

ADMINISTRATION

Job Descriptions

Each position shall have a job description which includes, but is not limited to, general responsibilities, essential functions, knowledge, skills, abilities, and any additional requirements necessary to the position. The job description should be available to the staff and to the public.

The Superintendent shall be responsible for developing for each administrative and supervisory position an effective job description that incorporates the guidelines under School Board Regulation 2-14.2, as amended, and other relationships necessary for efficient management of the School Division.

Related Links

School Board Regulation 2-14.2
School Division Job Titles/Descriptions

Adopted by School Board: August 21, 1990
Amended by School Board: July 16, 1991
Amended by School Board: October 20, 1992
Amended by School Board: December 3, 2013
Amended by School Board: December 1, 2020
Amended by School Board: March 2023

APPROVED AS TO
LEGAL SUFFICIENCY

Kamela H. Larroca