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WADSWORTH CITY SCHOOL DISTRICT
BOARD OF EDUCATION

WADSWORTH, OHIO

REGULAR STATED MEETING
MONDAY, JULY 9, 2018, 7:00 p.m.
JAMES R. McILVAINE PERFORMING ARTS CENTER, 625 BROAD STREET

AGENDA

I. Call to Order

II. Pledge of Allegiance

III. Appointment of Treasurer Pro Tem

IV. Roll Call

V. Motion for Approval and Signing of Minutes

VI. Administrative Discussion Items, Presentations, and Updates

A. Strategic Plan 2016-2020 Update

B. Wadsworth Grizzlies Community Foundation Informational Meeting on August 9, 2018 at 7:00 p.m. in the PD Room of the Charles R. Parsons Administration Building

VII. Administrative Items

A. PERSONNEL CONSENT ITEMS

1. Resignations

a) Mary Napoli, Prevention Specialist & S.A.D.D. Advisor/WHS (two supplemental contracts)
b) Katherine Krumreig, eff. July 20, 2018

2. Employments

a) Chelsea Duty, Certified Teacher
b) Volunteers, per attached list
c) Supplemental contracts, per attached list

B. ACTION CONSENT ITEMS

1. Recommendation to accept a $2,302.26 donation from the Franklin PTO

2. Recommendation to accept a donation from the Tetlow family of a Nova Chat 8, Version 2.1.0 Saltillo Augmentative Communication device, valued at $3,695.00

3. Recommendation to accept a donation from the Band Boosters in the amount of $2,815.83

4. Recommendation to approve an anonymous donation in the amount of $1,632

5. Recommendation to approve the Evolve Academy of Medina City School District Agreement
6. Recommendation to approve the Memorandum of Understanding (MOU) for ADAMH Board Participation in the Wadsworth City School District Drug Testing Program

7. Recommendation to approve the Agreement of Articulation between the University of Akron College of Applied Science and Technology and the Four Cities Educational Compact

8. Recommendation to approve the Memorandum of Understanding Regarding Students Placed in the Medina County Juvenile Detention Center with Medina City Schools

9. Recommendation to approve the Educational Service Center of Northeast Ohio Capstone Academy Extended School Year (ESY) contract for the period June 11-July 27, 2018

10. Recommendation to approve the KidsLink School District Contract for the period beginning September 1, 2018 and ending August 31, 2019

11. Recommendation to approve the Preventative Maintenance Service Agreement for Sectional Overhead Doors with Action Door for the period of August 1, 2018 through August 31, 2019

12. Recommendation to approve the State of Ohio Participation Agreement Acceptance of State of Ohio DAS Contract with the Cintas Corporation for the period of August 1, 2018 through July 31, 2020 for Category C. Mats, Dust and Dirt Control Items and Other Supplies

13. Recommendation to accept the donation of a 2018 EZGO Valor gas-powered golf cart valued at $6,199 from the Wadsworth Band Boosters

VIII. Items of the Treasurer

A. ACTION CONSENT ITEMS

1. Recommendation to accept the June financial reports as presented and subject to audit

    a) Financial Report by Fund
    b) Revenue Account

IX. Legislative Update

X. Floor Items

XI. Board Member Items

XII. Executive Session

WHEREAS, a public board of education may hold an executive session only after a majority quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

1. Appointment
2. Employment ✔
3. Dismissal
4. Discipline
5. Promotion
6. Demotion
7. Compensation ✔
8. Investigation of charges/complaints (unless public hearing requested)

B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding

C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action

D. Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. Matters required to be kept confidential by federal law or rules or state statutes

F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law

NOW, THEREFORE BE IT RESOLVED, that the Wadsworth City Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on A2 and A7, as listed above.

XIII. Adjournment

In accordance with State and Federal law, the District will provide reasonable accommodations to persons with disabilities who wish to attend and/or participate in school events. Such individuals should notify the Superintendent if they require a reasonable accommodation.

EMPLOYMENTS
July 9, 2018

Volunteers

Band Camp Chaperones

Jason Barnhart	Amy Doty	Kelly Lee
Julie Batey	Daniel Doty	Polly Magyar
Dennis Bolen	Heather Errante	Steven Magyar
Cindy Beeman	Melissa Gerber	Lorraine Negron
Douglas Beeman	Laurel Herron	David Ott
Lisa Bressler	Jeanne Hines	Sandy Shafer
Mary Calderon	April Jira	Amy Tuck
Kelly Dadich		

2017-2018 Supplemental Contracts

Haley Hassinger	Extended School Year (23 hrs.)
Matthew Hulme	Extended School Year (32.5 hrs.)
Emily Reagan	Extended School Year (55.5 hrs.)
Katherine Ruff	Extended School Year (55.5 hrs.)
Barbara Crookes	Extended School Year (Reading - maximum 55.5 hrs.)
Alexandra Zwisler	Extended School Year (Reading - maximum 55.5 hrs.)
Sarah Hissner	Extended School Year (Reading - maximum 55.5 hrs.)
Edward Clark	Band Camp Instructor
Jessica Courson	Band Camp Instructor
Justin Evangelist	Band Camp Instructor
Matthew Hastings	Band Camp Instructor
Malcolm Jones	Band Camp Instructor
Alexis Koeberle	Band Camp Instructor
Vanessa Lloyd	Band Camp Instructor
Ryun Louie	Band Camp Instructor
Ava Miller	Band Camp Instructor
David Selzer	Band Camp Instructor
Brandon Waller	Band Camp Instructor
Zachary Young	Band Camp Instructor

2018-2019 Supplemental Contracts

Elizabeth Beal	Excess Hours (Counseling - 42.25 hours)
Jennifer Manos	Excess Hours (Counseling - 42.25 hours)
Shannon Schmitt	Social Studies Dept. Chair
Cynthia Stecker	Social Studies Dept. Chair
Kim Snyder	English-Lang. Arts Dept. Chair
Sandi Mueller	English-Lang. Arts Dept. Chair
Bryce Weber	Math Dept. Chair
Sara Storm	Math Dept. Chair
Ann Marie Cooper	Special Ed. Dept. Chair
Sandi Mueller	CIS Newspaper
Zachary Ockunzzi	CIS Intramurals

Trudy Freund	RtI Chair
Aliza Gill	RtI Member
Patti Back	RtI Member
Shannon Schmitt	RtI Member
Victoria Albanese	RtI Member
Abbey Martin	Student Council Advisor (CIS)
Megan Wolf	Student Council Advisor (CIS)
Kim Leonard	Crossing Guard Supervisor
Jeff Kisor	Boys Lacrosse Varsity Head Coach (Volunteer)
Todd Grice	Boys Lacrosse Varsity Asst. Coach (Volunteer)
Dennis Sega	Boys Lacrosse Varsity Asst. Coach (Volunteer)
Michael Swires	Boys Lacrosse Varsity Asst. Coach (Volunteer)
Christian Beery	Boys Indoor Track Coach (Volunteer)
Matthew McConnell	Boys Indoor Track Coach (Volunteer)
Blake Dickson	Boys Indoor Track Coach (Volunteer)
John Burton	Girls Indoor Track Coach (Volunteer)
Megan Dean	Girls Indoor Track Coach (Volunteer)
Zachary Humrichouser	Girls Indoor Track Coach (Volunteer)
Nick Neral	Boys/Girls Indoor Track Coach (Volunteer)
Maria Daull	WHS Spring Faculty Manager (50%)
Nick Ranallo	Varsity Wrestling Asst. Coach
Matthew Hulme	Varsity Wrestling Asst. Coach (Volunteer)
Gregory McElroy	Varsity Wrestling Asst. Coach (Volunteer)
Brad Squire	Varsity Wrestling Asst. Coach (Volunteer)
Tim Knipl	Varsity Wrestling Asst. Coach (Volunteer)
Kip Shipley	Varsity Wrestling Asst. Coach (Volunteer)
Matthew Shiarla	Reserve Wrestling Coach
John Gramuglia	8th Grade Wrestling Asst. Coach (Volunteer)
Justin Wilhelm	Asst. Debate Coach

WADSWORTH CITY SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Stated Meeting
July 9, 2018

Agenda Detail Sheet

VI. Administrative Discussion Items, Presentations, and Updates

A. Strategic Plan 2016-2020 Update: An update on our progress toward the goals outlined in our Strategic Plan 2016-2020 is provided below:

Area:	Goal	Update:
Curriculum/ Instruction/ Assessment	Gifted Services	Action Step (A): A group of teachers and administrators finished a program at the College of William & Mary. They received their gifted endorsement from the Ohio Department of Education. With more teachers holding the gifted endorsement, our principals are able to get more creative and deliberate with how they schedule gifted services. Action Step (B): Michele Evans, Pepper Bates and a group of middle and high school science teachers created a compacted science curriculum that allows certain middle school students to take two (2) years' worth of science in 7th grade and physical science for high school credit in 8th grade. This started in the fall of 2016. Action Step (C): We continue to utilize grade-level acceleration and subject-level acceleration where it is determined to be appropriate for a student. The number of students utilizing College Credit Plus continues to grow. Action Step (D): Michele Evans continues to work with our administrators and teachers to ensure that the needs of our gifted students are aligned with our staffing levels district-wide.
Curriculum/ Instruction/ Assessment	Services for Students who Struggle Academically	Action Steps (A)-(C): Our Academic Council engaged in conversation and research on this topic. As a result of this work we implemented teacher collaboration time at the middle and high schools in the fall of 2016. RtI training was completed for building chairs. After careful review of our current

		RtI process and work completed by our Academic Council and RtI chairs, new procedures will be put in place beginning in the fall of 2018. Lincoln Elementary School became school-wide for Title 1 in the fall of 2016, and it is anticipated that all Title 1 eligible buildings will be school-wide to begin the 2018-2019 school year. Tutors were placed in all buildings (including those that are not Title 1 eligible) and the position of Coordinator of Testing, Assessment and Data was created (formerly called the Gifted and Instructional Assessment Coordinator).
Curriculum/ Instruction/ Assessment	Curricular Review/Fine Arts	The Curricular Review and Fine Arts Committee began their work during the 2017-2018 school year. Their work will continue during the 2018-2019 school year. It is anticipated that recommendations from the committee will be considered for implementation beginning in the 2019-2020 school year.
Curriculum/ Instruction/ Assessment	STEM Pathway	Action Step (A): Training in problem-based learning and design strategies has occurred for teachers in grades K-12. Action Step (B): An exploratory computer science class was added in 2016 at the high school. The course provides an opportunity for students in grades 9 & 10. AP Computer Science was added in the fall of 2017 as well as Advanced Engineering and Programming A, Advanced Engineering and Programming B, and Architectural Design and Engineering Graphics. In addition, a computer teacher was added to the staff at CIS at the beginning of the 2017-2018 school year.
Curriculum/ Instruction/ Assessment	Curriculum Alignment with Ohio's Learning Standards and our curricular materials	This has been an ongoing process that has followed our textbook adoption cycle.
Facilities/ Safety/ Security/ Transportation	Plan for CIS	Action Steps (A)-(C): The CIS Committee was formed and met for the first time in November of 2016. They recommended an outside company complete an analysis of the building. The board of education agreed, and the analysis was completed in May of 2017. The committee made a final recommendation to the board of education in

		November of 2017. The meeting minutes, building and cost analysis, recommendation and other supporting documents can be found by clicking here. Action Steps (D)-(E): The board of education established a process for community feedback on the CIS Committee's recommendation (survey and public forum meetings) and, ultimately, voiced support for the CIS Committee's recommendation in April of 2018.
Facilities/ Safety/ Security/ Transportation	Safety Plans	Action Steps (A)-(B): Safety plans for each building have been updated and will be submitted to the Department of Homeland Security for review prior to November of 2018. The security camera systems have been updated at Franklin Elementary School, Lincoln Elementary School, Central Intermediate School and Wadsworth Middle School. The updating of the system at the Charles R. Parsons Administration Building remains to be completed. In addition, security enhancements identified through discussion with the Wadsworth Police and Fire Departments and the community forum on safety in March of 2018 are being implemented.
Facilities/ Safety/ Security/ Transportation	Multipurpose Facility	Action Steps (A)-(D): The committee made their recommendation, and the board approved a final design in March of 2017. Construction of the facility was completed in December of 2017.
Facilities/ Safety/ Security/ Transportation	Maintain building and grounds while remaining within our budget	We continue to keep up daily with the needs of our buildings and grounds while planning long-term and remaining within our allocated budget.
Facilities/ Safety/ Security/ Transportation	Maintain our transportation fleet	Action Step (A): Our mechanics continue to utilize proactive and preventive measures in maintaining our transportation fleet, as evidenced by our success rate on our annual bus inspections by the State of Ohio Highway Patrol. Action Step (B): We continue to plan financially for the purchase of new buses/vehicles per our board-approved five (5) year financial forecast.
Facilities/ Safety/ Security/	Transportation Policies	All transportation related policies and administrative guidelines have been updated and the policy revisions were Board-approved.

Transportation		
Faculty/Staff/ Student Personnel	Class Size Reduction	Action Step (A): The target for maximum number of students per teacher in grades K-2 were set at the following: twenty-five (25) for kindergarten and first grade and twenty-six (26) for second grade. Action Step (B): Three (3) additional teachers were hired, beginning in the 2016-2017 school year.
Faculty/Staff/ Student Personnel	Drug Prevention and Awareness Programs	Action Steps (A)-(C): A committee evaluated our programs to see what other districts do. As a result, we added a new curriculum called Too Good for Drugs. Our school district is an active participant in the Wadsworth Drug-Free Coalition. The Board approved random alcohol, drug and nicotine testing of students which began in the 2017-2018 school year. In addition, we implemented pre-employment drug testing in August of 2017.
Faculty/Staff/ Student Personnel	Delayed Start Time	Action Steps (A)-(C): At their March 2016 meeting, the board of education accepted the Delayed Start Time Committee's recommendation to not move forward with the concept but to allow the committee to continue to educate our community on the importance of sleep for adolescents.
Faculty/Staff/ Student Personnel	Continue to attract and retain top quality faculty and staff	Action Step (A): We continue to evaluate what we offer our faculty and staff in comparison to similar school districts. Action Step (B): We continue to offer professional development opportunities throughout the year, including adding additional professional development days throughout the year for our staff. In addition, a climate/culture survey was introduced to staff during the 2016-2017 school year and was used again during the 2017-2018 school year. The board of education and administration have used the survey results to guide employee needs and changes in the way we operate and/or programs we offer.
Faculty/Staff/ Student Personnel	Evaluate extracurricular programs and their associated costs	Action Steps (A)-(C): The Extracurricular Review Committee began and completed their work during the 2017-2018 school year. Their work resulted in a number of recommendations that will be considered moving forward, beginning in the

		2018-2019 school year.
Faculty/Staff/ Student Personnel	Align staffing levels to areas of greatest need	Each year two (2) documents are created that guide the alignment of our staff to areas of greatest need. The documents are the Staffing Analysis and the Class Size and Enrollment Projection Analysis.
Finance	Enhance the structure of the Grizzlies Community Foundation	Action Steps (A)-(B): Work remains on the development of an operating framework and development of a fundraising plan. This work will be a focus during the 2018-2019 school year.
Finance	Pursue grants that align with the goals of our school district	We continue to write and submit grants throughout the year. Notably, we have been awarded grants through the Arconic Foundation, Martha Holden Jennings Foundation and SME Prime, to name a few.
Finance	Maintain financial credibility.	Action Step (A): Twice a year our treasurer recommends board approval of our five (5)-year financial forecast. The current forecast can be found by clicking here. Action Step (B): Each year our district goes through an audit process, as required by law. In recent years, this audit process has been completed by the Auditor of State's Office. Our Treasurer's Office has received the Auditor of State award a number of years for their exemplary financial reporting. Audit results can be found by clicking here. Action Step (C): The Treasurer's Office has provided updates to our board and community through a variety of methods, including our website (click here) and our annual State of Our Schools address. Action Step (D): The benchmark reports through the Ohio Department of Education can be found by clicking here.
Finance	Continue to evaluate all areas of operation for cost saving measures	Action Steps (A)-(B): We continue to address cost containment, efficiency and value by receiving multiple quotes for work that needs to be completed and through participation in purchasing groups. Staffing levels are continually evaluated to make sure they align with district needs.

School/ Community Relations	Communication	An evaluation of our district communication methods occurred. Similar school districts (as determined by ODE) were contacted to gather ideas on how they communicate with their school families and community. For the most part, the methods we utilize are either aligned with how the other districts communicate or are more numerous and varied when compared to the other districts.
School/ Community Relations	Continue to have a strong presence in community-related organizations	District personnel continue to be involved in many community organizations. In many cases, district personnel sit on the boards of the community organizations.
Technology	Phone system	The district phone system was replaced in the summer of 2016.
Technology	Fiber optic ring	Action Steps (A)-(C): Work continues on this analysis.
Technology	Interactive whiteboards	Action Steps (A)-(B): We purchased 70" 4k LCD touch-enabled panels (TV's) to be mounted where the building smartboards were located. These panels were installed at Franklin and Lincoln Elementary Schools, Central Intermediate School, and Wadsworth Middle School.
Technology	Study instructional software currently in use within our school district	Action Steps (A)-(B): A complete list of the instructional software in use has been completed and at the current time, the software on the list will continue to be utilized in future years.
Technology	Technology standards for K-12	We are following the technology standards recently developed by the Ohio Department of Education.
Technology	Professional development opportunities	Professional development opportunities for staff are continually offered throughout each school year.
Technology	ITC Exploration	Action Steps (A)-(B): The ITC Committee recommended, and the board of education approved, switching from TCCSA to NEOnet, over a transition period beginning on July 1, 2017 and ending on July 1, 2018.
Technology	Student Information System Analysis	Action Steps (A)-(D): The committee finished their work and decided it was best to stay with DASL for now. The committee will review this decision

		again in the future.
Technology	District Website	Action Steps (A)-(C): The board of education approved a contract with SchoolPointe to redesign our website. The new website was launched in October of 2017.

B. Wadsworth Grizzlies Community Foundation Informational Meeting: The Wadsworth Grizzlies Community Foundation is in search of volunteers and board members and will hold an informational meeting for anyone interested in learning more about the foundation. The meeting will be held on Thursday, August 9, 2018, at 7:00 p.m. in the PD Room of the Charles R. Parsons Administration Building. If you are interested in additional information or if you have questions, please contact Dr. Hill at 330-335-1301 or ahill@wadsworthschools.org.

VII. Administrative Items

A. PERSONNEL CONSENT ITEMS

2. (a) Chelsea Duty: Ms. Duty is being recommended to fill the high school science teaching position left open by the resignation of Mr. Philip Romich.

B. ACTION CONSENT ITEMS

5. **Evolve Academy Agreement:** The Agreement with Evolve Academy of the Medina City School District for the 2018-2019 school year being recommended for approval allows our district to place students at Evolve Academy if it is determined that the program at Evolve Academy is what is needed to meet a student's learning needs.

6. **Medina County Alcohol, Drug Addiction and Mental Health Board (ADAMH) Board Memorandum of Understanding (MOU):** The MOU with the Medina County ADAMH Board being recommended for approval allows our district to accept $6,000 from the Medina County ADAMH Board to offset the cost of our random alcohol, drug and nicotine testing of students during the 2018-2019 school year.

7. **University of Akron Agreement of Articulation:** The Agreement of Articulation between the University of Akron College of Applied Science and Technology and the Four Cities Compact being recommended for approval outlines the awarding of credits to students who participate in the Networking program at Barberton High School. The Wadsworth City School District Board of Education is the responsible party for approving this agreement because our school district is the fiscal agent for the compact.

8. **Medina City Schools Memorandum of Understanding (MOU):** The MOU between the Medina City Schools and the Wadsworth City School District Board of Education being recommended for approval outlines the requirements for our school district when a resident student is being educated in the Medina County Juvenile Detention Center during the 2018-2019 school year.

9. **Educational Service Center of Northeast Ohio Capstone Academy Agreement:** The Educational Service Center of Northeast Ohio Capstone Academy agreement being recommended for approval is necessary to provide the extended school year services for a student, as identified in the student's individual education program.

10. **Kidslink School District Contract:** The Kidslink School District Contract being recommended for approval is necessary to provide the services for a student during the 2018-2019 school year, as identified in the student's individual education program.

11. **Action Door Agreement:** The Preventative Maintenance Service Agreement for Sectional Overhead Doors with Action Door being recommended for approval will allow our district to have Action Door complete work at our bus garage during the period of August 1, 2018 through August 31, 2019.

12. **Ohio DAS Contract Agreement:** The State of Ohio Participation Agreement Acceptance of State of Ohio DAS Contract with the Cintas Corporation being recommended for approval will allow our district to purchase Category C. Mats, Dust and Dirt Control Items and Other Supplies from Cintas at the state pricing level for the period of August 1, 2018 through July 31, 2020.

RECORD OF PROCEEDINGS
WADSWORTH CITY BOARD OF EDUCATION

Minutes of Special Meeting Date: June 28, 2018

The Wadsworth City Board of Education met in Special Session on Thursday, June 28, 2018, at 4**:00** P.M. at the Charles R. Parsons Administration Building, 524 Broad Street.

Present	Kramer, McComas, McDougal
Absent	Batey (via phone), Gordon
Administrators	**1 +** Superintendent Hill (via phone)
Staff	**0**
Visitors	**2**

18-06-53 **APPROVAL OF BOARD MINUTES**

The motion was made by **McComas**, seconded by **Kramer**, to approve the following Board of Education Meeting Minutes: Regular Session - June 11, 2018

VOTE: Yea - Kramer, McComas, McDougal
Nay - None Motion Carried,

ADMINISTRATIVE ITEMS:

18-06-54 Upon the recommendation of Superintendent Hill, the motion was made by **McComas**, seconded by **Kramer**, to adopt the Personnel Consent Items from the June 28, 2018, Special Meeting, as presented:

A. PERSONNEL CONSENT ITEMS

1. Resignations:

a)	Salina Brereton	Non-Teaching	(eff. 06/01/18)
b)	Meghan Nichols	Certified Teacher	

2. Employments:

a)	Ava Miller	Summer Drumline Technician	(eff. 06/01/18)
b)	Arito Wickerham	Certified Substitute	
c)	Anna Warren	Certified Teacher	
d)	Meghan Nichols	One-Year Long-Term Substitute Certified Teacher	
e)	Alexandria Zwisler	Certified Teacher	(eff. 08/01/18)
f)	Tara Files	Non-Teaching School Employee	
g)	Jessica Gabor	Certified Teacher	

VOTE: Yea – Kramer, McComas, McDougal
Nay – None Motion Carried,

18-06-55 Upon the recommendation of Superintendent Hill, the motion was made by **Kramer**, seconded by **McComas**, to adopt the Action Consent Items for the June 28, 2018, Special Meeting, as presented:

B. ACTION CONSENT ITEMS

1. Recommendation to approve the Commercial Monitoring and Alarm Services Agreement with Koorsen Fire & Security from July 1, 2018 through June 30, 2021. **(ATTACHED)**

2. Recommendation to approve the Annual Fire Protection Services Agreement with Koorsen Fire & Security from July 1, 2018 through June 30, 2021. **(ATTACHED)**

3. Recommendation to approve a second reading and adoption of revised Policy 5512.01 - Random Alcohol, Drug and Nicotine Testing of Wadsworth City School District Students.

4. Recommendation to accept the alternate proposal for RFP Document Imaging Equipment with MT Business Technologies, Inc. for the period of August 1, 2018 through July 31, 2023. **(ATTACHED)**

5. Recommendation to approve the Standard Terms and Conditions Agreement with Palitto Consulting Services, effective June 12, 2018. **(ATTACHED)**

VOTE: Yea – McComas, McDougal, Batey, Gordon, Kramer
Nay – None Motion Carried,

TREASURER ITEMS

18-06-56 Upon the recommendation of Treasurer Beeman, the motion was made by **Kramer**, seconded by **McComas**, to adopt the Action Consent Items A. 1-5 for the June 28, 2018, Special Meeting, as presented:

A. ACTION CONSENT ITEMS

1. Recommendation to approve FY 2018 Advance and Transfers Report. **(ATTACHED)**

2. Recommendation to make amendments to the FY 2018 Certificate of Revenue. **(ATTACHED)**

3. Recommendation to adopt FY 2018 Appropriations. **(ATTACHED)**

4. Recommendation to approve the initial FY 2019 Certificate of Revenue. **(ATTACHED)**

5. Recommendation to adopt temporary FY 2019 Temporary Appropriations. **(ATTACHED)**

VOTE: Yea – McDougal, Kramer, McComas
Nay – None Motion Carried,

18-06-57 Upon the recommendation of Treasurer Beeman, the motion was made by **Kramer**, seconded by **McComas**, to adopt the Action Consent Item B for the June 28, 2018, Special Meeting, as presented:

B. ACTION CONSENT ITEM

1. Recommendation to adopt a Resolution Providing for the Issuance and Sale of Bonds in the Maximum Principal Amount of $22,810,000 for the Purpose of Refunding Certain of the School District's Outstanding School Improvement Bonds, Series 2009B (Federally Taxable - Build America Bonds - Direct Payment). **(ATTACHED)**

VOTE: Yea – McDougal, Kramer, McComas
Nay – None Motion Carried,

18-06-58 **ADJOURNMENT**

The motion was made by **McComas**, seconded by **Kramer**, to adjourn at **4:27** p.m.

VOTE: Yea – Kramer, McComas, McDougal
Nay – None Motion Carried,

(Signed)_____
Jody McDougal, President

(Attested)_____
Douglas D. Beeman, Treasurer

Chelsea Duty

EDUCATION

Cleveland State University — Cleveland, OH
Teaching Licensure: Integrated Science, Earth 7-12 — Projected license May 2018
2017-2018 Cleveland Teaching Fellows Program
GPA: 3.47

Cleveland State University — Cleveland, OH
B.S. in Environmental Science — Graduated 2013

RELEVANT EXPERIENCE

John Hay School of Architecture & Design/ JFK Pact — **Cleveland, OH**
Student Teacher/Practicum Teacher, Cleveland Fellow — August 2017-present

- Developed engaging lesson plans for 9th grade Environmental Science course (John Hay) and multi-grade AP Environmental Science course (JFK Pact)
- Individualized lessons according to students' interests, strengths, and needs.
- Collaborated with mentor teacher and Tri-C professor to deliver Robotics and Drones course content (JFK Pact)
- Utilized Powerschool to incorporate active technology into the classroom, such as online quizzes, online communication tools and allowed students to use discussion boards and create their own wiki page
- Motivated students with innovative labs that allowed students to develop and test their own hypothesis
- Worked with mentor teacher to plan and execute enriched field trip experiences
- Developed and utilized rubrics to assess students work
- Participated in parent-teacher conferences

Cleveland Metropolitan School District — **Cleveland, OH**
Substitute Teacher — January 2018- present

- Substitute teacher for high school science classes
- Adjusted plans as needed throughout the school day
- Maintained content rigor despite the absence of the lead teacher

Boys and Girls Club of Cleveland — **Cleveland, OH**
Farm Site Manager — February 2015- August 2016

- Recruited and hired students for the Boys and Girls Club Entrepreneurial Farm Program
- Taught students how to operate hydroponic growing system, take soil samples, measure pH, and how to identify pests and diseases on plants
- Delivered science and entrepreneurial based curriculum
- Led resume workshops for teen farm staff
- Applied for and reported on secured grants funding the farm program
- Managed day-to-day operations of farm site
- Secured opportunities to sell produce within community
- Maintained detailed budget for farm program
- Organized speaker events and field trips to local businesses
- Installed new farm site including hoop house, raised beds, and irrigation
- Assisted with other club operations such as supporting the Teen Leaders Club, coordinating the transportation schedule and homework tutoring

Youth Opportunities Unlimited **Cleveland, OH**
Environmental Lead Supervisor April 2014-Aug 2014

- Planned and implemented daily work schedule with science educational components for over 100 youth and managed 10 adult field supervisors for the Mayor Frank G. Jackson Summer Youth Employment Program
- Developed science education programming related to hydrology equations and the effectiveness of maintained rain gardens
- Developed environmental science education programming
- Scheduled various events for youth and maintained a detailed daily activity calendar
- Designed and installed two rain gardens

OTHER SKILLS/ACCOMPLISHMENTS

- Mental Health First Aid USA Certificate through National Council for Behavior Health
- Attended Laying the Foundations provided by the National Math & Science Initiative
- Child Abuse Recognition Training through Cleveland State University
- Leadership certificate through Cleveland State University
- Leadership certificate through the Leadershape Institute
- Strong computer skills including the Microsoft Suite, Adobe, and Google Drive
- Sherwick Tree Steward Certification through the Western Reserve Land Conservancy
- Ohio State Extension Market Gardeners Training Program graduate

VOLUNTEER EXPERIENCE

- Volunteer chaperon for 3-day field trip to Flint Michigan with Lincoln West School of Health & Medicine
- Volunteered with Cleveland Metroparks to complete stream biomonitoring
- Volunteered with Seeds of Literacy in Cleveland tutoring adults pursuing their GED
- Volunteered with York United Methodist Church Youth Group

Recognizing Potential ~ Maximizing Achievement

Medina City Schools

June 7, 2018

Superintendent
Aaron J. Sable

Assistant Superintendent
Kristine M. Quallich, Ph.D.

Treasurer
David M. Chambers

Board of Education

Rebecca M. Parkhurst

Ronald D. Ross

Douglas C. Eastwood

Valerie Pavlik

Robert C. Skidmore, Esq.

To Whom it May Concern:

Attached please find the Evolve Academy agreement for 2018-2019. Please sign as the residential district and return to me in the enclosed envelope.

Once all the signatures are complete I will send you a fully executed copy of the agreement.

Your assistance in this matter is greatly appreciated. If you have any questions regarding the agreement please contact John Leatherman, Principal, Evolve Academy at 330-636-4213.

Thank you and have a great day.

Sincerely,

Mary Mitman

Mary Mitman
Dept. of Pupil Services
mitmanm@medinabees.org
330-636-3090

Evolve Academy
of
Medina City School District
222 South Broadway Street
Medina, Ohio 44256
P: 330-636-4213 F: 330-636-4230

To: Andrew Hill, Superintendent

From: John Leatherman, Principal, Evolve Academy, Medina City School District

Re: Agreement for Students Placed into the Evolve Academy of Medina City School District for 2018-19 School Year

Date: June 7, 2018

Evolve Academy of Medina City School District appreciates the level of cooperation shown by the participating school districts through their continued support of this program by referring young people who are in need of the multi-layered services provided under the umbrella of Evolve Academy. This document will serve as the formal agreement between the specific school district named at the end of this document and the Medina City School District and indicates the agreement to the policies and procedures of student placement by both entities.

As a means of further clarifying the policies and/or procedures under which student placement will be made, the following information is provided for reference:

Placement into the Evolve Academy of Medina City School District
All referrals regarding placement into the Evolve Academy of Medina City School District are made to the Program Administrator. The Administrator will work with the sending school district to determine if placement is appropriate and if so, then schedule an intake meeting to begin the registration process and the update of the student's IEP.

Educational and Counseling Services
At the current time, the Medina City School District employs three full-time teachers to provide educational services at Evolve Academy. Evolve employs four full-time paraprofessionals and one full-time licensed therapist. Evolve Academy also has a fully licensed school psychologist on staff. The youth will participate in educational programming each day from 7:50 am to 2:05 pm, with a break during the day for lunch. Students will have the option of purchasing a lunch from the Medina City School District's school lunch program provided through Garfield Elementary School. Those students who qualify for free/reduced lunches will be able to complete paperwork to continue to qualify for that option.

Financial Obligations
Under provisions established in the Ohio Revised Code, the student's school district of residence will be financially responsible for tuition. In order to continue to provide excellent academic and counseling services, the Medina City School District, hereby enters into an agreement with the school district named below for the payment of tuition currently equal to $3,900.00 per month per full-time student. This rate can be adjusted annually to reflect the increase/decrease in operational expenses for the program. In addition to this contract, a signed contract addendum, indicating specific students' names, will be required in order to complete the process of student placement in the program.

This agreement has been entered into by:

_____ _____
Superintendent Designee, Medina City School District Date

_____ _____
Superintendent Designee, Wadsworth City School Date

Evolve Academy
of
Medina City School District
222 South Broadway Street
Medina, Ohio 44256
P: 330-636-4213 F: 330-636-4215

CONTRACT ADDENDUM
(Agreement for Admission of Specific Tuition Student to Evolve Academy of Medina City School District)

District of Attendance

The Medina City School District Board of Education (District of Attendance) hereby enters into a contract for admission of the student(s) listed below with the Wadsworth City School Board of Education (District of Residence) for educational purposes for the 2017/2018 school year.

The Wadsworth City School Board of Education (District of Residence) hereby agrees to pay the Medina City Schools' Board of Education (District of Attendance) an amount equal to $3,900.00 per month per full-time student listed below.

The Medina City Schools' Board of Education (District of Attendance) acknowledges that the student(s) listed below are not to be included in their ADM certification, but will be claimed in the ADM of the District of Residence. The Medina City School District does hereby accept the student(s) listed below into Evolve Academy on the terms and conditions listed in the Evolve Academy Agreement and this Addendum to that agreement.

	Name of Student	Date of Birth
1.		
2.		
3.		
4.		

DISTRICT OF SERVICE

District of Attendance Superintendent/Designee Signature Date

District of Attendance Treasurer/Designee Signature Date

DISTRICT OF RESIDENCE

District of Residence Superintendent/Designee Signature Date

District of Residence Treasurer/Designee Signature Date

Memorandum of Understanding (MOU) for ADAMH Board Participation in the Wadsworth City School District Drug Testing Program

This Memorandum of Understanding ("MOU") is entered into as of the date the last party below executes the same and between the Medina County Alcohol, Drug Addiction and Mental Health Board ("**Board**"), and the **Wadsworth City School District**.

WHEREAS, the Wadsworth City School District recognizes that the use of alcohol and illicit drugs by students is a national problem, and with the support from the U.S. Supreme Court, the Wadsworth City School District is implementing this program of deterrence and identification, as a proactive approach to a truly safe and drug free school. Students using illegal drugs pose a threat to their own health and safety, as well as to that of other students; and

WHEREAS, **Wadsworth City Schools** has requested $6,000 in grant funds from the **ADAMH Board** to pay for drug testing for Fiscal Year 2019, the period of July 1, 2018 through June 30, 2019; and

WHEREAS, the **ADAMH Board** has determined the drug testing program meets a significant need in the community and that it fits within our Board's prevention goals to identify youth in need, prevent use, and prevent overdose; and

NOW THEREFORE, the parties agree as follows:

1. **WADSWORTH CITY SCHOOL DISTRICT** RESPONSIBILITIES:

   a. Operate the drug testing program in accordance with the bylaws and policies attached as Exhibit A.
   b. Create a safe, drug free, environment for students and assist them in getting help when needed.
   c. Encourage students who use drugs to participate in drug treatment programs.
   d. Provide the **ADAMH Board** with an invoice requesting the grant funds.
   e. Provide the **ADAMH Board** with yearly statistics regarding the number of students drug tested and any other pertinent information.

2. **ADAMH BOARD** RESPONSIBILITIES:

   a. Provide FY2019 funding in an amount of $6,000.00, once invoiced and upon receipt of the adopted and effective Random Urine Drug Testing of Wadsworth City School District Students Bylaws and Policies.

Phillip Titterington Date 6/11/18

Phillip Titterington,
Executive Director
Medina County ADAMH Board

_____ Date _____

Andrew Hill
Superintendent
Wadsworth City School District

Approved as to Form: _____ Date: 6/5/2018

Medina County Prosecutor

AGREEMENT OF ARTICULATION

The University of Akron
College of Applied Science and Technology

&

Four Citied Educational Compact (Four Cities)
(Barberton, Copley, Norton, Wadsworth)

Networking Program

To

Associate of Applied Business – Computer Information Systems
Networking Option, Cisco Track

This Agreement of Articulation is hereby entered into between Four Cities and The University of Akron's (UA) College of Applied Science and Technology as of the 1st day of May, 2018. Both institutions throughout the remaining document shall collectively be referred to as Institutional Partners.

This Agreement provides for collaboration between the Institutional Partners in order to enhance and further the educational opportunities available to eligible students at various degree levels. The goal of this collaboration is to create a seamless learning progression of technical and academic skills from the secondary level to the associate and/or baccalaureate degree level and beyond in order to meet career needs and opportunities.

The Institutional Partners through this Agreement are providing a broader educational service to students in the region, enhancing the workforce potential by providing necessary skills and competencies more quickly and with fewer obstructions, and utilizing more fully the educational resources of the region to the benefit of all citizens and taxpayers of Ohio.

Goals of this Agreement are:

1. To provide broader educational opportunities for eligible students of the Institutional Partners.

2. To provide clarity of and credit for identified learning experiences and competencies that will articulate into each consecutive level of educational advancement.

3. To provide eligible students the opportunity to complete an associate and/or baccalaureate degree in a shorter time period than might otherwise be possible.

4. To afford eligible students an opportunity to continue along an educational and career pipeline with greater ease and support.

5. To afford eligible students an opportunity to acquire additional skills and competencies, thus aiding their employment opportunities.

6. To afford eligible students an opportunity to progress along an educational and career pipeline that will provide a comprehensive degree and employment opportunities at each consecutive degree step.

7. To create a partnership between the participating institutions that will broaden and enhance, for the benefit of all students, the educational and career potential of each institution.

8. To provide college credit for certain courses taken at career education center under the eligibility requirements of this agreement.

Conditions of Articulation

Specific Provisions

Eligibility Requirements

1. To Participate in the Program

    a. Students must be eligible to be fully admitted to The University of Akron's College of Applied Science and Technology in order to be considered for credit.

    b. Eligible secondary students are required to provide supporting documentation of grades, training, certifications, and/or licenses.

2. To Access The University of Akron Credit

    a. Students must successfully complete the secondary Machine Trades Program and pass all required certification/licensure exams. 15 credits will be awarded upon successful completion of these requirements. Students must provide proof of current certifications/licenses.

    No articulated credit will be awarded until this requirement is met.

Conditions

1. In all cases, the determination of the requirements for the AAB – Computer Information Systems Networking Option will be the responsibility of UA. All grade-point computations will be made using UA's procedures.

2. The Institutional Partners will collaborate to design opportunities for students to receive information about this Articulation Agreement.

3. The Institutional Partners will jointly prepare and agree upon systems addressing issues including but not limited to: student tracking, data retrieval, and feedback.

4. Appropriate faculty and staff of each partnering institution will become familiarized with this Agreement and attached Course Articulation Agreement programs, and procedures so as to facilitate full participation in and utilization of the resources provided by this educational pipeline.

5. In the event a dispute arises concerning course articulation, UA reserves the right to make the final decision.

6. Each Institutional Partner reserves the right to make such changes in its course offerings and degree requirements as may be required from time to time to meet its educational mission. Each partner agrees to communicate such changes in a timely fashion to the other partner, at least annually. Failure on the part of –Four Cities to communicate curriculum or program change could result in the discontinuation of this agreement.

7. The Institutional Partners, in an ongoing attempt to strengthen this educational and degree pathway for the benefit of future students, will foster communication between their program facilities so that they may jointly address common needs for quality assessment and, where appropriate, advise and provide professional insight on course development to increase opportunities for future course articulation.

8. This Agreement, with any revisions or amendments, will remain in effect until terminated by either party. A one-year notice by the institution partners is required prior to termination of this Articulation Agreement and Course Articulation Agreements. In the advent of termination, all Institutional Partners agree to honor the existing articulation arrangement for students currently participating in this pipeline to the student's desired degree level.

9. It is the student's responsibility to keep a record of Exhibits A and B and to present Exhibits A and B to the designated academic advisor at UA upon pursuit of admittance into the AAB – Computer Information Systems Networking Option program.

For :

Superintendent
Four Cities Educational Compact
625 Broad Street
Wadsworth, Ohio 44281
(330) 335-1400

For: The University of Akron:

Office of the Senior Vice President and Provost
The University of Akron
Buchtel Hall 102
Akron, Ohio 44325-4703
(330) 972-5144

General Provisions:

1. This Agreement shall be subject to any current and future conditions or limitations imposed by UA.

2. The Institutional Partners agree that they will not discriminate against any individual on the basis of race, color, religion, sex, national origin, age, disability or veterans' status in connection with this Agreement.

3. This Agreement, and all of the attached course articulation agreements, constitutes the entire understanding of the parties to it with respect to the subject matter covered by it.

4. This Agreement shall be governed by and construed pursuant to the laws of the State of Ohio.

Exhibit A

Articulated Courses into The University of Akron
College of Applied Science and Technology
AAB – Computer Information Systems Networking Option

The following University of Akron courses will be awarded students who have fulfilled the requirements outlined in this Agreement of Articulation and the successfully completed the AAB – Computer Information Systems Networking Option program.

Course Name	Credits	Criteria for Credit
2440:201 Networking Support	3	CTAG
2440:202 Router and Routing Basics	3	CTAG
2440:203 Switching Basics and Wireless	3	CTAG
2440:204 WAN Technologies	3	CTAG
2240:247 Hardware Support	3	A+ Certification

15 credit hours to be accepted as part of this Articulation Agreement between The University of Akron and Four Cities.

Exhibit B
The University of Akron (UA)

Student: Complete the top portion of this application and submit the document to The University of Akron Representative. Please note, it is the responsibility of the student to ensure all required forms and transcripts are on file with The University of Akron. This paper and all supporting documentation should be sent to:

Articulation Credit Request
The University of Akron
Akron, Ohio 44325-6001
Attn: Kelly Herold

Name _____ UA ID # _____

Email Address _____ Phone Number _____

Program **Networking** Date of Birth *(mm/dd/yyyy)* _____

Program Site **Barberton High School** Date of Program Completion _____

Student Signature _____

Certifications/Licensures:

Please list all applicable certifications/licenses:

A+ Certification Documentation
CTAG Paperwork

Verification
(To be completed by The University of Akron)

Verification	Criteria for Credit
	Requirements for credit outlined in Exhibit A have been met and appropriate documentation provided
	Student has completed their technical program
	Final high school transcript or GED provided

Credit Approved ☐ YES ☐ NO

Printed Name of UA Administrator / Signature / Date _____

AGREEMENT OF ARTICULATION

Four Cities and The University of Akron (UA) authorize this Agreement to become effective May 1, 2018.

Dr. Andrew Hill
Compact Superintendent

Date

Date

Enoch Damson
Department Chair, BIT
College of Applied Science & Technology

Date

Kelly Herold
Assistant Dean, Strategic Initiatives
College of Applied Science & Technology

Date

Dr. Rex Ramsier
Vice President and Provost
The University of Akron

Date

Dr. Elizabeth Kennedy
Dean
College of Applied Science & Technology

Reviewed and approved for legal form and sufficiency:

_____

Scott M. Campbell
Assistant General Counsel
The University of Akron

_____

Date

Medina City Schools

Recognizing Potential – Maximizing Achievement

To: Medina County Superintendents, Directors of Special Education, High School Principals/Assistant Principals, Middle School Principals/Assistant Principals

From: Kristine Quallich, Ph.D., Assistant Superintendent, Medina City Schools

RE: MEMO OF UNDERSTANDING REGARDING STUDENTS PLACED IN THE MEDINA COUNTY JUVENILE DETENTION CENTER

Date: 2018-2019 School Year

The Medina City Schools has assumed responsibility for providing educational services to students placed in the Medina County Juvenile Detention Center. We appreciate the level of cooperation shown by the school districts in assisting us to maintain continuity in the educational experiences of these young people during their time of detention. In the time that we have been in operation, there have been many questions, raised, many of which have been very helpful as we endeavor to continually improve the quality of the student's education experience and our level of collaboration with Medina's school districts.

As a means of further clarifying the procedures under which we operate, the following information is provided for your reference:

Placement into the Medina County Juvenile Detention Center

All decisions regarding placement into the Medina County Juvenile Detention Center (MCJDC) are made by the juvenile court judge and magistrates. Likewise, decisions regarding the timing of a student's departure from the MCJDC are made within the context of a court hearing. The length of stay can range from one day to ninety days, solely at the discretion of the court. Educational personnel are generally unaware of the time served or a scheduled departure unless they are notified by the court.

Educational Services

At the current time, the Medina City Schools employs two full-time teachers and one part-time paraprofessional to provide educational services at the MCJDC. The youth participate in school each day from 8:30 a.m. to 2:30 p.m. with a break during the lunch period. The ultimate goal of the educational program offered within the MCJDC is to provide students with an opportunity to maintain their educational progress in accordance with enrolled course requirements in their home school district. This is accomplished by using materials and assignments provided by the home district.

Assignments and Instructional Materials

As students are placed into the facility, educational personnel will make contact with designated individuals from the home school. Our expectation is that books and assignments for all students, regardless of the length of stay at the MCJDC, will be forwarded to the center in a timely manner. This can be most easily accomplished by using the county courier service. Once again, we emphasize that school districts have demonstrated a significant level of concern and efficiency in supplying these materials to detention center personnel.

Completed Work/Grading
In discussions with the superintendents of the county school districts, the following arrangements have been made for completed work:

- For students who are placed at the MCJDC for less than ten days (at a time), the completed materials will be returned to the home school district for distribution and grading by the student's respective teachers.
- For students who are placed at the MCJDC for ten days or more (at a time), detention center educational personnel will provide a letter grade summarizing the student's home-school assigned work during their time at the MCJDC. For these students, books will be returned to the home school, but completed assignments will not be returned.
- As students complete their work at the MCJDC, teachers will call the home school district for additional assignments.

Financial Obligations
Under provisions established in the Ohio Revised Code, the student's school district of residence is financially responsible for tuition during the student's time of detention. School districts are currently being invoiced at a rate of $75 (a $5.00 increase) per day for educational services at the MCJDC. The student's residency is confirmed by the parole officer at the time of intake. By signing below, the district agrees to pay for all students listed as resident students at time of billing. No residency disputes will be accepted. Please contact Dr. Kris Quallich with any questions or concerns.

We trust that this information clarifies some of the questions that have been raised. Please feel free to contact my office at 330-636-3090 if you have any further questions.

This Memorandum of Understanding constitutes an agreement between the two parties with respect to the placement of students into the MCJDC. By signing below, the district superintendent here-by acknowledges the district's responsibility pay the proportionate share (based on student attendance) of the operating cost of the program.

Kristine Quallich

Dr. Kristine Quallich, Assistant Superintendent
Medina City Schools

6-14-18
Date

Superintendent of District of Residence of MCJDC students(s)
Wadsworth City Schools

Date

EDUCATIONAL SERVICE CENTER OF NORTHEAST OHIO
CAPSTONE ACADEMY

EXTENDED SCHOOL YEAR (ESY) 2017-2018

DISTRICT OF RESIDENCE

The **WADSWORTH CITY SCHOOLS** Board of Education, 524 Broad St., Wadsworth, OH 44281 hereby enters into a contract for admission of the student listed below with the Educational Service Center of Northeast Ohio for educational purposes for the extended school year.

The above Board of Education hereby agrees to pay to the Educational Service Center of Northeast Ohio for each pupil an amount equal to the direct costs as calculated for the school district.

The above Board of Education acknowledges that students are to be included in the ADM certification of the above school district.

STUDENT:

RELATED SERVICES: **6 weeks (30 days) from June 11 – July 27, 2018 $4,000.00**

THERAPY SERVICES: **Individual therapy services as needed $65.00/hr.**

_____ _____
Signature Superintendent of District of Residence Date

_____ _____
Signature Treasurer of District of Residence Date

The above signatures were approved by Board Resolution #_____.

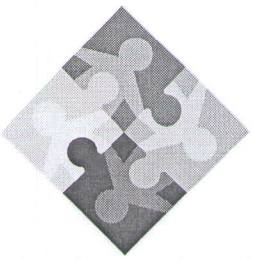
EDUCATIONAL SERVICE CENTER OF NORTHEAST OHIO
We do hereby admit the above listed pupil to our schools on the terms described above for the school year 2017-2018.

Robert M Mugrich

_____ June, 2018
Signature Superintendent of Educational Service Center

_____ June, 2018
Signature Treasurer of Educational Service Center

Please return a signed copy of this Agreement along with a signed P.O. for the above service to Leanne Long, ESC of Northeast Ohio, Essex Place, Suite 300, 6393 Oak Tree Blvd., S. Independence, OH 44131.



KidsLink Neurobehavioral Center
899 Frost Road
Streetsboro, OH 44241
330-963-8600
www.kidslinkohio.com

KIDSLINK SCHOOL DISTRICT CONTRACT

RECITALS

This Placement Contract (hereinafter "Agreement ") is made by and between the KidsLink School, LLC and Wadsworth School District. Both parties enter into this Agreement for the purpose of meeting the educational needs and providing the necessary services of the Individual Educational Plans of the student identified in section 3 below.

WHEREAS, Wadsworth School District agrees to purchase therapeutic services (hereinafter "placement') from KidsLink School for the student.

WHEREAS, KidsLink School is qualified and willing to provide services to the student.

AGREEMENT

Services:

The Wadsworth School District's team responsibility is to evaluate and provide the most up to date "ETR" and "IEP" prior to placement of the student. The district may contract with KidsLink School separately in order to assist with the assessment and comprehensive evaluation for an additional fee. Upon placement of the student, the district will continue to be responsible for the three year comprehensive "ETR" assessment.

KidsLink School shall provide a placement for the student to include individual weekly therapy in the areas of academics, direct therapies as listed in the IEP as well as behavior management. The development and implementation of the above services, being presented in an individualized education program "IEP", are the mutual responsibility of KidsLink School and The District. Excluded are any other services not mentioned in this contract.

There is a minimum of a 15 hour program development/initiation fee and up to 15 hour transition fee to assist with transition out of the program when the IEP team determines it is appropriate that is billed at the rate of $165 per hour. Additional hours beyond this described amount will be discussed by the team prior to accruing or billing for any of these hours.

KidsLink School's overall goal, where possible, is to transition students back to their home district per the IEP team support. With this goal in mind KidsLink would request access to general education student materials (i.e. books, curriculum and related supports) for the collaborating age/grade level of the student enrolled to appropriately prepare them to transition.

Upon placement of the student, the student and their family will operate under the KidsLink School policies and practices which include a heavy emphasis on behavior management.

Communication:

As part of KidsLink School's primary obligation to provide the most appropriate education to the student, communication between the family and KidsLink School is very important.
KidsLink School will be providing the family with daily communication notes, as well as quarterly reports pertaining to the progress of the child in his education. The family and the district may also request communication via email and phone calls at the discretion of the KidsLink School Staff. Observations of the classroom may be requested by the family and school district on a monthly basis (1 hour in length). The time and date of observations are at the discretion of the KidsLink School Staff. Additional home visits may be requested quarterly by the family.

Term: Placement shall begin September 1, 2018 and end August 31, 2019. Dates of services are identified by the adopted KidsLink School Calendar reflecting 200 days of services in the school year from 9/1/18 to 8/31/19. At any time, should either party under this agreement be dissatisfied with any services rendered, they have the right to withdraw from the agreement providing they submit a thirty (30) day notice.

Program Staffing: KidsLink School reserves the right to determine the appropriate and suitable staffing personnel for the child. Any staff changes are at KidsLink's sole discretion and determination and without prior notice of any changes or decisions.

There can be no guarantees pertaining to the integrity or outcomes of services. KidsLink School cannot guarantee the effectiveness of the outcomes of the programming implemented, but will be sure to provide quarterly documentation of progress for review.

Compensation: The total amount per student is as follows:

- $80,300.00/year
$6,691.66 per month

Which will be billed in (12) installments of $6,691.66 beginning September 1, 2018. Invoices will be sent on the 15th of the previous month with payment due by the 15th of the month of service. There will be a $100 discount for payments postmarked by the 1st of each month. The final bill for this contract will be August 1st of 2019.

All checks shall be made payable to KidsLink School, LLC and be addressed to 899 Frost Road, Streetsboro, OH 44241.

Termination. Either party may terminate this Agreement at any time with 30 days written notice. Payment prior to services being provided is not a guarantee that this contract will continue or cannot be terminated. Upon termination, a final billing or refund will be processed based on the actual weeks of services provided.

Drafting of Agreement. Both parties contributed equally in the drafting of the Agreement.

Entire Agreement. This Agreement contains the entire agreement between both parties. Any and all amendments to this Agreement must be made in writing and signed by the two parties. The terms of any agreement between KidsLink and another party supersedes any other agreement that the other party has entered into with any other party.

Governing Law. This Agreement is made in Portage County Ohio and shall be governed by the laws of Ohio.

Jocelyn Stebbins 5/26/18

KidsLink School, LLC – **DIRECTOR** Date

The Wadworth School District's Representative Date

By:

KidsLink School
2018/2019 Academic Calendar

September 2018

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October 2018

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January 2019

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2019

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March 2019

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2019

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2019

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2019

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July 2019

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2019

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

KidsLink School Closed

Federal Holidays 2018/2019

Sep 3, 2018	Labor Day	Nov 22, 2018	Thanksgiving Day	Feb 18, 2019	Presidents' Day
Oct 8, 2018	Columbus Day	Dec 25, 2018	Christmas Day	May 27, 2019	Memorial Day
Nov 11, 2018	Veterans Day	Jan 1, 2019	New Year's Day	Jul 4, 2019	Independence Day
Nov 12, 2018	Veterans Day (obs.)	Jan 21, 2019	Martin Luther King Day		

Garage Doors • Hollow Metal Doors • Automatic Doors • Dock Equipment

Wadsworth City Schools
Debbie Miller
357 Sunset Blvd Wadsworth 44281
Cell: (330) –335 – 1328 dmiller@wadsworthschools.org

Aug-2018 through Aug-2019

PREVENTATIVE MAINTENANCE SERVICE AGREEMENT
SECTIONAL OVERHEAD DOORS

This agreement consists of the service and inspection ONCE a year for 37 doors in the fall before school starts at the cost of $1,840 and includes the following 10 - items:

1. Inspect for frayed or broken cables.
2. Inspect for broken / missing hardware.
3. Level door.
4. Adjust tracks.
5. Tighten all hardware.
6. Adjust spring tension as needed.
7. Lubricate all moving parts.
8. Service door opener / reset limits.
9. Inspect weather seal.
10. Test all saftey devices.

Acceptance of Proposal – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Date of Acceptance: _____/_____/_____

_____ Customer Signature

Chad S. Pryor
_____ Member of Action Door Signature

3878 Hudson Drive • Stow, Ohio 44224 • Ph: 330-928-2727 • Fx: 330-922-7522
Cell: 330-607-8736 Email: chad@action-door.com

Corp Code - #21013

STATE OF OHIO PARTICIPATION AGREEMENT
ACCEPTANCE OF STATE OF OHIO DAS CONTRACT

DATE July 9, 2018

The undersigned Co-op agency / State entity elects to participate in the rental program governed by State of Ohio DAS Contract (MLA #28468) by and between Cintas Corporation and The State of Ohio. This agreement is a sixty-month term with a minimum participation term of twenty-four months for garments and facilities supplies and thirty-six months for flame resistant garments.

Term: August 1, 2018 - July 31, 2020

Customer Name: Wadsworth City School District Board of Education

Customer Address: 524 Broad St

Wadsworth, OH 44281

The Wadsworth City School District will only be purchasing Category C. items, per the attachment. This agreement only covers category C. items.

Cintas Loc #_____

Cintas Sign:_____ **Sign:**_____

Print:_____ **Print:**_____

Title:_____ **Title:**_____

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: RENTAL AND LAUNDRY SERVICES FOR APPAREL, GARMENTS AND FACILITIES SUPPLIES

CONTRACT No.: RS900118 EFFECTIVE DATES: 08/01/17 to 07/31/22

The Department of Administrative Services has accepted bids submitted in response to Invitation to Bid No. RS900118 that opened on 04/24/17. The evaluation of the bid response(s) has been completed. The bidder(s) listed herein have been determined to be the lowest responsive and responsible bidder(s) and have been awarded a contract for the items(s) listed. The respective bid response, including the Terms and Conditions for Bidding, Standard Contract Terms and Conditions, and Supplemental Contract Terms and Conditions (Revised 10/2013), special contract terms & conditions, any bid addenda, specifications, pricing schedules and any attachments incorporated by reference and accepted by DAS become a part of this Requirements Contract.

This Requirements Contract is effective beginning and ending on the dates noted above unless, prior to the expiration date, the Contract is renewed, terminated or cancelled in accordance with the Contract Terms and Conditions.

This Requirements Contract is available to all State Agencies, State institutions of higher education and properly registered members of the Cooperative Purchasing Program of the Department of Administrative Services, as applicable.

Agencies are eligible to make purchases of the listed supplies and/or services in any amount and at any time as determined by the agency. The State makes no representation or guarantee that agencies will purchase the volume of supplies and/or services as advertised in the Invitation to Bid.

SPECIAL NOTE: State agencies may make purchases under this Requirements Contract up to $2500.00 using the State of Ohio payment card. Any purchase that exceeds $2500.00 will be made using the official State of Ohio purchase order (ADM-0523). Any non-state agency, institution of higher education or Cooperative Purchasing member will use forms applicable to their respective agency.

This Requirements Contract and any Amendments thereto are available from the DAS Web site at the following address:

http://www.ohio.gov/procure

Signed: _____
Robert Blair, Director Date

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SPECIAL CONTRACT TERMS AND CONDITIONS

AMENDMENTS TO CONTRACT TERMS AND CONDITIONS: The following Amendments to the Contract Terms and Conditions do hereby become a part hereof. In the event that an amendment conflicts with the Contract Terms and Conditions, the Amendment will prevail.

DELIVERY AND ACCEPTANCE: Services will be performed as set forth in the Contract and in accordance with paragraphs S-8, S-9, and S-10 of the SUPPLEMENTAL CONTRACT TERMS AND CONDITIONS. The location of performance will be noted on the purchase order/request issued by the participating agency. Payment for services rendered will occur upon the inspection and written confirmation by the ordering agency that the services provided conform to the requirements set forth in the Contract. Unless otherwise provided in the Contract, payment shall be conclusive except as regards to latent defects, fraud, or such gross mistakes as amount to fraud.

DELIVERY: All items listed in this Bid/Contract shall be delivered on the schedule and at intervals required by each location using the services provided under this contract. Some contract users do not require mat and/or dust control services during some months of the year. These locations must notify the contractor in writing of the months such services are and are not required. There will be no charge to the using location during periods of non-use.

EVALUATION: Bids will be evaluated in accordance with Article I-17 of the "Instructions to Bidders". Additionally, DAS will multiply the estimated number of users times the weekly bid price per set of eleven (11) garments for each item in Category A. and the number of estimated changes for garments in Category B and items in category C. to obtain a total weekly cost for all items. DAS will then multiply the total weekly cost for each garment and item by 52 weeks to obtain the annual estimated rental and laundering cost for all items. DAS will then multiply the annual estimated loss for each times the replacement cost per item and total it for an estimated annual replacement cost and then add the total estimated annual cost of loss to the annual rental cost for all items to obtain an estimated total annual cost for each Bidder. Failure to bid all items in this solicitation may result in a Bidder being deemed not responsive.

CONTRACT AWARD: A Contract will be awarded to the single lowest cost responsive and responsible bidder by Low Lot Total Cost. Failure to bid all items in this Bid may result in a Bidder being deemed not responsive.

MINIMUM ORDER: Pursuant to section S-10 of the Contract Supplemental Terms and Conditions there is no contract minimum order.

DESCRIPTIVE LITERATURE: The Bidder should submit descriptive literature for the supplies or services being offered as part of their Bid Response. The literature will be used in the evaluation process to determine the lowest responsive and responsible Bidder. If not provided as part of the Bid Response, the Bidder shall provide said literature within seven (7) calendar days after request/notification by the Office of Procurement Services to do so. Failure of the Bidder to furnish descriptive literature either as part of their Bid Response or within the time specified herein may result in the Bidder being found not responsive.

PRODUCT SAMPLES: The Bidder may submit samples of the supplies being offered as part of their Bid Response. Samples may include examples of name or other custom patches and/or embroidery as applicable. The samples will be used in the evaluation process to determine the lowest responsive and responsible Bidder. If not included as part of their Bid Response, the Bidder shall provide the samples within seven (7) calendar days after notification. Failure to provide the samples within the stated time period will result in the Bidder being deemed not responsive and the Bid rejected. After award of the Contract, the samples will be retained by the State and used as a basis of comparison with actual product delivered under Contract. Any variation between the samples and product being delivered will be considered as an event of default. Any variation between the samples and actual product being delivered that are due to manufacturer changes may be acceptable but shall require prior written approval from DAS.

BIDDER QUALIFICATIONS: In order to qualify for bidding, Bidders shall have been in the apparel, garment, laundering service/building maintenance supply rental industry, providing the type of garment, clothing and other services as specified in this Bid, for a minimum of five (5) years. Bidders must be able to provide statewide service to all State of Ohio Facilities which require service under this contract. A partial list of State of Ohio using locations is listed in Appendix A on page 24. Bidders should submit documentation of their company background and supportive documentation for this requirement with their bid. If not included with the Bid Response, the Bidder must provide such supporting documentation within seven (7) calendar days after request/notification by the Office of Procurement Services. Failure to provide this required information may after request may result the Bidder being found not responsive.

BIDDER REFERENCES: The Bidder should supply a minimum of three (3) references for organizations where the Bidder has supplied similar services as those required by this Bid. References provided by the Bidder must agree to be interviewed by DAS concerning the Bidder's services. The list of references shall include company name, address, telephone number, contact person, number of years providing service, and description of the services provided. If not included with the Bid Response, the Bidder must provide references as required within seven (7) calendar days after request/notification by the Office of Procurement Services. Failure to submit references as requested may result in the Bidder being deemed not responsive.

SPECIAL CONTRACT TERMS AND CONDITIONS

CONTRACT RENEWAL: This contract may be renewed for one (1) month, at the state's option. Additionally, this contract may be renewed, by agreement, any number of times for any period of time under the same prices, terms and conditions stated herein. The cumulative total of all renewals by agreement may not exceed three (3) years.

EXCEPTIONS: Bidders may present exceptions to the Bid terms and conditions or specifications. Any exceptions presented must be explicitly detailed in the bidder's response. Exceptions will not disqualify a bidder's response, except in cases where specifically noted. It is the intention of the State to fully evaluate all acceptable alternate equal bid responses that meet the overall requirements of the bid. State personnel will evaluate exceptions to determine whether variances are material enough to represent a violation of the intent of the terms or specifications or would give the bidder a unfair advantage. However, exceptions to any stated level of performance, reliability, and timeliness would represent such a violation of the intent that would necessitate rejection of the bid response.

REFERENCES TO ALTERNATE TERMS: Any reference, which may appear on any price list or descriptive literature or any other document furnished by a Bidder/Contractor, to any terms and conditions, such as F.O.B. Shipping Point or Prices Subject to Change, or any other Charge(s) not specifically authorized in this bid or subsequent Contract awarded pursuant to this Bid will be disregarded by the State of Ohio.

SPECIAL CHARGES ARE NOT AUTHORIZED: There shall be no assessment, surcharge, small order charge, minimum order charge, single item charge, make up charge, minimum delivery or re-delivery charge or any other unspecified additional charge that is not specifically authorized by this Bid or authorized by a subsequent Contract awarded pursuant to this Bid. The Contractor must provide merchandise/service in unit quantity(s) as indicated in this Bid and resulting Contract. State of Ohio government agencies using this contract are exempt from State of Ohio Sales Tax.

TRANSPORTATION CHARGES: The Contractor will be responsible for all transportation charges incurred in the delivery of materials and/or services specified in this Bid and resulting Contract.

SUBMISSION OF INVOICES: Invoices shall be submitted to the location serviced or as required by the serviced location using agency designated authority or using State agency. If the agency location requires consolidated invoices for multiple agency locations or extended date periods, the Contractor shall provide them as required. The Contractor shall submit a "proper invoice", in triplicate unless otherwise requested by the ordering agency, directly to the ordering agency indicated on the purchase order/request. A "proper invoice" is defined as being free from defects, discrepancies, errors, or other improprieties and shall include, but may not be limited subject to individual agency requirements to:

1) exact Contractor's name and address as listed on the Contract
2) exact remittance address as listed on the Contract
3) invoice number and date of invoice
3) exact purchase order or purchase request number assigned by the agency
4) exact description, quantity, unit price, total price, etc. as appears on the purchase order or purchase request and in this Contract

In accordance with Section 126.30, Revised code, and any applicable rules thereto, all agencies shall make prompt payment for any supplies or services acquired from the Contractor. Upon receipt of a "proper invoice", payment, subject to the foregoing provision and, unless otherwise stated in the Bid/Contract, payment shall be made in accordance with the payment terms of this Contract. "Improper invoices" shall be returned to the Contractor noting areas of discrepancy. A State agency location will make payment only after receipt of a "proper invoice" as defined herein. When an invoice is returned, the required payment date will be thirty (30) days from the date of receipt of the corrected "proper invoice".

Bidders should provide an exact sample invoice and consolidated invoice (mock-up) including garments, mats and other facilities supplies for a State of Ohio location which may be served upon award of a contract. If not provided with the Bid submission. Bidder will have seven (7) calendar days after request to provide a sample invoice. Failure to supply a sample invoice in accordance with the above after request may result in rejection of the Bidder's bid as not responsive. Invoice examples which DAS determines do not meet the requirement of a "proper invoice" as stated may be deemed not responsive.

FIXED-PRICE WITH ECONOMIC ADJUSTMENT: The Contract prices(s) will remain firm for the first twelve (12) months duration of the Contract. Thereafter, the Contractor may submit a request to increase their price(s) to be effective thirty (30) calendar days after acceptance by DAS. No price adjustment will be permitted prior to the effective date of the increase received by the Contractor from his suppliers, or on purchase orders that are already being processed, or on purchase orders that have been filled and are awaiting shipment. If the Contractor receives orders requiring quarterly delivery, the increase will apply to all deliveries made after the effective date of the price increase.

SPECIAL CONTRACT TERMS AND CONDITIONS

All price increase requests must be supported by a general price increase in the cost of the finished supplies, due to increases in the cost of raw materials, labor, freight, Workers' Compensation and/or Unemployment Insurance, etc. Detailed documentation, to include a comparison list of the Contract items and proposed price increases, must be submitted to support the requested increase. Supportive documentation should include, but is not limited to: copies of the old and the current price lists or similar documents which indicate the original base cost of the product to the Contractor and the corresponding increase, and/or copies of correspondence sent by the Contractor's supplier on the supplier's letterhead, which contain the above price information and explains the source of the increase in such areas as raw materials, freight, fuel or labor, etc.

Should there be a decrease in the cost of the finished product due to a general decline in the market or some other factor, the Contractor is responsible to notify DAS immediately. The price decrease adjustment will be incorporated into the Contract and will be effective on all purchase orders issued after the effective date of the decrease. If the price decrease is a temporary decrease, such should be noted on the invoice. In the event that the temporary decrease is revoked, the Contract pricing will be returned to the pricing in effect prior to the temporary decrease. For quarterly deliveries, any decrease will be applied to deliveries made after the effective date of the decrease. Failure to comply with this provision will be considered as a default and will be subject to Provision I.C. "Termination/Suspension" and Provision II. of the "Contract Remedies:" of the "Standard Contract Terms and Conditions".

COOPERATIVE PURCHASING CONTRACT: This Contract may be relied upon by Ohio institutions of higher education and Ohio political subdivisions. Ohio political subdivisions include any county, township, municipal corporation, school district, conservancy district, township park district, park district created under Chapter 1545 of the Revised Code, regional transit authority, regional airport authority, regional water and sewer district, port authority or any other political subdivision as described in the Ohio Revised Code. To qualify to use this Contract the political subdivision must be currently enrolled in the State's Cooperative Purchasing Program. Purchases made from this Contract by a political subdivision that is not properly registered with the State's Cooperative Purchasing Program will be a violation of law and may be contrary to the political subdivision's competitive bidding requirements. If a political subdivision or institution of higher education relies upon this Contract to issue a purchase order or other ordering document, the political subdivision or institution of higher education "steps into the shoes" of the State under this Contract. The political division's or institution of higher education's order and this Contract are between the Contractor and the political subdivision or institution of higher education. The Contractor must look solely to the political subdivision or institution of higher education for performance, including payment. The Contractor agrees to hold the state of Ohio harmless with regard to political subdivisions and institution of higher education's orders and political subdivision's and institution of higher education's performance. DAS may cancel this Contract and may seek remedies if the Contractor fails to honor its obligations under an order from a political subdivision or institution of higher education.

CONTRACTOR QUARTERLY SALES REPORT: The Contractor must report the quarterly dollar value (in U.S. dollars and rounded to the nearest whole dollar) of the sales, to include both state agencies and political subdivisions, under this Contract by calendar quarter (e.g. January-March, April-June, July-September and October-December). The dollar value of the sale is the price paid by the Contract user for the products and/or services listed on the purchase order or other encumbering document, as recorded by the Contractor.

The Contractor will receive an email with a User ID and password and must report the quarterly dollar value of sales to the Department of Administrative Services (DAS) via the Internet using the web form at the Ohio DAS Contract Management Contractor Portal, https://cm.ohio.gov/. If no sales occur, the Contractor must show zero. The report must be submitted thirty (30) days following the completion of the reporting period. The Contractor is responsible for emailing the Analyst listed on page one of the contract with any company contact changes.

The Contractor shall also submit a close-out report within one hundred and twenty (120) days after the expiration of this Contract. The Contract expires upon the physical completion of the last outstanding task or delivery order of the Contract. The close-out report must cover all sales not shown in the final quarterly report and reconcile all errors and credits. If the Contractor reported all contract sales and reconciled all errors and credits on the final quarterly report, then the Contractor should show zero "0" sales in the close-out report.

The Contractor must forward the Quarterly Sales Report to one of the following addresses:

For Same Day or Overnight Deliveries:	All Other Deliveries shall be sent to the following address:
Huntington National Bank ATTN: L-3686 7 Easton Oval Columbus, OH 43219	Department of Administrative Services L-3686 Columbus, OH 43219

If the Contractor fails to submit sales reports, falsifies reports or fails to submit sales reports in a timely manner, DAS may suspend, terminate or cancel this Contract.

SPECIAL CONTRACT TERMS AND CONDITIONS

CONTRACTOR REVENUE SHARE: The Contractor must pay the Department of Administrative Services (DAS) a revenue share of the sales transacted under this contract. The Contractor must remit the revenue share in U.S. dollars within thirty (30) days after the end of the quarterly sales reporting period. The revenue share equals 0.75% of the total quarterly sales reported. Contractors must include the revenue share in their prices. The revenue share is included in the award price(s) and reflected in the total amount charged to ordering agencies which includes both state agencies and political subdivisions using this Contract.

The contractor must remit any monies due as the result of the close-out report at the time the close-out report is submitted to DAS. The Contractor must pay the revenue share amount due by check. To ensure the payment is credited properly, the Contractor must identify the check as a "Revenue Share" and include the Ohio Contract Management Remittance Report

The Contractor shall make the check payable to: Treasurer, State of Ohio.

For Same Day or Overnight Deliveries:	All Other Deliveries shall be sent to the following address:
Huntington National Bank ATTN: L-3686 7 Easton Oval Columbus, OH 43219	Department of Administrative Services L-3686 Columbus, OH 43219

If the full amount of the revenue share is not paid within thirty (30) calendar days after the end of the applicable reporting period, the non-payment constitutes a contract debt to the State. The State may either initiate withholding or setting off payments or employ the remedies available under Ohio law for the non-payment of the revenue share.

If the Contractor fails to pay the revenue share in a timely manner, DAS may suspend, terminate or cancel this Contract.

SUBSTITUTION OF ITEMS: During the term of any ensuing contract in the event of the discontinuance of an item offered in this Bid/Contract, the awarded Bidder/Contractor may provide alternate Manufacturer Brand/Style/Items other than those indicated in the Contract Item Specifications or on the Bid/Contract Price page. Prior to the provision of any alternate however, the Contractor must notify and obtain written permission for the substitution from the state of Ohio DAS Office of Procurement Services. DAS may require samples prior to the approval of any alternate or substitute item(s). Unauthorized substitutions shall be considered a default of the Contract and may result in suspension or termination of the contract. Requests for item substitutions shall be made to: the Office of Procurement Services, 4200 Surface Road, Columbus, OH 43228-1395, Attn: Walt Schneider, walter.schneider@das.state.oh.us

SWEATSHOP FREE: By the signature affixed to this ITB, Bidder certifies that all facilities used for the production of the supplies or performance of services offered in the bid are in compliance with applicable domestic labor, employment, health and safety, environmental and building laws. This certification applies to any and all suppliers and/or subcontractors used by the Bidder in furnishing the supplies or services described in the bid and awarded to the Bidder. If DAS receives a complaint alleging non-compliance with sweatshop free requirements, DAS may enlist the services of an independent monitor to investigate allegations of such non-compliance on the part of the Contractor, any sub-contractors or suppliers used by the Contractor in performance of the Contract. If allegations are proven to be accurate, the Contractor will be advised by DAS of the next course of action to resolve the complaint and the Contractor will be responsible for any costs associated with the investigation. Items that will be considered in an investigation include, but are not limited to standards for wages, occupational safety and work hours.

OPEN TRADE AFFIRMATION: Pursuant to Ohio Revised Code 9.76 (B) Contractor warrants that Contractor is not boycotting any jurisdiction with whom the State of Ohio can enjoy open trade, including Israel, and will not do so during the contract period.

USAGE REPORTS: In addition to the Contractor Quarterly Sales Report above, every six (6) months the Contractor must submit a report (written or on disk or electronically in Excel format) indicating sales generated by this Contract. The report shall list usage by customer, by line item, showing the quantities/dollars generated by this Contract. The report shall be forwarded to the Office of Procurement Services, 4200 Surface Road, Columbus, OH 43228-1395, Attn: Walt Schneider, CPPB,
at walter.schneider@das.state.oh.us

SPECIFICATIONS

I. Scope:

These specifications cover the rental of apparel and garments, various floor mat(s) and dust control and accessory items as specified herein for all State of Ohio Agencies, state institutions of higher education and properly registered members in good standing of DAS Cooperative Purchasing Program which elect to use this contract.

II. General Requirements:

A. Requirement: The successful Contractor shall furnish First Quality apparel and garments including laundry and cleaning service, floor mat and dust control and other services as specified herein, weekly or on a schedule specified by the individual agency/using location. First Quality means the items provided will be sufficient in all aspects for the purpose intended, of exact fit, superior quality, without defect, cleaned, laundered, dried, pressed and delivered on time and in the quantity ordered/requested. The Bidder/Contractor agrees to provide the State of Ohio with garment, apparel, and building/facility maintenance rental and laundry services equal to the highest industry standards. Termination or suspension of this Contract may be exercised by DAS if the Contractor is unable to resolve any service deficiency, reported in writing by a State contract user, within thirty (30) days after receipt of written notification.

B. Contract Start Up: Within thirty (30) calendar days of notification of award of this contract, the Contractor must contact the using agency locations listed in Appendix A to this Bid to arrange meetings concerning the agency requirements and use of the Contract. Upon notification or contact from an authorized using agency/location not named in Appendix A, the Contractor shall meet with such location within seven (7) calendar days of contact. Each individual at each using location shall be measured and fitted for new garments and/or apparel items as designated by the agency/using location within seven (7) calendar days of first meeting. The Contractor shall deliver all required garments or items to the using agency within thirty (30) calendar days after measurements have been taken. Each agency location using this contract shall designate an individual hereafter referred to as the Using Location Designated Authority who shall be responsible for the functions indicated in this contract on behalf of the contract user. All uniform and clothing items delivered must conform to the requirements of this Bid/Contract and be acceptable to the using location designated authority.

C. Signatures: The Contractor shall furnish control documents with each delivery, showing the number of garments or other items picked delivered and picked up for each employee and using location. The using agency designated authority shall review, approve and sign each control document prior to any picked up item(s) leaving the agency location and prior to payment for any services provided by the Contractor. A copy of the control document is to be retained by the using location designated authority. All items are to be checked in and out and count is to be verified in writing by the using location designated authority for each delivery. Any shortage, overage, damage loss, need for replacement or repair shall be noted on the control document. Invoices without a using agency designated authority signature will not be paid and the using agency will not be responsible for charges for shortage, loss, damage, replacement or other issues not covered by this Contract and not noted and approved on control documents. Items/garments will not be replaced and the using agency will not be responsible for the cost of items replaced without a control document record and the approval of the using agency designated authority.

D. Contractor Visits: The Contractor may assign representatives to make scheduled visits to each using location purchasing the services provided by this contract, at least once every one hundred eighty (180) days to resolve any issues and to review all garments or items in service. Review means checking condition of apparel, garments and other items, checking quantity on hand and soliciting feedback on the service being provided.

E. Repair Policy: Each Bidder should submit with their Invitation to Bid a letter delineating their process/procedure regarding repair and upkeep of uniforms. Uniforms or garments designated for repair or replacement are to be returned repaired on the next regular delivery. If not submitted with the Bid, repair process/procedure documents shall be provided within seven (7) calendar days after requested by DAS. Failure to submit repair process/procedure documents within the time specified may result in the Bidder being determined not responsive.

F. Repair Tags: The Contractor shall provide repair tags. It is the responsibility of the individual wearing the rental garment(s) to report any damage or repair needed to garments to the using location designated authority. It is the responsibility of the using location designated authority to furnish completed repair tags to the contractor.

SPECIFICATIONS (Continued)

G. Repairs/Replacement: Acceptance of repaired garments by the agency/using location shall be approved by the using location designated authority. Garments or repaired garments and items will be replaced within seven (7) calendar days when, in the opinion of the using location designated authority, the garment or item is not acceptable for its intended use. Failure to replace garments or items in accordance with this clause may be cause for the using agency designated authority to invoke the penalty described in II. B. above.

H. Responsibility for Repair and Replacement: There will be no charge to the State for repair of items or garments. The State will not be responsible for replacement of items or garments damaged or lost by the Contractor. The State will be responsible for garments lost or damaged beyond repair due actions of the State or State employee. Replacement cost charge are delineated in the "Charges for Damaged, Lost or Missing Garments/Items section of the Contract/Bid price pages. The using agency designated authority must approve all charges for garment or item replacement.

I. Garments for New Employees: Contractor will provide garments for new employees when notified by the using location designated authority. Sizing/measurement for and delivery of new garments as indicated herein shall be accomplished within 30 days of notification by the agency/using location.

J. Long/Short Sleeves and Short Trousers: The awarded Contractor shall switch out long and short sleeve shirts and long or short trousers as required by each agency location. Where applicable the Director of each using agency will determine if and when long sleeve or short sleeve shirts and short trousers are to be provided. The agency director or his/her designee (using agency designated authority) shall provide the Contractor thirty (30) calendar days' advance written notice to allow for proper changeover.

K. Garment or Apparel Drying and Pressing: All apparel and garment items are to be dried, properly pressed and delivered on hangers. Improperly pressed or wet/improperly dried garments will be refused and payment withheld.

L. Emergency Service: The Contractor(s) shall have the capability to furnish twenty-four (24) hour emergency garment service, when requested.

M. Emblems: Emblems where required shall be provided by the Contractor in accordance with the individual using agency's specifications and shall be highest commercial quality. Emblems shall be provided and affixed to the rental garment by the Contractor in accordance with the individual using agency's specifications at no additional charge to the agency.

N. Name Patches: Name patches where required shall be provided by the Contractor in accordance with the individual using agency's specifications. Name patches shall be provided and affixed to the garment by the Contractor in accordance with the individual using agency's specifications at no additional charge to the agency. The using agency will advise the Contractor of the name to appear on each patch.

O. Direct Embroidery: Direct embroidery on shirts shall be provided by the Contractor in accordance with the individual ordering agency's specifications at no additional charge to the agency. The ordering agency will advise the Contractor of the information that is to appear on the shirt. Upon termination of employment of any person or the garment's life expectancy has elapsed, the using agency will purchase the garment at the stipulated depreciation value. Depreciation value formulas are listed on the Bid/Contract Price Pages for garments eligible for such.

P. Hanger Lockers, Repair Bin and Garment Return or Laundry Bags or Bins: If required by the using agency, at the request of the using agency designated authority, the Contractor shall furnish, at no cost to the State of Ohio, "Steiner" or "O'Day" type hanger lockers (or hanger lockers whose specifications meet or exceed "Steiner" or "O-Day" hanger lockers) in sufficient number, one (1) per employee and one (1) repair bin per location and garment return bags or bins for soiled/used garments.

Q. Locations to Be Serviced Under This Contract: Authorized users of this contract are, all State of Ohio Government Agencies, and Facilities and other contract users authorized on page 1 of this Bid/Contract and in the COOPERATIVE PURCHASING CONTRACT clause on page four (4) of this Bid/Contract. All using locations shall be within the State of Ohio. A partial listing of State of Ohio government agency using locations is listed in Appendix A. to this Bid.

R. Required Colors: Bidders/Contractors shall provide all colors offered in the bidder's standard catalog.

SPECIFICATIONS (Continued)

S. Required Sizes: Unless otherwise provided herein, Bidders shall offer Men's and Women's sizes Regular: Extra Small (XS) through 6 Extra Large (6XL), Tall: Medium (Med) through 3 Extra Large (3XL) and/or corresponding numeric sizes. Men's neck and long sleeve size required combinations are neck 14 ½' through 22" and sleeve length 32 through 36 for long sleeved garments, for trousers, men's hemmed inseams 28" to 37" and women's sizes 4 through 22.

T. Fire Resistant Garments: Fire resistant garments offered must meet the performance requirements of NFPA 70E and ASTM 1506, as well as arc ratings as specified in the garment specifications.

U. Employee Time Off Work: Contractor(s) will not charge rental service and laundry charges for garments for periods of vacation, sick leave, military leave, short or long term disability or similar circumstances exceeding two successive weeks of employee absence. It is the responsibility of the using location designated authority at each participating state location to notify the Contractor in writing a minimum of seven days in advance, of employees who will be away from the job under the above circumstances. Said notification should take place prior to the first week of employee absence for waiver of rental charges for successive weeks. If not notified as specified above rental charges will cease the second week after written notification of absence by the using location designated authority and will resume upon notification from the using location designated authority that the employee has returned to work.

V. Stipulated Weights and Blends: Where a weight is referenced in the specifications on a per square or linear yard of material or per piece or package on an item basis, the weight shall be considered the minimum acceptable weight. Where blends of material are referenced, such as "50/50 Polyester/Cotton" or "88/12 Nylon/Lycra" such blend shall be a reference point. Minor variations from the stated blend will be considered. (A minor variation will generally be within15% of the stated blend.) If multiple blends are referenced for a product, these shall constitute the minimum and maximum acceptable range, with no variation above or below the range.

W. Floor Mats and Shop Towels: All floor mats shall be delivered clean and dry and shall be placed by the Contractor's delivery driver or service representative at the location within using facility designated by the using agency designated authority. All shop towels delivered shall be laundered, clean and free of all foreign material, including but not limited to metal shavings, glass, wood chips or shavings or other debris. In all instances of unsuitable delivery of mats or shop towels, the using location shall reject the substandard delivery and refuse payment for the delivery. Repeated instances of sub-standard, non-specification deliveries of floor mats or shop towels may result in termination of the Contract for default.

X. Cessation of Service: If an item or service provided by this Contract ceases to be needed by the agency or entity using the Contract due participant to retirement, quit, transfer or other similar circumstance, such item or service may be terminated upon thirty (30) days written notice to the contractor from the agency using location or using location designated authority. The using agency will cease payment thirty (30) days after written notification of cessation of service as described above.

Y. Depreciation of Items: Items provided in this contract begin to depreciate upon delivery of the item or garment to a using location. Depreciation timeframes are designated in the Bid/Contract price pages for each category of items on this contract. The method of calculating and paying for depreciated items under this contract which have been lost or damaged due to actions by State agencies or State users of this contract is indicated in the Bid/Contract price pages on pages 24 for general clothing and garments, page 19, for flame resistant garments on page 21 and for mats and facilities supplies and page 23. For embroidered garments or garments containing permanently affixed embroidery or patches as required by the using agency, if due to cessation of the service or a change in employee for a period less than the depreciation period specified, the agency will buy back the garment(s) at the depreciated value as specified.

Z. Minimum Rental Service Commitment: With the exception of circumstances covered the by the Standard Contract Terms and Conditions, Section I. C. I. a. through j. on pages 5 and 6 or in Supplemental Terms and Conditions or Contract Special Terms and Conditions, each using agency location which commences service under this contract shall participate in the Contract for a minimum term of no less that twenty-four (24) months for items listed in categories A. (Men's and Women's Garments and Apparel) and C. (Mats, Dust and Dirt Control Items, Towels and other Supplies) and thirty-six (36) months for items in category B. (Flame Resistant Garments).

SPECIFICATIONS (Continued)

AA. Refusal of Service: During the last twelve (12) months prior to the expiration of the contract term or contract renewal term, the Contractor shall have the right to refuse new service requests if such presents a demonstrated negative rate of return for the Contractor. In instances where service is refused, the Contractor if requested shall provide ROI analysis calculations to the State or contract user.

III. CLASSIFICATION OF ITEMS

A. Category A. Men's and Women's Garments and Apparel

B. Category B. Flame Resistant Garments

C. Category C. Mats, Dust and Dirt Control Items, Towels and Other Supplies

IV. SPECIFIC REQUIREMENTS:

A. Category A. Men's and Women's Garments and Apparel

All garments apparel furnished shall be from a reputable, high quality manufacturer such as Red Kap, Edwards, Workman, Dickies, Wrangler, Hartwell, Carhartt, Universal or other manufacturer whose specifications meet or exceed the specifications for the items listed herein. Using agency shall specify on individual purchase orders/purchase documents; gender, long/short sleeve, size and color(s) as available/offered by the awarded contractor. Items offered must meet or exceed the following specifications. Bidders shall specify the garment manufacturer, manufacturer item/style # and Bidder item # for each item bid on the Bid Price Pages. Bidder shall note all catalog colors available for each item bid on the Bid Price Pages.

1. Unisex Solid Color Work Shirt: Polyester/Cotton blend, 4.0 oz. broadcloth or poplin weave fabric with durable press and soil release finish, long and/or short sleeve as required, 2 chest pockets, fully lined cuffs and collar with stays. Additional features include six buttons, gripper at the neck, pencil slot in a breast pocket and stitched-down front facing.

2. Unisex Striped Work Shirt: Polyester/Cotton blend, 4.25 Oz. Ln Yd. poplin or broadcloth weave fabric with durable press and soil release finish, long and/or short sleeve as required, 2 chest pockets, fully lined cuffs and collar with stays. Additional features include six buttons, gripper at the neck, pencil slot in a breast pocket and stitched-down front facing. Similar to VF Imagewear Horace Small The Force New Dimensions or similar.

3. Unisex Polo Shirt: Polyester or Polyester/cotton blend, pique or jersey with a knit collar, with color coordinated two or three-button clean finished placket with reinforced box, extended tail with side vents. With and without pocket as required short sleeve. Contractor shall offer embroidery as required by the using agency. If shirt is embroidered the using agency will buy back at the stipulated depreciated value. See depreciation formula in price schedule.

4. Men's Executive Button Down Shirt: 65/35 or 60/40 cotton/polyester, yarn dyed long sleeve oxford shirt with lined topstitched button down collar, lined cuffs and topstitched with two pleats. Additional required features include tailored sleeve placket, box pleat back, left chest pocket, seven buttons, and center pleat placket front.

5. Men's Safety Shirt: 100% cotton safety shirt. Long and/or short sleeve as required.

6. Men's & Women's Work Trouser: Men's - Polyester/cotton blend, 5.5 to 7.0 oz. twill with CRF finish; Women's- Poly/cotton blend, 5.5 to 7.0 oz. twill with durable press finish and front darts. Brass zipper, button or hook and eye closure, two slack front and two set-in hip pockets, Rocap or other suitable waistband construction and/or side elastic waist.

SPECIFICATIONS (Continued)

7. Safety Trouser: 100% cotton safety trouser.

8. Men's and Women's Side Elastic Trouser: polyester/cotton blend twill with side elastic waist inserts, pleated front, two slack style front pockets, two hip pockets.

9. Men's Pleated Twill Trouser: polyester/cotton brushed twill with double pleated front, hook and eye closure, two front pockets, two hip pockets.

10. Men's Prewashed Jeans: 11 oz. to 13 oz. 100% cotton denim prewashed, regular fit and relaxed fit blue jeans, 5 pockets

11. Men's Shorts: 65/35 polyester/combed cotton twill with button or hook and eye closure. Two slack style front pockets, two hip pockets, 6" seam.

12. Unisex Coveralls: polyester/cotton blend, 4.0 to 7.0 oz. twill with durable press finish and topstitched collar. Additional required features include 2 way brass zipper, hemmed sleeves, 2 front pockets, 2 breast and patch hip pockets, rule pocket, action back, side vent openings and gripper at top of zipper and at neck.

13. Cotton Coverall: 100% Cotton, button or snap closure, button or snap cuffs, side vents, 2 patch hip, two chest, tool and side slash pockets, Sizes: Regular 36 – 56, Long 42 – 48.

14. Women's Fitted Smock: 3/4 sleeve, polyester/cotton blend, poplin with durable press w/soil release, princess seams and sewn on back belt. 6 front buttons, 2 lower patch pockets, adjustable 3/4 length sleeves with button.

15. Men's and Women's Lab Coat: Polyester/Cotton blend, Full Length, five Button Closure, Three Patch Pockets, Two front and One Chest, Side Vents, Notched Lapel.

16. Men's and Women's Short Lab Coat (Lapel/counter): Women's to be long sleeve, polyester/cotton blend, 3 or 4 buttons, blazer styling, 2 lower pockets and left breast pocket with pencil stall, lined collar. Men's to be the same as the ladies except 3 buttons and plain back.

17. Unisex Lab Coat: polyester/cotton blend, two lower pockets and one breast pocket, stain resistant, durable press with button front. Knee length, long or short sleeves as ordered. Lab coat to be embroidered with agency logo as ordered. If embroidered the using agency will buy back at the stipulated depreciated value. See depreciation formula in price schedule.

18. Shop Coat: polyester/cotton blend, full length, durable press w/soil release finish, 2 lower pockets and 2 breast pockets with pencil stall in left one, 5 concealed grippers, 2 piece collar, side and back vent openings 44" length.

19. Denim Carpenter Jean – 100% Garment Washed Cotton Denim 11.75 Oz. full cut with two front and two rear pockets and multiple tool pockets, 19" leg openings to accommodate work boots. Waist Sizes 29" to -56" in various hemmed lengths.

20. T-Shirt - Polyester/Cotton Blend, short sleeve, pocket on left breast fade, shrink and wrinkle resistant. Embroidered if specified with logo specified by agency. If shirt is embroidered the using agency will buy back at the stipulated depreciated value. See depreciation formula in price schedule.

21. Unisex Solid Color Scrub Top - Cotton/Polyester blend or all polyester, V-Neck, Chest Pocket, Cap Sleeves

22. Unisex Solid Color Scrub Pant – Cotton/Polyester blend or all polyester, Reversible, Drawstring Waistband.

23. Unisex Knit Cuff Butcher's Coat: 100% Polyester, 5.0 Oz Sq. Yd. Full Length, Five or Six Stainless Steel Button Closure, Knit Cuffs, Inside Chest Pocket.

SPECIFICATIONS (Continued)

24. Slash Pocket Jacket: Polyester/cotton blend, twill, waist length, durable press w/soil release finish, 2 inset slash pockets and patch pocket on left sleeve, brass zipper, lined collar with stays, adjustable 2 button cuffs, adjustable waistband tabs, permanently lined. Bid unit of measure is price per change.

25. Eisenhower Style Jacket: **P**olyester/cotton, durable press w/soil release finish, Zip-in/zip-out lining or permanently lined, 2 button through breast pockets with flaps and sewn in pencil stall, brass zipper, lined collar, adjustable cuffs, waist length. Bid unit of measure is price per change.

26. Warm-Up Jacket: Polyester/cotton blend or nylon, lined two lower pockets, raglan sleeves, gripper closure, stain resistant, mid-thigh length, long or short sleeves as ordered. Warm-up Jacket to be embroidered with agency logo if required. If embroidered the using agency will buy back at the stipulated depreciated value. See depreciation formula in price schedule. Bid unit of measure is price per change.

B. Category B – Flame Resistant Garments – Bid Unit of Measure is Price Per Change

1. Men's Long Sleeve Shirt, Flame Resistant, 88/12 Cotton/Nylon 6.5 Oz Woven Twill, constructed of fabric equal to Indura Ultra Soft flame resistant fabric by Westex, Inc. Seven button front, adjustable button cuffs. Collar: spread with sewn-in stays or button down. Two breast pockets with flaps with button or hook & loop fasteners. Must meet performance requirements of NFPA 70E and ASTM 1506, minimum arc rating ATPV 8.7 HRC 2, Sizes SM – 6XL, All Catalog Colors

2. Men's Trouser, Flame Resistant, 88/12 Cotton/Nylon 9.0 Oz Woven Twill, constructed of fabric equal to Indura Ultra Soft flame resistant fabric by Westex, Inc. Brass zipper, button closure, Two Front and two rear pockets. Must meet performance requirements of NFPA 70E and ASTM 1506, minimum arc rating ATPV 12.0 HRC2, Sizes 28 – 54 (waist), inseam 28" – 36" All Catalog Colors

3. Men's Denim Jeans, Flame Resistant, 100% Cotton, Brass Zipper, Button closure, two front and two rear pockets. Must meet performance requirements of NFPA 70E and ASTM 1506, arc rating ATPV 12.4 HRC2, Waist Sizes 28" – 50" and inseam to 37", All Catalog Colors

4. Men's Jacket, Flame Resistant, Bomber Style, 100% Nomex IIIA or equivalent (jacket and lining), Brass zipper and snap closure, two pockets with flaps and snap closure, waist length, elasticized waist, snap closure on sleeves. Must meet performance requirements of NFPA 70E and ASTM 1506, minimum arc rating ATPV14.9, HRC2, Sizes Sm – 3XL, Long M – 2XL All Catalog Colors

5. Coverall, Flame Resistant, 88/12 Cotton/Nylon 7.0 to 9.5 Oz Woven Twill, constructed of fabric equal to Indura Ultra Soft flame resistant fabric by Westex, Inc. Must meet performance requirements of NFPA 70E and ASTM1506, minimum arc rating ATPV 8.6, HRC2; Sizes SM – 6XL, All Catalog Colors

C. Category C. Mats, Dust and Dirt Control Items, Towels and Other Supplies – Bid Unit of Measure is Price Per Change

1. Dust Mop in Frame
   a. 22" to 24" wide (Bidder to Specify Width Offered)
   b. 30" to 36" wide (Bidder to Specify Width Offered)
   c. 38" to 42" wide (Bidder to Specify Width Offered)
   d. 44" to 48" wide (Bidder to Specify Width Offered)

   For Dust Mop in Frame, Bidder shall specify width offered for each item on the Bid Price Page. Dust mops are to be delivered complete on frame ready for attachment to handles.

2. Dust Mop Handle (Must be at least 60" in length)

3. Floor Mat (Bidder must offer all catalog colors)
   a. 3' x 10'
   b. 3' x 4' or 3' x 5'
   c. 4' x 6'

SPECIFICATIONS (Continued)

4. Logo Floor Mat (Bidder must offer all catalog colors)
   a. 3' x 10'
   b. 3' x 4' or 3'x 5'
   c. 4' x 6'

5. Safety Mat: 3' x 4' or 3' x 5' (Bidder must offer all catalog colors)

6. Greeting Mat: 3' x 4' or 3' x 5' (Bidder must offer all catalog colors)

7a. Scraper Mat: 3' x 4' or 3' x 5' (Bidder must offer all catalog colors)

7b. Scraper Mat: 4' x 6' (Bidder must offer all catalog colors)

8a. Anti-Fatigue Mat 3' x 4' or 3' x 5' (Bidder must offer all catalog colors)

8b. Air Flex Mat 3' x 4' or 3' x 5' (Bidder must offer all catalog colors)

9. Bath/Shower Towel (White): 22" x 44"

10. Kitchen Towel (White): 15" x 28"

11. Shop Towel (Red): 18" x 18", in bundles of 50, 100 and 200 (price per bundle)

12. Air Freshener/Deodorant Canister

13. Air Freshener Deodorant Dispenser

14. Batteries for Air Freshener Dispenser

CONTRACT PRICES

CATEGORY A. MEN'S AND WOMEN'S GARMENTS AND APPAREL – Contractor: Cintas Corporation #2 - 0000069737

OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Weekly Bid Price for 11 Garments ($USD)
32306	91101800	Unisex Solid Color Work Shirt, as specified	CINTAS	935	935	$ 1.76
OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Weekly Bid Price for 11 Garments ($USD)
32307	91101800	Unisex Striped Work Shirt, as specified	CINTAS	935	935	$ 1.76
OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Weekly Bid Price for 11 Garments ($USD)
32308	91101800	Unisex Polo Shirt, as specified	CINTAS	275	275	$ 2.97
OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Weekly Bid Price for 11 Garments ($USD)
32309	91101800	Men's Executive Button Down Shirt, as specified	CINTAS	374	374	$ 2.75
OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Weekly Bid Price for 11 Garments ($USD)
32310	91101800	Men's Safety Shirt, as specified	CINTAS	330	330	$ 2.42

CONTRACT PRICES

CATEGORY A. MEN'S AND WOMEN'S GARMENTS AND APPAREL – Contractor: Cintas Corporation #2 - 0000069737

OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Weekly Bid Price for 11 Garments ($USD)
32311	91101800	Men and Women's Work Trouser, as specified	CINTAS	945	945	$ 2.299
OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Weekly Bid Price for 11 Garments ($USD)
32312	91101800	Safety Trouser, as Specified	CINTAS	340	340	$ 3.63
OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Weekly Bid Price for 11 Garments ($USD)
32313 Men 32314 Women	91101800	Men and Women's Side Elastic Trouser, as specified	RED KAP	PT60 Men's PT61 Women's	64141	$ 2.299
OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Weekly Bid Price for 11 Garments ($USD)
32315	91101800	Men's Pleated Twill Trouser, as specified	CINTAS	865	865	$ 2.64
OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Weekly Bid Price for 11 Garments ($USD)
32316	91101800	Men's Prewashed Jeans, as specified	CINTAS	394	394	$ 2.86

CONTRACT PRICES

CATEGORY A. MEN'S AND WOMEN'S GARMENTS AND APPAREL – Cintas Corporation #2 - 0000069737

OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Weekly Bid Price for 11 Garments ($USD)
32317	91101800	Men's Shorts, as specified	CINTAS	370	370	$ 2.75
OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Weekly Bid Price for 11 Garments ($USD)
32318	91101800	Unisex Coveralls, as specified	CINTAS	912	912	$ 3.41
OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Weekly Bid Price for 11 Garments ($USD)
32319	91101800	100% Cotton Coverall, as specified	CINTAS	910	910	$ 4.95
OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Weekly Bid Price for 11 Garments ($USD)
32320	91101800	Women's Fitted Smock, as specified	CINTAS	205	205	$ 2.31
OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Weekly Bid Price for 11 Garments ($USD)
32321	91101800	Men and Women's Lab Coat, as specified	CINTAS	59925	59925	$ 2.695

CONTRACT PRICES

CATEGORY A. MEN'S AND WOMEN'S GARMENTS AND APPAREL – Cintas Corporation #2 - 0000069737

OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Weekly Bid Price for 11 Garments ($USD)
32322	91101800	Men and Women's Short Lab Coat, as specified	CINTAS	59926	59926	$ 2.695
OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Weekly Bid Price for 11 Garments ($USD)
32323	91101800	Unisex Lab Coat, as specified	CINTAS	59926	59926	$ 2.695
OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Weekly Bid Price for 11 Garments ($USD)
32325	91101800	Shop Coat, as Specified	RED KAP	KT30	61342	$ 2.695
OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Weekly Bid Price for 11 Garments ($USD)
32326	91101800	Denim Carpenter Jean, as specified	CARHARTT	382	382	$ 4.40
OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Weekly Bid Price for 11 Garments ($USD)
32327	91101800	T-Shirt, as specified	CINTAS	268	268	$ 1.98

CONTRACT PRICES

CATEGORY A. MEN'S AND WOMEN'S GARMENTS AND APPAREL – Contractor: Cintas Corporation #2 - 0000069737

OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Weekly Bid Price for 11 Garments ($USD)
32328	91101800	Unisex Solid Color Scrub Top, as specified	LANDAU	71221	63170	$ 1.76
OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Weekly Bid Price for 11 Garments ($USD)
32329	91101800	Unisex Solid Color Scrub Pant, as specified	LANDAU	85221	63181	$ 2.75
OAKs Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Weekly Bid Price for 11 Garments ($USD)
32330	91101800	Unisex Knit Cuff Butcher's Coat, as specified	CINTAS	82517	82517	$ 2.97

CONTRACT PRICES

CATEGORY A. MEN'S AND WOMEN'S GARMENTS AND APPAREL – Contractor: Cintas Corporation #2 – 0000069737

The contractor shall provide weekly delivery service. Using agencies may require from one (2) to eleven (11) of each garment. The Unit of Measure shall be the number of changes per week for each garment required by the using agency. The Bid price shall be the price per change in U.S. dollars ($USD) for each garment required by the using agency.

OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Bid Price Per Garment Change ($USD)
32331	91101800	Slash Pocket Jacket, as specified	CINTAS	677	677	$ .44
OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Bid Price Per Garment Change ($USD)
32332	91101800	Eisenhower Style Jacket, as specified	CINTAS	970	970	$ .425
OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Bid Price Per Garment Change ($USD)
32333	91101800	Warm-Up Jacket, as specified	CINTAS	360	360	$ .44

CONTRACT PRICES

CATEGORY A. MEN'S AND WOMEN'S GARMENTS AND APPAREL – Contractor: Cintas Corporation #2 - 0000069737

All garments are the property of the Contractor. Garments which are lost or damaged beyond repair due to actions of the State or a State employee shall be paid for by the using agency at the (depreciated) price as indicated below:

	Description	Base Price $USD		Description	Base Price $USD
	Unisex Solid Color Work Shirt	$15.00		Women's Fitted Smock	$24.00
	Unisex Striped Work Shirt	$15.00		Men and Women's Lab Coat	$30.00
	Unisex Polo Shirt	$15.00		Men and Women's Short Lab Coat	$26.00
	Men's Executive Button Down Shirt	$17.00		Unisex Lab Coat	$30.00
	Men's Safety Shirt	$15.00		Shop Coat, as Specified	$30.00
	Men and Women's Work Trouser	$14.00		Denim Carpenter Jean	$25.00
	Safety Trouser	$20.00		T-Shirt	$16.00
	Men & Women's Side Elastic Trouser	$14.00		Unisex Solid Color Scrub Top	$11.00
	Men's Pleated Twill Trouser	$22.00		Unisex Solid Color Scrub Pant	$10.00
	Men's Prewashed Jeans	$19.00		Unisex Knit Cuff Butcher's Coat	$30.00
	Men's Shorts	$15.00		Slash Pocket Jacket	$25.00
	Unisex Coveralls	$28.00		Eisenhower Style Jacket	$25.00
	100% Cotton Coverall	$40.00		Warm Up Jacket	$50.00

Garments in Category A. Men's and Women's Garments and Apparel which are lost or damaged beyond repair due to actions of the using agency will be paid for by the using agency based upon a thirty-six (36) month depreciation schedule.

The new cost price of the garment above will be divided by thirty-six (36) and the result multiplied by the number of months the garment has been in service. This result will be deducted from the garment new cost price and an invoice presented to the state for the depreciated price. After thirty-six months, the replacement price will be $0. Garments which are deemed suitable for use by the using agency designated authority may remain in service longer than 36 months.

The following method shall be used to calculate depreciation and replacement cost for garments lost or damaged beyond repair by a using agency. Below is an example of a garment with an original replacement cost of $ 36.00 used for twelve (12) months then lost by the using agency.

Depreciation per month of Use $ 36.00 / 36 = $ 1.00 per month
Total Depreciation: $ 1.00 x 12 Months = $ 12.00
Depreciated price due the Contractor: $36.00 – $ 12.00 = $ $ 24.00 Due to the Contractor.

OAKS ITEM NUMBER, CHARGES FOR ALL LOST OR DAMAGED MENS OR WOMENS GARMENTS AND APPAREL CATEGORY A. CONTRACT RS900118-1: OAKS ITEM 21420.

Bidders shall complete the following cost allocation categories. This will not be a part of the bid evaluation, however failure to complete them may deem your bid not responsive and result in disqualification of the bid.

BIDDER COST ALLOCATION CATEOGORIES GARMENTS AND APPAREL					
As a baseline for evaluation of price adjustment requests for this category, Bidders shall indicate the percentage of total costs for the following cost elements. The sum of all percentages must equal one hundred percent. Bidders may add additional cost categories if necessary.					
Cost of Goods	Labor Cost	Utilities	Transportation	Other	Overhead
30 %	35 %	8 %	7 %	5 %	15%

CONTRACT PRICES

B. CATEGORY B. – FLAME RESISTANT GARMENTS – Contractor: Cintas Corporation #2 - 0000069737

The contractor shall provide weekly delivery service. Using agencies may require from one (2) to eleven (11) of each garment. The Unit of Measure shall be the number of changes per week for each garment required by the using agency. The Bid price shall be the price per change in U.S. dollars ($USD) for each garment required by the using agency.

OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Bid Price Per Garment Change ($USD)
32334	91101800	Men's Long Sleeve Shirt, Flame Resistant, as specified	CARHARTT	294	294	$ .35
OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Bid Price Per Garment Change ($USD)
32335	91101800	Men's Trouser, Flame Resistant, as specified	CARHARTT	371	371	$ .35
OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Bid Price Per Garment Change ($USD)
32336	91101800	Men's Denim Jean, Flame Resistant, as specified	CARHARTT	280	280	$ .55
OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Bid Price Per Garment Change ($USD)
32337	91101800	Men's Jacket, Bomber Style, Flame Resistant, as specified	WORKRITE	6728	6728	$ 2.25
OAKS Item #	UNSPSC	Description	Garment Brand/Manufacturer	Mfg Style/Item Number	Bidder item Number	Bid Price Per Garment Change ($USD)
32338	91101800	Coverall, Flame Resistant, as specified	CARHARTT	391	391	$ .743

CONTRACT PRICES

CATEGORY B. FLAME RESISTANT GARMENTS – Contractor: Cintas Corporation #2 - 0000069737

All garments are the property of the Contractor. Garments which are lost or damaged beyond repair due to actions of the State or a State employee shall be paid for by the using agency at the (depreciated) price as indicated below:

	Description	Base Price $USD		Description	Base Price $USD
	Men's Long Sleeve Shirt, Flame Resistant	$ 54.50		Men's Jacket, Bomber Style, Flame Resistant	$ 126.00
	Men's Trouser, Flame Resistant	$ 44.00		Coverall, Flame Resistant	$ 98.00
	Men's Denim Jean Flame Resistant	$ 44.00			

Items in Category B. Flame Resistant Garments which are lost or damaged beyond repair due to actions by members of the using agency shall be paid for by the using agency based upon a forty-eight (48) month depreciation schedule.

The new cost price of the garment listed above will be divided by forty-eight (48) and the result multiplied by the number of months the garment has been in service. This result will be deducted from the garment price listed above and an invoice presented to the using agency for the depreciated amount. After forty-six months, the replacement price will be $0. Garments which are deemed suitable for use by the using agency designated authority may remain in service longer than 48 months.

The following method shall be used to calculate depreciation and replacement cost for garments lost or damaged beyond repair by a using agency. Below is an example of a garment with an original replacement cost of $ 48.00 which was used for eighteen (18) months then lost by the using agency.

Depreciation per month of Use: $ 48.00/48 = $ 1.00 per month
Total Depreciation: $ 1.00 x 18 Months = $ 18.00
Garment price, less depreciated amount $ 48.00 – $ 18.00 = $ 30.00 due the Contractor

OAKS ITEM NUMBER FOR CHARGES FOR ALL LOST OR DAMAGED FLAME RESISTANT GARMENTS CATEGORY B. CONTRACT RS900118-1: OAKS ITEM 21448

Bidders shall complete the following cost allocation categories. This will not be a part of the bid evaluation, however failure to complete them may deem your bid not responsive and result in disqualification of the bid.

BIDDER COST ALLOCATION CATEOGORIES FLAME RESISTANT GARMENTS					
As a baseline for evaluation of price adjustment requests for this category, Bidders shall indicate the percentage of total costs for the following cost elements. The sum of all percentages must equal one hundred percent. Bidders may add additional cost categories if necessary.					
Cost of Goods	Labor Cost	Utilities	Transportation	Other	Overhead
30 %	35 %	8 %	7 %	5 %	15 %

CONTRACT PRICES

Category C. Mats, Dust and Dirt Control Items and Other Supplies – Contractor: – Cintas Corporation #2 - 0000069737

The Bid Price Unit of Measure shall be the Price Per Change (Service Schedule shall be determined by the using agency location) in U.S. Dollars ($USD).

OAKS Item #	UNSPSC #	Description	Bid Price Per Change ($USD)
32339	911018	Dust Mop in Frame, 22" to 24"	$ .40
32340	911018	Dust Mop in Frame, 30" to 36"	$ .50
32341	911018	Dust Mop in Frame, 38" to 42"	$ .60
32342	911018	Dust Mop in Frame, 44" to 48"	$ .60
32360	911018	Dust Mop Handle, 60" or greater length	No Charge
32343	911018	Floor Mat 3' x 10'	$ 2.50
32344	911018	Floor Mat 3' x 4'	$ 1.50
32345	911018	Floor Mat 4' x 6'	$ 2.00
32346	911018	Logo Floor Mat 3' x 10'	$ 5.05
32347	911018	Logo Floor Mat 3' x 5' or 4'	$ 3.00
32348	911018	Logo Floor Mat 4' x 6'	$ 4.10
32349	911018	Safety Mat 3' x 5' or 4'	$ 2.10
32350	911018	Greeting Mat 3' x 5' or 4'	$ 2.10
32351	911018	Scraper Mat 3' x 5' or 4	$ 1.50
32352	911018	Scraper Mat 4' x 6'	$ 1.75
32353	911018	Anti-Fatigue Mat 3' x 5' or 4	$ 1.50
32354	911018	Air Flex Mat 3' x 5' or 4'	$ 1.50
32355	911018	Bath/Shower Towel, White 22" x 44"	$ .405
32356	911018	Kitchen Towel, White 15" x 28"	$ .12
32357	911018	Shop Towel, Red 18"x18" Bundle of 50 Towels	$ 3.00
32358	911018	Shop Towel, Red 18"x18" Bundle of 100 Towels	$ 6.00
32359	911018	Shop Towel, Red 18"x18" Bundle of 200 Towels	$ 12.00
32361	911018	Air Freshener Deodorant Canister	No Charge
32362	911018	Air Freshener Deodorant Dispenser	$ 2.00
32363	911018	Batteries for Air Freshener Dispenser	No Charge

CONTRACT PRICES

Category C. Mats, Dust and Dirt Control Items and Other Supplies – Contractor: Cintas Corporation #2 - 0000069737

All items are the property of the Contractor. Items are lost or damaged beyond repair due to actions of the State or a State employee shall be paid for by the using agency at the (depreciated) price as indicated below:

	Description	Base Price $USD		Description	Base Price $USD
	Dust Mop in Frame 22" to 24"	$10.00		Scraper Mat 3' x 5' or 4'	$45.00
	Dust Mop in Frame 30" to 36"	$10.00		Scraper Mat 4' x 6'	$70.00
	Dust Mop in Frame 38" to 42"	$10.00		Anti-Fatigue Mat 3' x 5' or 4'	$45.00
	Dust Mop in Frame 44" to 48"	$10.00		Air Flex Mat 3' x 5' or 4'	$45.00
	Dust Mop Handle	$10.00		Bath/Shower Towel, 22" x 44"	$1.95
	Floor Mat 3' x 10'	$90.00		Kitchen Towel, 15" x 28"	$.50
	Floor Mat 3' x 5' or 4'	$45.00		Shop Towel Red (per towel)	$.40
	Floor Mat 4' x 6'	$70.00		Shop Towel Red (per towel)	$.40
	Logo Floor Mat 3' x 10'	$230.00		Shop Towel Red (per towel)	$.40
	Logo Floor Mat 3' X 5' or 4'	$80.00		Air Freshener Deodorant Canister	$0.00
	Logo Floor Mat 4' x 6'	$180.00		Air Freshener Dispenser	$15.00
	Safety Mat 3' x 5' or 4'	$45.00		Batteries for Air Freshener Disp.	$0.00
	Greeting Mat 3' x 5' or 4'	$45.00			

Items in Category C. Mats, Dust, Dirt Control Items and Other Supplies which are lost or damaged beyond repair due to actions by members of the using agency will be paid for by said using agency based upon a forty-eight (48) month depreciation schedule based on the prices above.

The price of the item listed above will be divided by forty-eight (48) and the result multiplied by the number of months the garment has been in service. This result will be deducted from the garment price listed above and an invoice presented to the state for the undepreciated amount. After forty-eight months, the replacement price will be $0. The following method shall be used to calculate depreciation and replacement cost for garments lost or damaged beyond repair by a using agency:

Below is an example of an item with an original replacement cost of $ 96.00 which was used for twenty-five (25) months then lost by the using agency.

Depreciation per month of Use $ 96.00/48 = $ 2.00 Per month
Total Depreciation: $ 2.00 x 25 Months = $ 50.00
Item Price/Cost, less depreciated amount $96.00 – $ 50.00 = $ 46.00 Due the Contractor

OAKS ITEM NUMBER, CHARGES FOR ALL LOST OR DAMAGED MATS DIRT, DUST CONTROL ITEMS AND OTHER SUPPLIES CATEGORY C. CONTRACT RS900118-1: OAKS ITEM 21444

Bidders shall complete the following cost allocation categories. This will not be a part of the bid evaluation, however failure to complete them may deem your bid not responsive and result in disqualification of the bid.

BIDDER COST ALLOCATION CATEOGORIES FACILITIES SUPPLIES					
As a baseline for evaluation of price adjustment requests for this category, Bidders shall indicate the percentage of total costs for the following cost elements. The sum of all percentages must equal one hundred percent. Bidders may add additional cost categories if necessary.					
Cost of Goods	Labor Cost	Utilities	Transportation	Other	Overhead
30 %	35 %	8 %	7 %	5 %	15 %

DISCLOSURE OF SUBCONTRACTORS / JOINT VENTURES (See Standard Contract Terms and Conditions, Section (roman numeral) V. General Provisions: Paragraph Q.)

List names of subcontractors who will be performing work under the Contract below:

NONE	

By the signature affixed to Page 1 of this Bid, Bidder hereby certifies that the above information is true and accurate. The Bidder agrees that no changes will be made to this list of subcontractors or locations where work will be performed or data will be stored without prior written approval of DAS. Any attempt by the Bidder/Contractor to change or otherwise alter subcontractors or locations where work will be performed or locations where data will be stored, without prior written approval of DAS, will be deemed as a default. If a default should occur, DAS will seek all legal remedies as set forth in the Terms and Conditions which may include immediate cancellation of the Contract. Failure to complete this page may deem your bid not responsive.

BID AUTOMOBILE LIABILITY CHECKLIST:

Bidder/Contractor shall indicate, by checking the appropriate box(es) below, which mode of transportation will apply to this contract.

X Bidder/Broker ("The Contractor") or their Sub Contractor will make delivery or be performing services using a vehicle that is owned, leased or rented. Provide Certificate of Insurance documenting automobile liability with a Combined Single Limit of $500,000.00.

☐ Goods/Services will be delivered via common carrier.

☐ No employee or representative of the contractor will have cause to be on state property to make deliveries or to perform services.

BIDDERS SHALL COMPLETE THE FOLLOWING, WHICH WILL NOT BE PART OF THE BID EVALUATION:

ITEMS IN THIS BID CONTAIN RECYCLED MATERIALS - Y/N: __N__. IF SO _____%.

CONTRACTOR INDEX

CONTRACTOR AND TERMS:

BID CONTRACT NO.: RS900118-1

DELIVERY: See DELIVERY clause, page 3

0000069737

TERMS: Net 30 Days

Cintas Corporation #2
6800 Cintas Boulevard
Mason, OH 45040-9151

CONTRACTOR'S CONTACTS:

Jeff Young

Telephone: (614) 878-7313
FAX: (614) 878-8965

E-Mail: youngj@cintas.com

REMITTANCE ADDRESS::

Cintas Corporation
P. O. Box 630803
Cincinnati, OH 45263

Appendix I – Cintas Corporation #2 Service Locations by Ohio County and Local Contact Information

Cintas Corporation #2 Service Locations by Ohio County							
Ohio County	**Cintas Service Location**	**Ohio County**	**Cintas Service Location**	**Ohio County**	**Cintas Service Location**	**Ohio County**	**Cintas Service Location**
Adams	Dayton, OH	Fairfield	Lancaster, OH	Licking	Columbus, OH	Portage	North Jackson, OH
Allen	Lima, OH	Fayette	Columbus, OH	Logan	Lima, OH	Preble	Vandalia, OH
Ashland	Strongsville, OH	Franklin	Columbus, OH	Lorain	Strongsville, OH	Putnam	Lima, OH
Ashtabula	North Jackson, OH	Fulton	Perrysburg, OH	Lucas	Perrysburg, OH	Richland	Perrysburg, OH
Athens	Lancaster, OH	Gallia	Ashland, KY	Madison	Columbus, OH	Ross	Lancaster, OH
Auglaize	Lima, OH	Geauga	Painesville, OH	Mahoning	North Jackson, OH	Sandusky	Perrysburg, OH
Belmont	Mineral Wells, WV	Greene	Dayton, OH	Marion	Columbus, OH	Scioto	Ashland, KY
Brown	Dayton, OH	Guernsey	Lancaster, OH	Medina	Strongsville, OH	Seneca	Lima, OH
Butler	Milford, OH	Hamilton	Cincinnati, OH	Meigs	Mineral Wells, WV	Shelby	Vandalia, OH
Carroll	Bridgeville, PA	Hancock	Perrysburg, OH	Mercer	Vandalia, OH	Stark	North Canton, OH
Champaign	Columbus, OH	Hardin	Lima, OH	Miami	Vandalia, OH	Summit	Strongsville, OH
Clark	Vandalia, OH	Harrison	Bridgeville, PA	Monroe	Lancaster, OH	Trumbull	North Jackson, OH
Clermont	Dayton, OH	Henry	Perrysburg, OH	Montgomery	Vandalia, OH	Tuscarawas	North Canton, OH
Clinton	Dayton, OH	Highland	Dayton, OH	Morgan	Lancaster, OH	Union	Columbus, OH
Columbiana	North Jackson, OH	Hocking	Lancaster, OH	Morrow	Columbus, OH	Van Wert	Lima, OH
Coshocton	Lancaster, OH	Holmes	North Canton, OH	Muskingum	Lancaster, OH	Vinton	Lancaster, OH
Crawford	Perrysburg, OH	Huron	Perrysburg, OH	Noble	Lancaster, OH	Warren	Milford, OH
Cuyahoga	Painesville, OH	Jackson	Lancaster, OH	Ottawa	Perrysburg, OH	Washington	Mineral Wells, WV
Darke	Vandalia, OH	Jefferson	Bridgeville, PA	Paulding	Lima, OH	Wayne	Strongsville, OH
Defiance	Perrysburg, OH	Knox	Columbus, OH	Perry	Lancaster, OH	Williams	Perrysburg, OH
Delaware	Columbus, OH	Lake	Painesville, OH	Pickaway	Lancaster, OH	Wood	Perrysburg, OH
Erie	Perrysburg, OH	Lawrence	Ashland, KY	Pike	Ashland, KY	Wyandot	Lima, OH

Cintas Corporation #2 - Service Locations Local Contact Information				
City	**ST**	**Address**	**Zip**	**Phone**
Ashland	KY	4125 Winchester Ave	41101	(606) 325-3777
Cincinnati	OH	5570 Ridge Ave	45213-2516	(513) 631-5750
Columbus	OH	1300 Boltonfield Street	43228	(614) 878-7313
Dayton	OH	903 Brandt Street	45404	(937) 236-1506
Lancaster	OH	2250 Commerce St	43130	(740) 687-6230
Lima	OH	810 East Hanthorn Rd	45804	(419) 222-8080
Milford	OH	27 Whitney Dr.	45150	(513) 831-4300
North Canton	OH	3865 Highland Park St. NW	44720	(330) 966-7800
North Jackson	OH	12601 DeBartolo Drive	44451	(330) 538-6911
Painesville	OH	800 Renaissance Pkwy	44077	(440) 352-4003
Perrysburg	OH	28140 Cedar Park Blvd	43551-4872	(419) 662-4720
Strongsville	OH	8221 Dow Circle	44136	(440) 238-5565
Vandalia	OH	850 Center Dr.	45377	(937) 890-8585
Bridgeville	PA	40 Abele Rd	15107	(412) 221-8870
Mineral Wells	WV	40 Broadhead Ln	26150-3161	(304) 489-9058