

BOARD OF EDUCATION
NORTHBROOK SCHOOL DISTRICT 27
COOK COUNTY, ILLINOIS

Regular Meeting of 12/15/22	The Regular Meeting of December 15, 2022 of the Board of Education, School District 27 was called to order at 6:30 p.m., in the Wood Oaks Commons, 1250 Sanders Road, in said district.
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Regular Meeting at 6:30 pm
Wood Oaks Commons

Board President Alex Frum called the Regular Board Meeting to order at 6:30 p.m.

Roll Call On call of the roll, the following members were present:

Present: Mr. Alex Frum, President
 Mrs. Melissa Copeland, Vice President
 Mr. Matthew Basinger
 Mrs. Martha Carlos
 Mr. Brian Paich
 Mr. Daniel Terrien (attended via phone)

Staff: Dr. John Deiter, Superintendent
 Dr. Katharine Olson, Assistant Superintendent
 Dr. Kimberly Rio, Assistant Superintendent
 Dr. Rob McElligott, Director of Human Resources

Absent: Dr. Gali Oren-Amit

Student Presentation - Wood Oaks Music Program

About 20 music students from Wood Oaks visited the Board of Education meeting on December 15 for a special holiday performance. The students, singing and playing guitar, were led by the school's music and choral director, Ms. Genevieve Klein.

Community Comments for Items on the Agenda - No Public Comment

1. Board Reports

- Report on TrueNorth District #804 Leadership Council Meeting held on December 14, 2022

Mrs. Copeland reported that the TrueNorth Superintendent Dr. Schneider presented the five year strategic plan for 2023 - 2028. They will continue their work on ideas for advocacy, curriculum and learning and resource allocation. The revised plan based on feedback from the board will be presented at their February meeting. The finance committee analyzed performance and how to balance guaranteed placement with cost controls. Those were the two main points that were reviewed last night which will be included in the TrueNorth board brief that will be included in the next Board packet. Overall there was good progress at the meeting.

- Review of Policy Revision from the IASB, on PRESS Issue 110

Dr. Deiter summarized the policy subcommittee meeting which was held earlier that evening. Most of the policy revisions were not substantive in content but rather edits to update legal and cross references. In policy 2:30 we may now have 40 days to reorganize the Board after the election. In policy 4:140 if a student is at 200% of the fed poverty line, all fines, fees and penalties will be waived. This is not a substantial change, because if they were military they would already have that benefit. The Board was asked to review the policy updates as recommended by the IASB in PRESS Issue 110 and forward any questions that they may have before they are listed on the January 26th agenda for approval.

2. Staff Reports - None Scheduled

Consent Agenda

Board President Mr. Frum called for Review of the Consent Agenda items.

NOVEMBER 2022 Financial Statement - No financial statement for November was reported at this time. Dr. Rio, the Assistant Superintendent for Finance indicated that property taxes are just starting to be received and she will discuss this again at the January Board meeting.

Upon review Mrs. Copeland moved and Mr. Paich seconded the motion that the Board of Education approve the items on the consent agenda with a roll call vote as listed below.

On roll call vote, the members voted as follows:

AYE: Matthew Basinger, Martha Carlos, Melissa Copeland, Alex Frum, Brian Paich, and Daniel Terrien

NAY: None

ABSENT: Dr. Gali Oren-Amit

No. 19665 Approval of the Minutes for the Public Hearing & Board of Education Meeting of November 17, 2022

No. 19666 Approval of the Minutes for the Board of Education Meeting of December 1, 2022

3. Personnel Transactions

No. 19667 Approval of Hire of Administrative Assistant in Human Resources

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>	<u>Salary</u>
Dena Conway	Admin. Asst. for HR	District Office	1/05/2023	\$74,000 prorated

No. 19668 Approval of Hire of Instructional Assistant at Hickory Point

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Start Date</u>	<u>Salary</u>
Veronica Mayer	Instructional Asst.	Hickory Point	12/06/2022	Group 3, Step 5

4. Financial Reports

- No. 19669** Statement of Claims for December, 2022 in the amount of \$663,436.16 was approved and the report is part of the official minutes.
- No. 19670** Statement of BMO Claims for December, 2022 in the amount of \$6,227.50 was approved and the report is part of the official minutes.
- No. 19671** Statement of Position for November, 2022, in the amount of \$8,085,949.74 was approved and the report was made part of the official minutes.

Copies of the Statement of Investments for the period ending November, 2022 were distributed to Board members for their review. This report shows that as of this date, the district has \$8,046,242.79 invested in funds that are earning interest at rates that range from 0.01 to 2.24 percent. This report was made part of the official minutes.

- No. 19672** Statement of Receipts for November, 2022, in the amount of \$526,168.88 was approved and the report was made part of the official minutes.
- No. 19673** Status of Appropriations for November, 2022, in the amount of \$2,926,467.94 was approved and the report was made part of the official minutes.
- No. 19674** Wood Oaks Activity Report, November, 2022, in the amount of \$18,387.29 was approved and the report was made part of the official minutes.

No Revolving Fund Report for this month

- No. 19675** Payroll Dated November 18, 2022, in the amount of \$7,000.31 be ratified and that the report was made part of the official minutes.
- No. 19676** Payroll Dated November 30, 2022, in the amount of \$875,978.46 be ratified and that the report was made part of the official minutes.
- No. 19677** Payroll Dated December 9, 2022, in the amount of \$970,427.47 be ratified and that the report was made part of the official minutes.

- No. 19678** Approval of Suburban School Cooperative Insurance Pool (SSCIP) Insurance Renewal for 2023.

Dr. Rio advised the Board that the SSCIP Insurance covers the District's liability risk, a large portion of the coverage is for cyber security and Trevor Hope, the Director of Technology has done an excellent job of limiting our risk exposure by conducting on-going training of staff members and implementing the Duo-login protocol.

Unfinished Business

None

New Business

President Alex Frum read the tax levy documents in their entirety and made a motion and roll call vote for each component.

No. 19679 **Resolution to Approve the 2022 Final Tax Levy** (read in its entirety for public record)

Mr. Paich moved and Mrs. Copeland seconded the motion that the Board of Education approve the 2022 Final Tax Levy as presented with a roll call vote as listed below.

On roll call vote, the members voted as follows:

AYE: Matthew Basinger, Martha Carlos, Melissa Copeland, Alex Frum, Brian Paich, and Daniel Terrien

NAY: None

ABSENT: Dr. Gali Oren-Amit

**BOARD OF EDUCATION
SCHOOL DISTRICT 27
NORTHBROOK, ILLINOIS**

Date: December 15, 2022

Recommendation by the Superintendent

That the Board of Education approve the following final 2022 tax levy:

	<u>2022 - Final Tax Levy</u>
Education	\$28,569,329
Operations & Maintenance	\$ 1,639,423
Transportation	\$ 1,050,000
Illinois Municipal Retirement	\$ 200,000
Social Security	\$ 730,000
Working Cash	<u>\$ 125</u>
TOTAL	\$32,188,877

Background Information

The above levy represents an increase of 10% over the 2021 tax extension.

The Board Finance Committee and Board of Education reviewed and discussed the 2022 Tentative Tax Levy on November 3, 2022, and November 17, 2022.

The Public Hearing was held on December 1, 2022

No. 19680 **Approval of the Resolution Authorizing Reduction of Certain Fund Levies for the 2022 Levy Year** (read in its entirety for public record)

Mr. Paich moved and Mrs. Carlos seconded the motion that the Board of Education approve the Resolution Authorizing Reduction of Certain Fund Levies for the 2022 Levy Year as presented with a roll call vote as listed below.

On roll call vote, the members voted as follows:

AYE: Matthew Basinger, Martha Carlos, Melissa Copeland, Alex Frum, Brian Paich, and Daniel Terrien

NAY: None

ABSENT: Dr. Gali Oren-Amit

No. 19681 **Approval of the Resolution to Maintain a Working Cash Fund** (read in its entirety for public record)

Mr. Basinger moved and Mrs. Copeland seconded the motion that the Board of Education approve the Resolution to Maintain a Working Cash Fund as presented with a roll call vote as listed below.

On roll call vote, the members voted as follows:

AYE: Matthew Basinger, Martha Carlos, Melissa Copeland, Alex Frum, Brian Paich, and Daniel Terrien

NAY: None

ABSENT: Dr. Gali Oren-Amit

No. 19682 **Approval of the Truth in Taxation Certificate of Compliance** (read in its entirety for public record)

Mrs. Carlos moved and Mr. Basinger seconded the motion that the Board of Education approve the Truth in Taxation Certificate of Compliance as presented with a roll call vote as listed below.

On roll call vote, the members voted as follows:

AYE: Matthew Basinger, Martha Carlos, Melissa Copeland, Alex Frum, Brian Paich, and Daniel Terrien

NAY: None

ABSENT: Dr. Gali Oren-Amit

First Review of PRESS Policy Updates from Issue 110

Mr. Frum read all of the policies that were included in the PRESS Issue 110 from the Illinois Association of School Boards (IASB).

- 2:100, Board Member Conflict of Interest
- 2:105, Ethics and Gift Ban
- 2:210, Organization School Board Meeting
- 2:265, Title IX Sexual Harassment Grievance Procedure
- 4:10, Fiscal and Business Management
- 4:140, Waiver of Student Fees
- 4:165, Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors
- 5:20, Workplace Harassment Prohibited
- 5:120, Employee Ethics, Code of Professional Conduct; and Conflict of Interest
- 5:220, Substitute Teachers
- 5:250, Leaves of Absence
- 5:280, Duties and Qualifications
- 5:290, Employment Termination and Suspensions
- 5:320, Evaluation
- 5:330, Sick Days, Vacation, Holidays and Leaves
- 6:15, School Accountability
- 6:20, School Year Calendar and Day
- 6:50, School Wellness
- 6:60, Curriculum Content
- 6:65, Student Social and Emotional Development
- 6:220, Bring Your Own Technology Program
- 6:250, Community Resource Persons and Volunteers
- 6:260, Complaints About Curriculum, Instructional Materials, and Programs
- 6:340, Student Testing and Assessment Program
- 7:50, School Admissions and Student Transfers To and From Non-District Schools
- 7:70, Attendance and Truancy
- 7:100, Health, Eye and Dental Examinations; Immunizations; and Exclusion of Students
- 7:180, Prevention of and Response to Bullying, Intimidation, and Harassment
- 7:190, Student Behavior
- 7:250, Student Support Services
- 7:285, Anaphylaxis Prevention, Response, and Management Program
- 7:290, Suicide and Depression Awareness and Prevention
- 7:340, Student Records

Dr. Deiter reviewed the Policy Subcommittee Meeting of the same evening, December 15, 2022. Most of the listed policies have minor edits for legal references. The policy updates recommended by the Illinois Association of School Board in PRESS Issue 110 will be included on the January 26, 2023 agenda requesting Board approval.

No. 19683 Approval of the Reciprocal Reporting Agreement with Northbrook Police

Dr. Deiter stated that this agreement is part of our safety initiative, we have cameras in each of our buildings which view the outside areas and we would like to provide the Northbrook Police Department with the

ability to view the footage as a live feed in case of an emergency. All of the Northbrook School Districts are entering into this Intergovernmental agreement in partnership with the Northbrook PD.

Mrs. Carlos moved and Mr. Paich seconded the motion that the Board of Education approve the Reciprocal Reporting Agreement with Northbrook Police as presented with a roll call vote as listed below.

On roll call vote, the members voted as follows:

AYE: Matthew Basinger, Martha Carlos, Melissa Copeland, Alex Frum, Brian Paich, and Daniel Terrien

NAY: None

ABSENT: Dr. Gali Oren-Amit

Good and Welfare

- D27 Ring of Excellence - Maureen Burke

Dr. McElligott advised the Board that Maureen Burke is the newest staff member added to the Ring of Excellence, congratulations Maureen!

Mr. Basinger stated that Shabonee School did a wonderful job on 4th and 5th grade band performance, it was a pleasure to attend. In addition, kudos to the Wood Oaks staff for allowing the student he is hosting to tour the building and making her feel welcome. They were very impressed with the buildings and he, by extension, was very proud to be part of this District and community.

Mr. Paich, said congrats to the administrative team for organizing the wrestling co-operative with the local districts. There are 33 kids on the team this year, the biggest ever. First class!

It was great to see the Wood Oaks students this evening. It was an amazing performance, thank you for taking the time to perform for the Board of Education.

Community Comments

Ms. Kaczmarek said thank you to the Board for the fruit baskets, they are always very well received and much appreciated!

Superintendent Comments / Update

Dr. Deiter updated the Board that he was able to attend the TrueNorth showcase this month. One of the upcoming programs for next year is that they are planning to increase the training for the Instructional Assistants and they are working with Dr. Olson to provide on-site training for our IA's during the professional development and inservice days. We will be developing this menu of options along with TrueNorth to make it more readily available for staff members. They also are increasing transitional services for students who may have been homeschooled, or transitioning from their home district over to TrueNorth and back to their home district. This includes additional training for staff to facilitate this. Now that everyone is working through the post Covid-19 impact, returning to full in-person learning and small group instruction, there have been some hiccups for discipline and self regulation and our staff is

utilizing the PBIS model to address these issues. This week the Superintendent has had the opportunity to conduct classroom observations, it has been interesting to see the hands-on activities. Overall it has been a semester of positive momentum, and we will continue to have a strong year.

The ED RED annual legislative dinner scheduled for January 23rd will be held here in Northbrook at the Hilton, please check your schedule and let us know if you are able to attend.

Mr. Frum added his thanks to the staff, administration and board and wishes for everyone to have a wonderful holiday.

No Closed Session was held in December.

No. 19684 Motion to Adjourn the Open Board Meeting.

Adjournment: There being no further business to come before the Board at this time Mr. Terrien moved and Mr. Paich seconded the motion that the Open meeting be adjourned. A voice vote was taken, all in favor.

The motion was unanimously approved, and Board President Alex Frum called the meeting adjourned at 7:18 p.m.

CERTIFIED TO BE CORRECT:

PRESIDENT

SECRETARY

MINUTES APPROVED ON 1/26/2023