

WADSWORTH CITY BOARD OF EDUCATION

WADSWORTH, OHIO

SPECIAL MEETING
MONDAY, JUNE 30, 2014, 5 P.M.
CHARLES R. PARSONS ADMINISTRATION BUILDING, 524 BROAD STREET

AGENDA

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Motion of Approval and Signing of Minutes

V. Administrative Items

A. PERSONNEL CONSENT ITEMS

1. Resignations:

a) Tanya Schell School Psychologist

2. Employments

a)	Margaret M. Blasko	Music Teacher, 14-15
b)	Cassie R. Clark	Long-term Substitute Early Childhood Teacher, 14-15
c)	Kalyn B. Davis	Part-time Music Teacher, 14-15
d)	Cassandra L. Feesler	Part-time Health Teacher, 14-15
e)	Renee Harris	Substitute Bus Driver
f)	Gary S. Larch	Custodial Manager, 6/30/14-7/31/15
g)	Sally A. Lucas	Visual Art Teacher, 14-15
h)	Cathleen Moore	Student Attendant (second job)
i)	Allison G. Pallija	Intervention Specialist, 14-15
j)	Janine Roser	Bear Cub Classroom/Playground Aide (second job)
k)	Cory E. Runkle	Intervention Specialist, 14-15
l)	Philip A. Seenes	Part-time Physical Education Teacher, 14-15
m)	Peggy Tanner	Bear Cub Classroom/Playground Aide
n)	Heather Wiley	Substitute Bus Driver
o)	Timothy S. Yoder	Full-time Music Teacher, 14-15

3. Recommendation to enact a reduction in force affecting Beth M. Phillips, hourly tutor, effective August 18, 2014

B. ACTION CONSENT ITEMS

1. Recommendation to approve the following revised benefit provision manuals:

a)	Administrator
b)	Hourly Exempt Employee
c)	Salary Exempt Employee

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2. Recommendation to approve the following job descriptions:
 - a) Network Engineer (revised)
 - b) Nurse (new)
 - c) Preschool Supervisor/Psychologist (new)
3. Recommendation to purchase risk-management insurance through Siebert-Keck to include liability, property, fleet coverage, acts of terrorism, pollutant clean-up and removal, violent event response, computer fraud, and commercial umbrella coverage for the period July 1, 2014 through June 30, 2015
4. Recommendation to approve a Performance Bond for the HVAC scope of work being performed by Plug Smart at Central Intermediate School per the contract
5. Recommendation to approve a Performance Bond for the HVAC scope of work being performed by ECES at Central Intermediate School per the contract
6. Recommendation to accept an anonymous donation of \$121,133.00

VI. Items of the Treasurer

C. ACTION CONSENT ITEMS

1. Recommendation to accept the May financial reports as presented and subject to audit:
 - a) Financial Report by Fund
 - b) Revenue Account
 - c) Appropriations Report
2. Recommendation to approve transfers and advances as provided
3. Recommendation to make amendments to the FY14 Certificate of Revenue
4. Recommendation to adopt Final FY14 Appropriations
5. Recommendation to approve the Initial FY15 Certificate of Revenue
6. Recommendation to adopt Temporary FY15 Appropriations
7. Recommendation to support the ten (10) year, seventy percent (70%) Community Reinvestment Area (CRA) agreement pursuant to Chapter 3735 of the Ohio Revised Code between the City of Wadsworth and ECS Tuning, 1000 Seville Road, Wadsworth, Ohio
8. Recommendation to enter into a revenue sharing agreement with the City of Wadsworth pursuant to the Community Reinvestment Area agreement between the City of Wadsworth and ECS Tuning for fifteen percent (15%) of all new payroll taxes paid

VII. Floor Items

VIII. Board Member Items

IX. Executive Session

WHEREAS, a public board of education may hold an executive session only after a majority of a quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the sole purpose of the consideration of any of the following matters:

A. To consider one or more, as applicable, of the check-marked items with respect to a public employee or official:

1. ☐ Appointment
2. ☐ Employment
3. ☐ Dismissal
4. ☐ Discipline
5. ☐ Promotion
6. ☐ Demotion
7. ☐ Compensation
8. ☐ Investigation of charges/complaints (unless public hearing requested).

- B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.
- C. Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.
- D. Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- E. Matters required to be kept confidential by federal law or rules or state statutes.
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoid prosecution for a violation of the law.

NOW, THEREFORE, BE IT RESOLVED, that the Wadsworth City Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on D as listed above.

X. Adjournment

**Wadsworth City Board of Education
Special Meeting
June 30, 2014
Agenda Detail Sheet**

V. Administrative Items

A. Personnel Consent Items

2. a) Margaret M. Blasko: Ms. Blasko is being recommended to fill the full-time instrumental music position at Central Intermediate School left open by the resignation of Ms. Amy Muhl.

b) Cassie R. Clark: Ms. Clark is being recommended to fill the one (1) year long-term substitute position in kindergarten at Lincoln Elementary left open by the approved leave of Ms. Allison Shell.

c) Kalyn B. Davis: Ms. Davis is being recommended to fill the part-time music teacher position at the middle school left open by the movement of Mr. Timothy Yoder to the full-time elementary music position (see letter **o**) below).

d) Cassandra L. Feesler: Ms. Feesler is being recommended to fill the part-time health position at the middle school that is needed due to the increase in enrollment at the middle school for the 2014-2015 academic year.

f) Gary S. Larch: Mr. Larch is being recommended to fill the Custodial Manager position left open by the retirement of Mr. Terry Selogy.

g) Sally A. Lucas: Ms. Lucas is being recommended to fill the full-time elementary visual art position that is needed due to the change in our elementary encore schedule to a three (3) day rotation instead of the previous four (4) day rotation.

h) Cathleen Moore: Ms. Moore is being recommended to fill the special education student attendant job at Overlook Elementary that is necessary due to the addition of students whose Individualized Education Programs (IEPs) require attendants.

i) Allison G. Pallija: Ms. Pallija is being recommended to fill the full-time intervention specialist position at the high school. This position is new and is the result of not filling one (1) special education tutor position, reducing one (1) special education tutor position and not filling a small group teacher position that was open due to a retirement.

j) Janine Roser: Ms. Roser is being recommended to fill the Bear Cub Classroom/Playground Aide position at Isham Elementary left open by the resignation of Ms. Mary Jane Parks.

k) Cory E. Runkle: Mr. Runkle is being recommended to fill the full-time intervention specialist position at the middle school. As with Ms. Pallija's position, this position is also new and is the result of the same measures described in **i**).

l) Philip A. Seenes: Mr. Seenes is being recommended to fill the part-time elementary physical education position that is needed due to the change in our elementary encore schedule to a three (3) day rotation instead of the previous four (4) day rotation.

m) Peggy Tanner: Ms. Tanner is being recommended to fill the Bear Cub Classroom/Playground Aide position that was created by the expansion of our Bear Cub Program to Valley View Elementary this past winter.

o) Timothy S. Yoder: Mr. Yoder is being recommended to fill the full-time elementary music position left open by the retirement of Ms. Lu Ann Gresh.

B. Action Consent Items

1. Benefit Provision Manuals: the major changes being recommended to each benefit provision manual are as follows:

(A) Administrator:

- The salary ranges for the 2014-2015 academic school year are kept the same as they were for the 2013-2014 academic school year.
- The cell phone reimbursement plan that is currently in practice per Board policy is now included in the benefit provision manual.
- The timeline for evaluations has been updated to match current Board policy and the Ohio Revised Code (O.R.C.).

(B) Hourly Exempt Employee:

- Renamed Hourly Exempt Employee from Exempt Employee.
- The hourly ranges for the 2014-2015 academic school year are kept the same as they were for the 2013-2014 academic school year.
- Hourly employees with a two (2) or four (4) year degree applicable to their responsibilities will receive an additional \$.33 per hour; this makes our benefit provision manual consistent with our practice.
- Removes High School Security Monitor from the benefit provision manual.

(C) Salary Exempt Employee:

- Renamed Salary Exempt Employee from Supervisor.
- The salary ranges for the 2014-2015 academic school year are kept the same as they were for the 2013-2014 academic school year (with the exception of Network Engineer, which was adjusted to meet what we currently pay the Tri-County Computer Services Association (TCCSA) for this service).
- Added High School Security Monitor position from the Hourly Exempt Employee Benefit Provision Manual (salary range is consistent with the hourly range previously associated with this position).
- Added Nurse and Preschool Supervisor/Psychologist positions (salary range was designed around our current cost for nursing services through Summa and our psychologist pay scale, accounting for added responsibilities).
- The cell phone reimbursement plan that is currently in practice per Board policy is now included in the benefit provision manual.
- The timeline for evaluations has been updated to match current Board policy and Ohio Revised Code.

Once negotiations are completed with our unions, further revisions will be recommended to each benefit provision manual.

2. Job Descriptions: the following job descriptions are being recommended for approval:

(A) Network Engineer (revised): we have been paying TCCSA for an individual to serve as our Network Engineer. Our intention is to hire a Network Engineer as a district employee instead of paying TCCSA. As a result, we have built a salary range (described above) and we have revised the job responsibilities to align with our needs.

(B) Nurse (new): we have been purchasing our nursing services directly from Summa. As a result of changes that must occur for our district to comply with O.R.C. in relation to the state retirement system and third party providers, we plan to hire the nurse as a district employee beginning with the 2014-2015 academic school year. We have created a job description that aligns with our needs.

(C) Preschool Supervisor/Psychologist: this is a new position but will not involve the hiring of additional staff. Due to the increasing size of our preschool and the requirements that go with the expansion, additional oversight in a supervisory capacity of our preschool is needed. We believe we can combine these additional supervisory responsibilities with the responsibilities of a school psychologist. We have created a job description that aligns with our needs.

3. Insurance: this recommendation satisfies a yearly requirement for our district to select an insurance provider for the period of July 1, 2014 through June 30, 2015. Siebert-Keck, our current provider, is being recommended to continue service with our district. In addition to our typical insurance coverage, we are recommending terrorism coverage be added as part of our plan.

4. Performance Bond for Plug Smart: this recommendation allows for the purchase of a performance bond on the work being completed by Plug Smart on our HVAC unit at CIS.

5. Performance Bond for ECES: this recommendation allows for the purchase of a performance bond on the work being completed by ECES on our HVAC unit at CIS.

6. Donation: the anonymous donation of \$121,133.00 is recommended for acceptance by the Board and will cover the full expense of the Art Wright Stadium Project that will be finished this summer.