

Town of Greenwich

Julian Curtiss School Building Committee Meeting

February 3, 2023

8:02 a.m.

JC room 27 + conference call

MEETING MINUTES

1. **Bill Kelly Call to order**

The meeting was called to order at 8:02 a.m.

a. Attendance:

Betsy Galindo, Emmanuel D'Amore, Harry Fisher, Nick Macri, Bill Kelly, Bob Chaney, David Levine, Veronica Chiavaroli and Joe Kelly

Mr. Joe Kelly called the meeting to order.

2. Approved last meeting minutes: Mr. Fisher made a motion to approve the Minutes; Mr. Levine seconded, and the minutes were unanimously approved.

3. **We evaluated Architect Antinozzi Associate's submission to the RFP:**

- They are known by the Town of Greenwich as they are one of the on call Architects for the Greenwich BoE
- They have completed several educational projects in the Town of Greenwich.

4. We will ask the Architect to meet us to go over their submission in person

5. We plan to negotiate the design fee and to break the design fee in the several phases of the project.

6. We discussed the location of the elevator as it relates to a more centralized location beneficial to the children vs a location that will allow access to the basement for operational ease. As well as cost and traffic relate reasons to confirm the elevator location. There will be more to be evaluations on this subject.

7. **Next Steps to occur before next meeting**

- Ask internally to members of our educational system about this Architect referral regarding their experience with them.

8. **Adjournment**

At 8:36 AM, the meeting was adjourned.

9. Next meeting will be on February 7th at 7:45am at JC Media Center & by Zoom