

WADSWORTH CITY SCHOOL DISTRICT BOARD OF EDUCATION

WADSWORTH, OHIO

REGULAR STATED MEETING

MONDAY, APRIL 9, 2018, 7:00 p.m.

JAMES R. McILVAINE PERFORMING ARTS CENTER, 625 BROAD STREET

AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Roll Call**
- IV. Motion for Approval and Signing of Minutes**
- V. Student/Staff Recognition**

- A. April Students of the Month

<u>Student</u>	<u>Grade</u>	<u>School</u>
Laney Ross	04	Franklin Elementary School
Juliet Brady	04	Isham Elementary School
Joseph Van Bawi Ceu	04	Lincoln Elementary School
Eve Connor	04	Overlook Elementary School
Lucia Farnsworth	04	Valley View Elementary School
Cecelia Craig	05	Central Intermediate School
Makenna Lucas & Emily Sayre	08	Wadsworth Middle School
Becca Rogers	11	WHS Career-Technical
Allen Whipple	12	WHS Career-Technical
Sophie Boulter	12	Wadsworth High School
Grace Waldow	12	Wadsworth High School

- VI. Administrative Discussion Items, Presentations, and Updates**

- A. Discussion: CIS Committee Recommendation Next Steps
- B. Discussion: Hours of Instruction and Calamity Days
- C. Discussion: City of Wadsworth Community Reinvestment Area Tax Abatement Program
- D. Presentation: 2020-2021 School Calendar
- E. March 5, 2018 School Safety Meeting
- F. Business Advisory Council
- G. Lincoln Elementary School Outdoor Reading Lab

- VII. Administrative Items**

- A. PERSONNEL CONSENT ITEMS

- 1. Resignations

- a) Michael Schmeltzer, Boys Varsity Basketball Coach (supplemental contract)
- b) Denise Genis, Non-teaching Employee, eff. 3/24/2018
- c) Tammara Fisher, Non-teaching Employee (Bear Cub Aide position only), eff. 3/30/2018
- d) Jean Henry, Non-teaching Employee, eff. 4/10/2018

2. Employments

- a) Certified substitutes, per attached list
- b) Classified substitutes, per attached list
- c) Supplemental contracts, per attached list
- d) Sectional Tournament Workers, per attached list
- e) Volunteers, per attached list
- f) Non-teaching School Employee 1-Year Contracts
 - (1) Barbara Skamer
 - (2) Allyson Wagner
- g) Limited Teaching Contracts for 2018-2019 or 2018-2020 (remainder of teaching staff in the middle of two (2)-year contracts, and those on continuing contracts will receive salary notices for the 2018-2019 school year)
 - (1) Krista Acierto, 18-19
 - (2) Christine Arbogast, 18-19
 - (3) Bailey Archer, 18-19
 - (4) Andrea Atzinger, 18-19
 - (5) Jennifer Ballinger, 18-19
 - (6) Mallory Bergstresser, 18-20
 - (7) Laura Boyert, 18-19
 - (8) Lisa Bressler, 18-19
 - (9) Julie Brooks, 18-19
 - (10) Taryn Busson, 18-19
 - (11) Amelia Capotosta, 18-20
 - (12) Jessica Chada, 18-19
 - (13) Patricia Chrisman, 18-20
 - (14) Julie Cloonan, 18-19
 - (15) Jeffrey Cola, 18-19
 - (16) Johanna Corbin, 18-20
 - (17) Kalyn Davis, 18-20
 - (18) Shannon DeDomenic, 18-19
 - (19) Blake Dickson, 18-19
 - (20) Eric England, 18-20
 - (21) Kelsie Erhard, 18-19

- (22) Susan Everhart, 18-19
- (23) Grant Fairhurst, 18-19
- (24) Laurie Faye, 18-19
- (25) Shannon Fisher, 18-20
- (26) Allison Franzolino, 18-19
- (27) Laurie Freund, 18-20
- (28) M. Colleen Gazy, 18-20
- (29) Patricia Gear, 18-19
- (30) Jessica Gibson, 18-20
- (31) Aliza Gill, 18-19
- (32) Justine Girard, 18-20
- (33) Sara Good, 18-19
- (34) Angela Hall, 18-19
- (35) Susan Hamblen, 18-20
- (36) Austin Hanna, 18-19
- (37) Haley Hassinger, 18-19
- (38) Matthew Hastings, 18-19
- (39) Sarah Hissner, 18-19
- (40) Christopher Kallai, 18-20
- (41) Lindsay Kelley, 18-19
- (42) Sunaina Kelly, 18-20
- (43) Kimberly Kirven, 18-20
- (44) Angel Kusmits, 18-19
- (45) Sally Lucas, 18-20
- (46) Stephen Luchka, 18-19
- (47) Kimberly Maher, 18-19
- (48) Jeffrey Marini, 18-19
- (49) Abbey Martin, 18-19
- (50) Jennifer Martin, 18-20
- (51) Valerie May, 18-20
- (52) Jodie McInnes, 18-19
- (53) Katie Morfchak, 18-19
- (54) Shannon Myer, 18-19
- (55) Meagan Neumann, 18-19
- (56) Meghan Nichols, 18-19
- (57) Brandon Nolin, 18-19
- (58) Zachary Ockunzzi, 18-19
- (59) Emily Osting, 18-20
- (60) Allison Pallija, 18-20
- (61) Gretchen Pappas, 18-20
- (62) Abbey Pecnik, 18-19
- (63) Brianne Pernod, 18-19
- (64) Samuel Piehl, 18-19
- (65) Emily Pignato, 18-20
- (66) Nicholas Ranallo, 18-20
- (67) Alexandra Richards, 18-19
- (68) Philip Romich, 18-19
- (69) Katelin Schofield, 18-20
- (70) Dennis Schrock, 18-20
- (71) Philip Seenes, 18-20

- (72) Joseph Shalala, 18-20
- (73) Jeffrey Shenker, 18-20
- (74) Joana Snitil, 18-19
- (75) Jennifer Sorrent, 18-19
- (76) Megan Steinkerchner, 18-19
- (77) Kristie Stoll, 18-19
- (78) Diana Tenyak, 18-19
- (79) Lindsay Tenyak, 18-19
- (80) Georgia Terovolass, 18-20
- (81) Justin Todd, 18-19
- (82) Chari Turski, 18-19
- (83) Lisa Wallen, 18-19
- (84) Bryce Weber, 18-20
- (85) Briana Whited, 18-19
- (86) Kaitlyn Wilson, 18-19
- (87) Kathryn Witmer, 18-19
- (88) Chad Wolf, 18-20
- (89) Katherine Wolf, 18-20
- (90) Megan Wolf, 18-19
- (91) Timothy Yoder, 18-20
- (92) Kelsey Young, 18-19

h) New Continuing Teaching Contracts:

- (1) Jennifer Balogh
- (2) Julie Campitelli
- (3) Christa Halicki
- (4) Bethany Kovacevich
- (5) Ryan Likens
- (6) Kristina Marias
- (7) Caren Schrubbs

- 3. Recommendation to accept the resignation of Ms. Shelly Ray from the Business Advisory Council (BAC), eff. 3/12/2018
- 4. Recommendation to appoint the following new members to the Business Advisory Council (BAC):
 - a) Kathy Breitenbucher
 - b) Bill Neiser

B. ACTION CONSENT ITEMS

- 1. Recommendation to approve the College Credit Plus Memorandum of Understanding with the University of Akron for the 2018-2019 school year
- 2. Recommendation to approve the Agreement for Excess Cost for Children with Disabilities Pursuant to Sections 3313.981 O.R.C., 3323.14 O.R.C., and Rule 3301-48-02(F) with the Norton Board of Education

3. Recommendation to accept a \$500 donation from Be Well Solutions
4. Recommendation to approve a second reading and adoption of the following revised Wadsworth City School District Board of Education policies:
 - a) 4121, Criminal History Record Check
 - b) 4162, Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions
 - c) 5111, Eligibility of Resident/Nonresident Students
 - d) 5112, Entrance Requirements
 - e) 5611, Due Process Rights
 - f) 7440.01, Video Surveillance and Electronic Monitoring
 - g) 7530, Lending of Board-Owned Equipment
 - h) 7530.02, Staff Use of Personal Communication Devices
 - i) 7542, Access to District Technology Resources and/or Information Resources from Personal Communication Devices
 - j) 7543, Utilization of the District's Website and Remote Access to the District's Network
 - k) 8400, School Safety
 - l) 8600.04, Bus Driver Certification
 - m) 9141, Business Advisory Council
5. Recommendation to adopt the following science textbooks beginning with the 2018-2019 school year:

<u>Textbook:</u>	<u>Grade Level:</u>	<u>Publisher:</u>
National Geographic Science	K-4	Cengage/National Geographic
Science Fusion	5-8	Houghton Mifflin Harcourt
Glencoe Physical Science	HS (9)	McGraw Hill
Biology (Miller Levine)	HS (10)	Pearson
Chemistry	HS (11)	Pasco Scientific
Physics	HS (11-12)	Pasco Scientific
AP Biology (Campbell)	HS (10-11)	Pearson
AP Chemistry (Brown Lemay)	HS (11-12)	Pearson
AP Physics (Serway Vuille)	HS (11-12)	Cengage/National Geographic

6. Recommendation to approve a first reading of revised Wadsworth City School District Board of Education Policy 6325, Procurement-Federal Grants/Funds
7. Recommendation to approve the Memorandum of Understanding between College Now Greater Cleveland and the Wadsworth City School District Board of Education
8. Recommendation to approve the following reduction in student instruction hours for the 2017-2018 school year:

<u>School:</u>	<u>Grade(s):</u>	<u>Reduced Hours:</u>
Franklin Elementary	K	45.44
Franklin Elementary	1-4	46.56
Isham Elementary	K	45.44
Isham Elementary	1-4	46.56
Lincoln Elementary	K	46.00
Lincoln Elementary	1-4	46.56
Overlook Elementary	K-4	46.00
Valley View Elementary	K-4	46.56
Central Intermediate	5-6	46.56
Wadsworth Middle	7-8	49.50
Wadsworth High	9-12	49.50

9. Recommendation to approve an overnight trip for football team members to attend the Kenyon College football camp on July 17 and 18 (returning July 19)
10. Recommendation to approve the Contract for Services Supervised by ESC Board between the Summit Educational Service Center Governing Board and the Wadsworth City School District Board of Education for the 2018-2019 school year
11. Recommendation to approve the Educational Service Center of Medina County 2017-2018 Service Agreement Amendment
12. Recommendation to approve the revised school calendar for the 2018-2019 school year
13. Recommendation to approve the Agreement between the Wadsworth City School District Board of Education and Explorica, Inc.

VIII. Items of the Treasurer

A. ACTION CONSENT ITEMS

1. Announce the Wadsworth City Schools Board of Education received a clean, unqualified opinion on the Fiscal Year 2017 audit, available for review by [clicking here](#).
2. Recommendation to accept the March financial reports as presented and subject to audit
 - a) Financial Report by Fund
 - b) Revenue Account

IX. Legislative Update

X. Floor Items

XI. Board Member Items

XII. Executive Session

WHEREAS, a public board of education may hold an executive session only after a majority quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

- A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:
 - 1. Appointment
 - 2. Employment ✓
 - 3. Dismissal
 - 4. Discipline
 - 5. Promotion
 - 6. Demotion
 - 7. Compensation
 - 8. Investigation of charges/complaints (unless public hearing requested)
- B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding
- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action
- D. Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- E. Matters required to be kept confidential by federal law or rules or state statutes
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law

NOW, THEREFORE BE IT RESOLVED, that the Wadsworth City Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on A2 and E as listed above.

XIII. Adjournment

In accordance with State and Federal law, the District will provide reasonable accommodations to persons with disabilities who wish to attend and/or participate in school events. Such individuals should notify the Superintendent if they require a reasonable accommodation.

EMPLOYMENTS
April 9, 2018

Certified Substitutes

Jenna Grimes, eff. 4/16/2018

Classified Substitutes

Shelley Kirk, eff. 3/29/2018

Supplemental Contracts

Timothy Yoder	Fine Arts Festival Performance Coordinator
Timothy Yoder	Fine Arts Festival Teacher Participant
Marlene Bossart	Fine Arts Festival Teacher Participant
Kalyn Davis	Fine Arts Festival Teacher Participant
Dave Derrig	Fine Arts Festival Teacher Participant
Shawna Flaherty	Fine Arts Festival Teacher Participant
Matthew Hastings	Fine Arts Festival Teacher Participant
Katherine Krumreig	Fine Arts Festival Teacher Participant
Sally Lucas	Fine Arts Festival Teacher Participant
Philip Seenes	Fine Arts Festival Teacher Participant
Matthew Shiarla	Fine Arts Festival Teacher Participant
Jennifer Sorrent	Fine Arts Festival Teacher Participant
Allison Pallija	Summer School Instructor (C.A.C.)
Mike Schmeltzer	E.O.C. Summer School Instructor (Geometry/Algebra)
Lisa Smith	E.O.C. Summer School Instructor (English I and II)
Dennis Schrock	Summer School Instructor (Economics)
Charles Hamilton	Summer School Instructor (Government)
William Goddard	Summer School Instructor (Health)
Philip Seenes	*Summer School Instructor (Physical Education)
Justin Todd	*Summer School Instructor (Physical Education)
Steve Webb	*Summer School Instructor (Physical Education)
Maria Daull	Spring High School Faculty Manager (50%), eff. 3/24/2018
Carlos Simarro	Spring High School Faculty Manager (50%), eff. 3/27/2018
Matthew Shiarla	Freshman Baseball, eff. 3/23/2018
Beth Beal	S.A.D.D. Advisor, WMS
Donna Kittle	Asst. Girls Lacrosse Coach, eff. 11/1/2017

*The sum of the hours for all three physical education summer school instructors will not exceed 155.

Division I Wrestling Sectional Tournament, Feb. 24, 2018 (at WHS)

Renee Rigganbach, Table Worker (\$75)

Volunteers

Thomas Armagno	Gayle Newman
Elizabeth Errington	Nichole Samsa
Jennifer Haller	Steven Taylor
Emiley Kestner	Jennifer Tonge

**WADSWORTH CITY SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Stated Meeting
April 9, 2018
Agenda Detail Sheet**

VI. Administrative Discussion Items, Presentations, and Updates

- A. CIS Committee Recommendation Next Steps:** The following summarizes each public forum held to discuss the future of the CIS building and the survey.

February 13

Attendance: approximately 20

Feedback received (these are comments or questions asked by those in attendance that were written down):

- Build a new school, demolish the old, and donate the land to the city for the establishment of a park.
- How would the timing of a new bond issue work?
- Do Main Street Wadsworth or the City of Wadsworth have an interest in the building?
- While I support the need for a new building, it will be hard on those with fixed incomes to afford to pay additional taxes.

February 17

Attendance: 19

Feedback received:

- Can we accommodate all that occurs in OJ Work Auditorium and the PAC in only the PAC?
- What type of technology challenges does the current CIS building present?
- The cost of the renovations required may drive down the sale price of CIS if the board decides to sell it.

February 22

Attendance: 15

Feedback received:

- What will community groups (e.g., Footlighters) that rely on OJ Work Auditorium do if the building is no longer in existence?
- Is there any advantage to keeping the current building?
- Where will the funding for a new building come from?
- A second auditorium in our city is a must, whether it is OJ Work or something new.

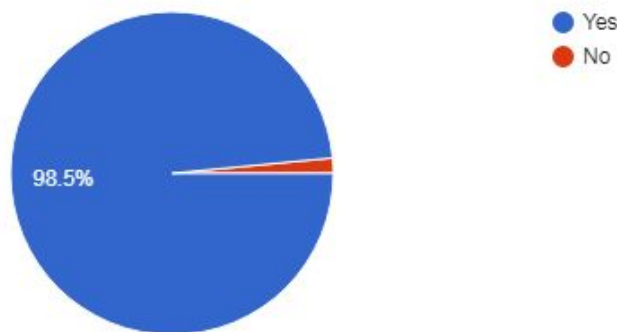
No one who attended a forum advocated for our school district renovating or keeping CIS. Everyone seemed to agree that building new makes financial sense. The importance of including what will happen with the current facility, if the board decides to follow the committee's recommendation, as part of the master plan when a bond issue is asked for was reinforced through the forums.

Central Intermediate School Survey Summary of Results 397 Responses as of April 2, 2018

What follows is a summary of the Central Intermediate School survey responses. For extended response questions, a thematic content analysis was completed where responses were categorized into key words or phrases. Categories where there were more than one (1) respondent are included on this summary document.

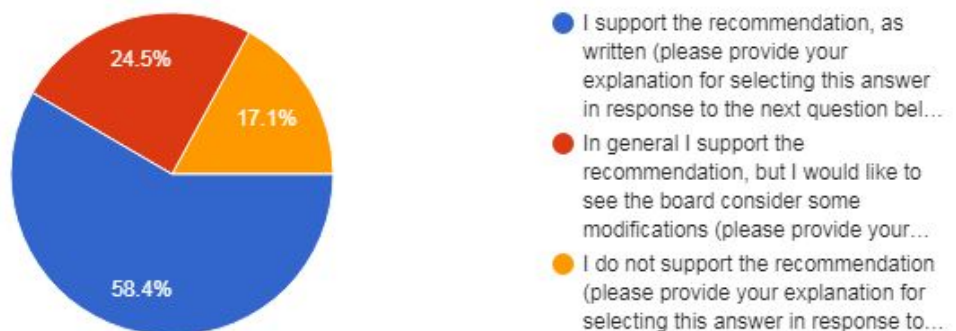
I have read the Central Intermediate School Committee's recommendation to the board of education.

394 responses



Which of the following best describes your feeling on the recommendation?

387 responses



Extended Responses:

<u>Response Theme:</u>	<u>Number of Responses:</u>
Preserve OJ Work Auditorium	83
Preserve entire building in some capacity	55
Plan as presented makes financial sense	29
Build the new school in a different location	24
Keep 5th and 6th grade together and separate from other grade levels	19
Turn the existing building into a fine arts center	17
Get rid of the existing CIS building	16
Building a new school at a different site allows for the opportunity to enhance downtown revitalization by repurposing the space	15
Build the new school on the current site	12
Build the new school on the middle/high school campus	12
Place grades 5-6 in existing schools (e.g., K-5, 6-8)	11
What will the tax increase be for a new school?	11
Renovate the current building and use as a school	7
Plan is irresponsible/waste of taxpayer dollars	5
A new school building will provide students with an optimal environment to learn in	5
Don't do anything	5
Keep the new school away from the middle/high school campus due to traffic	4
Can the sales tax pay for the new building?	3
Don't use eminent domain to obtain land	3
The pictures seem to suggest the current building was not properly maintained, why?	3
Moving the school from downtown will relieve traffic congestion	2
Can remnants of the current building be incorporated into the new building to help preserve history?	2

B. Hours of Instruction and Calamity Days: We have had seven (7) calamity days and two (2) delays this year due to weather. The state has set the following as the minimum number of instruction hours required in a school year:

<u>Grade Levels:</u>	<u>Hours:</u>
K-6	910
7-12	1001

What is allowed to “count” toward hours of instruction is defined by Ohio Revised Code and is summarized in [guidance](#) provided by the Ohio Department of Education. Each

elementary school has a building schedule that is a little different. As a result, total hours of instruction vary by building and in some cases, by grade level as well.

Based upon the board-approved 2017-2018 calendar, the following are the scheduled hours of instruction by grade and building:

<u>Building</u>	<u>Grade(s)</u>	<u>Hours</u>
Franklin Elementary	K	1018.24
Franklin Elementary	1-4	1064.00
Isham Elementary	K	1018.24
Isham Elementary	1-4	1064.00
Lincoln Elementary	K	1032.00
Lincoln Elementary	1-4	1064.00
Overlook Elementary	K	1032.00
Overlook Elementary	104	1050.00
Valley View Elementary	K-4	1064.00
Central Intermediate	5-6	1064.00
Middle School	7-8	1126.00
High School	9-11	1119.50
High School	12	1093.00

The following shows the total hours of scheduled instruction when the lost time for calamity days is included:

<u>Building</u>	<u>Grade(s)</u>	<u>Hours</u>	<u>Hours after Calamity Days</u>
Franklin Elementary	K	1018.24	972.80
Franklin Elementary	1-4	1064.00	1017.44
Isham Elementary	K	1018.24	972.80
Isham Elementary	1-4	1064.00	1017.44
Lincoln Elementary	K	1032.00	986.00
Lincoln Elementary	1-4	1064.00	1017.44
Overlook Elementary	K	1032.00	986.00
Overlook Elementary	1-4	1050.00	1004.00
Valley View Elementary	K-4	1064.00	1017.44
Central Intermediate	5-6	1064.00	1017.44
Middle School	7-8	1126.00	1076.50
High School	9-11	1119.50	1070.00
High School	12	1093.00	1043.50

As you can see, we are still well above the state minimum requirements. As we decided when our state first changed from days to hours, I would suggest that we continue with the understanding that we do not schedule make-up days due to calamity days until we reach double-digit days out of school. While we would still have time to give, even at double-digit days out of school, I think at some point making up days is necessary.

- D. 2020-2021 Proposed School Calendar:** The proposed school calendar for the 2020-2021 school year can be found by [clicking here](#). The proposed calendar will be recommended for board approval on May 14, 2018.
- E. March 5, 2018 School Safety Meeting Follow-Up:** The Board of Education would like to thank all who took time to attend the March 5, 2018 school safety meeting. Since the meeting, ideas on how to enhance our current school safety measures continue to be discussed with city safety officials, district employees, and the board of education. Once final decisions are made, a follow-up communication will be shared with our community.
- F. Business Advisory Council:** Recently, the Ohio Department of Education released [guidelines](#) for Business Advisory Councils. Part of the guidance requires that the business advisory council meets at least quarterly with the board of education, per [Ohio Revised Code 3313.821](#). Members of the Wadsworth City School District Board of Education will rotate attendance at the monthly business advisory council meetings to meet this requirement.
- G. Lincoln Elementary School Outdoor Reading Lab:** Our carpentry program will work with representatives of Lincoln Elementary School to construct an outdoor reading lab, similar to the one pictured below. The lab will be located on the north side of the school building, along the fence line.



VII. Administrative Items

A. PERSONNEL CONSENT ITEMS

2. Employments

(f) (1) Barbara Skamer: Ms. Skamer is being recommended to fill the new vehicle driver position required due to the needs of a student, as identified in her individual education program. In addition, Ms. Skamer will fill the aide

position at Isham Elementary School left open by the movement of Ms. Kristen Highland to another position within our school district.

(f) (2) Allyson Wagner: Ms. Wagner is being recommended to fill the cafeteria helper position left open by the resignation of Mr. Bruce Mandate.

B. ACTION CONSENT ITEMS

- 1. University of Akron College Credit Plus Memorandum of Understanding:** The College Credit Plus Memorandum of Understanding between The University of Akron and the Wadsworth City School District Board of Education being recommended for approval governs the College Credit Plus program for the 2018-2019 school year.
- 4. Board of Education Policy Revisions:** The revisions to Wadsworth City School District Board of Education policies being recommended for approval align our policies with current law and district practices.
- 5. Science Textbook Adoption:** The science textbooks being recommended for adoption, beginning in the 2018-2019 school year, are the same as those that were presented at the March 12, 2018 board of education meeting by members of the Science Textbook Adoption Committee. The textbooks have been available for review at the Charles R. Parsons Administration Building since March 13, 2018.
- 6. Board of Education Policy 6325, Procurement-Federal Grants/Funds:** The revision to Wadsworth City School District Board of Education Policy 6325, Procurement-Federal Grants/Funds, being recommended for a first reading aligns our policy with current requirements of the law.
- 7. College Now Greater Cleveland Memorandum of Understanding:** The MOU between College Now Greater Cleveland and Wadsworth High School being recommended for approval will allow our school district to continue to offer additional assistance to students and parent/guardian(s) for college financial aid counseling and scholarship services.
- 8. Reduction of Student Instruction Hours for the 2017-2018 School Year:** The resolution to reduce student instruction hours for the 2017-2018 school year being recommended for approval is necessary to officially adjust the board-approved 2017-2018 school calendar to account for the calamity days referenced in Administrative Discussion Items, Presentations, and Updates Item B., above.
- 10. Summit Educational Service Center Agreement:** The Contract for Services Supervised by ESC Board between the Summit Educational Service Center Governing Board and the Wadsworth City School District Board of Education being recommended for approval will allow our district to continue to receive the services of an audiologist, per needs identified in the individual education program of students, during the 2018-2019 school year.

11. Educational Service Center of Medina County Service Agreement

Amendment: The amended agreement between the Educational Service Center of Medina County and the Wadsworth City School District being recommended for approval will allow for an increased amount of American Sign Language services, per needs identified in the individual education program of students, during the 2017-2018 school year.

12. Revised 2018-2019 School Year Calendar: The revised calendar being recommended for approval reflects the following changes:

- Adds the Junior ACT testing day on February 20, 2019;
- Adds the monthly two (2)-hour delays for students in grades 7-12; and
- Increases the total number of full days devoted to conferences from the current two (2) to three (3) for grades preK through 6. The result of this change is the reduction of one (1) student instruction day and one (1) teacher comp day for those students/teachers grades preK through 6. The recommended revision is the result of work completed by the Parent/Teacher Conference Review Committee. The full recommendation of the committee is as follows:

**Parent/Teacher Conference Review Committee Recommendations
March 2018**

Purpose of the Committee

The Wadsworth Education Association and the Wadsworth City School District Board of Education decided to form a committee to explore options on how to improve the current parent/teacher conference process.

Composition of the Committee

The following were part of the committee:

Jamie Bennett
Andy Hill
Eric Jackson
Beth Lawrence
Laura Maslyk
Leslie North
Lori Robinson
Stephine Schmeltzer
Joe Shalala
Chris Sieber
Erin Simpson
Megan Smith
Cynthia Stecker

Sara Storm
Trish Swanson
Katie Titus
Roger Wright

Proposed Improvements to the Current Parent/Teacher Conference Process

Pre-K-6th Grade:

For the 2018-2019 school year, conferences would be held on the following dates/times:

<u>Date:</u>	<u>Time:</u>
Wednesday, October 17	4:30-8:00 p.m.
Thursday, October 18	11:30 a.m.-7:00 p.m. (No school for students)
Friday, November 2	8:10 a.m.-3:40 p.m. (No school for students)
Thursday, February 7	4:30-8:00 p.m.

The proposed solution addresses the following concerns:

- More time is needed if all parent/guardian(s) are expected to be met with;
- The time of day conferences are offered needs to be reviewed; and
- When conference days are scheduled throughout the year needs to be reviewed.

The proposed solution increases the total number of full days devoted to conferences from the current two (2) to three (3). The result of this proposal is the reduction of one (1) student instruction day and one (1) teacher comp day. Due to the change in calendar and reduction of a student instruction day, formal board of education approval will be needed to implement the change.

7th-12th Grade:

For the 2018-2019 school year, conferences would be held according to the following plan (the fall conference date is to be determined but will occur sometime after October 19):

- Hold a parent/teacher conference opportunity right after the end of the first quarter from 4:00-7:30 p.m. (the high school may hold theirs from 3:00-8:30 p.m.); and
- Allow teachers to log the remaining three and a half (3.5) hours (or whatever remains from a full seven (7)-hour work day) of conference time throughout the year as they interact with parent/guardian(s).

The proposed solution addresses the concern that there needs to be more flexibility in the way parent/teacher conferences are structured in grades 7-12, due to low participation on the formal conference nights, especially at the high school level.

The Communication Log:

The following will be required in each teacher's parent/guardian communication log:

- Student name;
- Who the teacher talked to/communicated with (name and relation to student);
- Date;
- Mode of communication (e.g., phone call, email, face- to-face conference, etc.); and
- Amount of time spent on this communication.

The committee felt teachers completing the log in Google was best, although no exact format was decided upon.

Failure to Finish the Communication Log Hours

April 15 will be the deadline for completion of the logged hours. If a teacher has not completed the logged hours by April 15, he/she will be required to stay for conferences on a night selected by the building principal, and he/she will have to provide documentation to his/her building principal that he/she has notified parent/guardian(s) of his/her students of his/her availability for a conference on the said evening.

Meeting Minutes

The meeting minutes from each Parent/Teacher Conference Review Committee meeting can be found by clicking [here](#).

- 13. Explorica, Inc. Agreement:** The Agreement between Explorica, Inc. and the Wadsworth City School District Board of Education being recommended for approval specifies that the board shall have the exclusive authority to select, assign, reassign, or substitute group leaders for the educational tour and specifies who the group leaders will be on the high school French Club trip to Paris, France from June 4-11, 2019.