

# Absentee Ballot Information

Voters may download the Absentee Ballot Application form from our website at [glencove@k12.ny.us](mailto:glencove@k12.ny.us) or they can request one from Ida Johnson, District Clerk at 516-801-7037, or e-mail me at [ijohnson@glencove.k12.ny.us](mailto:ijohnson@glencove.k12.ny.us) or mail your request to Glen Cove City Schools, Thayer House, 154 Dosoris Lane, Glen Cove, NY 11542, Attention: Ida Johnson.

## **Who is eligible to cast an absentee ballot rather than have to vote in person?**

*An absentee ballot can be used by anyone who is unable to appear in person on the day of the School District election for any of the following reasons:*

- An individual that is a patient in a hospital, or is unable to appear personally at the polling place due to illness or physical disability
- An individual that is required to be outside of the county on the day of the vote because of special duties, occupation, business, or studies
- An individual that is on vacation elsewhere on such day
- An individual that is detained in jail awaiting action by a grand jury, awaiting trial or confined to prison after a conviction for an offense other than a felony

## **What other requirements must be met and procedures followed before an individual can cast an absentee ballot?**

### Requirements:

- An individual must be a United States citizen
- An individual must be a registered voter in the district
- An individual must be 18 years of age
- An individual must reside in the district for 30 days before the election

### Procedures:

- An individual who wants to cast an absentee ballot must complete, sign and return the Absentee Ballot Application form to the District Clerk – at Glen Cove City School District, 154 Dosoris Lane, Glen Cove, NY 11542 by May 10, 2016 or the day before the election if the ballot is to be personally delivered to the voter.
- Absentee ballots can only be delivered to the individual who has applied for the absentee ballot
- All signed and completed absentee ballots must be received no later than 5:00 p.m. on May 17, 2016 to the District Clerk's office at Thayer house and not any polling place to be valid
- Residents who are registered with the Nassau County Board of Elections as "Permanently Disabled" will be sent their ballots automatically and need not apply