

**WICHITA FALLS ISD BOARD OF TRUSTEES**  
**March 21, 2022**

<b>Agenda Item:</b>	RFP 22-29 SHARS Medicaid Claim Reimbursement Processing Services		
<b>Administrator Responsible:</b>	Tim Sherrod, Chief Financial Officer		
<b>Attachments:</b>	None		
<input checked="" type="checkbox"/> Action Needed <input type="checkbox"/> Future Action <input type="checkbox"/> Presentation <input type="checkbox"/> Report			

**Administrative Recommendation:**

That the Wichita Falls Independent School District Board of Trustees award RFP 22-29 Medicaid Claim Reimbursement Processing and Collection Services to MSB Consulting LLC as submitted by Tim Sherrod, Chief Financial Officer, and as recommended by Michael S. Kuhrt, Superintendent of Schools.

**Explanation:**

RFP 22-29 was advertised twice in the Times Record News, posted on WFISD’s Ion Wave, with notices cross-posted on Public Purchase and the WFISD website. Twenty-four (24) vendors were notified of the RFP, twenty-one (21) accessed it, with five (5) vendors submitting proposals. The Evaluation Committee consisted of Tim Sherrod, Chief Financial Officer, Alefia Paris-Toulon, Director of Special Education, Denise Brown, Director of Finance, Lauren Zotz, Director of Purchasing, and Robbie Byrd SPED Systems Analyst, resulting in the following:

Company	City	Annual Fee	SH, Mac, CR%	RFP Scoring
MSB Consulting, LLC	Austin, Texas	\$0	5%, 5%, 0%	86.40
TASB	Austin, Texas	\$0	3.5%, 3.5%, 0%	73.80
Onward Learning	Austin, Texas	\$1,000	4%, 3.5%, 4.0%	52.85
Texas State Billing Services	Austin, Texas	\$0	5%, 5%, 5%	36.84
Houston ISD	Houston, Texas	\$1,200	5%, 4%, 2%	32.28

**Fiscal Note:**

The funds for this service will be expended from the Medicaid reimbursements collected from services provided to special needs students by the District. Purchases over \$100,000 require board approval per Policy CH Local.