

Enrollment Required Document Checklist



This page is to be completed by school staff only.

Required Documentation

- Proof of Age** (Birth Certificate, Passport, US Visa, I-94) ****Include copy with enrollment packet****
- Legal Guardian ID** ****Include copy with enrollment packet****
- Verification of Address** ****Include copy with enrollment packet****

Approved Verification of Address Documents:

- Mortgage Statement
- Apartment Rental or Lease Agreement
- Puget Sound Energy bill
- Seattle City Light bill
- Waste Management bill
- Republic Services/Allied Waste bill
- Recology CleanScapes bill
- City of Tukwila Water or other water district bill

- Immunization Records** ****Include copy with enrollment packet****

Required Forms

- Student Registration Form** (2 pages)
- Race-Ethnicity Data Collection Form**
- OSPI Home Language Survey (HLS) Form**
- Military Status Form**
- Use of Student Data Form** (K-8 form OR 9-12 form)
- Title VI - Student Eligibility Certification Form**
- Student Housing Questionnaire**
- Family Income Survey**
- Student Health Record**

Supplemental Forms

- Request for Transfer of Student Records**
(Grades 1-12)
- Student History Form** (Grades 6-12)

Optional Forms

- Address Verification Form**
- Medication Administration Authorization Form**

Student Name:	Grade:	Start Date:	WIDA:	SPED/504: Y/N
Registration Received By:				



Student Registration Form

Tukwila School District No. 406
4640 South 144th Street,
Tukwila, WA 98168

DO NOT WRITE IN SHADED AREA – FOR OFFICE USE ONLY

Other ID	Grade/Advisor	Proof of Address	District Entry Date	School Entry Date	Health Info Verified?	CV TH TUK SMS FHS
----------	---------------	------------------	---------------------	-------------------	-----------------------	----------------------

STUDENT INFORMATION

STUDENT NAME: LEGAL LAST NAME:		LEGAL FIRST NAME:		LEGAL MIDDLE NAME:		ALSO KNOWN AS:
BIRTHDATE (M/D/Y)	GENDER (M / F)	BIRTHPLACE: CITY STATE COUNTRY			GRADE LEVEL	
		GENDER IDENTITY (M / F)				
HAS YOUR CHILD EVER QUALIFIED FOR OR BEEN ENROLLED IN A:				HAS YOUR CHILD EVER BEEN RETAINED?		
SPECIAL ED PROGRAM?		<input type="checkbox"/> YES <input type="checkbox"/> NO		<input type="checkbox"/> YES <input type="checkbox"/> NO		WHAT GRADE LEVEL(S)? _____
SECTION 504 PLAN?		<input type="checkbox"/> YES <input type="checkbox"/> NO		STUDENT ENTERED THE US MONTH – DAY - YEAR		*OPTIONAL* ARE YOU A REFUGEE? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A

FAMILY INFORMATION

STUDENT LIVES WITH: <input type="checkbox"/> BOTH PARENTS <input type="checkbox"/> FATHER ONLY <input type="checkbox"/> MOTHER ONLY <input type="checkbox"/> GRANDPARENTS <input type="checkbox"/> FATHER/STEPMOTHER <input type="checkbox"/> MOTHER/STEPFATHER <input type="checkbox"/> STEPFATHER/STEPMOTHER <input type="checkbox"/> GUARDIAN <input type="checkbox"/> AGENCY <input type="checkbox"/> OTHER <hr/>	PARENT/GUARDIAN #1 (Primary household where student resides)		
	LAST NAME	FIRST NAME	RELATIONSHIP TO STUDENT
	CELL PHONE	HOME PHONE	WORK PHONE
	PREFERRED LANGUAGE	EMAIL ADDRESS	
	PARENT/GUARDIAN #2 (Primary household where student resides)		
	LAST NAME	FIRST NAME	RELATIONSHIP TO STUDENT
CELL PHONE	HOME PHONE	WORK PHONE	
	PREFERRED LANGUAGE	EMAIL ADDRESS	
ADDRESS (Primary household where student resides)	STREET		APT #
	CITY	STATE	ZIP
MAILING ADDRESS (If different from above)	STREET		APT #
	CITY	STATE	CITY
PARENT/GUARDIAN #3 (Secondary household where student resides)			
LAST NAME	FIRST NAME	RELATIONSHIP TO STUDENT	
CELL PHONE	HOME PHONE	WORK PHONE	
PREFERRED LANGUAGE	EMAIL ADDRESS		
PARENT/GUARDIAN #4 (Secondary household where student resides)			
LAST NAME	FIRST NAME	RELATIONSHIP TO STUDENT	
CELL PHONE	HOME PHONE	WORK PHONE	
PREFERRED LANGUAGE	EMAIL ADDRESS		
ADDRESS	STREET		APT #
	CITY	STATE	ZIP

LEGAL INFORMATION

IS THERE A JOINT-CUSTODY OR PARENTING PLAN IN EFFECT? YES NO
 (If yes, plan must be on file with the school) Copy Attached

IS THERE A RESTRAINING ORDER IN EFFECT? YES NO
 (If yes, legal papers must be on file with the school) Copy Attached

Restraining order is against: Mother Father Other _____

EMERGENCY CONTACT INFORMATION

When injury, illness or other non-emergency situations occur involving your child, we want to be able to quickly reach families or other responsible adults. In the event we cannot reach a parent/guardian, please list persons you trust who are available during the day to provide care for your child.

LOCAL EMERGENCY CONTACT #1		Relationship to Student	Phone #1 (include area code)			Phone #2 (include area code)		
<i>Last name</i>	<i>First Name</i>		<input type="checkbox"/> Home	<input type="checkbox"/> Work	<input type="checkbox"/> Cell	<input type="checkbox"/> Home	<input type="checkbox"/> Work	<input type="checkbox"/> Cell
LOCAL EMERGENCY CONTACT #2		Relationship to Student	Phone #1 (include area code)			Phone #2 (include area code)		
<i>Last name</i>	<i>First name</i>		<input type="checkbox"/> Home	<input type="checkbox"/> Work	<input type="checkbox"/> Cell	<input type="checkbox"/> Home	<input type="checkbox"/> Work	<input type="checkbox"/> Cell

RELEASE AUTHORIZATION

In the event that the school is unable to contact the parent/guardian, I authorize that my child may be released to the persons listed above as emergency contacts.

Signature of Legal Parent/Guardian: _____	Date: _____
---	-------------

PREVIOUS SCHOOL INFORMATION

NAME OF SCHOOL	ADDRESS	CITY/STATE/ZIP	GRADE	ENTRY DATE	WITHDRAWAL DATE
HAS STUDENT EVER ATTENDED TUKWILA PUBLIC SCHOOLS? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, NAME OF SCHOOL ATTENDED: _____				DATE ATTENDED (MONTH/YEAR)	
HAS THE STUDENT EVER BEEN SUSPENDED FOR A WEAPONS VIOLATION? <input type="checkbox"/> YES <input type="checkbox"/> NO DATE: _____					
DOES STUDENT ATTEND CHILD CARE? IF SO WHEN? <input type="checkbox"/> BEFORE SCHOOL <input type="checkbox"/> AFTER SCHOOL <input type="checkbox"/> BEFORE AND AFTER SCHOOL					
PLEASE LIST OTHER SIBLINGS ATTENDING TUKWILA SCHOOL DISTRICT					
LAST NAME	FIRST NAME	SCHOOL	GRADE		

Race - Ethnicity Data Collection



Student Last Name: _____ Student First Name: _____

Date of Birth: _____ Grade: _____ Date: _____

Please select **both** ethnicity and race. Hispanic Yes or No, if yes select which one(s).
Then select any race(s) that may apply. Be sure to notice the bold categories prior to selecting the race(s).

1. Ethnicity

Hispanic: Yes No

- | | | | | | | | |
|--------------------------------------|------------------------------------|-------------------------------------|-------------------------------------|---|--|------------------------------------|---------------------------------------|
| <input type="checkbox"/> Hispanic | <input type="checkbox"/> Argentine | <input type="checkbox"/> Bolivian | <input type="checkbox"/> Brazilian | <input type="checkbox"/> Chicano (Mexican American) | <input type="checkbox"/> Chilean | <input type="checkbox"/> Colombian | |
| <input type="checkbox"/> Costa Rican | <input type="checkbox"/> Cuban | <input type="checkbox"/> Dominican | <input type="checkbox"/> Ecuadorian | <input type="checkbox"/> Guatemalan | <input type="checkbox"/> Guyanese | <input type="checkbox"/> Honduran | <input type="checkbox"/> Jamaican |
| <input type="checkbox"/> Mexican | <input type="checkbox"/> Mestizo | <input type="checkbox"/> Native | <input type="checkbox"/> Nicaraguan | <input type="checkbox"/> Panamanian | <input type="checkbox"/> Paraguayan | <input type="checkbox"/> Peruvian | <input type="checkbox"/> Puerto Rican |
| <input type="checkbox"/> Salvadoran | <input type="checkbox"/> Spaniard | <input type="checkbox"/> Surinamese | <input type="checkbox"/> Uruguayan | <input type="checkbox"/> Venezuelan | <input type="checkbox"/> Hispanic/Latino Write in: _____ | | |

2. Race

Black/African-American

- Black/African-American African American African Canadian

Caribbean:

- Anguillian Antiguan Bahamian Barbadian Grenadian British Virgin Islander
- Caymanian (Cayman Island) Cuba Dominican Dominican (Dominican Republic) Dutch Antillean (Netherlands Antilles)
- Barthélemois/Barthélemoises (Saint Barthélemy) Guadeloupian Haitian Jamaican Martiniquais/Martiniquaise
- Montserratian Puerto Rican Caribbean Write in: _____

Central African:

- Angolan Central African (Central African Republican) Cameroonian Chadian
- Congolese (Republic of the Congo) Congolese (Democratic Republic of the Congo) Equatorial Guinean Gabonese
- São Toméan Príncipe Central African Write in: _____

East African:

- Burundian Comoran Djiboutian Eritrean Ethiopian Kenyan
- Malagasy (Madagascar) Malawian Mauritian (Mauritius) Mahoran (Mayotte) Mozambican Reunionese
- Rwandan Seychellois/Seychelloise Somali South Sudanese Sudanese Ugandan
- Zimbabwean Zambian Tanzanian (United Republic of Tanzania) East African Write in: _____

Latin America:

- Argentine Belizean Bolivian Brazilian Chilean Colombian
- Costa Rican Ecuadorian El Salvadorian Falkland Islander French Guianese Guatemalan
- Guyanese Honduran Mexican Nicaraguan Panamanian Paraguayan
- Peruvian South Georgia and the South Sandwich Islands Surinamese Uruguayan Venezuelan
- Latin American Write in: _____

South African:

- Botswanan Mosotho (Lesotho) Namibian South African Swazi
- South African Write in: _____

West African:

- Beninese Bissau-Guinean Burkinabé (Burkina Faso) Cabo Verdean Ivorian (Cote d'Ivoire) Gambian
- Ghanaian Liberian Malian Mauritanian Nigerien (Niger) Nigerien (Nigeria)
- Saint Helenian Senegalese Sierra Leonean Togolese West African Write in: _____

Black Write in: _____

Race - Ethnicity Data Collection



White

White

Eastern European:

Bosnian Herzegovinian Polish Romanian Russian Ukrainian Eastern European Write in: _____

Middle Eastern and North African:

Algerian Amazigh or Berber Arab or Arabic Assyrian Bahraini Bedouin Chaldean Copt
 Druze Egyptian Emirati Iranian Iraqi Israeli Jordanian Kurdish Kuwaiti
 Lebanese Libyan Moroccan Omani Palestinian Qatari Saudi Arabian Syrian
 Tunisian Yemeni Middle Eastern Write in: _____ North African Write in: _____

White Write in: _____

American Indian/Alaskan Native

American Indian/Alaskan Native

Washington State Tribes:

Chinook Tribe Confederated Tribes and Bands of the Yakama I Confederated Tribes of the Chehalis Reservation
 Confederated Tribes of the Colville Reservation Cowlitz Indian Tribe Duwamish Tribe
 Hoh Indian Tribe Jamestown S'Klallam Tribe Kalispel Indian Community of the Kalispel Reservation
 Kikiallus Indian Nation Lower Elwha Tribal Community Lummi Tribe of the Lummi Reservation
 Makah Indian Tribe of the Makah Indian Reservation Marietta Band of Nooksack Tribe Muckleshoot Indian Tribe
 Nisqually Indian Tribe Nooksack Indian Tribe of Washington Port Gamble S'Klallam Tribe
 Puyallup Tribe of Puyallup Reservation Quileute Tribe of the Quileute Reservation Quinault Indian Nation
 Samish Indian Nation Sauk-Suiattle Indian Tribe of Washington Shoalwater Bay Indian Tribe of the Shoalwater Bay Indian Reservation
 Skokomish Indian Tribe Snohomish Tribe Snoqualmie Indian Tribe
 Snoqualmoo Tribe Spokane Tribe of the Spokane Reservation Squaxin Island Tribe of the Squaxin Island Reservation
 Steilacoom Tribe Stillaguamish Tribe of Indians of Washington Suquamish Indian Tribe of the Port Madison Reservation
 Swinomish Indian Tribal Community Tulalip Tribes of Washington

Alaska Native Write in: _____

American Indian Write in: _____

Asian

Asian Asian Indian Bangladeshi Bhutanese Burmese/Myanmar Cambodian/Khmer Cham
 Chinese Filipino Hmong Indonesian Japanese Korean Lao
 Malaysian Mien Mongolian Nepali Okinawan Pakistani Punjabi
 Singaporean Sri Lankan Taiwanese Thai Tibetan Vietnamese

Asian Write in: _____

Native Hawaiian/Other Pacific Islander

Native Hawaiian/Other Pacific Islander Carolinian Chamorro Chuukese Fijian i-Kiribati/Gilbertese
 Kosraean Maori Marshallese Native Hawaiian Ni-Vanuatu Palauan Papuan
 Pohpeian Samoan Solomon Islander Tahitian Tokelauan Tongan Tuvaluan
 Yapese Pacific Islander Write in: _____



The Home Language Survey is given to *all* students enrolling in Washington schools.

Student Name: _____		Grade: _____	Date: _____
Parent/Guardian Name _____		Parent/Guardian Signature _____	
<p>Right to Translation and Interpretation Services</p> <p>All families have the right to information about their child’s education in a language they understand. Please tell us your language preferences so we can provide an interpreter or translated documents, free of charge, when you need them.</p>	<p>1. a) In what language(s) would your family prefer to receive written communication from the school? _____</p> <p>b) Do you need an interpreter for meetings and phone calls (including ASL)?</p> <p>Parent/Guardian Name #1: _____</p> <p>Interpreter Needed? ____ Yes ____ No Language _____</p> <p>Parent/Guardian Name #2: _____</p> <p>Interpreter Needed? ____ Yes ____ No Language _____</p>		
<p>Eligibility for Language Development Support</p> <p>Information about the student’s language helps us identify students who qualify for support to develop the language skills necessary for success in school. Testing may be necessary to determine if language supports are needed.</p>	<p>2. What language(s) did your child first speak or understand? _____</p> <p>3. What language does your child use the most at home? _____</p> <p>4. What is the primary language used in the home, regardless of the language spoken by your child? _____</p> <p>5. Has your child received English language development support in a previous school? Yes ____ No ____ Don’t Know ____</p>		
<p>Prior Education</p> <p>Your responses about your child’s birth country and previous education:</p> <ul style="list-style-type: none"> Give us information about the knowledge and skills your child is bringing to school. May enable the school district to receive additional federal funding to provide support to your child. <p><i>This form is not used to identify students’ immigration status.</i></p>	<p>6. In what country was your child born? _____</p> <p>7. Has your child ever received formal education outside of the United States? (K-12th Grade) ____ Yes ____ No</p> <p>If yes: Number of months: _____</p> <p>Language(s) of instruction: _____</p> <p>8. When did your child first attend a school in the United States? (K-12th Grade)</p> <p>_____</p> <p>Month Day Year</p>		

Thank you for providing the information needed on the Home Language Survey. Contact your school district if you have further questions about this form or about services available at your child’s school.





a world of possibility

4640 S. 144th St. Tukwila, WA 98168 | (206) 901-8000 | tukwila.wednet.edu

**Tukwila School District
Parent/Guardian Military Status**

Student Name: _____ School: _____

The state legislature has passed a law requiring Washington State public schools to collect information, yearly on military affiliation beginning with the 2016-17 school year. The legislature requires this data collection to accurately monitor critical elements of academic progress and proficiency for students from military families. Reliable information about student performance will assist educators in more effectively transitioning students to a new school and enable school districts to discover and implement best practices to meet the needs of our military family students.

Please indicate whether or not the student's parent(s) or guardian(s) are currently active in any branch of the US Military.

- No (please sign and date below) **(N)**
- Yes (if yes, please check the appropriate option below that indicates the type of service, and then sign and date below)
 - U.S. Armed Forces active duty – Student/family has a parent or guardian who is a current member of the active duty U.S. Armed Forces. **(A)**
 - National Guard member – Student/family has a parent/guardian who is a current member of the National Guard of Washington or other state. **(G)**
 - More than one member of the Armed Forces/National Guard – Student/family has more than one parent or guardian who is currently either a member of the active duty U.S. Armed Forces, Reserves or the U.S. Armed Forces or the National Guard of Washington or other state. **(M)**

Parent/Guardian Name (please print)

Parent/Guardian Signature

Date

PLEASE RETURN THIS TO YOUR STUDENT'S SCHOOL

Use of Student Data (K-8)

Part 1: Directory Information

Federal law allows the Tukwila School District (TSD) to disclose some personally identifiable information about students (**Directory Information**) without written consent. Information may be given to outside organizations, but the primary use of directory information is to allow TSD to include this information in certain school publications, including:

- The annual yearbook
- The TSD website (tukwilaschools.org)
- Official TSD social media accounts
- Marketing materials
- Honor roll or other recognition lists
- Printed programs for graduation, sports competitions, or school theater or music performances.

Directory information includes:

- Name, address, email address, and phone number
- Date of birth
- Dates of enrollment and enrollment status
- Diplomas and awards
- Participation in activities and sports
- Height and weight (for athletes)
- Grade level and most recent school or program attended
- Photograph or video image

As a parent or guardian of a preschool, elementary, or middle school student you have the right to choose between two (2) options on whether directory information concerning your student is released or not. Once this form is completed and returned to the school or attached to your enrollment packet, *your choice will be electronically recorded and it will not change until you complete and submit a new form.* Please check one box for each item below. **If you do not return this form, TSD considers the lack of response as consent for all items.**

Please select “yes” or “no” for each item:

Photo/video - I give my consent for my student’s photographs and video to be posted on the school and District website, social media, and printed materials.	<input type="checkbox"/> Yes
	<input type="checkbox"/> No
Yearbook/Class Photo - I give my consent for my student’s photograph and name to be included in the yearbook and class photo.	<input type="checkbox"/> Yes
	<input type="checkbox"/> No

Part 2: Supplemental Online and Technology Resources

The goal of the Tukwila School District is that every student will have access to the materials and resources needed to learn and achieve to the highest levels possible. In order to achieve that goal, teachers often access supplemental online curriculum and technology resources for use with students. The resources used are vetted for keeping data secure and how well the tool supports students' learning. The Tukwila School District is also concerned with protecting the personal identifiable information of our students. Websites will have personal identifiable information shared to them ; such as student's name, user identification number, grade, teacher. The personal identifiable information is used to track your child's progress in the supplemental resource used in class. The options for supplemental online curriculum and technology resources that could be used in your child's/children's classroom are listed on TukwilaSchools.Org and the list will include more options as the year progresses.

As a parent or guardian of a preschool, elementary, or middle school student you have the right to choose whether your child will be using the supplemental curriculum or technology resources or not. Once this form is completed and returned to the school or attached to your enrollment packet, your choice will be electronically recorded and it will not change until you complete and submit a new form. Please check one box for each item below. **If you do not return this form, TSD considers the lack of response as consent for all items.**

Using Supplemental Curriculum or Technology Resources - I give my consent for my student to use supplemental curriculum or technology resources identified, reviewed, and vetted by teachers and the Tukwila School District.	<input type="checkbox"/> Yes
	<input type="checkbox"/> No

Please fill out the information below to complete this form:

Student Name:	Date of Birth:	School:
---------------	----------------	---------

Signer's Name (Printed)	Parent/Guardian/Eligible Student Signature	Date:
-------------------------	--	-------

Tukwila School District (TSD) Notification of Rights Under the Family Educational Rights and Privacy Act (FERPA)

Under FERPA, parents/guardians of students under age 18, and students over 18 years of age ("eligible students") have certain rights with respect to student "education records." If the student is 18 years old, even if living with the parent/guardian, the student has all the rights under this Act. These rights are:

1. The right to inspect and review their education records within 45 days of the day TSD receives a written request.
2. The right to request the amendment of an education record for a student that the parent or eligible student believe is inaccurate, misleading, or is in violation of the student's right to privacy. If TSD decides not to amend the record, TSD will notify the parent/guardian or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent/guardian or eligible student when notified of the right to a hearing.

3. The right to provide written consent before the school discloses personally identifiable information contained in the education records of a student, except to the extent that FERPA authorizes disclosure without consent. One exception that permits disclosure without consent is disclosure to school officials with legitimate educational interests. A “school official” is a person employed by TSD as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement until personnel). A “school official” also may include a volunteer or contractor outside of the school who performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of personally identifiable information from education records, such as an attorney, auditor, medical consultant, or therapist, a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, TSD discloses education records without consent to officials of another school where a student seeks to enroll.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by TSD to comply with the requirements of FERPA. Written complaints should be directed to the Student Privacy Policy Office (FERPA.Complaints@ed.gov) or mailed to U.S. Department of Education, Student Privacy Policy Office, 400 Maryland Ave SW, Washington, DC 20202-8520. For more information, visit <https://studentprivacy.ed.gov/file-a-complaint>.

Notice of Right to File a Public Records Request

Pursuant to RCW 28A.320.160, school districts are required to notify parents/guardians that they have the right, under Washington Public Records Act (RCW 42.56), to request the public records regarding school employee discipline. To file a public records request with TSD, please visit: <https://www.tukwilaschools.org/about-our-district/public-records-request>

Use of Student Data (9-12)

Part 1: Directory Information

Federal law allows the Tukwila School District (TSD) to disclose some personally identifiable information about students (**Directory Information**) without written consent. Information may be given to outside organizations, but the primary use of directory information is to allow TSD to include this information in certain school publications, including:

- The annual yearbook
- The TSD website (tukwilaschools.org)
- Official TSD social media accounts
- Marketing materials
- Honor roll or other recognition lists
- Printed programs for graduation, sports competitions, or school theater or music performances.

Directory information includes:

- Name, address, email address, and phone number
- Date of birth
- Dates of enrollment and enrollment status
- Diplomas and awards
- Participation in activities and sports
- Height and weight (for athletes)
- Grade level and most recent school or program attended
- Photograph or video image

As a parent or guardian of a high school student you have the right to choose between two (2) options on whether directory information concerning your student is released or not. Once this form is completed and returned to the school or attached to your enrollment packet, *your choice will be electronically recorded and it will not change until you complete and submit a new form.* Please check one box for each item below. **If you do not return this form, TSD considers the lack of response as consent for all items.**

Please select “yes” or “no” for each item:

Photo/video - I give my consent for my student’s photographs and video to be posted on the school and District website, social media, and printed materials.	<input type="checkbox"/> Yes
	<input type="checkbox"/> No
Yearbook/Class Photo - I give my consent for my student’s photograph and name to be included in the yearbook and class photo.	<input type="checkbox"/> Yes
	<input type="checkbox"/> No
College & Universities - I give my consent for my student’s directory information to be shared with colleges, universities, and trade schools.	<input type="checkbox"/> Yes
	<input type="checkbox"/> No
Military - I give consent for my student’s directory information to be released to the military.	<input type="checkbox"/> Yes
	<input type="checkbox"/> No

Part 2: Supplemental Online and Technology Resources

The goal of the Tukwila School District is that every student will have access to the materials and resources needed to learn and achieve to the highest levels possible. In order to achieve that goal, teachers often access supplemental online curriculum and technology resources for use with students. The resources used are vetted for keeping data secure and how well the tool supports students' learning. The Tukwila School District is also concerned with protecting the personal identifiable information of our students. Websites will have personal identifiable information shared to them ; such as student's name, user identification number, grade, teacher. The personal identifiable information is used to track your child's progress in the supplemental resource used in class. The options for supplemental online curriculum and technology resources that could be used in your child's/children's classroom are listed on TukwilaSchools.Org and the list will include more options as the year progresses.

As a parent or guardian of a high school student you have the right to choose whether your child will be using the supplemental curriculum or technology resources or not. Once this form is completed and returned to the school or attached to your enrollment packet, your choice will be electronically recorded and it will not change until you complete and submit a new form. Please check one box for each item below. **If you do not return this form, TSD considers the lack of response as consent for all items.**

Using Supplemental Curriculum or Technology Resources - I give my consent for my student to use supplemental curriculum or technology resources identified, reviewed, and vetted by teachers and the Tukwila School District.	<input type="checkbox"/> Yes
	<input type="checkbox"/> No

Please fill out the information below to complete this form:

Student Name:	Date of Birth:	School:
---------------	----------------	---------

Signer's Name (Printed)	Parent/Guardian/Eligible Student Signature	Date:
-------------------------	--	-------

Tukwila School District (TSD) Notification of Rights Under the Family Educational Rights and Privacy Act (FERPA)

Under FERPA, parents/guardians of students under age 18, and students over 18 years of age ("eligible students") have certain rights with respect to student "education records." If the student is 18 years old, even if living with the parent/guardian, the student has all the rights under this Act. These rights are:

1. The right to inspect and review their education records within 45 days of the day TSD receives a written request.
2. The right to request the amendment of an education record for a student that the parent or eligible student believe is inaccurate, misleading, or is in violation of the student's right to privacy. If TSD decides not to amend the record, TSD will notify the parent/guardian or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent/guardian or eligible student when notified of the right to a hearing.
3. The right to provide written consent before the school discloses personally identifiable information contained in the education records of a student, except to the extent that FERPA authorizes disclosure without consent. One exception that permits disclosure without consent is disclosure to school officials with legitimate educational

interests. A “school official” is a person employed by TSD as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement until personnel). A “school official” also may include a volunteer or contractor outside of the school who performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of personally identifiable information from education records, such as an attorney, auditor, medical consultant, or therapist, a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, TSD discloses education records without consent to officials of another school where a student seeks to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by TSD to comply with the requirements of FERPA. Written complaints should be directed to the Student Privacy Policy Office (FERPA.Complaints@ed.gov) or mailed to U.S. Department of Education, Student Privacy Policy Office, 400 Maryland Ave SW, Washington, DC 20202-8520. For more information, visit <https://studentprivacy.ed.gov/file-a-complaint>.

Notice of Right to File a Public Records Request

Pursuant to RCW 28A.320.160, school districts are required to notify parents/guardians that they have the right, under Washington Public Records Act (RCW 42.56), to request the public records regarding school employee discipline. To file a public records request with TSD, please visit: <https://www.tukwilaschools.org/about-our-district/public-records-request>

ED 506 Form
Indian Student Eligibility Certification Form for Title VI Indian Education Formula Grant Program

Parent/Guardian: This form serves as the official record of the eligibility determination for each individual child included in the student count for the Title VI Indian Education Formula Grant Program. If you choose to submit a form, your child could be counted for funding under the program. The grantee receives the grant funds based on the number of eligible forms counted during the established count period. You are not required to complete or submit this form unless you wish for your child(ren) to be included in the Indian student count. This form should be kept on file with the grant applicant and will not need to be completed every year. Where applicable, the information contained in this form may be released with your prior written consent or the prior written consent of an eligible student (aged 18 or over), or if otherwise authorized by law, if doing so would be permissible under the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, and any applicable state or local confidentiality requirements.

Student Information

Name of the Child _____ Date of Birth _____ Grade level _____

Name of School _____ School District _____

Tribal Membership

The individual with Tribal membership is the (select only one): child child's parent child's grandparent

If the individual with Tribal membership is **not** the child listed above, name the individual (parent/grandparent) with tribal membership: _____

Name and address of Tribe or Band that maintains updated and accurate membership data for the individual listed above:

Name _____ Address _____

City _____ State _____ Zip Code _____

The Tribe or Band is (select only one):

- Federally Recognized Tribe
- State Recognized Tribe
- Terminated Tribe
- Alaska Native
- Member of an organized Indian group that received a grant under the Indian Education Act of 1988 as it was in effect October 19, 1994.

Proof of membership in Tribe or Band listed above, as defined by Tribe or Band is:

- Membership or enrollment number establishing membership (if readily available) or
- Other evidence establishing membership in the Tribe listed above (describe and attach)

Membership or enrollment number establishing membership (if readily available) or other evidence establishing membership in the Tribe listed above (describe and attach). _____

Attestation Statement

I verify that the information provided above is true and correct to the best of my knowledge and belief.

Printed Name of Parent/Guardian _____ Signature _____

Address _____ City _____ State _____ Zip Code _____

Phone Number _____ Email _____ Date _____

For Parent/Guardians:

Definitions:

Indian means an individual who is (1) A member of an Indian Tribe or Band, as membership is defined by the Indian Tribe or Band, including any Tribe or Band terminated since 1940, and any Tribe or Band recognized by the State in which the Tribe or Band resides; (2) A descendant of a parent or grandparent who meets the requirements described in paragraph (1) of this definition; (3) Considered by the Secretary of the Interior to be an Indian for any purpose; (4) An Eskimo, Aleut, or other Alaska Native; or (5) A member of an organized Indian group that received a grant under the Indian Education Act of 1988 as it was in effect on October 19, 1994.

Student Information: Write the name of the child, date of birth, grade level, name of school and school district. Only name one child per form.

Tribal Membership: Write the name of the individual with the tribal membership, if it is not the child listed. Only one name is needed for this section, even though multiple persons may have tribal membership. Select only one identifier: the child, child's parent or grandparent, for whom you can provide membership information.

Write the name and address of the organization that maintains updated and accurate membership data for such Tribe or Band of Indians. The name does not need to be the official name as it appears exactly on the Department of Interior's list of federally recognized Tribes, but the name must be recognizable and be of sufficient detail to permit verification of the eligibility of the Tribe. Check only one box indicated whether it is a Federally Recognized, State Recognized, Terminated Tribe or Organized Indian Group. Write the enrollment number establishing the membership for the child, parent or grandparent, if readily available, or other evidence of membership.

Attestation Statement: Provide the printed name of parent/guardian and signature, address, phone number and email of the parent or guardian of the child. The signature of the parent or guardian of the child verifies the accuracy of the information supplied.

Paperwork Burden Statement: According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1810-0021. The time required to complete this portion of the information collection per type of respondent is estimated to average: 15 minutes per Indian student certification (ED 506) form; including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Washington, D.C. 20202-4651. If you have comments or concerns regarding the status of your individual submission of this form, write directly to: Office of Indian Education, U.S. Department of Education, 400 Maryland Avenue, S.W., LBJ/Room 3W238, Washington, D.C. 20202-6335

McKinney-Vento Act 42 U.S.C. 11435**SEC. 725. DEFINITIONS.**

For purposes of this subtitle:

(1) The terms enroll' and enrollment' include attending classes and participating fully in school activities.

(2) The term homeless children and youths' —

(A) means individuals who lack a fixed, regular, and adequate nighttime residence (within the meaning of section 103(a)(1)); and

(B) includes —

(i) children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement;

(ii) children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings (within the meaning of section 103(a)(2)(C));

(iii) children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and

(iv) migratory children (as such term is defined in section 1309 of the Elementary and Secondary Education Act of 1965) who qualify as homeless for the purposes of this subtitle because the children are living in circumstances described in clauses (i) through (iii).

(6) The term unaccompanied youth' includes a youth not in the physical custody of a parent or guardian.

Additional Resources

Parent information and resources can be found at the following:

http://center.serve.org/nche/ibt/parent_res.php

<http://naehcy.org/educational-resources/naehcy-publications>

The District will provide equal educational opportunity and treatment for all students in all aspects of the academic and activities program without discrimination based on race, religion, creed, color, national origin, age, honorably-discharged veteran or military status, sex, sexual orientation, gender expression or identity), marital status, the presence of any sensory, mental or physical disability, or the use of a trained dog guide or service animal by a person with a disability. The district will provide equal access to school facilities to the Boy Scouts of America and all other designated youth groups listed in Title 36 of the United States Code as a patriotic society. District programs will be free from sexual harassment (Policy 3210).

Tukwila School District – Student Health Record

Student Name: (last) _____ (first) _____ Birthdate: _____

School: _____ Phone 1: (_____) _____ Phone 2: (_____) _____

State law requires that students with life-threatening conditions such as anaphylaxis, severe asthma, diabetes or seizures have a care plan completed prior to the first day of school. Contact the school nurse as soon as possible to complete the proper forms.

Does your student have a LIFE-THREATENING health condition? Yes No

MEDICAL HISTORY (check all that apply)

<p>Life-Threatening Conditions: (Care plan is REQUIRED)</p> <p>EG <input type="checkbox"/> Anaphylaxis (Epi-pen prescribed) Allergen/s:</p> <p>EK <input type="checkbox"/> Diabetes Type 1</p> <p>NP <input type="checkbox"/> Seizures – (Emergency medication required)</p> <p>RG <input type="checkbox"/> Asthma – Severe</p> <p><input type="checkbox"/> Other Life-Threatening Condition:</p> <p>Congenital / Genetic</p> <p>AH <input type="checkbox"/> Down Syndrome</p> <p>AJ <input type="checkbox"/> Fetal Alcohol Spectrum Disorder</p> <p><input type="checkbox"/> Please list:</p> <p>Blood / Hematology</p> <p>BA <input type="checkbox"/> Anemia</p> <p>BB <input type="checkbox"/> Hemophilia</p> <p>BC <input type="checkbox"/> Sickle Cell Disease Trait</p> <p>OJ <input type="checkbox"/> History of Severe Nosebleeds</p> <p><input type="checkbox"/> Other Blood Condition:</p> <p>Cardiac / Heart</p> <p>CC <input type="checkbox"/> Heart Birth Defect</p> <p>CD <input type="checkbox"/> Heart Murmur</p> <p><input type="checkbox"/> Other Cardiovascular Condition:</p> <p>Allergy, Immune, Endocrine, Metabolic and Nutritional</p> <p>ED <input type="checkbox"/> Allergy – Food</p> <p>EE <input type="checkbox"/> Allergy – Insect</p> <p><input type="checkbox"/> Allergy – Other List:</p> <p>EL <input type="checkbox"/> Diabetes Type 2</p> <p><input type="checkbox"/> Other Endocrine, Immune, Nutritional or Metabolic:</p> <p>Gastrointestinal, Dental and Oral</p> <p>GA <input type="checkbox"/> Celiac</p> <p>GG <input type="checkbox"/> Food Intolerance List:</p> <p>GL <input type="checkbox"/> Lactose Intolerance</p> <p>GF <input type="checkbox"/> Encopresis</p> <p>GO <input type="checkbox"/> Chronic Constipation</p> <p>GH <input type="checkbox"/> Gastric Reflux</p> <p>GJ <input type="checkbox"/> Inflammatory Bowel Disease</p> <p>GK <input type="checkbox"/> Irritable Bowel Syndrome</p> <p><input type="checkbox"/> Other Gastrointestinal, Liver, Dental, Oral Condition</p> <p>Musculoskeletal</p> <p>MC <input type="checkbox"/> Juvenile Rheumatoid / Idiopathic Arthritis</p> <p><input type="checkbox"/> Please list:</p> <p>Cancer / Tumor</p> <p><input type="checkbox"/> Please list:</p>	<p>Nervous System</p> <p>NB <input type="checkbox"/> ADHD / ADD diagnosed by:</p> <p>NC <input type="checkbox"/> Autism Spectrum Disorder</p> <p>NE <input type="checkbox"/> Cerebral Palsy</p> <p>NF <input type="checkbox"/> Developmental Disability</p> <p>NH <input type="checkbox"/> Migraines</p> <p>NI <input type="checkbox"/> Headaches, Recurring</p> <p>NP <input type="checkbox"/> Seizure Disorder <input type="checkbox"/> Current <input type="checkbox"/> History Type:</p> <p>NU <input type="checkbox"/> Traumatic Brain Injury</p> <p><input type="checkbox"/> Other Neurological Condition:</p> <p>Transplant</p> <p>OD <input type="checkbox"/> List organ:</p> <p>Mental or Behavioral Health</p> <p>PA <input type="checkbox"/> Anxiety</p> <p>PC <input type="checkbox"/> Depression</p> <p>PH <input type="checkbox"/> Sleep Disorder</p> <p><input type="checkbox"/> Other Mental or Behavioral Health Condition</p> <p>Respiratory / Breathing</p> <p>RG <input type="checkbox"/> Asthma – Current</p> <p>RH <input type="checkbox"/> Asthma – Ever Diagnosed</p> <p>RA <input type="checkbox"/> Asthma – Exercised Induced</p> <p>RE <input type="checkbox"/> Reactive Airway Disease</p> <p><input type="checkbox"/> Other Respiratory Condition:</p> <p>Skin</p> <p>SB <input type="checkbox"/> Eczema or Contact Dermatitis or Psoriasis</p> <p><input type="checkbox"/> Other Skin Condition:</p> <p>Renal / Kidney</p> <p><input type="checkbox"/> Please list:</p> <p>Ear / Hearing</p> <p>YA <input type="checkbox"/> Chronic Ear Infections <input type="checkbox"/> Currently <input type="checkbox"/> Historically</p> <p>YB <input type="checkbox"/> Hearing Impaired <input type="checkbox"/> Hearing Aid/s <input type="checkbox"/> Cochlear Implant</p> <p><input type="checkbox"/> Other Ear Condition:</p> <p>Eye / Vision</p> <p>YF <input type="checkbox"/> Wears glasses / contacts</p> <p>YE <input type="checkbox"/> Color Vision Deficit</p> <p>YD <input type="checkbox"/> Visually Impaired</p> <p><input type="checkbox"/> Other Eye Condition:</p> <p>Other Health Concerns:</p> <p><input type="checkbox"/> Please list:</p>
---	---

OC No known health concerns. Please initial _____

PLEASE COMPLETE BACK PAGE

Tukwila School District – Student Health Record

Student Name: (last) _____ (first) _____ Birthdate: _____

MEDICATIONS

Please report all medications that your student takes at home and/or at school.

Is medication needed at home? <input type="checkbox"/> No <input type="checkbox"/> Yes Please list:
Is medication needed at school? <input type="checkbox"/> No <input type="checkbox"/> Yes Please list: Complete REQUIRED paperwork for medication at school.
<i>State law requires written permission from guardian and a health care provider before any medication (prescription and over-the-counter) may be taken at school. Forms are available from your school office or on our district website and must be completed annually.</i>

Medical Devices OLA <input type="checkbox"/> Vagal Nerve Stimulator OLB <input type="checkbox"/> Automatic Internal Cardiac Defibrillator OLC <input type="checkbox"/> Pacemaker OLD <input type="checkbox"/> Gastrostomy tube OLE <input type="checkbox"/> Jejunostomy tube <input type="checkbox"/> Brace <input type="checkbox"/> Prosthesis List: <input type="checkbox"/> Other medical devices:	Stoma OKA <input type="checkbox"/> Gastrostomy OKB <input type="checkbox"/> Colostomy OKD <input type="checkbox"/> Tracheostomy OKE <input type="checkbox"/> Urostomy OK <input type="checkbox"/> Other: Physical Activity / Mobility Issues: <input type="checkbox"/> Wheelchair <input type="checkbox"/> Crutches <input type="checkbox"/> Other List:
--	---

I understand that the information I provided will be shared with appropriate school staff who need to know in order to provide for the health and safety of my student. If parents/guardians or authorized emergency contacts cannot be reached at the time of a medical emergency, and if immediate care is urgent in the judgement of school authorities, I authorize and direct the school authorities to send the student to the hospital or doctor most easily accessible. I understand that I will assume full responsibility for the payment of any services rendered. **I understand that Washington law requires that my student's immunizations are complete or conditional before starting school. Permission to enter medically verified records in WAIS:** I give permission to my child's school to share immunization information with the Immunization Information System to help the school maintain my child's school record.

Parent/Legal Guardian Name (Please Print): _____

Parent/Legal Guardian Signature: _____ Date: _____

IMMUNIZATION VERIFICATION (Office use only)

WAIS # _____ CIS Type: Preschool K-6 Grade 7-12 Grade

Immunization Status is COMPLETE on the WAIS Certificate of Immunization Status (CIS)

OR

Immunization Status is CONDITIONAL on the WAIS CIS and the conditional status expiration date is after the first day of attendance
 Parent/Guardian has signed the conditional status acknowledgement on the CIS

OR

Student is not in the WAIS CIS: medically verified immunization records must be provided
 Medically verified immunization records provided Permission to enter statement signed

OR

Certificate of Exemption (COE) provided for all vaccines not in compliance on CIS
 COE is fully completed Permission to enter statement signed

OR

Immunization Status is NOT COMPLETE on the WAIS CIS **Student may not start school until documentation of missing immunizations is received that will change the CIS status to COMPLETE or CONDITIONAL.**

Student added to School Module Roster: Grade: _____

Registrar Name: _____ Date: _____

____ **Thorndyke Elementary School**
4415 South 150th Street
Tukwila, WA 98188
Phone: 206-901-7600
contactThorndyke@tukwila.wednet.edu

Tukwila School District No. 406

____ **Cascade View Elementary School**
13601 32nd Avenue South
Tukwila, WA 98168
Phone: 206-901-7700
contactCV@tukwila.wednet.edu



____ **Showalter Middle School**
4628 South 144th Street
Tukwila, WA 98168
Phone: 206-901-7800
contactSMS@tukwila.wednet.edu

____ **Tukwila Elementary School**
5939 S. 149th Street Tukwila, WA 98168
Phone: 206-901-7500
contactTukEl@tukwila.wednet.edu

____ **Foster High School**
4242 South 144th Street
Tukwila, WA 98168
Phone: 206-901-7900
contactFHS@tukwila.wednet.edu

REQUEST FOR TRANSFER OF STUDENT RECORDS (Complete for Grades 1-12)

Previous school name: _____

School phone number: (____) _____ School fax number: (____) _____

School address: _____

Student Name	Birth Date (Month / Day / Year)	Grade
_____	____/____/____	_____

ATTN: Registrar/Counselor

Please email all educational records to the requesting school. If the student is in Special Education, please forward psychological testing results, IBP, and/or any other reports. If the student is in an English Language Learner/Multilingual Learner class, please forward those records (WLPT scores, dates of entry, etc.)

- ____ Report Cards ____ Medical Records ____ Immunization Records
____ Withdrawal Grades ____ Attendance ____ Discipline
____ ELL / MLL Records ____ IEP / SpEd (504 / IHP) ____ Birth Certificate
____ Testing Results (WASL, WLPT, COGAT, etc.) ____ Proof of Washington St History
____ Official Transcript(s): Please email a signed transcript until an official one can be mailed

According to the final regulations, Family Education Rights and Privacy Act (Buckley Amendment), dated June 17, 1976, it is no longer necessary to obtain written consent to release records. It states that school officials, including teachers within the educational institution in which the student may intend to enroll, may receive a student's record without a written consent for such release.

School Representative Signature

Date

Parent/Guardian Signature

Date

1st Request _____

2nd Request _____

3rd Request _____



4640 S 144th St
Tukwila WA 98168
(206) 901-8000
Tukwila.wednet.edu

STUDENT HISTORY INFORMATION (Complete for grades 6-12)

Student's Name: _____ Birth Date: _____ / _____ / _____
Month Day Year

Washington State law (RCW 28A.225.330) permits a school district to request that you briefly indicate in writing whether the above-named student has any past, current, or pending disciplinary action or any history of violent behavior. This same statute also requires school districts to request school records of such actions or behaviors. This information will be used to plan for the appropriate placement and program for the student and to ensure the safety of others. The existence of disciplinary actions or violent behaviors will not, by themselves, bar the enrollment of the student.

The Tukwila School District Board of Directors has also determined that the absence of records known to exist implies an immediate and continuing danger to the student or others, or an immediate and continuing threat of substantial disruption of the educational process. In such cases, enrollment may be delayed until a complete set of records is received, and the student and parent will be provided with notice and an opportunity to appeal in accordance with the District's procedure for emergency expulsions. (Refer to board policy 3120).

As it relates to the above-named student, please check all that apply:

- I certify that the above-named student has no past, current, or pending disciplinary actions.
- I certify that all past, current, or pending disciplinary actions taken against the above-named student are described on an attached sheet or on the back of this form.
- I certify that copies of all school records of past, current, or pending disciplinary actions taken against this student are attached to this form.
- I certify that the above-named student has no history of violent behavior.
- I certify that all instances of the above-named student's violent behaviors are described on an attached sheet or on the back of this form.
- I certify that copies of all school records of the above-named student's violent behaviors are attached to this form.

I declare under penalty of perjury under the laws of the State of Washington that the certifications checked above are true and accurate to the best of my knowledge and belief.

Parent or Guardian Signature: _____ Date: _____

Student Signature: _____ Date: _____

Tukwila School District No. 406

Thorndyke Elementary School
 4415 South 150th Street
 Tukwila, WA 98188
 Phone: 206-901-7600
 Fax: 206-901-7607



Cascade View Elementary School
 13601 32nd Avenue South
 Tukwila, WA 98168
 Phone: 206-901-7700
 Fax: 206-901-7707

Showalter Middle School
 4628 South 144th Street
 Tukwila, WA 98168
 Phone: 206-901-7800
 Fax: 206-901-7807

Tukwila Elementary School
 5939 S. 149th Street
 Tukwila, WA 98168
 Phone: 206-901-7500
 Fax: 206-901-7507

Foster High School
 4242 South 144th Street
 Tukwila, WA 98168
 Phone: 206-901-7900
 Fax: 206-901-7907

ADDRESS VERIFICATION FORM

I _____ (please print) hereby certify that the following student(s) and their parent/guardian are temporarily housed in the residence for which I take responsibility for paying the rent or house payment. I further verify that the residence is located in the Tukwila School District attendance area and I certify under penalty of perjury under the law of the State of Washington that the information contained on this form is true and correct.

Student Name	Birth date	Grade
	Month Day Year	
_____	____/____/____	_____
_____	____/____/____	_____
_____	____/____/____	_____

 Property Address (including city and zip)

 Phone number

 Resident's relationship to student

 Resident Signature

 Date

 Parent/Guardian Signature

 Date

Please attach a copy of the document containing the name of the resident and the property address to establish residency.

Acceptable documentation includes:

- A rental or lease agreement showing the property address
- Mortgage statement showing the property address
- Verification from the landlord showing the property address
- Utility bill showing the property address

Tukwila School District

**MEDICATION ADMINISTRATION
AUTHORIZATION FORM**

Student Name: _____ Birthdate: _____ Sex: M / F

School: _____ Teacher: _____ Grade: _____

HEALTH CARE PROVIDER completes section below: (please print) A separate form is required for EACH Medication

I have determined that the medication below is necessary during the school day _____ (initials of provider)

Diagnosis or reason for medication: _____

Name of Medication: _____ Dose: _____

Tablet/ Capsule Liquid Inhaler Nebulizer Other _____

If the Medication is to be given DAILY, what time? _____

If the Medication is to be given WHEN NEEDED, describe indications: _____

How soon can it be repeated? _____

Is the child allowed to carry and self-administer a "rescue Inhaler"? Yes No (If yes, the child has been trained in the appropriate method and frequency of use.)

Is the child allowed to carry and self-administer a Epi Pen? Yes No (If yes, the child has been trained in the appropriate method and frequency of use.)

Length of time this treatment is recommended: Duration of school year Other _____

Significant side effects: _____

Signature of health care provider: _____ Date: _____

Printed name: _____ Phone Number: _____

Office Address: _____ Fax Number: _____

PARENT/ GUARDIAN completes section below:

I request that my child be allowed to take the medication as described above.

I request that authorized school staff assist my child in taking the medication described above.

I understand that the school staff will attempt to administer the medication in a timely manner.

I will provide the medication in the original. Properly labeled container.

I give permission for the exchange of information between the school staff and the health care provider.

I understand that my signature indicates my understanding that the school staff shall not incur any liability for any injury when medication is administered in accordance with the health care provider's direction and in accordance with District Policy and Procedure 3416 and 3416P.

Parent/ Guardian Signature: _____ Date: _____

Day time phone number: _____ Emergency phone number: _____