

WADSWORTH CITY SCHOOL DISTRICT BOARD OF EDUCATION

WADSWORTH, OHIO

REGULAR STATED MEETING

MONDAY, MAY 14, 2018, 7:00 p.m.

JAMES R. McILVAINE PERFORMING ARTS CENTER, 625 BROAD STREET

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Motion for Approval and Signing of Minutes**
- V. Student/Staff Recognition**

- A. May Students of the Month

<u>Student</u>	<u>Grade</u>	<u>School</u>
Kendal Kereszturi	04	Franklin Elementary School
Ryan Stoops	04	Isham Elementary School
Paetyn Hacker	04	Lincoln Elementary School
Macy Tiger	04	Overlook Elementary School
Meredith Hire	04	Valley View Elementary School
Lucia Farnsworth	04	Valley View Elementary School
		(April recognition)
Madelaine Saunders	06	Central Intermediate School
Abigail Schnick	08	Wadsworth Middle School
Lauren Schlauch	12	WHS Career-Technical
Charles Livingston	11	WHS Career-Technical
Emily Heckler	12	Wadsworth High School
Kailin Hurrle	12	Wadsworth High School

VI. Administrative Discussion Items, Presentations, and Updates

- A. Presentation: Five-Year Financial Forecast: Mr. Doug Beeman, Treasurer
- B. Presentation: Random Alcohol, Drug and Nicotine Testing of Students Update: Mr. Steve Moore, High School Principal
- C. Discussion: Central Intermediate School Process Update
- D. Extracurricular Review Committee Recommendations
- E. Wadsworth Middle School Awards
- F. March 5, 2018 Safety Meeting Follow-Up Letter
- G. Assistant Superintendent Position
- H. May 29, 2018 A.L.I.C.E. Philosophy Community Meeting

VII. Administrative Items

A. PERSONNEL CONSENT ITEMS

1. Resignations

- a) Allison Pallija, Varsity Swimming Coach (supplemental contract)
- b) Belinda Rospert, Business Advisory Council member, eff. 4/12/2018
- c) Thomas Jackson, High School Security Monitor, resignation eff. 5/30/2018
- d) Barbara Skamer, Aide position only, eff. 4/27/2018

2. Employments

- a) Laura Mucha, one-year limited teaching contract
- b) Matthew Saunders, one-year limited teaching contract
- c) Serra VanZandt, one-year limited teaching contract
- d) Hope Zakany, one-year extended limited teaching contract
- e) New Continuing Teaching Contracts:
 - (1) Aliza Gill
 - (2) Megan Wolf
- f) Administrative Contracts for 2018-2020 (remainder of administrative staff in the middle of 2-year contracts will receive salary notices for the 2018-2019 school year)
 - (1) Steven Brady
 - (2) Michele Evans
 - (3) Roger Havens
 - (4) Kristen Rodkey
 - (5) Nance Watts
 - (6) Roger Wright
- g) Salary Exempt contracts for 2018-2020 (remainder of salary exempt staff in the middle of 2-year contracts will receive salary notices for the 2018-2019 school year)
 - (1) Michael Hostetler
 - (2) Corinne Magensky
 - (3) Ashley Ruedisueli
 - (4) Ryan Whited
 - (5) Jill Young
- h) Non-teaching School Employee 2-Year Contracts (2018-2020)
 - (1) Paige Baranowski
 - (2) Tiffany Braman
 - (3) Maria Chambers
 - (4) Sharon Cotrufo
 - (5) Jessica Ely

- (6) Karyn Falor
- (7) Billie Fox
- (8) Belinda Good
- (9) Brandie Hall
- (10) Brian Haren
- (11) Ellen Hatfield
- (12) Kristen Highland
- (13) Tabitha Joseph
- (14) Tyler Just
- (15) Laura Kerstetter
- (16) Shelley Kirk
- (17) Donna Kubiak
- (18) Lanni Mynk
- (19) Christine Race
- (20) Elizabeth Rondy
- (21) Kelly Ross
- (22) Julie Russell
- (23) Lisa Schmidt
- (24) Barbara Skamer
- (25) Lisa Stadvec
- (26) Melanie Starcher
- (27) Jennifer Swain
- (28) Rachael Wade
- (29) Allyson Wagner
- (30) April Wellman
- (31) Dayna Wolf
- (32) Michelle Wyand

i) Non-teaching School Employee Continuing Contracts

- (1) Tammara (Coles) Fisher
- (2) Karen Flanigan
- (3) Frances Galownia
- (4) Denise Gleason
- (5) Alicia Innocenti
- (6) Jacklyn Knorr
- (7) Jill Moore
- (8) Rebecca Osborne
- (9) Wendy Pallija
- (10) Loree Runkle
- (11) Gail Sheffield
- (12) Vanessa Smole
- (13) Rebecca Tetlow
- (14) Jennifer Thesing
- (15) Jennifer Wolfert

j) Home Instructors

- (1) Allison Bullock, eff. 4/2/2018
- (2) Serra VanZandt, eff. 4/2/2018

- k) Classified substitutes, per attached list
- l) Supplemental contracts, per attached list
- m) Volunteers, per attached list
- n) Seth Freed, Speech & Debate Judge

- 3. Recommendation to grant unpaid medical leave, for up to two years, to Cinthia Stukovsky, from the end of her allowable paid leave (eff. 1/25/2018)

B. ACTION CONSENT ITEMS

- 1. Recommendation to approve the following revised job descriptions:
 - a) Assistant Superintendent
 - b) Director of Instruction and Professional Development
 - c) Cafeteria Manager
- 2. Recommendation to approve the following Independent Contractor Physician Agreement and Waiver of Liability and Release Form for Michael Boyer, D.P.M.
- 3. Recommendation to approve the Agreement for National Webcheck Program Services and Equipment for a term of three (3) years
- 4. Recommendation to renew Wadsworth City School District Board of Education Policy 2111: Parent and Family Involvement
- 5. Recommendation to approve the PowerSchool Licensed Product and Services Agreement from June 21, 2018 through June 20, 2019
- 6. Recommendation to approve the 2020-2021 Wadsworth City School District calendar
- 7. Recommendation to approve the Wadsworth Educational Support Personnel Association OEA/NEA Memorandum of Understanding
- 8. Recommendation to approve the following overnight field trips:
 - a) WHS wrestling team to Bucknell University Camp (Lewisburg, PA) on July 6 and 7, returning July 8
 - b) WHS boys soccer team to the Perrysburg summer tournament on July 14, returning July 15
 - c) WHS girls soccer team to the Hilliard Pre-season Invite on July 13 and 14, returning July 15
 - d) WHS girls soccer team to the Ohio FFA Camp Muskingum (Carrollton, OH) on July 27 and 28, returning July 29
 - e) 8th grade class to Washington, D.C.-Gettysburg, March 20-22, 2019

9. Recommendation to approve the Ohio High School Athletic Association (OHSAA) membership for 2018-2019
10. Recommendation to approve the following Ohio High School Athletic Association Site Availability Agreements:
 - a) WHS baseball field (May 7-8, 2018), baseball sectional tournament
 - b) WHS softball field (May 9-10, 2018), softball sectional tournament
11. Recommendation to approve the following 2018-2019 student handbooks:
 - a) Preschool
 - b) Elementary
 - c) Central Intermediate School
 - d) Wadsworth Middle School
 - e) Wadsworth High School
12. Recommendation to confirm the following 2018 scholarship winners:
 - a) Winifred Beech Young Scholarship recipient - Karen Gaither
 - b) Wadsworth Real Estate/John & Janet Sours Scholarship recipient - Corin Moore
13. Recommendation to dispose of the following vehicles, no longer usable for school purposes according to BoE Policy 7310, Disposition of Surplus Property:
 - a) Ford Crown Victoria (VIN No. 2FAFP7IW33X122073)
 - b) Chevrolet Malibu (VIN No. 1G1NE52J346168811)
14. Recommendation to approve a second reading and adoption of Wadsworth City School District Board of Education Policy 6325, Procurement-Federal Grants/Funds
15. Recommendation to approve the Independent Contractor Dentist Agreement and Waiver of Liability and Release Form for Alexander J. McIlvaine, DMD
16. Recommendation to approve the following revised benefit provision manuals:
 - a) Hourly Exempt Employee
 - b) Administrator
17. Recommendation to accept the Wadsworth High School 2018 graduation roster
18. Recommendation to approve a first reading of the following revised Wadsworth City School District Board of Education Policies:
 - a) 2271, College Credit Plus
 - b) 8510, Wellness
19. Recommendation to increase the hourly fee for Bear Cub, beginning in the 2018-2019 school year, by \$0.50

20. Recommendation to approve the following high school courses, to begin in the 2018-2019 school year:
 - a) Reading and Writing Workshop 1
 - b) Reading and Writing Workshop 2
 - c) Organization and Study Skills Elective 1
 - d) Organization and Study Skills Elective 2
21. Recommendation to approve the FinalForms Agreement
22. Recommendation to approve the Youth Worksite Agreement through September 30, 2018
23. Recommendation to approve the Wadsworth City School District Independent Contractor Agreement between the Wadsworth City School District Board of Education and Shelley Mack for the period of August 1, 2018 through July 31, 2019
24. Recommendation to approve the Otis Maintenance Agreement for a term of July 1, 2018 through June 30, 2023
25. Recommendation to approve the Standard Terms and Conditions Agreement with Business Communication Specialists
26. Recommendation to approve the Terms and Conditions Agreement with OARnet
27. Recommendation to approve the Traveling Classrooms Tour Contract for the 8th grade trip to Washington, D.C.-Gettysburg from March 20-22, 2019
28. Recommendation to set the speech and debate judge pay rate at \$10/round
29. Recommendation to approve the Wadsworth Education Association Memorandum of Understanding
30. Recommendation to utilize the services of the law firm Fisher, Evans & Robbins, LTD for Bureau of Workers' Compensation-related matters, effective January 1, 2018
31. Recommendation to approve the Day Treatment-Purchase Service Agreement between the Wadsworth City School District Board of Education and Connection Education Services, Inc. for the 2018-2019 school year
32. Recommendation to accept a \$500 donation from Brad Braman
33. Recommendation to accept a \$500 donation from the State Farm Companies Foundation

VIII. Items of the Treasurer

A. ACTION CONSENT ITEMS

1. Recommendation to approve the amended FY 2018 five-year forecast and assumptions for submission to the Ohio Department of Education
2. Recommendation to approve the receipt of \$340,783 from the Medina County Sales Tax (Fund 071) to the Ohio Facilities Construction Committee (OFCC) Maintenance Fund (Fund 034) to meet the OFCC half-mill maintenance levy requirement for fiscal year 2018
3. Recommendation to approve a transfer of \$5,000 from the General Fund to the Band Uniform Replacement Fund (300-900H), matching the contribution from the Band Boosters
4. Recommendation to accept the donation of a 2004 Jaguar X from Mike Heitic
5. Recommendation to accept the April financial reports as presented and subject to audit
 - a) Financial Report by Fund
 - b) Revenue Account

IX. Legislative Update

X. Floor Items

XI. Board Member Items

XII. Executive Session

WHEREAS, a public board of education may hold an executive session only after a majority quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:
 1. Appointment
 2. Employment ✓
 3. Dismissal
 4. Discipline
 5. Promotion
 6. Demotion
 7. Compensation
 8. Investigation of charges/complaints (unless public hearing requested)
- B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding
- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action

- D. Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- E. Matters required to be kept confidential by federal law or rules or state statutes
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law

NOW, THEREFORE BE IT RESOLVED, that the Wadsworth City Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on A2, B, C, and E, as listed above.

XIII. Adjournment

In accordance with State and Federal law, the District will provide reasonable accommodations to persons with disabilities who wish to attend and/or participate in school events. Such individuals should notify the Superintendent if they require a reasonable accommodation.

EMPLOYMENTS
May 14, 2018

Classified Substitutes

Lori Cheslock, eff. 5/4/2018
Andrew Provchy

2017-2018 Supplemental Contracts

Brenda Adley	Fine Arts Festival Teacher Participant
Diana Gorsuch	Fine Arts Festival Teacher Participant
Lisa Wallen	Fine Arts Festival Teacher Participant
James Ladrach	Fishing Club Advisor
Austin Hanna	Youth Tennis Spring Skills Clinic Camp Director, eff. 4/17/2018
Kristina Nichol	Youth Tennis Camp Director
Christa Halicki	Youth Tennis Camp Asst. Coach
Andrew Booth	Girls Basketball Camp Director
Mark Postak	Girls Basketball Camp Asst. Coach
Sophia Fortner	Girls Basketball Camp High Student Worker
James Bosley	Youth Boys Basketball Camp Director
Matthew McConnell	Youth Boys Basketball Camp Asst. Coach
Mike Moser	Youth Boys Basketball Camp Asst. Coach
Jeffrey Shenker	Youth Boys Basketball Camp Asst. Coach
Gregory Wise	Youth Boys Basketball Camp Asst. Coach
Chad Wolf	Youth Boys Basketball Camp Asst. Coach
Justin Todd	WHS Football Camp Director
Dominic Borsani	WHS Football Camp Asst. Coach
Mason Harper	WHS Football Camp Asst. Coach
Matthew Probst	WHS Football Camp Asst. Coach
Severine Ford	WHS Football Camp Student Worker
Justin Todd	Wadsworth Youth Football Camp Director
Dominic Borsani	Wadsworth Youth Football Camp Asst. Coach
Kevin Bux	Wadsworth Youth Football Camp Asst. Coach
Blake Dickson	Wadsworth Youth Football Camp Asst. Coach
Mason Harper	Wadsworth Youth Football Camp Asst. Coach
Jason Knapp	Wadsworth Youth Football Camp Asst. Coach
Rob Lynn	Wadsworth Youth Football Camp Asst. Coach
Matthew Mountjoy	Wadsworth Youth Football Camp Asst. Coach
Cory Potter	Wadsworth Youth Football Camp Asst. Coach
Matthew Probst	Wadsworth Youth Football Camp Asst. Coach
Matthew Saunders	Wadsworth Youth Football Camp Asst. Coach
Jillian Klingbeil	Wadsworth Grizzlies Youth Volleyball Camp Director
Alison McCauley	Wadsworth Grizzlies Youth Volleyball Camp Asst. Coach
Michele Minick	Wadsworth Grizzlies Youth Volleyball Camp Asst. Coach
Joseph Snyder	Wadsworth Grizzlies Youth Volleyball Camp Asst. Coach
Michael Sladky	*Summer School Instructor (Physical Education)
Susan Everhart	Vocational Club Advisor (Marketing)

Peter Alexander	Vocational Club Advisor (Automotives)
Kip Shipley	Vocational Club Advisor (Engineering & Design)
Jason VanKirk	Vocational Club Advisor (Programming & Robotics)

*Mr. Sladky's instructional hours, combined with the hours of the other physical education summer school instructors, will not exceed 155 hours.

2018-2019 Supplemental Contracts

John Burton	Cross Country Varsity Coach (Boys/Girls)
Matthew Young	Cross Country Volunteer Asst. Coach (Boys/Girls)
Justin Todd	Football Varsity Coach
Jason Knapp	Football Varsity Asst. Coach
Rob Lynn	Football Varsity Asst. Coach
Matthew Mountjoy	Football Varsity Asst. Coach
Kevin Bux	Football Varsity Asst. Coach
Blake Dickson	Football Reserve Coach
Matthew Saunders	Football Reserve Coach
Christian Beery	Football 9th Grade Head Coach
Mason Harper	Football Volunteer Asst. Coach
Dominic Borsani	Football Volunteer Asst. Coach
Matthew Probst	Football Volunteer Asst. Coach
Anthony Pappas	Football Volunteer Asst. Coach
James Memmer	Golf Head Coach (Boys)
James Merlo	Golf Reserve Coach (Boys)
Michael Schmeltzer	Golf Head Coach (Girls)
Amanda Simmons	Golf Reserve Coach (Girls)
John Johnson	Soccer Varsity Coach (Boys)
Kevin Myers	Soccer Varsity Asst. Coach (Boys)
Adam Pfeiffer	Soccer Reserve Coach (Boys)
Stephen Luchka	Soccer ~~Reserve~~ 9th Grade Coach (Boys)
Paul Williford	Soccer Varsity Coach (Girls)
Tanya Williford	Soccer Varsity Asst. Coach (Girls)
Emily Osting	Soccer Volunteer Asst. Coach (Girls)
Diana Tenyak	Soccer Volunteer Asst. Coach (Girls)
Emily Pignato	Soccer Volunteer Asst. Coach (Girls)
Kristina Nichol	Tennis Varsity Coach (Girls)
John Hutchinson	Tennis Reserve Coach (Girls)
Austin Hanna	Tennis Reserve Coach (Girls)
Jillian Klingbeil	Volleyball Varsity Coach
Alison McCauley	Volleyball Reserve Coach
William Quayle	Volleyball Volunteer Asst. Coach
John Thompson	Weight Room Supervisor (Fall)
John Thompson	Weight Room Supervisor (Winter)
John Thompson	High School Faculty Manager (Fall)
John Thompson	High School Faculty Manager (Winter)
George Steele	Bowling Varsity Coach
Heidi Steele	Bowling Varsity Asst. Coach
Michael Moser	Basketball Varsity Coach (Boys)
Matthew McConnell	Basketball Reserve Coach (Boys)

Greg Wise	Basketball 9th Grade Coach (Boys)
Andrew Booth	Basketball Varsity Coach (Girls)
Mark Postak	Basketball Varsity Asst. Coach (Girls)
Mike Schmeltzer, Sr.	Basketball Reserve Coach (Girls)
Kara Long	Basketball 9th Grade Coach (Girls)
Thomas Carnes	Basketball Volunteer Asst. Coach (Girls)
Alexandra Richards	Cheerleading Varsity/JV Head Coach - Fall (50% contract)
Ashley Pruitt	Cheerleading Varsity/JV Head Coach - Fall (50% contract)
Alexandra Richards	Cheerleading Freshman Coach (Fall)
Rachel Urbanic	Gymnastics Varsity Coach
Aubrey Durkey	Gymnastics Varsity Asst. Coach
Brian Morrison	Bus Ramp Duty
Michael DeVaughn	Bus Ramp Duty
Stephine Schmeltzer	RtI Chair (Gr. K-4)
Elizabeth Petit	RtI Member (Gr. K-4)
Karen Lapidakis	RtI Member (Gr. K-4)
Patricia Chrisman	Student Council Elementary
Alexandra Richards	Crossing Guard Supervisor Elem.

Volunteers

Catherine Adkins	Rosa Kovalchik	Samantha Robinson
Bryasha Brown	Paula Kray	Jami Swain
Tiffany Burke (Wagner)	Amanda Leguillon	Jennifer Swain
Heidi Ferguson	Katie Marino	Daniel Titus
Stephen Gill	Alex Meillat	Katie Titus
Leonard Girardi	Holly Musacchia	Donna Zimmerman
John Hughes	Bonnie Rains	Stephen Zufall
Lynn Kollar		

**WADSWORTH CITY SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Stated Meeting
May 14, 2018**

Agenda Detail Sheet

VI. Administrative Discussion Items, Presentations, and Updates

- D. Extracurricular Review Committee Recommendations:** The Extracurricular Review Committee recently issued recommendations that will be used to guide future decisions. The recommendations are as follows:

Purpose of the Committee

The Extracurricular Review Committee was created for two (2) purposes. The first purpose is identified in the district's Strategic Plan 2016-2020:

6. Evaluate extracurricular programs and their associated costs	6. (A) Evaluate extracurricular programs offered in our school district 6. (B) Determine if there are areas where additional extracurricular programs would benefit our students to assist with a well-rounded education 6. (C) If additional extracurricular programs are identified, determine funding source and implementation timeline	6. (A)-(B) Wadsworth Administrative Team	6. (A)-(B) 2016-2017 school year 6. (C) 2017-2018 school year-ongoing
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The second purpose was to review the supplemental contract pay schedule. It was understood that the work the committee will complete on the supplemental pay schedule will need to be given to both WEA leadership and the board of education for consideration in future collective bargaining sessions.

Composition of the Committee

All employees of the Wadsworth City School District were invited to join the committee. The following joined:

Julie Batey
Rich Berlin
Andy Booth
Pam Csaky
Kalyn Davis
Melissa D'Aliberti
Andy Hill
Dana Hire
Anna Lambert

Jody McDougal
Brad Musgrave
Stephine Schmeltzer

Analysis of Current Extracurricular Program Offerings and Ways to Enhance Student Opportunities

After a careful review of our current extracurricular activities, feedback from our employees on current offerings and where gaps may exist, and a review of extracurricular activity offerings in other Suburban League school districts, the following recommendations are made for future consideration:

The following were identified as extracurricular offerings with a supplemental contract that the committee would like to see offered on a continuum from K-12:

- STEM/Science Club;
- Chess Club; and
- Drama Club.

In addition, the committee would like to see consideration given to adding a supplemental contract in the following areas:

- Band and choir concerts at Wadsworth Middle School and Central Intermediate School;
- Strength and conditioning coach; and
- Drama Department chair.

Review of the Current Supplemental Contract Pay Schedule

After careful review of our current supplemental contract pay schedule, feedback from our employees who work under a supplemental contract, and a review of the supplemental contract pay schedules of other Suburban League School Districts, the following recommendations are made for future consideration:

- Increase baseball and softball varsity assistant and JV from 7% to 9%;
- Increase boys and girls soccer varsity assistant and JV from 8 to 9%;
- Increase cheerleading from 5% to 7%;
- Increase faculty manager from 5% to 7%; and
- Consideration should be given to increasing the high school vocal music director supplemental contract amount.

Meeting Minutes

The meeting minutes from each Extracurricular Review Committee meeting can be found by clicking [here](#).

- E. Wadsworth Middle School Awards:** Recently, our employees at our middle school were notified that they were the recipients of the following awards:

Ohio Middle Level Association Component Award: Eric Jackson, Middle School Principal, received the following email from a member of the Ohio Middle Level Association (OMLA) Executive Board:

"On behalf of the OMLA Executive Board, it is my pleasure to notify you that your school has been selected to receive an OMLA Component Award! After reviewing your application, evidence and completing a site visit, it is truly evident that your building is deserving of the award. Thank you for your commitment to middle-level education. You are a powerful force for good and an inspiration to our region and state."

You will receive your award at the 2018 OMLA State Conference this fall at Kalahari. The conference will be held October 25-26, 2018. There will be a very special awards ceremony on Thursday evening that you and your staff are invited to attend. An invitation will be sent this summer, but please put the date on your calendar now!

If you have any questions please don't hesitate to contact me. Again, congratulations on receiving this prestigious award!

Sincerely,

*Mrs. Michelle Koussa
OMLA NE Regional Rep"*

As taken from the OMLA website, "The purpose of the Ohio Middle Level Association Component Award Recognition Program is to identify and recognize schools that have implemented middle school concept components in an exemplary manner. It is the intention of OMLA that the recognized programs will serve as models for aspiring educators and provide model resources for schools striving to develop, refine or polish components of their middle schools. Recognized schools are open for visitations and encouraged to give presentations at the annual spring OMLA State Conference."

RAMP Award: *Wadsworth Middle School is the only middle school in the State of Ohio to receive American School Counselor Association (ASCA's) Model Program Award, RAMP. It recognizes the best in guidance programs and instruction for middle level grades. The process is a review of the comprehensive school counseling program and the effects it has on the school community. It emphasizes that the effectiveness of any school program (data) must be reviewed annually. Three goals were set and achieved by WMS that is allowing us to apply. (1) Attendance (2) Progress (3) Discipline. For more information, please visit..*

[https://www.schoolcounselor.org/school-counselors/recognized-asca-model-program-\(ramp\)](https://www.schoolcounselor.org/school-counselors/recognized-asca-model-program-(ramp))

Recognized ASCA Model Program (RAMP)

Drive your school counseling program to the next level. Show your administrators, school board and the community at large that you're committed to delivering a comprehensive, data-driven school counseling program. Apply for the Recognized ASCA Model Program (RAMP) designation from the American School Counselor Association. Watch the [Top 10 Reasons to RAMP](#) video.

The RAMP application process should be the culmination of the implementation of a comprehensive school counseling program. Once your school has a program in place, you will need at least one entire academic year to collect the data and information needed to fulfill the RAMP application requirements.

or to review the ideas that were generated at our community meeting and through other avenues. While some areas of enhancement to our safety plan remain confidential, we have listed the areas we have decided to explore and/or implement as part of our district's safety plan RAMP:

- *Is based on the ASCA National Model.*
- *Is a recognition program for individual schools, not districts or school counselors.*
- *Gives you the confidence that your program aligns with a nationally accepted and recognized model.*
- *Helps you evaluate your program and areas for improvement.*
- *Increases your skills and knowledge.*
- *Enhances your program's efforts to contribute to student success."*

- F. March 5, 2018 Safety Meeting Follow-Up Letter:** As many of you are aware, on March 5, 2018, we held a community meeting to share safety measures we have implemented in our district, to discuss the education programs we have in place, and to answer your questions and listen to your concerns/ideas.

After this meeting and gathering input, we met with leaders of the Wadsworth Police and Fire Department and our City's Safety Director. Click [here](#) to read more.

- G. Assistant Superintendent Position:** A new central office administrative position has been posted and the interview process has begun. The position will be a replacement for the position formerly called Director of Facilities. The position has been vacant since the retirement of Joe Magnacca at the end of September 2017. While we budgeted for a replacement in future years in our financial forecast, we did not replace the position right away. We wanted to take time to study our organizational structure to ensure that we meet our current and anticipated future needs as we move forward. After six (6) months

of study and some reorganization along the way (e.g., two (2) positions (Custodial Manager and Maintenance and Grounds Manager) are now one (1) position, Supervisor of Facilities and Grounds), we are ready to add a staff member in August.

The new position will be titled Assistant Superintendent and will be primarily responsible for human resources and some business-related items. Our current structure involves our human resource efforts being spread across many departments. As a result, the move to consolidate these efforts into one (1) office will involve some reorganization. Our belief is that the reorganization will benefit not only our human resource efforts (e.g., hiring process) but also the other departments within our organization that will be able to focus more on their primary responsibilities once this reorganization takes place.

- H. May 29 A.L.I.C.E. Philosophy Community Meeting:** The Wadsworth Police Department and the Wadsworth City School District are pleased to offer an overview for community residents on the A.L.I.C.E. philosophy for dealing with intruders in our schools. A.L.I.C.E., which stands for Alert, Lockdown, Inform, Counter, and Evacuate, was discussed at our March 5 school safety meeting where a suggestion was made to hold a special community meeting to focus exclusively on this philosophy. An overview will be provided by Adam Innocenti, our School Resource Officer, on May 29, at 6:30 p.m., in the James R. McIlvaine Performing Arts Center at Wadsworth High School.

VII. Administrative Items

A. PERSONNEL CONSENT ITEMS

- 2a. Laura Mucha:** Ms. Mucha is being recommended to fill one (1) of the new high school intervention specialist positions that is required due to needs of students, as identified in their individual education program.
- 2b. Matthew Saunders:** Mr. Saunders is being recommended to fill one (1) of the new high school intervention specialist positions that is required due to needs of students, as identified in their individual education program.
- 2c. Serra VanZandt:** Ms. VanZandt is being recommended to fill the high school intervention specialist position left open by the movement of Mr. Dean Bivens to the high school CAC lab. Mr. Bivens will be filling the position left open by the retirement of Mr. Tom Evans.

B. ACTION CONSENT ITEMS

- 1. Revised Job Descriptions:** The revised job descriptions being recommended for approval more closely align with the responsibilities and requirements of the positions.
- 2. Independent Contractor Physician Agreement and Waiver of Liability and Release Form:** The agreement being recommended for approval allows Dr. Michael Boyer to continue his work with our school district as an independent contractor instead of as a volunteer beginning with the 2018-2019 school year.

3. **National Webcheck Program Services and Equipment Agreement:** The Agreement for National Webcheck Program Services and Equipment will allow our school district to continue to complete background checks, as required by Ohio Revised Code, for the next three (3) years.
4. **Policy 2111, Parent and Family Involvement:** Policy 2111, Parent and Family Involvement, being recommended for renewal requires an annual review.
5. **PowerSchool Licensed Product and Services Agreement:** The PowerSchool Licensed Product and Services Agreement being recommended for approval will allow our district to continue to use InfoSnap for emergency medical forms and new student registration during the period of June 21, 2018 through June 20, 2019.
6. **2020-2021 School Calendar:** The 2020-2021 school calendar being recommended for approval was presented to the Board and made available for public comment at the April 9, 2018 Board of Education meeting.
7. **Wadsworth Educational Support Personnel Association (WESPA) Memorandum of Understanding (MOU):** The WESPA MOU being recommended for approval creates a position called Assistant Cafeteria Manager and establishes an hourly rate of pay for the position.
14. **Revised Policy 6325, Procurement-Federal Grants/Funds:** The revision to Wadsworth City School District Board of Education Policy 6325, Procurement-Federal Grants/Funds, being recommended for a second reading and adoption, aligns our policy with current requirements of the law.
15. **Independent Contractor Dentist Agreement and Waiver of Liability and Release Form:** The agreement being recommended for approval allows Dr. Alexander McIlvaine to continue his work with our school district as an independent contractor instead of as a volunteer beginning with the 2018-2019 school year.
16. **Revised Benefit Provision Manuals:** The revised benefit provision manuals being recommended for approval contain the following revisions:
 - (a) Hourly Exempt Employee:
 - Changed Administrative Assistant to the Director of Facilities to the Administrative Assistant to the Assistant Superintendent; and
 - Added cell phone reimbursement for our licensed practical nurses who float between buildings. This is necessary because the primary method of communication with these LPNs is through their cell phone because their location constantly changes.
 - (b) Administrator:
 - Creation of Assistant Superintendent position and pay range; and
 - Removal of Director of Facilities position.

- 18. Revised Policies:** The revision to Policy 2271, College Credit Plus, being recommended for a first reading, is necessary to align our policy with current Ohio Revised and Administrative Codes. The revision to Policy 8510, Wellness, being recommended for a first reading, is necessary to remove reference to the Food Pyramid Guide which is no longer applicable.
- 19. Increase in the Hourly Bear Cub Fee:** The proposed \$0.50 increase in the hourly Bear Cub fee will bring the hourly rate to \$3.00. This increase, coupled with the reduction of two (2) positions, is necessary to cover the expenses of the Bear Cub Program.
- 21. FinalForms Agreement:** The FinalForms Agreement being recommended for approval will allow our Athletic Department to utilize the FinalForms software for student and coach use. The FinalForms software will be used for student **emergency** medical information and for tracking coaching requirements, per Ohio Revised and Administrative Codes.
- 22. Youth Worksite Agreement:** The Youth Worksite Agreement being recommended for approval will allow our district to continue to partner with the County of Medina Department of Job and Family Services for the purposes of a summer work employment program through September 30, 2018.
- 23. Shelley Mack Agreement:** The Wadsworth City School District Independent Contractor Agreement with Shelley Mack being recommended for approval will allow Ms. Mack to continue to provide services to visually impaired students who require them, per their individual education programs.
- 24. Otis Maintenance Agreement:** The Otis Maintenance Agreement being recommended for approval will govern the maintenance of the elevators in our school district from July 1, 2018 through June 30, 2023.
- 25. Business Communication Specialists Standard Terms and Conditions Agreement:** The Standard Terms and Conditions Agreement with Business Communication Specialists being recommended for approval is necessary for support needed for our telephone system.
- 26. OARnet Standard Terms and Conditions Agreement:** The Standard Terms and Conditions Agreement with OARnet being recommended for approval is necessary for server upgrades that recently occurred.
- 29. Wadsworth Education Association (WEA) Memorandum of Understanding (MOU):** The WEA MOU being recommended for approval outlines the pay arrangement for the boys and girls cross country coaches for the 2018 season.

- 31. Day Treatment-Purchase Service Agreement:** The Day Treatment-Purchase Service Agreement with Connection Education Services, Inc. being recommended for approval will allow our district to place students in the Leap Program during the 2018-2019 school year if the students' needs require such a placement.

VIII. Items of the Treasurer

A. ACTION CONSENT ITEMS

1. **Recommendation to Approve the Amended FY 2018 Five-Year Forecast and Assumptions for Submission to the Ohio Department of Education:** The Board of Education is required to approve an updated five-year forecast in May of each year. The updated forecast will reflect changes to our revenue and expenditure projections from the last forecast in October. The major changes are:
 - a) Increase in FY 2018 property tax revenue by 1.2%
 - b) State Aid – Guarantee district (decrease in state aid)
 - c) Additional 5.5 FTE teaching positions for 2019
2. **Recommendation to Approve the Receipt of Funds from the Medina County Sales Tax (Fund 071) to the Ohio School Facilities Commission (OSFC) Maintenance Fund (Fund 034) to meet the OSFC half-mil Maintenance Levy Requirement for Fiscal Year 2018:** The district must meet the requirements of the OFCC half-mil maintenance levy. Therefore, the district is required to receipt a portion of the proceeds from the sales tax to the 034 fund.
3. **Recommendation to Approve a Transfer of \$5,000 from the General Fund to the Band Uniform Replacement Fund:** The Board of Education annually makes a contribution to the Band Uniform Replacement Fund, and the Band Boosters will match said contribution.
4. **Recommendation to Accept a Donation of a 2004 Jaguar X:** The Automotive Career-Tech Program at Wadsworth High School will use the donated car.