

**LEGAL NOTICE
REQUEST FOR PROPOSALS**

**TOWN OF VERNON, CT
CONTRACT #2113 - REPAIR AND REPLACEMENT OF THE ROOF AT
55 WEST MAIN STREET, VERNON, CT**

The Town of Vernon, Connecticut is seeking proposals from a qualified contractor for the repair and replacement of the roof at 55 West Main Street, Vernon, Connecticut. To include the furnishing of all labor, materials, equipment, services, and incidentals necessary for the removal of existing layers of roofing materials down to the wood deck. The installation of architectural shingles onto the entire roof. The new roof system shall have a 50-year non-prorated, no-dollar-limit labor and material warranty. A firm must have demonstrated experience in providing such service and adhere to State and Federal standards and requirements typical for such service.

A mandatory pre-bid conference and walkthrough are scheduled for: Thursday April 13, 2023 at 2:00 PM at 55 West Main Street, Vernon, Connecticut 06066. Walk-through attendees remain at the walk-through until its completion. Proposals from any parties/firms who fail to attend the mandatory walk-through will be disqualified without further consideration.

Questions about this RFP should be directed to Dwight Ryniewicz, Director of the Public Works Department, by email only to dryniewicz@vernon-ct.gov, no later than Thursday April 20, 2023 at 3:30 pm. Answers to questions received will be posted by Thursday April 27, 2023 on the Town's website at www.vernon-ct.gov/legal-notices and at the Connecticut State Department of Administrative Services (DAS) at <https://portal.ct.gov/DAS/CTSource/CTSource> by referencing Contract #2113. It is the sole responsibility of the respondent to review any or all addendum or question responses related to this RFP.

Two (2) copies of the proposal should be submitted in a sealed envelope marked "**BID DOCUMENT- DO NOT OPEN - CONTRACT #2113**" clearly marked on the outside of the envelope to Michael J. Purcaro, Town Administrator, Town of Vernon, Town Hall Memorial Building, 14 Park Place, 3rd Floor, Vernon, Connecticut 06066 no later than Thursday May 4, 2023 at 9:30 AM. Emailed, faxed, or late bids will not be accepted.

Proposals shall be opened and read aloud publicly on **Thursday, May 4, 2023 at 9:30 AM**. Bid results will be posted on the Town website.

The selected firm must meet all municipal, state, and federal AA and EEO practices and requirements. MBE's, WBE's, SBE's are encouraged to apply. The Town reserves the right to reject any or all proposals in whole or part, to award any one service or group of services or all services, to negotiate with any or all companies submitting proposals, and to enter into an agreement with any company for any services mentioned in this RFP; if it is deemed to be in the best interest of the Town.

Confidentiality - If Respondent believes that any information in its proposal should be treated as confidential that material shall be clearly marked. The Town shall endeavor to protect confidential material from disclosure to non-Town employees to the extent permitted by State or Federal law. In no event will the Town be responsible for the inadvertent disclosure of your response to this RFP.

Michael J. Purcaro, Town Administrator