

CHAPTER 8.00 - AUXILIARY SERVICES

SPECIAL USE OF SCHOOL BUSES

8.31

- I. Buses may be used for field, educational, and extracurricular trips.
- II. Any school which uses a bus for a trip shall reimburse the School Board at the mileage rate established by the School Board from the location of the bus to the destination and return.
- III. The School Board shall be responsible for paying the driver for the extracurricular trip. The school shall be responsible for reimbursing the School Board for salaries as determined by the Board.
- IV. A school bus may not be used for an extracurricular trip where the round trip exceeds two hundred (200) miles, the trip requires an overnight stay, or the trip takes the group out of state without special approval of the Superintendent and the School Board.
- V. Buses for extracurricular, field, and educational trips shall be owned and operated by the School Board except where a trip warrants a charter bus operated by a commercial line. Approval for charter buses shall be obtained from the Superintendent and Board.
- VI. Written requests for school buses must be submitted to the Superintendent at least five (5) school days in advance of the planned trip. If the trip requires approval of the School Board, the written request must be submitted at least thirty (30) days in advance of the planned trip.

STATUTORY AUTHORITY:

**CODE OF ALABAMA
16-1-30**

LAW(S) IMPLEMENTED:

**CODE OF ALABAMA
16-11-9, 16-27-2**

ALABAMA ADMINISTRATIVE PROCEDURE ACT: _____

HISTORY:

**ADOPTED: October 18, 2006
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