall immediately be turned over to the SRO or other WPD personnel.

d. Student may possess illegal drugs or controlled substance. Any illegal drugs or controlled substances found or confiscated by school personnel shall be immediately turned over to the SRO or other WPD personnel.

11) **School K-9 Searches:** The use of the Wadsworth Police Department K-9 and/or K-9 units from other jurisdictions in searches of property, lockers, or vehicles at the request of school administrators, will primarily be performed in an effort to detect illegal drugs, and to enhance the safe learning environment in the schools. The School Resource Officer will act as a liaison between the school administration and the K-9 unit(s). Prior to the planned use of the police K-9, the school Superintendent shall give approval and the Chief of Police shall be given notification. In exigent circumstances, notification may occur after the use, and as soon as practical.

12) **Role in Student Interviews:** WCS and WPD will work collaboratively regarding student interviews. The respective responsibilities of each party include:

Responsibilities of WCS Officials

a. School officials will attempt to contact parents prior to a student being questioned by the police while at school. For students in grades K-6, parental notification must take place prior to police questioning of a student unless the Superintendent or designee agrees that there is a compelling reason not to do so, provided the parent is not the possible perpetrator. In the absence of a parent or guardian, the presence of a principal or school administrator will be required during any questioning of a student by police officers. This is not needed if parental consent is obtained or the student is over 18 years old; however, it is recommended for each and every student unless the parent(s) may be the perpetrator in the incident or the parent(s) is in violation of the law.

b. In any case where a member of WPD requests to conduct an interview with a student who is a suspect in a criminal offense and parental consent has not been obtained, it is appropriate for the school administrator to suggest that the officer makes contact and/or questions the student out of school. If it is imperative to interview a student during school hours, administrators of WCS shall cooperate with WPD representatives. School officials will attempt to contact parents prior to a student being questioned by the police.

c. WPD officers conducting interviews of student(s) should, under normal circumstances, only do so with the notification and/or permission of both the student and the student's parent(s).

Recognized exceptions to notification or permission include:

a. when law enforcement officials indicate that prior parent notification may jeopardize an ongoing police investigation or case;

b. when it is suspected that the student may be the victim of abuse by either parent; and

c. when the interview is obviously an inquiry only, such as to locate the whereabouts of a missing friend or companion.

Responsibilities of WPD Officials

a. The representative of WPD shall notify the school principal, or designee, before a student may be questioned in school or taken from a classroom. WPD officials will notify the building principal or designee in advance of their interrogation.

b. It is the policy of WPD officials when dealing with juveniles to make use of the least coercive among reasonable alternatives, consistent with preserving public safety and individual liberty. Such use of alternatives is consistent with accepted rules of juvenile procedure.

c. If the WPD officer must take a juvenile into custody for any reason, it shall be his/her responsibility to notify the parent or guardian as soon as is reasonably possible.

d. Prior to taking a student into custody due to a warrant, WPD officers will coordinate with the principal or designee in order to make minimal disruption while maintaining safety. WPD shall not remove a student from the school building without a notification of the student's parent(s) or school officials.

e. WPD will promptly notify WCS of matters which may impact the safety and/or security of students or staff in WCS. Notification shall be directed to the WCS school principal or superintendent, dependent on the urgency.

f. Specifically, WPD will notify WCS of matters related to students being victims of sexual assaults, attempted suicides, or other life threatening situations, if the WPD has knowledge.

13) **Role in Critical Incidents:** The SRO will be familiar with the emergency operations manual of the Wadsworth City Schools. During critical incidents occurring when the SRO is present, the School Resource Officer will normally act as a liaison between school administration, Wadsworth Police Department and other emergency resources, if practical.

14) **Role in Truancy Issues:** Truancy will be handled by school personnel. Normally, the School Resource Officer(s) will not take an active role in the tracking of truants. The School Resource Officer(s) will act as a liaison between school and police personnel should police involvement become necessary due to safety concerns.

E. Sharing of Cost

WCS and the City of Wadsworth will equally divide the total initial costs associated with the SRO. These costs shall include regular base compensation; benefits including pension, Medicare, Workers' Compensation, health Insurance, life Insurance; SRO-related overtime (overtime strictly related to the duties performed for the school district as the School Resource Officer); trainings; uniforms; and ballistic vest replacement when scheduled. This cost allocation will be reviewed annually and modified, if necessary.

F. Conclusion

This School Safety Memorandum of Understanding and School Resource Officer Program is a unique opportunity for the City of Wadsworth Police Department and Wadsworth City Schools to expand our partnership for the benefit of our community. The philosophy and mission of the School Resource Officer Program are consistent with the core beliefs of our school safety, policing and educational philosophies.

7/16/18

Matthew Hiscock Date
Director of Public Safety
City of Wadsworth

Andrew Hill Date
Superintendent
Wadsworth City Schools

7/16/18

Randall Reinke Date
Police Chief
City of Wadsworth

PPS
PARAMOUNT PREFERRED SOLUTIONS, INC.
Affiliate of ProMedica

Our team. Your solution.

February 28, 2018

WADSWORTH SCHOOLS
524 BROAD STREET
WADSWORTH OH 44281-

Re: Policy Number – 35205551

Congratulations, your organization qualifies for participation in our **2019 Group Retrospective Rating Program.**

Group retrospective rating is an alternative rating program offered by the Ohio Bureau of Workers' Compensation. Similar employers are grouped together to obtain premium refunds based on the performance of the group for the policy year. You continue to pay your own individual merit-rated premium to the BWC. Depending on performance, you can receive a refund.

Maximum Refund%	**76.1 %**
Maximum Refund*	**$128,613**

Based on 2019 Estimated Merit Premium of **$169,005 (does not include BWC assessments)*

Actual refund will be based on the performance of the entire group. The group refunds are based on the difference between merit-rated premium (as paid to the BWC) and the group's retrospective premium (minimum premium plus developed claim losses) up to the maximum.

For more information about the potential refund, please review the analysis page. To enroll, simply return the enclosed forms by ***7/29/2018*** with payment to our attention.

If you have any questions or concerns, please contact ***David McKibben*** at 877-765-4200.

PARAMOUNT PREFERRED SOLUTIONS, INC.
GROUP RETRO SUMMARY OF SAVINGS 2019

Company Name:	WADSWORTH SCHOOLS	**Accumulative Net Refund:**	69,292
BWC Policy Number:	35205551	**Accumulative Target Refund:**	41 %
Projected MRE Premium:	169,005	**Premium Risk Level:**	15 %
Projected Individual EM:	1.07	**Max Premium Assessment:**	25,351

Projected Individual Premium

NCCI Number	Base Rate	Individual Mod Rate	Ind'l Admin	Total Ind'l Rate	Proj'd Annual Payroll	Proj'd Ind'l Premium
9434	0.61	0.65	0.0711	0.007211	26,000,820	187,492
				Total Individual Premium:		**$187,492**

Projected Refund By Evaluation Year

Evaluation Period	Projected Rebate
2021	41,575
2022	18,016
2023	9,701
Estimated Accumulative Plan Savings:	***69,292***

Invoice

WADSWORTH SCHOOLS

Policy#: 35205551

Date: 28-Feb-18

Invoice#: 322641

Description	*Amount*
Annual Group Participation Fee:	$3,097
Sponsoring Association Membership Dues:	$0
Total Amount Due:	$3,097

Phone: 844-777-5867 - Fax: 216-765-4210
25001 Emery Rd, Third Floor - Cleveland, OH 44128

Ohio | Bureau of Workers' Compensation

Employer Statement for Group Retrospective Rating Program

Instructions

- Please print or type.
- Please return completed statement to the attention of the sponsoring organization you are joining. The group administrator's third-party administrator will submit your original U-153 to:
  Ohio Bureau of Workers' Compensation
  Attn: Employer Programs Unit
  30 W Spring St., 22nd Floor
  Columbus, OH 43215-2256
- If you have any group-experience-rating questions call BWC at 614-466-6773.

Employer name	Telephone number		BWC policy number
WADSWORTH SCHOOLS	(330)336-3571		35205551
Address	**City**	**State**	**Nine-digit ZIP code**
524 BROAD STREET	WADSWORTH	OH	44281-

Group Retrospective Rating Program Enrollment

I agree to comply with Ohio Bureau of Workers' Compensation Group Retrospective Rating Program rules (Ohio Administrative Rule 4123-17-73). I understand that my participation in the program is contingent on such compliance.

This form supersedes any previously filed U-153.

I understand that only a BWC Group Retrospective Rating Program certified sponsor can offer membership into the program. I also understand that if the sponsoring organization listed below, is not certified, this application is null and void.

I am a member of the Wire-Net sponsoring organization or a certified affiliate organization and would like to be included in the Group-Retrospective Rating Program it sponsors for the policy year beginning January 1, 2019. I understand the employer roster submitted by the group will be the final, official determination of the group in which I will or will not participate. Submission of their form does not guarantee participation.

I understand that the sponsoring organization's representative Spooner, Inc. (currently, as determined by the sponsoring organization) is the only representative I may have in risk-related matters while I remain a member of the group. I also understand that the representative for the Group Retrospective Rating Program will continue as my individual representative in the event that I no longer participate in the program. At the time I am no longer a member of the program, I understand that I must file a *Permanent Authorization* (AC-2), to cancel or change individual representation.

I understand that a new U-153 shall be filed each policy year I participate in the group retrospective rating plan.

I am associated with the sponsoring organization through an affiliate sponsoring organization. ☒Yes ☐ No

NOACC	1324758
If yes, name of affiliate sponsor	Affiliate sponsor policy number

Note: For injuries that occur during the period an employer is enrolled in the Group Retrospective Rating Program, employers may not use or participate in the Deductible Program, Group Rating, Retrospective Rating, Safety Council Discount Program, $15,000 Medical-Only Program, or the Drug Free Safety Program.

Certification

Andrew J. Hill, Ed.D. (Officer name) certifies that he/she is the Superintendent (Title) of

WADSWORTH SCHOOLS (Employer name), the employer referred to above, and

that all of the information is true to the best of his/her knowledge, information, and belief, after careful investigation.

(OFFICER SIGNATURE)	7/30/18 (DATE)

BWC-7659 (Rev. 12/21/2010) PC
U-153

GROUP RETROSPECTIVE RATING PARTICIPATION AGREEMENT

This is an agreement for participation in the Ohio Bureau of Workers' Compensation ("BWC") group retrospective rating program ("Program") and administered by Ohio Group Management LLC (the "Administrator") and its affiliated group sponsoring associations ("Sponsors"). The purpose of the Program is to achieve a reduction in workers' compensation premium rates based on the combined performance of the group. Depending on that performance, the participating employers can receive either a premium refund or assessment. Acceptance in the Program is subject to the specific legal and regulatory requirements established under Ohio Law and the criteria of the Sponsor.

WADSWORTH SCHOOLS (the "Company") **Policy #: 35205551** applies to participate in the Program assigned to it by the Administrator and agrees to the following conditions of participation:

1. The Administrator shall have the sole discretion to admit or exclude the Company to/from the membership in the groups it administers for submission to the BWC and for resubmission in subsequent years to the BWC for group rating programs administered by the Administrator or its Sponsors.
2. The decisions of the Administrator regarding inclusion of the Company in a Program shall be final, subject to approval and review of the Ohio Bureau of Workers' Compensation. Participation in the Program in any prior year does not automatically qualify the Company for participation in the Program for this particular or any subsequent Program year. The Company acknowledges that final approval of the Program's roster and acceptance of the Company in the Program rests solely with the BWC.
3. This Agreement shall become effective on the date the Administrator submits the application for group experience-rating to the BWC and shall continue from year to year until either party notifies the other party of its intent to not renew the Company's membership in the group for the succeeding year.
4. The Company will pay group fees or administration fees ("fee") by the due date. If the fee is not paid by the due date, the Administrator will remove the Company from the group for submission to the BWC.
5. The Company understands that any estimates of savings provided by the Administrator are estimates only and such savings are not guaranteed. Actual savings or the estimates of the amount of savings may be affected as a result of a number of different factors including (a) Collective sum of Indemnity, Medical and Reserves incurred by employers in Program during the rating year; (b) Actual reported premium of employer during the rating year.
6. The Program Sponsor has designated Ohio Group Management LLC to be the authorized representative that will provide representation of the Program before the BWC and the Industrial Commission regarding any and all risk related matters pertaining to the group and its member's participation in the Program.
7. The Company agrees to sign any and all BWC, Industrial Commission of Ohio, or other Program documents or authorization forms necessary to qualify Ohio Group Management LLC or other representative designated by the Administrator to act as the representative of the Program.
8. ~~The Company agrees that the Sponsor and/or the Administrator are not liable for any claims by the Company resulting from the decision of the Administrator or the Sponsor to participate in the group rating program; the Administrator's failure to apply or qualify for the group in any year; the Company's assignment by the Administrator to another group or Sponsor with or without notice; the Company's individual premium; the calculation or subsequent adjustment to the Company's premium by the BWC either as an individual company or resulting from its participation in the group; any questions about the Company's coverage for workers' compensation or lapse of coverage; the Administrator's acceptance or rejection of this application; any workers' compensation claim; any claim for violation of a specific safety requirement (VSSR); any claim or lawsuit for an intentional tort; any suit brought by a third party; any enforcement action by local, state, or federal agency.~~ BB 7/30/18
9. The Company is responsible for timely payments of its own workers' compensation premiums to the BWC. The Company is responsible for other penalties or assessments charged by the BWC and this Agreement does not relieve the Company of such obligations. The Company will notify the Administrator of any inability to pay premium obligations within the BWC time frames.
10. The Company will comply with the minimum safety program requirements established by the BWC for participation in the Program.
11. The Company understands that its acceptance into the Program is based on its current organizational structure and, in the event the Company makes any changes to its operation that negatively impacts the Program or the Company's ability to participate in the Group, the Administrator reserves the right to exclude the Company from future participation in the Program and all parties negatively impacted by the Company's operational changes may pursue rights and remedies set forth in paragraph 13 of this Agreement.
12. The Company will provide the Administrator of any notice and result of BWC audits, including copies of all documents provided to BWC auditors.
13. ~~In the event a change in the Company's operations has a negative rating impact on the Program, the Company agrees to indemnify and save harmless the Program, its employer members, and the Administrator from all losses, costs, and expenses incurred resulting from any change in which the Company may be involved.~~ 7/30/18
14. ~~The Company shall indemnify and hold harmless the Administrator, its successors, agents, affiliates, and subsidiaries from and against all claims, demands, suits, damages, losses, costs, expenses, and fees (including attorney's fees) arising out of or resulting from any claim made against the Company, including any workers' compensation claim.~~ 7/30/18
15. The Company understands that the Administrator is not a law firm and cannot provide legal services as part of this Agreement or its contracted services.

Ohio | Bureau of Workers' Compensation

Permanent Authorization

TO: Ohio Bureau of Workers' Compensation
- ☐ Employer Services Department, 22nd Fl
- ☐ Self-Insured Department, 26th Fl

Please mark a box and return to
30 West Spring Street
Columbus, OH 43215-2256

Fax – (614) 728-0456

Policy number 35205551
Entity WADSWORTH SCHOOLS
DBA
Address 524 BROAD STREET
WADSWORTH, OH 44281-

NOTE: For this to be a **valid** letter, the employer services department, or the self-insured department for self-insured employers, must stamp it.

This to certify that effective January 1, 2019
(Date)

Paramount Preferred Solutions, Inc. 6800 W. Central Ave - Unit C, Toledo, Ohio 43617, ID # 222224-80

including its agents or representatives identified to you by them, has been retained to represent us before the Bureau of Workers' compensation and the Industrial commission of Ohio in matters pertaining to our participation in the Workers' Compensation Fund according to the type of representation checked below. Please check the type of representation desired.

	Type of Authorized Representation
✓	Employer Risk/Claim Representative (ERC)
	Risk Management Representative (RISK)
	Claim Management Representative (CLM)

This authorization supersedes all permanent authorizations on file for the type of representation indicated above.

I understand and agree any letters, requests, and actions initiated by a superseded authority will be processed completely.

I understand that this authorization, now being granted, is of a continuous nature from the effective date indicated herein. However, I possess the right to terminate this authorization at any time through written notification to the employer services or self-insured department as appropriate.

Telephone number	Fax number	E-mail address
330-336-3571	330-335-1310	ahill@wadsworthschools.org

Print name and title	Signature	Date
Andrea J. Hill, Ed.D.		7/30/18

BWC-0502 (Rev. 7/29/08) PC

AC-2

16. No amendment, modification, change or discharge of any term or provision of this application shall be valid or binding unless the same is in writing and signed by the Company and the Administrator.
17. The Company has read this application and by signing agrees to the limitations and conditions specified herein.

WADSWORTH SCHOOLS — Company Name
7/30/18 — Date

Company Representative
Superintendent — Title

John Blaney
Risk Manager

CLAIMS & THIRD PARTY ADMINISTRATION AGREEMENT

This AGREEMENT is made between Paramount Preferred Solutions, Inc. (hereinafter "PPS"), an Ohio corporation, and **WADSWORTH SCHOOLS BWC Policy #: 35205551** (hereinafter "Client") **524 BROAD STREET WADSWORTH, OH 44281-**. This Agreement shall be effective from January 1, 2019 – December 31, 2019.

The Client is insured for Workers' Compensation coverage through the Ohio Bureau of Workers' Compensation state-fund as required by state statutes. The Client requests the services of an organization to process and analyze the Workers' Compensation claims filed on behalf of its employees.

NOW, THEREFORE, IT IS AGREED:

PPS is hereby appointed as the Client's exclusive agent to receive, process, analyze and examine claims filed against the Client's risk. A copy of the necessary BWC AC-2 document is attached hereto. In performing the services herein specified, PPS is acting as an independent contractor.

1.0 Standard Services: In administering and processing claims submitted under this plan, PPS shall provide the following standard services:

a. PPS shall request and maintain a historic claim record from the Ohio BWC and maintain a database within our system.

b. PPS can review as requested by the Client the BWC manual classifications and rate assignments. PPS will file protest letters with the BWC on behalf of the Client for all BWC risk experience discrepancies. PPS will advise Client on enhanced cost controls when appropriate.

c. The Client shall submit to PPS all new claim applications, supporting documentation, and follow-up correspondence it receives pertaining to a claim filed against its risk. PPS shall examine all such materials for accuracy, completeness, and eligibility.

2.0 Hearings: PPS will coordinate with Member and assist Member with disputed claims, including arranging for a qualified representative to attend administrative hearings on behalf of Member for all in experience claims. Hearing representation is included in Participation Fee for up to 9 hearing(s), additional hearings will be billed @ $175 each.

3.0 Payment for Standard Services: Member acknowledges the participation and claims administration fees are to be paid by Member to PPS according to the attached analysis. The fees are due and payable upon enrollment into Group.

4.0 Whenever possible, each provision of this agreement shall be interpreted in such manner as to be effective and valid under applicable law.

In witness whereof, the parties have executed this Agreement as of the Day and year set forth below.

John Blaney
Risk Manager, PPS

Superintendent
Client Signature and Title

7/31/18
Date

2019 Group Retrospective Rating Enrollment Questionnaire

Employer: WADSWORTH SCHOOLS

Policy Number: 35205551

Thank you for your interest in the Retrospective Rating Program. To make sure that you are placed in the most appropriate group, it is imperative that you answer the following and return this questionnaire.

1. Does your company have a formal written safety plan?	(Yes)	No
2. Do you have a safety professional on staff?	(Yes)	No
Name Gabe Tudor Phone: 330-336-3571		
If No, do you contract safety services with a third party?	Yes	No
If Yes, whom? _____		
3. Do you have a transitional work program (light/modified duty that allows an injured employee to return to work and accommodates any physical restrictions)?	(Yes)	No
4. Do you offer salary continuation (direct payment of lost time to injured employee that prevents the cost of compensation and its associated reserve from impacting premium rates)?	(Yes)	No
5. In the coming year, does this organization plan to restructure its organization or acquire all or part of another Ohio operation or the assets of another operation?	Yes	(No)
If yes, please provide more details including if business will be sold, purchasing all or just part of another organization, name of that organization and policy number if known:		
6. Describe any planned or recent changes in management of your workers' compensation program or safety management practices		
N/A		

Certification of Employer

I certify that the above information is true to the best of my knowledge and that this form will allow Benefits 1 Group to validate my enrollment qualifications.

Signature X _____ Title Superintendent

Name (print): Andra J. Hill, Ed.D. Date X 7/30/18

Email Address ahille wadsworthschools.org

Book	Policy Manual
Section	Ready for Production
Title	Copy of ENTRANCE REQUIREMENTS
Number	po5112
Status	
Adopted	November 19, 2007
Last Revised	April 9, 2018

5112 - **ENTRANCE REQUIREMENTS**

The Board of Education establishes the following entrance age requirements for students, which are consistent with statute and sound educational practice, and directs that all eligible students be treated in an equitable manner.

Preschool

A child is eligible for entrance into preschool if s/he attains the age of three (3) on or before their first day of attendance.

Kindergarten

A child is eligible for entrance into kindergarten if s/he attains the age of five (5) on or before September 30th of the year in which s/he applies for entrance. The Board may admit a younger child to kindergarten if the child satisfies the Board's early entrance criteria. A child under age six (6) who is enrolled in kindergarten will be considered of compulsory school age.

The Board will admit to kindergarten any child who has not attained the entrance age requirement of this District, but who was properly enrolled in a public or chartered nonpublic school kindergarten before transferring to the District.

First Grade

A child is eligible for entrance into first grade if s/he attains the age of six (6) on or before September 30th of the year in which s/he applies for entrance. Any student who has successfully completed kindergarten in accordance with R.C. 3321.01(B) shall be admitted to first grade. The Board may admit to first grade a younger child if the child satisfies the Board's early entrance criteria.

Required Documents

The Superintendent shall require that each child who registers for entrance to school provide:

A. his/her birth certificate or similar documentation authorized by law as proof of age and birthdate; Acceptable forms of documentation include: foreign birth certificate; religious, hospital, or physician's certificate showing date of birth; entry in a family bible; baptismal record; adoption record; affidavit from a parent; previously verified school records; or other documents permitted by law.

B. a certified copy of any custody order or decree together with any modification in such an order or decree.

If such documents are not provided, the child may be admitted under the Superintendent's guidelines. Appropriate law enforcement authorities shall be notified in the event that required documents are not provided in accordance with the provisions of R.C. 3313.672. However, a child who is placed in a foster home or residential facility (i.e., a group home for children, children's crisis care facility, children's residential center, residential parenting facility that provides twenty-four (24) hour child care, county children's home, or district children's home) will not be denied admission solely because the child does not present a birth certificate, comparable certification, or other comparable document upon registration. Such protected child will be admitted under temporary enrollment for a period of up to ninety (90) days to present the required documentation. The protected child and/or the child's parent, guardian, or custodian will be so informed at the time of the child's initial admission.

Each child entering the District's kindergarten or first grade program for the first time must be properly screened for any medical or health problems as well as those related to hearing, vision, speech and communications. The cost for such screening shall be paid by the parents.

Any parent may provide the District with a written statement indicating that s/he does not wish to have his/her child screened.

Early Entrance Criteria

The District provides early admission to kindergarten and first grade for qualified students. Copies of the referral forms for evaluation for early entrance to kindergarten or first grade will be available in each school building. Any student residing in the District may be referred by an educator employed by the District, a preschool educator who knows the child, the child's parent or guardian, or a pediatrician or psychologist who knows the child. The referral shall be made to the Director of Student Services ~~principal of the school~~ for evaluation for possible early admission.

Before a student is evaluated for early entrance, the principal (or his/her designee) of the school to which the child may be admitted shall obtain written permission from the child's parent/guardian.

Evaluations related to referrals submitted to the school principal between August 15th and April 15th, will ordinarily be completed and a written report issued within forty-five (45) calendar days of submission of the referral to the school principal. Evaluations related to referrals submitted to the school principal between April 16th and August 14th will ordinarily be completed and a written report issued within forty-five (45) days of the start of the school year.

Children referred for early entrance will be evaluated in a prompt manner. The principal of the school to which the child may be admitted shall convene an acceleration evaluation committee to determine whether early entrance is appropriate for that child. The acceleration evaluation committee shall include the following:

A. a parent/legal guardian or a representative designated by the parent/guardian

B. one (1) or more of the following: a gifted education coordinator or gifted education specialist, director of student services, ~~or, if neither is available~~, a school psychologist, or a guidance counselor with expertise in the appropriate use of academic acceleration

C. the principal or assistant principal of the school to which the child may be admitted

D. a teacher at the grade level to which the student may be admitted

The acceleration evaluation committee shall be responsible for conducting a fair and thorough evaluation of the student. The acceleration evaluation committee will also consider the student's own thoughts on possible accelerated placement in its deliberations.

Children considered for early entrance shall be evaluated using an acceleration assessment process approved by the Ohio Department of Education.

The parent/guardian will be provided with a written summary of the outcome of the evaluation process. This notification shall include instructions for appealing the outcome of the evaluation process.

Appeals must be made in writing to the Superintendent within thirty (30) calendar days of the parent/guardian receiving the results of the evaluation. The Superintendent or his/her designee shall review the appeal and notify the parent/guardian of his/her decision within thirty (30) calendar days of receiving the appeal. The Superintendent or his/her designee's decision will be final.

If a child is recommended for early entrance, the acceleration evaluation committee will develop a written acceleration plan for that child. The plan will specify:

A. placement of the child in the accelerated setting;

B. strategies to support successful early entrance; and

C. an appropriate transition period for accelerated students.

A school staff member will be assigned to oversee the implementation of the acceleration plan and to monitor the child's adjustment to the early entrance.

At any time during the transition period, a parent/guardian of the child may request in writing that the child be withdrawn from the accelerated placement. In such cases, the principal shall remove the child without repercussions.

Also, at any time during the transition period, a parent/guardian may request in writing an alternative accelerated placement. In such cases, the principal shall direct the acceleration evaluation committee to consider other placement options and to issue a decision within thirty (30) calendar days of receiving the request. If the student will be placed in a different setting from that initially recommended, the acceleration plan shall be revised accordingly, and a new transition period shall be specified.

At the end of the transition period, the accelerated placement shall become permanent. The child's records shall be modified accordingly, and the acceleration plan shall become part of the student's permanent record to facilitate continuous progress through the curriculum.

Revised 10/14/13
Revised 4/11/16

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Legal	R.C. 3313.64, 3313.641, 3313.672, 3313.673, 3321.01 et seq., 3321.05, 3323.01
	R.C. 3324.10

Last Modified by Andrew Hill on July 11, 2018

~~**[WILL BE AVAILABLE UPON WRITTEN REQUEST]**~~

~~**NEW POLICY - [OPTIONAL] - VOL. 36, NO. 1**~~

PROCUREMENT AND USE OF NALOXONE (NARCAN) IN EMERGENCY SITUATIONS

~~**[NOTE: Procurement and Use of Naloxone (NARCAN) in Emergency Situations**~~

The issue of opioid abuse is a serious concern for every community and school district in Ohio. The response to this issue is different across the state, as well. Given the absence of legislative authorization and the significant risks posed by toxic opioid contact, NEOLA has been reluctant to offer an enabling policy for the procurement and use of Nalaxone (Narcan). Given recent legislative action (SB 319), it is understandable that districts and other community service entities may choose to purchase and possess Narcan and administer Narcan to an individual who is experiencing an opioid-related overdose provided such employees, volunteers, and contractors have obtained specific training and authorization from a physician or board of health to administer Narcan.

NEOLA maintains its position that a "911" call is the best response to such an overdose situation and does not recommend or encourage districts to take on the risk of procurement and administration of Nalaxone (Narcan). That said, NEOLA has drafted policy language structured as a guide for districts choosing to take on such risky responsibility. That sample policy guide is available only upon receipt in NEOLA's business office of a written request (email or hard copy) from the District Superintendent. NEOLA does not warrant the policy guide and does not recommend or encourage its adoption or implementation. Any such endeavor should only occur after significant discussion with local law enforcement and emergency response personnel, medical authorities, district legal counsel, and with explicit action of the Board of Education.]

UNDER REVISION

In accordance with State law, the Board of Education shall procure Naloxone (Narcan) for use in emergency situations. The Board has determined that it is in the best interests of its students and employees to have Naloxone available to be administered, if necessary, by appropriately trained employees, volunteers, or contractors who have been authorized by a physician or board of health to administer Naloxone to an individual who is apparently experiencing an opioid-related overdose. Therefore, the Board adopts this policy to govern the handling and administration of Naloxone consistent with the following processes, procedures and limitations.

Beginning with the 2018~~7~~-2019~~8~~ school year, each school in the District shall have at least two (2) authorized employees, volunteers, or contractors who have been trained in the appropriate use and administration of Naloxone. The training shall be done in a manner that has been approved by a physician or board of health. Only a nurse employed or contracted by the District or an appropriately trained school employee, volunteer, or contractor may possess and administer Naloxone.

Each school in the District shall possess at least one (1) package of Naloxone on site. The Naloxone may be administered by a school nurse or a trained school employee, volunteer, or contractor to a student or other individual on school grounds who is believed to be experiencing an opioid-related overdose if each of the following conditions apply:

A. the Naloxone is obtained from the Board;

B. the authorized school employee, volunteer, or contractor complies with the protocol established by the board of health or physician; and

C. the authorized school employee, volunteer, or contractor summons an emergency service provider (911) as soon as practicable either before or after administering the Naloxone.

UPON REQUEST

An opioid-related overdose is a condition, including, but not limited to, extreme physical illness, decreased level of consciousness, respiratory depression, coma, or death, that results from the consumption or use of an opioid or another substance with which an opioid was combined or that an individual who has received training approved by a physician or board of health in the administration of Naloxone would believe to be an opioid-related overdose that requires medical assistance.

Any authorized school employee, volunteer, or contractor who administers Naloxone to a student shall promptly notify

(X) the student's parent/guardian.

~~(_)~~ ~~_____, who shall be responsible for promptly notifying the student's parent/guardian that an injection has been administered.~~

The person who notifies the student's parent/guardian must encourage the parent or guardian to seek treatment for the student from a substance use disorder services program.

It shall be the responsibility of School Nurse ~~**[insert person or position]**~~ to be sure that the supply of Naloxone is maintained at the appropriate level and they have not expired. The School Nurse shall also be responsible for coordinating the training of District employees to administer the Naloxone and to maintain the list of employees authorized to administer Naloxone.

Before authorizing a school employee, volunteer, or contractor to administer Naloxone, a physician or the board of health must establish a written protocol which includes all of the following:

A. a description of the clinical pharmacology of Naloxone;

B. precautions and contraindications concerning administration;

C. any limitations concerning the individuals to whom Naloxone may be administered;

D. the dosage that may be administered and any variation in the dosage based on circumstances specified in the protocol;

UPON REQUEST

E. labeling, storage, record-keeping, and administrative requirements; and

F. training requirements that must be met before an individual can be authorized to administer Naloxone.

The Superintendent shall retain the original standing protocol and provide a copy of it to the Principal of each school at which Naloxone is maintained in accordance with this Policy and AG 5330.04.

In accordance with Ohio law, the Board, and its members, employees, volunteers, and contractors shall not be liable in a civil action for damages or subject to prosecution in any criminal proceeding or professional disciplinary action resulting from injuries arising from any acts or omissions associated with procuring, maintaining, accessing, or using naloxone in emergency situations as prescribed by this policy and AG 5330.04, unless the act or omission constitutes willful or wanton misconduct.

R.C. 3707.562, 4729.51, 4729.514, 4729.541

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UPON REQUEST

Book	Policy Manual
Section	Ready for Production
Title	Copy of USE OF DISTRICT PREMISES
Number	po7510
Status	
Adopted	November 19, 2007
Last Revised	November 16, 2015

7510 - **USE OF DISTRICT PREMISES**

The school premises of the Wadsworth City School District shall be available for the educational, recreational, business and social interests of any responsible Wadsworth City School District group or organization as long as it does not interfere with the operation of the school program.

For purposes of this policy, the terms "school premises" or "premises" refers to all indoor and outdoor structures, facilities, and land owned, rented, or leased by the Board. The term "non-school hours" refers to times prior to and after regular classroom instruction on a day that school is in session, and any day that school is not in session, including weekends, holidays, and vacation breaks.

The school premises may be made available to groups from outside the Wadsworth City School District at the discretion of the Board or its designee. Certificate of Insurance naming Wadsworth City Schools as an also-insured on liability insurance will be required of the lessee other than school organizations. The lessee must provide a public liability policy of Bodily Injury and Property Damage of not less than $1,000,000 for each occurrence and $2,000,000 aggregate. The lessee must provide the Board a ten (10) day notice on cancellation of the policy or issuance of a new certificate. Any damages arising during the use of facilities will be the responsibility of the lessee.

Building Use – Rental Procedures

Any group wishing to schedule space in a building or on the grounds shall first tentatively schedule the event through the building Administrator. Per Board Policy, District events have first right to schedule up until October 15th of each year. After that time, outside rentals are taken in the order received by the proper Administrator and by group designation. No outside requests will be recognized prior to August 1st of the school year.

A. Obtain a Wadsworth Board of Education Rental Agreement form at any building or through the District office, or online at www.wadworthschools.org on the Building and Grounds page.

B. Complete the rental form and submit it to the principal's office where you wish to use the facility requested. If you wish to use an outdoor athletic facility, please submit your request to the high school. All OJ Work Auditorium requests must be returned to Central Intermediate School. In the event of first time or very large bookings, prepayment may be required for Groups 3 and 4.

C. If your request is approved by the building and the District business office, you will receive, by mail, the Rental Agreement outlining additional information and an itemized estimate of all charges.

D. The lessee may cancel the agreement without obligation up until one (1) week prior to the scheduled event. At that time the lessee obligates himself/herself, as a designated representative of the named organization requesting the facility, to all conditions set forth on the rental agreement.

Classification of Building Users

The use of Wadsworth City School District facilities may be limited to organizations composed of Wadsworth residents headquartered in Wadsworth and operated for the benefit of Wadsworth residents. Organizations headquartered outside of the Wadsworth School District are subject to a twenty-five percent (25%) surcharge in addition to the standard fees.

Group1 No charge for facility rental. No charge for support services unless facility use

is outside normal working hours or if the support service employee is not able to complete his/her normal job in the allotted time due to assisting the rental; in this situation the cost for the support service employees overtime will be charged to the lessee. Food service support is required of all rentals using district kitchen.

For the purposes of equal access and distribution of available spaces within the district, priority in scheduling will be given to teams who are "in season", as determined by the "in season" schedule of the Ohio High School Athletic Association (OHSAA).

- School-affiliated and support organizations (WHYS, Band Booster, All-Sports Boosters and any other Board recognized booster/parent group, etc.).
- Student-focused organizations operated on a non-profit basis, based in the City of Wadsworth (Boy Scouts, Girl Scouts, Little League Baseball/Softball, Youth Football, Youth Cheerleading, Youth Soccer, Youth Wrestling, Youth Basketball, Parks and Recreation Programs, Governmental Agencies, etc.)
- Youth travel teams sponsored by youth organizations.
- Fundraiser of school sponsored program including athletics. (Athletic camps/clinics)

Group2 Rental fee as listed. No charge for support services unless facility use is outside normal working hours or if the support service employee is not able to complete his/her normal job in the allotted time due to assisting the rental; in this situation the cost for the support service employees overtime will be charged to the lessee. Food service support is required of all rentals using district kitchen.

- Youth athletic travel/select teams not affiliated with youth organizations which require try-outs or some selections process. Teams must be 50% Wadsworth residents but not affiliated with Group 1 organizations or be coached by a Wadsworth resident and have the maximum number of Wadsworth residents on the team as allowed by league and/or OHSAA rules.

Group3 Non-school related Wadsworth community service organizations, charitable groups, and the OHSAA. Proof of non-profit may be required. **Group 3 rental and support service charges may apply.**

Group4 Any person(s) not defined above who charge fees/admission, sell merchandise or products, or solicit donations for the purpose of making a personal profit. Any Athletic team that does not meet definitions of Group 1 or 2 or any organization or business classified as "for profit." **Group 4 rental and support service charges apply.**

All charges are per hour

The Superintendent may waive the rental fees under conditions where the third party utilizing the facility is doing so as an extension of an academic course offering of the district.

Facility	Group 2	Group 3	Group 4
HS Main Gymnasium	$35.00	$60.00	$100.00
HS Field House - Court 1 (wood)	$20.00	$35.00	$60.00
HS Field House - Courts 2, 3, 4	$15.00	$25.00	$45.00
HS Performing Arts Center	$40.00	$65.00	$115.00
HS Black Box Theatre	$20.00	$40.00	$80.00

Senior Commons	$15.00	$25.00	$50.00
HS Classrooms	N/C	$10.00	$20.00
HS Commons	$25.00	$40.00	$70.00
HS Kitchen (our staff mandatory*)	$15.00	$25.00	$50.00
HS Media Center	$10.00	$20.00	$30.00
HS Wrestling Rm/Gymnastics Rm	$15.00	$25.00	$45.00
MS Gym	$20.00	$35.00	$60.00
MS Aux. Gym	$15.00	$25.00	$45.00
MS Multipurpose	$10.00	$20.00	$30.00
MS Cafetorium	$20.00	$35.00	$60.00
MS Kitchen (our staff mandatory)	$15.00	$25.00	$50.00
MS Classrooms	N/C	$10.00	$20.00
MS Library	$10.00	$20.00	$30.00
CIS Gym	$15.00	$25.00	$45.00
CIS Library	$10.00	$20.00	$30.00
CIS Cafeteria	$15.00	$25.00	$45.00
CIS Kitchen (our staff mandatory)	$10.00	$20.00	$30.00
CIS Classrooms	N/C	$10.00	$20.00
Elem. Gym	$15.00	$25.00	$45.00
Elem. Cafeteria	$15.00	$25.00	$45.00
Elem. Kitchen (our staff mandatory)	$10.00	$20.00	$30.00
Elem. Classrooms	N/C	$10.00	$20.00
Elem. Library	$10.00	$20.00	$30.00

Facility	**Group 2**	**Group 3**	**Group 4**
Tennis Courts	$30.00	$50.00	$85.00
Athletic Practice Fields	$5.00	$10.00	$20.00
OJ Work +**	$25.00	$40.00	$80.00
Base/Softball Field***	$30.00	$50.00	$85.00
HS Track/Field***	$30.00	$50.00	$85.00
Art Wright Stadium Before 6:00 p.m.***	$30.00	$50.00	$100.00
Art Wright Stadium 6:00 p.m. and after***	$60.00	$100.00	$200.00
Art Wright Stadium- Locker Rooms (each)	$10.00	$20.00	$30.00
Art Wright Stadium- Sound System*****	$10.00	$20.00	$30.00
AV Equipment	$5.00/item	$5.00/item	$20.00/item
Custodial Charge	$40.00	$40.00	$40.00
Kitchen Staff	$30.00	$-30.00	$30.00
**Auditorium Tech	$30.00	$-30.00	$-30.00
***Field Prep (two(2) staff and supply cost)	$80.00 + Supplies	$80.00 + Supplies	$80.00 + Supplies
****Ice/snow related preparation	$40.00	$40.00	$40.00

+Pre-set lights and sound

**Charge for lighting and sound technician if more than pre-sets are required

***Athletic Field Prep is a single charge per field use

****If event is before/after normal school hours, and ice/snow treatments are necessary, you will be billed for that cost.

*****Use of the sound system may be prohibited by the district during certain days/times of the day.

Contracts should be submitted for consideration no less than seven (7) business days prior to the requested rental date(s). Contracts received less than seven (7) business days prior to the requested date(s) will be considered, but ultimate approval may be denied due to lack of time needed for the approval process and/or the lack of an available employee to work on short notice. ~~No contracts will be approved with less than seven (7) business days notice~~

Outdoor sports (i.e. baseball, football, soccer, etc.) may have limited access to indoor facilities at the discretion of the District due to the potential for facility damage. Indoor- facilities may be used for activities such as registrations, equipment distributions, pictures, etc.

Any contract granted to any person, group or organization to use any building or property is non-transferrable to any other person, group or organization.

- Contracts will be issued for specific areas of building or facilities. It is the responsibility of the User to ensure that the remainder of the building or facility is not entered or used.
- The User shall assume responsibility for securing police protection and/or traffic control when in the district's opinion such police attendance is necessary, with costs borne to the renter.
- Custodial/Maintenance Staff will give reasonable assistance but may not be expected to assist to the detriment of their regular planned work.
- For any request to use the Kitchen in any facility, a Food Service Department employee must supervise any use of the kitchen equipment. All costs will be included in the estimate.
- Shoes with metal heels, toe plates, cleats or any substance that may damage a floor shall not be worn or used in the facility.
- Use of metal cleats is not permitted on the artificial turf at Art Wright Stadium.
- Specialty rooms such as science labs, carpentry and automotive areas are available to educational entities only.
- The maximum length of any school rental agreement will be within one school year (August – June).
- The Wadsworth City Schools Board of Education reserves the right to cancel a scheduled use of the facilities if such use infringes upon the original and necessary uses of such facilities. School activities shall have priority over all proposed or scheduled community activities.
- Alcohol beverages, unauthorized drugs, profanity, and gambling are prohibited on school property. Smoking is prohibited on school grounds. Users of facilities must comply with state and local fire and safety regulations.
- Facilities will not be available on days when school is closed due to weather, mechanical breakdown, school vacations or holidays, unless agreement is made to hire appropriate personnel for the rental. It is imperative the district receives these rentals at least one month in advance of the use to secure appropriate personnel.
- Groups may not use school-owned audio-visual equipment unless such equipment is specified in the contract and a qualified person, determined by the district, is operating the equipment.

Revised 10/11/10
Revised 10/8/12
Revised 1/6/14
Revised 9/8/14
Revised 11/16/15

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Last Modified by Andrew Hill on July 18, 2018

Wadsworth
City Schools

Business Office, c/o 524 Broad Street, Wadsworth, OH 44281

Facility Use and Rental Information (Policy 7510)

Updated September 2015

The facilities of the Wadsworth City School District shall be available for the educational, recreational, business and social interests of any responsible Wadsworth City School District group or organization as long as it does not interfere with the operation of the school program. The facilities may be made available to groups from outside the Wadsworth City School District at the discretion of the Board or its designee.

Procedures for obtaining a Facility Use Contract

Any group requesting to schedule a space in a building or on the grounds shall first tentatively schedule the event through the building administrator. Per Board Policy, District events have the first right to schedule until October 15th of each school year. After that time, outside rentals are considered in the order received by the proper Administrator and by the group designation. No outside requests will be recognized prior to August 1st of the school year.

1. Obtain a Wadsworth Board of Education Rental Agreement form at any building, the District office, or online at www.wadsworth.k12.oh.us under the "Departments" then under "Buildings and Grounds".
2. The completed rental form must be returned to the desired facility as least two weeks prior to the rental date.
    - Art Wright Stadium and outdoor athletic facilities use must be returned to the Athletic Director at Wadsworth High School
    - OJ Work Auditorium use must be returned to Central Intermediate School.
3. If your request is approved by the building and the District office, you will receive a copy via email providing additional information and an itemized estimate of all charges. In the event of first-time or very large bookings, prepayment may be required for Groups 3 and 4.
4. The lessee may cancel the agreement without obligation up to one (1) week prior to the scheduled event. At that time, the lessee obligates him/herself as a designated representative of the named organization requesting the facility, and to all conditions set forth on the rental agreement.
5. Once the rental has occurred, the Business Department will issue an invoice to the person who signed the contract. Invoices must be paid within two weeks of receiving the invoice.

User's Responsibility

The User(s) undertakes and agrees to indemnify and hold harmless the school, school board, school board elected and appointed officials, administrators, principals, teachers and all other school employees, volunteers or representatives, and all persons and bodies corporate acting for or on behalf of them, against all liability, claims, demands, actions, suits, damages, proceedings, costs and expenses (including reasonable attorney fees) whatsoever (including injury to persons and damage to property) for which they may be or become liable directly or indirectly arising out of the use of School premises by the User(s) (or the servants, agents or invitees of the User/s)), and for such further sums in excess of those contained in any insurance policy procured by User(s) relating to the use of the School premises or for such amounts as may not be payable under any such insurance policy.~~The group or organization using the school facilities shall hold harmless the members of the Wadsworth City Board of Education and all school employees from any loss, damage, liability or expense that may arise during, or be caused in any way by such use or occupancy of school facilities.~~ A hold harmless clause is a part of the signed contract, which must be in place before the event occurs. In addition, a Certificate of Insurance naming Wadsworth City Schools as an also-insured on liability insurance is required of the lessee. Any damages arising during the use of the facilities will be the responsibility of the lessee.

Liability

Insurance is required for building rentals. The renting organization must provide a public liability policy of Bodily Injury and Property Damage of not less than $1,000,000 for each occurrence, $2,000,000 aggregate. A certificate of insurance is to be issued to Wadsworth City Board of Education with the Board named as an additional insured. The certificate of insurance must provide for a 10-day notice on cancellation of the policy or issuance of a new certificate.

The person affixing his/her signature on the contract as the responsible representative of the renting group or organization assumes these risks and liabilities in the name of the group or organization. The signer assumes that he/she has read and understands all procedures and rules contained in the rental guide, and assumes all responsibility for their enforcement. The renting organization, through their signer, guarantees the payment of all fees listed on the contract and/or contained in this guide to the Wadsworth City Schools Board of Education.

Rules and Regulations

1. Any contract granted to any person, group or organization to use any building or property is non-transferrable to any other person, group or organization.
2. Contracts will be issued for specific areas of building or facilities. It is the responsibility of the User to ensure that the remainder of the building or facility is not entered or used.
3. The User shall assume responsibility for securing police protection and/or traffic control when in the district's opinion such police attendance is necessary, with costs borne to the renter.
4. Custodial/Maintenance Staff will give reasonable assistance but may not be expected to assist to the detriment of their regular planned work.
5. For any request to use the Kitchen in any facility, a Food Service Department employee must supervise any use of the kitchen equipment. All costs will be included in the estimate.
6. Shoes with metal heels, toe plates, cleats or any substance that may damage a floor shall not be worn or used in the facility.
7. Use of metal cleats is not permitted on the artificial turf at Art Wright Stadium.
8. Specialty rooms such as science labs, carpentry and automotive areas are available to educational entities only.
9. The maximum length of any school rental agreement will be within one school year (August – June).
10. The Wadsworth City Schools Board of Education reserves the right to cancel a scheduled use of the facilities if such use infringes upon the original and necessary uses of such facilities. School activities shall have priority over all proposed or scheduled community activities.
11. Alcohol beverages, unauthorized drugs, profanity, and gambling are prohibited on school property. Smoking is prohibited on school grounds. Users of facilities must comply with state and local fire and safety regulations.
12. Facilities will not be available on days when school is closed due to weather, mechanical breakdown, school vacations or holidays, unless agreement is made to hire appropriate personnel for the rental. It is imperative the district receives these rentals at least one month in advance of the use to secure appropriate personnel.
13. Groups may not use school-owned audio-visual equipment unless such equipment is specified in the contract and a qualified person, determined by the district, is operating the equipment.
14. The User(s) agree that no hazardous materials, including but not limited to, flammable materials or liquids, fireworks, pyrotechnic devices, explosives, poisonous materials or plants, strong acids or caustics, or dangerous animals will be brought onto the premises or used in any way while occupying any portion of any School owned property.
15. The User(s) agree that no amusement rides or attractions, including but not limited to, trampolines of any type, enclosed or air supported structures of any type, climbing walls, climbing ropes, firearms or shooting activity, bow and arrow shooting activity or equipment or devices related thereto will be brought onto the premises or used in any way while occupying any portion of any School owned property.
16. The User(s) must give written notice to the School of any accident resulting in bodily injury or damage to property of the School or others occurring on School premises or in any way connected with the use of School premises within twenty-four (24) hours of the accident. The notice must include details of the time, place and circumstances of the names and addresses of any person(s) witnessing the accident.

Classifications of Building Users:

The use of Wadsworth City School District facilities may be limited to organizations composed of Wadsworth residents headquartered in Wadsworth and operated for the benefit of Wadsworth residents. Organizations headquartered outside the Wadsworth School District are subject to a 25% surcharge in addition to the standard fees.

Group 1: No charge for facility rental. No charge for support services unless facility use is outside normal working hours or if the support service employee is not able to complete his/her normal job in the allotted time due to assisting the rental; in this situation the cost of the support service employees' overtime will be charged to the lessee. Food Service support is required of all rentals using district kitchen.

For the purpose of equal access and distribution of available spaces within the district, priority in scheduling will be given to teams who are "in season", as determined by the "in season" schedule of the Ohio High School Athletic Association (OHSAA).

- School-affiliated and support organizations (WHYS, Band Booster, All-Sports Boosters, and any other Board recognized booster/parent group, etc.).
- Student-focused organizations operated on a non-profit basis, based in the City of Wadsworth (Boy Scouts, Girl Scouts, Little League Baseball/Softball, Youth Football, Youth Cheerleading, Youth Soccer, Youth Wrestling, Youth Basketball, Parks and Recreation Programs, Governmental Agencies, etc.)
- Youth travel teams sponsored by youth organizations.
- Fundraiser of school sponsored program including athletics. (Athletic camps/clinics)

Group 2: Rental fee as listed. No charge for support services unless facility use is outside normal working hours or if the support service employee is not able to complete his/her normal job in the allotted time due to assisting the rental; in this situation the cost for the support service employees' overtime will be charged to the lessee. Food service support is required of all rentals using district kitchen.

- Youth athletic travel/select teams not affiliated with youth organizations which require try-outs or some selections process. Teams must be 50% Wadsworth residents but not affiliated with Group 1 organizations or be coached by a Wadsworth resident and have a maximum number of Wadsworth residents on the team as allowed by league and/or OHSAA rules.

Group 3: Non-school related Wadsworth community service organizations, charitable groups and the OHSAA. Proof of non-profit may be required. Group 3 rental and support service charges apply if applicable. Pre-payment may be required.

Group 4: Any person(s) not defined above who charge fees/admission, sell merchandise or products, or solicit donations for the purpose of making a personal profit. Any athletic team that does not meet definitions of Group 1 or 2 or any organization or business classified as "for-profit". Group 4 rental and support service charges apply. Pre-payment may be required.

The Superintendent may waive the rental fees under conditions where the third party utilizing the facility is doing so as an extension of an academic course offering of the district.

Rental Fees (per hour):

Facility	Group 2	Group 3	Group 4
HS Main Gymnasium	$35	$60	$100
HS Field House – Court 1 (wood)	$20	$35	$60
HS Field House – Court 2, 3, 4	$15	$25	$45
HS Wrestling Room/Gymnastics Room	$15	$25	$45
HS Performing Arts Center	$40	$65	$115
HS Black Box Theatre	$20	$40	$80
HS Commons	$25	$40	$70
HS Senior Commons	$15	$25	$50
HS Kitchen (our staff mandatory)*	$15	$25	$50
HS Classrooms	N/C	$10	$20
HS Media Center	$10	$20	$30
MS Gym	$20	$35	$60
MS Auxiliary Gym	$15	$25	$45
MS Multipurpose Room	$10	$20	$30
MS Cafetorium	$20	$35	$60
MS Kitchen (our staff mandatory)*	$15	$25	$50
MS Classrooms	N/C	$10	$20
MS Library	$10	$20	$30
CIS Gym	$15	$25	$45
CIS Cafeteria	$15	$25	$45
CIS Kitchen (our staff mandatory)*	$10	$20	$30
CIS Classrooms	N/C	$10	$20
CIS Library	$10	$20	$30
Elementary Gym	$15	$25	$45
Elementary Cafeteria	$15	$25	$45
Elem. Kitchen (our staff mandatory)*	$10	$20	$30
Elementary Classrooms	N/C	$10	$20
Elementary Library	$10	$20	$30
Athletic Practice Fields	$5	$10	$20
OJ Work	$25	$40	$80
Baseball/Softball Field	$30	$50	$85
Tennis Courts	$30	$50	$85
HS Track/Field	$30	$50	$85
Art Wright Stadium – Before 6pm	$30	$50	$100
Art Wright Stadium – After 6pm	$60	$100	$200
Art Wright Stadium – Locker rooms (each)	$10	$20	$30
Art Wright Stadium – Sound system	$10	$20	$30
AV Equipment	$5/item	$5/item	$20/item
Custodial Charge	$40	$40	$40
Kitchen Staff*	$30	$30	$30
Auditorium Tech	$30	$30	$30
Field Prep (2 staff) + supply cost	$80 + Supplies	$80 + Supplies	$80 + Supplies
Weather-related preparations (ice/snow)	$40	$40	$40

- Contracts should be submitted for consideration no less than seven (7) business days prior to the requested rental date(s). Contracts received less than seven (7) business days prior to the requested date(s) will be considered, but ultimate approval may be denied due to lack of time needed for the approval process and/or the lack of an available employee to work on short notice. ~~No contracts will be approved with less than 7 business days' notice~~.
- Outdoor sports (i.e. baseball, football, soccer, etc.) may have limited access to indoor facilities at the discretion of the District due to the potential for facility damage. Indoor facilities may be used for activities such as registrations, equipment distributions, pictures, etc.

I have read the Facility Use and Rental Information and fee schedule and hereby obligate myself, as a designated representative of the attached named organization, to all conditions set forth thereon.

Click here to be taken to the online rental form.

VOLUNTEER RELEASE FORM

I have offered my services as a volunteer to help the School District in the following areas:

_____

_____

_____

_____

I agree to abide by all relevant Board policies and administrative guidelines while on duty for the District (including, but not limited to, the volunteer's obligation to keep confidential and not release or permit access to any and all student personally identifiable information to which s/he is exposed except as authorized by law – see below). I understand that, although I am covered under the District's liability insurance policy, I am not covered by its health insurance policy nor am I eligible for workers' compensation. Should I become ill or suffer an accident while doing volunteer work for the District, I agree that I shall be responsible for any and all hospital and medical charges that may accrue.

I understand further that, as a volunteer, I am not in any manner considered an employee of the District or entitled to any benefits provided to employees. I further release the Board of Education from any and all liability for any damages, whatever their nature, which may result as a consequence of my volunteer services.

All volunteers need to display appropriate behavior at all times. In accordance with R.C. 109.575, all volunteers who ~~work or~~ apply to work unsupervised with children ~~on a regular basis may~~/will be required to provide a set of fingerprints at any time so that a criminal records check can be conducted. If a criminal records check is conducted, it will be done as a condition of initial or continued service as a volunteer. If a criminal records check indicates that a volunteer has been convicted of or pleaded guilty to any of the offenses described in R.C.109.572(A)(1), the volunteer will be informed of the Board's actions in accordance with Policy 3120.09. In addition, all volunteers who apply to work unsupervised with children will need to be approved by the Wadsworth City School District Board of Education prior to beginning their volunteer services.

DUTY TO MAINTAIN CONFIDENTIALITY OF STUDENT RECORDS AND INFORMATION

The District is committed to maintaining the security and confidentiality of all student records and/or student personally identifiable information. As an approved volunteer in the District, you may have access to student records and/or student personally identifiable information that must be maintained as confidential and not released and/or permitted access to except as authorized by Board policy and law. Violations of this duty may result in a reassignment and/or restriction of your volunteer responsibilities by the building principal or designee.

Volunteers must comply with the following:

- All student records are considered confidential. ***This includes pictures of students. Volunteers are prohibited from taking pictures of students during their volunteer time, unless they are given prior administrative approval.***

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- Directory information including the student's name, ~~address, telephone number, date and place of birth, major field of study, participation in officially-recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received and previous educational agencies or institutions attended,~~ can only be shared with administrative approval.

- Records may not be left in a place where they can be viewed by others.

- Copies of records may only be shared with administrative approval.

- Volunteers may not discuss or repeat information overheard while in the staff lounge, classrooms, offices, school grounds, hallways, school or extra- curricular activities.

- Volunteers may not discuss information obtained while in a classroom, such as a student's grade or behavior, with anyone other than the student's teacher or the building principal.

- Concerns or questions regarding student records or issues of confidentiality should be brought to the attention of the staff member responsible for supervising your activities and/or the building principal.

- Any knowledge of a violation of these provisions must be immediately reported to the staff member responsible for supervising your activities and/or the building principal.

By signing below you acknowledge that you have read and understood, and agree to comply with the terms and conditions set forth above.

_____
Volunteer's Signature

_____
District Witness's Signature

_____
Date

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VOLUNTEER RELEASE FORM

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I agree to abide by all relevant Board policies and administrative guidelines while on duty for the District (including, but not limited to, the volunteer's obligation to keep confidential and not release or permit access to any and all student personally identifiable information to which s/he is exposed except as authorized by law – see below). I understand that, although I am covered under the District's liability insurance policy, I am not covered by its health insurance policy nor am I eligible for workers' compensation. Should I become ill or suffer an accident while doing volunteer work for the District, I agree that I shall be responsible for any and all hospital and medical charges that may accrue.

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Volunteers must comply with the following:

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- Directory information including the student's name~~, address, telephone number, date and place of birth, major field of study, participation in officially-recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received and previous educational agencies or institutions attended,~~ can only be shared with administrative approval.

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_____
Volunteer's Signature

_____
District Witness's Signature

_____
Date

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Book	Administrative Guideline Manual
Section	Ready for Production
Title	Copy of RECESS GUIDELINE FOR HARSH WEATHER
Number	ag5360
Status	
Adopted	November 19, 2007

5360 - RECESS GUIDELINE FOR HARSH WEATHER

Each principal is to establish the criteria (weather conditions) for determining, on a day-by-day basis, when recess will be held. The decision may vary from grade to grade.

Conditions that should be considered are:

A. temperature;
B. wind chill (see next page);
C. humidity;
D. age;
E. length of time outdoors;
F. adequacy of clothing of the children;
G. condition of the playground.

Exercise outdoors is healthy and is strongly encouraged. If conditions preclude the full recess time, even a five (5) minute break can revitalize children and prepare them for more sitting and academic learning.

All staff members who have recess duty need to be familiar with the recess guidelines.

IMPORTANT - Children with special health conditions, in particular, asthmatic children, may need special accommodation of their needs during cold weather or periods of high pollen or inversion. The parents of these children are to be consulted in creating a workable system for determining when other arrangements are necessary and for the child's supervision.

Hot Weather Guidelines:

A. Provide for frequent water breaks or have plastic water bottles easily accessible.
B. Watch carefully for possible heat exhaustion or over-exertion but do not give salt tablets, unless authorized.
C. Plan for less vigorous physical activity after mid-day.

Cold Weather Guidelines

WIND CHILL TEMPERATURES

How cold it feels on a winter day is a complex function of several factors, of which the most important are air temperature and wind speed. The wind moving past the skin during cold weather increases heat loss from the body. As the heat is lost, the body continues to pump new, warm blood to the outer extremities in an attempt to maintain the proper body temperature. If the air temperature is quite low and the wind strong, the body, in some cases cannot keep up with the heat loss and, therefore, the skin temperature decreases. The freezing of exposed portions of the body can result. However, the usual effect of the wind chill is plain old discomfort. Feeling colder than it really is, so to speak.

Following is a chart which gives the wind chill temperatures. For example, if the temperature is 25 degrees and the wind 20 mph, the wind chill temperature is -4 degrees. In other words, the above mentioned condition of 25 degrees and a wind of 20 mph will have the same effect on the human body as no wind and a temperature of 4 degrees below zero.

It should be noted that water will not freeze until the actual air temperature is 32o F or less, regardless of what the wind chill temperature is.

A. Wind chill 15 degrees or below - recess is indoors.

B. Wind chill approaches negative 20 degrees will consider closing school.

WIND CHILL CHART

Estimated Wind Speed mph	Actual Thermometer Reading °F.											
	50	40	30	20	10	0	-10	-20	-30	-40	-50	-60
EQUIVALENT TEMPERATURE °F.												
Calm	50	40	30	20	10	0	-10	-20	-30	-40	-50	-60

5	48	37	27	16	6	-5	-15	-26	-36	-47	-57	-68
10	40	28	16	4	-9	-21	-33	-46	-58	-70	-83	-95
15	36	22	9	-5	-18	-36	-45	-58	-72	-85	-99	-112
20	32	18	4	-10	-25	-39	-53	-67	-82	-96	-110	124
25	30	16	0	-15	-29	-44	-59	-74	-88	-104	118	133
30	28	13	-2	-18	-33	-48	-63	-79	-94	-109	125	140
35	27	11	-4	-20	-35	-49	-67	-82	-98	-113	129	145
40	26	10	-6	-21	-37	-53	-69	-85	-100	116	132	148
Wind speeds greater than 40 mph little additional effect	LITTLE DANGER FOR PROPERLY CLOTHED PERSON				INCREASING DANGER			GREAT DANGER				
	DANGER FROM FREEZING OF EXPOSED FLESH											

To use the chart, find the estimated or actual wind speed in the left-hand column and the actual temperature in degrees F. in the top row. The equivalent temperature is found where these two intersect. For example, with a wind speed of 10 mph and a temperature of -10° F., the equivalent temperature is -33° F. This lies within the zone of increasing danger of frostbite, and protective measures should be taken. (National Science Foundation, Washington D.C.)

Last Modified by Andrew Hill on July 11, 2018

Book	Administrative Guideline Manual
Section	Ready for Production
Title	Copy of ADMISSION OF STUDENTS PARTICIPATING UNDER INTER-DISTRICT OPEN-ENROLLMENT
Number	ag5113
Status	
Adopted	November 19, 2007
Last Revised	May 11, 2015

5113 - **ADMISSION OF STUDENTS PARTICIPATING UNDER INTER-DISTRICT OPEN-ENROLLMENT**

The Board of Education believes that students should, under certain prescribed circumstances, benefit from an interdistrict open enrollment policy. Guidelines for transfer of students based upon criteria established by the school's administration and in conjunction with recommendations from officials of the Ohio Department of Education are listed below. These guidelines are intended to be consistent with Section 3313.98 of the Ohio Revised Code.

Public Information

A. Annually, the District will inform residents about open enrollment options, including deadlines, available to students.

B. Information about the District's educational programs and application procedures will be available upon request.

C. Each adjacent superintendent and board of education will be informed of the application procedures and available programs for students.

Application Procedures

Deadlines

March1 Notification of open enrollment option to District parents.

Interested parents may request information/application materials from the Superintendent's office.

May 1 The first date open enrollment applications will be accepted at the Superintendent's office during normal working hours.

June 1 Open enrollment applications are due in the Superintendent's office.

July 1 Parents/guardians informed of acceptance or rejection; acceptance limited to one (1) school year.

Home district notified of the grade level and number of students accepted.

July 15 Parents must notify the District of their acceptance or rejection of open enrollment. Failure to respond will forfeit their application that year.

September (Friday, first full week)

Last day to inform parents/guardians that their application is being revoked because student stations are no longer available due to increased enrollment of students who reside within the District.

General Guidelines

A. Inter-district enrollment of students will be permitted if the enrollment of the grade level, building, or specific course/program being requested does not exceed the maximum numbers as specified below:

Grades K – 4	20~~3~~ students per class average
Grades 5 – 6	23~~5~~ students per class average
Grades 7 – 12	Enrollment will be established on a course-by-course and program-by-program basis. Generally, class size should not exceed 27.
Special Education	80% of State-mandated class size.

Building capacity limits shall be determined by the number of available classrooms in each building and the type of classes assigned to these rooms.

B. The following criteria will be used prioritizing applications:

1. Native students of the District receive preference over students from contiguous districts applying for enrollment.
2. Native students of the District who attended school in a contiguous school district under an inter-district transfer and are forced to return or choose to return to the District receive preference over students from contiguous districts applying for enrollment.
3. Students previously enrolled from contiguous districts as a result of this policy and students who previously attended on a tuition basis will receive preference over first-time applicants from contiguous districts.
4. Students enrolled as a result of this policy are approved for one (1) school year only and must reapply annually and are subject to all provisions of this policy.

C. No student, once accepted, will be displaced should enrollment exceed the limits stated above. The administration will determine building assignment without guarantee that the building assignment (elementary) will prevail in subsequent years.

D. Enrollment in a special program, e.g., gifted, learning disabled, mentally handicapped, will dictate which building a student must attend. Units are placed in buildings according to space availability.

E. School districts are not required to institute any special to serve transfer students. If a student is evaluated for special education program, representatives of the district must be invited to participate in the placement meeting.

F. Applicants may be rejected if the racial balance of either the sending or the receiving school district would be negatively impacted.

G. The District may deny enrollment to students who have been expelled or suspended for ten (10) or more consecutive days in the current semester or the immediately preceding semester.

H. All approved transfers are in effect for the current school year only, and may be discontinued at the discretion of the administration in subsequent years.

I. The Board reserves the right to revoke the admission of any student from contiguous districts who violate any provisions of this policy.

J. Superintendents may, by mutual agreement, waive the stated enrollment deadline up to the first full week of October, should extenuating circumstances exist.

Transportation

The District requires interdistrict, open enrollment parents to provide transportation for their children to and from school. However, the District will provide transportation for open enrollment students in accordance with State law upon request. Students receiving transportation services will be assigned to a bus stop within the District. Parents must provide adequate supervision of students at bus stops that may very well be miles from the student's home.

Athletic Eligibility

The Wadsworth City School District follows all Ohio High School Athletic Association (OHSAA) by-laws.

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Last Modified by Andrew Hill on July 11, 2018

Book	Administrative Guideline Manual
Section	Ready for Production
Title	Copy of ADMISSION OF STUDENTS PARTICIPATING UNDER INTRA-DISTRICT OPEN-ENROLLMENT
Number	ag5113.01
Status	
Adopted	November 19, 2007
Last Revised	July 7, 2015

5113.01 - **ADMISSION OF STUDENTS PARTICIPATING UNDER INTRA-DISTRICT OPEN-ENROLLMENT**

The Board of Education believes that whenever possible students should be permitted to attend their school of choice within the District. Parents will be permitted to apply for attendance at their school of choice providing all provisions of this administrative regulation are met. These guidelines are intended to be consistent with R.C. 3313.97 and R.C. 3313.98.

To the degree these procedures do not result in classes of balanced size, it will be necessary to exercise involuntary transfers. When this is required, the administration shall follow established procedures.

Public Information

Annually, the District will inform residents about open enrollment options available to students. This information shall include all deadlines.

Information about the District's educational programs and application procedures will be available upon request.

Applicant Procedures - Deadlines

March ~~April~~ 1	Notification of open enrollment option to District residents. Interested parents may request information and applications from the Superintendent's office. Annually, during the first two (2) weeks in March ~~April~~, a community meeting will be held for parents and community members interested in intradistrict open enrollment.
March~~April~~15	Open enrollment applications will be accepted at the Superintendent's office during normal working hours.
March ~~April30~~ 31	Open enrollment applications are due in the Superintendent's office
August8	Parents/guardians will be informed of acceptance or rejection of open enrollment requests; acceptance will be limited to one (1) school year.
August15	Parents must notify the District of their acceptance or rejection of open enrollment. Failure to respond will forfeit their application that year.

General Guidelines

A. Intradistrict enrollment of students in the District will be permitted if the enrollment of the grade level, building or specific course/program being requested does not exceed the maximum number, as determined for each grade level by the superintendent in consultation with the Wadsworth City School District Board of Education, ~~s~~ as specified below;

1. ~~Grades K – 4 23 students per class average~~ Priority is given to making sure the number of students in each section of a grade level is as equal as possible across all elementary schools in the district. This means that each grade level may have a different maximum number.

2. Building capacity limits shall be determined by the number and type of sections assigned to each building.

3. Students receiving special education services will be required to attend the school within the District where the services specified in the student's IEP are available.

B. The following criteria will be used in prioritizing applications:

1. First priority will be given to students native to the school's established attendance zone.

2. Second priority will be given to students previously enrolled I the building as a result of an involuntary transfer.

3. Third priority will be given to students previously enrolled as a result of the intradistrict open enrollment policy and to students currently attending the school of choice but have moved out of the school's established attendance zone. Within this category, priority will be given to students who have attended the school of choice for the most number of years.

4. Fourth priority will be given to siblings of students attending the school as the result of an involuntary transfer.

5. Fifth priority will be given to siblings of students attending the school under the intradistrict open enrollment policy.

6. Sixth priority will be given to open enrollment administrative placements.

7. Seventh priority will be given to first-time applicants.

8. No priority will be given to administrative placements requested and granted after the open enrollment period closes.

C. If it is necessary to ~~exceed the above limits in order to~~ equalize class sizes in the District, the administration shall honor the requests for intradistrict open enrollment transfers and other volunteers before exercising involuntary transfers.

D. Students enrolled as a result of this policy are approved for one (1) school year only, must reapply annually and are subject to all provisions of this policy.

E. No student, once accepted, will be displaced during the school year should enrollment exceed the limits stated above.

F. Applicants may be rejected if the racial balance of either the sending or the receiving school district would be negatively impacted.

G. Students may be denied enrollment under this policy if they have been expelled or suspended for ten (10) or more consecutive days in the current semester or the immediately preceding semester.

Transportation

The Board will not provide transportation for intradistrict open enrollment participants unless the students can be picked up or dropped off at a regular bus stop designated in accordance with the Board's transportation policy. New shuttles will not be created to accommodate intradistrict open enrollment students.

Revised 3/24/09
Revised 3/10/14
Revised 7/7/15

Last Modified by Andrew Hill on July 11, 2018

Book	Administrative Guideline Manual
Section	Ready for Production
Title	Copy of SECTION 504/ADA PROHIBITION AGAINST DISCRIMINATION BASED ON DISABILITY, INCLUDING PROCEDURES FOR THE IDENTIFICATION, EVALUATION, AND PLACEMENT OF STUDENTS SUSPECTED OF HAVING A DISABILITY, AND THE RIGHT TO FAPE
Number	ag2260.01A
Status	
Adopted	November 19, 2007
Last Revised	April 9, 2018

2260.01A - **SECTION 504/ADA PROHIBITION AGAINST DISCRIMINATION BASED ON DISABILITY, INCLUDING PROCEDURES FOR THE IDENTIFICATION, EVALUATION, AND PLACEMENT OF STUDENTS SUSPECTED OF HAVING A DISABILITY, AND THE RIGHT TO FAPE**

The Superintendent establishes these administrative guidelines for the identification, evaluation, and educational programming and placement of students with disabilities who qualify under Section 504/ADA. These guidelines, along with AG 2260.01B, further fulfill the Board's directive to adopt a system of procedural safeguards that includes the right to have a due process hearing.Section 504 of the Rehabilitation Act of 1973 and its implementing regulations ("Section 504") prohibit discrimination against qualified persons with a disability in any program or activity receiving Federal financial assistance. The Board will not knowingly permit discrimination against any qualified person with a disability in any of the District's programs, activities, policies, and/or practices.

Building Principals shall serve as Building Section 504/ADA Compliance Officers (Building Compliance Officers).

A person with a disability is anyone who:

A. **has** a physical or mental impairment that substantially limits one (1) or more major life activities;

B. **has a record of** (i.e., has a history of, or has been misclassified as having) a physical or mental impairment that substantially limits one (1) or more major life activities; or

C. **is regarded as having** a physical or mental impairment that substantially limits one (1) or more major life activities (i.e., has a physical or mental impairment that does not substantially limit major life activities but is treated by the District as constituting such a limitation, or has a physical or mental impairment that substantially limits major life activities only as a result of the attitude of others toward such impairment, or has none of the physical or mental impairments recognized by Section 504 but is treated as having such an impairment).

Major life activities include, but are not limited to, functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, eating, sleeping, standing, lifting, bending, speaking, breathing, learning, reading, concentrating, thinking, communicating, and working.

Major life activities also include the operation of a major bodily function, including, but not limited to, functions of the immune system, normal cell growth, digestive, bowel, bladder, neurological, brain, respiratory, circulatory, endocrine and reproductive functions.

Physical or mental impairment means:

A. any physiological disorder or condition, cosmetic disfigurement, or anatomical loss affecting one (1) or more of the following body systems:

1. neurological;

2. musculoskeletal;

3. special sense organs;

4. respiratory, including speech organs;
5. cardiovascular;
6. reproductive;
7. digestive;
8. genito-urinary;
9. hemic and lymphatic;
10. skin;
11. endocrine.

B. any mental or psychological disorder, such as intellectual disability, organic brain syndrome, emotional or mental illness, and specific learning disabilities.

A physical or mental impairment that is episodic in nature or in remission is a disability for the purposes of Section 504/ADA if the impairment substantially limits a major life activity when active (e.g., asthma, allergies, or cancer).

The determination of whether an impairment substantially limits a major life activity must be made without regard to the ameliorative effects of mitigating measures such as medication, medical supplies, equipment or appliances, low-vision devices (not including ordinary eyeglasses or contact lenses), prosthetics (including limbs and devices), hearing aids and cochlear implants or other implantable hearing devices, mobility devices, oxygen therapy equipment or supplies, assistive technology, reasonable accommodations or auxiliary aids or services, or learned behavioral or adaptive neurological modifications.

Individual with a disability does not include the following (i.e., Section 504 specifically **excludes**):

A. individuals who are currently engaging in the illegal use of drugs, when the District acts on the basis of such use

B. an individual on the basis of homosexuality or bisexuality

C. an individual on the basis of:

1. transvestism, transsexualism, pedophilia, exhibitionism, voyeurism, gender identity disorders not resulting from physical impairment, or other sexual behavior disorders;
2. compulsive gambling, kleptomania, or pyromania; or
3. psychoactive substance use disorders resulting from current illegal use of drugs.

Individual with a disability includes an individual who:

A. has successfully completed a supervised drug rehabilitation program and is no longer engaging in the illegal use of drugs, or has otherwise been rehabilitated successfully and is no longer engaging in such use;

B. is participating in a supervised rehabilitation program and is no longer engaging in such use; or

C. is erroneously regarded as engaging in the illegal use of drugs, but is not engaging in such use.

Notwithstanding the preceding, for purposes of programs and activities providing educational services, the District may take disciplinary action pertaining to the use or possession of illegal drugs or alcohol against any student who is an individual with a disability and who currently is engaging in the illegal use of drugs or in the use of alcohol to the same extent that such disciplinary action is taken against students who are not individuals with disabilities.

The District will not discriminate against otherwise qualified students with disabilities (i.e., students who otherwise meet eligibility criteria - e.g., age - for participation in the educational program and/or activities) in the provision of its educational programs and activities. The District further will provide a free appropriate public education to qualified students with disabilities (i.e., students who have a physical or mental impairment that substantially limits one (1) or more major life activities). Said education shall entail the provision of regular or special education and related aides and services that are designed to meet the individual educational needs of students with disabilities as adequately as the needs of non-disabled students are met. This includes providing academic and non-academic services to students with disabilities in the same setting as their non-disabled peers to the maximum extent appropriate. In addition to its provision of educational services, the Board will not discriminate against otherwise qualified students

with disabilities in its provision of non-educational academic and extra-curricular services and activities such as counseling services, physical recreational athletics, transportation, health services, recreational activities, special interest groups or clubs sponsored by the District, referrals to agencies that provide assistance to persons with disabilities, and employment of students, and will provide students with disabilities an equal opportunity to participate in such services and activities. Qualified students with disabilities will be afforded accommodations/modifications/interventions to the District's non-academic and extra-curricular services and activities, unless such accommodations/modifications/interventions would impose an undue financial burden, or would alter the fundamental nature or purpose of the service or activity. A determination that a particular accommodation/modification/intervention would constitute an undue burden must be made by the Superintendent or his/her designee after considering all resources available for use in the funding and operation of the service or activity, and must be accompanied by written statement of the reasons for reaching that conclusion. In the event the Superintendent or his/her designee determines that an undue burden would result, the District will take any other action that would not result in such burden but would still allow, to the maximum extent possible, individuals with disabilities to receive the benefits of the District's non-academic and extra-curricular services and activities on an equal basis as individuals without disabilities.

If a parent disagrees with a determination made by the District's professional staff concerning the identification, evaluation, or placement of a student with a disability, the parent may request a hearing before an impartial hearing officer that is not employed by the District (see AG 2260.01B).

Alternatively, the parent may file an internal complaint (see Policy 2260.01). A parent does not need to first exhaust the internal complaint process in order to file a request for a due process hearing. In fact, a due process hearing may be requested at any time and the parent does not waive that right if s/he first opts to try to resolve his/her dispute through the internal complaint process.

Procedures Applicable to Section 504 Referrals/Evaluations/Plans

Annually the District will undertake to identify and locate every qualified person with a disability residing in the District who is not receiving a public education, and notify the person and their parents or guardians of the District's duties and responsibilities under Section 504.

Referral

Referrals may be made by anyone (e.g., parents, teachers, or other knowledgeable professionals). Referrals shall be made on the Suspected Disability Referral Form (Form 2260.01A F2~~4~~) and submitted to the Building Compliance Officer. Referrals may be made at any time. Parents may request a referral form by contacting the Building Compliance Officer or a District Compliance Officer.

Generally, a staff member should refer a student for an evaluation under Section 504 if s/he suspects that the student not only has a mental or physical impairment but also suspects an impairment which substantially limits one (1) or more major life activities.

Assessment/Evaluation

Upon receipt of a Suspected Disability Referral Form, the Building Compliance Officer will notify the appropriate 504 Case Manager who will collect all relevant information on the student (e.g., medical reports, grade cards/report cards, school history, disciplinary action, etc.) to assist in documenting whether the student has a physical and/or mental impairment that substantially limits one (1) or more major life activities. A medical statement is not a condition of evaluation under Section 504. If the District determines, based on the facts and circumstances of an individual case, that a medical assessment is necessary to make an appropriate evaluation, the District will offer to secure the assessment at no cost to the student or his/her parents.

The 504 Case Manager should contact school staff who perform assessments and have them review existing pertinent information and determine whether additional assessments are needed. If an evaluation is needed, written parental consent shall be obtained within thirty (30) calendar days of the referral for an evaluation and a copy of the Notice of Section 504/ADA Procedural Information and Rights (Form 2260.01A F1~~3~~) sent to the parents.

The evaluation must be sufficient to accurately and completely assess the nature and extent of the suspected disability. The evaluation must also assess whether the student, because of a disability, needs or is believed to need special education or related services. Evaluations that are more limited than a full special education evaluation may be adequate in some circumstances. The evaluation or review of assessment information should include consideration of any behaviors that interfere with the otherwise qualified student's regular participation in the educational program and/or activities.

If the District does not suspect that a student has a mental or physical impairment that substantially limits one (1) or more major life activities and therefore determines not to evaluate, it will notify the parents/guardian of that decision through the issuance of a prior written notice (Form 2260.01A F~~1~~8) and provide them with a copy of the Notice of Section 504/ADA Procedural Information and Rights.

Before any action is taken with respect to the provision of special education or related services pursuant to a Section 504 Plan for a student with a disability, an evaluation shall be conducted or assessment information reviewed to determine if the student is disabled under Section 504.

Parents will be afforded the opportunity to meaningfully participate and provide input in the evaluation process. The assessment information may include, but will not be limited to, medical reports that document a physical/mental impairment, aptitude and achievement test scores, teacher observations and recommendations, and other data, including information on social or cultural background and adaptive behavior. The information obtained from all such sources shall be documented and carefully considered. Additionally, if an evaluation is conducted, the Building Compliance Officer, in conjunction with the designated 504 Case Manager is responsible for verifying that:

A. tests and other evaluation materials have been validated for the specific purpose for which they are used and are administered by trained personnel in conformance with the instructions provided by their producer;

B. tests and other evaluation materials include those tailored to assess specific areas of educational need and not merely those that are designed to provide a single general intelligence quotient; and

C. tests are selected and administered so that, when a test is administered to a student with impaired sensory, manual, or speaking skills, the test results accurately reflect the student's aptitude or achievement level or whatever other factor the test purports to measure, rather than reflecting the student's impaired sensory, manual, or speaking skills (except where those skills are the factors that the test purports to measure).

Re-Evaluations

Re-evaluations are not required at specific intervals; however, assessments will be updated so that eligibility and accommodation planning is based on information that accurately defines the student's disability and reflects the student's current strengths and needs. At least every three (3) years appropriate school staff should determine whether updated evaluations are needed. A re-evaluation will be completed prior to a significant change in placement. When a re-evaluation is needed, parents will be sent prior notice (Form 2260.01A F~~1~~8) and a copy of the Notice of Section 504/ADA Procedural Information and Rights. Consistent with initial evaluations, parents will be afforded the opportunity to meaningfully participate and provide input in the re-evaluation process.

Eligibility Determination

Within a reasonable period of time (generally no more than sixty (60) calendar days), the Building Compliance Officer will convene an Intervention Assistance Team ("IAT") Conference. The student's parents will be sent a letter inviting them to attend and participate in the IAT conference (Form 2260.01A F4~~9~~). The letter to the parents should be sent at least ten (10) calendar days prior to the Conference. Parents will also be sent a copy of the Notice of Section 504/ADA Procedural Information Rights. The IAT shall be composed of persons knowledgeable about the child, the meaning of the evaluation data, and the placement options, and should at a minimum include the Building Compliance Officer, the designated 504 Case Manager, and the parents. The IAT may also include general education teacher(s), student, guidance counselor, school psychologist, the District's Health Coordinator, school nurse, Director of Pupil Services/Special Education, and other persons with knowledge of the student or the suspected disability, and any other individual the parents may wish to bring to the Conference. The purpose of the Conference is to discuss the information gathered, determine whether the student has a disability under Section 504 (i.e. review the impairment and determine whether it substantially limits one (1) or more major life activities), and, if so, determines whether the student requires special education or related services, including accommodations/modifications/interventions in order to receive a free appropriate public education ("FAPE") and to access the District's programs and activities on an equal basis to students without disabilities.

The Building Compliance Officer will serve as the Chairperson of the IAT Conference. The Chairperson has the following responsibilities:

A. at each IAT Conference, to verbally explain and offer a written copy of the Notice of Section 504/ADA Procedural Information and Rights (Form 2260.01A F1~~3~~)

B. gather information

C. organize the presentation of the data

D. coordinate the deliberation of Section 504 eligibility ~~(see Form 2260.01A F11)~~:

1. Does the student have a physical or mental impairment?
2. Does that impairment "substantially limit one (1) or more major life activities"?
3. Does the team have the data to justify a disability determination?
4. Is the student a qualified individual with disabilities within the meaning of Section 504?

At the IAT Conference, the IAT will determine the needs, special education or related services, including accommodations/modifications/interventions, and placement for the student, which may include, but are not limited to:

A. adjusting testing procedures;

B. individualize classroom assignments, homework;

C. provide staff interventions;

D. utilize assistive technology;

E. provide a buddy to take notes;

F. provide an interpreter (for students or adults);

G. modify materials;

H. modify the student's day;

I. facilitate or modify parents/student/teacher/staff communication;

J. modify school procedures (e.g., provide additional time for passing between classes, adjust transportation, or approve early dismissal);

K. develop and implement appropriate medical plans (e.g. emergency, asthma, seizure, or allergy plans) for eligible students whose physical or mental impairment impacts a major life activity other than learning.

The special education or related services, including accommodations/modifications/interventions will be individualized to meet the needs of the student.

In interpreting data and making placement decisions, the District will draw upon information from a variety of sources, including aptitude and achievement tests, teacher observations and recommendations, medical reports that document a physical/mental condition, social or cultural background, and adaptive behavior. The information obtained from all such sources shall be documented and carefully considered.

Possible Outcomes of the IAT Meeting

A. Student is eligible for a Section 504 Plan (Form 2260.01A F6~~13~~). The IAT documents this determination on the Section 504 Summary Evaluation Report (Form 2260.01A F5~~10~~). Section 504 Plan is developed by the IAT. Parents will be given a copy of the Notice of Section 504/ADA Procedural Information and Rights (Form 2260.01A F1~~3~~).

B. Student is ineligible for a Section 504 Plan. The IAT documents this determination on the Section 504 Summary Evaluation Report (Form 2260.01A F5~~10~~). Parents will be given a copy of the Notice of Section 504/ADA Procedural Information and Rights (Form 2260.01A F1~~3~~).

1. The IAT determines if the student needs interventions pursuant to an RtI Plan. If RtI is determined to be appropriate, the IAT will develop strategies to provide necessary interventions. The interventions should be documented on RtI paperwork. A copy of the RtI plan should be filed in the student's cumulative record folder. A copy of the RtI plan is NOT required to be sent to the District Compliance Officer.

2. Student will be served appropriately in the regular education program without written interventions.

C. The IAT determines that it needs to collect more information before making an eligibility determination.

The Summary Evaluation Report (Form 2260.01A F5~~10~~) shall reflect the determination on the issue of whether the student has been identified as disabled under Section 504. This document should be reviewed periodically.

Section 504 Plan

If a student is identified as disabled pursuant to Section 504, and the IATstudent requires special education or related services, including accommodations/modifications/interventions in order to receive FAPE and to access the District's programs and activities on an equal basis to students without disabilities, the IAT will develop and complete the Section 504 Plan (Form 2260.01A F6~~13~~). Aside from the description of the student's disability and the special education or related services and aides needed, the Plan will specify how the student will be provided FAPE. The Plan will specify the special education and/or related services, including accommodations/modifications/interventions necessary so that the student's needs are met as adequately as the needs of

nondisabled students. The purpose of the Section 504 Plan is to provide the student with equal access to school activities, to remove barriers to educational opportunity, and provide, to the degree possible, a level playing field. The Section 504 Plan should be signed by the members of the IAT, including the parents. A copy of the Plan will be sent to the District's Compliance Officer and the Building Compliance Officer **as soon as possible**. A copy of the Plan also will be placed in the student's cumulative folder and given to school personnel who work with the student. If the parents are present, the Building Compliance Officer will request written permission from the parents to implement the Section 504 Plan. For initial plans, parent consent is required prior to implementation by the District. If the parents do not attend the meeting to develop a Section 504 Plan, the District will make reasonable efforts to obtain parental input prior to finalizing the plan and (a) submitting the Plan to parents for consent or (b) implementing a subsequent Plan. After parents consent to the initial Section 504 Plan, the District may implement subsequent plans without written parental consent, but the parents must be provided with a copy of the Notice of Section 504/ADA Procedural Information and Rights (Form 2260.01A F1~~3~~) that explains their right to challenge the District's actions. Regardless of whether it is an initial or subsequent plan a copy of the Plan must be sent to the student's parents.

With respect to Section 504 Plans, the designated 504 Case Manager is responsible for:

A. informing staff that the Section 504 Plan is a legal document;

B. writing and distributing the Section 504 Plan;

C. encouraging staff to request a 504 review if they are concerned about or unable to follow the Section 504 plan;

D. ensuring that reviews of Section 504 plans are held annually by October 15th, and that the results of the annual review are sent to the District Compliance Officer.

Upon completion of the Section 504 Plan, the Building Compliance Officer should follow the Additional Procedures Applicable to Students with Section 504 Plans (see below).

Additional Procedures Applicable to Students with Section 504 Plans

A. Prior to the beginning of each school year:

1. The Building Compliance Officer or his/her designee is responsible for identifying the students in his/her building who have had Section 504 Plans in the past and designating a 504 Case Manager.

2. The designated 504 Case Manager or his/her designee is responsible for obtaining a copy of the previous school year's Section 504 Plans and distributing them to all appropriate staff members.

B. Within the first two (2) months of the school year:

1. The Building Compliance Officer must notify the student's parents that the IAT needs to meet to review the Section 504 Plan and to determine whether it is still necessary/appropriate for the new school year.

2. The Building Compliance Officer must schedule an IAT meeting to formulate a Section 504 Plan for the student for the new school year. ~~The Section 504 Plan Review form (Form 2260.01A F17) must be completed at the meeting.~~ The IAT, including the parents, is charged with deciding whether to continue the existing Plan, discontinue the current Plan, or develop a new Plan.

3. If there is an "active" Section 504 Plan, a copy of the Plan needs to be forwarded to the District Compliance Officer by October 15th of each school year and a copy of the Plan placed in the student's cumulative record folder.

4. Updated copies of the student's Section 504 Plan will be distributed to all of the student's teachers after review by the 504 Case Manager.

C. During the school year:

The Section 504 Plan can be reviewed by the IAT at any time if concerns develop as to the appropriateness of the special education or related services, including accommodations/modifications/interventions, being used with the student. This review can be initiated by staff or parents.

D. Procedural Safeguards:

Any time the written results of an IAT meeting are provided to a student's parents, they should also be offered a copy of the Notice of Section 504/ADA Procedural Information and Rights (Form 2260.01A F1~~3~~).

Parents' Options If They Disagree with the District's Identification, Evaluation and/or Placement of Their Child

The parents may challenge the actions of the IAT regarding identification, evaluation or placement of their child by filing a request for an impartial due process hearing.

Alternatively, the parents may file an internal complaint. If the parents elect the former, the Board must provide a due process hearing before an impartial hearing officer ("IHO") that is not employed by the District. See AG 2260.01B - Section 504/ADA Parents' Procedural Rights, including Due Process Hearing. A parent does not need to first exhaust the internal complaint process in order to file a request for a due process hearing. In fact, a due process hearing may be requested at any time and parents do not waive that right if they first opt to try to resolve their dispute through the internal complaint process. If a parent is not satisfied with the IHO's decision, s/he may appeal it to a Federal Court of competent jurisdiction.

The parents may also file a complaint with the Office for Civil Rights. The Office for Civil Rights, however, is not part of the District's internal complaint process or the system of procedural safeguards, and, absent extraordinary circumstances, will not review the results of individual placement and other educational decisions so long as the District complied with the "process" requirements of Section 504 (concerning identification and locations, evaluation, and due process procedures).

Facilities

With regard to accessibility of facilities, the District will meet its obligations through such means as redesign of equipment, reassignment of classes or other services to accessible buildings, assignment of aides to beneficiaries, alteration of existing facilities and/or construction of new facilities, or any other method that results in making its programs and activities accessible to persons with disabilities. In choosing among available methods for meeting its obligations, the District will serve persons with disabilities in the most integrated setting appropriate.

Revised 4/19/10
Revised 9/29/10
Revised 10/14/13

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Last Modified by Andrew Hill on July 11, 2018

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CHECKLIST FOR COMPLIANCE WITH SECTION 504

The District must complete the following procedures each year in order to comply with the Federal laws related to disabled persons.

___ Provide written assurance of non-discrimination whenever the District receives Federal money (Refer to Policy 2260, Policy 3122, and Policy 4122).

___ Designate a District employee to coordinate compliance with Section 504/ADA (Refer to Policy 2260.01 and AG 2260.01).

___ Provide grievance procedures to resolve complaints of discrimination (Refer to AG 2260.01B).

___ Provide notice to students, parents, employees, unions, and professional organizations of non-discrimination in admission or access to, participation in, or treatment or employment in, District programs or activities. Notice must specify the compliance officer.

___ Include notice of non-discrimination with the name and location of the compliance officer in all student handbooks (Refer to AG 2260A/AG 2260B).

___ Annually identify and locate all Section 504-qualified disabled children in the District's geographic area who are not receiving a public education.

___ Annually notify disabled students and their parents of the District's responsibilities under Section 504 (Refer to AG 2260.01A).

___ Provide parents with the following procedural safeguards:

- ___ Notice of their rights (Refer to AG 2260A and Form 2260.01A F3).
- ___ An opportunity to review relevant records (Refer to AG 8330 and AG 2260.01B).
- ___ Access to a due process hearing before an impartial hearing officer (Refer to AG 2260.01B).
- ___ Notice of the right to request a hearing regarding the identification, evaluation, or educational placement of their disabled child. With respect to a child who is disabled or believed to be disabled under IDEIA, no change in placement can occur if parents have filed a request for a hearing and the proceedings have not been completed.

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PROCEDURAL SAFEGUARDS FOR SECTION 504

___ The parents shall be notified in writing of all District decisions concerning the identification, evaluation, or educational placement of their child.

___ As to such District decisions, parents shall have the right to a Section 504 due process hearing with participation by the parents and their counsel.

___ A list of hearing and review officers who are qualified and willing to conduct Section 504 hearings shall be maintained along with reviews of hearing officers' decisions. The list will include a statement of each hearing and review officer's qualifications. A hearing or review officer is to be designated from the list whenever a hearing is requested.

___ Each hearing and review officer on the District list must be impartial, i.e., not employed by or under contract with the District in any capacity other than that of a hearing or review officer in the last three (3) years, or by any cooperative program in which the District participates, or by any other agency or organization that is directly involved in the diagnosis, education, or care of the student. The District is responsible for paying the hearing or review officer and for all costs of the hearing and review.

___ In instances where a due process hearing has been held under the IDEIA concerning issues relevant to the Section 504 proceeding, the Section 504 Hearing Officer shall, at the request of either party, accept into the record as evidence copies of the transcript of testimony and documents submitted in the due process hearing. The Hearing Officer shall then provide opportunity for the submission of additional evidence by the parties that is relevant to a determination of the issues under Section 504. The Section 504 Hearing Officer's jurisdiction shall be limited to Section 504 issues and shall not extend to a determination of eligibility for special education or special education assessment or placement under the IDEIA.

___ If both the parents and the District agree that the student is not eligible for special education under the IDEIA, neither party is required to exhaust administrative proceedings under the IDEIA prior to the holding of a Section 504 due process hearing.

___ The Section 504 Hearing Officer shall render a decision de novo pursuant to the legal standards set forth in Section 504, 34 C.F.R. Part 104, and court decisions interpreting those provisions. The parents shall be notified in writing of the decision.

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___ The parties shall abide by the decision of the Section 504 Hearing Officer unless the decision is appealed.

Time Frames

___ The District will adhere to the time frames established in the State Rules for Special Education regarding the identification, evaluation, and placement of students who, because of disability, need or are believed to need a special education or related services under the District's Section 504 Guidelines.

___ The District will also adhere to the time frames established in State Rules for the conduct of hearings and reviews.

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NOTICE TO PARENT OF SECTION 504 REFERRAL

Dear Parent:

This letter is to inform you that we suspect your (son/daughter) _____ may have a physical or mental impairment that substantially limits one or more major life activities. Specifically, a Suspected Disability Referral Form (attached) has been initiated. Section 504 of the Rehabilitation Act of 1973, as amended by the ADA Amendments Act of 2008, is Congress's directive to schools receiving any Federal funding to eliminate discrimination based on disability from all aspects of their school operations. ( ) Prior to the Referral being submitted, we attempted some accommodations/modifications/interventions for your child. At this time, we wish to utilize an Intervention Assistance Team ("IAT") to gather and review information from a variety of sources in an effort to determine whether your child qualifies for Section 504 protection. We will gather the relevant information and/or conduct the necessary evaluation within approximately sixty (60) calendar days. Thereafter, we will schedule an IAT conference to review the data and information, and determine whether your (son/daughter) _____ is eligible for protection pursuant to Section 504.

To begin the process, I would like to meet with you on (date) _____, at (time) _____ at (location) _____, for the purpose of:

A. discussing the Referral;

B. considering the information needed (testing may be necessary);

C. obtaining a release of information (if necessary);

D. obtaining permission to test (if necessary);

E. explaining your rights and options.

In the interim, please review the attached Notice of Section 504/ADA Procedural Information and Rights.

If the above identified date and/or time is not convenient, or if you have any questions concerning the Referral or this process, please call me.

Thank you.

Principal/designee

Copies to: [ ] Parent/Guardian [ ] Cumulative File

4/19/10

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SECTION 504 RELEASE OF INFORMATION AND RECORDS

In order to ensure your child is provided with equal access (both physical and academic) to services, programs and activities offered by our school, a mutual exchange of information and records is required for your child.

Name of Student: _____ DOB: _____

School: _____ Grade: _____

The requested exchange is between the _____ School District and the following:

_____

_____

(hospital, clinic, physician, institution, association, or school)

Address: _____

Name of Contact Person: _____ Phone: _____

Records that may be exchanged include the following: (check all that apply)

_____ Release all information
_____ Release the checked information:

_____ General identifying data (name, address, birth date, grade level completed, grades, class standing, attendance record)
_____ Standardized achievement and aptitude test scores
_____ Personality and interest scores
_____ Teacher ratings
_____ Record of extra-curricular activities
_____ Individualized education programs
_____ Psychological reports
_____ Medical reports
_____ Psychiatric report
_____ Other: _____

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Consent of Parent/Guardian for Release of Information

I authorize _____ School District and the above-named individual/organization/agency to exchange information and records as indicated. Except as limited above, this authorization encompasses all information pertaining to the minor, including protected health information (PHI) as defined in the Health Insurance Portability and Accountability Act (HIPAA) and its implementing regulations, and education records as defined in the Family Educational Rights and Privacy Act (FERPA) and R.C. 3319.321.

We expressly waive all provisions of law (including, but not limited to, the privacy provisions of HIPAA, FERPA, and R.C. 3319.321), forbidding any physician or other person who has or may hereafter treat, attend, or examine the minor, or any educational agency, from disclosing any knowledge or information, including PHI, which they may have thereby acquired.

Pursuant to HIPAA, the following are specified as part of this authorization:

A. The purpose of disclosure is for assisting the School District in offering the student a free appropriate public education pursuant to Section 504 of the Rehabilitation Act of 1973.

B. This authorization expires one (1) year after the date it is signed.

C. The parents signing this permission form understand that they may revoke this authorization at any time by providing written notification to the District Compliance Officer, the building principal/Building Compliance Officer, or the individual/ organization/agency listed above, except to the extent that this authorization has already been relied upon.

D. The parents signing this form have been informed that the individual/organization/agency listed above may not condition treatment, payment, enrollment, or eligibility for benefits on whether the parents sign this authorization.

E. The parents signing this form have been informed of the potential for information disclosed pursuant to this authorization to be subject to redisclosure by the recipient and to be no longer protected by HIPAA. The parents signing this form are also aware that any information disclosed to the School District is subject to other state and Federal privacy laws.

_____ _____ _____

Parent's Signature | Relationship to Student | Date Signed

Address: _____ Phone: _____

Please send released information/records to:

_____ (Principal/Designee)
_____ (School)
_____ (Address – line 1)
_____ (Address – line 2)

Copies to: [ ] Parent/Guardian [ ] Cumulative Folder

4/19/10

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SECTION 504 PHYSICIAN QUESTIONNAIRE

Name of Student: _____ DOB: _____

Address: _____

School: _____ Grade: _____ Phone: _____

A referral has been initiated for the above-named student under Section 504 of the Rehabilitation Act of 1973, as amended. In order for a student to qualify for protection under Section 504, s/he must have a physical or mental impairment that substantially limits one or more major life activities (e.g., caring for one's self, performing manual tasks, walking, seeing, hearing, eating, sleeping, standing, lifting, bending, speaking, breathing, learning, reading, concentrating, thinking, communicating, working, and the operation of major bodily functions such as the immune system, normal cell growth, digestive, bowel, bladder, neurological, brain, respiratory, circulatory, endocrine and reproductive functions, etc.). Because the referral is related to medical concerns, we are requesting information from you. The parent/guardian signed the attached Section 504 Release of Information and Records.

Please complete this form and attach any reports pertinent to the medical and/or educational needs of this child. We are NOT requesting evaluation, testing, or services be performed, but reports of diagnostic work performed in the past.

1. What physical and/or mental impairments have been identified that may qualify this student under Section 504?

2. What major life activity(ies) may be substantially limited as a result of the impairment?

3. Detail available medical background, including a written diagnostic statement and copies of any/all reports.

4. What treatments or medications are recommended for this impairment?

5. What precautions or accommodations are recommended for consideration by the school?

_____ _____

Physician's Signature Date

Please return this questionnaire to: _____(Principal/Designee)
_____(School)
_____(Address – line 1)
_____(Address – line 2)

Copies to: [ ] Parent/Guardian [ ] Cumulative Folder

4/19/10

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SECTION 504/ADA LEARNING EVALUATION WORKSHEET

Student's Name: _____ DOB: _____ Grade: _____

To qualify for protection under Section 504 based on a disability in learning, a student must have a physical or mental impairment that substantially limits his/her learning.

If the student needs specially designed instruction due to the severity of the impairment, then the student should be referred for evaluation and possible placement under the Individuals with Disabilities Education Improvement Act (IDEIA) and R.C. Chapter 3323.

If a student does not need accommodations/modifications/interventions at school beyond those normally made available to all students, then s/he is not eligible for a Section 504 Plan.

The following factors should be considered by the IAT in determining whether the student's physical or mental impairment substantially limits his/her learning: (Generally, there should be multiple indications of difficulty before the IAT determines the student's learning is substantially limited.)

Yes	No		
____	____	1.	Has the student demonstrated a **consistent** need for substantially more time to complete **homework assignments** than required by students without disabilities?
____	____	2.	Has the student demonstrated a **consistent** need for substantially more time to complete **in-class assignments** than required by students without disabilities?
____	____	3.	Does the student **consistently** need **modified testing** to be able to demonstrate his/her knowledge?
____	____	4.	Does the student have **significant difficulty** with planning, organization and performing school-related assignments and other activities?
____	____	5.	Is the student **chronically absent** or tardy due to a physical or mental impairment?
____	____	5a.	If so, are those absences/tardies **significantly interfering** with his/her educational performance/progress?
____	____	6.	Does the student exhibit **frequent behaviors** (such as impulsivity, inattentiveness, aggression, drowsiness) that are commonly associated with the student's physical or mental impairment or the medication that the student is taking? If yes, describe those behaviors and indicate specifically the impact on school performance. _____ _____ _____

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____	____	6a	Do those behaviors **significantly interfere** with the student's educational performance/progress?
____	____	7.	Has the student experienced a **significant decline** in academic performance for which there is no known cause other than the student's physical or mental impairment?
____	____	8.	Does the student have **significant discipline problems** that are not due to any cause other than the physical or mental impairment?
____	____	9.	After appropriate interventions strategies have been attempted in the regular education classroom, does the student still have significant learning difficulties?
____	____	10.	Does the student's physical or mental impairment substantially limit his/her ability to learn in any manner not already indicated?

If so, explain: _____

_____

_____

4/19/10

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EXAMPLES OF DISABILITIES THAT ARE POTENTIALLY COVERED BY SECTION 504

___ Attention Deficit Disorder (ADD)

___ Attention Deficit/Hyperactivity Disorder (ADHD)

___ Visual Impairment

___ Recovering Chemically Dependent

___ Muscular Dystrophy

___ Hearing Impairment

___ Heart Disease

___ Minimal Brain Dysfunction

___ Cancer

___ Development Aphasia

___ Epilepsy

___ Orthopedic Impairment

___ Cerebral Palsy

___ Tourette's Syndrome

___ Allergy/Allergies

___ Communicable Disease (HIV; Tuberculosis)

___ Students Eligible for Special Education under the IDEIA

___ Emotional Illness

___ Asthma

___ Brain Injury

___ Dyslexia

___ Multiple Sclerosis

___ Diabetes

___ Speech Impairment

___ Borderline IQ

___ Behavioral Difficulties

___ Temporary Medical Condition (Accident/Illness)

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CLASSROOM ADJUSTMENT CHECKLIST

The following checklist includes many of the most common classroom modifications that are used in regular education classrooms. Should you have a concern about a child who is experiencing some difficulty within your classroom that inhibits the child's learning, please complete this checklist.

Student's Name _____ School _____

Concern (Difficulty student is experiencing in the classroom that warrants adjustment):

_____

_____

Date _____ Teacher _____ Grade _____

CLASSROOM ADJUSTMENT(S):

_____ Provide the student with preferred seating (front, back, corner).

_____ Keep transitions highly structured (rehearsal for changes in routines).

_____ Break assignments into component parts.

_____ Use multiple choice test format when possible.

_____ Have child repeat directions aloud.

_____ Provide copy of notes/outlined/study guides.

_____ Shortened assignments (fewer questions, words rather than sentence answers).

_____ Additional time to complete assigned work.

_____ Tapes/reader for textbooks.

_____ Test orally.

_____ Provide daily/weekly assignment sheet.

_____ Provide separate space for child to work.

_____ Give extra credit for additional work.

_____ Provide clear, consistent expectations.

_____ Other (describe): _____

For every child having a problem, using hands-on manipulatives and positively reinforcing appropriate behaviors works.

How did it work?

_____

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ACCESSIBILITY CHECKLIST

Check the following to confirm they are in compliance with the accessibility needs of persons with disabilities:

[ ] All entrances and parking areas are properly delineated for access by persons with disabilities.

[ ] Adequate parking spaces are allocated for persons with disabilities.

[ ] Appropriate parking areas are provided for vans transporting persons with disabilities.

[ ] Parking for persons with disabilities is located by the nearest accessible entrance.

[ ] Parking area has an adjacent accessible aisle.

[ ] No curbing interferes with access by persons with disabilities.

[ ] Entry doors have an opening force of no greater than five (5) pounds and are equipped with lever-style or U-shaped door handles.

[ ] Accessible aisles are available throughout the facility.

[ ] Water fountains and telephones are accessible to individuals with wheel-chairs.

[ ] Indoor ramps are equipped with sufficient nonskid material.

[ ] Adequate lavatory facilities are available to persons with disabilities with accessible door latches, sinks, soap and towel dispensers, handrails, toilets, and no exposed piping under sinks.

[ ] Aisles with adequate tables and/or work stations in classrooms and laboratories are accessible to persons with disabilities.

[ ] Libraries/media centers have racks, tables, carrels, service counters accessible to persons with disabilities.

[ ] Aisles, tables, serving areas, disposal areas, and vending areas in lunchrooms are accessible to persons with disabilities.

[ ] Aisles in auditoriums are equipped with nonskid material.

[ ] A visual alarm system is operational for persons with hearing impairments.

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SECTION 504 PLAN REVIEW

Student: _____ Date of Birth: _____

Date of Review Meeting: _____

Brief Summary of Review Meeting/Basis for Recommendations: _____

_____

_____

_____

_____

_____

Recommendations:

☐ Continue existing 504 Plan for the _____ school year.

☐ Discontinue 504 Plan* as of _____ [date]

☐ Modify current 504 Plan*

☐ Other recommendations:

* A re-evaluation must be completed prior to discontinuing or significantly changing a 504 Plan.

Review Team Participants:

Name	Relationship to Student	Agree with Determination	
_____	_____	☐ Yes	☐ No
_____	_____	☐ Yes	☐ No
_____	_____	☐ Yes	☐ No
_____	_____	☐ Yes	☐ No
_____	_____	☐ Yes	☐ No
_____	_____	☐ Yes	☐ No

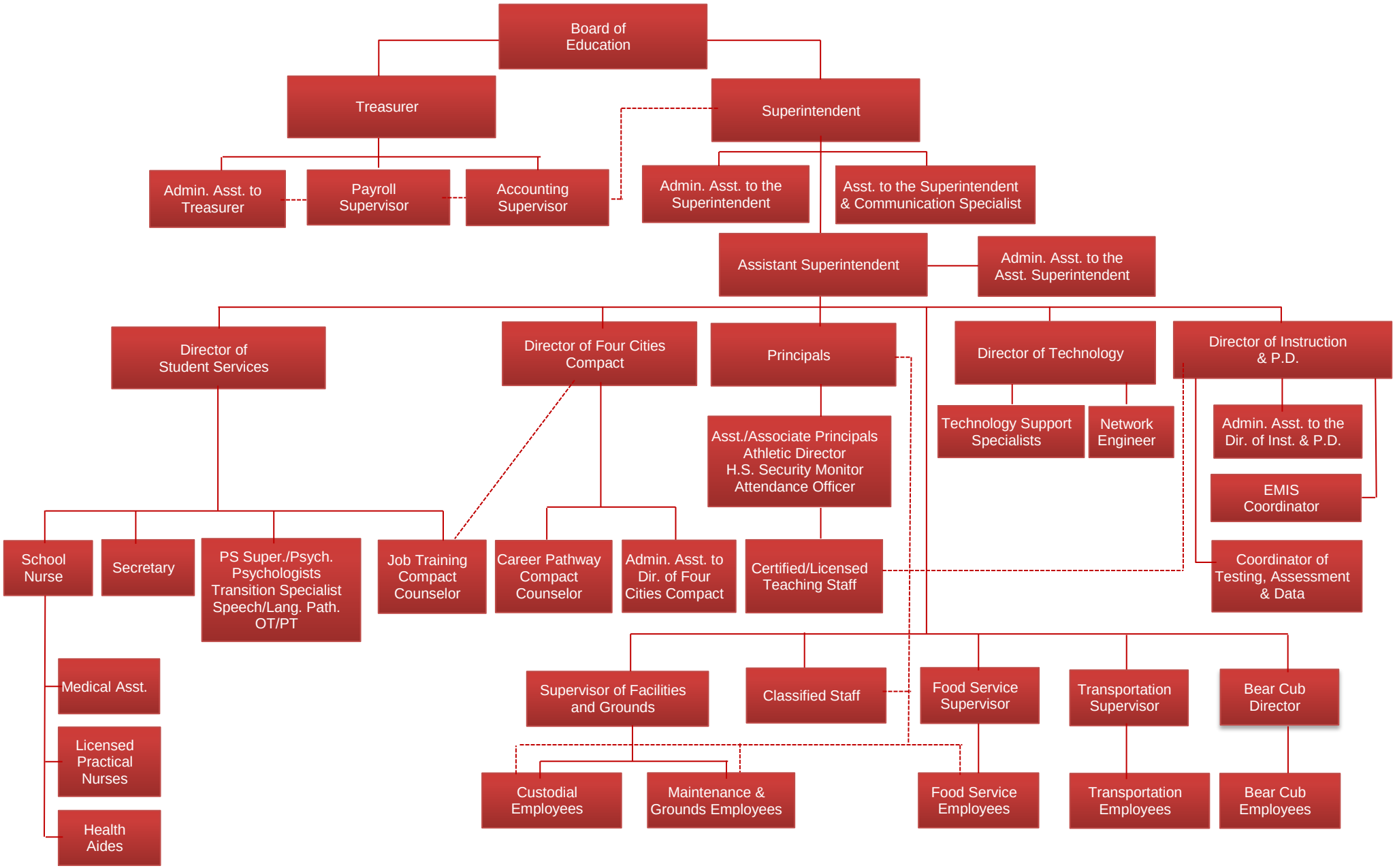
Copies to: ____ District 504 Coordinator ____ Building 504 Coordinator (principal) _____Teacher(s)

____ Parent(s) ____ 504 Case Manager (School District or District Health Coordinator) ____ File

4/19/10

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Wadsworth City Schools Organizational Chart



7/23/2018

Wadsworth City Schools

524 Broad Street, Wadsworth, OH 44281

Phone: 330.336.3571

FAX: 330.335.1313

NOTICE OF SECTION 504/ADA PROCEDURAL INFORMATION AND RIGHTS

WHAT IS SECTION 504?

Section 504 of the Rehabilitation Act of 1973, as amended by the ADA Amendments Act of 2008 (hereinafter "Section 504"), is Congress' directive to schools receiving any Federal funding to eliminate discrimination based on disability from all aspects of their school operations. It states: "No otherwise qualified individual with a disability shall solely by reason of his/her disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." Since the School District is a recipient of Federal dollars, its administrators and staff are required to provide eligible disabled students with equal access (both physical and academic) to services, programs, and activities offered by its schools. Section 504 is a civil rights statute and not a special education statute.

HOW CAN I REFER MY CHILD TO DETERMINE 504 ELIGIBILITY?

If you suspect that your child is "disabled" under Section 504/ADA, contact your child's teacher, school counselor, or building principal. You will be asked to complete a referral form and grant consent for a 504 evaluation. After the evaluation is complete, a meeting will be scheduled to determine if your child has a "disability." You have the right to meaningfully participate in the process and provide input, even if you cannot attend the meeting in person.

WHAT CRITERIA ARE USED TO DETERMINE 504 ELIGIBILITY?

A student qualifies for Section 504 protection if s/he is determined to be an individual with a disability as defined by the statute. Specifically, the student must have a physical or mental impairment that substantially limits one or more major life activities, or have a record of such an impairment, or be regarded as having such an impairment. Only those students with an actual impairment, however, are entitled to accommodations/modifications/interventions pursuant to Section 504. Those students with a record of an impairment or who are regarded as having an impairment are entitled to protection from discrimination based upon disability.

Major life activities include, but are not limited to, functions such as (a) caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, working, eating, sleeping, standing, lifting, bending, reading, concentrating, thinking, communicating, learning, and (b) the operation of major bodily functions including the functions of the immune system, normal cell growth, digestive, bowel, bladder, neurological, brain, respiratory, circulatory, endocrine, and reproductive functions.

WHAT IS THE DIFFERENCE BETWEEN SECTION 504 AND THE IDEIA?

Section 504 prohibits discrimination against students with disabilities and requires school districts to provide students with disabilities regular or special education and related aids and services that are designed to meet the individual educational needs of students with disabilities as adequately as the needs of nondisabled students are met. Any necessary accommodations/modifications/interventions must be delineated in a Section 504 Plan.

IDEIA requires districts to provide disabled students (ages 3 through 21) with special education and related services and supplementary aids and services designed to meet their unique needs and prepare them for further education, employment, and independent living. The special education and related services must be delineated in an Individualized Education Program (IEP).

PROCEDURAL INFORMATION AND RIGHTS

Below is a description of the rights granted by Federal law to individuals with disabilities. It is the intent of the District, pursuant to Section 504, to keep you fully informed concerning decisions about your child and to inform you of your rights if you disagree with any of those decisions.

You have the right to:

A. have your child take part in, and receive benefits from public education programs without discrimination because of his/her disability;

B. have the School District advise you of your rights under Federal law;

C. receive written notice of any decision regarding the identification, evaluation, or educational placement of your child;

D. have your child receive a free appropriate public education (FAPE);

This includes the right to be educated with students who are not disabled to the maximum extent appropriate (i.e. the student's education will be provided in the regular education classroom unless it is demonstrated that education in the regular environment with the use of supplementary aids and services cannot be achieved satisfactorily) and to receive regular or special education and related aids and services that are designed to meet the individual educational needs of students with disabilities as adequately as the needs of nondisabled students are met.

E. have your child educated in facilities and receive services comparable to those provided students without disabilities;

F. have evaluation and educational placement decisions made based upon a variety of information sources, and by persons who know your child and are knowledgeable about the evaluation data and placement options;

G. have your child transported in a non-discriminatory manner;

If the District refer a student for aids, benefits or services outside the District, adequate transportation will be provided at no greater cost to you than if the aids, benefits, or services were provided within the District.

H. place your child in a private school or alternative educational program;

However, if the District makes a FAPE available to your child and nevertheless you choose to place your child elsewhere, the District is not required to pay for your child's education at the private school or alternative educational program, including any costs associated with related transportation.

I. have your child be given an equal opportunity to participate in nonacademic and extra-curricular activities offered by the District;

J. examine all relevant education records, including, but not limited to, those documents related to decisions regarding your child's identification, evaluation, educational program, and placement;

K. obtain, at your own expense, an independent educational evaluation of your child;

L. obtain copies of education records as a reasonable cost unless the fee would effectively deny you access to the records;

M. a response from the School District to reasonable requests for explanations and interpretations of your child's education records;

N. periodic re-evaluations and an evaluation before any significant change in program/service modifications;

O. request amendment for your child's education records if there is reasonable cause to believe that information contained in the record(s) is inaccurate, misleading or otherwise in violation of the privacy rights of your child;

If the School District refuses to amend the record(s), you have the right to request a hearing and/or to attach to the record(s) a statement of why you disagree with the information it contains.

P. request mediation or an impartial due-process hearing related to decisions or actions concerning your child's identification, evaluation, and/or educational program or placement;

You and your child may take part in the hearing and have an attorney represent you. Hearing requests must be made to the _____ .

Q. receive all information in your native language and mode of communication;

R. file an internal complaint;

S. file a complaint with the U.S. Department of Education's Office for Civil Rights;

T. be represented at any point in the process by an attorney;

U. recover reasonable attorney fees as authorized by law (i.e. if you are successful on your due process claim);

V. be notified of your Section 504 rights (1) when evaluations are conducted, (2) when consent for an evaluation is withheld, (3) when eligibility is determined, (4) when a Section 504 Plan is developed, and (5) before there is significant change in the Plan.

Complaints, including complaints of disability-based harassment and requests for due process hearings, must be put in writing and must identify the specific circumstances or areas of dispute that have given rise to the complaint or requests for a hearing, and offer possible solutions to the dispute. Complaints must be filed with the District Section 504/ADA Compliance Officer. The Board of Education has designated _____ as the District Section 504/ADA Compliance Officer(s). The District Compliance Officer(s) can be reached at the following address/phone number/e-mail:

_____

_____

_____

The Office for Civil Rights of the United States Department of Education enforces the requirements of Section 504 of the Rehabilitation Act of 1973. The address of the Ohio office is:

Office for Civil Rights, Cleveland Office
U.S. Department of Education
600 Superior Avenue East, Suite 750
Cleveland, OH 44114-2611
Telephone: (216) 522-4970
Facsimile: (216) 522-2573
TDD: (216) 522-4944

Wadsworth City Schools

524 Broad Street, Wadsworth, OH 44281

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FAX: 330.335.1313

SECTION 504
SUSPECTED DISABILITY REFERRAL

CHILD'S INFORMATION:

NAME: _____ ID NUMBER: _____ DATE OF BIRTH: _____

STATEMENT OF SUSPECTED SECTION 504 DISABILITY

Please complete this form if you suspect that this student may have a physical or mental impairment that substantially limits one or more major life activities (see below).

A. Check the suspected physical or mental impairments and state any evaluative/data sources supporting the diagnosis.

☐ Allergy _____	☐ Diabetes	☐ Multiple Sclerosis
☐ Asthma	☐ Dyslexia	☐ Muscular Dystrophy
☐ Attention Deficit Disorder/ADHD	☐ Emotional Illness	☐ Orthopedic Impairment
☐ Brain Injury	☐ Epilepsy	☐ Recovering Chemically Dependent
☐ Cancer	☐ Hearing Impairment	☐ Seizures
☐ Cerebral Palsy	☐ Heart Disease	☐ Speech Impairment
☐ Developmental Aphasia	☐ Minimal Brain Dysfunction	☐ Visual Impairment

☐ Other: _____

B. Identify any major life activities that are limited.

☐ Bending	☐ Hearing	☐ Sleeping
☐ Breathing	☐ Learning	☐ Speaking
☐ Caring for Oneself	☐ Lifting	☐ Standing
☐ Communicating	☐ Performing Manual Tasks	☐ Thinking
☐ Concentrating	☐ Reading	☐ Walking
☐ Eating	☐ Seeing	☐ Working

☐ Major Bodily Functions: _____

☐ Other: _____

C. Describe how the major life activities identified above are substantially limited.

D. Provide a summary of all interventions done prior to the child's referral for a Section 504 evaluation.

_____ _____ _____
Signature of Person Making Referral | Relationship to Student | Date

_____ _____
Signature of Person Receiving Referral | Date Received

_____
Title of Person Receiving Referral

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SECTION 504 PLAN
PARENTAL CONSENT

DATE: _____

STUDENT: _____ SCHOOL: _____

Dear: _____

Your child has been referred to the Section 504 Team to determine whether he/she has a disability that substantially limits one or more major life activities. In order to determine eligibility, the Section 504 Team will be conducting an evaluation of your child to determine the possible need for a Section 504 Plan. Your consent is required for that evaluation. Please indicate your consent below and return the form to the school at your earliest convenience. The evaluation process will not proceed without your consent.

You are invited to provide the Section 504 Team with any information that may be helpful in determining your child's eligibility. Following the evaluation, the Section 504 Team will meet to review the results of the evaluation and determine whether your child is eligible for a Section 504 Plan. You will receive notification of the date and time of that meeting.

NAME: _____ TITLE: _____

ADDRESS: _____ SCHOOL DISTRICT: _____

CITY, STATE, ZIP: _____

TELEPHONE: _____ EMAIL: _____

cut----------cut

Consent

STUDENT: _____ SCHOOL: _____

I have received notice and understand that my child has been referred to the Section 504 Team to determine if he/she has a disability that substantially limits one or more major life activities. I understand that I must give written consent to the Team for my child to be evaluated.

☐ I hereby grant consent for evaluation by the Section 504 Team.

☐ I do not grant consent for evaluation by the Section 504 Team. I understand that without my consent, my child cannot be evaluated for Section 504 accommodations.

_____ _____

Signature of Parent/Guardian Date

Please sign and return this portion to your child's school.

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FAX: 330.335.1313

SECTION 504 MEETING NOTIFICATION

TO: _____ DATE: _____

_____

_____

FROM: _____

_____

_____

You are invited to attend a meeting to discuss the educational needs of:

NAME: _____ DATE OF BIRTH: _____

PURPOSE FOR MEETING (Check all that apply):

☐ To determine if your child is eligible, or continues to be eligible, under Section 504

☐ To develop, review and/or revise your child's Section 504 plan

☐ To conduct a Manifestation Determination

☐ Other: _____

THIS CONFERENCE WILL BE SCHEDULED AS A (Check all that apply):

☐ Face-to-face meeting ☐ Video conference ☐ Telephone conference/conference call

Date: _____ Time: _____ Location: _____

OTHER PERSONS WHO HAVE BEEN INVITED TO THE MEETING INCLUDE:

☐ Regular Education Teacher ☐ Student ☐ District Representative

☐ Other: _____

Although it is not required that you attend, we strongly encourage and welcome your participation in the meeting. You are a valuable member of the Section 504 Team. You are welcome to bring any information, including formal or informal test results, work samples, etc., to the meeting. You may bring someone who has knowledge or special expertise regarding your child or someone to assist you at the meeting.

If you would like to schedule the meeting at a different time, date, or location, or schedule a different type of meeting, or if you require an interpreter, please contact:

CONTACT: _____ PHONE: _____

cut----------cut

RESPONSE TO PARENT INVITATION

COMPLETE AND RETURN TO THE CHILD'S SCHOOL.

CHILD'S NAME: _____ DATE OF BIRTH: _____

MEETING SCHEDULED: DATE: _____ TIME: _____

☐ I **will** attend/participate. ☐ I **will not** attend/participate.

☐ Another/others will accompany me (optional).

I would like the location of this meeting changed to: _____

I would like to change the type of meeting to: _____

I would like this meeting rescheduled for the following suggested date and time: _____

☐ A bilingual or sign language interpreter is requested.

Desired language/mode of communication: _____

PARENT SIGNATURE: _____ DATE: _____

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SECTION 504 EVALUATION

CHILD'S INFORMATION

NAME: _____

ID NUMBER: _____ GRADE: _____

DATE OF BIRTH: _____ GENDER: _____

STREET: _____

CITY: _____ STATE: _____ ZIP: _____

DISTRICT OF RESIDENCE: _____

COUNTY OF RESIDENCE: _____

DISTRICT OF SERVICE: _____

PARENT/GUARDIAN INFORMATION

NAME: _____

STREET: _____

CITY: _____ STATE: _____ ZIP: _____

HOME PHONE: _____ WORK PHONE: _____

CELL PHONE: _____ EMAIL: _____

NAME: _____

STREET: _____

CITY: _____ STATE: _____ ZIP: _____

HOME PHONE: _____ WORK PHONE: _____

CELL PHONE: _____ EMAIL: _____

MEETING INFORMATION

MEETING DATE: _____

MEETING TYPE:

☐ INITIAL SECTION 504 EVALUATION

☐ REVIEW SECTION 504 EVALUATION

SECTION 504 TIMELINES

SECTION 504 EFFECTIVE DATES

REFERRAL DATE: _____

CONSENT DATE: _____

NEXT REVIEW: _____

SECTION 504 STATUS (Check when complete)

☐ 1. TEAM SUMMARY REPORT

☐ 2. ELIGIBILITY DETERMINATION

ADDITIONAL INFORMATION

SECTION 504 EVALUATION

TEAM SUMMARY REPORT

Sources of information considered by the Section 504 Team:

- ☐ Parent Recommendation
- ☐ Educational Evaluation/Performance
- ☐ Teacher Observation/Recommendation
- ☐ Ineligibility for Services Under IDEIA
- ☐ Medical/Professional Report
- ☐ Behavioral Evaluation/Performance
- ☐ Student Work Samples
- ☐ Other: _____

Summary of data and evaluation information that was presented:

Section 504 Team Determinations:

A. The student has a physical or mental impairment: ☐ **YES** ☐ **NO**

- ☐ Allergy _____
- ☐ Asthma
- ☐ Attention Deficit Disorder/ADHD
- ☐ Brain Injury
- ☐ Cancer
- ☐ Cerebral Palsy
- ☐ Developmental Aphasia
- ☐ Diabetes
- ☐ Dyslexia
- ☐ Emotional Illness
- ☐ Epilepsy
- ☐ Hearing Impairment
- ☐ Heart Disease
- ☐ Minimal Brain Dysfunction
- ☐ Multiple Sclerosis
- ☐ Muscular Dystrophy
- ☐ Orthopedic Impairment
- ☐ Recovering Chemically Dependent
- ☐ Seizures
- ☐ Speech Impairment
- ☐ Visual Impairment
- ☐ Other: _____

List attached sources of documentation:

B. Identify any major life activities that are limited.

- ☐ Bending
- ☐ Breathing
- ☐ Caring for Oneself
- ☐ Communicating
- ☐ Concentrating
- ☐ Eating
- ☐ Hearing
- ☐ Learning
- ☐ Lifting
- ☐ Performing Manual Tasks
- ☐ Reading
- ☐ Seeing
- ☐ Sleeping
- ☐ Speaking
- ☐ Standing
- ☐ Thinking
- ☐ Walking
- ☐ Working
- ☐ Major Bodily Functions: _____
- ☐ Other: _____

SECTION 504 EVALUATION

ELIGIBILITY DETERMINATION

Describe the nature of the disability:

Describe the basis for the disability:

Describe how the disability affects one or more major life activities:

Describe the impact of the disability:

The term "substantially limits" means that the student is a) unable to perform one or more major life activities that a typical student of approximately the same age can perform; OR b) significantly restricted as the condition, manner, or duration under which a particular life activity is performed as compared to a typical student of approximately the same age. The impairment must be substantial when compared to the typical student of approximately the same age.

Place an "X" on the following scale to indicate the specific degree that the impairment limits the major life activity. Specify information considered by the team that justifies the rating.

☐ 1 –Negligibly ☐ 2 – Mildly ☐ 3 – Moderately ☐ 4 – Substantially ☐ 5- Extremely

Specify:

☐ The team's determination (below a '4') indicates that the student does not have a disability that meets eligibility as defined under Section 504.

☐ The team's determination (a '4' or above) indicates that the student has a disability that meets eligibility as defined under Section 504.

☐ Section 504 plan is necessary to enable the student to receive a free appropriate public education.

☐ Section 504 plan is NOT necessary for the student to receive a free appropriate public education.

SECTION 504 EVALUATION

Section 504 Team:

Name	Position	Signature	Date

Acknowledgment:

I received a copy of the Notice of Section 504 Procedural Safeguards.

☐ I agree with the Section 504 Team's recommendations as stated above.

☐ I disagree with the Section 504 Team's recommendation as stated above. (Please attach a sheet outlining those areas of the recommendations with which you disagree.)

Parent/Guardian Signature: _____ **Date:** _____

Parent/Guardian Signature: _____ **Date:** _____

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SECTION 504 PLAN

CHILD'S INFORMATION

NAME: _____

ID NUMBER: _____ GRADE: _____

DATE OF BIRTH: _____ GENDER: _____

STREET: _____

CITY: _____ STATE: _____ ZIP: _____

DISTRICT OF RESIDENCE: _____

COUNTY OF RESIDENCE: _____

DISTRICT OF SERVICE: _____

PARENT/GUARDIAN INFORMATION

NAME: _____

STREET: _____

CITY: _____ STATE: _____ ZIP: _____

HOME PHONE: _____ WORK PHONE: _____

CELL PHONE: _____ EMAIL: _____

NAME: _____

STREET: _____

CITY: _____ STATE: _____ ZIP: _____

HOME PHONE: _____ WORK PHONE: _____

CELL PHONE: _____ EMAIL: _____

MEETING INFORMATION

MEETING DATE: _____

MEETING TYPE:

☐ INITIAL SECTION 504 PLAN

☐ REVIEW SECTION 504 PLAN

SECTION 504 TIMELINES

LAST EVALUATION: _____

NEXT EVALUATION: _____

SECTION 504 EFFECTIVE DATES:

START: _____

END: _____

NEXT REVIEW: _____

SECTION 504 STATUS (Check when complete)

☐ 1. SECTION 504 PLAN

☐ 2. TESTING PAGE

☐ 3. SIGNATURE PAGE

ADDITIONAL INFORMATION

SECTION 504 PLAN

SECTION 504 PLAN

The student covered under this Plan is a student with a disability. The accommodations, modifications and/or services listed on the plan comply with the ADA Amendments Act of 2008 and the Rehabilitation Act of 1973.

Describe the nature of the disability.

Describe the basis for the disability.

Describe how the disability affects one or more major life activities.

Describe the impact of the disability.

List the accommodations, modifications and/or services.

Accommodation/Modification/Service	Location (General, Classroom, or Other)	Individual(s) Responsible

SECTION 504 PLAN

STATEWIDE AND DISTRICTWIDE TESTING

Will the child participate in classroom, districtwide and statewide assessments with accommodations?

☐ YES ☐ NO

AREA	GRADE	DATE OF TEST	CHILD WILL BE TESTED	DETAIL OF ACCOMMODATIONS
READING			☐ Without Accommodations ☐ With Accommodations	
WRITING			☐ Without Accommodations ☐ With Accommodations	
MATH			☐ Without Accommodations ☐ With Accommodations	
SCIENCE			☐ Without Accommodations ☐ With Accommodations	
SOCIAL STUDIES			☐ Without Accommodations ☐ With Accommodations	
OTHER			☐ Without Accommodations ☐ With Accommodations	

SECTION 504 PLAN

SIGNATURES

Participants:

NAME	TITLE	SIGNATURE	DATE

Signatures:

I received a copy of the Notice of Section 504 Procedural Safeguards.

Parent/Guardian Signature Date

☐ I give permission for this Section 504 Plan to be implemented for my child. My signature indicates consent for the information contained in this plan to be distributed to appropriate staff members.

☐ I do not give permission for this Section 504 Plan to be implemented for my child.

Parent/Guardian Signature Date

Wadsworth City Schools

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FAX: 330.335.1313

PR-03 MANIFESTATION DETERMINATION REVIEW

In carrying out a manifestation determination review, the local educational agency, the parent, and relevant members of the IEP team (as determined by the parent and the local educational agency) shall review all relevant information in the student's file, including the child's IEP, any teacher observations, and any relevant information provided by the parents of the child.

CHILD'S INFORMATION

NAME: _____ ID NUMBER: _____ DATE OF BIRTH: _____

NATURE OF THE CHILD'S DISABILITY:

NATURE OF THE BEHAVIOR SUBJECT TO DISCIPLINARY ACTION:

DETERMINATION OF THE RELATIONSHIP OF THE BEHAVIOR OF CONCERN TO THE STUDENT'S DISABILITY:

1. In relationship to the behavior subject to disciplinary action:
   a. Did the IEP team review relevant information in the student's file and the student's IEP? ☐ YES ☐ NO
   b. Did the IEP team review relevant information presented by the parents and teacher observations? ☐ YES ☐ NO
   c. Did the IEP team determine that the conduct in question was caused by/or had a direct and substantial relationship to the child's disability? ☐ YES ☐ NO
   d. Was the child's conduct a direct result of the district's failure to implement the IEP? ☐ YES ☐ NO

CONCLUSION:

DATE OF MANIFESTATION DETERMINATION REVIEW:

SIGNATURE: _____ TITLE: _____ DATE: _____
SIGNATURE: _____ TITLE: _____ DATE: _____
SIGNATURE: _____ TITLE: _____ DATE: _____
SIGNATURE: _____ TITLE: _____ DATE: _____
SIGNATURE: _____ TITLE: _____ DATE: _____
SIGNATURE: _____ TITLE: _____ DATE: _____

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SECTION 504

CHILD'S INFORMATION

NAME: _____ ID NUMBER: _____ DATE OF BIRTH: _____

PRIOR WRITTEN NOTICE

DATE: _____

This is to notify you of the school districts action regarding: _____

A. Description of the action:

- ☐ Refusal to initiate Section 504 Plan Reevaluation
- ☐ Initial Section 504 Plan Evaluation
- ☐ Manifestation Determination
- ☐ Section 504 Plan Periodic Reevaluation
- ☐ Other (describe action taken): _____
- ☐ Change of Section 504 Plan
- ☐ Section 504 Plan issues/meetings where the parent(s) disagree with the district

B. A description of the action proposed or refused by the school district:

C. An explanation of why the school district proposes or refuses to take the action:

D. A description of other options that the Section 504 team considered and the reasons why those options were rejected:

E. A description of each evaluation procedure, assessment, record or report the school district used as a basis for the proposed or refused action:

F. A description of other factors that are relevant to the school district's proposal or refusal:

PROVISION OF PROCEDURAL SAFEGUARDS

As a parent of a child with a suspected or identified disability under Section 504, you have procedural safeguards protection under Section 504 of the Rehabilitation Act of 1973, as amended by the ADA Amendments Act of 2008. A copy of the Section 504 Procedural Safeguards is included. If you have any questions about the action(s) described above or your rights as described in the Procedural Safeguards, please contact:

NAME: _____ TITLE: _____

ADDRESS: _____ SCHOOL DISTRICT: _____

CITY, STATE, ZIP: _____

TELEPHONE: _____

Wadsworth City Schools

524 Broad Street, Wadsworth, OH 44281

Phone: 330.336.3571

FAX: 330.335.1313

SECTION 504

GRIEVANCES/DISCRIMINATION COMPLAINT

The school district pledges compliance with Section 504 regulations and that no discrimination on the basis of disability is permitted in the programs or activities that the district operates. Any student, parent or guardian who believes that they have been discriminated against by or within district has the option of filing a complaint.

Complaints should be submitted to _____.

Note: This is not a request for a Section 504 hearing. Hearing requests related to identification, evaluation, placement, and program implementation under Section 504 should be directed to the District Section 504/ADA Compliance Officer.

Date: _____ Complaint is filed by: ☐ Student

☐ Student's parent/guardian

On behalf of: _____ ☐ Other

Complainant's Name: _____

Address: _____ State: _____ Zip: _____

Telephone: _____ Work Phone: _____

Describe your complaint in writing. Include:

1. the specific incident or activity that is viewed as discrimination;
2. the individuals involved;
3. dates, times, and locations involved; and
4. the disability that forms the basis of the complaint.

Attach additional pages, if needed.

Identify any attempts you have made to discuss or resolve this issue with district staff, including the names of staff members, the dates of any discussions, and the results of those discussions.

Please provide your suggestions about how this issue could be resolved.

Complainant's Signature

Date

Complainant's Name (please print)

Recipient's Signature

Date

Recipient's Name (please print)

Wadsworth City Schools

524 Broad Street, Wadsworth, OH 44281

Phone: 330.336.3571

FAX: 330.335.1313

NOTICE OF SECTION 504/ADA PROCEDURAL INFORMATION AND RIGHTS

WHAT IS SECTION 504?

Section 504 of the Rehabilitation Act of 1973, as amended by the ADA Amendments Act of 2008 (hereinafter "Section 504"), is Congress' directive to schools receiving any Federal funding to eliminate discrimination based on disability from all aspects of their school operations. It states: "No otherwise qualified individual with a disability shall solely by reason of his/her disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." Since the School District is a recipient of Federal dollars, its administrators and staff are required to provide eligible disabled students with equal access (both physical and academic) to services, programs, and activities offered by its schools. Section 504 is a civil rights statute and not a special education statute.

HOW CAN I REFER MY CHILD TO DETERMINE 504 ELIGIBILITY?

If you suspect that your child is "disabled" under Section 504/ADA, contact your child's teacher, school counselor, or building principal. You will be asked to complete a referral form and grant consent for a 504 evaluation. After the evaluation is complete, a meeting will be scheduled to determine if your child has a "disability." You have the right to meaningfully participate in the process and provide input, even if you cannot attend the meeting in person.

WHAT CRITERIA ARE USED TO DETERMINE 504 ELIGIBILITY?

A student qualifies for Section 504 protection if s/he is determined to be an individual with a disability as defined by the statute. Specifically, the student must have a physical or mental impairment that substantially limits one or more major life activities, or have a record of such an impairment, or be regarded as having such an impairment. Only those students with an actual impairment, however, are entitled to accommodations/modifications/interventions pursuant to Section 504. Those students with a record of an impairment or who are regarded as having an impairment are entitled to protection from discrimination based upon disability.

Major life activities include, but are not limited to, functions such as (a) caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, working, eating, sleeping, standing, lifting, bending, reading, concentrating, thinking, communicating, learning, and (b) the operation of major bodily functions including the functions of the immune system, normal cell growth, digestive, bowel, bladder, neurological, brain, respiratory, circulatory, endocrine, and reproductive functions.

WHAT IS THE DIFFERENCE BETWEEN SECTION 504 AND THE IDEIA?

Section 504 prohibits discrimination against students with disabilities and requires school districts to provide students with disabilities regular or special education and related aids and services that are designed to meet the individual educational needs of students with disabilities as adequately as the needs of nondisabled students are met. Any necessary accommodations/modifications/interventions must be delineated in a Section 504 Plan.

IDEIA requires districts to provide disabled students (ages 3 through 21) with special education and related services and supplementary aids and services designed to meet their unique needs and prepare them for further education, employment, and independent living. The special education and related services must be delineated in an Individualized Education Program (IEP).

PROCEDURAL INFORMATION AND RIGHTS

Below is a description of the rights granted by Federal law to individuals with disabilities. It is the intent of the District, pursuant to Section 504, to keep you fully informed concerning decisions about your child and to inform you of your rights if you disagree with any of those decisions.

You have the right to:

A. have your child take part in, and receive benefits from public education programs without discrimination because of his/her disability;

B. have the School District advise you of your rights under Federal law;

C. receive written notice of any decision regarding the identification, evaluation, or educational placement of your child;

D. have your child receive a free appropriate public education (FAPE);

This includes the right to be educated with students who are not disabled to the maximum extent appropriate (i.e. the student's education will be provided in the regular education classroom unless it is demonstrated that education in the regular environment with the use of supplementary aids and services cannot be achieved satisfactorily) and to receive regular or special education and related aids and services that are designed to meet the individual educational needs of students with disabilities as adequately as the needs of nondisabled students are met.

E. have your child educated in facilities and receive services comparable to those provided students without disabilities;

F. have evaluation and educational placement decisions made based upon a variety of information sources, and by persons who know your child and are knowledgeable about the evaluation data and placement options;

G. have your child transported in a non-discriminatory manner;

If the District refer a student for aids, benefits or services outside the District, adequate transportation will be provided at no greater cost to you than if the aids, benefits, or services were provided within the District.

H. place your child in a private school or alternative educational program;

However, if the District makes a FAPE available to your child and nevertheless you choose to place your child elsewhere, the District is not required to pay for your child's education at the private school or alternative educational program, including any costs associated with related transportation.

I. have your child be given an equal opportunity to participate in nonacademic and extra-curricular activities offered by the District;

J. examine all relevant education records, including, but not limited to, those documents related to decisions regarding your child's identification, evaluation, educational program, and placement;

K. obtain, at your own expense, an independent educational evaluation of your child;

L. obtain copies of education records as a reasonable cost unless the fee would effectively deny you access to the records;

M. a response from the School District to reasonable requests for explanations and interpretations of your child's education records;

N. periodic re-evaluations and an evaluation before any significant change in program/service modifications;

O. request amendment for your child's education records if there is reasonable cause to believe that information contained in the record(s) is inaccurate, misleading or otherwise in violation of the privacy rights of your child;

If the School District refuses to amend the record(s), you have the right to request a hearing and/or to attach to the record(s) a statement of why you disagree with the information it contains.

P. request mediation or an impartial due-process hearing related to decisions or actions concerning your child's identification, evaluation, and/or educational program or placement;

You and your child may take part in the hearing and have an attorney represent you. Hearing requests must be made to the _____ .

Q. receive all information in your native language and mode of communication;

R. file an internal complaint;

S. file a complaint with the U.S. Department of Education's Office for Civil Rights;

T. be represented at any point in the process by an attorney;

U. recover reasonable attorney fees as authorized by law (i.e. if you are successful on your due process claim);

V. be notified of your Section 504 rights (1) when evaluations are conducted, (2) when consent for an evaluation is withheld, (3) when eligibility is determined, (4) when a Section 504 Plan is developed, and (5) before there is significant change in the Plan.

Complaints, including complaints of disability-based harassment and requests for due process hearings, must be put in writing and must identify the specific circumstances or areas of dispute that have given rise to the complaint or requests for a hearing, and offer possible solutions to the dispute. Complaints must be filed with the District Section 504/ADA Compliance Officer. The Board of Education has designated _____ as the District Section 504/ADA Compliance Officer(s). The District Compliance Officer(s) can be reached at the following address/phone number/e-mail:

_____

_____

_____

The Office for Civil Rights of the United States Department of Education enforces the requirements of Section 504 of the Rehabilitation Act of 1973. The address of the Ohio office is:

Office for Civil Rights, Cleveland Office
U.S. Department of Education
600 Superior Avenue East, Suite 750
Cleveland, OH 44114-2611
Telephone: (216) 522-4970
Facsimile: (216) 522-2573
TDD: (216) 522-4944

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SECTION 504
SUSPECTED DISABILITY REFERRAL

CHILD'S INFORMATION:

NAME: _____ ID NUMBER: _____ DATE OF BIRTH: _____

STATEMENT OF SUSPECTED SECTION 504 DISABILITY

Please complete this form if you suspect that this student may have a physical or mental impairment that substantially limits one or more major life activities (see below).

A. Check the suspected physical or mental impairments and state any evaluative/data sources supporting the diagnosis.

☐ Allergy _____	☐ Diabetes	☐ Multiple Sclerosis
☐ Asthma	☐ Dyslexia	☐ Muscular Dystrophy
☐ Attention Deficit Disorder/ADHD	☐ Emotional Illness	☐ Orthopedic Impairment
☐ Brain Injury	☐ Epilepsy	☐ Recovering Chemically Dependent
☐ Cancer	☐ Hearing Impairment	☐ Seizures
☐ Cerebral Palsy	☐ Heart Disease	☐ Speech Impairment
☐ Developmental Aphasia	☐ Minimal Brain Dysfunction	☐ Visual Impairment

☐ Other: _____

B. Identify any major life activities that are limited.

☐ Bending	☐ Hearing	☐ Sleeping
☐ Breathing	☐ Learning	☐ Speaking
☐ Caring for Oneself	☐ Lifting	☐ Standing
☐ Communicating	☐ Performing Manual Tasks	☐ Thinking
☐ Concentrating	☐ Reading	☐ Walking
☐ Eating	☐ Seeing	☐ Working

☐ Major Bodily Functions: _____

☐ Other: _____

C. Describe how the major life activities identified above are substantially limited.

D. Provide a summary of all interventions done prior to the child's referral for a Section 504 evaluation.

_____ _____ _____
Signature of Person Making Referral | Relationship to Student | Date

_____ _____
Signature of Person Receiving Referral | Date Received

_____
Title of Person Receiving Referral

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SECTION 504 PLAN
PARENTAL CONSENT

DATE: _____

STUDENT: _____ SCHOOL: _____

Dear: _____

Your child has been referred to the Section 504 Team to determine whether he/she has a disability that substantially limits one or more major life activities. In order to determine eligibility, the Section 504 Team will be conducting an evaluation of your child to determine the possible need for a Section 504 Plan. Your consent is required for that evaluation. Please indicate your consent below and return the form to the school at your earliest convenience. The evaluation process will not proceed without your consent.

You are invited to provide the Section 504 Team with any information that may be helpful in determining your child's eligibility. Following the evaluation, the Section 504 Team will meet to review the results of the evaluation and determine whether your child is eligible for a Section 504 Plan. You will receive notification of the date and time of that meeting.

NAME: _____ TITLE: _____

ADDRESS: _____ SCHOOL DISTRICT: _____

CITY, STATE, ZIP: _____

TELEPHONE: _____ EMAIL: _____

cut----------cut

Consent

STUDENT: _____ SCHOOL: _____

I have received notice and understand that my child has been referred to the Section 504 Team to determine if he/she has a disability that substantially limits one or more major life activities. I understand that I must give written consent to the Team for my child to be evaluated.

☐ I hereby grant consent for evaluation by the Section 504 Team.

☐ I do not grant consent for evaluation by the Section 504 Team. I understand that without my consent, my child cannot be evaluated for Section 504 accommodations.

_____ _____

Signature of Parent/Guardian Date

Please sign and return this portion to your child's school.

Wadsworth City Schools
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FAX: 330.335.1313

SECTION 504 MEETING NOTIFICATION

TO: _____ DATE: _____

_____

_____

FROM: _____

_____

_____

You are invited to attend a meeting to discuss the educational needs of:

NAME: _____ DATE OF BIRTH: _____

PURPOSE FOR MEETING (Check all that apply):

☐ To determine if your child is eligible, or continues to be eligible, under Section 504

☐ To develop, review and/or revise your child's Section 504 plan

☐ To conduct a Manifestation Determination

☐ Other: _____

THIS CONFERENCE WILL BE SCHEDULED AS A (Check all that apply):

☐ Face-to-face meeting ☐ Video conference ☐ Telephone conference/conference call

Date: _____ Time: _____ Location: _____

OTHER PERSONS WHO HAVE BEEN INVITED TO THE MEETING INCLUDE:

☐ Regular Education Teacher ☐ Student ☐ District Representative

☐ Other: _____

Although it is not required that you attend, we strongly encourage and welcome your participation in the meeting. You are a valuable member of the Section 504 Team. You are welcome to bring any information, including formal or informal test results, work samples, etc., to the meeting. You may bring someone who has knowledge or special expertise regarding your child or someone to assist you at the meeting.

If you would like to schedule the meeting at a different time, date, or location, or schedule a different type of meeting, or if you require an interpreter, please contact:

CONTACT: _____ PHONE: _____

cut----------cut

RESPONSE TO PARENT INVITATION

COMPLETE AND RETURN TO THE CHILD'S SCHOOL.

CHILD'S NAME: _____ DATE OF BIRTH: _____

MEETING SCHEDULED: DATE: _____ TIME: _____

☐ I **will** attend/participate. ☐ I **will not** attend/participate.

☐ Another/others will accompany me (optional).

I would like the location of this meeting changed to: _____

I would like to change the type of meeting to: _____

I would like this meeting rescheduled for the following suggested date and time: _____

☐ A bilingual or sign language interpreter is requested.

Desired language/mode of communication: _____

PARENT SIGNATURE: _____ DATE: _____

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SECTION 504 EVALUATION

CHILD'S INFORMATION

NAME: _____

ID NUMBER: _____ GRADE: _____

DATE OF BIRTH: _____ GENDER: _____

STREET: _____

CITY: _____ STATE: _____ ZIP: _____

DISTRICT OF RESIDENCE: _____

COUNTY OF RESIDENCE: _____

DISTRICT OF SERVICE: _____

PARENT/GUARDIAN INFORMATION

NAME: _____

STREET: _____

CITY: _____ STATE: _____ ZIP: _____

HOME PHONE: _____ WORK PHONE: _____

CELL PHONE: _____ EMAIL: _____

NAME: _____

STREET: _____

CITY: _____ STATE: _____ ZIP: _____

HOME PHONE: _____ WORK PHONE: _____

CELL PHONE: _____ EMAIL: _____

MEETING INFORMATION

MEETING DATE: _____

MEETING TYPE:

☐ INITIAL SECTION 504 EVALUATION

☐ REVIEW SECTION 504 EVALUATION

SECTION 504 TIMELINES

SECTION 504 EFFECTIVE DATES

REFERRAL DATE: _____

CONSENT DATE: _____

NEXT REVIEW: _____

SECTION 504 STATUS (Check when complete)

☐ 1. TEAM SUMMARY REPORT

☐ 2. ELIGIBILITY DETERMINATION

ADDITIONAL INFORMATION

SECTION 504 EVALUATION

TEAM SUMMARY REPORT

Sources of information considered by the Section 504 Team:

- ☐ Parent Recommendation
- ☐ Educational Evaluation/Performance
- ☐ Teacher Observation/Recommendation
- ☐ Ineligibility for Services Under IDEIA
- ☐ Medical/Professional Report
- ☐ Behavioral Evaluation/Performance
- ☐ Student Work Samples
- ☐ Other: _____

Summary of data and evaluation information that was presented:

Section 504 Team Determinations:

A. The student has a physical or mental impairment: ☐ **YES** ☐ **NO**

- ☐ Allergy _____
- ☐ Asthma
- ☐ Attention Deficit Disorder/ADHD
- ☐ Brain Injury
- ☐ Cancer
- ☐ Cerebral Palsy
- ☐ Developmental Aphasia
- ☐ Diabetes
- ☐ Dyslexia
- ☐ Emotional Illness
- ☐ Epilepsy
- ☐ Hearing Impairment
- ☐ Heart Disease
- ☐ Minimal Brain Dysfunction
- ☐ Multiple Sclerosis
- ☐ Muscular Dystrophy
- ☐ Orthopedic Impairment
- ☐ Recovering Chemically Dependent
- ☐ Seizures
- ☐ Speech Impairment
- ☐ Visual Impairment
- ☐ Other: _____

List attached sources of documentation:

B. Identify any major life activities that are limited.

- ☐ Bending
- ☐ Breathing
- ☐ Caring for Oneself
- ☐ Communicating
- ☐ Concentrating
- ☐ Eating
- ☐ Hearing
- ☐ Learning
- ☐ Lifting
- ☐ Performing Manual Tasks
- ☐ Reading
- ☐ Seeing
- ☐ Sleeping
- ☐ Speaking
- ☐ Standing
- ☐ Thinking
- ☐ Walking
- ☐ Working
- ☐ Major Bodily Functions: _____
- ☐ Other: _____

SECTION 504 EVALUATION

ELIGIBILITY DETERMINATION

Describe the nature of the disability:

Describe the basis for the disability:

Describe how the disability affects one or more major life activities:

Describe the impact of the disability:

The term "substantially limits" means that the student is a) unable to perform one or more major life activities that a typical student of approximately the same age can perform; OR b) significantly restricted as the condition, manner, or duration under which a particular life activity is performed as compared to a typical student of approximately the same age. The impairment must be substantial when compared to the typical student of approximately the same age.

Place an "X" on the following scale to indicate the specific degree that the impairment limits the major life activity. Specify information considered by the team that justifies the rating.

☐ 1 –Negligibly ☐ 2 – Mildly ☐ 3 – Moderately ☐ 4 – Substantially ☐ 5- Extremely

Specify:

☐ The team's determination (below a '4') indicates that the student does not have a disability that meets eligibility as defined under Section 504.

☐ The team's determination (a '4' or above) indicates that the student has a disability that meets eligibility as defined under Section 504.

☐ Section 504 plan is necessary to enable the student to receive a free appropriate public education.

☐ Section 504 plan is NOT necessary for the student to receive a free appropriate public education.

SECTION 504 EVALUATION

Section 504 Team:

Name	Position	Signature	Date

Acknowledgment:

I received a copy of the Notice of Section 504 Procedural Safeguards.

☐ I agree with the Section 504 Team's recommendations as stated above.

☐ I disagree with the Section 504 Team's recommendation as stated above. (Please attach a sheet outlining those areas of the recommendations with which you disagree.)

Parent/Guardian Signature: _____ **Date:** _____

Parent/Guardian Signature: _____ **Date:** _____

Wadsworth City Schools
524 Broad Street, Wadsworth, OH 44281
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SECTION 504 PLAN

CHILD'S INFORMATION

NAME: _____

ID NUMBER: _____ GRADE: _____

DATE OF BIRTH: _____ GENDER: _____

STREET: _____

CITY: _____ STATE: _____ ZIP: _____

DISTRICT OF RESIDENCE: _____

COUNTY OF RESIDENCE: _____

DISTRICT OF SERVICE: _____

PARENT/GUARDIAN INFORMATION

NAME: _____

STREET: _____

CITY: _____ STATE: _____ ZIP: _____

HOME PHONE: _____ WORK PHONE: _____

CELL PHONE: _____ EMAIL: _____

NAME: _____

STREET: _____

CITY: _____ STATE: _____ ZIP: _____

HOME PHONE: _____ WORK PHONE: _____

CELL PHONE: _____ EMAIL: _____

MEETING INFORMATION

MEETING DATE: _____

MEETING TYPE:

☐ INITIAL SECTION 504 PLAN

☐ REVIEW SECTION 504 PLAN

SECTION 504 TIMELINES

LAST EVALUATION: _____

NEXT EVALUATION: _____

SECTION 504 EFFECTIVE DATES:

START: _____

END: _____

NEXT REVIEW: _____

SECTION 504 STATUS (Check when complete)

☐ 1. SECTION 504 PLAN

☐ 2. TESTING PAGE

☐ 3. SIGNATURE PAGE

ADDITIONAL INFORMATION

SECTION 504 PLAN

SECTION 504 PLAN

The student covered under this Plan is a student with a disability. The accommodations, modifications and/or services listed on the plan comply with the ADA Amendments Act of 2008 and the Rehabilitation Act of 1973.

Describe the nature of the disability.

Describe the basis for the disability.

Describe how the disability affects one or more major life activities.

Describe the impact of the disability.

List the accommodations, modifications and/or services.

Accommodation/Modification/Service	Location (General, Classroom, or Other)	Individual(s) Responsible

SECTION 504 PLAN

STATEWIDE AND DISTRICTWIDE TESTING

Will the child participate in classroom, districtwide and statewide assessments with accommodations?

☐ YES ☐ NO

AREA	GRADE	DATE OF TEST	CHILD WILL BE TESTED	DETAIL OF ACCOMMODATIONS
READING			☐ Without Accommodations ☐ With Accommodations	
WRITING			☐ Without Accommodations ☐ With Accommodations	
MATH			☐ Without Accommodations ☐ With Accommodations	
SCIENCE			☐ Without Accommodations ☐ With Accommodations	
SOCIAL STUDIES			☐ Without Accommodations ☐ With Accommodations	
OTHER			☐ Without Accommodations ☐ With Accommodations	

SECTION 504 PLAN

SIGNATURES

Participants:

NAME	TITLE	SIGNATURE	DATE

Signatures:

I received a copy of the Notice of Section 504 Procedural Safeguards.

Parent/Guardian Signature Date

☐ I give permission for this Section 504 Plan to be implemented for my child. My signature indicates consent for the information contained in this plan to be distributed to appropriate staff members.

☐ I do not give permission for this Section 504 Plan to be implemented for my child.

Parent/Guardian Signature Date

Wadsworth City Schools

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FAX: 330.335.1313

PR-03 MANIFESTATION DETERMINATION REVIEW

In carrying out a manifestation determination review, the local educational agency, the parent, and relevant members of the IEP team (as determined by the parent and the local educational agency) shall review all relevant information in the student's file, including the child's IEP, any teacher observations, and any relevant information provided by the parents of the child.

CHILD'S INFORMATION

NAME: _____ ID NUMBER: _____ DATE OF BIRTH: _____

NATURE OF THE CHILD'S DISABILITY:

NATURE OF THE BEHAVIOR SUBJECT TO DISCIPLINARY ACTION:

DETERMINATION OF THE RELATIONSHIP OF THE BEHAVIOR OF CONCERN TO THE STUDENT'S DISABILITY:

1. In relationship to the behavior subject to disciplinary action:
   a. Did the IEP team review relevant information in the student's file and the student's IEP? ☐ YES ☐ NO
   b. Did the IEP team review relevant information presented by the parents and teacher observations? ☐ YES ☐ NO
   c. Did the IEP team determine that the conduct in question was caused by/or had a direct and substantial relationship to the child's disability? ☐ YES ☐ NO
   d. Was the child's conduct a direct result of the district's failure to implement the IEP? ☐ YES ☐ NO

CONCLUSION:

DATE OF MANIFESTATION DETERMINATION REVIEW:

SIGNATURE: _____ TITLE: _____ DATE: _____
SIGNATURE: _____ TITLE: _____ DATE: _____
SIGNATURE: _____ TITLE: _____ DATE: _____
SIGNATURE: _____ TITLE: _____ DATE: _____
SIGNATURE: _____ TITLE: _____ DATE: _____
SIGNATURE: _____ TITLE: _____ DATE: _____

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SECTION 504

CHILD'S INFORMATION

NAME: _____ ID NUMBER: _____ DATE OF BIRTH: _____

PRIOR WRITTEN NOTICE

DATE: _____

This is to notify you of the school districts action regarding: _____

A. Description of the action:

- ☐ Refusal to initiate Section 504 Plan Reevaluation
- ☐ Initial Section 504 Plan Evaluation
- ☐ Manifestation Determination
- ☐ Section 504 Plan Periodic Reevaluation
- ☐ Other (describe action taken): _____
- ☐ Change of Section 504 Plan
- ☐ Section 504 Plan issues/meetings where the parent(s) disagree with the district

B. A description of the action proposed or refused by the school district:

C. An explanation of why the school district proposes or refuses to take the action:

D. A description of other options that the Section 504 team considered and the reasons why those options were rejected:

E. A description of each evaluation procedure, assessment, record or report the school district used as a basis for the proposed or refused action:

F. A description of other factors that are relevant to the school district's proposal or refusal:

PROVISION OF PROCEDURAL SAFEGUARDS

As a parent of a child with a suspected or identified disability under Section 504, you have procedural safeguards protection under Section 504 of the Rehabilitation Act of 1973, as amended by the ADA Amendments Act of 2008. A copy of the Section 504 Procedural Safeguards is included. If you have any questions about the action(s) described above or your rights as described in the Procedural Safeguards, please contact:

NAME: _____ TITLE: _____

ADDRESS: _____ SCHOOL DISTRICT: _____

CITY, STATE, ZIP: _____

TELEPHONE: _____

Wadsworth City Schools

524 Broad Street, Wadsworth, OH 44281

Phone: 330.336.3571

FAX: 330.335.1313

SECTION 504

GRIEVANCES/DISCRIMINATION COMPLAINT

The school district pledges compliance with Section 504 regulations and that no discrimination on the basis of disability is permitted in the programs or activities that the district operates. Any student, parent or guardian who believes that they have been discriminated against by or within district has the option of filing a complaint.

Complaints should be submitted to _____.

Note: This is not a request for a Section 504 hearing. Hearing requests related to identification, evaluation, placement, and program implementation under Section 504 should be directed to the District Section 504/ADA Compliance Officer.

Date: _____ Complaint is filed by: ☐ Student

☐ Student's parent/guardian

On behalf of: _____ ☐ Other

Complainant's Name: _____

Address: _____ State: _____ Zip: _____

Telephone: _____ Work Phone: _____

Describe your complaint in writing. Include:

1. the specific incident or activity that is viewed as discrimination;
2. the individuals involved;
3. dates, times, and locations involved; and
4. the disability that forms the basis of the complaint.

Attach additional pages, if needed.

Identify any attempts you have made to discuss or resolve this issue with district staff, including the names of staff members, the dates of any discussions, and the results of those discussions.

Please provide your suggestions about how this issue could be resolved.

Complainant's Signature

Date

Complainant's Name (please print)

Recipient's Signature

Date

Recipient's Name (please print)



HOURLY EXEMPT EMPLOYEE BENEFIT PROVISIONS

August 1, 2017 to July 31, 2020

HOURLY EXEMPT EMPLOYEE BENEFIT PROVISIONS

FBI CHECK

The Board shall pay for the cost of any FBI check provided the HEE-initiated the background check through central office.

FLEX TIME

Flex time should be used within the pay period it is accrued. If this is not possible, then every effort should be made to use it in the next pay period. The maximum flex time that can be accrued at any one time is twelve (12) hours.

HOLIDAY PAY

A. Any HEE who is required to work on the day observed as a holiday shall receive time and one half (1 1/2) for all hours worked in addition to pay for the holiday.

B. Holidays granted and paid are as follows: New Year's Day, Martin Luther King Day, Memorial Day, Fourth of July (for two hundred sixty (260) day HEE), Labor Day, Thanksgiving, the day after Thanksgiving, and Christmas Day. Good Friday also shall be a paid holiday in years when school is not in session on that day. HEE assigned to work two hundred sixty (260) days or more will receive a floating holiday to be used on either Christmas Eve, New Year's Eve day, Presidents' Day or July 3 at the HEE's option.

C. In order to qualify for holiday pay, an HEE must be either working his/her last scheduled work day prior to the holiday and his/her first scheduled work day after the holiday, or be properly excused. Members on unpaid leave shall not be eligible for holiday pay.

D. In the event a holiday falls on Saturday, Friday will be the paid holiday. If it falls on Sunday, then, Monday will be the paid holiday.

INSURANCE

General Provisions

A. Right to Insurance Benefits

In addition to the salary and other payments, the compensation of full-time HEE shall include the insurance benefits provided herein. HEE who are scheduled to work less than seventy-five percent (75%) of full-time shall not be eligible for

insurance benefits. A full-time is defined as those who are contracted to work one thousand two hundred fifty (1,250) hours or more in a work year.

B. Distribution of Insurance Cards

Each HEE shall be issued a current insurance card.

Preferred Provider Organization (PPO)

A. Method of Payment
HEE shall pay a portion of the monthly premium according to the following schedule:

Single: 9%
Family: 6%

- Cap on premium share, as follows:
  - Year 1: Single: $70; Family: $100;
  - Year 2: Single: $70; Family: $110; and
  - Year 3: Single: $75; Family: $115.

B. Specifications



SALARY EXEMPT EMPLOYEE BENEFIT PROVISIONS

August 1, 2017 to July 31, 2020

SALARY EXEMPT EMPLOYEE BENEFIT PROVISIONS

In order that there will be no conflict of interest in the supervision and evaluation of employees, at no time may any SEE be solely responsible for the supervision and/or evaluation of an employee if the SEE is directly related to that employee.

HOLIDAY PAY

A. Holidays granted and paid are as follows: New Year's Day, Martin Luther King Day, Memorial Day, Fourth of July (for two hundred sixty (260) day SEE), Labor Day, Thanksgiving, the day after Thanksgiving, and Christmas Day. Good Friday also shall be a paid holiday in years when school is not in session on that day. SEEs assigned to work two hundred sixty (260) days or more will receive a floating holiday to be used on either Christmas Eve ,New Year's Eve day, Presidents' Day or July 3 at the SEEs option.

B. In order to qualify for holiday pay , a SEE must be either working his/her last scheduled work day prior to the holiday and his/her first scheduled work day after the holiday, or be properly excused. SEE's on unpaid leave shall not be eligible for holiday pay.

C. In the event a holiday falls on Saturday, Friday will be the paid holiday. If it falls on Sunday, then, Monday will be the paid holiday.

FBI CHECK

The Board shall pay for the cost of any FBI check provided the SEE initiates the background check through central office.

INSURANCE

General Provisions

A. Right to Insurance Benefits

In addition to the salary and other payments, the compensation of full-time SEEs shall include the insurance benefits provided herein. SEEs who are scheduled to work less than seventy-five percent (75%) of full-time shall not be eligible for insurance benefits. A full-time is defined as those who are contracted to work one thousand two hundred fifty (1,250) hours or more in a work year.

B. Copy of Certificate of Insurance



HOURLY EXEMPT EMPLOYEE BENEFIT PROVISIONS

August 1, 2017-July 31, 2020

HOURLY EXEMPT EMPLOYEE BENEFIT PROVISIONS

HOLIDAY PAY

A. Any HEE who is required to work on the day observed as a holiday shall receive time and one half (1 1/2) for all hours worked in addition to pay for the holiday.

B. Holidays granted and paid are as follows: New Year's Day, Martin Luther King Day, Memorial Day, Fourth of July (for two hundred sixty (260) day HEE), Labor Day, Thanksgiving, the day after Thanksgiving, and Christmas Day. Good Friday also shall be a paid holiday in years when school is not in session on that day. HEE assigned to work two hundred sixty (260) days or more will receive a floating holiday to be used on either Christmas Eve, New Year's Eve day, Presidents' Day or July 3 at the HEE's option.

C. In order to qualify for holiday pay, an HEE must be either working his/her last scheduled work day prior to the holiday and his/her first scheduled work day after the holiday, or be properly excused. Members on unpaid leave shall not be eligible for holiday pay.

D. In the event a holiday falls on Saturday, Friday will be the paid holiday. If it falls on Sunday, then, Monday will be the paid holiday.

INSURANCE

General Provisions

A. Right to Insurance Benefits

In addition to the salary and other payments, the compensation of full-time HEE shall include the insurance benefits provided herein. HEE who are scheduled to work less than seventy-five percent (75%) of full-time shall not be eligible for insurance benefits. A full-time is defined as those who are contracted to work one thousand two hundred fifty (1,250) hours or more in a work year.

B. Distribution of Insurance Cards

Each HEE shall be issued a current insurance card.

Preferred Provider Organization (PPO)

A. Method of Payment



SALARY EXEMPT EMPLOYEE BENEFIT PROVISIONS

August 1, 2017-July 31, 2020

Day, Thanksgiving, the day after Thanksgiving, and Christmas Day. Good Friday also shall be a paid holiday in years when school is not in session on that day. SEEs assigned to work two hundred sixty (260) days or more will receive a floating holiday to be used on either Christmas Eve, New Year's Eve day, Presidents' Day or July 3 at the SEEs option.

B. In order to qualify for holiday pay , a SEE must be either working his/her last scheduled work day prior to the holiday and his/her first scheduled work day after the holiday, or be properly excused. SEE's on unpaid leave shall not be eligible for holiday pay.

C. In the event a holiday falls on Saturday, Friday will be the paid holiday. If it falls on Sunday, then, Monday will be the paid holiday.

FBI CHECK

The Board shall pay for the cost of any FBI check provided the SEE initiates the background check through central office.

INSURANCE

General Provisions

A. Right to Insurance Benefits

In addition to the salary and other payments, the compensation of full-time SEEs shall include the insurance benefits provided herein. SEEs who are scheduled to work less than seventy-five percent (75%) of full-time shall not be eligible for insurance benefits. A full-time is defined as those who are contracted to work one thousand two hundred fifty (1,250) hours or more in a work year.

B. Copy of Certificate of Insurance

1. SEEs will receive a certificate of insurance which shall provide the specific benefits provided.

C. Distribution of Explanation of Coverage(s)

1. As amendments and/or changes in insurance coverages or carriers are made, SEEs will receive a written description, prepared by the carrier, of such amendments and/or changes. This written description shall be provided within sixty (60) days of the amendment and/or changes.

MOTTER & MEADOWS
ARCHITECTS

August 6, 2018

Superintendent Andrew Hill
Wadsworth City Schools
524 Broad Street
Wadsworth, Ohio 44281

RE: Proposal for Architectural Services for Baseball and Softball Barrier Netting System, Wadsworth High School, Wadsworth City Schools

Dear Superintendent Hill,

We are pleased to submit to you the following Proposal for Architectural Services for Baseball and Softball Barrier Netting System for Wadsworth High School, Wadsworth City Schools.

The Scope of Services includes the following Project Components and Description:

- MMA will prepare a site plan to identify locations and extent of the proposed barrier netting systems relative to existing site features.
- Barrier netting systems shall include 40 to 50 feet high netting, suitable for long term exterior exposure, supported by structural steel poles of durable finish. We would envision the systems to extend from far end of dugout to far end of dugout for both the baseball and softball fields. Final design will determine exact length, height and extent for each location.
- Barrier netting systems shall be located to provide additional protection of the running track and bleachers, field events area, and parking lot from the baseball and softball fields batting areas, as well as additional protection of the softball field from the baseball field batting area, than the existing conditions.
- MMA will coordinate with a reputable barrier netting system manufacturer to develop criteria for the systems to ensure that the installed product will provide an increased level of safety compared to existing conditions.
- MMA will coordinate an informational conference with barrier system manufacturer to present options for the systems, define the Districts expectations, and develop a consensus for final design of the systems.

- Final design of the barrier netting systems will be based upon best overall solution for the District, considering overall level of increased safety, ability to maintain existing components if possible, and cost of associated options.
- Design of the barrier netting systems will include requirement that the manufacturer provide drawings of the complete engineered systems prepared and stamped by a Professional Engineer, licensed to practice in the State of Ohio. It should be noted that the District's concern for localized wind conditions will be considered in the engineering process.
- MMA will prepare a bid package for procurement and installation of the barrier netting system, including all demolition, foundations, poles, netting, hardware, repairs and restoration.
- MMA will provide assistance to the District to solicit public bids for the entire scope of work, as well as construction administration through final acceptance of the systems by the District.

Based upon the above scope of service, Architectural fee to be an amount of THREE THOUSAND EIGHT HUNDRED Dollars ($ 3,800.00).

Thank you for the opportunity to provide this proposal to you. If you have any questions to the above, please do not hesitate to contact me.

Sincerely,

MOTTER & MEADOWS ARCHITECTS

Rodney Meadows

Rodney W. Meadows, AIA

Special Needs Transportation Proposal
Medina County Schools ESC

6/18/2018

District Wadsworth City Schools

Student's Name [redacted]

Location From [redacted]

Location To 1 Park Circle, Westfield
222 S. Broadway St., Medina

	Yes	No
A.M.	X	
P.M.	X	
Pick-up	X	
Drop Off	X	
Aide Service		

Driver Fee	$ 16.50	Hour
Aide Fee	$ 16.50	Hour
Mileage Rate	$ 0.65	Mile

Mileage Portion of Route	Time Minutes	Miles
Pre-trip	15	
A	35	14.9
B	5	0.9
C	10	3.5
D	25	11.9
E	25	10.6
F	10	2.2
G		
Post-trip	15	
Total	2.33 Hours	44.0 Miles

Aide Hours

Cost:

Driver	$	77.00
Aide	$	-
Mileage	$	57.20
Daily Total	**$**	**134.20**

The District will be billed for every day the school is in session.
2018-2019 School Year

My signature below signifies that I have reviewed this Transportation Proposal and agree to the amount quoted.

Signature _____ Date _____

EDUCATIONAL SERVICE CENTER OF NORTHEAST OHIO
CONTRACT FOR HANDICAPPED PUPILS

Court or Parental Institutional Placement in a District other than the Parent(s) District of Residence

AGREEMENT FOR ADMISSION OF TUITION PUPILS
PURSUANT TO SECTION 3327.04, 3327.06, 3323.14, AND 3317.08 O.R.C.

DISTRICT OF RESIDENCE

The **WADSWORTH CITY SCHOOLS** Board of Education, 524 Broad St. Wadsworth, OH 44281 hereby enters into a contract for admission of the student listed below with the Educational Service Center of Northeast Ohio for educational purposes for the school year of 2018-2019 school year.

The above Board of Education hereby agrees to pay to the Educational Service Center of Northeast Ohio for each pupil an amount equal to the direct costs as calculated for the school district.

The above Board of Education acknowledges that students (attached) are to be included in the ADM certification of the above school district.

SERVICE: **CAPSTONE ACADEMY – HATTIE LARLHAM CARE GROUP**

COSTS: **$204.84 Daily Rate plus $65.00/hour for OT, PT, SLP provided with monthly invoices**

Signature Superintendent of District of Residence _____ Date _____

Signature Treasurer of District of Residence _____ Date _____

EDUCATIONAL SERVICE CENTER OF NORTHEAST OHIO
We do hereby admit the above listed pupil to our schools on the terms described above for the school year 2018-2019.

Robert M Marquardt

Signature Superintendent of Educational Service Center _____ July 1, 2018

Signature Treasurer of Educational Service Center _____ July 1, 2018

Please return a signed copy of this Agreement along with a signed P.O. for the above service to Leanne Long, ESC of Cuyahoga County, Essex Place, Suite 300, 6393 Oak Tree Blvd., S. Independence, OH 44131.

2018-19 School Year CAPSTONE ACADEMY – Hattie Larlham Care Group

DISTRICT: Wadsworth City SD

Student Name	DOB:	SSID	Address	Note
			Wadsworth, OH 44281	

WADSWORTH CITY SCHOOL DISTRICT
INDEPENDENT CONTRACTOR AGREEMENT
FOR NON STRS/SERS COVERED SERVICES

August 1, 2018 - June 30, 2019

This Agreement is made by the Wadsworth City Board of Education ("Board") and Total Education Solutions ("Contractor") (collectively "Parties").

WHEREAS, the Contractor has expertise in providing services sought by the Board; and

WHEREAS, the Board wishes to utilize the Contractor's services and abilities during the term of this Agreement and the Contractor is willing to offer such services upon the terms and conditions contained in this Agreement.

NOW THEREFORE, in consideration of the promises contained herein, the Parties agree as follows:

1. ENGAGEMENT AND DUTIES

   a. During the term of this Agreement, the Board hereby engages the Contractor and the Contractor hereby agrees to serve the Board as an independent contractor. The Contractor shall be available to work at reasonable times and for reasonable periods of time to perform services required by the Board.

   b. The Contractor hereby represents and warrants to the Board that it has the necessary expertise, licenses, permits, and capability to provide the services and covenants to furnish its best skill and judgment in performing the services as set forth herein.

   c. The Contractor's duties shall be as follows:

      To provide direct and consultative services for students and teachers in the Sacred Heart School which shall include:

      i. Direct Services. Direct services will include hands-on, one-on-one, or group services that address the goals outlined in each student's Individualized Education Plan (IEP) as set forth by the student's IEP team; assessment of each student's functioning during period evaluations; assisting Sacred Heart School in obtaining necessary equipment, at the Board's sole cost, to meet the goals set forth in each student's IEP; making adjustments to Sacred Heart Schools' equipment as needed to meet each student's needs; train each student in the use of appropriate equipment.
      ii. Consultative Services. Consultative services will include communication, email and informal and formal (IEP, ETR, transition, change of placement) meetings with family and professionals to address each student's individual goals, modify goals, and train support staff in the daily needs of each student; preparation of documents as required by Sacred Heart School.

2. TERM

This Agreement shall begin on August 1, 2017 and end on June 30, 2018. This Agreement shall not renew unless agreed to in writing by the Contractor and the Board, pursuant to a board resolution.

3. COMPENSATION

For all services rendered by the Contractor under this Agreement, the Contractor shall be paid as follows, which shall include a breakdown of each employee's rate of pay for services rendered to the Board pursuant to this Agreement, for this contract there are not required contributions to STRS or SERS.

Service	Employee	Billed Rate	Pay Rate	STRS/SERS Employer Share	STRS/SERS Employee Share	Total Due To Contractor By Board
List service	Employee Name	TEC Hourly Billed Rate	Rate paid to employee	Employer Rate n/a	Employee STRS/SERS n/a	Billed Rate less (STRS/ SERS employer share + employee share)
Intervention Specialist	Nancy Trexler	$50.00	n/a	n/a	n/a	$50.00
School Psychology	Shea Calleri	$70.50	n/a	n/a	n/a	$70.50

4. STRS/SERS

a. The Contractor expressly acknowledges and agrees that the compensation received from the Board pursuant to Paragraph 3 of this Agreement is the only compensation that it will receive from the Board related to the Contractor's provision of services to the Board as outlined in Paragraph 1(c) of this Agreement.

5. INDEPENDENT CONTRACTOR RELATIONSHIP

a. The Board and the Contractor acknowledge that the Contractor is acting as an independent contractor and nothing contained herein shall be construed to create the relationship of employer and employee or principal and agent between the Board and the Contractor. The Board is relying on the Contractor's own training and expertise to provide the services in a competent, efficient, professional and satisfactory manner. Neither Party shall have authority to create, alter, or amend any agreement or representations on behalf of the other Party or to incur liabilities on behalf of the other Party.

b. The Contractor shall assume sole responsibility for the payment or withholding of all federal, state or local income taxes, Social Security taxes, and unemployment taxes or liabilities arising from the Contractor's compensation pursuant to this Agreement and shall be solely responsible for the compensation, benefits, contributions and taxes, if any, of its employees, agents and subcontractors under this Agreement. Moreover, the Contractor solely assumes responsibility for compliance with the Fair Labor Standards Act, including, but not limited to, minimum wage and overtime requirements. Further, the Contractor shall indemnify and hold the Board harmless from any claims covered by this Paragraph pursuant to Paragraph 11 of this Agreement.

6. ADHERENCE TO APPLICABLE POLICIES AND LAWS

The Contractor agrees that it will adhere to all applicable Board policies, guidelines, and standards, including, without limitation, all safety guidelines and programs, as well as all applicable state, local, and federal laws, including, but not limited to the Family Education Rights and Privacy Act ("FERPA"), any applicable sexual offender/predator laws and all applicable background check requirements, in providing the services under this Agreement. The Contractor further agrees that its staff will adhere to all applicable Board policies and regulations regarding proper behavior on Board premises and treatment of Board property. The Contractor further agrees to pay all costs for any damage to any Board property caused by the Contractor's staff.

7. LICENSURE/CERTIFICATION

The Contractor shall ensure that all individuals providing services under this Agreement obtain and maintain all necessary licensure and/or certification.

8. CRIMINAL RECORDS CHECKS ON EMPLOYEES

The Contractor shall ensure that all applicable criminal records/background check laws and any hiring restriction imposed by those laws, including but not limited to those set forth in R.C. Chapter 3319, are adhered to and satisfied. A copy of all background/criminal records checks shall be maintained by the Contractor for inspection by the Board, upon request.

9. DUTY TO REPORT CHILD ABUSE

The Contractor shall ensure that any employee, agent or representative who provides services under this Agreement complies with all applicable laws regarding reporting of known or suspected child abuse.

10. NONDISCRIMINATION

The Contractor covenants that it does not and will not discriminate against any individual on the basis of race, color, religion, sex, military status, national origin, disability, age, genetic information or any other reason prohibited by law.

11. INDEMNIFICATION

The Contractor will defend, indemnify and hold the Board, its current and former employees, agents, officers, administrators and each of them, harmless from any and all claims, liabilities, actions, suits, damages and/or losses of whatsoever nature sustained and/or incurred by the Board in connection with the provision of services under this Agreement, including but not limited to such claims, liabilities, actions, suits, damages and/or losses resulting from actions taken by and care given by the Contractor in providing the services under this Agreement, as well as any losses, costs and attorneys fees incurred in responding to any such claims arising from or connected with the provision of services under this Agreement.

12. LIABILITY INSURANCE

At all times during the term of this Agreement, the Contractor shall maintain and keep in full force and effect, liability insurance, at its sole cost, as follows: Professional liability insurance, $1,000,000.00 per occurrence. The Contractor shall provide the Board with a certificate or certificates of insurance evidencing compliance with the Paragraph 12. If coverage changes, the Contractor must forward evidence of new coverage within ten (10) days of the change. The Board shall be named as Additional Insured for all policies except workers' compensation. The insurances shall be carried by insurance companies authorized and licensed to transact business in Ohio, as selected by the Contractor.

Contractor shall also maintain at all times during the term of this Agreement workers' compensation coverage per statutory requirements and shall provide the Board with appropriate certificate(s) evidence such coverage.

Contractor shall also maintain at all times during the term of this Agreement unemployment coverage per statutory requirements and shall provide the Board with appropriate certificate(s) evidence such coverage.

13. CONFIDENTIALITY/EDUCATIONAL AND STUDENT RECORDS

Student education records will only be released to the Contractor as provided by all applicable laws, including but not limited to FERPA, and Board policy and guidelines.

Additionally, the Contractor will adhere to FERPA requirements and all other applicable laws regarding the use, maintenance and/or disclosure of such education records. The Contractor, including its officers, agents, and employees, shall not use or disclose student records in any manner prohibited by FERPA or any other applicable federal or state law, or contrary to the purposes of this Agreement. The duty to maintain the confidentiality of student personally identifying information shall survive the termination of this Agreement. The Contractor shall immediately report to the Board any unauthorized use or disclosure of student records or information by the Contractor or its officers, agents or employees, of which the Contractor becomes aware. In addition to the confidentiality obligations it has regarding student records, the Contractor acknowledges that any information obtained regarding the Board's operations, products, services, policies or any other aspect of its business is confidential and shall not be revealed or disclosed to any person, company or other entity without express written permission of the Board.

14. NOTICES

All notices, requests, demands and other communications provided for by this Agreement shall be in writing and (unless otherwise specifically provided herein) shall be deemed to have been given at the time when delivered via registered or certified mail, postage prepaid, and addressed to the Party at the address set forth below, or to such changed address as a Party may have fixed by notice to the other Party hereto; provided, however, that any change of notice of address shall be effective only upon receipt.

Such notices shall be provided to:

If to the Contractor:	If to the Board:
Total Education Solutions	Andrew Hill
61 N. Cleve-Mass Rd Suite B	Wadsworth City Schools.
Fairlawn Ohio 44333	524 Broad St.
tnovak@tesidea.com	Wadsworth, OH 44281

15. TERMINATION

This Agreement may be terminated without cause by either Party on thirty (30) calendar days written notice of said intent, delivered by certified or registered mail upon the other Party at the address provided in Paragraph 14 of this Agreement. Additionally, the Board may terminate this Agreement immediately and without penalty if otherwise required by law, if the amount of service required by a student's IEP to whom the Contractor is providing such service is reduced or eliminated, or if the Contractor engages in illegal conduct or other conduct that is contrary to the educational mission of the Board.

16. GOVERNING LAW

The laws of the State of Ohio shall govern this Agreement with venue in Medina County, Ohio. If any provisions of this Agreement are invalid or inoperative under law, the remaining provisions of this Agreement shall continue in full force and effect.

17. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement of the Parties, and supersedes any previous agreements they may have made, whether orally or in writing.

18. BENFIT AND ASSIGNMENT

This Agreement may not be assigned or subcontracted by either Party without the prior written consent of the other Party.

19. AMENDMENT

Except as otherwise provided herein, this Agreement shall not be amended except in writing signed by both Parties hereto and this Agreement may not be discharged except by performance in accordance with its terms or by writing signed by the Party to be charged. However, if the Board is required to amend the Agreement pursuant to a change in the Ohio Department of Education guidelines or other federal, state, or local health, safety, or civil rights law, it is agreed that this Agreement can be amended pursuant to such mandate by the Board without written consent of the Contractor.

20. WAIVER OF BREACH

The waiver by any Party of breach or violation of any provision of this Agreement shall not operate as or be construed to be a waiver of any subsequent breach hereof, or as to any Party hereto.

21. SURVIVAL

All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating responsibility or liability between the Board and the Contractor shall survive the completion of services hereunder and the termination of this Agreement, including without limitation provisions on indemnity.

22. COUNTERPARTS

This Agreement may be signed by the Parties hereto in counterparts, and, taken together, shall constitute one and the same Agreement. This Agreement shall be binding when executed by both Parties.

23. SUNSHINE LAW COMPLIANCE

The Parties expressly acknowledge and agree that all formal actions of the Board concerning and relating to the adoption of this Agreement were conducted in an open meeting of the Board, and that all deliberations of the Board that resulted in such formal actions were adopted in meetings open to the public, in accordance to the law.

IN WITNESS THEREOF, the Parties hereto have set their hands.

Total Education Solutions

Dawnia Novak

Contractor*

8-7-18

Date

*The signatory expressly warrants that he/she has authority to bind the Contractor to the terms of this Agreement.

WADSWORTH CITY
BOARD OF EDUCATION

By _____ _____
President (In his/her official capacity only) Date

And by _____ _____
Superintendent (In his/her official capacity only) Date

And by _____ _____
Treasurer (In his/her official capacity only) Date

Attachments: Board Resolution No. _____

R.C. 5705.41 and R.C. 5705.412 Certificate

We certify that the Board has in effect for the remainder of the fiscal year and succeeding fiscal years the authorization to levy taxes including the renewal or replacement of existing levies, which when combined with the estimated revenues from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the Board to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year. We additionally certify that the amount required to meet the obligation of the fiscal year in which the attached contract is made has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

_____
Treasurer
(In his/her official capacity only)

_____
Date

_____
Superintendent
(In his/her official capacity only)

_____
Date

_____
Board President
(In his/her official capacity only)

_____
Date

WADSWORTH CITY SCHOOL DISTRICT
INDEPENDENT CONTRACTOR AGREEMENT
FOR SERS COVERED SERVICES

August 1, 2018 - June 30, 2019

This Agreement is made by the Wadsworth City Board of Education ("Board") and Total Education Solutions ("Contractor") (collectively "Parties").

WHEREAS, the Contractor has expertise in providing services sought by the Board; and

WHEREAS, the Board wishes to utilize the Contractor's services and abilities during the term of this Agreement and the Contractor is willing to offer such services upon the terms and conditions contained in this Agreement.

NOW THEREFORE, in consideration of the promises contained herein, the Parties agree as follows:

1. ENGAGEMENT AND DUTIES

   a. During the term of this Agreement, the Board hereby engages the Contractor and the Contractor hereby agrees to serve the Board as an independent contractor. The Contractor shall be available to work at reasonable times and for reasonable periods of time to perform services required by the Board.

   b. The Contractor hereby represents and warrants to the Board that it has the necessary expertise, licenses, permits, and capability to provide the services and covenants to furnish its best skill and judgment in performing the services as set forth herein.

   c. The Contractor's duties shall be as follows:

      To provide direct and consultative services for students and teachers in the Sacred Heart School which shall include:

      i. Direct Services. Direct services will include hands-on, one-on-one, or group services that address the goals outlined in each student's Individualized Education Plan (IEP) as set forth by the student's IEP team; assessment of each student's functioning during period evaluations; assisting Sacred Heart School in obtaining necessary equipment, at the Board's sole cost, to meet the goals set forth in each student's IEP; making adjustments to Sacred Heart Schools' equipment as needed to meet each student's needs; train each student in the use of appropriate equipment.
      ii. Consultative Services. Consultative services will include communication, email and informal and formal (IEP, ETR, transition, change of placement) meetings with family and professionals to address each student's individual goals, modify goals, and train support staff in the daily needs of each student; preparation of documents as required by Sacred Heart School.

2. TERM

This Agreement shall begin on August 1, 2017 and end June 30, 2018. This Agreement shall not renew unless agreed to in writing by the Contractor and the Board, pursuant to a board resolution.

3. COMPENSATION

For all services rendered by the Contractor under this Agreement, the Contractor shall be paid as follows, which shall include a breakdown of each employee's rate of pay for services rendered to the Board pursuant to this Agreement, as well as the required SERS contributions:

Service	Employee	Billed Rate	Pay Rate	SERS Employer Share	SERS Employee Share	Total Due To Contractor By Board
List service	Employee Name	TEC Hourly Billed Rate	Rate paid to employee	Employer Rate to SERS (14% of Pay Rate	Employee SERS Rate (10% SERS) of Pay Rate	Billed Rate less SERS employer share + employee share)
Instructional Assistance Services	Babs Uhls	$26.50	$15.00	14% of $15.00	10% of $15.00 (Assuming SERS position)	$22.90 Equal to bill rate less (employer share + employee share)

4. SERS

a. The Contractor expressly acknowledges and agrees that the compensation received from the Board pursuant to Paragraph 3 of this Agreement is the only compensation that it will receive from the Board related to the Contractor's provision of services to the Board as outlined in Paragraph 1(c) of this Agreement.

b. The Contractor expressly acknowledges and agrees that it is mutually responsible for any liabilities the Board may incur as a result of the provision of services by the

Contractor's employees to the Board under his Agreement, including, but not limited to, any present or future obligations to make contributions to the School Employees Retirement System of Ohio ("SERS"), or any successor retirement system(s) to SERS.

c. The Contractor expressly acknowledges and agrees that it shall be solely responsible for any payments, penalties, or interest the Board may owe, both now and in the future, to SERS (or any successor retirement system(s) to SERS), or any of Contractor's employees for failure to make required contributions to SERS related to any services provided to the Board by Contractor's employees pursuant to this Agreement provided TES provides the required payroll information to the Wadsworth City Schools as outlined in Paragraph 4 (d)

d. The Contractor expressly agrees that it shall provide the Board with sufficient information regarding its compensation to each of the Contractor's employees providing services to the Board under this Agreement so as to enable the Board to comply with its obligations to SERS. This information shall include, but is not limited to, a written report detailing each employee's rate of pay for services rendered to the Board pursuant to this Agreement and the IRS Form W-2 for every employee providing services to the Board under this Agreement. The Contractor expressly agrees that it shall comply with any request from the Board for employee compensation information reasonably related to the Board's payments to SERS on behalf of such employee. Further, this information shall be provided to the Wadsworth City Schools on the invoices as outlined in paragraph 3 within the first five (5) business days of the month.

e. The Parties mutually agree that in order to comply with SERS requirements, the Board shall pay to SERS both the employee and employer shares as required by law and set by SERS, the legal calculation of which may change from time to time. The Parties further mutually agree that the applicable employee and employer shares paid to SERS by the Board shall be deducted from the amount owed to the Contractor by the Board under Paragraph 3 of this Agreement. For example, if the Contractor charges the Board $100.00 for services rendered by one of the Contractor's employees during the 2016-2017 school year and the Contractor pays the employee $50.00 for the provision of these services, the Board is presently required to remit $12.00 to SERS (10% employee share [$5.00] and 14% employer share [$7.00]) as the combined required employee and employer shares. Accordingly, the Board's remaining obligation to the Contractor would be only $88.00 ($100.00 - $12.00 = $88.00) in the case of an SERS covered employee. The Parties understand and agree that the total amount owed to the Contractor by the Board under this Agreement shall be calculated pursuant to Paragraph 3 of this Agreement irrespective of the percentage of the employee's compensation required to be paid to SERS by the Board.

f. The Contractor expressly agrees to indemnify and hold the Board harmless from any and all SERS (or any successor retirement system(s) to SERS) related claims covered by Paragraph 4 of this Agreement as required by Paragraph 11 of this Agreement.

5. INDEPENDENT CONTRACTOR RELATIONSHIP

a. The Board and the Contractor acknowledge that the Contractor is acting as an independent contractor and nothing contained herein shall be construed to create the relationship of employer and employee or principal and agent between the Board and the Contractor. The Board is relying on the Contractor's own training and expertise to provide the services in a competent, efficient, professional and satisfactory manner. Neither Party shall have authority to create, alter, or amend any agreement or representations on behalf of the other Party or to incur liabilities on behalf of the other Party.

b. The Contractor shall assume sole responsibility for the payment or withholding of all federal, state or local income taxes, Social Security taxes, and unemployment taxes or liabilities arising from the Contractor's compensation pursuant to this Agreement and shall be solely responsible for the compensation, benefits, contributions and taxes, if any, of its employees, agents and subcontractors under this Agreement. Moreover, the Contractor solely assumes responsibility for compliance with the Fair Labor Standards Act, including, but not limited to, minimum wage and overtime requirements. Further, the Contractor shall indemnify and hold the Board harmless from any claims covered by this Paragraph pursuant to Paragraph 11 of this Agreement.

6. ADHERENCE TO APPLICABLE POLICIES AND LAWS

The Contractor agrees that it will adhere to all applicable Board policies, guidelines, and standards, including, without limitation, all safety guidelines and programs, as well as all applicable state, local, and federal laws, including, but not limited to the Family Education Rights and Privacy Act ("FERPA"), any applicable sexual offender/predator laws and all applicable background check requirements, in providing the services under this Agreement. The Contractor further agrees that its staff will adhere to all applicable Board policies and regulations regarding proper behavior on Board premises and treatment of Board property. The Contractor further agrees to pay all costs for any damage to any Board property caused by the Contractor's staff.

7. LICENSURE/CERTIFICATION

The Contractor shall ensure that all individuals providing services under this Agreement obtain and maintain all necessary licensure and/or certification.

8. CRIMINAL RECORDS CHECKS ON EMPLOYEES

The Contractor shall ensure that all applicable criminal records/background check laws and any hiring restriction imposed by those laws, including but not limited to those set forth in R.C. Chapter 3319, are adhered to and satisfied. A copy of all background/criminal records checks shall be maintained by the Contractor for inspection by the Board, upon request.

9. DUTY TO REPORT CHILD ABUSE

The Contractor shall ensure that any employee, agent or representative who provides services under this Agreement complies with all applicable laws regarding reporting of known or suspected child abuse.

10. NONDISCRIMINATION

The Contractor covenants that it does not and will not discriminate against any individual on the basis of race, color, religion, sex, military status, national origin, disability, age, genetic information or any other reason prohibited by law.

11. INDEMNIFICATION

The Contractor will defend, indemnify and hold the Board, its current and former employees, agents, officers, administrators and each of them, harmless from any and all claims, liabilities, actions, suits, damages and/or losses of whatsoever nature sustained and/or incurred by the Board in connection with the provision of services under this Agreement, including but not limited to such claims, liabilities, actions, suits, damages and/or losses resulting from actions taken by and care given by the Contractor in providing the services under this Agreement, as well as any losses, costs and attorneys fees incurred in responding to any such claims arising from or connected with the provision of services under this Agreement.

12. LIABILITY INSURANCE

At all times during the term of this Agreement, the Contractor shall maintain and keep in full force and effect, liability insurance, at its sole cost, as follows: Professional liability insurance, $1,000,000.00 per occurrence. The Contractor shall provide the Board with a certificate or certificates of insurance evidencing compliance with the Paragraph 12. If coverage changes, the Contractor must forward evidence of new coverage within ten (10) days of the change. The Board shall be named as Additional Insured for all policies except workers' compensation. The insurances shall be carried by insurance companies authorized and licensed to transact business in Ohio, as selected by the Contractor.

Contractor shall also maintain at all times during the term of this Agreement workers' compensation coverage per statutory requirements and shall provide the Board with appropriate certificate(s) evidence such coverage.

Contractor shall also maintain at all times during the term of this Agreement unemployment coverage per statutory requirements and shall provide the Board with appropriate certificate(s) evidence such coverage.

13. CONFIDENTIALITY/EDUCATIONAL AND STUDENT RECORDS

Student education records will only be released to the Contractor as provided by all applicable laws, including but not limited to FERPA, and Board policy and guidelines. Additionally, the Contractor will adhere to FERPA requirements and all other applicable laws regarding the use, maintenance and/or disclosure of such education records. The Contractor, including its officers, agents, and employees, shall not use or disclose student records in any manner prohibited by FERPA or any other applicable federal or state law, or contrary to the purposes of this Agreement. The duty to maintain the confidentiality of student personally identifying information shall survive the termination of this Agreement. The Contractor shall immediately report to the Board any unauthorized use or disclosure of student records or information by the Contractor or its officers, agents or employees, of which the Contractor becomes aware. In addition to the confidentiality obligations it has regarding student records, the Contractor acknowledges that any information obtained regarding the Board's operations, products, services, policies or any other aspect of its business is confidential and shall not be revealed or disclosed to any person, company or other entity without express written permission of the Board.

14. NOTICES

All notices, requests, demands and other communications provided for by this Agreement shall be in writing and (unless otherwise specifically provided herein) shall be deemed to have been given at the time when delivered via registered or certified mail, postage prepaid, and addressed to the Party at the address set forth below, or to such changed address as a Party may have fixed by notice to the other Party hereto; provided, however, that any change of notice of address shall be effective only upon receipt.

Such notices shall be provided to:

If to the Contractor:	If to the Board:
Total Education Solutions	Andrew Hill
61 N. Cleve-Mass Rd Suite B	Wadsworth City Schools.
Fairlawn Ohio 44333	524 Broad St.
tnovak@tesidea.com	Wadsworth, OH 44281

15. TERMINATION

This Agreement may be terminated without cause by either Party on thirty (30) calendar days written notice of said intent, delivered by certified or registered mail upon the other Party at the address provided in Paragraph 14 of this Agreement. Additionally, the Board may terminate this Agreement immediately and without penalty if otherwise required by law, if the amount of service required by a student's IEP to whom the Contractor is

providing such service is reduced or eliminated, or if the Contractor engages in illegal conduct or other conduct that is contrary to the educational mission of the Board.

16. GOVERNING LAW

The laws of the State of Ohio shall govern this Agreement with venue in Medina County, Ohio. If any provisions of this Agreement are invalid or inoperative under law, the remaining provisions of this Agreement shall continue in full force and effect.

17. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement of the Parties, and supersedes any previous agreements they may have made, whether orally or in writing.

18. BENFIT AND ASSIGNMENT

This Agreement may not be assigned or subcontracted by either Party without the prior written consent of the other Party.

19. AMENDMENT

Except as otherwise provided herein, this Agreement shall not be amended except in writing signed by both Parties hereto and this Agreement may not be discharged except by performance in accordance with its terms or by writing signed by the Party to be charged. However, if the Board is required to amend the Agreement pursuant to a change in the Ohio Department of Education guidelines or other federal, state, or local health, safety, or civil rights law, it is agreed that this Agreement can be amended pursuant to such mandate by the Board without written consent of the Contractor.

20. WAIVER OF BREACH

The waiver by any Party of breach or violation of any provision of this Agreement shall not operate as or be construed to be a waiver of any subsequent breach hereof, or as to any Party hereto.

21. SURVIVAL

All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating responsibility or liability between the Board and the Contractor shall survive the completion of services hereunder and the termination of this Agreement, including without limitation provisions on indemnity.

22. COUNTERPARTS

This Agreement may be signed by the Parties hereto in counterparts, and, taken together, shall constitute one and the same Agreement. This Agreement shall be binding when executed by both Parties.

23. SUNSHINE LAW COMPLIANCE

The Parties expressly acknowledge and agree that all formal actions of the Board concerning and relating to the adoption of this Agreement were conducted in an open meeting of the Board, and that all deliberations of the Board that resulted in such formal actions were adopted in meetings open to the public, in accordance to the law.

IN WITNESS THEREOF, the Parties hereto have set their hands.

Total Education Solutions

Contractor* Laurie Novak 8-7-18

Date

*The signatory expressly warrants that he/she has authority to bind the Contractor to the terms of this Agreement.

WADSWORTH CITY
BOARD OF EDUCATION

By _____ _____
President (In his/her official capacity only) Date

And by _____ _____
Superintendent (In his/her official capacity only) Date

And by _____ _____
Treasurer (In his/her official capacity only) Date

Attachments: Board Resolution No. _____

R.C. 5705.41 and R.C. 5705.412 Certificate

We certify that the Board has in effect for the remainder of the fiscal year and succeeding fiscal years the authorization to levy taxes including the renewal or replacement of existing levies, which when combined with the estimated revenues from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the Board to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year. We additionally certify that the amount required to meet the obligation of the fiscal year in which the attached contract is made has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

_____
Treasurer
(In his/her official capacity only)

_____
Date

_____
Superintendent
(In his/her official capacity only)

_____
Date

_____
Board President
(In his/her official capacity only)

_____
Date

psi

SERVICE AGREEMENT
By and Between
WADSWORTH CITY SCHOOLS and PSI AFFILIATES, INC./PSI ASSOCIATES, INC.

THIS AGREEMENT for services is entered into this 8th day of August, 2018 by and between the Wadsworth City Schools, hereinafter referred to as "Client", and PSI Affiliates, Inc./PSI Associates, Inc., hereinafter collectively referred to as "PSI," to perform services as specified to schools in the Wadsworth City Schools specifically named in Attachment A to this Agreement and thereby becoming a part of this Agreement pursuant to relevant sections of the Ohio Revised Code. Additional Attachments to this Agreement may be included herein and, if included, will become part of this Agreement.

I. Services
PSI agrees to provide the following Services, ("Services") in accordance with requirements of Client in such numbers and subject to such rules and regulations of the specific school of the client ("The School") as are applicable to the satisfactory performance of this Agreement to the benefit of The School for the stated school years, or part thereof.

~~X Registered Nurse Services~~
__ Licensed Practical Nurse Services
~~X School Health Assistant~~
__ Medical Assistant
__ Speech/Language Pathologist Services
X Intervention Specialist Services
X Gifted/Talented Teacher Services
X Remedial/Title 1 Teacher Services
__ Foreign Language Teacher Services
__ TESOL Teacher Services
__ School Psychology/ Psychology Services
__ Counselor
__ Special Education/Coordinator/ComplianceServices
__ Health Screenings Program
X Educational Aide

A description of Services to be performed by PSI to Client is attached hereto as Attachment B. The parties agree that Services may vary depending upon the Client and the Client's needs and priorities. Client and PSI agree that the parties will regularly communicate with each other to determine Services to be provided pursuant to this Agreement. Client agrees to inform PSI on a timely basis if Services performed are deemed not be satisfactory by Client and/or if Services so provided by PSI need to be revised. PSI will provide to Client a cost and service proposal for any revisions to Services requested by Client and any additional Services needed by Client that are not currently provided or contracted for as set forth in this Agreement.

II. Initial Term. In accordance with this contract, PSI will provide Services to Client for a one (1) year term starting in the 2018-2019 school year, continuing through the conclusion of the 2018-2019 school year.

III. Compensation:
In consideration of the Services and/or provisions as set forth and as incorporated into this Agreement, Client shall cause to be paid to PSI no more than the following Yearly Fees, except as may be provided for pursuant to the terms of this Agreement. The schedule of all fees are specifically described in Attachment A which has been incorporated herein. Any additional fees as provided for in this Agreement will be assessed for additional Services or changes for Services as set forth in this Agreement.

YEAR ONE ~~$96,031.34~~ $77,275.08

IV. Payments for Services Rendered. Client hereby agrees to pay to PSI within thirty (30) days of receipt of PSI's monthly invoices the specified value of actual Services rendered in the monthly billing cycle, with the total payment not to exceed the amount contracted for herein, except as agreed upon by Client and PSI to pursuant to the terms of this Agreement.

V. Changes and Additional Services. PSI shall provide the Additional Services and Additional Optional Services as noted in the Exhibits attached hereto and at the rates noted therein upon written request signed by Client. Client also agrees to pay PSI, in addition to the above-stipulated charges, the hourly rates indicated in Attachment A, for those additional and supplemental Services requested by Client and provided by PSI. Also, any changes to the Agreement that are required or requested by Client to PSI, shall be provided in writing and include the stipulated charges and/or hourly rates. Any Additional Services, Additional Optional Services and changes shall be included in

the appropriate monthly invoice and subject to payment as set forth above.

VI. Reporting. PSI agrees to provide Client with reports and/or documentation as needed and determined by Client to be necessary to complete local, state, and/or federal reports.

VII. Compliance with Law. PSI further agrees to employ personnel to service designated schools under the terms of this Agreement and agrees to fully abide by all Federal and State laws applicable to employment and/or assignment of such personnel including taking any appropriate action to insure that personnel so employed by PSI fully comply with the provisions of the Affordable Health Care Act. Non-licensed personnel will be appropriately supervised. Only persons with satisfactory criminal background checks will be employed. PSI further abides by all federal and state laws pertaining to employment obligations such as participation in Worker's Compensation, Unemployment Insurance and other appropriate entitlements.

VIII. Coverage Schedule. PSI shall establish a schedule satisfactory to Client setting forth, among other things, the dates, times and locations that personnel will be assigned to perform the Services. PSI shall provide to Client, upon request, a copy of the schedule and any updates to the schedule, and PSI shall make such changes to the schedule as reasonably requested by Client.

IX. Dismissal of Employees. PSI shall dismiss from performing Services to Client any person employed by PSI who Client reasonably determines to be incompetent, guilty of misconduct, dangerous to the safety of the students of Client, or detrimental to the operations of Client. Client shall provide written notice to PSI of all facts and issues pertaining to said request for dismissals and shall cooperate fully with PSI in regard to any investigation relating to said dismissal request.

X. Office Space and Supplies. Client shall provide suitable, appropriate office space that is quiet and private for use of the PSI staff assigned to the school/s. This also includes storage space for supplies and equipment. Client will also provide appropriate supplies and equipment that are customary and standard for the Services provided, where so agreed. Examples of these include, but are not limited to: office supplies and equipment, medical supplies and equipment (if health services are provided), and required testing materials for use by PSI and to enable PSI to provide the Services that they are contracted to perform. Client will be billed for all supplies and equipment, purchased at Client request, to include but not be limited to test equipment, protocols, health supplies, clinic equipment, etc. The testing protocols will be billed as replenishing is needed. Client agrees to provide adequate security at the school office site and to include any personnel provided by PSI to Client through this Agreement in any security training that personnel of Client are required to take.

XI. Student Records. All student records shall be the sole and exclusive property of Client, subject to any access and copying rights as permitted by law. PSI will have reasonable access to such documents, forms, records and other materials and information as permitted by law and as necessary to perform the Services and for other lawful purposes. Client will retain all records and other materials for the time periods required by applicable law and generally accepted practices. Client and PSI shall at all times comply with all applicable laws, rules and regulations relating to the confidentiality of medical records and other information.

XII. Cooperation. In the event that either party becomes aware of any alleged incident which may include injury resulting from the care or treatment of any person pursuant to this Agreement, each party has a duty to give the other party written notice of the incident in a timely manner of the known circumstances surrounding the incident including the name, school, and circumstances of the alleged incident and the contact information of any available witnesses. Each party further agrees to fully cooperate with the other party in regard to any investigations and follow through in regard to said incident.

XIII. Agreement not to Hire. Client hereby agrees that Client shall not, during the term of this Agreement and for a period of twenty-four (24) months following the termination or expiration of this Agreement, employ, solicit, or make an offer of employment or enter into any employment agreement with any person who has been a PSI employee who at any time during the term of this Agreement provided, supervised, directed or was involved in any manner in the provision of Services under this Agreement. Client further agrees not to hire any PSI employee nor any contractors, or subcontractors providing Services under this Agreement, without the express written permission of the President of PSI. This provision shall apply to any employee, independent contractor, any independent contractor or employee who is involved with an agency providing Services under this Agreement or is a related entity or is involved in any type of agreement to provide Services to the Client as an employee or subcontractor of PSI.

XIV. Insurance. Client shall keep Client's buildings, including the Premises and all property contained therein, insured against loss or damage from fire, explosion, similar casualties, or other cause including personal injury normally covered in standard broad form property insurance policies. Provider will maintain adequate security for damages within the self insured retention selected as determined by a reputable actuary.

XV. Termination. PSI shall have the right at its own discretion, to terminate this Agreement in the event that Client fails to make any payment when due under this Agreement and said payment remains unpaid for a period of five (5) days after written notice to Client from PSI. Furthermore, PSI shall have the right to terminate this Agreement in the event Client is determined by PSI to have engaged in any illegal, unethical or unprofessional behavior or actions that PSI deems to be detrimental to its continued performance of Services under this Agreement. PSI also reserves the right to terminate this Agreement in the event that Client materially breaches the terms of this Agreement and said breach is not cured within thirty (30) days of notice from PSI. Furthermore, PSI reserves the right to terminate this Agreement in the event of any filings pertaining to the insolvency of Client including bankruptcy, receivership, or State take-over.

XV(a). In the event that Client seeks to terminate this Agreement based upon an allegation of material breach of this Agreement by PSI, Client shall be obligated to do the following:

1. Client shall provide written notice to PSI specifically setting forth the facts and reasons utilized by Client to claim a material breach by PSI.
2. PSI shall have thirty (30) days after receipt of notice from Client to work with Client to improve the situation to a reasonably satisfactory level that addresses the areas of concern set forth in the written notice provided by Client to PSI.
3. If PSI cannot improve the matters cited in the written notice to a reasonably satisfactory level as agreed upon by the parties within said thirty (30) day period, Client shall have the right to terminate the contract.

XVI. Confidentiality. By virtue of this Agreement, Client shall have access to information that is Confidential and Proprietary to PSI, including (without limitation) business and financial records, billing information, contracts, vendor/supplier information, customer lists and demographic information, policies, and procedures. Confidential, Proprietary Information includes manuals, and strategic planning information which may be in various forms and media, and which may be or may come into existence at any time this Agreement is in effect. Such Confidential, Proprietary Information belongs solely to PSI and Client shall have no ownership in, or control over it. Client shall maintain the confidentiality of all Confidential and Proprietary Information, and shall not disclose it to third parties unless required to do so by law. Nor shall Client use any Confidential and Proprietary Information for its own benefit to the competitive detriment or embarrassment of PSI. This requirement is perpetual and survives the termination of this Agreement.

XVII. Notice. Any notice or communication required or permitted to be given hereunder shall be in writing and served personally, delivered by courier or sent by United States certified mail, postage prepaid with return receipt requested, addressed to PSI as follows:

To Client: PSI
Colleen Lorber,
Chief Operating Officer
2112 Case Parkway South #10
Twinsburg, Ohio 44087-0468

XVIII. Assignment. The Agreement may not be assigned by either party without the written consent of the other.

XIX. Waiver. A waiver of any failure to perform under the Agreement shall neither be construed as nor constitute a waiver of any subsequent failure.

XX. Severability. If any term or provision of the Agreement or the application thereof to any person or circumstance shall, to any extent or for any reason be invalid or unenforceable, the remainder of the Agreement and the application of such term or provision to any person or circumstance other than those as to which it is held invalid or unenforceable shall not be affected thereby, and each remaining term and provision of the Agreement shall be valid and enforceable to the fullest extent permitted by law.

XXI. Amendments to Agreement. All provisions of the Agreement shall remain in effect throughout the term thereof unless the parties agree, in a written document signed by both parties, to amend, add or delete any provision.

XXII. Findings for Recovery. PSI warrants and represents that it is not subject to a finding for recovery under Ohio Revised Code Section 9.24, or that Provider has taken the appropriate remedial steps required under Ohio Revised Code Section 9.24, or otherwise qualifies under Ohio Revised Code Section 9.24.

XXIII. Captions. Headings and titles of Articles, paragraphs and other subparts of this Agreement are for convenience of reference only and shall not be considered in interpreting the text of this Agreement. Modifications or amendments to this Agreement must be in writing and executed by duly authorized representatives of each party.

XXIV. Counterparts. This Agreement may be executed in any number of counterparts, all of which taken together shall constitute one and the same instrument, and any of the parties hereto may execute this Agreement by signing any such counterpart.

XXV. Entire Agreement. This Agreement and its attachments and other documents specifically incorporated by reference herein contains the entire understanding and agreement of the parties concerning the matters contained herein, and supersedes and replaces any prior or contemporaneous oral or written contracts or communications concerning the matters contained herein.

XXVI. Purchase Order. Receipt of Purchase Order from Client constitutes agreement with the terms and conditions of this Agreement, herein.

XXVII. Governing Law. This Agreement will be interpreted, construed, and governed according to the laws of the State of Ohio.

	Steven L. Rosenberg
Wadsworth City Schools Designee	PSI Designee
	Steven L. Rosenberg, President
Print Name and Title	Print Name and Title
	Colleen Fisher
Witness	Witness
	8-9-18
Date	Date

ATTACHMENT A

The schools and services to be served by PSI for the 2018-2019 school year are listed below. Any errors, additions, or deletions should be noted either on the purchase order submitted or through an explanatory letter.

	School	Position	Hours per Wk	Days per Wk	Wks per Yr	Total Hours	Total Days	Annual Cost	
401	Sacred Heart	Remedial Teacher	12	36		480		$17,217.60	✓
401	~~Sacred Heart~~ X	~~School Health~~ Assistant	~~20~~	~~38~~		~~760~~		~~$17,092.40~~	←
401	Sacred Heart	Tutor	18	36		648		$18,869.76	✓
401	Sacred Heart	Tutor	17	36		612		$17,221.68	✓
401	~~Sacred Heart~~ X	~~Registered Nurse~~	~~3~~	~~38~~		~~114~~		~~$2,563.86~~	←
401	Sacred Heart	Intervention Specialist	10.5	36		378		$19,629.54	✓
516	Sacred Heart X	VIB Educ Aide	6	35		210		$4,336.50	

ATTACHMENT A

The schools and services to be served by PSI for the 2018-2019 school year are listed below. Any errors, additions, or deletions should be noted either on the purchase order submitted or through an explanatory letter.

School	Position	Hours per Wk	Days per Wk	Wks per Yr	Total Hours	Total Days	Annual Cost
					Total		~~$96,931.34~~

Additional Services to be billed at hourly charge, approved by a District or School Designee.

77,275.08

PSI Affiliates, Inc./PSI Associates, Inc.
Attachment B
REGISTERED NURSE (RN) POSITION DUTIES

Nurses employed by PSI are responsible to provide direct clinical nursing services to students entering the clinic or in need of first aide and / or CPR while on school premises. Distribution of medication and the provision of other standard clinical nursing services will be provided to ill or injured students as need indicate. The nurse is to be knowledgeable of PSI procedures and those promulgated by the State Board of Health and the appropriate County Board of Health.

Guidelines and regulations of the State Department of Health are followed by PSI health personnel. Adherence to state requirements regarding immunizations, report of contagious diseases, etc. is strictly maintained. In addition, all PSI RNs are conversant with the PSI Affiliates, Inc. ***Health Resource Guide.***

PSI Associates, Inc./PSI Affiliates, Inc.

Attachment B

SCHOOL HEALTH ASSISTANT POSITION DUTIES

Under the supervision and direction of the PSI Registered Nurse, the PSI School Health Assistant will collaborate in providing services to schools to work toward the good health and wellness of students and the improvement of health conditions in general.

The PSI School Health Assistant will facilitate student health needs; administer prescribed medications, including injections, may administer insulin based on student needs and the successful completion of Diabetes Level III training, as needed; may administer medication through a G-tube at the discretion of PSI after training complete; monitors student behavior and reaction to the administration of medication; provides first aid in accordance with established first aid procedures; assists in the health screening programs and school health programs; completes required documentation of health services needed and provided; is responsible for health clinic records; is responsible for shared health clinic maintenance; provides and promotes relationships between community health providers and students, parents, and the community at large. In addition, all PSI School Health Assistants are conversant with the PSI Affiliates, Inc. **Health Resource Guide.**

PSI Affiliates, Inc./PSI Associates, Inc.
Attachment B
Intervention Specialist Position

The goal of the PSI's Educational Services Program is to provide educational instruction via direct services (in-person and/or virtual) to school-age children by certified, licensed, professional teachers. Specific duties may vary depending upon the assigned school and are identified in consultation with school personnel. Among the responsibilities of an Intervention Specialist include the following:

1. Establish a productive, educational connection with students, and a professional relationship with school officials and a designated school facilitator/e-Helper (if instructing via virtual model). Establish and maintain a professional relationship with students' parents/guardians.
2. Collaborate and consult with teachers, principal and other staff members regarding appropriate educational practices to enhance achievement and promote healthy adjustment.
3. Implement Individualized Education Programs (IEP), Individualized Services Plan (ISP) and/or Intervention Plans for students where applicable.
4. Provide administrators, teachers, parents, and PSI staff (supervisor and/or *Virtual*psi Coordinator with periodic progress reports and documentation for students served within designated time frames.
5. Complete and return by the due date all forms/paperwork required by PSI.
6. Ensure that all procedures are in compliance with state, federal, and local requirements regarding the student's educational needs.
7. Cooperatively schedule students identified for services according to minutes indicated on the students' IEPs, ISPs, and/or Intervention Plans. If providing services through the virtual model, the IS will work cooperatively with the designated school facilitator/e-Helper to establish a schedule that accommodates student schedules and school routines.
8. Maintain an appropriate workload/caseload ratio for quality service delivery.
9. Identify individual goals and objectives for each student served. Develop lesson plans that relate to the students' goals/objectives and curriculum; are appropriate for the students' age, grade level, and ability, and are of a motivating and innovative nature.
10. Maintain current, accurate and complete files for each student served. Files should include intervention notes, session logs, progress reports, copies of IEPs/ISPs/Intervention Plans (if applicable), parent correspondence, and any periodic summaries of the services provided for the student.
11. Participate in workshops/seminars/staff developments opportunities offered by PSI and/or other agencies that enhance and extend the IS's professional expertise.
12. Report directly to PSI supervisor and/or Coordinator of *Virtual*psi for all job/clinical/virtual related questions or concerns.
13. Adhere to federal, state and local laws and regulations related to the delivery of educational services.
14. Adhere to confidentiality standards in the provision of educational services for all students.

PSI Affiliates, Inc. /PSI Associates, Inc.
Attatchment B
Remedial/Title 1

The goal of PSI's Educational Services Program is to provide educational instruction via direct services to school-age children by certified/licensed professional educators. Specific duties may vary depending upon the building to which PSI staff is assigned. Among the responsibilities of an educational specialist are the following:

1. Establish a productive, educational connection with our students and a professional relationship with school officials. Establish and maintain a professional relationship with students' parents/guardians.

2. Identify individual goals and objectives for each student served. Develop lessons plans that relate to the student's goals/objectives and curriculum; are appropriate for the student's age, grade level, and ability; and are of a motivating, innovative nature.

3. Collaborate and consult with teachers, principal and other staff members regarding appropriate educational practices to enhance achievement and promote healthy adjustment.

4. Implement Individualized Education Program (IEP), Individualized Service Plan (ISP) and or Intervention Programs for students where applicable.

5. Provide administrators, teachers and parents with periodic progress reports for students served. This may be in the form of a verbal and/or written communication.

6. Complete and return by the due date all forms/paperwork required by PSI.

WADSWORTH CITY SCHOOL DISTRICT
INDEPENDENT CONTRACTOR AGREEMENT
FOR SERS COVERED SERVICES

This Agreement is made by the Wadsworth City Board of Education ("Board") and Partners for Success and Innovation ("Contractor") (collectively "Parties").

WHEREAS, the Contractor has expertise in providing services sought by the Board; and

WHEREAS, the Board wishes to utilize the Contractor's services and abilities during the term of this Agreement and the Contractor is willing to offer such services upon the terms and conditions contained in this Agreement.

NOW THEREFORE, in consideration of the promises contained herein, the Parties agree as follows:

1. ENGAGEMENT AND DUTIES

   a. During the term of this Agreement, the Board hereby engages the Contractor and the Contractor hereby agrees to serve the Board as an independent contractor. The Contractor shall be available to work at reasonable times and for reasonable periods of time to perform services required by the Board.

   b. The Contractor hereby represents and warrants to the Board that it has the necessary expertise, licenses, permits, and capability to provide the services and covenants to furnish its best skill and judgment in performing the services as set forth herein.

   c. The Contractor's duties shall be as follows:

      To provide school health services for students and teachers in the Sacred Heart School which shall include Registered Nurse Services, Educational Aide and Health Aide Services as described in Attachment B.

2. TERM

   This Agreement shall begin on August 1, 2018 and end July 31, 2019. This Agreement shall not renew unless agreed to in writing by the Contractor and the Board, pursuant to a board resolution.

3. COMPENSATION

   For all services rendered by the Contractor under this Agreement, the Contractor shall be paid as follows, which shall include a breakdown of each employee's rate of pay for services rendered to the Board pursuant to this Agreement, as well as the required SERS contributions. Details of all fees are listed in Attachment A.

YEAR ONE: $19,656.26 (Attachment A)

4. SERS

a. The Contractor expressly acknowledges and agrees that the compensation received from the Board pursuant to Paragraph 3 of this Agreement is the only compensation that it will receive from the Board related to the Contractor's provision of services to the Board as outlined in Paragraph 1(c) of this Agreement.

b. The Contractor expressly acknowledges and agrees that it is solely responsible for any liabilities the Board may incur as a result of the provision of services by the Contractor's employees to the Board under his Agreement, including, but not limited to, any present or future obligations to make contributions to School Employees Retirement System of Ohio ("SERS"), or any successor retirement system(s) to SERS.

c. The Contractor expressly acknowledges and agrees that it shall be solely responsible for any payments, penalties, or interest the Board may owe, both now and in the future, to STRS, SERS (or any successor retirement system(s) to SERS), or any of Contractor's employees for failure to make required contributions to SERS related to any services provided to the Board by Contractor's employees pursuant to this Agreement.

d. The Contractor expressly agrees that it shall provide the Board with sufficient information regarding its compensation to each of the Contractor's employees providing services to the Board under this Agreement so as to enable the Board to comply with its obligations to SERS. This information shall include, but is not limited to, and written report detailing each employee's rate of pay for services rendered to the Board pursuant to this Agreement and the IRS Form W-2 for every employee providing services to the Board under this Agreement. The Contractor expressly agrees that it shall comply with any request from the Board for employee compensation information reasonably related to the Board's payments to SERS on behalf of such employee. In addition, the Contractor shall be responsible for forwarding to the Board a check equal to 24% (14% employer share and 10% employee share) within two business days of the Contractors payroll date. If the Contractor is delinquent in forwarding the payment and payroll information to the Board and the Board incurs a penalty from SERS the Contractor will be liable for said penalty.

e. The Parties mutually agree that in order to comply with SERS requirements, the Board shall pay to SERS both the employee and employer shares as required by law and set by SERS, the legal calculation of which may change from time to time

f. The Contractor expressly agrees to indemnify and hold the Board harmless from any and all SERS (or any successor retirement system(s) to SERS) related claims covered by Paragraph 4 of this Agreement as required by Paragraph 11 of this Agreement.

5. INDEPENDENT CONTRACTOR RELATIONSHIP

a. The Board and the Contractor acknowledge that the Contractor is acting as an independent contractor and nothing contained herein shall be construed to create the relationship of employer and employee or principal and agent between the Board and the Contractor. The Board is relying on the Contractor's own training and expertise to provide the services in a competent, efficient, professional and satisfactory manner. Neither Party shall have authority to create, alter, or amend any agreement or representations on behalf of the other Party or to incur liabilities on behalf of the other Party.

b. The Contractor shall assume sole responsibility for the payment or withholding of all federal, state or local income taxes, Social Security taxes, and unemployment taxes or liabilities arising from the Contractor's compensation pursuant to this Agreement and shall be solely responsible for the compensation, benefits, contributions and taxes, if any, of its employees, agents and subcontractors under this Agreement. Moreover, the Contractor solely assumes responsibility for compliance with the Fair Labor Standards Act, including, but not limited to, minimum wage and overtime requirements. Further, the Contractor shall indemnify and hold the Board harmless from any claims covered by this Paragraph pursuant to Paragraph 11 of this Agreement.

6. ADHERENCE TO APPLICABLE POLICIES AND LAWS

The Contractor agrees that it will adhere to all applicable Board policies, guidelines, and standards, including, without limitation, all safety guidelines and programs, as well as all applicable state, local, and federal laws, including, but not limited to the Family Education Rights and Privacy Act ("FERPA"), any applicable sexual offender/predator laws and all applicable background check requirements, in providing the services under this Agreement. The Contractor further agrees that its staff will adhere to all applicable Board policies and regulations regarding proper behavior on Board premises and treatment of Board property. The Contractor further agrees to pay all costs for any damage to any Board property caused by the Contractor's staff.

7. LICENSURE/CERTIFICATION

The Contractor shall ensure that all individuals providing services under this Agreement obtain and maintain all necessary licensure and/or certification.

8. CRIMINAL RECORDS CHECKS ON EMPLOYEES

The Contractor shall ensure that all applicable criminal records/background check laws and any hiring restriction imposed by those laws, including but not limited to those set forth in R.C. Chapter 3319, are adhered to and satisfied. A copy of all background/criminal records checks shall be maintained by the Contractor for inspection by the Board, upon request.

9. DUTY TO REPORT CHILD ABUSE

The Contractor shall ensure that any employee, agent or representative who provides services under this Agreement complies with all applicable laws regarding reporting of known or suspected child abuse.

10. NONDISCRIMINATION

The Contractor covenants that it does not and will not discriminate against any individual on the basis of race, color, religion, sex, military status, national origin, disability, age, genetic information or any other reason prohibited by law.

11. INDEMNIFICATION

The Contractor will defend, indemnify and hold the Board, its current and former employees, agents, officers, administrators and each of them, harmless from any and all claims, liabilities, actions, suits, damages and/or losses of whatsoever nature sustained and/or incurred by the Board in connection with the provision of services under this Agreement, including but not limited to such claims, liabilities, actions, suits, damages and/or losses resulting from actions taken by and care given by the Contractor in providing the services under this Agreement, as well as any losses, costs and attorneys fees incurred in responding to any such claims arising from or connected with the provision of services under this Agreement.

12. LIABILITY INSURANCE

At all times during the term of this Agreement, the Contractor shall maintain and keep in full force and effect, liability insurance, at its sole cost, as follows: Professional liability insurance, $1,000,000.00 per occurrence. The Contractor shall provide the Board with a certificate or certificates of insurance evidencing compliance with the Paragraph 12. If coverage changes, the Contractor must forward evidence of new coverage within ten (10) days of the change. The Board shall be named as Additional Insured for all policies except workers' compensation. The insurances shall be carried by insurance companies authorized and licensed to transact business in Ohio, as selected by the Contractor.

Contractor shall also maintain at all times during the term of this Agreement workers' compensation coverage per statutory requirements and shall provide the Board with appropriate certificate(s) evidence such coverage.

Contractor shall also maintain at all times during the term of this Agreement unemployment coverage per statutory requirements and shall provide the Board with appropriate certificate(s) evidence such coverage.

13. CONFIDENTIALITY/EDUCATIONAL AND STUDENT RECORDS

Student education records will only be released to the Contractor as provided by all applicable laws, including but not limited to FERPA, and Board policy and guidelines. Additionally, the Contractor will adhere to FERPA requirements and all other applicable laws regarding the use, maintenance and/or disclosure of such education records. The Contractor, including its officers, agents, and employees, shall not use or disclose student records in any manner prohibited by FERPA or any other applicable federal or state law, or contrary to the purposes of this Agreement. The duty to maintain the confidentiality of student personally identifying information shall survive the termination of this Agreement. The Contractor shall immediately report to the Board any unauthorized use or disclosure of student records or information by the Contractor or its officers, agents or employees, of which the Contractor becomes aware. In addition to the confidentiality obligations it has regarding student records, the Contractor acknowledges that any information obtained regarding the Board's operations, products, services, policies or any other aspect of its business is confidential and shall not be revealed or disclosed to any person, company or other entity without express written permission of the Board.

14. NOTICES

All notices, requests, demands and other communications provided for by this Agreement shall be in writing and (unless otherwise specifically provided herein) shall be deemed to have been given at the time when delivered via registered or certified mail, postage prepaid, and addressed to the Party at the address set forth below, or to such changed address as a Party may have fixed by notice to the other Party hereto; provided, however, that any change of notice of address shall be effective only upon receipt.

Such notices shall be provided to:

If to the Contractor:	If to the Board:
Attention: Nancy Musci	Andrew Hill
Director of Administration	524 Broad St.
2112 Case Parkway South #10	Wadsworth, OH 44281
Twinsburg, OH 44087-0468	

15. TERMINATION

This Agreement may be terminated without cause by either Party on thirty (30) calendar days written notice of said intent, delivered by certified or registered mail upon the other Party at the address provided in Paragraph 14 of this Agreement. Additionally, the Board may terminate this Agreement immediately and without penalty if otherwise required by law, if the amount of service required by a student's IEP to whom the Contractor is providing such service is reduced or eliminated, or if the Contractor engages in illegal conduct or other conduct that is contrary to the educational mission of the Board.

16. GOVERNING LAW

The laws of the State of Ohio shall govern this Agreement with venue in Medina County, Ohio. If any provisions of this Agreement are invalid or inoperative under law, the remaining provisions of this Agreement shall continue in full force and effect.

17. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement of the Parties, and supersedes any previous agreements they may have made, whether orally or in writing.

18. BENFIT AND ASSIGNMENT

This Agreement may not be assigned or subcontracted by either Party without the prior written consent of the other Party.

19. AMENDMENT

Except as otherwise provided herein, this Agreement shall not be amended except in writing signed by both Parties hereto and this Agreement may not be discharged except by performance in accordance with its terms or by writing signed by the Party to be charged. However, if the Board is required to amend the Agreement pursuant to a change in the Ohio Department of Education guidelines or other federal, state, or local health, safety, or civil rights law, it is agreed that this Agreement can be amended pursuant to such mandate by the Board without written consent of the Contractor.

20. WAIVER OF BREACH

The waiver by any Party of breach or violation of any provision of this Agreement shall not operate as or be construed to be a waiver of any subsequent breach hereof, or as to any Party hereto.

21. SURVIVAL

All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating responsibility or liability between the Board and the Contractor shall survive the completion of services hereunder and the termination of this Agreement, including without limitation provisions on indemnity.

22. COUNTERPARTS

This Agreement may be signed by the Parties hereto in counterparts, and, taken together, shall constitute one and the same Agreement. This Agreement shall be binding when executed by both Parties.

23. SUNSHINE LAW COMPLIANCE

The Parties expressly acknowledge and agree that all formal actions of the Board concerning and relating to the adoption of this Agreement were conducted in an open meeting of the Board, and that all deliberations of the Board that resulted in such formal actions were adopted in meetings open to the public, in accordance to the law.

IN WITNESS THEREOF, the Parties hereto have set their hands.

_____ _____
Contractor* Date

_____ _____
Contractor* Date

*The signatory expressly warrants that he/she has authority to bind the Contractor to the terms of this Agreement.

WADSWORTH CITY
BOARD OF EDUCATION

By _____ _____
President (In his/her official capacity only) Date

And by _____ _____
Superintendent (In his/her official capacity only) Date

And by _____ _____
Treasurer (In his/her official capacity only) Date

Attachments: Board Resolution No. _____

R.C. 5705.41 and R.C. 5705.412 Certificate

We certify that the Board has in effect for the remainder of the fiscal year and succeeding fiscal years the authorization to levy taxes including the renewal or replacement of existing levies, which when combined with the estimated revenues from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the Board to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year. We additionally certify that the amount required to meet the obligation of the fiscal year in which the attached contract is made has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances.

_____	_____
Treasurer (In his/her official capacity only)	Superintendent (In his/her official capacity only)
_____	_____
Date	Date

_____
Board President
(In his/her official capacity only)

_____
Date

DocuSign Envelope ID: 573461D3-854D-4DAD-B9D7-FA0184071D37

STOP!T™

Order Form for:
Proposed by:

ORDER FORM

Billing Information

Bill To:
Address:
City:
State:
Zip Code:

Billing Contact

Name:
Title:
Email:
Phone:

Shipping Information

Address:
City:
State:
Zip Code:

of Elementary Schools:
of Middle Schools:
of High Schools:

STOPit promotional materials, including posters, will be shipped to this address.

Account Administrator

Name:
Title:
Email:
Phone:

Upon signature, your Account Administrator will receive an e-mail to log in to and set up your account.

Terms and Conditions

Contract Start Date:
Contract End Date:
Payment Terms:

Products

Product	Description	Quantity	Annual Price
			USD

Sales or Use Tax, if applicable, will be applied to your invoice total.

Purchase Order Information

Is a Purchase Order (PO) required for the purchase/payment of the products on this Order Form?

☐ No ☐ Yes

If yes, complete the following:

PO Number: PO Amount:

DocuSign Envelope ID: 573461D3-854D-4DAD-B9D7-FA0184071D37

STOPIT SUBSCRIBER AGREEMENT

This Subscriber Agreement (this "Agreement") is made effective as of _____, ("Effective Date"), by and among Inspirit Group, LLC, d/b/a STOPit, a Delaware limited liability company, having its principal place of business at 101 Crawfords Corner Road, Suite 4-105R, Holmdel, New Jersey 07733 ("STOPit"), and _____, having its principal place of business at _____ ("Subscriber").

1. **Subscription Service**. Pursuant to the terms of this Agreement, which govern STOPit's provision and Subscriber's use of the STOPit services ("Service"): (i) STOPit shall provide online access to, and allow Subscriber and an unlimited number of Subscriber's employees and contractors to use, DOCUMENTit; and (ii) Subscriber will have the right to authorize that number of individuals associated with its organization ("Users"), as specified in the order form submitted by Subscriber ("Order Form"), to access, download and use the STOPit application tool ("Application"). DOCUMENTit and the Application are referred to as the "STOPit Platform."

2. **Restrictions and Limitations**. Subscriber shall not, and shall not allow any third party, including any employee, contractor or User, to use the STOPit Platform for any purpose other than its intended purpose, without violating any applicable laws or regulations or the rights of any person, and, with respect to the Application, pursuant to STOPit's online Application Terms of Use. Subscriber agrees that: (i) the provision, operation and quality of certain services available via the Application ("Application Features") will be the sole and exclusive responsibility of Subscriber; (ii) STOPit will have no responsibility for the actual provision, operation, quality or response time of any such services provided by Subscriber via any Application Features; (iii) the ability to use certain Application Features will depend on various technical factors, such as the availability and quality of third party network services, which are not within STOPit's control and for which STOPit shall have no responsibility; (iv) STOPit will not review any of the reports generated by the Application or monitor Subscriber's use of DOCUMENTit; (v) it is the sole responsibility of Subscriber to verify the accuracy and reliability of such reports, and Subscriber shall take timely, commercially reasonable and appropriate actions in response to the reports, including, without limitation, any actions necessary to protect third parties; (vi) STOPit shall have no responsibility regarding Subscriber's use or non-use of any communications posted, submitted or transmitted through Users' use of the Application; (vii) STOPit owns all right, title and interest in and to the STOPit Platform and all related technology and content developed or generated by or for, or acquired by, STOPit.

3. **Fees and Payment**. Subscriber shall pay all fees, based on the number of Users, and other expenses (collectively, "Fees"), as specified in the Order Form, within 30 days from the date of STOPit's invoice. Subscriber will be charged all Fees regardless of whether or not a particular User chooses to use the Application. If Subscriber fails to pay any Fees when due, STOPit may suspend access to the STOPit Platform.

4. **Compliance with Laws, Privacy, Data and Confidentiality**. Each party represents and warrants that, in providing or making any use of the Service, it shall comply with all state, provincial and federal laws, regulations and rules that apply to it, including those regarding the transmission, collection, storage or protection of personal information and data via the Application, including, without limitation, the Children's Online Privacy Protection Act and the Family Educational Rights and Privacy Act. Upon termination or expiration of this Agreement, STOPit shall have the right to delete any identifiable data or personal information that may be residing on the STOPit Platform using the highest commercial measures to protect against its unauthorized access or use. Prior to STOPit's deletion of any such data or personal information, STOPit shall provide Subscriber with written notice of such deletion, and upon the written request of Subscriber, STOPit shall, to the extent allowed by law provide a full download of incident related data to Subscriber in a mutually agreed format. In no event shall STOPit delete any such data or personal information (i) that is required to be maintained by law; or (ii) until 60 days have passed since STOPit provided Subscriber with written notice of such deletion. STOPit shall have the right to maintain all organizational and incident metadata for use in statistical reporting and analysis, and to retain any data as may be required by law. Each party shall use reasonable care to safeguard the confidentiality of the other party's non-public information disclosed to it. STOPit's non-public information includes all information regarding the STOPit Platform and all financial terms. Subscriber acknowledges that STOPit is unable to guarantee absolute security of data or confidential information and that STOPit has no liability to Subscriber for any unauthorized access or use of such data or information by a third party, or the corruption, deletion, destruction or loss thereof.

5. **Term and Termination**. This Agreement commences on the Effective Date and, unless terminated as set forth herein, continues for such period as set forth in the Order Form, or, if no period is set forth in the Order Form, for a period of one (1) year. ~~Except as otherwise specifically provided in the Order Form, this Agreement shall automatically renew for an additional term of one (1) year ("Renewal Term") at STOPit's then-current rates, unless either party gives the other party~~

8/9/18

8/9/18

~~notice of non-renewal at least ninety (90) days prior to the end of the then current term.~~ To the extent necessary, prior to the commencement of any Renewal Term the parties will amend an Order Form to reflect the new number of subscribers and corresponding fees for such Renewal Term. A party may terminate this Agreement for cause upon 30 days written notice to the other party of a material breach if such breach remains uncured at the expiration of such period. Subscriber may terminate this Agreement for convenience subject to 60 days prior written notice. However, subscriber acknowledges and agrees that the fees payable in consideration for subscribers' rights under this agreement are deemed earned upon payment and will not be refundable upon such termination.

6. **Warranty Disclaimer**. STOPit DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING THE WARRANTIES OF DESIGN, MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE AND NON-INFRINGEMENT, OR ARISING FROM A COURSE OF DEALING OR USAGE OF TRADE. STOPIT DOES NOT WARRANT THAT THE STOPit PLATFORM WILL BE FREE OF VIRUSES OR OTHER HARMFUL COMPONENTS. STOPIT DOES NOT WARRANT THAT USE OF THE STOPIT PLATFORM WILL PREVENT OR END ANY PARTICULAR INCIDENT OF INAPPROPRIATE CONDUCT. IT IS SUBSCRIBER'S SOLE RESPONSIBILITY TO REVIEW ALL SUCH REPORTS, JUDGE THEIR ACCURACY AND TAKE ANY AND ALL APPROPRIATE ACTIONS. STOPIT PROVIDES A TOOL TO ASSIST USERS IN CONTACTING SUBSCRIBER, BUT IT IS SOLELY SUBSCRIBER'S RESPONSIBILITY TO RESPOND TO ANY INAPPROPRIATE CONDUCT.

8/9/18

~~7. **Indemnification**. Each party ("Indemnifying Party") agrees to defend, indemnify and hold harmless the other party and its directors, officers, employees, agents, contractors and third party vendors (collectively, "Indemnified Parties"), from any loss, claim, liability, damage, judgment, award, cost or expense (including attorneys' fees) of any kind (collectively, "Losses") incurred or sustained by them in any action, suit, claim or proceeding of any kind brought by any person or entity (collectively, "Claims") related to or arising from any breach of the Indemnifying Party's obligations under this Agreement.~~

8/9/18

~~8. **Limitation of Liability**. IN NO EVENT SHALL STOPIT, OR STOPIT'S DIRECTORS, OFFICERS OR EMPLOYEES, BE LIABLE TO SUBSCRIBER OR USERS FOR ANY SPECIAL, CONSEQUENTIAL, INCIDENTAL, PUNITIVE OR INDIRECT DAMAGES OF ANY KIND, INCLUDING LOST PROFITS, EVEN IF STOPIT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN NO EVENT SHALL STOPIT'S OR STOPIT'S DIRECTORS', OFFICERS' OR EMPLOYEES' LIABILITY TO SUBSCRIBER OR USERS EXCEED THE AMOUNT PAID BY SUBSCRIBER TO STOPIT UNDER THIS AGREEMENT IN THE TWELVE (12) MONTH PERIOD IMMEDIATELY PRECEDING THE OCCURRENCE OF THE CLAIM.~~

9. **General Provisions**. Except for obligations to make payments, neither party is responsible for delays or failures to perform its responsibilities under this Agreement due to causes beyond its reasonable control. This Agreement constitutes the entire agreement between the parties and supersedes all prior and contemporaneous agreements, proposals or representations, written or oral, concerning its subject matter. No modification of this Agreement shall be effective unless set forth in a writing signed by the parties. This Agreement shall be governed by the laws of the State of New Jersey. Each party consents to the exclusive jurisdiction of the state and federal courts located in Essex County, New Jersey and waives any right to a jury trial in connection with any claim related to this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

INSPIRIT GROUP, LLC **d/b/a STOPit**	**[SUBSCRIBER]**
By: _____	By: _____
Name:	Name:
Title:	Title:

MEMORANDUM OF UNDERSTANDING
Between the Wadsworth Board of Education and the
Wadsworth Educational Support Personnel Association OEA/NEA

This Memorandum of Understanding is entered into this 10th day of August 2018, pursuant to Articles VIII and XIII of the *Collective Bargaining Agreement* (hereinafter referred to as "the Agreement"), between the Wadsworth City School District Board of Education (hereinafter referred to as "the Board"), and the Wadsworth Educational Support Personnel Association OEA/NEA (hereinafter referred to as "the Association").

WHEREAS, the Board and the Association are parties to the Agreement that governs the wages, hours, and other terms and conditions of employment of support personnel employed in the Wadsworth City School District (hereinafter referred to as "the District"); and, whereas Article 8.01, Sick Leave, states, in part, the following:

"*A. Members shall accrue sick leave at (1 1/4) times the average scheduled hours worked per week divided by five (5). Sick leave shall be charged as it is used in minimum increments of one quarter (1/4) hours, with a maximum accumulation of two hundred eighty-four (284) days. The State mandated accumulation of fifteen (15) days per year remains in effect. A member shall receive notification of his/her accumulated sick leave with each pay. A member who has not yet accumulated sufficient sick leave or who has exhausted sick leave and personal leave shall be credited up to five days of sick leave.*"

WHEREAS, Article 8.02, Personal Leave, states, in part, the following:

"*F. Increments Personal leave may be taken in minimum increments of one-quarter (1/4) hours.*"

And, WHEREAS, Article 13.06, Miscellaneous Provisions, states, in part, the following:

"*D. Shuttle runs from school to school which are assigned to drivers during their regular shifts shall be rotated as much as possible among the drivers from year to year whose regular run timing could make a shuttle practical. If a shuttle or other assignment requires a driver to work more than two (2) hours a.m. or p.m., he/she will be paid for the extra time reported daily on time sheets in hours and minutes and paid to the nearest 1/4 hour each stub pay.*

Route starting times will be established by the Central Office Administration or designee. Work in connection with the job description is to be performed by the driver during non-driving time of the work period."

NOW, THEREFORE, the Board and the Association agree as follows:

1. For transportation employees, time will be paid and leave will be taken in actual minutes worked, based upon the established routes created and bid upon, per Article 13.01, Annual Route Selection. Extra time and/or overtime will be paid for actual minutes worked.

2. Except as modified by this Memorandum of Understanding, all other terms and conditions of the Agreement shall remain in full force and effect. This Memorandum of Understanding represents the entire agreement of the parties with respect to its subject matter and shall only be amended by a signed writing.

IN WITNESS WHEREOF, the parties have entered into this Memorandum of Understanding at Wadsworth, Ohio, on the date first set forth above.

For the Wadsworth Educational Support Personnel Association OEA/NEA

JoNell Fox, President

For the Wadsworth City School District Board of Education

Andrew J. Hill, Ed.D., Superintendent

```
-- Options Summary --

     Summary or Detail Report? (S,D)  D
     Output file:  FINTOTD.TXT
     Type:  CSV
     Print options page? (Y,N)  Y
     Generate FINDET report for comparison? (Y,N)  N
     Sort options:  FD
     Subtotal options:  FD
     Include future encumbrance amounts? (Y,N)  N
     Include accounts with zero amounts? (Y,N)  N
     Include accounts which are no longer active? (Y,N,I)  Y

BAT_FINSUM executed by WA_DBEEMAN on node SCECA0:: at  3-AUG-2018 16:17:23.35
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Fund # Fund Description Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance	Bank Code
001 0000 GENERAL FUND:								
15,443,472.15	8,864,011.82	8,864,011.82	3,585,857.29	3,585,857.29	20,721,626.68	4,204,038.04	16,517,588.64	
001 9001 GENERAL FUND: ADVERTISING /FACILITIES ACCOUNT								
41,240.58	0.00	0.00	0.00	0.00	41,240.58	0.00	41,240.58	
001 9002 GENERAL FUND: FOOD SERV. DONATIONS								
284.27-	7.53	7.53	0.00	0.00	276.74-	0.00	276.74-	
TOTAL FOR Fund 001 - GENERAL:								
15,484,428.46	8,864,019.35	8,864,019.35	3,585,857.29	3,585,857.29	20,762,590.52	4,204,038.04	16,558,552.48	
002 0000 BOND RETIREMENT SERIES 98,99,00 ISSUES								
2,796,486.28	714,830.00	714,830.00	0.00	0.00	3,511,316.28	0.00	3,511,316.28	
002 9300 BOND RETIRE LIBRARY 2001								
483,926.63	111,690.00	111,690.00	0.00	0.00	595,616.63	0.00	595,616.63	
002 9400 BOND RETIRE: 2008 BONDS ($65,650,000)								
2,140,202.57	1,560,234.81	1,560,234.81	0.00	0.00	3,700,437.38	0.00	3,700,437.38	
TOTAL FOR Fund 002 - BOND RETIREMENT:								
5,420,615.48	2,386,754.81	2,386,754.81	0.00	0.00	7,807,370.29	0.00	7,807,370.29	
003 900C COMMUNITY CENTER ENTERPRISE FUND								
155,292.30	0.00	0.00	0.00	0.00	155,292.30	0.00	155,292.30	
003 900S SUMMA HOSPITAL ENTERPRISE FUND								
38,347.62	0.00	0.00	0.00	0.00	38,347.62	0.00	38,347.62	
TOTAL FOR Fund 003 - PERMANENT IMPROVEMENT:								
193,639.92	0.00	0.00	0.00	0.00	193,639.92	0.00	193,639.92	
004 0000 CONSTRUCTION FUND								
2,099,675.57-	0.00	0.00	1,068.00	1,068.00	2,100,743.57-	97,766.65	2,198,510.22-	
004 900C BUILDING FUND: CITY OF WADS. COMM. CENTER								
2,367,880.93	0.00	0.00	0.00	0.00	2,367,880.93	169,370.71	2,198,510.22	
TOTAL FOR Fund 004 - BUILDING:								
268,205.36	0.00	0.00	1,068.00	1,068.00	267,137.36	267,137.36	0.00	
006 0000 FOOD SERVICES								
968,292.90	169.00	169.00	11,565.65	11,565.65	956,896.25	661,461.50	295,434.75	
006 9001 FOOD SERVICE FEDERAL AWARD:								
0.00	0.00	0.00	18,409.42	18,409.42	18,409.42-	0.00	18,409.42-	

Fund # Fund Description Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance	Bank Code
TOTAL FOR Fund 006 - FOOD SERVICE:								
968,292.90	169.00	169.00	29,975.07	29,975.07	938,486.83	661,461.50	277,025.33	
009 0000 UNIFORM SCHOOL SUPPLIES FUND								
22,490.88	0.00	0.00	829.65	829.65	21,661.23	20,750.28	910.95	
TOTAL FOR Fund 009 - UNIFORM SCHOOL SUPPLIES:								
22,490.88	0.00	0.00	829.65	829.65	21,661.23	20,750.28	910.95	
010 900L OSFC LOCAL SHARE								
6,232,540.03	0.00	0.00	0.00	0.00	6,232,540.03	79,514.32	6,153,025.71	
010 900Q OSFC: QSCB BONDS (ISHAM / VALLEY VIEW)								
543,055.88-	0.00	0.00	0.00	0.00	543,055.88-	1,950.36	545,006.24-	
010 900S OSFC STATE SHARE								
321,876.76-	0.00	0.00	0.00	0.00	321,876.76-	13,906.79	335,783.55-	
TOTAL FOR Fund 010 - CLASSROOM FACILITIES:								
5,367,607.39	0.00	0.00	0.00	0.00	5,367,607.39	95,371.47	5,272,235.92	
011 0000 C.T. CUSTOMER SERVICE FUND								
123,720.03	0.00	0.00	145.20	145.20	123,574.83	70,679.99	52,894.84	
011 9001 C.T. CUSTOMER SERV AUTOMOTIVES								
0.00	0.00	0.00	0.00	0.00	0.00	9,750.00	9,750.00-	
011 9002 C.T. CUSTOMER SERV JR CARPENTRY								
0.00	0.00	0.00	0.00	0.00	0.00	28,000.00	28,000.00-	
TOTAL FOR Fund 011 - ROTARY-SPECIAL SERVICES:								
123,720.03	0.00	0.00	145.20	145.20	123,574.83	108,429.99	15,144.84	
013 900C COMMUNITY CENTER/WHS OPERATING FUND								
24,075.69	0.00	0.00	247.25	247.25	23,828.44	15,533.75	8,294.69	
TOTAL FOR Fund 013 - RECREATION:								
24,075.69	0.00	0.00	247.25	247.25	23,828.44	15,533.75	8,294.69	
014 0000 FOUR CITIES CAREER TECH COMPACT FUND								
106,698.88	0.00	0.00	17,957.93	17,957.93	88,740.95	11,716.50	77,024.45	
014 9001 FOUR CITIES: FIRST PROGRAM (NORTON)								
0.01	0.00	0.00	0.00	0.00	0.01	0.00	0.01	
TOTAL FOR Fund 014 - ROTARY-INTERNAL SERVICES:								
106,698.89	0.00	0.00	17,957.93	17,957.93	88,740.96	11,716.50	77,024.46	

Fund # Fund Description Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance	Bank Code
018 973C FOUR CITY CTA COMPACT DIRECTORS FUND								
2.31	0.00	0.00	0.00	0.00	2.31	0.00	2.31	
018 974A CENTRAL OFFICE ADMINISTRATORS FUND								
4,672.89	0.00	0.00	0.00	0.00	4,672.89	0.00	4,672.89	
018 974B DISTRICT SPIRIT COMMITTEE FUND								
6,068.50	0.00	0.00	0.00	0.00	6,068.50	0.00	6,068.50	
018 974C CENTRAL INTERMEDIATE PRINCIPAL FUND								
15,109.88	0.00	0.00	0.00	0.00	15,109.88	16,718.57	1,608.69-	
018 974T TRANSPORTATION 018 ACCOUNT								
1,351.16	0.00	0.00	0.00	0.00	1,351.16	150.00	1,201.16	
018 975F FRANKLIN SCHOOL PRINCIPAL'S FUND								
4,092.61	0.00	0.00	0.00	0.00	4,092.61	4,892.88	800.27-	
018 976I ISHAM SCHOOL PRINCIPAL'S FUND								
2,765.75	0.00	0.00	0.00	0.00	2,765.75	2,927.37	161.62-	
018 977L LINCOLN SCHOOL PRINCIPAL'S FUND								
10,090.46	0.00	0.00	69.43	69.43	10,021.03	4,406.92	5,614.11	
018 978O OVERLOOK SCHOOL PRINCIPAL'S FUND								
7,023.56	0.00	0.00	127.23	127.23	6,896.33	7,742.55	846.22-	
018 979V VALLEY VIEW PRINCIPAL'S FUND								
7,132.28	0.00	0.00	250.00	250.00	6,882.28	2,643.71	4,238.57	
018 980D WMS: DOLLARS FOR DENIM PAY IT FORWARD								
482.66	0.00	0.00	0.00	0.00	482.66	0.00	482.66	
018 980M WADSWORTH MIDDLE SCHOOL PRINCIPAL FUND								
2,494.02	0.00	0.00	16.90	16.90	2,477.12	8,187.33	5,710.21-	
018 981D WHS: DOLLARS FOR DENIM PAY IT FORWARD								
1,864.04	0.00	0.00	0.00	0.00	1,864.04	0.00	1,864.04	
018 981H HIGH SCHOOL PRINCIPAL'S FUND								
432.74-	0.00	0.00	70.80	70.80	503.54-	13,033.03	13,536.57-	
TOTAL FOR Fund 018 - PUBLIC SCHOOL SUPPORT:								
62,717.38	0.00	0.00	534.36	534.36	62,183.02	60,702.36	1,480.66	
019 9024 TECH PREP: FIRE, ATH/HLTH TRAINING, NURSING								
1,177.51	0.00	0.00	0.00	0.00	1,177.51	0.00	1,177.51	

Fund # Fund Description Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance	Bank Code
019 9101 MHJ GRANT:C. JOHNSON READING STRATEGIES THAT								
349.22	0.00	0.00	0.00	0.00	349.22	0.00	349.22	
019 9106 LUKE ENG GRANT: MAKERS SPACE V.V.								
1,191.36	0.00	0.00	212.71	212.71	978.65	287.29	691.36	
019 9107 MHJ GRANT: STEM CAMP								
245.00-	0.00	0.00	8,078.77	8,078.77	8,323.77-	0.00	8,323.77-	
019 9108 STEM CAMP LOCAL GRANTS / DONATIONS								
34,599.00	1,260.00	1,260.00	54,597.55	54,597.55	18,738.55-	2,433.07	21,171.62-	
019 9114 BELIEVE IN OHIO GRANT WHS (FY2016)								
636.12	0.00	0.00	0.00	0.00	636.12	0.00	636.12	
019 9131 DEPARTMENT OF NATURAL RESOURCE - GRANT								
500.00	0.00	0.00	0.00	0.00	500.00	0.00	500.00	
019 918M MCDAC FY 2018 GRANT								
5,773.21	0.00	0.00	3,614.65	3,614.65	2,158.56	13.69	2,144.87	
019 919M MCDAC GRANT FY 2019								
0.00	19,000.00	19,000.00	0.00	0.00	19,000.00	0.00	19,000.00	
019 9202 SPECIAL ED WORKFORCE: SCHROCK FY 2012								
1,810.68	0.00	0.00	0.00	0.00	1,810.68	0.00	1,810.68	
019 9306 GENE HAAS FOUNDATION CAREER TECH SCHOLARSHIP								
600.00	0.00	0.00	0.00	0.00	600.00	0.00	600.00	
019 9308 ISHAM WEATHER CLINICAL RESEARCH GRANT								
960.29	0.00	0.00	0.00	0.00	960.29	0.00	960.29	
019 9403 SME - PRIME SCHOOL GRANT								
29,750.00	0.00	0.00	0.00	0.00	29,750.00	351.25	29,398.75	
019 9404 TECH PREP: NETWORKING TECHNOLOGY								
2,835.34	0.00	0.00	0.00	0.00	2,835.34	0.00	2,835.34	
019 9407 TECH PREP: ATHLETIC, HEALTH CARE GRANT								
5,653.10	0.00	0.00	0.00	0.00	5,653.10	0.00	5,653.10	
019 9501 WMS PRINCIPALS GROUP: JACKSON								
2,256.07	0.00	0.00	361.51	361.51	1,894.56	1,589.45	305.11	
019 9604 TECH PREP: FY06 AUTOMOTIVE TECH PREP								
2,435.00	0.00	0.00	0.00	0.00	2,435.00	0.00	2,435.00	

Fund # Fund Description Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance	Bank Code
019 9605 TECH PREP: FY06 WEB PROGRAMING TECH PREP								
1,127.68	0.00	0.00	0.00	0.00	1,127.68	0.00	1,127.68	
019 9803 TECH PREP: MARKETING - BARBERTON								
4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00	4,000.00	
019 9804 WMS: CARE TEAM AFTER SCHOOL PROGRAM								
3,123.88	0.00	0.00	3,265.00	3,265.00	141.12-	8,000.00	8,141.12-	
019 9806 TECH PREP: FY08 MARKETING WADSWORTH								
1,004.49	0.00	0.00	0.00	0.00	1,004.49	0.00	1,004.49	
019 9901 TECH PREP: FY09 J VANKIRK COMPUTER TRAINING								
383.08	0.00	0.00	0.00	0.00	383.08	0.00	383.08	
TOTAL FOR Fund 019 - OTHER GRANT:								
99,921.03	20,260.00	20,260.00	70,130.19	70,130.19	50,050.84	12,674.75	37,376.09	
020 0000 BEAR CUB ACADEMY								
58,711.36	481.30	481.30	11,359.03	11,359.03	47,833.63	46,286.86	1,546.77	
TOTAL FOR Fund 020 - SPECIAL ENTERPRISE FUND:								
58,711.36	481.30	481.30	11,359.03	11,359.03	47,833.63	46,286.86	1,546.77	
022 901H JOHN AUL MEMORIAL								
61.99	0.00	0.00	0.00	0.00	61.99	0.00	61.99	
022 9090 L & J FUND ORIGINAL CONTRIBUTIONS								
9,910.59	0.00	0.00	0.00	0.00	9,910.59	2,450.00	7,460.59	
022 9091 L & J FUND: FIELD TRIP FUND								
7,720.56	0.00	0.00	0.00	0.00	7,720.56	0.00	7,720.56	
022 9512 OHSAA TOURNAMENT: BOYS BASKETBALL								
134.51	0.00	0.00	0.00	0.00	134.51	0.00	134.51	
022 9513 OHSAA TOURNAMENT: BOYS SOCCER								
1,432.52	0.00	0.00	0.00	0.00	1,432.52	0.00	1,432.52	
022 9516 OHSAA TOURNAMENT: FOOTBALL								
91.12	0.00	0.00	0.00	0.00	91.12	0.00	91.12	
022 9528 OHSAA TOURNAMENT: WRESTLING								
972.02	0.00	0.00	0.00	0.00	972.02	0.00	972.02	
022 9532 OHSAA TOURNAMENT: GIRLS BASKETBALL								
108.94	0.00	0.00	0.00	0.00	108.94	0.00	108.94	

Fund # Fund Description Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance	Bank Code
022 9533 OHSAA TOURNAMENT: GIRLS SOCCER								
496.97-	0.00	0.00	0.00	0.00	496.97-	0.00	496.97-	
022 9536 OHSAA TOURNAMENT: GIRLS LACROSSE								
45.36	0.00	0.00	0.00	0.00	45.36	0.00	45.36	
TOTAL FOR Fund 022 - DISTRICT AGENCY:								
19,980.64	0.00	0.00	0.00	0.00	19,980.64	2,450.00	17,530.64	
024 0000 WCSD EMPLOYEE BENEFITS INSURANCE FUND								
61,980.03	19,088.12	19,088.12	15,367.73	15,367.73	65,700.42	107,373.51	41,673.09-	
TOTAL FOR Fund 024 - EMPLOYEE BENEFITS SELF INS.:								
61,980.03	19,088.12	19,088.12	15,367.73	15,367.73	65,700.42	107,373.51	41,673.09-	
029 0000 FRANK H. CLOSE SCHOLARSHIP FUND								
185.04	0.00	0.00	0.00	0.00	185.04	0.00	185.04	
029 9001 BERNADINE H. KOVALCHIN SCHOLARSHIP FUND								
37,540.28	0.00	0.00	0.00	0.00	37,540.28	4,500.00	33,040.28	
029 9002 MARK SCHERBA MEMORIAL SCHOLARSHIP								
1.66	0.00	0.00	0.00	0.00	1.66	0.00	1.66	
029 9005 KAHL, WILLIAM SR AND RUTH WHS SCHOLARSHIP								
8,203.29	0.00	0.00	0.00	0.00	8,203.29	0.00	8,203.29	
029 9006 MACKEY SCHOLARSHIP								
22,163.46	0.00	0.00	0.00	0.00	22,163.46	0.00	22,163.46	
029 9007 DANIEL VAN AUKEN SCHOLARSHIP FUND								
24,741.61	0.00	0.00	315.67	315.67	24,425.94	0.00	24,425.94	
029 9008 DAVID SLADKY SCHOLARSHIP FUND								
8,589.62	500.00	500.00	0.00	0.00	9,089.62	0.00	9,089.62	
029 9009 GEORGE ZITO SCHOLARSHIP								
2,355.00	0.00	0.00	0.00	0.00	2,355.00	0.00	2,355.00	
TOTAL FOR Fund 029 - EDUCATION FOUNDATION FUND:								
103,779.96	500.00	500.00	315.67	315.67	103,964.29	4,500.00	99,464.29	
034 0000 CLASSROOM FACILITIES MAINTENANCE FUND								
2,177,441.50	0.00	0.00	0.00	0.00	2,177,441.50	32,214.00	2,145,227.50	
TOTAL FOR Fund 034 - CLASSROOM FACILITIES MAINT.:								
2,177,441.50	0.00	0.00	0.00	0.00	2,177,441.50	32,214.00	2,145,227.50	

Fund # Fund Description	Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance	Bank Code
071 0000 SALES TAX: PERM. IMPROVEMENTS FUND	2,518,108.11	507,162.45	507,162.45	0.00	0.00	3,025,270.56	0.00	3,025,270.56	
TOTAL FOR Fund 071 - CAPITAL GRANTS:	2,518,108.11	507,162.45	507,162.45	0.00	0.00	3,025,270.56	0.00	3,025,270.56	
200 907H WEB PROGRAMMING AND DESIGN	249.86	0.00	0.00	0.00	0.00	249.86	0.00	249.86	
200 908H ROTARY INTER-ACT: YOUTH ROTARY CLUB	70.99	0.00	0.00	0.00	0.00	70.99	0.00	70.99	
200 909H CADD STUDENT ACTIVTY ACCOUNT	325.84-	0.00	0.00	0.00	0.00	325.84-	0.00	325.84-	
200 910W CLASS OF 2010	215.44	0.00	0.00	0.00	0.00	215.44	0.00	215.44	
200 911W CLASS OF 2011	20.00	0.00	0.00	0.00	0.00	20.00	0.00	20.00	
200 912W CLASS OF 2012	20.00	0.00	0.00	0.00	0.00	20.00	0.00	20.00	
200 913W CLASS OF 2013	156.48	0.00	0.00	0.00	0.00	156.48	0.00	156.48	
200 914H S.A.D.D. WADSWORTH HIGH SCHOOL	192.38-	0.00	0.00	0.00	0.00	192.38-	0.00	192.38-	
200 914M TAGG - WADSWORTH MIDDLE SCHOOL	1,103.93	0.00	0.00	0.00	0.00	1,103.93	0.00	1,103.93	
200 914W CLASS OF 2014:	122.04	0.00	0.00	0.00	0.00	122.04	0.00	122.04	
200 915W CLASS OF 2015	198.07	0.00	0.00	0.00	0.00	198.07	0.00	198.07	
200 916H LATIN CLUB	2.60	0.00	0.00	0.00	0.00	2.60	0.00	2.60	
200 916W CLASS OF 2016	1,368.72-	0.00	0.00	0.00	0.00	1,368.72-	0.00	1,368.72-	
200 917H H.S. SCIENCE CLUB	309.68	0.00	0.00	0.00	0.00	309.68	0.00	309.68	

Fund # Fund Description Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance	Bank Code
200 917W CLASS OF 2017								
1,934.44	0.00	0.00	0.00	0.00	1,934.44	0.00	1,934.44	
200 918H ACADEMIC CHALLENGE								
938.47	0.00	0.00	0.00	0.00	938.47	0.00	938.47	
200 918W CLASS OF 2018								
1,895.69	0.00	0.00	0.00	0.00	1,895.69	200.00	1,695.69	
200 919H SPEECH AND DEBATE TEAM								
1,933.33-	0.00	0.00	3,559.83	3,559.83	5,493.16-	230.65	5,723.81-	
200 919W CLASS OF 2019								
1,717.90	609.60	609.60	1,000.00	1,000.00	1,327.50	13,750.00	12,422.50-	
200 920H N. H. S.								
198.68-	0.00	0.00	385.00	385.00	583.68-	0.00	583.68-	
200 920W CLASS OF 2020								
1,477.75	0.00	0.00	0.00	0.00	1,477.75	0.00	1,477.75	
200 921H F.C.C.L.A.								
1,010.21	0.00	0.00	0.00	0.00	1,010.21	0.00	1,010.21	
200 921W CLASS OF 2021								
576.87	0.00	0.00	0.00	0.00	576.87	0.00	576.87	
200 922H PEP CLUB								
272.63	0.00	0.00	0.00	0.00	272.63	0.00	272.63	
200 922W CLASS OF 2022								
1,325.38	0.00	0.00	0.00	0.00	1,325.38	0.00	1,325.38	
200 923H INTERNATIONAL CLUB (FOREIGN LANGUAGES)								
5,473.81	0.00	0.00	0.00	0.00	5,473.81	0.00	5,473.81	
200 923W CLASS OF 2023								
770.42	0.00	0.00	0.00	0.00	770.42	0.00	770.42	
200 924C CENTRAL INTERMEDIATE STUDENT COUNCIL								
3,478.87	0.00	0.00	0.00	0.00	3,478.87	4,617.99	1,139.12-	
200 924H STUDENT COUNCIL								
13,599.29	0.00	0.00	0.00	0.00	13,599.29	17,001.00	3,401.71-	
200 924I ISHAM STUDENT COUNCIL								
529.79	0.00	0.00	0.00	0.00	529.79	0.00	529.79	

Fund # Fund Description Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance	Bank Code
200 924M WADSWORTH MIDDLE STUDENT COUNCIL								
575.12	0.00	0.00	0.00	0.00	575.12	0.00	575.12	
200 926H D. E. C. A.								
1,174.58	0.00	0.00	0.00	0.00	1,174.58	12,694.58	11,520.00-	
200 928H C.B.I.P.								
179.82	0.00	0.00	0.00	0.00	179.82	0.00	179.82	
200 931H MEDIA COMMUNICATIONS WHS								
566.76	0.00	0.00	0.00	0.00	566.76	0.00	566.76	
200 945H AUTOMOTIVES								
617.50	0.00	0.00	0.00	0.00	617.50	0.00	617.50	
200 946H CARPENTRY								
2,657.32	0.00	0.00	0.00	0.00	2,657.32	0.00	2,657.32	
200 952C MIDDLE SCHOOL DRAMA/ MUSICAL CLUB								
7,351.31	0.00	0.00	0.00	0.00	7,351.31	670.99	6,680.32	
TOTAL FOR Fund 200 - STUDENT MANAGED ACTIVITY:								
46,574.07	609.60	609.60	4,944.83	4,944.83	42,238.84	49,165.21	6,926.37-	
300 0000 WHS ATHLETICS								
31,308.40-	11,077.27	11,077.27	16,212.17	16,212.17	36,443.30-	91,645.12	128,088.42-	
300 900A WHS ATHLETICS: BENEFIT GAMES/COMM SERVICE								
0.95	0.00	0.00	0.00	0.00	0.95	0.00	0.95	
300 900H WHS BAND UNIFORM REPLACEMENT								
69,993.49	0.00	0.00	0.00	0.00	69,993.49	0.00	69,993.49	
300 900R WHS ATHLETICS-ROTARY								
1,108.84-	0.00	0.00	0.00	0.00	1,108.84-	0.00	1,108.84-	
300 902H WHS JOURNALISM / BRUIN FUND								
4,652.51	0.00	0.00	0.00	0.00	4,652.51	12,201.26	7,548.75-	
300 910H WHS DRAMA FUND								
12,052.86	0.00	0.00	0.00	0.00	12,052.86	4,586.60	7,466.26	
300 911M WMS FISHING CLUB								
157.36	0.00	0.00	0.00	0.00	157.36	0.00	157.36	
300 917H WHS MUSIC-INSTRUMENTAL								
1,476.97	0.00	0.00	0.00	0.00	1,476.97	449.00	1,027.97	

Fund #	Fund Description	Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance	Bank Code
300	918H WHS MUSIC-VOCAL GENERAL CHOIR	5,363.30	0.00	0.00	0.00	0.00	5,363.30	9,608.93	4,245.63-	
300	918M WMS VOCAL MUSIC STUDENT ACTIVITY ACCOUNT	2,298.56-	0.00	0.00	0.00	0.00	2,298.56-	0.00	2,298.56-	
300	918S WHS SHOW CHOIR	1,715.88	0.00	0.00	0.00	0.00	1,715.88	0.00	1,715.88	
300	950M ATHLETICS: WMS "CAMP" ACCOUNT ALL SPORTS	827.00	0.00	0.00	0.00	0.00	827.00	0.00	827.00	
300	9511 ATHLETIC CAMPS: BASEBALL	4,382.24	0.00	0.00	966.68	966.68	3,415.56	0.00	3,415.56	
300	9512 ATHLETIC CAMPS: BOYS BASKETBALL	10,315.91	0.00	0.00	2,403.06	2,403.06	7,912.85	520.00	7,392.85	
300	9513 ATHLETIC CAMPS: B SOCCER	300.00	0.00	0.00	0.00	0.00	300.00	0.00	300.00	
300	9516 ATHLETIC CAMPS: FOOTBALL	22,407.60	11,558.00	11,558.00	5,832.63	5,832.63	28,132.97	20,117.81	8,015.16	
300	9523 ATHLETIC CAMPS: CROSS COUNTRY	1,025.65	0.00	0.00	0.00	0.00	1,025.65	0.00	1,025.65	
300	9528 ATHLETIC CAMPS: WRESTLING	1,884.20-	0.00	0.00	0.00	0.00	1,884.20-	0.00	1,884.20-	
300	9532 ATHLETIC CAMPS: GIRLS BASKETBALL	21,130.92	775.00	775.00	2,186.00	2,186.00	19,719.92	2,757.71	16,962.21	
300	9534 ATHLETIC CAMPS: SOFTBALL CAMP	741.78	0.00	0.00	0.00	0.00	741.78	0.00	741.78	
300	9535 ATHLETIC CAMPS: VOLLEYBALL	7,577.29	0.00	0.00	1,555.83	1,555.83	6,021.46	0.00	6,021.46	
300	9544 ATHLETIC CAMPS: GIRLS GOLF FUND	995.00	0.00	0.00	0.00	0.00	995.00	0.00	995.00	
300	9546 ATHLETIC CAMPS: GIRLS TENNIS	4,422.52	0.00	0.00	2,231.18	2,231.18	2,191.34	217.77	1,973.57	
300	9553 ATHLETIC CAMPS: CHERLEADING	11,058.68	1,510.00	1,510.00	8,338.85	8,338.85	4,229.83	465.00	3,764.83	

Fund # Fund Description Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance	Bank Code
300 9555 ATHLETIC CAMPS: WMS CHEER								
3,322.82	0.00	0.00	943.74	943.74	2,379.08	1,220.50	1,158.58	
300 988H WHS YEARBOOK/WHISPERER FUND								
20,959.12	0.00	0.00	0.00	0.00	20,959.12	10,005.00	10,954.12	
TOTAL FOR Fund 300 - DISTRICT MANAGED ACTIVITY:								
168,279.85	24,920.27	24,920.27	40,670.14	40,670.14	152,529.98	153,794.70	1,264.72-	
401 9018 AUX SERVICES FY 2018 SACRED HEART								
2,776.69	0.00	0.00	4,938.98	4,938.98	2,162.29-	0.00	2,162.29-	
401 9019 AUX SERVICES FY19: SACRED HEART								
0.00	0.00	0.00	0.00	0.00	0.00	18,606.19	18,606.19-	
TOTAL FOR Fund 401 - AUXILIARY SERVICES:								
2,776.69	0.00	0.00	4,938.98	4,938.98	2,162.29-	18,606.19	20,768.48-	
499 9017 OHIO CAREER COUNSELING GRANT: FY2017								
27,857.51	0.00	0.00	0.00	0.00	27,857.51	3,152.06	24,705.45	
499 9018 SECONDARY TRANSITION STUDNET W/ DISABILITIES								
0.00	0.00	0.00	1,091.11	1,091.11	1,091.11-	880.89	1,972.00-	
TOTAL FOR Fund 499 - MISCELLANEOUS STATE GRANT FUN								
27,857.51	0.00	0.00	1,091.11	1,091.11	26,766.40	4,032.95	22,733.45	
516 9018 IDEA-B FED GRANT FY 2018								
5,297.58	0.00	0.00	67,627.47	67,627.47	62,329.89-	4,256.33	66,586.22-	
TOTAL FOR Fund 516 - IDEA PART B GRANTS:								
5,297.58	0.00	0.00	67,627.47	67,627.47	62,329.89-	4,256.33	66,586.22-	
524 9018 CARL PERKINS FY 2018								
0.00	0.00	0.00	13,999.58	13,999.58	13,999.58-	0.00	13,999.58-	
TOTAL FOR Fund 524 - VOC ED: CARL D. PERKINS - 198								
0.00	0.00	0.00	13,999.58	13,999.58	13,999.58-	0.00	13,999.58-	
572 9018 TITLE I: FY 2018								
0.00	0.00	0.00	32,030.95	32,030.95	32,030.95-	0.00	32,030.95-	
TOTAL FOR Fund 572 - TITLE I DISADVANTAGED CHILDRE								
0.00	0.00	0.00	32,030.95	32,030.95	32,030.95-	0.00	32,030.95-	
590 9018 IMPRV. TEAC. QUALITY GRANT								
1,969.59	0.00	0.00	7,134.30	7,134.30	5,164.71-	19.01	5,183.72-	

Fund # Fund Description Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance	Bank Code
TOTAL FOR Fund 590 - IMPROVING TEACHER QUALITY:								
1,969.59	0.00	0.00	7,134.30	7,134.30	5,164.71-	19.01	5,183.72-	
GRAND TOTALS:								
33,335,170.30	11,823,964.90	11,823,964.90	3,906,224.73	3,906,224.73	41,252,910.47	5,880,514.76	35,372,395.71	