

CHAPTER 5.00 – STUDENTS

STUDENT INJURY	5.60
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The following procedures shall be followed when a student is injured at school:

- I. First aid shall be administered by the nearest person with first-aid training.
- II. The student’s parent(s)/legal guardian shall be notified immediately.
- III. The family physician shall be notified and his/her instructions followed if the parent(s)/legal guardian or a responsible adult member of the family cannot be reached.
- IV. A physician who has agreed to handle school emergencies shall be called if the parent(s)/legal guardian, adult member of the family, or the family physician cannot be reached.
- V. A student shall be taken to the emergency room of the nearest hospital when a life-threatening situation occurs. Discretion shall be used in moving a critically injured student without medical advice.
- VI. A serious injury to a student shall be reported immediately to the principal who shall make a prompt report by telephone to the Superintendent or designee.
- VII. An accident report shall be filed when an injury occurs, including a detailed description of the accident and a list of witnesses.
- VIII. An insurance report shall be prepared if an injury is covered by insurance.

STATUTORY AUTHORITY: **CODE OF ALABAMA**
16-1-30

LAW(S) IMPLEMENTED: **CODE OF ALABAMA**
16-8-8, 16-11-9

ALABAMA ADMINISTRATIVE PROCEDURE ACT: _____

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