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2023 MAR 16 P 12:48

Town of Putnam
Economic & Community Development Commission

Meeting Minutes

Conference Room 201

Tuesday, March 14, 2023

<https://us06web.zoom.us/j/87216461375?pwd=SlcXVnc0b3lyYnBmUWkvbHo4cXcyZz09>

Meeting ID: 872 1646 1375

Passcode: v41ZU7

	Meeting opened at 8:35 am
1. Roll Call	PRA Director Carly DeLuca, Chairman Paul Grenier, Vice-Chairman Lee Konicki, Commission Member Doug Taylor, Administrative Assistant Jackie Lefevre Bruce Fitzback, Land Use Agent. Absent: Commission members Dawn Krasnecky and Ron Coderre
2. Approval of Meeting Minutes*	February 14 th : Lee motioned to approve the minutes, seconded by Doug, motioned approved
3. Reporting of Expenditures	February 2023 expenditures were reviewed
4. New Business	i. Business Retention: Currently there is \$ 500 in budget. Discussion ensued on ideas for Business Retention. A gift idea was brought forth, for when a business completes a survey. Mugs, drone pic of business, good quality pens, were some ideas discussed. Items to be researched and brought back for additional discussion. ii. Commercial Properties: once a month, the Director attends the NE Commercial Realtors. Putnam hosted this month. A listing of Commercial properties available in Putnam was created and supplied to attendees. Commission and Director appreciated the listing and would like to see on website, and in monthly agenda packets.
5. Old Business	
	i. Beautification: a. Pocket Park Plaques: Director will visit each pocket park with Elaine Turner of Quiet Corner Garden Club. Elaine will provide her expertise for each park in terms of watering, sun etc. Pricing and types of plaques were reviewed. It was suggested members visit Union Station pocket parks to see

	size of existing plaque before plaque size can be chosen. Bronze finish appears to be consensus choice. Final choices at next meeting. ii. Strategic Plan: Update and adopt a new mission statement. Upon discussion, Lee motioned to adopt the new mission statement, as presented, seconded by Doug, motion approved. Discussion on creating a job resource center was suggested.
i. Updates	
	i. Ribbon Cuttings: Little Lucy's Snack Shop-Thursdays, March 30 at 5pm, in Montgomery Ward Bldg. Unit # 10 use side entrance near Saw Mill Pottery. The Stacks, which includes three businesses located in the former Putnam Library location on Kennedy Drive. The three businesses are Savage Systems, Quiet Corner Physical Therapy and Real Custom Training. The PBA mixer/Ribbon Cutting event is scheduled for April 26th at 5pm.
ii. Public Participation	None
iii. Adjournment*	Motion by Lee to adjourn, ayes have it motion passed. Meeting adjourned at 8:58 am