

Town of Greenwich

Julian Curtiss School Building Committee Meeting

December 2, 2022

7:45 a.m.

JC media center + Zoom meeting

MEETING MINUTES

1. Call to order

The meeting was called to order at 7:45 a.m.

a. Attendance:

1. Select-person Janet Stone McGuigan – Present

Also attending: Betsy Galindo, Emmanuel D'Amore, Harry Fisher, Nick Macri, Bill Kelly, Bob Chaney, David Levine, Trish McGuire, Joe Kelly, Nishani Naidoo.

Mr. Joe Kelly called the meeting to order.

2. Approved last meeting minutes: Mr. Kelly made a motion to approve the Minutes; Mr. Chaney seconded, and the minutes were unanimously approved.

3. We discussed Pros vs Cons of creating and RFP to select and architect vs. hire one of the architects in the town list:

- The town listed Architects will have a maximum \$25,000 cap fee and probably will not be enough to cover the holistic overview of the architect that we need to foresee all future projects in conjunction with the proposed approved scope.
- We thought drafting an RFP to solicit Architectural services for the proposed scope would be the best outcome for the school and the project.

4. Discussion regarding proposed RFP scope (see attachment #1 final draft)

5. Next Steps to occur before next meeting

- Review RFP documents

6. Adjournment

At 8.45 a.m., the meeting was adjourned.

7. Next meeting will be on December 16th at 7:45am at JC Media Center & by Zoom