

**POQUOSON CITY SCHOOL BOARD MEETING**  
**MARCH 21, 2023 – 6:00 p.m.**  
**CITY OF POQUOSON COUNCIL CHAMBERS**

**AGENDA**

- I. CALL TO ORDER** – *Christina Helsel, Chair*
- II. PLEDGE TO THE FLAG, MOMENT OF SILENCE, AND INSPIRATIONAL READING** –  
*Alexis Peshehonoff, Board Student Representative*
- III. ADDITIONS AND/OR MODIFICATIONS TO THE AGENDA**
- IV. RECOGNITIONS**
- A. Recognition of Outgoing School Board Member, Craig Freeman
  - B. Poquoson High School Senior of the Month
  - C. Poquoson High School All-State Choir Placements
  - D. Poquoson Middle School All-VA Chorus Delegates
  - E. Poquoson High School Swimming
  - F. Poquoson High School Indoor Track
  - G. Poquoson High School Wrestling State Champion
  - H. Scholastic Bowl All-State Honors
  - I. The Poquoson Lions Club
- IV. PRESENTATIONS AND REPORTS**
- A. Instructional Update – *Amber Brown., Assistant Superintendent of Instruction*
  - B. Operations Update – *Brandon Ratliff, Ed.D., Assistant Superintendent of Operations*
  - C. 2022 Financial Audit Presentation – *Tracy Spence, Director of Finance*
- V. PUBLIC COMMENT**
- VI. CONSENT AGENDA**
- A. Approval of Financial Reports (*Enclosed*)
  - B. Authorization to Change Appropriation and to Accept and Expend Funds in Accordance with Attached Request (*Enclosed*)
  - C. Approval of Personnel Action (*Enclosed*)
  - D. Approval of Minutes for February’s Regular Meeting, Work Session, and Closed Session (*Enclosed*)
- VII. OTHER MATTERS FOR CONSIDERATION**
- A. Consideration of Approval of Proclamation for Military Child Month (*Enclosed*)
  - B. Consideration of Approval of Authorized Signature in Absence of Division Superintendent (*Enclosed*)
  - C. Consideration of Approval for the Adoption of Policy 7-5.16, Service Animals (*Enclosed*)
- VIII. PUBLIC HEARING ON SUPERINTENDENT’S PROPOSED BUDGET FOR FY23**
- A. Public Comment on Superintendent’s Proposed Budget for FY23
  - B. Consideration of Approval of Superintendent’s Proposed Budget for FY23

**IX. COMMUNICATIONS AND/OR OTHER MATTERS BY SCHOOL BOARD AND/OR SUPERINTENDENT**

**X. MATERIAL FOR BOARD REVIEW**

**XI. ADJOURNMENT**

**POQUOSON CITY SCHOOL BOARD  
WORK SESSION  
MARCH 21, 2023 – TO FOLLOW REGULAR MEETING  
CITY OF POQUOSON COUNCIL CHAMBERS CONFERENCE ROOM**

**AGENDA**

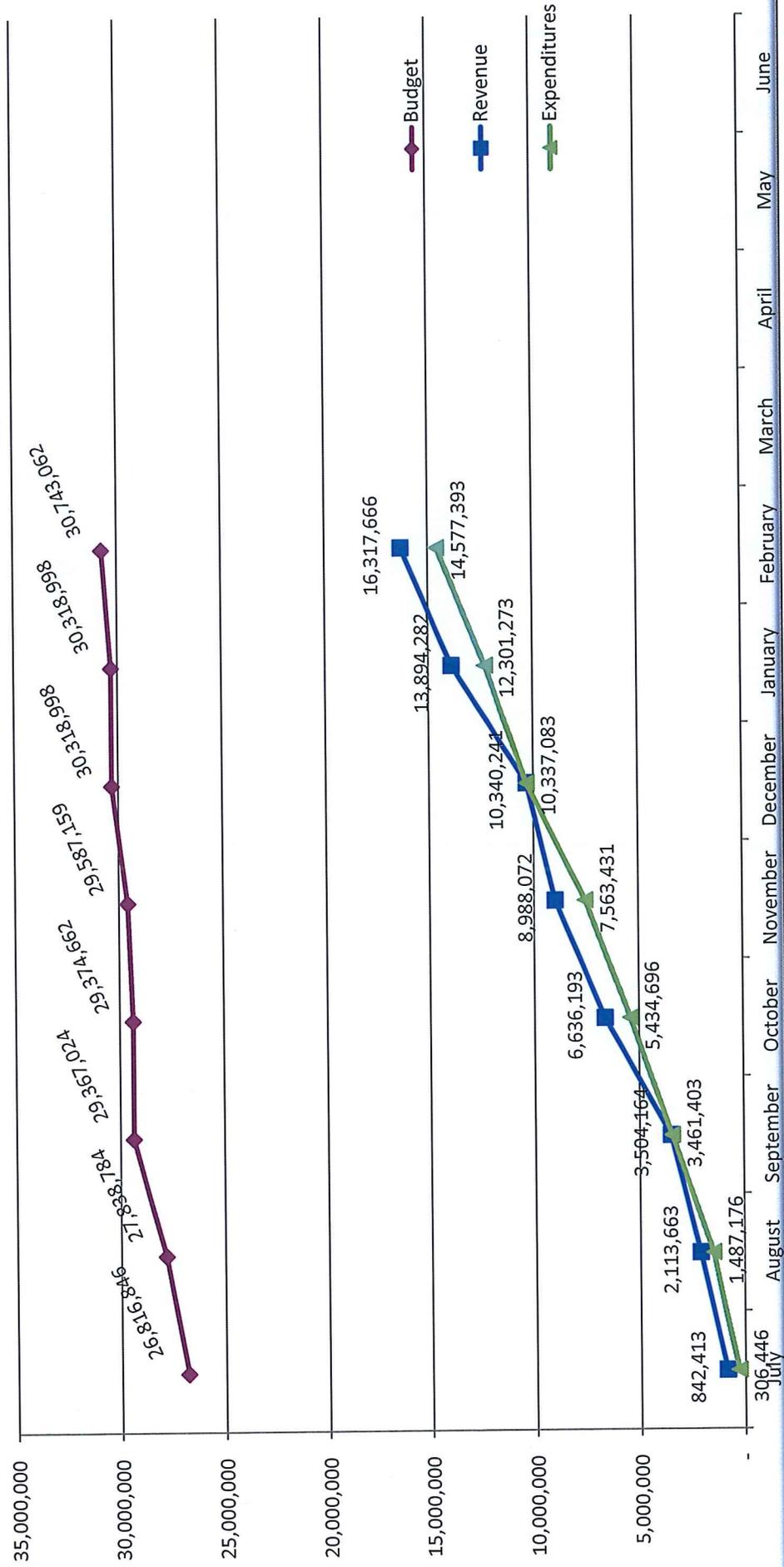
- I. Board Leadership

**POQUOSON CITY SCHOOL BOARD  
CLOSED SESSION  
MARCH 21, 2023 – TO FOLLOW WORK SESSION  
CITY OF POQUOSON COUNCIL CHAMBERS  
CONFERENCE ROOM**

**AGENDA**

- I. Call for Closed Session - *Christina Helsel, Chair***
  - A.** Poquoson City Public Schools' School Board will meet in closed session pursuant to the Scholastic Exemption of Section 2.2-3711(A)(1) of the Virginia Freedom of Information for consideration of personnel matters and the Scholastic Exemption of Section 2.2-3711(A)(2) of the Virginia Freedom of Information Act for consideration of student admission and discipline.

## 2022 - 2023 Expenditures and Revenue Year-To-Date



POQUOSON CITY PUBLIC SCHOOLS  
 EXPENDITURE ACCOUNT REPORT  
 FOR MONTH ENDING February 2023

	APPROPRIATIONS	OUTSTANDING ENCUMBRANCES	EXPENDITURES MONTH TO DATE	EXPENDITURES YEAR TO DATE	AVAILABLE BALANCE	PERCENT USED
ELEMENTARY						
HOMEBOUND INSTRUCTION	\$10,227.00	\$0.00	\$363.32	\$820.83	\$9,406.17	8%
SECONDARY						
HOMEBOUND INSTRUCTION	\$13,318.00	\$0.00	\$2,502.86	\$7,111.62	\$6,206.38	53%
TOTAL FOR POQUOSON PRIMARY	\$3,953,083.20	\$2,046.20	\$297,835.14	\$1,992,629.92	\$1,958,407.08	50%
TOTAL FOR POQUOSON ELEMENTARY	\$3,748,098.76	\$0.00	\$302,246.94	\$1,770,293.47	\$1,977,805.29	47%
TOTAL FOR POQUOSON MIDDLE	\$4,230,296.72	\$2,600.15	\$324,296.94	\$2,053,900.43	\$2,173,796.14	49%
TOTAL FOR POQUOSON HIGH	\$7,330,493.25	\$23,510.13	\$590,909.01	\$3,831,911.36	\$3,475,071.76	53%
TOTAL FOR ELEM & SECOND PROGRAMS	\$857,739.09	\$1,213.97	\$63,377.80	\$392,198.86	\$464,326.26	46%
TOTAL FOR ADMINISTRATION	\$8,375,348.02	\$168,446.79	\$624,375.07	\$4,026,720.34	\$4,180,180.89	50%
TOTAL FOR GRANTS:						
POSITIVE BEHAVIORIAL INTERVENTION AND SUPPORT	\$12,766.11	\$0.00	\$0.00	\$13,084.01	(\$317.90)	0%
TITLE I NCLB	\$117,031.17	\$0.00	\$10,305.61	\$61,927.83	\$55,103.34	53%
CARL PERKINS	\$25,136.31	\$0.00	\$47.95	\$5,328.30	\$19,808.01	21%
VI-B	\$677,106.34	\$0.00	\$41,599.06	\$267,345.89	\$409,760.45	39%
TITLE II	\$28,540.00	\$0.00	\$0.00	\$0.00	\$28,540.00	0%
TITLE IV	\$20,000.00	\$0.00	\$0.00	\$1,407.77	\$18,592.23	7%
DODEA TIERED SYSTEM OF SUPPORT GRANT	\$241,551.38	\$19,400.00	\$3,596.14	\$31,193.51	\$190,957.87	21%
IMPACT AID	\$165,000.00	\$11,254.15	\$1,108.40	\$35,420.07	\$118,325.78	28%
PRESCHOOL	\$24,685.77	\$0.00	\$4,508.07	\$12,017.35	\$12,668.42	49%
CARES-GEER & ESSER	\$25,884.03	\$0.00	\$0.00	\$18,595.14	\$7,288.89	0%
CARES-ESSER II	\$35,192.31	\$0.00	\$1,507.10	\$3,014.20	\$32,178.11	0%
CARES-ESSER III	\$383,181.26	\$0.00	\$7,540.11	\$46,446.20	\$336,735.06	0%
CARES-ESSER III Set Aside	\$39,566.76	\$0.00	\$0.00	\$0.00	\$39,566.76	0%
VDH-VISSTA	\$6,025.90	\$0.00	\$0.00	\$6,025.90	\$0.00	0%
CSLFRF - PPS HVAC Replacemer	\$422,791.00	\$422,791.00	\$0.00	\$0.00	\$0.00	0%
<b>TOTAL</b>	<b>\$30,743,062.38</b>	<b>\$651,262.39</b>	<b>\$2,276,119.52</b>	<b>\$14,577,393.00</b>	<b>\$15,514,406.99</b>	<b>50%</b>

Poquoson City Public Schools  
Expenditure Summary Report  
February 28, 2023

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For FEBRUARY	Expenditures Year-to-Date	Available Balance	Percent Used
PJT 100 STATE/LOCAL FUNDS							
C/C 20							
LOC 150 POQUOSON ELEMENTARY SCHOOL							
PGM 1 REGULAR							
FUNC 61100 CLASSROOM INSTRUCTION							
1000	SALARY AND WAGES	\$ 1,535,932.63	\$ 0.00	\$ 102,346.93	\$ 681,334.84	\$ 854,597.79	44.36
2000	EMPLOYEE BENEFITS	\$ 559,024.90	\$ 0.00	\$ 42,222.59	\$ 260,872.13	\$ 298,152.77	46.67
3000	PURCHASE SERVICES	\$ 7,357.00	\$ 0.00	\$ 20,040.00	\$ 20,661.82	\$ 13,304.82	280.85
5000	OTHER CHARGES	\$ 2,274.00	\$ 0.00	\$ 108.00	\$ 108.00	\$ 2,166.00	4.75
6000	MATERIALS & SUPPLIES	\$ 29,420.00	\$ 0.00	\$ 1,568.89	\$ 4,761.39	\$ 24,658.61	16.18
8000	CAPITAL OUTLAY	\$ 17,140.00	\$ 0.00	\$ 0.00	\$ 486.42	\$ 16,653.58	2.84
61100	CLASSROOM INSTRUCTION	\$ 2,151,148.53	\$ 0.00	\$ 166,286.41	\$ 968,224.60	\$ 1,182,923.93	45.01
FUNC 61210 GUIDANCE SERVICE							
1000	SALARY AND WAGES	\$ 57,752.67	\$ 0.00	\$ 4,488.50	\$ 29,096.67	\$ 28,656.00	50.38
2000	EMPLOYEE BENEFITS	\$ 29,457.67	\$ 0.00	\$ 2,475.47	\$ 15,418.49	\$ 14,039.18	52.34
6000	MATERIALS & SUPPLIES	\$ 878.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 878.00	0.00
61210	GUIDANCE SERVICE	\$ 88,088.34	\$ 0.00	\$ 6,963.97	\$ 44,515.16	\$ 43,573.18	50.53
FUNC 61230 HOMEBOUND INSTRUCTION							
1000	SALARY AND WAGES	\$ 4,750.00	\$ 0.00	\$ 337.50	\$ 762.50	\$ 3,987.50	16.05
2000	EMPLOYEE BENEFITS	\$ 364.00	\$ 0.00	\$ 25.82	\$ 58.33	\$ 305.67	16.02
61230	HOMEBOUND INSTRUCTION	\$ 5,114.00	\$ 0.00	\$ 363.32	\$ 820.83	\$ 4,293.17	16.05
FUNC 61310 ELEM & SECOND PROGRAMS							
1000	SALARY AND WAGES	\$ 82,285.51	\$ 0.00	\$ 6,732.92	\$ 51,896.58	\$ 30,388.93	63.07
2000	EMPLOYEE BENEFITS	\$ 31,279.51	\$ 0.00	\$ 2,928.50	\$ 20,099.06	\$ 11,180.45	64.26
3000	PURCHASE SERVICES	\$ 3,900.25	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,900.25	0.00
5000	OTHER CHARGES	\$ 84.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 84.00	0.00
6000	MATERIALS & SUPPLIES	\$ 19,821.00	\$ 0.00	\$ 0.00	\$ 2,416.51	\$ 17,404.49	12.19
61310	ELEM & SECOND PROGRAMS	\$ 137,370.27	\$ 0.00	\$ 9,661.42	\$ 74,412.15	\$ 62,958.12	54.17
FUNC 61320 MEDIA SERVICES							
1000	SALARY AND WAGES	\$ 67,807.67	\$ 0.00	\$ 5,518.08	\$ 34,411.65	\$ 33,396.02	50.75
2000	EMPLOYEE BENEFITS	\$ 27,089.67	\$ 0.00	\$ 2,431.23	\$ 14,687.10	\$ 12,402.57	54.22
6000	MATERIALS & SUPPLIES	\$ 3,481.00	\$ 0.00	\$ 0.00	\$ 2,010.23	\$ 1,470.77	57.75
61320	MEDIA SERVICES	\$ 98,378.34	\$ 0.00	\$ 7,949.31	\$ 51,108.98	\$ 47,269.36	51.95
FUNC 61410 OFFICE OF THE PRINCIPAL							
1000	SALARY AND WAGES	\$ 275,200.68	\$ 0.00	\$ 27,935.11	\$ 180,714.59	\$ 94,486.09	65.67
2000	EMPLOYEE BENEFITS	\$ 135,739.70	\$ 0.00	\$ 11,809.27	\$ 84,506.98	\$ 51,232.72	62.26
61410	OFFICE OF THE PRINCIPAL	\$ 410,940.38	\$ 0.00	\$ 39,744.38	\$ 265,221.57	\$ 145,718.81	64.54
1	REGULAR	\$ 2,891,039.86	\$ 0.00	\$ 230,968.81	\$ 1,404,303.29	\$ 1,486,736.57	48.57
PGM 2 SPECIAL							
FUNC 61100 CLASSROOM INSTRUCTION							
1000	SALARY AND WAGES	\$ 327,727.00	\$ 0.00	\$ 22,554.99	\$ 139,103.48	\$ 188,623.52	42.44
2000	EMPLOYEE BENEFITS	\$ 163,635.86	\$ 0.00	\$ 10,943.32	\$ 67,553.31	\$ 96,082.55	41.28
3000	PURCHASE SERVICES	\$ 35,000.00	\$ 0.00	\$ 20,466.90	\$ 47,356.61	\$ 12,356.61	135.30
6000	MATERIALS & SUPPLIES	\$ 3,321.00	\$ 0.00	\$ 34.76	\$ 669.56	\$ 2,651.44	20.16
7000	JOINT OPERATIONS/NEW HORIZONS	\$ 47,376.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 47,376.00	0.00
61100	CLASSROOM INSTRUCTION	\$ 577,059.86	\$ 0.00	\$ 53,999.97	\$ 254,682.96	\$ 322,376.90	44.13

POQUOSON CITY PUBLIC SCHOOLS  
PJT-C/C-LOC-PGM-FUNC-OBJ- EXPENDITURES SUMMARY REPORT  
for Fiscal Year 2023 (2022-2023 FISCAL YEAR)  
Posted Only Figures  
Executed By: jhulstin

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For FEBRUARY	Expenditures Year-to-Date	Available Balance	Percent Used
2	SPECIAL	\$ 577,059.86	\$ 0.00	\$ 53,999.97	\$ 254,682.96	\$ 322,376.90	44.13
PGM 4 GIFTED AND TALENTED							
FUNC 61100 CLASSROOM INSTRUCTION							
1000	SALARY AND WAGES	\$ 113,096.67	\$ 0.00	\$ 4,416.16	\$ 28,662.63	\$ 84,434.04	25.34
2000	EMPLOYEE BENEFITS	\$ 37,648.67	\$ 0.00	\$ 1,354.16	\$ 8,290.43	\$ 29,358.24	22.02
3000	PURCHASE SERVICES	\$ 293.00	\$ 0.00	\$ 0.00	\$ 25.00	\$ 268.00	8.53
6000	MATERIALS & SUPPLIES	\$ 625.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 625.00	0.00
61100	CLASSROOM INSTRUCTION	\$ 151,663.34	\$ 0.00	\$ 5,770.32	\$ 36,978.06	\$ 114,685.28	24.38
4	GIFTED AND TALENTED	\$ 151,663.34	\$ 0.00	\$ 5,770.32	\$ 36,978.06	\$ 114,685.28	24.38
PGM 5 REMEDIAL							
FUNC 61100 CLASSROOM INSTRUCTION							
1000	SALARY AND WAGES	\$ 97,005.34	\$ 0.00	\$ 8,615.58	\$ 54,776.85	\$ 42,228.49	56.47
2000	EMPLOYEE BENEFITS	\$ 36,444.36	\$ 0.00	\$ 3,255.58	\$ 20,373.14	\$ 16,071.22	55.90
61100	CLASSROOM INSTRUCTION	\$ 133,449.70	\$ 0.00	\$ 11,871.16	\$ 75,149.99	\$ 58,299.71	56.31
5	REMEDIAL	\$ 133,449.70	\$ 0.00	\$ 11,871.16	\$ 75,149.99	\$ 58,299.71	56.31
150	POQUOSON ELEMENTARY SCHOOL	\$ 3,753,212.76	\$ 0.00	\$ 302,610.26	\$ 1,771,114.30	\$ 1,982,098.46	47.19
LOC 160 POQUOSON PRIMARY SCHOOL							
PGM 1 REGULAR							
FUNC 61100 CLASSROOM INSTRUCTION							
1000	SALARY AND WAGES	\$ 1,634,756.49	\$ 0.00	\$ 120,183.74	\$ 835,631.23	\$ 799,125.26	51.12
2000	EMPLOYEE BENEFITS	\$ 688,733.81	\$ 0.00	\$ 54,241.98	\$ 347,033.35	\$ 341,700.46	50.39
3000	PURCHASE SERVICES	\$ 7,214.00	\$ 0.00	\$ 15.77	\$ 695.19	\$ 6,518.81	9.64
5000	OTHER CHARGES	\$ 2,274.00	\$ 0.00	\$ 0.00	\$ 25.00	\$ 2,249.00	1.10
6000	MATERIALS & SUPPLIES	\$ 29,420.00	\$ 0.00	\$ 350.51	\$ 1,683.70	\$ 27,736.30	5.72
8000	CAPITAL OUTLAY	\$ 15,896.00	\$ 0.00	\$ 0.00	\$ 743.41	\$ 15,152.59	4.68
61100	CLASSROOM INSTRUCTION	\$ 2,378,294.30	\$ 0.00	\$ 174,792.00	\$ 1,185,811.88	\$ 1,192,482.42	49.86
FUNC 61210 GUIDANCE SERVICE							
1000	SALARY AND WAGES	\$ 52,939.67	\$ 0.00	\$ 3,953.31	\$ 25,425.64	\$ 27,514.03	48.03
2000	EMPLOYEE BENEFITS	\$ 21,807.67	\$ 0.00	\$ 1,826.18	\$ 11,687.64	\$ 10,120.03	53.59
6000	MATERIALS & SUPPLIES	\$ 1,045.00	\$ 0.00	\$ 0.00	\$ 85.00	\$ 960.00	8.13
61210	GUIDANCE SERVICE	\$ 75,792.34	\$ 0.00	\$ 5,779.49	\$ 37,198.28	\$ 38,594.06	49.08
FUNC 61230 HOMEBOUND INSTRUCTION							
1000	SALARY AND WAGES	\$ 4,750.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,750.00	0.00
2000	EMPLOYEE BENEFITS	\$ 363.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 363.00	0.00
61230	HOMEBOUND INSTRUCTION	\$ 5,113.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,113.00	0.00
FUNC 61310 ELEM & SECOND PROGRAMS							
1000	SALARY AND WAGES	\$ 82,285.51	\$ 0.00	\$ 6,732.70	\$ 51,895.39	\$ 30,390.12	63.07
2000	EMPLOYEE BENEFITS	\$ 31,279.51	\$ 0.00	\$ 2,928.28	\$ 20,098.14	\$ 11,181.37	64.25
3000	PURCHASE SERVICES	\$ 3,900.25	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,900.25	0.00
5000	OTHER CHARGES	\$ 85.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 85.00	0.00
6000	MATERIALS & SUPPLIES	\$ 19,822.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 19,822.00	0.00
61310	ELEM & SECOND PROGRAMS	\$ 137,372.27	\$ 0.00	\$ 9,660.98	\$ 71,993.53	\$ 65,378.74	52.41
FUNC 61320 MEDIA SERVICES							
1000	SALARY AND WAGES	\$ 82,219.67	\$ 0.00	\$ 4,362.30	\$ 27,764.62	\$ 54,455.05	33.77
2000	EMPLOYEE BENEFITS	\$ 42,672.67	\$ 0.00	\$ 1,311.11	\$ 7,988.43	\$ 34,684.24	18.72
6000	MATERIALS & SUPPLIES	\$ 2,908.00	\$ 1,017.20	\$ 1,612.86	\$ 1,612.86	\$ 277.94	90.44

POQUOSON CITY PUBLIC SCHOOLS  
 PJT-C/C-LOC-PGM-FUNC-OBJ- EXPENDITURES SUMMARY REPORT  
 for Fiscal Year 2023 (2022-2023 FISCAL YEAR)  
 Posted Only Figures  
 Executed By: jhulstin

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For FEBRUARY	Expenditures Year-to-Date	Available Balance	Percent Used
61320	MEDIA SERVICES	\$ 127,800.34	\$ 1,017.20	\$ 7,286.27	\$ 37,365.91	\$ 89,417.23	30.03
	FUNC 61410 OFFICE OF THE PRINCIPAL						
1000	SALARY AND WAGES	\$ 265,040.36	\$ 0.00	\$ 21,839.41	\$ 168,764.32	\$ 96,276.04	63.67
2000	EMPLOYEE BENEFITS	\$ 96,638.37	\$ 0.00	\$ 7,756.94	\$ 59,138.14	\$ 37,500.23	61.20
61410	OFFICE OF THE PRINCIPAL	\$ 361,678.73	\$ 0.00	\$ 29,596.35	\$ 227,902.46	\$ 133,776.27	63.01
1	REGULAR	\$ 3,086,050.98	\$ 1,017.20	\$ 227,115.09	\$ 1,560,272.06	\$ 1,524,761.72	50.59
	PGM 2 SPECIAL						
	FUNC 61100 CLASSROOM INSTRUCTION						
1000	SALARY AND WAGES	\$ 381,782.00	\$ 0.00	\$ 37,233.23	\$ 232,350.09	\$ 149,431.91	60.86
2000	EMPLOYEE BENEFITS	\$ 163,441.86	\$ 0.00	\$ 17,051.53	\$ 95,320.18	\$ 68,121.68	58.32
6000	MATERIALS & SUPPLIES	\$ 3,136.00	\$ 1,029.00	\$ 69.93	\$ 491.23	\$ 1,615.77	48.48
7000	JOINT OPERATIONS/NEW HORIZONS	\$ 108,686.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 108,686.00	0.00
61100	CLASSROOM INSTRUCTION	\$ 657,045.86	\$ 1,029.00	\$ 54,354.69	\$ 328,161.50	\$ 327,855.36	50.10
2	SPECIAL	\$ 657,045.86	\$ 1,029.00	\$ 54,354.69	\$ 328,161.50	\$ 327,855.36	50.10
	PGM 4 GIFTED AND TALENTED						
	FUNC 61100 CLASSROOM INSTRUCTION						
1000	SALARY AND WAGES	\$ 65,131.67	\$ 0.00	\$ 4,847.08	\$ 31,248.15	\$ 33,883.52	47.98
2000	EMPLOYEE BENEFITS	\$ 25,046.67	\$ 0.00	\$ 1,591.09	\$ 9,708.05	\$ 15,338.62	38.76
3000	PURCHASE SERVICES	\$ 293.00	\$ 0.00	\$ 0.00	\$ 25.00	\$ 268.00	8.53
6000	MATERIALS & SUPPLIES	\$ 400.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 400.00	0.00
61100	CLASSROOM INSTRUCTION	\$ 90,871.34	\$ 0.00	\$ 6,438.17	\$ 40,981.20	\$ 49,890.14	45.10
4	GIFTED AND TALENTED	\$ 90,871.34	\$ 0.00	\$ 6,438.17	\$ 40,981.20	\$ 49,890.14	45.10
	PGM 5 REMEDIAL						
	FUNC 61100 CLASSROOM INSTRUCTION						
1000	SALARY AND WAGES	\$ 96,967.51	\$ 0.00	\$ 7,564.83	\$ 48,637.49	\$ 48,330.02	50.16
2000	EMPLOYEE BENEFITS	\$ 26,619.51	\$ 0.00	\$ 2,362.36	\$ 14,422.67	\$ 12,196.84	54.18
6000	MATERIALS & SUPPLIES	\$ 641.00	\$ 0.00	\$ 0.00	\$ 155.00	\$ 486.00	24.18
61100	CLASSROOM INSTRUCTION	\$ 124,228.02	\$ 0.00	\$ 9,927.19	\$ 63,215.16	\$ 61,012.86	50.89
5	REMEDIAL	\$ 124,228.02	\$ 0.00	\$ 9,927.19	\$ 63,215.16	\$ 61,012.86	50.89
160	POQUOSON PRIMARY SCHOOL	\$ 3,958,196.20	\$ 2,046.20	\$ 297,835.14	\$ 1,992,629.92	\$ 1,963,520.08	50.39
20		\$ 7,711,408.96	\$ 2,046.20	\$ 600,445.40	\$ 3,763,744.22	\$ 3,945,618.54	48.83
	C/C 30 SECONDARY						
	LOC 010 POQUOSON HIGH SCHOOL						
	PGM 1 REGULAR						
	FUNC 61100 CLASSROOM INSTRUCTION						
1000	SALARY AND WAGES	\$ 2,886,468.26	\$ 0.00	\$ 249,425.66	\$ 1,418,976.63	\$ 1,467,491.63	49.16
2000	EMPLOYEE BENEFITS	\$ 1,040,292.51	\$ 0.00	\$ 86,215.45	\$ 503,166.62	\$ 537,125.89	48.37
3000	PURCHASE SERVICES	\$ 59,351.00	\$ 108.97	\$ 20,823.94	\$ 91,519.74	\$ 32,277.71	154.38
5000	OTHER CHARGES	\$ 2,955.00	\$ 125.00	\$ 150.00	\$ 1,058.00	\$ 1,772.00	40.03
6000	MATERIALS & SUPPLIES	\$ 85,535.00	\$ 4,647.42	\$ 17,193.63	\$ 41,899.37	\$ 38,988.21	54.42
7000	JOINT OPERATIONS/NEW HORIZONS	\$ 113,628.00	\$ 0.00	\$ 0.00	\$ 115,007.00	\$ 1,379.00	101.21
8000	CAPITAL OUTLAY	\$ 98,063.00	\$ 756.04	\$ 2,796.89	\$ 10,737.21	\$ 86,569.75	11.72
61100	CLASSROOM INSTRUCTION	\$ 4,286,292.77	\$ 5,637.43	\$ 376,605.57	\$ 2,182,364.57	\$ 2,098,290.77	51.05

POQUOSON CITY PUBLIC SCHOOLS  
 PJT-C/C-LOC-PGM-FUNC-OBJ- EXPENDITURES SUMMARY REPORT  
 for Fiscal Year 2023 (2022-2023 FISCAL YEAR)  
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FUNC 61210 GUIDANCE SERVICE							
1000	SALARY AND WAGES	\$ 241,385.68	\$ 0.00	\$ 19,297.73	\$ 130,639.05	\$ 110,746.63	54.12
2000	EMPLOYEE BENEFITS	\$ 103,102.70	\$ 0.00	\$ 8,787.39	\$ 56,773.55	\$ 46,329.15	55.07
3000	PURCHASE SERVICES	\$ 1,238.00	\$ 56.96	\$ 0.00	\$ 342.43	\$ 838.61	32.26
6000	MATERIALS & SUPPLIES	\$ 6,698.00	\$ 0.00	\$ 150.15	\$ 2,059.98	\$ 4,638.02	30.76
61210	GUIDANCE SERVICE	\$ 352,424.38	\$ 56.96	\$ 28,235.27	\$ 189,815.01	\$ 162,552.41	53.88
FUNC 61230 HOMEBOUND INSTRUCTION							
1000	SALARY AND WAGES	\$ 6,186.00	\$ 0.00	\$ 2,325.00	\$ 6,325.00	\$ 139.00	102.25
2000	EMPLOYEE BENEFITS	\$ 473.00	\$ 0.00	\$ 177.86	\$ 483.85	\$ 10.85	102.29
61230	HOMEBOUND INSTRUCTION	\$ 6,659.00	\$ 0.00	\$ 2,502.86	\$ 6,808.85	\$ 149.85	102.25
FUNC 61310 ELEM & SECOND PROGRAMS							
1000	SALARY AND WAGES	\$ 82,285.51	\$ 0.00	\$ 6,732.92	\$ 51,896.58	\$ 30,388.93	63.07
2000	EMPLOYEE BENEFITS	\$ 31,279.51	\$ 0.00	\$ 2,928.50	\$ 20,099.06	\$ 11,180.45	64.26
3000	PURCHASE SERVICES	\$ 5,900.25	\$ 0.00	\$ 1,235.00	\$ 3,549.00	\$ 2,351.25	60.15
5000	OTHER CHARGES	\$ 85.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 85.00	0.00
6000	MATERIALS & SUPPLIES	\$ 24,803.00	\$ 17,731.83	\$ 373.54	\$ 2,142.50	\$ 4,928.67	80.13
61310	ELEM & SECOND PROGRAMS	\$ 144,353.27	\$ 17,731.83	\$ 11,269.96	\$ 77,687.14	\$ 48,934.30	66.10
FUNC 61320 MEDIA SERVICES							
1000	SALARY AND WAGES	\$ 102,230.34	\$ 0.00	\$ 8,062.41	\$ 52,705.80	\$ 49,524.54	51.56
2000	EMPLOYEE BENEFITS	\$ 34,634.35	\$ 0.00	\$ 2,511.56	\$ 15,400.71	\$ 19,233.64	44.47
6000	MATERIALS & SUPPLIES	\$ 4,179.00	\$ 0.00	\$ 0.00	\$ 153.49	\$ 4,025.51	3.67
61320	MEDIA SERVICES	\$ 141,043.69	\$ 0.00	\$ 10,573.97	\$ 68,260.00	\$ 72,783.69	48.40
FUNC 61410 OFFICE OF THE PRINCIPAL							
1000	SALARY AND WAGES	\$ 376,886.50	\$ 0.00	\$ 30,141.40	\$ 233,355.61	\$ 143,530.89	61.92
2000	EMPLOYEE BENEFITS	\$ 177,748.04	\$ 0.00	\$ 12,518.78	\$ 94,920.09	\$ 82,827.95	53.40
61410	OFFICE OF THE PRINCIPAL	\$ 554,634.54	\$ 0.00	\$ 42,660.18	\$ 328,275.70	\$ 226,358.84	59.19
1	REGULAR	\$ 5,485,407.65	\$ 23,426.22	\$ 471,847.81	\$ 2,853,211.27	\$ 2,608,770.16	52.44
PGM 2 SPECIAL							
FUNC 61100 CLASSROOM INSTRUCTION							
1000	SALARY AND WAGES	\$ 578,766.77	\$ 0.00	\$ 42,845.89	\$ 249,382.94	\$ 329,383.83	43.09
2000	EMPLOYEE BENEFITS	\$ 298,470.87	\$ 0.00	\$ 19,081.35	\$ 112,306.23	\$ 186,164.64	37.63
6000	MATERIALS & SUPPLIES	\$ 3,880.00	\$ 57.46	\$ 23.71	\$ 718.37	\$ 3,104.17	20.00
7000	JOINT OPERATIONS/NEW HORIZONS	\$ 209,830.00	\$ 0.00	\$ 19,319.94	\$ 194,268.36	\$ 15,561.64	92.58
61100	CLASSROOM INSTRUCTION	\$ 1,090,947.64	\$ 57.46	\$ 81,270.89	\$ 556,675.90	\$ 534,214.28	51.03
2	SPECIAL	\$ 1,090,947.64	\$ 57.46	\$ 81,270.89	\$ 556,675.90	\$ 534,214.28	51.03
PGM 3 VOCATIONAL							
FUNC 61100 CLASSROOM INSTRUCTION							
1000	SALARY AND WAGES	\$ 302,834.36	\$ 0.00	\$ 22,637.40	\$ 145,215.26	\$ 157,619.10	47.95
2000	EMPLOYEE BENEFITS	\$ 127,838.38	\$ 0.00	\$ 8,913.99	\$ 55,034.44	\$ 72,803.94	43.05
3000	PURCHASE SERVICES	\$ 5,935.88	\$ 0.00	\$ 10.00	\$ 150.00	\$ 5,785.88	2.53
5000	OTHER CHARGES	\$ 1,208.00	\$ 0.00	\$ 0.00	\$ 43.19	\$ 1,164.81	3.58
6000	MATERIALS & SUPPLIES	\$ 10,000.00	\$ 26.45	\$ 1,704.36	\$ 2,140.89	\$ 7,832.66	21.67
7000	JOINT OPERATIONS/NEW HORIZONS	\$ 218,338.00	\$ 0.00	\$ 0.00	\$ 181,126.00	\$ 37,212.00	82.96
8000	CAPITAL OUTLAY	\$ 7,790.00	\$ 0.00	\$ 0.00	\$ 256.00	\$ 7,534.00	3.29
61100	CLASSROOM INSTRUCTION	\$ 673,944.62	\$ 26.45	\$ 33,265.75	\$ 383,965.78	\$ 289,952.39	56.98
3	VOCATIONAL	\$ 673,944.62	\$ 26.45	\$ 33,265.75	\$ 383,965.78	\$ 289,952.39	56.98
PGM 4 GIFTED AND TALENTED							

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For FEBRUARY	Expenditures Year-to-Date	Available Balance	Percent Used
-----							
FUNC 61100 CLASSROOM INSTRUCTION							
1000	SALARY AND WAGES	\$ 67,360.67	\$ 0.00	\$ 5,298.75	\$ 34,303.17	\$ 33,057.50	50.92
2000	EMPLOYEE BENEFITS	\$ 18,640.67	\$ 0.00	\$ 1,728.67	\$ 10,564.09	\$ 8,076.58	56.67
3000	PURCHASE SERVICES	\$ 293.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 293.00	0.00
6000	MATERIALS & SUPPLIES	\$ 558.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 558.00	0.00
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61100	CLASSROOM INSTRUCTION	\$ 86,852.34	\$ 0.00	\$ 7,027.42	\$ 44,867.26	\$ 41,985.08	51.66
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4	GIFTED AND TALENTED	\$ 86,852.34	\$ 0.00	\$ 7,027.42	\$ 44,867.26	\$ 41,985.08	51.66
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010	POQUOSON HIGH SCHOOL	\$ 7,337,152.25	\$ 23,510.13	\$ 593,411.87	\$ 3,838,720.21	\$ 3,474,921.91	52.64
-----							
LOC 130 POQUOSON MIDDLE SCHOOL							
PGM 1 REGULAR							
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FUNC 61100 CLASSROOM INSTRUCTION							
1000	SALARY AND WAGES	\$ 1,808,048.79	\$ 0.00	\$ 142,756.69	\$ 882,927.48	\$ 925,121.31	48.83
2000	EMPLOYEE BENEFITS	\$ 666,244.55	\$ 0.00	\$ 56,117.66	\$ 344,041.44	\$ 322,203.11	51.64
3000	PURCHASE SERVICES	\$ 13,486.00	\$ 0.00	\$ 573.19	\$ 2,526.43	\$ 10,959.57	18.73
5000	OTHER CHARGES	\$ 2,274.00	\$ 0.00	\$ 108.04	\$ 1,190.08	\$ 1,083.92	52.33
6000	MATERIALS & SUPPLIES	\$ 37,613.00	\$ 548.38	\$ 2,841.01	\$ 14,630.12	\$ 22,434.50	40.35
8000	CAPITAL OUTLAY	\$ 2,433.00	\$ 0.00	\$ 0.00	\$ 2,025.15	\$ 407.85	83.24
-----							
61100	CLASSROOM INSTRUCTION	\$ 2,530,099.34	\$ 548.38	\$ 202,396.59	\$ 1,247,340.70	\$ 1,282,210.26	49.32
-----							
FUNC 61210 GUIDANCE SERVICE							
1000	SALARY AND WAGES	\$ 175,336.01	\$ 0.00	\$ 13,974.07	\$ 90,341.43	\$ 84,994.58	51.52
2000	EMPLOYEE BENEFITS	\$ 71,250.02	\$ 0.00	\$ 6,257.54	\$ 38,040.89	\$ 33,209.13	53.39
6000	MATERIALS & SUPPLIES	\$ 2,265.00	\$ 0.00	\$ 106.49	\$ 658.62	\$ 1,606.38	29.08
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61210	GUIDANCE SERVICE	\$ 248,851.03	\$ 0.00	\$ 20,338.10	\$ 129,040.94	\$ 119,810.09	51.85
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FUNC 61230 HOMEBOUND INSTRUCTION							
1000	SALARY AND WAGES	\$ 6,186.00	\$ 0.00	\$ 0.00	\$ 281.25	\$ 5,904.75	4.55
2000	EMPLOYEE BENEFITS	\$ 473.00	\$ 0.00	\$ 0.00	\$ 21.52	\$ 451.48	4.55
-----							
61230	HOMBOUND INSTRUCTION	\$ 6,659.00	\$ 0.00	\$ 0.00	\$ 302.77	\$ 6,356.23	4.55
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FUNC 61310 ELEM & SECOND PROGRAMS							
1000	SALARY AND WAGES	\$ 82,285.48	\$ 0.00	\$ 6,732.83	\$ 51,895.69	\$ 30,389.79	63.07
2000	EMPLOYEE BENEFITS	\$ 31,279.50	\$ 0.00	\$ 2,928.51	\$ 20,099.05	\$ 11,180.45	64.26
3000	PURCHASE SERVICES	\$ 3,900.25	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,900.25	0.00
5000	OTHER CHARGES	\$ 84.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 84.00	0.00
6000	MATERIALS & SUPPLIES	\$ 19,821.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 19,821.00	0.00
-----							
61310	ELEM & SECOND PROGRAMS	\$ 137,370.23	\$ 0.00	\$ 9,661.34	\$ 71,994.74	\$ 65,375.49	52.41
-----							
FUNC 61320 MEDIA SERVICES							
1000	SALARY AND WAGES	\$ 96,939.34	\$ 0.00	\$ 6,620.75	\$ 44,124.32	\$ 52,815.02	45.52
2000	EMPLOYEE BENEFITS	\$ 37,087.35	\$ 0.00	\$ 2,951.27	\$ 18,044.20	\$ 19,043.15	48.65
6000	MATERIALS & SUPPLIES	\$ 3,766.00	\$ 1,966.77	\$ 0.00	\$ 1,458.38	\$ 340.85	90.95
-----							
61320	MEDIA SERVICES	\$ 137,792.69	\$ 1,966.77	\$ 9,572.02	\$ 63,626.90	\$ 72,199.02	47.60
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FUNC 61410 OFFICE OF THE PRINCIPAL							
1000	SALARY AND WAGES	\$ 269,629.68	\$ 0.00	\$ 19,928.84	\$ 162,641.31	\$ 106,988.37	60.32
2000	EMPLOYEE BENEFITS	\$ 113,088.70	\$ 0.00	\$ 8,286.19	\$ 64,281.09	\$ 48,807.61	56.84
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61410	OFFICE OF THE PRINCIPAL	\$ 382,718.38	\$ 0.00	\$ 28,215.03	\$ 226,922.40	\$ 155,795.98	59.29
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1	REGULAR	\$ 3,443,490.67	\$ 2,515.15	\$ 270,183.08	\$ 1,739,228.45	\$ 1,701,747.07	50.58
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PGM 2 SPECIAL							
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FUNC 61100 CLASSROOM INSTRUCTION							
1000	SALARY AND WAGES	\$ 309,264.00	\$ 0.00	\$ 19,180.83	\$ 117,577.33	\$ 191,686.67	38.02

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2000	EMPLOYER BENEFITS	\$ 148,563.37	\$ 0.00	\$ 8,784.29	\$ 53,496.05	\$ 95,067.32	36.01	
6000	MATERIALS & SUPPLIES	\$ 2,425.00	\$ 85.00	\$ 958.55	\$ 1,413.11	\$ 926.89	61.78	
7000	JOINT OPERATIONS/NEW HORIZONS	\$ 111,011.00	\$ 0.00	\$ 14,562.18	\$ 74,428.92	\$ 36,582.08	67.05	
61100	CLASSROOM INSTRUCTION	\$ 571,263.37	\$ 85.00	\$ 43,485.85	\$ 246,915.41	\$ 324,262.96	43.24	
2	SPECIAL	\$ 571,263.37	\$ 85.00	\$ 43,485.85	\$ 246,915.41	\$ 324,262.96	43.24	
PGM 3 VOCATIONAL								
FUNC 61100 CLASSROOM INSTRUCTION								
1000	SALARY AND WAGES	\$ 48,980.67	\$ 0.00	\$ 3,930.00	\$ 25,170.67	\$ 23,810.00	51.39	
2000	EMPLOYEE BENEFITS	\$ 12,657.67	\$ 0.00	\$ 1,190.31	\$ 7,263.53	\$ 5,394.14	57.38	
5000	OTHER CHARGES	\$ 440.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 440.00	0.00	
6000	MATERIALS & SUPPLIES	\$ 3,217.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,217.00	0.00	
8000	CAPITAL OUTLAY	\$ 1,743.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,743.00	0.00	
61100	CLASSROOM INSTRUCTION	\$ 67,038.34	\$ 0.00	\$ 5,120.31	\$ 32,434.20	\$ 34,604.14	48.38	
3	VOCATIONAL	\$ 67,038.34	\$ 0.00	\$ 5,120.31	\$ 32,434.20	\$ 34,604.14	48.38	
PGM 4 GIFTED AND TALENTED								
FUNC 61100 CLASSROOM INSTRUCTION								
1000	SALARY AND WAGES	\$ 58,150.67	\$ 0.00	\$ 4,127.50	\$ 27,160.67	\$ 30,990.00	46.71	
2000	EMPLOYEE BENEFITS	\$ 16,259.67	\$ 0.00	\$ 1,380.20	\$ 8,464.47	\$ 7,795.20	52.06	
3000	PURCHASE SERVICES	\$ 293.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 293.00	0.00	
6000	MATERIALS & SUPPLIES	\$ 642.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 642.00	0.00	
61100	CLASSROOM INSTRUCTION	\$ 75,345.34	\$ 0.00	\$ 5,507.70	\$ 35,625.14	\$ 39,720.20	47.28	
4	GIFTED AND TALENTED	\$ 75,345.34	\$ 0.00	\$ 5,507.70	\$ 35,625.14	\$ 39,720.20	47.28	
PGM 5 REMEDIAL								
FUNC 61100 CLASSROOM INSTRUCTION								
1000	SALARY AND WAGES	\$ 61,287.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 61,287.00	0.00	
2000	EMPLOYEE BENEFITS	\$ 17,537.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 17,537.00	0.00	
6000	MATERIALS & SUPPLIES	\$ 994.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 994.00	0.00	
61100	CLASSROOM INSTRUCTION	\$ 79,818.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 79,818.00	0.00	
5	REMEDIAL	\$ 79,818.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 79,818.00	0.00	
130	POQUOSON MIDDLE SCHOOL	\$ 4,236,955.72	\$ 2,600.15	\$ 324,296.94	\$ 2,054,203.20	\$ 2,180,152.37	48.54	
30	SECONDARY	\$ 11,574,107.97	\$ 26,110.28	\$ 917,708.81	\$ 5,892,923.41	\$ 5,655,074.28	51.14	
C/C 90 DISTRICT WIDE								
LOC 000								
PGM 0								
FUNC 61100 CLASSROOM INSTRUCTION								
1000	SALARY AND WAGES	\$ 1,520.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,520.00	0.00	
2000	EMPLOYEE BENEFITS	\$ 124.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 124.00	0.00	
3000	PURCHASE SERVICES	\$ 876.20	\$ 0.00	\$ 0.00	\$ 876.20	\$ 0.00	100.00	
5000	OTHER CHARGES	\$ 3,202.17	\$ 0.00	\$ 0.00	\$ 1,403.38	\$ 1,798.79	43.83	
6000	MATERIALS & SUPPLIES	\$ 7,043.74	\$ 0.00	\$ 0.00	\$ 10,804.43	\$ 3,760.69	153.39	
61100	CLASSROOM INSTRUCTION	\$ 12,766.11	\$ 0.00	\$ 0.00	\$ 13,084.01	\$ 317.90	102.49	
FUNC 62110 BOARD SERVICES								
1000	SALARY AND WAGES	\$ 28,633.00	\$ 0.00	\$ 328.08	\$ 17,091.61	\$ 11,541.39	59.69	
2000	EMPLOYEE BENEFITS	\$ 17,650.00	\$ 0.00	\$ 25.11	\$ 6,573.58	\$ 11,076.42	37.24	

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62110	BOARD SERVICES	\$ 46,203.00	\$ 0.00	\$ 353.19	\$ 23,665.19	\$ 22,617.81	51.13
	FUNC 62120 ADMINISTRATIVE SERVICES						
1000	SALARY AND WAGES	\$ 750,961.93	\$ 0.00	\$ 58,987.75	\$ 497,639.03	\$ 253,322.90	66.27
2000	EMPLOYEE BENEFITS	\$ 314,795.47	\$ 0.00	\$ 15,903.50	\$ 136,292.16	\$ 178,503.31	43.30
3000	PURCHASE SERVICES	\$ 97,791.00	\$ 0.00	\$ 2,347.78	\$ 66,222.92	\$ 31,568.08	67.72
4000	INTERNAL CHARGES	\$ 5,314.00	\$ 0.00	\$ 0.00	\$ 880.08	\$ 4,433.92	16.56
5000	OTHER CHARGES	\$ 48,692.00	\$ 0.00	\$ 26,809.64	\$ 29,569.43	\$ 19,122.57	60.73
6000	MATERIALS & SUPPLIES	\$ 8,100.00	\$ 0.00	\$ 957.01	\$ 4,720.25	\$ 3,379.75	58.27
8000	CAPITAL OUTLAY	\$ 1,080.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,080.00	0.00
62120	ADMINISTRATIVE SERVICES	\$ 1,226,734.40	\$ 0.00	\$ 105,005.68	\$ 735,323.87	\$ 491,410.53	59.94
	FUNC 63100 TRANSPORTATION						
1000	SALARY AND WAGES	\$ 500,401.71	\$ 0.00	\$ 38,598.67	\$ 289,642.34	\$ 210,759.37	57.88
2000	EMPLOYEE BENEFITS	\$ 205,652.14	\$ 0.00	\$ 15,234.83	\$ 100,691.99	\$ 104,960.15	48.96
3000	PURCHASE SERVICES	\$ 252,414.00	\$ 0.00	\$ 27,656.08	\$ 177,088.83	\$ 75,325.17	70.16
5000	OTHER CHARGES	\$ 41,027.00	\$ 0.00	\$ 0.00	\$ 86.69	\$ 40,940.31	0.21
6000	MATERIALS & SUPPLIES	\$ 58,500.00	\$ 0.00	\$ 3,206.86	\$ 22,308.84	\$ 36,191.16	38.13
8000	CAPITAL OUTLAY	\$ 66,000.00	\$ 87,258.00	\$ 87,258.00	\$ 87,258.00	\$ 66,000.00	0.00
63100	TRANSPORTATION	\$ 1,123,994.85	\$ 87,258.00	\$ 171,954.44	\$ 677,076.69	\$ 534,176.16	52.48
	FUNC 64100 OPERATION AND MAINTENANCE						
1000	SALARY AND WAGES	\$ 539,864.53	\$ 0.00	\$ 42,188.14	\$ 368,625.64	\$ 171,238.89	68.28
2000	EMPLOYEE BENEFITS	\$ 168,365.17	\$ 0.00	\$ 13,156.01	\$ 108,180.10	\$ 60,185.07	64.25
3000	PURCHASE SERVICES	\$ 842,427.00	\$ 127,850.60	\$ 53,196.09	\$ 566,238.65	\$ 148,337.75	82.39
5000	OTHER CHARGES	\$ 983,750.00	\$ 0.00	\$ 59,800.95	\$ 463,218.44	\$ 520,531.56	47.09
6000	MATERIALS & SUPPLIES	\$ 62,578.12	\$ 0.00	\$ 6,851.13	\$ 48,651.51	\$ 13,926.61	77.75
8000	CAPITAL OUTLAY	\$ 34,958.00	\$ 10,820.25	\$ 2,172.50	\$ 9,238.53	\$ 14,899.22	57.38
64100	OPERATION AND MAINTENANCE	\$ 2,631,942.82	\$ 138,670.85	\$ 177,364.82	\$ 1,564,152.87	\$ 929,119.10	64.70
	FUNC 65100 SCHOOL FOOD						
1000	SALARY AND WAGES	\$ 71,558.60	\$ 0.00	\$ 3,005.86	\$ 26,786.16	\$ 44,772.44	37.43
2000	EMPLOYEE BENEFITS	\$ 17,952.60	\$ 0.00	\$ 1,116.62	\$ 8,118.89	\$ 9,833.71	45.22
8000	CAPITAL OUTLAY	\$ 1,350.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,350.00	0.00
65100	SCHOOL FOOD	\$ 90,861.20	\$ 0.00	\$ 4,122.48	\$ 34,905.05	\$ 55,956.15	38.42
	FUNC 66100 SITE ACQUISITION						
3000	PURCHASE SERVICES	\$ 7,300.00	\$ 0.00	\$ 0.00	\$ 6,093.00	\$ 1,207.00	83.47
	FUNC 67300						
9000	OTHER USES OF FUNDS	\$ 1,509,538.00	\$ 69,803.00	\$ 0.00	\$ 5,000.00	\$ 1,434,735.00	4.96
0		\$ 6,649,420.38	\$ 121,215.85	\$ 458,800.61	\$ 3,059,300.68	\$ 3,468,903.85	47.83
	PGM 1 REGULAR						
	FUNC 61220 SCHOOL SOCIAL WORKER SERVICES						
1000	SALARY AND WAGES	\$ 62,570.67	\$ 0.00	\$ 4,475.83	\$ 33,496.48	\$ 29,074.19	53.53
2000	EMPLOYEE BENEFITS	\$ 17,837.67	\$ 0.00	\$ 1,291.48	\$ 9,206.03	\$ 8,631.64	51.61
61220	SCHOOL SOCIAL WORKER SERVICES	\$ 80,408.34	\$ 0.00	\$ 5,767.31	\$ 42,702.51	\$ 37,705.83	53.11
	FUNC 62220 HEALTH						
1000	SALARY AND WAGES	\$ 207,801.68	\$ 0.00	\$ 13,983.33	\$ 94,822.11	\$ 112,979.57	45.63
2000	EMPLOYEE BENEFITS	\$ 72,449.70	\$ 0.00	\$ 6,284.42	\$ 35,007.53	\$ 37,442.17	48.32
3000	PURCHASE SERVICES	\$ 383.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 383.00	0.00
5000	OTHER CHARGES	\$ 636.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 636.00	0.00
6000	MATERIALS & SUPPLIES	\$ 7,628.00	\$ 1,213.97	\$ 651.42	\$ 2,750.73	\$ 3,663.30	51.98
62220	HEALTH	\$ 288,898.38	\$ 1,213.97	\$ 20,919.17	\$ 132,580.37	\$ 155,104.04	46.31
	FUNC 62230 PSYCHOLOGICAL						
1000	SALARY AND WAGES	\$ 140,413.67	\$ 0.00	\$ 6,536.67	\$ 49,230.59	\$ 91,183.08	35.06

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2000	EMPLOYEE BENEFITS	\$ 39,530.67	\$ 0.00	\$ 1,970.90	\$ 14,066.87	\$ 25,463.80	35.58
3000	PURCHASE SERVICES	\$ 0.00	\$ 0.00	\$ 9,351.25	\$ 14,026.45	\$ 14,026.45	100.00
62230	PSYCHOLOGICAL	\$ 179,944.34	\$ 0.00	\$ 17,858.82	\$ 77,323.91	\$ 102,620.43	42.97
	FUNC 62240 SPEECH/AUDIOLOGY						
1000	SALARY AND WAGES	\$ 237,156.01	\$ 0.00	\$ 12,933.71	\$ 103,502.32	\$ 133,653.69	43.64
2000	EMPLOYEE BENEFITS	\$ 71,332.02	\$ 0.00	\$ 5,898.79	\$ 36,089.75	\$ 35,242.27	50.59
62240	SPEECH/AUDIOLOGY	\$ 308,488.03	\$ 0.00	\$ 18,832.50	\$ 139,592.07	\$ 168,895.96	45.25
1	REGULAR	\$ 857,739.09	\$ 1,213.97	\$ 63,377.80	\$ 392,198.86	\$ 464,326.26	45.87
	PGM 7 ADULT						
	FUNC 61100 CLASSROOM INSTRUCTION						
1000	SALARY AND WAGES	\$ 6,000.00	\$ 0.00	\$ 303.75	\$ 635.00	\$ 5,365.00	10.58
2000	EMPLOYEE BENEFITS	\$ 459.00	\$ 0.00	\$ 23.23	\$ 48.57	\$ 410.43	10.58
6000	MATERIALS & SUPPLIES	\$ 900.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 900.00	0.00
61100	CLASSROOM INSTRUCTION	\$ 7,359.00	\$ 0.00	\$ 326.98	\$ 683.57	\$ 6,675.43	9.29
7	ADULT	\$ 7,359.00	\$ 0.00	\$ 326.98	\$ 683.57	\$ 6,675.43	9.29
	PGM 9 NON LEA PROGRAMS						
	FUNC 68100 INSTRUCTIONAL TECHNOLOGY						
1000	SALARY AND WAGES	\$ 203,569.01	\$ 0.00	\$ 16,332.65	\$ 104,492.91	\$ 99,076.10	51.33
2000	EMPLOYEE BENEFITS	\$ 83,709.02	\$ 0.00	\$ 7,419.05	\$ 45,409.40	\$ 38,299.62	54.25
3000	PURCHASE SERVICES	\$ 156,964.00	\$ 0.00	\$ 9,231.09	\$ 49,176.79	\$ 107,787.21	31.33
5000	OTHER CHARGES	\$ 18,640.00	\$ 0.00	\$ 252.25	\$ 2,213.91	\$ 16,426.09	11.88
6000	MATERIALS & SUPPLIES	\$ 154,085.00	\$ 5,058.90	\$ 8,736.46	\$ 84,153.14	\$ 64,872.96	57.90
8000	CAPITAL OUTLAY	\$ 46,403.00	\$ 1,869.00	\$ 15,743.70	\$ 44,196.68	\$ 337.32	99.27
68100	INSTRUCTIONAL TECHNOLOGY	\$ 663,370.03	\$ 6,927.90	\$ 57,715.20	\$ 329,642.83	\$ 326,799.30	50.74
	FUNC 68200 INSTRUCTIONAL SUPPORT TECHNOLOGY						
1000	SALARY AND WAGES	\$ 364,323.35	\$ 0.00	\$ 28,889.57	\$ 249,925.87	\$ 114,397.48	68.60
2000	EMPLOYEE BENEFITS	\$ 130,124.37	\$ 0.00	\$ 10,588.83	\$ 86,186.39	\$ 43,937.98	66.23
3000	PURCHASE SERVICES	\$ 106,141.00	\$ 0.00	\$ 0.00	\$ 1,134.00	\$ 105,007.00	1.07
6000	MATERIALS & SUPPLIES	\$ 3,350.00	\$ 0.00	\$ 177.16	\$ 373.16	\$ 2,976.84	11.14
8000	CAPITAL OUTLAY	\$ 7,184.00	\$ 0.00	\$ 0.00	\$ 3,943.01	\$ 3,240.99	54.89
68200	INSTRUCTIONAL SUPPORT TECHNOLOGY	\$ 611,122.72	\$ 0.00	\$ 39,655.56	\$ 341,562.43	\$ 269,560.29	55.89
	FUNC 68305 STATE TECHNOLOGY GRANT						
3000	PURCHASE SERVICES	\$ 12,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 12,000.00	0.00
6000	MATERIALS & SUPPLIES	\$ 59,962.00	\$ 19,763.04	\$ 0.00	\$ 9,014.38	\$ 31,184.58	47.99
8000	CAPITAL OUTLAY	\$ 163,115.00	\$ 20,540.00	\$ 648.14	\$ 21,514.96	\$ 121,060.04	25.78
68305	STATE TECHNOLOGY GRANT	\$ 235,077.00	\$ 40,303.04	\$ 648.14	\$ 30,529.34	\$ 164,244.62	30.13
9	NON LEA PROGRAMS	\$ 1,509,569.75	\$ 47,230.94	\$ 98,018.90	\$ 701,734.60	\$ 760,604.21	49.61
000		\$ 9,024,088.22	\$ 169,660.76	\$ 620,524.29	\$ 4,153,917.71	\$ 4,700,509.75	47.91
90	DISTRICT WIDE	\$ 9,024,088.22	\$ 169,660.76	\$ 620,524.29	\$ 4,153,917.71	\$ 4,700,509.75	47.91
100	STATE/LOCAL FUNDS	\$ 28,309,605.15	\$ 197,817.24	\$ 2,138,678.50	\$ 13,810,585.34	\$ 14,301,202.57	49.48
	PJT 101 REMEDIAL SUMMER						
	C/C 90 DISTRICT WIDE						
	LOC 000						
	PGM 6 SUMMER						

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For FEBRUARY	Expenditures Year-to-Date	Available Balance	Percent Used
FUNC 61100 CLASSROOM INSTRUCTION							
1000	SALARY AND WAGES	\$ 32,292.00	\$ 0.00	\$ 0.00	\$ 79,794.50	\$ 47,502.50	247.10
2000	EMPLOYEE BENEFITS	\$ 2,473.00	\$ 0.00	\$ 0.00	\$ 6,104.25	\$ 3,631.25	246.84
6000	MATERIALS & SUPPLIES	\$ 2,000.00	\$ 0.00	\$ 0.00	\$ 74.90	\$ 1,925.10	3.74
61100	CLASSROOM INSTRUCTION	\$ 36,765.00	\$ 0.00	\$ 0.00	\$ 85,973.65	\$ 49,208.65	233.85
6	SUMMER	\$ 36,765.00	\$ 0.00	\$ 0.00	\$ 85,973.65	\$ 49,208.65	233.85
000		\$ 36,765.00	\$ 0.00	\$ 0.00	\$ 85,973.65	\$ 49,208.65	233.85
90	DISTRICT WIDE	\$ 36,765.00	\$ 0.00	\$ 0.00	\$ 85,973.65	\$ 49,208.65	233.85
101	REMEDIAL SUMMER	\$ 36,765.00	\$ 0.00	\$ 0.00	\$ 85,973.65	\$ 49,208.65	233.85

PJT 201 TITLE I NCLB

C/C 20

LOC 150 POQUOSON ELEMENTARY SCHOOL

PGM 1 REGULAR

FUNC 61100 CLASSROOM INSTRUCTION							
1000	SALARY AND WAGES	\$ 66,175.00	\$ 0.00	\$ 7,811.16	\$ 46,866.96	\$ 19,308.04	70.82
2000	EMPLOYEE BENEFITS	\$ 18,644.00	\$ 0.00	\$ 2,494.45	\$ 14,962.42	\$ 3,681.58	80.25
4000	INTERNAL CHARGES	\$ 4,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,000.00	0.00
5000	OTHER CHARGES	\$ 12,377.89	\$ 0.00	\$ 0.00	\$ 98.45	\$ 12,279.44	0.80
6000	MATERIALS & SUPPLIES	\$ 15,834.28	\$ 0.00	\$ 0.00	\$ 0.00	\$ 15,834.28	0.00
61100	CLASSROOM INSTRUCTION	\$ 117,031.17	\$ 0.00	\$ 10,305.61	\$ 61,927.83	\$ 55,103.34	52.92
1	REGULAR	\$ 117,031.17	\$ 0.00	\$ 10,305.61	\$ 61,927.83	\$ 55,103.34	52.92
150	POQUOSON ELEMENTARY SCHOOL	\$ 117,031.17	\$ 0.00	\$ 10,305.61	\$ 61,927.83	\$ 55,103.34	52.92
20		\$ 117,031.17	\$ 0.00	\$ 10,305.61	\$ 61,927.83	\$ 55,103.34	52.92
201	TITLE I NCLB	\$ 117,031.17	\$ 0.00	\$ 10,305.61	\$ 61,927.83	\$ 55,103.34	52.92

PJT 202 CARL PERKINS

C/C 30 SECONDARY

LOC 010 POQUOSON HIGH SCHOOL

PGM 1 REGULAR

FUNC 61100 CLASSROOM INSTRUCTION							
8000	CAPITAL OUTLAY	\$ 25,136.31	\$ 0.00	\$ 47.95	\$ 5,328.30	\$ 19,808.01	21.20
61100	CLASSROOM INSTRUCTION	\$ 25,136.31	\$ 0.00	\$ 47.95	\$ 5,328.30	\$ 19,808.01	21.20
1	REGULAR	\$ 25,136.31	\$ 0.00	\$ 47.95	\$ 5,328.30	\$ 19,808.01	21.20
010	POQUOSON HIGH SCHOOL	\$ 25,136.31	\$ 0.00	\$ 47.95	\$ 5,328.30	\$ 19,808.01	21.20
30	SECONDARY	\$ 25,136.31	\$ 0.00	\$ 47.95	\$ 5,328.30	\$ 19,808.01	21.20
202	CARL PERKINS	\$ 25,136.31	\$ 0.00	\$ 47.95	\$ 5,328.30	\$ 19,808.01	21.20

PJT 203 VI-B

C/C 20

LOC 150 POQUOSON ELEMENTARY SCHOOL

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For FEBRUARY	Expenditures Year-to-Date	Available Balance	Percent Used
PGM 2 SPECIAL							
FUNC 61100 CLASSROOM INSTRUCTION							
1000	SALARY AND WAGES	\$ 264,290.23	\$ 0.00	\$ 4,768.34	\$ 50,773.38	\$ 213,516.85	19.21
2000	EMPLOYEE BENEFITS	\$ 64,071.38	\$ 0.00	\$ 3,380.43	\$ 22,578.05	\$ 41,493.33	35.24
3000	PURCHASE SERVICES	\$ 2,552.81	\$ 0.00	\$ 0.00	\$ 1,544.56	\$ 1,008.25	60.50
6000	MATERIALS & SUPPLIES	\$ 883.50	\$ 0.00	\$ 0.00	\$ 760.00	\$ 123.50	86.02
61100	CLASSROOM INSTRUCTION	\$ 331,797.92	\$ 0.00	\$ 8,148.77	\$ 75,655.99	\$ 256,141.93	22.80
2	SPECIAL	\$ 331,797.92	\$ 0.00	\$ 8,148.77	\$ 75,655.99	\$ 256,141.93	22.80
150	POQUOSON ELEMENTARY SCHOOL	\$ 331,797.92	\$ 0.00	\$ 8,148.77	\$ 75,655.99	\$ 256,141.93	22.80
LOC 160 POQUOSON PRIMARY SCHOOL							
PGM 2 SPECIAL							
FUNC 61100 CLASSROOM INSTRUCTION							
1000	SALARY AND WAGES	\$ 26,754.00	\$ 0.00	\$ 2,434.17	\$ 17,519.15	\$ 9,234.85	65.48
2000	EMPLOYEE BENEFITS	\$ 9,439.80	\$ 0.00	\$ 1,580.55	\$ 9,706.21	\$ 266.41	102.82
3000	PURCHASE SERVICES	\$ 1,008.25	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,008.25	0.00
6000	MATERIALS & SUPPLIES	\$ 4,573.50	\$ 0.00	\$ 62.70	\$ 4,412.70	\$ 160.80	96.48
8000	CAPITAL OUTLAY	\$ 544.10	\$ 0.00	\$ 0.00	\$ 0.00	\$ 544.10	0.00
61100	CLASSROOM INSTRUCTION	\$ 42,319.65	\$ 0.00	\$ 4,077.42	\$ 31,638.06	\$ 10,681.59	74.76
2	SPECIAL	\$ 42,319.65	\$ 0.00	\$ 4,077.42	\$ 31,638.06	\$ 10,681.59	74.76
160	POQUOSON PRIMARY SCHOOL	\$ 42,319.65	\$ 0.00	\$ 4,077.42	\$ 31,638.06	\$ 10,681.59	74.76
20		\$ 374,117.57	\$ 0.00	\$ 12,226.19	\$ 107,294.05	\$ 266,823.52	28.68
C/C 30 SECONDARY							
LOC 010 POQUOSON HIGH SCHOOL							
PGM 2 SPECIAL							
FUNC 61100 CLASSROOM INSTRUCTION							
1000	SALARY AND WAGES	\$ 57,763.00	\$ 0.00	\$ 6,036.32	\$ 37,035.92	\$ 20,727.08	64.12
2000	EMPLOYEE BENEFITS	\$ 22,949.15	\$ 0.00	\$ 3,589.37	\$ 22,198.79	\$ 750.36	96.73
3000	PURCHASE SERVICES	\$ 1,008.25	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,008.25	0.00
6000	MATERIALS & SUPPLIES	\$ 323.50	\$ 0.00	\$ 0.00	\$ 224.92	\$ 98.58	69.53
61100	CLASSROOM INSTRUCTION	\$ 82,043.90	\$ 0.00	\$ 9,625.69	\$ 59,459.63	\$ 22,584.27	72.47
2	SPECIAL	\$ 82,043.90	\$ 0.00	\$ 9,625.69	\$ 59,459.63	\$ 22,584.27	72.47
010	POQUOSON HIGH SCHOOL	\$ 82,043.90	\$ 0.00	\$ 9,625.69	\$ 59,459.63	\$ 22,584.27	72.47
LOC 130 POQUOSON MIDDLE SCHOOL							
PGM 2 SPECIAL							
FUNC 61100 CLASSROOM INSTRUCTION							
1000	SALARY AND WAGES	\$ 175,717.00	\$ 0.00	\$ 15,291.03	\$ 73,161.26	\$ 102,555.74	41.64
2000	EMPLOYEE BENEFITS	\$ 43,439.68	\$ 0.00	\$ 4,456.15	\$ 26,799.43	\$ 16,640.25	61.69
3000	PURCHASE SERVICES	\$ 1,008.25	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,008.25	0.00
6000	MATERIALS & SUPPLIES	\$ 779.94	\$ 0.00	\$ 0.00	\$ 631.52	\$ 148.42	80.97
61100	CLASSROOM INSTRUCTION	\$ 220,944.87	\$ 0.00	\$ 19,747.18	\$ 100,592.21	\$ 120,352.66	45.53
2	SPECIAL	\$ 220,944.87	\$ 0.00	\$ 19,747.18	\$ 100,592.21	\$ 120,352.66	45.53
130	POQUOSON MIDDLE SCHOOL	\$ 220,944.87	\$ 0.00	\$ 19,747.18	\$ 100,592.21	\$ 120,352.66	45.53

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For FEBRUARY	Expenditures Year-to-Date	Available Balance	Percent Used
30	SECONDARY	\$ 302,988.77	\$ 0.00	\$ 29,372.87	\$ 160,051.84	\$ 142,936.93	52.82
203	VI-B	\$ 677,106.34	\$ 0.00	\$ 41,599.06	\$ 267,345.89	\$ 409,760.45	39.48
PJT 204 TITLE II							
C/C 20							
LOC 150 POQUOSON ELEMENTARY SCHOOL							
PGM 1 REGULAR							
FUNC 61100 CLASSROOM INSTRUCTION							
1000	SALARY AND WAGES	\$ 28,540.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 28,540.00	0.00
PJT 205 TITLE IV							
C/C 20							
LOC 150 POQUOSON ELEMENTARY SCHOOL							
PGM 1 REGULAR							
FUNC 61100 CLASSROOM INSTRUCTION							
3000	PURCHASE SERVICES	\$ 3,450.00	\$ 0.00	\$ 0.00	\$ 400.00	\$ 3,050.00	11.59
6000	MATERIALS & SUPPLIES	\$ 180.00	\$ 0.00	\$ 0.00	\$ 90.00	\$ 90.00	50.00
61100	CLASSROOM INSTRUCTION	\$ 3,630.00	\$ 0.00	\$ 0.00	\$ 490.00	\$ 3,140.00	13.50
1	REGULAR	\$ 3,630.00	\$ 0.00	\$ 0.00	\$ 490.00	\$ 3,140.00	13.50
150	POQUOSON ELEMENTARY SCHOOL	\$ 3,630.00	\$ 0.00	\$ 0.00	\$ 490.00	\$ 3,140.00	13.50
LOC 160 POQUOSON PRIMARY SCHOOL							
PGM 1 REGULAR							
FUNC 61100 CLASSROOM INSTRUCTION							
3000	PURCHASE SERVICES	\$ 3,450.00	\$ 0.00	\$ 0.00	\$ 400.00	\$ 3,050.00	11.59
6000	MATERIALS & SUPPLIES	\$ 160.00	\$ 0.00	\$ 0.00	\$ 80.00	\$ 80.00	50.00
61100	CLASSROOM INSTRUCTION	\$ 3,610.00	\$ 0.00	\$ 0.00	\$ 480.00	\$ 3,130.00	13.30
1	REGULAR	\$ 3,610.00	\$ 0.00	\$ 0.00	\$ 480.00	\$ 3,130.00	13.30
160	POQUOSON PRIMARY SCHOOL	\$ 3,610.00	\$ 0.00	\$ 0.00	\$ 480.00	\$ 3,130.00	13.30
20		\$ 7,240.00	\$ 0.00	\$ 0.00	\$ 970.00	\$ 6,270.00	13.40
C/C 30 SECONDARY							
LOC 010 POQUOSON HIGH SCHOOL							
PGM 1 REGULAR							
FUNC 61100 CLASSROOM INSTRUCTION							
3000	PURCHASE SERVICES	\$ 5,500.00	\$ 0.00	\$ 0.00	\$ 200.00	\$ 5,300.00	3.64
6000	MATERIALS & SUPPLIES	\$ 350.00	\$ 0.00	\$ 0.00	\$ 118.89	\$ 231.11	33.97
61100	CLASSROOM INSTRUCTION	\$ 5,850.00	\$ 0.00	\$ 0.00	\$ 318.89	\$ 5,531.11	5.45
1	REGULAR	\$ 5,850.00	\$ 0.00	\$ 0.00	\$ 318.89	\$ 5,531.11	5.45
010	POQUOSON HIGH SCHOOL	\$ 5,850.00	\$ 0.00	\$ 0.00	\$ 318.89	\$ 5,531.11	5.45
LOC 130 POQUOSON MIDDLE SCHOOL							

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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For FEBRUARY	Expenditures Year-to-Date	Available Balance	Percent Used
PGM 1 REGULAR							
FUNC 61100 CLASSROOM INSTRUCTION							
3000	PURCHASE SERVICES	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,000.00	0.00
6000	MATERIALS & SUPPLIES	\$ 270.00	\$ 0.00	\$ 0.00	\$ 118.88	\$ 151.12	44.03
61100	CLASSROOM INSTRUCTION	\$ 5,270.00	\$ 0.00	\$ 0.00	\$ 118.88	\$ 5,151.12	2.26
1	REGULAR	\$ 5,270.00	\$ 0.00	\$ 0.00	\$ 118.88	\$ 5,151.12	2.26
130	POQUOSON MIDDLE SCHOOL	\$ 5,270.00	\$ 0.00	\$ 0.00	\$ 118.88	\$ 5,151.12	2.26
30	SECONDARY	\$ 11,120.00	\$ 0.00	\$ 0.00	\$ 437.77	\$ 10,682.23	3.94
C/C 90 DISTRICT WIDE							
LOC 000							
PGM 1 REGULAR							
FUNC 61100 CLASSROOM INSTRUCTION							
3000	PURCHASE SERVICES	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,500.00	0.00
6000	MATERIALS & SUPPLIES	\$ 140.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 140.00	0.00
61100	CLASSROOM INSTRUCTION	\$ 1,640.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,640.00	0.00
1	REGULAR	\$ 1,640.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,640.00	0.00
000		\$ 1,640.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,640.00	0.00
90	DISTRICT WIDE	\$ 1,640.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,640.00	0.00
205	TITLE IV	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 1,407.77	\$ 18,592.23	7.04
PJT 207 PRESCHOOL HANDICAPPED							
C/C 20							
LOC 160 POQUOSON PRIMARY SCHOOL							
PGM 1 REGULAR							
FUNC 61100 CLASSROOM INSTRUCTION							
3000	PURCHASE SERVICES	\$ 22,431.83	\$ 0.00	\$ 4,508.07	\$ 9,903.65	\$ 12,528.18	44.15
6000	MATERIALS & SUPPLIES	\$ 2,253.94	\$ 0.00	\$ 0.00	\$ 2,113.70	\$ 140.24	93.78
61100	CLASSROOM INSTRUCTION	\$ 24,685.77	\$ 0.00	\$ 4,508.07	\$ 12,017.35	\$ 12,668.42	48.68
1	REGULAR	\$ 24,685.77	\$ 0.00	\$ 4,508.07	\$ 12,017.35	\$ 12,668.42	48.68
160	POQUOSON PRIMARY SCHOOL	\$ 24,685.77	\$ 0.00	\$ 4,508.07	\$ 12,017.35	\$ 12,668.42	48.68
20		\$ 24,685.77	\$ 0.00	\$ 4,508.07	\$ 12,017.35	\$ 12,668.42	48.68
207	PRESCHOOL HANDICAPPED	\$ 24,685.77	\$ 0.00	\$ 4,508.07	\$ 12,017.35	\$ 12,668.42	48.68
PJT 208 IMPACT AID							
C/C 30 SECONDARY							
LOC 010 POQUOSON HIGH SCHOOL							
PGM 1 REGULAR							
FUNC 61100 CLASSROOM INSTRUCTION							
1000	SALARY AND WAGES	\$ 44,268.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 44,268.00	0.00

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2000	EMPLOYEE BENEFITS	\$ 12,706.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 12,706.00	0.00
3000	PURCHASE SERVICES	\$ 67,835.00	\$ 11,254.15	\$ 0.00	\$ 26,009.00	\$ 30,571.85	54.93
6000	MATERIALS & SUPPLIES	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 1,888.00	\$ 8,112.00	18.88
8000	CAPITAL OUTLAY	\$ 30,191.00	\$ 0.00	\$ 1,108.40	\$ 7,523.07	\$ 22,667.93	24.92
61100	CLASSROOM INSTRUCTION	\$ 165,000.00	\$ 11,254.15	\$ 1,108.40	\$ 35,420.07	\$ 118,325.78	28.29
1	REGULAR	\$ 165,000.00	\$ 11,254.15	\$ 1,108.40	\$ 35,420.07	\$ 118,325.78	28.29
010	POQUOSON HIGH SCHOOL	\$ 165,000.00	\$ 11,254.15	\$ 1,108.40	\$ 35,420.07	\$ 118,325.78	28.29
30	SECONDARY	\$ 165,000.00	\$ 11,254.15	\$ 1,108.40	\$ 35,420.07	\$ 118,325.78	28.29
208	IMPACT AID	\$ 165,000.00	\$ 11,254.15	\$ 1,108.40	\$ 35,420.07	\$ 118,325.78	28.29
PJT 210 SCHOOL FOOD							
C/C 90 DISTRICT WIDE							
LOC 000							
PGM 0							
FUNC 65100 SCHOOL FOOD							
5000	OTHER CHARGES	\$ 185,000.00	\$ 0.00	\$ 67,228.58	\$ 192,111.85	\$ 7,111.85-	103.84
65100	SCHOOL FOOD	\$ 185,000.00	\$ 0.00	\$ 67,228.58	\$ 192,111.85	\$ 7,111.85-	103.84
0		\$ 185,000.00	\$ 0.00	\$ 67,228.58	\$ 192,111.85	\$ 7,111.85-	103.84
000		\$ 185,000.00	\$ 0.00	\$ 67,228.58	\$ 192,111.85	\$ 7,111.85-	103.84
90	DISTRICT WIDE	\$ 185,000.00	\$ 0.00	\$ 67,228.58	\$ 192,111.85	\$ 7,111.85-	103.84
210	SCHOOL FOOD	\$ 185,000.00	\$ 0.00	\$ 67,228.58	\$ 192,111.85	\$ 7,111.85-	103.84
PJT 211 DODEA VTSS							
C/C 20							
LOC 150 POQUOSON ELEMENTARY SCHOOL							
PGM 1 REGULAR							
FUNC 61100 CLASSROOM INSTRUCTION							
1000	SALARY AND WAGES	\$ 14,481.27	\$ 0.00	\$ 57.50	\$ 2,874.17	\$ 11,607.10	19.85
2000	EMPLOYEE BENEFITS	\$ 1,207.32	\$ 0.00	\$ 4.40	\$ 219.88	\$ 987.44	18.21
3000	PURCHASE SERVICES	\$ 8,041.57	\$ 0.00	\$ 3,000.00	\$ 6,000.00	\$ 2,041.57	74.61
5000	OTHER CHARGES	\$ 21,119.97	\$ 0.00	\$ 0.00	\$ 16,953.70	\$ 4,166.27	80.27
6000	MATERIALS & SUPPLIES	\$ 196,701.25	\$ 19,400.00	\$ 534.24	\$ 5,145.76	\$ 172,155.49	12.48
61100	CLASSROOM INSTRUCTION	\$ 241,551.38	\$ 19,400.00	\$ 3,596.14	\$ 31,193.51	\$ 190,957.87	20.95
1	REGULAR	\$ 241,551.38	\$ 19,400.00	\$ 3,596.14	\$ 31,193.51	\$ 190,957.87	20.95
150	POQUOSON ELEMENTARY SCHOOL	\$ 241,551.38	\$ 19,400.00	\$ 3,596.14	\$ 31,193.51	\$ 190,957.87	20.95
20		\$ 241,551.38	\$ 19,400.00	\$ 3,596.14	\$ 31,193.51	\$ 190,957.87	20.95
211	DODEA VTSS	\$ 241,551.38	\$ 19,400.00	\$ 3,596.14	\$ 31,193.51	\$ 190,957.87	20.95
PJT 213 CARES GEER & ESSER							
C/C 90 DISTRICT WIDE							
LOC 000							

POQUOSON CITY PUBLIC SCHOOLS  
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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For FEBRUARY	Expenditures Year-to-Date	Available Balance	Percent Used
PGM 0							
FUNC 61100 CLASSROOM INSTRUCTION							
1000	SALARY AND WAGES	\$ 3,250.00	\$ 0.00	\$ 0.00	\$ 3,250.00	\$ 0.00	100.00
2000	EMPLOYER BENEFITS	\$ 248.66	\$ 0.00	\$ 0.00	\$ 248.63	\$ 0.03	99.99
61100	CLASSROOM INSTRUCTION	\$ 3,498.66	\$ 0.00	\$ 0.00	\$ 3,498.63	\$ 0.03	100.00
FUNC 64100 OPERATION AND MAINTENANCE							
6000	MATERIALS & SUPPLIES	\$ 13,121.01	\$ 0.00	\$ 0.00	\$ 13,121.01	\$ 0.00	100.00
0		\$ 16,619.67	\$ 0.00	\$ 0.00	\$ 16,619.64	\$ 0.03	100.00
PGM 2 SPECIAL							
FUNC 61100 CLASSROOM INSTRUCTION							
1000	SALARY AND WAGES	\$ 637.50	\$ 0.00	\$ 0.00	\$ 0.00	\$ 637.50	0.00
2000	EMPLOYEE BENEFITS	\$ 48.77	\$ 0.00	\$ 0.00	\$ 0.00	\$ 48.77	0.00
6000	MATERIALS & SUPPLIES	\$ 3,578.09	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,578.09	0.00
61100	CLASSROOM INSTRUCTION	\$ 4,264.36	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,264.36	0.00
2	SPECIAL	\$ 4,264.36	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,264.36	0.00
PGM 9 NON LEA PROGRAMS							
FUNC 68100 INSTRUCTIONAL TECHNOLOGY							
6000	MATERIALS & SUPPLIES	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 1,975.50	\$ 3,024.50	39.51
000		\$ 25,884.03	\$ 0.00	\$ 0.00	\$ 18,595.14	\$ 7,288.89	71.84
90	DISTRICT WIDE	\$ 25,884.03	\$ 0.00	\$ 0.00	\$ 18,595.14	\$ 7,288.89	71.84
213	CARES GEER & ESSER	\$ 25,884.03	\$ 0.00	\$ 0.00	\$ 18,595.14	\$ 7,288.89	71.84
PJT 214 CARES ACT ESSER II							
C/C 90 DISTRICT WIDE							
LOC 000							
PGM 0							
FUNC 61100 CLASSROOM INSTRUCTION							
1000	SALARY AND WAGES	\$ 25,168.81	\$ 0.00	\$ 1,400.00	\$ 2,800.00	\$ 22,368.81	11.12
2000	EMPLOYEE BENEFITS	\$ 7,201.47	\$ 0.00	\$ 107.10	\$ 214.20	\$ 6,987.27	2.97
3000	PURCHASE SERVICES	\$ 175.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 175.00	0.00
6000	MATERIALS & SUPPLIES	\$ 2,647.03	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,647.03	0.00
61100	CLASSROOM INSTRUCTION	\$ 35,192.31	\$ 0.00	\$ 1,507.10	\$ 3,014.20	\$ 32,178.11	8.56
0		\$ 35,192.31	\$ 0.00	\$ 1,507.10	\$ 3,014.20	\$ 32,178.11	8.56
000		\$ 35,192.31	\$ 0.00	\$ 1,507.10	\$ 3,014.20	\$ 32,178.11	8.56
90	DISTRICT WIDE	\$ 35,192.31	\$ 0.00	\$ 1,507.10	\$ 3,014.20	\$ 32,178.11	8.56
214	CARES ACT ESSER II	\$ 35,192.31	\$ 0.00	\$ 1,507.10	\$ 3,014.20	\$ 32,178.11	8.56
PJT 215 CARES ACT ESSER III							
C/C 90 DISTRICT WIDE							
LOC 000							
PGM 0							

POQUOSON CITY PUBLIC SCHOOLS  
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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For FEBRUARY	Expenditures Year-to-Date	Available Balance	Percent Used
FUNC 61100 CLASSROOM INSTRUCTION							
1000	SALARY AND WAGES	\$ 287,101.00	\$ 0.00	\$ 5,062.66	\$ 30,375.96	\$ 256,725.04	10.58
2000	EMPLOYEE BENEFITS	\$ 81,725.00	\$ 0.00	\$ 2,477.45	\$ 16,070.24	\$ 65,654.76	19.66
3000	PURCHASE SERVICES	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,000.00	0.00
6000	MATERIALS & SUPPLIES	\$ 4,355.26	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,355.26	0.00
61100	CLASSROOM INSTRUCTION	\$ 383,181.26	\$ 0.00	\$ 7,540.11	\$ 46,446.20	\$ 336,735.06	12.12
0		\$ 383,181.26	\$ 0.00	\$ 7,540.11	\$ 46,446.20	\$ 336,735.06	12.12
000		\$ 383,181.26	\$ 0.00	\$ 7,540.11	\$ 46,446.20	\$ 336,735.06	12.12
90	DISTRICT WIDE	\$ 383,181.26	\$ 0.00	\$ 7,540.11	\$ 46,446.20	\$ 336,735.06	12.12
215	CARES ACT ESSER III	\$ 383,181.26	\$ 0.00	\$ 7,540.11	\$ 46,446.20	\$ 336,735.06	12.12
PJT 216 CARES ESSER III SET ASIDE							
C/C 30 SECONDARY							
LOC 010 POQUOSON HIGH SCHOOL							
PGM 1 REGULAR							
FUNC 61100 CLASSROOM INSTRUCTION							
1000	SALARY AND WAGES	\$ 18,875.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 18,875.00	0.00
2000	EMPLOYEE BENEFITS	\$ 1,443.94	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,443.94	0.00
61100	CLASSROOM INSTRUCTION	\$ 20,318.94	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20,318.94	0.00
1	REGULAR	\$ 20,318.94	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20,318.94	0.00
010	POQUOSON HIGH SCHOOL	\$ 20,318.94	\$ 0.00	\$ 0.00	\$ 0.00	\$ 20,318.94	0.00
LOC 130 POQUOSON MIDDLE SCHOOL							
PGM 1 REGULAR							
FUNC 61100 CLASSROOM INSTRUCTION							
1000	SALARY AND WAGES	\$ 17,880.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 17,880.00	0.00
2000	EMPLOYEE BENEFITS	\$ 1,367.82	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,367.82	0.00
61100	CLASSROOM INSTRUCTION	\$ 19,247.82	\$ 0.00	\$ 0.00	\$ 0.00	\$ 19,247.82	0.00
1	REGULAR	\$ 19,247.82	\$ 0.00	\$ 0.00	\$ 0.00	\$ 19,247.82	0.00
130	POQUOSON MIDDLE SCHOOL	\$ 19,247.82	\$ 0.00	\$ 0.00	\$ 0.00	\$ 19,247.82	0.00
30	SECONDARY	\$ 39,566.76	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39,566.76	0.00
216	CARES ESSER III SET ASIDE	\$ 39,566.76	\$ 0.00	\$ 0.00	\$ 0.00	\$ 39,566.76	0.00
PJT 218 VDH VISSA							
C/C 90 DISTRICT WIDE							
LOC 000							
PGM 0							
FUNC 62220 HEALTH							
1000	SALARY AND WAGES	\$ 4,271.25	\$ 0.00	\$ 0.00	\$ 4,271.25	\$ 0.00	100.00
2000	EMPLOYEE BENEFITS	\$ 1,754.65	\$ 0.00	\$ 0.00	\$ 1,754.65	\$ 0.00	100.00
62220	HEALTH	\$ 6,025.90	\$ 0.00	\$ 0.00	\$ 6,025.90	\$ 0.00	100.00
0		\$ 6,025.90	\$ 0.00	\$ 0.00	\$ 6,025.90	\$ 0.00	100.00

POQUOSON CITY PUBLIC SCHOOLS  
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Code	Description	Appropriations	Outstanding Encumbrances	Expenditures For FEBRUARY	Expenditures Year-to-Date	Available Balance	Percent Used
000		\$ 6,025.90	\$ 0.00	\$ 0.00	\$ 6,025.90	\$ 0.00	100.00
90	DISTRICT WIDE	\$ 6,025.90	\$ 0.00	\$ 0.00	\$ 6,025.90	\$ 0.00	100.00
218	VDH VISSTA	\$ 6,025.90	\$ 0.00	\$ 0.00	\$ 6,025.90	\$ 0.00	100.00
PJT 219 CSLPRF							
C/C 20							
LOC 160 POQUOSON PRIMARY SCHOOL							
PGM 1 REGULAR							
FUNC 64100 OPERATION AND MAINTENANCE							
8000	CAPITAL OUTLAY	\$ 422,791.00	\$ 422,791.00	\$ 0.00	\$ 0.00	\$ 0.00	100.00
GRAND TOTAL		\$ 30,743,062.38	\$ 651,262.39	\$ 2,276,119.52	\$ 14,577,393.00	\$ 15,514,406.99	49.54

Poquoson City Public Schools  
Revenue Summary Report  
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Code	Description	Estimated Revenue	Est. Revenue For FEBRUARY	Revenue For FEBRUARY	Revenue YTD	Unrealized Balance	Percent Real
<b>FD 1 GENERAL FUND</b>							
<b>CAT 1 LOCAL FUNDS</b>							
1602020	ATHLETIC FEES	\$ 38,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 38,000.00	0.00
1612040	SCHOOL FOOD SERVICE	\$ 48,125.00	\$ 0.00	\$ 0.00	\$ 22,551.73	\$ 25,573.27	46.86
1899120	MISCELLANEOUS/OTHER FUNDS	\$ 25,000.00	\$ 0.00	\$ 3,287.50	\$ 19,126.85	\$ 5,873.15	76.51
1899121	IN SCHOOL PAYROLL RECEIPTS	\$ 5,626.36	\$ 1,273.48	\$ 6,842.30	\$ 12,318.77	\$ 6,692.41	218.95
1899125	INSURANCE CLAIMS	\$ 4,928.12	\$ 0.00	\$ 0.00	\$ 4,928.12	\$ 0.00	100.00
1900110	E-RATE	\$ 11,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 11,000.00	0.00
5105000	OPERATION	\$ 11,045,602.00	\$ 0.00	\$ 860,772.44	\$ 5,415,073.46	\$ 5,630,528.54	49.02
5105011	CITY FUND TECHNOLOGY	\$ 34,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 34,000.00	0.00
5105012	CITY AUDIT BALANCE	\$ 718,313.00	\$ 0.00	\$ 0.00	\$ 20,333.00	\$ 697,980.00	2.83
5105013	CITY CAPITAL PROJECTS	\$ 29,953.62	\$ 0.00	\$ 0.00	\$ 29,953.56	\$ 0.06	100.00
<b>1</b>	<b>LOCAL FUNDS</b>	<b>\$ 11,960,548.10</b>	<b>\$ 1,273.48</b>	<b>\$ 870,902.24</b>	<b>\$ 5,524,285.49</b>	<b>\$ 6,436,262.61</b>	<b>46.19</b>
<b>CAT 2 STATE FUNDS</b>							
2402020	BASIC AID	\$ 6,901,277.00	\$ 0.00	\$ 513,152.92	\$ 4,420,362.31	\$ 2,480,914.69	64.05
2402030	GED ISAEP FUNDING	\$ 8,233.00	\$ 0.00	\$ 911.44	\$ 911.44	\$ 7,321.56	11.07
2402040	REMEDIAL SUMMER SCHOOL	\$ 36,765.00	\$ 0.00	\$ 6,837.82	\$ 10,256.73	\$ 26,508.27	27.90
2402050	FOSTER REGULAR ED STUDENTS	\$ 5,274.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,274.00	0.00
2402070	GIFTED AND TALENTED	\$ 71,873.00	\$ 0.00	\$ 5,830.04	\$ 47,449.83	\$ 24,423.17	66.02
2402080	REMEDIAL SOQ	\$ 75,793.00	\$ 0.00	\$ 6,153.51	\$ 50,045.96	\$ 25,747.04	66.03
2402110	COMPENSATION SUPPLEMENT	\$ 406,434.00	\$ 0.00	\$ 37,959.94	\$ 249,494.21	\$ 156,939.79	61.39
2402120	SPECIAL EDUCATION SOQ	\$ 676,909.00	\$ 0.00	\$ 54,858.18	\$ 446,814.29	\$ 230,094.71	66.01
2402140	TEXTBOOK PAYMENTS	\$ 172,991.00	\$ 0.00	\$ 14,025.72	\$ 114,197.10	\$ 58,793.90	66.01
2402150	SCHOOL FOOD PAYMENTS	\$ 5,787.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,787.00	0.00
2402170	VOCATIONAL ED. SOQ	\$ 155,506.00	\$ 0.00	\$ 12,557.14	\$ 102,578.46	\$ 52,927.54	65.96
2402210	SOCIAL SECURITY INSTRUCTIONAL	\$ 401,180.00	\$ 0.00	\$ 32,527.25	\$ 264,833.00	\$ 136,347.00	66.01
2402230	TEACHER RETIREMENT-INSTRUCTIONAL	\$ 934,344.00	\$ 0.00	\$ 75,756.26	\$ 616,793.95	\$ 317,550.05	66.01
2402280	EARLY READING/INTERVENTION	\$ 59,406.00	\$ 0.00	\$ 6,912.72	\$ 10,369.08	\$ 49,036.92	17.45
2402410	GROUP LIFE	\$ 28,749.00	\$ 0.00	\$ 2,330.92	\$ 18,978.32	\$ 9,770.68	66.01
2402460	HOMEBOUND	\$ 7,804.00	\$ 0.00	\$ 488.02	\$ 976.04	\$ 6,827.96	12.51
2402480	SPECIAL ED REGIONAL PROGRAM	\$ 290,433.00	\$ 0.00	\$ 17,539.09	\$ 26,308.64	\$ 264,124.36	9.06
2402510	CAREER & TECHNICAL EDUCATION	\$ 7,381.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 7,381.00	0.00
2402650	AT RISK SOQ	\$ 63,683.00	\$ 0.00	\$ 5,592.00	\$ 38,608.00	\$ 25,075.00	60.63
2402810	VIRGINIA PRESCHOOL INITIATIVE	\$ 23,920.00	\$ 0.00	\$ 2,577.13	\$ 4,026.77	\$ 19,893.23	16.83
2402860	SUPPLEMENTAL LOTTERY PER PUPIL AL	\$ 526,773.00	\$ 0.00	\$ 94,850.91	\$ 142,276.36	\$ 384,496.64	27.01
2402910	MENTOR TEACHER PROGRAM	\$ 2,678.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,678.00	0.00
2403080	SALES TAX	\$ 2,822,277.00	\$ 0.00	\$ 327,828.26	\$ 1,966,019.88	\$ 856,257.12	69.66
2403090	ESL	\$ 2,903.00	\$ 0.00	\$ 1,265.18	\$ 3,470.25	\$ 567.25	119.54
2403340	CTE EQUIPMENT SCHOOL DIV HIGH DEM	\$ 3,060.53	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,060.53	0.00
2403360	CTE STEM-H INDUSTRY CREDENTIALS	\$ 671.77	\$ 0.00	\$ 0.00	\$ 0.00	\$ 671.77	0.00
2403470	SCHOOL BREAKFAST	\$ 22,433.00	\$ 0.00	\$ 4,728.28	\$ 7,092.42	\$ 15,340.58	31.62
2403472	SCHOOL MEALS EXPANSION	\$ 3,188.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,188.00	0.00
2403490	INDUSTRY CERTIFICATION COSTS	\$ 1,788.89	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,788.89	0.00
2403650	WORKPLACE READINESS SKILLS ASSESS	\$ 414.69	\$ 0.00	\$ 0.00	\$ 0.00	\$ 414.69	0.00
2403990	NATIONAL BOARD CERTIFICATION BONU	\$ 7,500.00	\$ 0.00	\$ 0.00	\$ 7,500.00	\$ 0.00	100.00
2404050	SOL ALGEBRA READINESS	\$ 9,645.00	\$ 0.00	\$ 1,753.09	\$ 2,629.64	\$ 7,015.36	27.26
2404150	PROJECT GRADUATION	\$ 3,669.00	\$ 0.00	\$ 667.09	\$ 1,000.64	\$ 2,668.36	27.27
2404270	PBIS of the VTSS	\$ 12,766.11	\$ 0.00	\$ 0.00	\$ 12,766.11	\$ 0.00	100.00
2408920	VPI - FLEXIBLE SPENDING	\$ 0.00	\$ 0.00	\$ 1,449.64	\$ 2,899.28	\$ 2,899.28	100.00
2408990	HOLD HARMLESS-COVID 19	\$ 518,804.00	\$ 0.00	\$ 43,233.67	\$ 345,869.32	\$ 172,934.68	66.67
2409000	SUPP PAY IN LIEU OF SALES TAX	\$ 174,172.00	\$ 0.00	\$ 14,514.33	\$ 116,114.68	\$ 58,057.32	66.67
2409010	SCHOOL CONSTRUCTION GRANTS	\$ 1,509,538.00	\$ 0.00	\$ 143,765.52	\$ 934,475.88	\$ 575,062.12	61.90
2500000	DIRECT SERVICES	\$ 35,000.00	\$ 0.00	\$ 660.48	\$ 19,164.68	\$ 15,835.32	54.76
4104050	VPSA FUNDING FOR TECHNOLOGY	\$ 154,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 154,000.00	0.00
4104051	VPSA TECHNOLOGY CARRYOVER COMBINE	\$ 29,944.00	\$ 0.00	\$ 0.00	\$ 19,057.53	\$ 10,886.47	63.64
<b>2</b>	<b>STATE FUNDS</b>	<b>\$ 16,174,967.99</b>	<b>\$ 0.00</b>	<b>\$ 1,430,726.55</b>	<b>\$10,003,340.80</b>	<b>\$ 6,171,627.19</b>	<b>61.84</b>
<b>CAT 3 FEDERAL FUNDS</b>							
10.5530	SCHOOL BREAKFAST	\$ 30,000.00	\$ 0.00	\$ 7,912.78	\$ 29,075.26	\$ 924.74	96.92
10.5550	SCHOOL LUNCH	\$ 155,000.00	\$ 0.00	\$ 30,103.95	\$ 151,705.64	\$ 3,294.36	97.87
10.559	SFSP MEALS	\$ 0.00	\$ 0.00	\$ 0.00	\$ 3,610.53	\$ 3,610.53	100.00
10.649	SNP LOCAL EBT	\$ 0.00	\$ 0.00	\$ 0.00	\$ 628.00	\$ 628.00	100.00

POQUOSON CITY PUBLIC SCHOOLS  
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Code	Description	Estimated Revenue	Est. Revenue For FEBRUARY	Revenue For FEBRUARY	Revenue YTD	Unrealized Balance	Percent Real
12.558	VTSS-TIERED SYSTEMS OF SUPPORT	\$ 74,143.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 74,143.00	0.00
12.5581	VTSS-TIERD SYSTEM OF SUPPORT CARR	\$ 167,408.38	\$ 0.00	\$ 0.00	\$ 21,768.80	\$ 145,639.58	13.00
21.027	CSLFRF	\$ 633,645.06	\$ 422,791.00	\$ 0.00	\$ 210,854.06	\$ 422,791.00	33.28
84.0100	TITLE I NO CHILD LEFT BEHIND	\$ 105,008.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 105,008.00	0.00
84.0101	TITLE I CARRYOVER	\$ 12,023.17	\$ 0.00	\$ 0.00	\$ 0.00	\$ 12,023.17	0.00
84.0270	TITLE VIB	\$ 437,200.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 437,200.00	0.00
84.0271	VI-B CARRYOVER	\$ 239,362.24	\$ 0.00	\$ 3,880.61	\$ 190,977.16	\$ 48,385.08	79.79
84.027X	TITLE VI-B ARP	\$ 544.10	\$ 0.00	\$ 0.00	\$ 0.00	\$ 544.10	0.00
84.0410	IMPACT AID	\$ 165,000.00	\$ 0.00	\$ 79,702.00	\$ 145,812.00	\$ 19,188.00	88.37
84.0481	CARL PERKINS/DISADVANTAGE HANDICA	\$ 21,323.44	\$ 0.00	\$ 0.00	\$ 0.00	\$ 21,323.44	0.00
84.0482	CARL PERKINS CARRYOVER FUNDS	\$ 3,812.87	\$ 0.00	\$ 0.00	\$ 2,915.40	\$ 897.47	76.46
84.1730	PRESCHOOL HANDICAPPED GRANT	\$ 12,951.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 12,951.00	0.00
84.1731	PRESCHOOL HANDICAPPED CARRYOVER	\$ 9,480.83	\$ 0.00	\$ 0.00	\$ 3,314.40	\$ 6,166.43	34.96
84.173X	PRESCHOOL HANDICAPPED ARP	\$ 2,253.94	\$ 0.00	\$ 155.79	\$ 2,253.94	\$ 0.00	100.00
84.2810	TITLE II	\$ 28,540.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 28,540.00	0.00
84.424	TITLE IV	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10,000.00	0.00
84.4241	TITLE IV CARRYOVER	\$ 10,000.00	\$ 0.00	\$ 0.00	\$ 1,407.77	\$ 8,592.23	14.08
84.425C	CARES GEER	\$ 5,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 5,000.00	0.00
84.425D	CARES ESSER	\$ 56,076.34	\$ 0.00	\$ 0.00	\$ 19,691.25	\$ 36,385.09	35.12
84.425U	CARES ESSER III	\$ 422,748.02	\$ 0.00	\$ 0.00	\$ 0.00	\$ 422,748.02	0.00
93.323	VDH VISSTA	\$ 6,025.90	\$ 0.00	\$ 0.00	\$ 6,025.90	\$ 0.00	100.00
3	FEDERAL FUNDS	\$ 2,607,546.29	\$ 422,791.00	\$ 121,755.13	\$ 790,040.11	\$ 1,817,506.18	30.30
1	GENERAL FUND	\$ 30,743,062.38	\$ 424,064.48	\$ 2,423,383.92	\$ 16,317,666.40	\$ 14,425,395.98	53.08
GRAND TOTAL		\$ 30,743,062.38	\$ 424,064.48	\$ 2,423,383.92	\$ 16,317,666.40	\$ 14,425,395.98	53.08

## Authorization to Accept and Expend Additional Revenues

The following is a list of additional revenues and corresponding additional expenditures to the 2022-2023 Operating Budget requiring authorization from the Board to accept and expend. Please note that total revenue equals total expenditures.

		<u>Revenue</u>	<u>Expenditures</u>
<b>1. Schools and City related to Field Trips, Athletic Events, Sailing</b>			
Revenue for In School Payroll	#1-1-1899121	<u>\$11,348.06</u>	
Expenditure for PHS Instructional/Operational	#1-100-30-010-1-61410-1621		\$258.36
Expenditure for Instructional Salaries	#1-100-90-000-0-62120-1151		\$6,914.27
Expenditure for Transportation Salaries	#1-100-90-000-0-63100-1170		\$3,914.77
Expenditure for Job Coach Program	#1-100-30-010-2-61100-1175		<u>\$260.66</u>
			<u>\$11,348.06</u>
<b>2. Federal NSLP Equipment Assistance Grant:</b>			
Revenue for NSLP Equipment Assistance Grant	#1-3-10.579	<u>\$108,010.02</u>	
Expenditure for NSLP Equipment Assistance Grant	#1-210-90-000-0-65100-8200		<u>\$108,010.02</u>
<b>3. Virginia Tiered Systems of Support State PBIS Grant:</b>			
Revenue for VTSS/PBIS Grant	#1-2-2404270	<u>\$24,000.00</u>	
Expenditure for Substitutes and Stipends	#1-100-90-000-0-61100-1520		\$6,000.00
Expenditure for Purchased/Contract Services	#1-100-90-000-0-61100-3000		\$1,000.00
Expenditure for Travel/Professional Development	#1-100-90-000-0-61100-5000		\$7,000.00
Expenditure for Materials and Supplies	#1-100-90-000-0-61100-6000		<u>\$10,000.00</u>
			<u>\$24,000.00</u>
<b>4. Federal CARES ESSER III Set Aside Grant:</b>			
Revenue for CARES ESSER III Set Aside Grant	#1-3-84.425U	<u>\$1,288.00</u>	
Expenditure for Salaries	#1-216-30-010-1-61100-1000		\$1,192.00
Expenditure for FICA	#1-216-30-010-1-61100-2000		<u>\$96.00</u>
			<u>\$1,288.00</u>

The following is a list of donations to Poquoson City Public Schools Activity Accounts:

### Poquoson High School

A donation from The Poquoson Education Foundation to Ms. Baker to be used to purchase a class set of books	\$252.00
A donation from Valerie Ballard to the Chorus Department to be used as needed	\$100.00
A donation from Judy Hahn to the Chorus Department to be used as needed	\$100.00

### Poquoson Elementary School

A donation from Devon Martin for uncashed checks to be used for enhancement of classroom education	\$20.00
A donation from a parent to be used by students for a field trip	\$6.00

**Personnel Action  
March 21, 2023**

Name	Position	Work Location
<b>Recommendation(s) 2022-23 SY</b>		
Robin Turner	Teacher	PHS
<b>Resignation(s) Current</b>		
<b>Resignation(s) End of School Year</b>		
Annie Campbell	Speech Language Pathologist	PCPS
Judith Morgan	Teacher	PES
Brittany Thompson	Teacher	PPS
Pamela Watson	Paraprofessional	PES
Taryn Doak	Cafeteria Monitor	PPS
<b>Retiree(s) Current</b>		
Barbara Wood	Principal	PES
<b>Retiree(s) End of School Year</b>		
Kim White	Teacher	PHS
Rahe Insley	Paraprofessional	PHS
<b>Recommendation(s)-Substitutes</b>		
Genevieve Cook	Instruction	
Valorie Dalton	Instruction	
Candice Knowlton	Instruction	
<b>Recommendation(s)-Supplements</b>		

**POQUOSON CITY SCHOOL BOARD MEETING  
FEBRUARY 21, 2023 – 6:00 p.m.  
CITY OF POQUOSON COUNCIL CHAMBERS**

**MINUTES**

Present:

Christina Helsel, Chair  
Jonathan Ingram  
Timothy Goodale

Cameron Childress  
Cathy Everett

Christopher Burbage  
Arty Tillett, Superintendent  
April Firth, Clerk of the Board

- I. **CALL TO ORDER:** Chair Helsel called meeting to order: 6:00 p.m.
- II. **PLEDGE TO THE FLAG, MOMENT OF SILENCE, AND INSPIRATIONAL READING:**  
Alexis Peshehonoff, a junior at Poquoson High School and Student Representative of the Board, led the Pledge to the Flag and read an inspirational quote.
- III. **ADDITIONS AND/OR MODIFICATIONS TO THE AGENDA:** Chair Helsel welcomed April Firth as the new Clerk of the Board. There were none.
- IV. **RECOGNITIONS:** Kelly Purdie recognized Evelyn Weimert as February Senior of the Month, Avery Nunnally-Brooks, Lauren Romanelli, Abigail Smith and Zaynah Weems on their All-State Choir Placements, Page Yarbrough, Blair DuVal, Students of Biology II, Students of Introduction to Culinary Arts and Patrick Nelson for their contributions to Poquoson High Schools Giving Garden Project.
- V. **PRESENTATIONS AND REPORTS:**
  - A. **Instruction Update:** Ms. Amber Brown gave an update on PHS's Health Textbook, SOL testing and National & State Average NAEP Scores. She spoke about the Virginia Literacy Act, resources for our children, CTE Month, as well as the Major Clarity Platform. She gave an overview of VTSS and students social and emotional well-being.
  - B. **Financial Update:** Ms. Tracy Spence gave an overview of the State Calc Tool error and what happens in FY23. She spoke about FY24 Budget Highlights and gave an update on the Budget timeline.
  - C. **Operations Update:** Dr. Brandon Ratliff gave an update on PPS HVAC, PPS roof, recruiting and hiring, Policy 6-5.10 Instructional Materials with Sexually Explicit Content and the 2023-2024 Academic Calendar.
- VI. **PUBLIC COMMENT:** There were none.
- VII. **CONSENT AGENDA:**

- A. Approval of Financial Reports
- B. Authorization to Change Appropriation and to Accept and Expend Funds in Accordance with Attached Request
- C. Approval of Personnel Action
- D. Approval of Minutes for January's Regular Meeting, and Work Session
- E. Approval of Superintendent to Sign a Contract with HVAC Vendor for Poquoson Primary School

Mr. Ingram read the Consent Agenda above. Ms. Everett made a motion, seconded by Mr. Childress, that the Consent Agenda be approved as read. Vote was taken.

VOTE: 6:0

Mr. Ingram, Aye; Dr. Goodale, Aye; Mr. Childress, Aye; Ms. Everett, Aye; Dr. Burbage, Aye; Chair Helsel, Aye

### **VIII. OTHER MATTERS FOR CONSIDERATION:**

- A. Consideration of Approval of the Proclamation for National School Breakfast Week and Career and Technical Education Month be approved.

Ms. Everett read the proclamation for National School Breakfast Week. Dr. Burbage read the proclamation for Career and Technical Education Month.

Mr. Ingram made a motion, seconded by Dr. Burbage, that the Consideration of Approval of the Proclamation for National School Breakfast Week and Career and Technical Education Month be approved. Vote was taken.

VOTE: 6:0

Mr. Ingram, Aye; Dr. Goodale, Aye; Mr. Childress, Aye; Ms. Everett, Aye; Dr. Burbage, Aye; Chair Helsel, Aye

- B. Consideration of Approval of 2023-2024 Academic Calendar be approved.

Dr. Goodale made a motion, seconded by Ms. Everett, that the Consideration of Approval of 2023-2024 Academic Calendar be approved. Vote was taken.

VOTE: 5:1

Mr. Ingram, Aye; Dr. Goodale, Aye; Mr. Childress, Nay; Ms. Everett, Aye; Dr. Burbage, Aye; Chair Helsel, Aye

- C. Consideration of Approval for the Adoption of Policy 6-5.10, Instructional Materials with Sexually Explicit Content be approved.

Mr. Childress made a motion, seconded by Dr. Goodale, that the Consideration of Approval for the Adoption of Policy 6-5.10, Instructional Materials with Sexually Explicit Content be approved. Vote was taken.

VOTE: 6:0

Mr. Ingram, Aye; Dr. Goodale, Aye; Mr. Childress, Aye; Ms. Everett, Aye; Dr. Burbage, Aye;  
Chair Helsel, Aye

**IX. COMMUNICATIONS AND/OR OTHER MATTERS BY SCHOOL BOARD AND/OR SUPERINTENDENT:**

- **Mr. Tillett:** He shared that it was National Board Clerk Appreciation Week and presented a gift to April Firth along with Chair Helsel. He stated that it is also School Board Appreciation Month and welcomed new school board member Dr. Burbage. He presented the board with a gift and thanked board members for a sometimes-thankless job and expressed his gratitude. He was asked by Jean Rae who handles our Impact Aid work to talk about what it is and how it benefits are school system. He stated we are about 17 people short from accessing this money and to please fill out information if you have not done so. He thanked Janet Brown for being the interim Director of Finance.
- **Miss Peshehonoff:** She gave an update on each school.
- **Mr. Ingram:** He congratulated Ms. Weimert on Senior of the Month, members of PHS All-State Choir and thanked teachers and staff for everything that they do.
- **Dr. Goodale:** He also congratulated the PHS All-State Choir and gave thanks to the faculty and students involved in the Giving Garden. It's a great project. As a biologist he loves to see that science education applied in real life. He recognized Jared Goodson for his wrestling state title.
- **Mr. Childress:** He seconds sentiments and likes to see students excited when they are growing, pulling stuff, and cooking it. Thinks the Giving Garden is a great program. To see that an Eagle Scout built the garden boxes makes it that much better.
- **Ms. Everett:** She thanked teachers and administration. She stated that their jobs are hard and sees they are harder than she thought they were. It was nice to see Ms. Brown. She is proud of the students mentioned tonight and states we have excellent students. Thanks to Mr. Tillett for being in the schools and visiting classrooms.
- **Dr. Burbage:** He congratulated Evelyn Weimert on Student of the Month and the PHS All-State Choir Group. He recognized Page Yarbrough and Blair DuVal for their work with the Giving Garden. He thinks it's a great opportunity and is looking forward to taking a look at it.
- **Chair Helsel:** She welcomed Dr. Burbage to the board. She stated she thinks she finally got her hearing back from battle of the classes. It's great to see our kids back to normal and doing field trips and events like this. She thanked our staff and everything they do.

**X. MATERIAL FOR BOARD REVIEW:** There were none.

**XI. ADJOURNMENT:** Chair Helsel adjourned the meeting at 7:44 p.m.

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Christina Helsel, Chair

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April Firth, Clerk of the Board

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Date

**POQUOSON CITY SCHOOL BOARD  
WORK SESSION  
FEBRUARY 21, 2023 – TO FOLLOW REGULAR MEETING  
CITY OF POQUOSON COUNCIL CHAMBERS CONFERENCE ROOM**

**MINUTES**

Present:

Christina Helsel, Chair

Jonathan Ingram

Timothy Goodale

Cameron Childress

Cathy Everett

Christopher Burbage

Arty Tillett, Superintendent

Amber Brown, Deputy Clerk

Chair Helsel called the work session of the Poquoson City School Board to order at 8:01 p.m.

- I. Budget Presentation:** The Superintendent’s proposed budget was distributed and discussed. The personnel needs at PPS were also discussed. A position was included for Special Education Coordinator and Behavioral Specialist to assist with special education and behavioral needs.
- II. Board Leadership:** The Board discussed selecting a Vice Chair. The decision was made to think it over and discuss it at the March meeting.
- III. School Safety:** Weapons Detection System was discussed. Carryover money funded ballistic shields for schools. Digital Mapping – “Collaborative Response Graphics” CRG was spoken about. – Digitally mapping school and creating overlays. This information will go to the police, dispatch, etc. This will allow first responders to locate areas quickly and can be used to navigate.
- IV. Anticipated Enrollment Increases:** An analysis of enrollment projections (2022-2027) was conducted by Weldon-Cooper of UVA. PCPS should expect an additional 125-185 students once construction has finished. Typically, 34 new homes in Poquoson yields 15 additional K-12 students. Mr. Tillett presented facilities options for growth. Next year should be okay. PPS could move resource classes out into trailers (band aid solution). Eventually add onto PES.
- V. Service Animals:** The need for a Service Animal Policy in PCPS was discussed. There is currently a request to bring a service animal next year. The Board reviewed ADA requirements and a sample policy. Clarification was requested if the policy can be limited to dogs due to space limitations and if schools are able to request hypoallergenic

dogs. The Board discussed the ability for parents of other students with severe allergies to opt out or request different placement.

There being no further areas to be discussed by the Board, Chair Helsel adjourned the work session at 9:27 p.m.

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Christina Helsel, Chair

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Amber S. Brown, Deputy Clerk

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Date

**POQUOSON CITY SCHOOL BOARD CLOSED SESSION  
FEBRUARY 21, 2023 – TO FOLLOW WORK SESSION  
CITY OF POQUOSON COUNCIL CHAMBERS**

**MINUTES**

Present:

Christina Helsel, Chair  
Cameron Childress  
Jonathan Ingram

Timothy Goodale  
Cathy Everett

Christopher Burbage  
Arty Tillett, Superintendent  
Amber Brown, Deputy Clerk

Chair Helsel called the meeting to order at 9:36 p.m.

**I. CONSIDERATION OF NEED FOR CLOSED SESSION**

A motion was made by Chair Helsel, and seconded by Mr. Ingram, pursuant to the scholastic exemption of Section 2.2-3711(A)(2) of the Virginia Freedom of Information Act, to move into Closed Session for consideration of student admission and discipline. Vote was taken.

Mr. Childress, Aye; Mr. Ingram, Aye; Dr. Goodale, Aye; Ms. Everett, Aye; Dr. Burbage, Aye; Chair Helsel, Aye.

The motion was approved by a vote of 6:0

**II. CLOSED SESSION**

The Board met in closed session for consideration of:

A. Student Admission and Discipline.

**III. MOVE TO OPEN SESSION**

A motion was made by Ms. Everett, seconded by Mr. Childress, to move back into open session.

Mr. Childress, Aye; Mr. Ingram, Aye; Dr. Goodale, Aye; Ms. Everett, Aye; Dr. Burbage, Aye; Chair Helsel, Aye.

The motion was approved by a vote of 6:0

**IV. ADJOURNMENT**

There being no further business, Chair Helsel adjourned the meeting at 10:48 p.m.

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Christina Helsel, Chairman

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Amber S. Brown, Deputy Clerk

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Date



# PROCLAMATION

## *Military Child Month*

*April 2023*

*WHEREAS, April is Month of the Military Child, a special month to recognize and pay tribute to military families and their children for the daily sacrifices made, and for their commitment, courage, and unconditional support of our Armed Forces; and*

*WHEREAS, Virginia has the highest number of active duty, school age children in the nation and has committed to be an active participant in the Interstate Compact on Educational Opportunity for Military Children which facilitates military children transitioning in school systems across state lines; and*

*WHEREAS, the children of our service members continue to make significant contributions to Poquoson City Public Schools, the nation, and our Commonwealth, despite prolonged and repeated absences of one or both parents; and*

*WHEREAS, these children are a source of pride and honor to us all, and it is only fitting that we take the time to recognize their contributions, celebrate their spirit, and let our men and women in uniform know that while they are taking care of us, we are taking care of their children; and*

*WHEREAS, April is Month of the Military Child, a special month to recognize and pay tribute to military families and their children for the daily sacrifices made, and for their commitment, courage, and unconditional support of our Armed Forces;*

*NOW, THEREFORE, BE IT PROCLAIMED on this 21st day of March, in the year 2023, by the School Board of the City of Poquoson, Virginia, that the month of April, 2023, be hereby celebrated as Military Child Month in all Poquoson City Public Schools.*

**Virginia Department of Education**

Authorization of Signature in Absence of Division Superintendent  
Poquoson City Public Schools

The School Board of the Country, City, or Town of Poquoson City at a meeting held on March 21, 2023 by duly recorded vote approved and authorized the person(s) listed below to sign all Virginia Department of Education reports, documents, requisitions, and other official correspondence in the absence of the Division Superintendent.

<b>Dr. Brandon Daniel Ratliff</b> Assistant Superintendent  Assistant Superintendent for Operations  Signature: <u>Signature on File</u>  Authorization Approved through: <u>June 30, 2026</u>  Extended through: _____	<b>Amber Brown</b> Assistant Superintendent  Assistant Superintendent of Instruction and Support Services  Signature:  Authorization Approved through: <u>June 30, 2026</u>
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This is to certify that the signature authorization action was approved and incorporated in the minutes of said School Board on the aforementioned date.

\_\_\_\_\_  
Signature of Division Superintendent  
**Arty Tillett**  
\_\_\_\_\_  
Printed Name of Division Superintendent

\_\_\_\_\_  
Signature of School Board Chair  
**Christina Hesel**  
\_\_\_\_\_  
Printed Name of School Board Chair

Seal of Clerk of the School Board

\_\_\_\_\_  
Signature of Clerk of the School Board  
**April Firth**  
\_\_\_\_\_  
Printed Name of Clerk of the School Board  
Date: March 21, 2023

Mail to: Virginia Department of Education  
Educational Applications  
22nd Floor  
P.O.Box 2120  
Richmond, VA 23218-2120

**Poquoson City School Board**  
**Reading File Item Brief**

**Reading File Item:** VII-C

**Meeting Date:** March 21, 2023

**Subject:** Motion to waive the second reading of the Service Animal Policy 7-5.16 and approve it during the first read based upon (1) discussions held regarding the policy during the Work Session held on February 21, 2023, (2) the legal requirement for an established policy, and (3) a pending request for a service animal to accompany a student.

**Background**

Service animals, as defined by the Americans with Disabilities Act (ADA), are trained to assist children and adults with disabilities with daily living activities. Persons with disabilities have the same right as persons without disabilities to the use and enjoyment of our schools. We strive to make reasonable accommodations for a person with a disability to use a service animal on school property. However, to ensure the health and safety of everyone in our school, a service animal, like any personal property, cannot be brought onto school property on a continual basis without prior approval as further outlined by a School Board Policy. Currently, Poquoson City Public Schools (PCPS) does not have a policy that addresses service animals.

**Discussion**

PCPS has recently received an inquiry regarding our Service Animal Policy. In order to obtain a service animal and complete the required, and intensive training, animal training centers and organizations require a copy of the Service Animal Policy from the school division in which the child attends school. At this time, no such policy has been approved and included within our School Board Policy Manual. The formal request for a policy has been made.

The Americans with Disabilities Act (ADA) requires public entities to “modify its policies, practices, or procedures to permit the use of a service animal by an individual with a disability” (§ 35.136(a).) There is a clear legal delineation between a pet and a service animal. A service animal is properly qualified to be a service animal if it is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. In addition, the work or tasks performed by a service animal must be directly related to the individual’s disability. While public entities may prohibit/exclude pets, service animals that have obtained prior permission to be in the school, may not be prohibited.

**Requirements of the Service Animal**

- Service animal must be trained to do work or perform tasks for the benefit of the individual with a disability
  - Work/Tasks performed must be directly related to the individual’s disability
- Service animal must be housebroken, and under the control of the handler. The following conditions apply to the animal.

- Must be clean, well-groomed, and/or have no offensive odor
- Must not urinate or defecate in inappropriate locations
- Must not solicit attention, visit, or annoy any member of the student body or school personnel
- Must not vocalize unnecessarily (e.g.: barking, growling, and/or whining)
- Must not show aggression towards people or other animals
- Must not solicit or steal food or other items from the student body or school personnel
- Any handler, other than the student with a disability, will be subject to the same approval and background check policies as School Division volunteers.
- Current health certificates that evidence the animal is currently in good health, free from parasites, and that vaccinations are up-to-date

A draft policy is included for your review. The policy has been vetted by our School Board Attorney and includes key components, to include legal standards, requirements of service animals, requirements for training and handling while in school, procedures for obtaining prior approval, reasons and rationale for exclusion, process for appeal, care and supervision, charges, and exceptions. This list is not exhaustive.

**Recommendation(s):**

1. Motion to waive the second reading of the attached Service Animal Policy 7-5.16 and approve it during the first read
2. Approve the attached Service Animal Policy

**References:** Code of Virginia, 1950, as amended, § 51.5-44, Americans with Disabilities Act; 28 C.F.R. § 35.136.

## **POLICY 7-5.16 SERVICE ANIMALS**

### **1. Philosophy**

- 1.1. Service animals, as defined by the Americans with Disabilities Act (ADA), are trained to assist children and adults with disabilities with daily living activities. Persons with disabilities have the same right as persons without disabilities to the use and enjoyment of our schools. We strive to make reasonable accommodations for a person with a disability to use a service animal on school property. However, to ensure the health and safety of everyone in our school, a service animal, like any personal property, cannot be brought onto school property on a continual basis without prior approval as further outlined in this Policy.

### **2. Legal Standards**

- 2.1. This policy applies the legal standards as set forth in the following:
  - 2.1.1. Code of Virginia § 51.5-44,
  - 2.1.2. Individuals with Disabilities Education Act,
  - 2.1.3. The Rehabilitation Act of 1973, as amended ,
  - 2.1.4. Americans with Disabilities Act, and
  - 2.1.5. Virginians with Disabilities Act.

### **3. No Pets in School**

- 3.1. We are dedicated to protecting the health and well-being of our community. Some students are highly allergic to certain animals. Animals can also spread disease, or behave in dangerous or unpredictable ways that can cause injury to persons with whom they come into contact. For these reasons, pets are not allowed in school. Please help us maintain a safe environment for all students by respecting this policy.
- 3.2. Service animals are not pets. Provided that prior permission to have the service animal in school is obtained and maintained, the “no pets in school” prohibition does not apply.

### **4. Requirements of the Service Animal**

- 4.1. A service animal is properly qualified to be a service animal if it is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. In addition:
  - 4.1.1. The work or tasks performed by a service animal must be directly related to the individual’s disability.
    - 4.1.1.1. The crime deterrent effects of an animal’s presence and the provision of emotional support, well-being, comfort or companionship do not constitute work or tasks for the purposes of this policy.

- 4.2. The animal must at all times be housebroken and under the control of the handler. The following factors may determine that the animal is not housebroken or under control if the service animal:
  - 4.2.1. Is unclean, not well-groomed, and/or has an offensive odor;
  - 4.2.2. Urinates or defecates in inappropriate locations;
  - 4.2.3. Solicits attention, visits or annoys any member of the student body or school personnel;
  - 4.2.4. Vocalizes unnecessarily, i.e., barking, growling or whining;
  - 4.2.5. Shows aggression towards people or other animals; and
  - 4.2.6. Solicits or steals food or other items from the student body or school personnel.
- 4.3. To ensure compliance with the law and the safety of students, a handler if different than the individual with the disability, though not a School Division volunteer, will be subject to the same approval and background check policies as volunteers.
- 4.4. Current health certificate that evidences the animal is currently in good health, free from parasites, and that all vaccinations are up-to-date.

## **5. Service Animal in Training**

- 5.1. A person who is training a service animal may be accompanied by a service animal while on school property for the purposes of school business. The service animal must be at least six (6) months of age and:
  - 5.1.1. In harness, provided the person is an experienced trainer of guide animals or is conducting training of a guide animal;
  - 5.1.2. In a harness, backpack or vest that identifies the animal as a trained service animal, provided such person is an experienced trainer of service animals or is conducting continuing training of a service animal;
  - 5.1.3. Wearing a jacket identifying the recognized guide, hearing or service animal organization, provided such person is an experienced trainer of the organization identified on the jacket; or
  - 5.1.4. The person is part of a three-unit service animal team and is conducting continuing training of a service animal.

## **6. Procedure for Obtaining Prior Approval**

- 6.1. To ensure the health and safety of everyone in our school, we have established procedures for evaluating requests to bring service animals on school property on a case-by-case basis.
  - 6.1.1. Complete the Service Animal Access Request Form to include:
    - 6.1.2. Identification of the type of service animal;
    - 6.1.3. Identification of the work or task(s) the animal has been trained to perform for the student with a disability;
    - 6.1.4. A plan to meet the basic needs of the service animal;
    - 6.1.5. Verification that the handler, if someone different than the individual with a disability, is qualified according to PCPS volunteer school policies to be on school property though not a School Division

volunteer; and

- 6.1.6. Current health certificate that evidences the animal is currently in good health, free from parasites, and that all vaccinations are up-to-date.
- 6.2. Submit to the school's principal the completed Service Animal Access Request Form and any necessary attachments.
- 6.3. Submit necessary information to Human Resources confirming that the handler meets the criteria for PCPS volunteers, though the handler is not a PCPS volunteer.
- 6.4. Within five (5) school days you will be notified in writing of a decision or given reason why the decision will require more time and the predicted date when a decision will be made.

## **7. Exclusion of a Service Animal**

- 7.1. Permission for the service animal to be in school may be revoked in the following circumstances:
  - 7.1.1. The animal is out of control and the animal's handler does not take effective action to control it;
  - 7.1.2. The animal is not housebroken;
  - 7.1.3. The presence of the animal poses a direct threat to the health or safety of others; or
  - 7.1.4. The presence of an animal would require a fundamental alteration to the service, program, or activity of the school division.
- 7.2. The individual with a disability must still be given the opportunity to participate in the service, program, or activity without having the service animal on the premises.

## **8. Appealing a Denial of a Request for the Service Animal**

- 8.1. An appeal to the administrator's determination regarding the qualification of the handler/student or the animal may be appealed to the Assistant Superintendent for Instruction and Support Services.

## **9. When Prior Approval Has Not Been Obtained**

- 9.1. If a child arrives at school with an animal, and prior approval has not been obtained, the parent/guardian will be immediately notified and requested to retrieve the animal until it can be determined that the presence of the animal in school is in compliance with the law and School Board policy.
  - 9.1.1. The animal will remain with the child until the parent/guardian removes the animal from school property.
  - 9.1.2. The animal will not be taken away from the child by school personnel.
    - 9.1.2.1. However, if the principal or his/her designee believes the service animal may be dangerous or sick, he/she may contact animal control.

## **10. Updates Required**

- 10.1. A service animal that has been given prior approval to be in the school as a service animal must have a current approval on file in the school.

## **11. Care Or Supervision of the Service Animal**

- 11.1. Poquoson City Public Schools is not responsible for the care or supervision of a service animal.
- 11.2. In the event that the service animal damages property or otherwise behaves in a manner resulting in cleaning, repair or replacement costs, the owner is solely responsible for the entirety of such cost.
- 11.3. Any costs associated with the use and care of the service animal are the responsibility of the owner.

## **12. Exceptions**

- 12.1. This policy does not apply to Poquoson City Public Schools-initiated programs involving animals that are not trained service animals.

## **13. Extra Charges**

- 13.1. The owner or handler of a service animal cannot be required to pay an admission fee or charge for the animal to attend events for which a fee is charged.

**LEGAL REFERENCE:** Code of Virginia, 1950, as amended, § 51.5-44, Americans with Disabilities Act; 28 C.F.R. § 35.136.

*Adopted: March 21, 2023*

*Revised:*