

CHAPTER 2.00 - SCHOOL BOARD GOVERNANCE AND ORGANIZATION

NOTICE OF BOARD MEETINGS

2.22.1

The Superintendent, at the discretion of the Board, shall provide required notice of the meetings, in compliance with state law. No notice shall be given of quasi-judicial or contested case hearings, unless otherwise required by law. Notice shall be provided in substantially the form attached as an Exhibit hereto. Notice shall be posted on a bulletin board maintained at the central office in a place convenient to the public. Direct notification shall be given in accordance with reasonable regulations adopted by the Board.

- I. If practicable, direct notification shall be provided to persons who asked to be placed on the Board's direct notification list. The following rules are adopted to govern direct notification list. The following rules are adopted to govern direct notification:
 - A. The Board's primary method of direct notification shall be by electronic mail.
 - B. All persons or media wishing to register for direct notification shall provide an email address to the Superintendent or his/her designee for that purpose.
 - C. When an email is returned for two (2) or more months from an address, stating that the email account is closed or otherwise unusable, the Superintendent or his/her designee may purge that email address from the direct notification list. The Superintendent or his/her designee will attempt to give notice of the purging by email.
 - D. No more than once annually, the Superintendent or his/her designee may send an email to all list members asking that they confirm their desire to remain on the direct notification list. Any person who does not respond may be purged from the list. The Superintendent or his/her designee will attempt to give notice of the purging by email.
 - E. The Superintendent or his/her designee may change the address from which the direct notification is sent, as necessary to protect against spam or harm to the Board's computer system.
 - F. For all persons who wish to receive notice in a manner other than by email, the Board will provide said notice by mail, to an address of the person's choosing. The Board will impose and collect a fee of \$15 per year for said mail notification.

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- G. In the event that a Board meeting is held on less than twenty-four (24) hours notice, the Superintendent or his/her designee will attempt to provide telephone notification to the media.

STATUTORY AUTHORITY:

**CODE OF ALABAMA
16-1-30**

LAW(S) IMPLEMENTED:

**CODE OF ALABAMA
16-8-8, 16-11-5, 16-12-3, 16-13-140,
13A-14-2, 36-12-2, 41-13-1**

ALABAMA ADMINISTRATIVE PROCEDURE ACT: _____

HISTORY:

**ADOPTED: September 21, 2005
REVISION DATE(S): October 18, 2006
FORMERLY: _____**