

Town of Putnam  
Economic & Community Development Commission  
Meeting Minutes  
Conference Room 201  
Tuesday, February 14, 2023



2023 FEB 22 P 3: 29

## Zoom Meeting:

<https://us06web.zoom.us/j/88583690821?pwd=dUNhbHpPN2hnZzRxak1mSTYyUG9DQT09>

Meeting ID: 885 8369 0821 Passcode: 7Zncs3

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|                                                       | Meeting opened at 8:44 am                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 1. Roll Call                                          | PRA Director Carly DeLuca, Chairman Paul Grenier, Vice-Chairman Lee Konicki, Commission Members: Dawn Krasnecky, Doug Taylor, and Ron Coderre<br>Administrative Assistant Jackie Lefevre                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 2. Approval of Meeting Minutes*                       | January 10 <sup>th</sup> : Dawn motioned to approve the minutes, seconded by Ron, motioned approved                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 3. Reporting of Expenditures                          | January 2023 expenditures were reviewed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 4. Nomination and Election of Officers* Vice-Chairman | Ron nominated Lee Konicki, seconded by Doug, hearing no further nominations, ayes have it, motioned approved for Lee Konicki as Vice-Chairman.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 5. New Business                                       | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 6. Old Business                                       | <p>i. Beautification:</p> <p>a. An MOU has been signed with Quiet Corner Garden Club for Providence St pocket park. A 12:00 noon meeting with Willie and garden club will take place at the Providence Street parking lot, across from Uptown Sandwiches, on Friday, Feb 17<sup>th</sup>. Everyone is welcome to join. Recreation will assist in monetary support from their beautification budget.</p> <p>b. Pocket Park Formal Adoption Form: Binder presented.</p> <p>c. Washington Park: DAR contact: Jackie made contact. Further discussions will be taking place on holding a rededication of the park.</p> <p>ii. Strategic Plan: copies of the Strategic Plan were supplied at the January meeting. Members were asked to answer the questions. Discussion ensued. "Entrances to Putnam", cleanliness in front of businesses in Downtown, were just a couple of items identified that members feel need attention. Members turned in their completed copies for Director to review. Director shared a revised survey questionnaire has been created. It is annually sent to manufacturing businesses, within the Industrial Park, to obtain updates. Info is placed on PowerPoint presentation, as well as updates the industry list. A copy of revised survey will be emailed to members. Admin. Assistant to email.</p> |

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|      |                      | <p>iii. Recreation Trails Grant: applying for 1 million dollars for design and construction of partial Airline Trail connection from Putnam to Thompson. March 1<sup>st</sup> deadline. Suggestion was brought forth to contact Jeff Rawson for a contact to local railroad. Director shared a listing of empty commercial/industry buildings is being worked on. Admin. Assistant shared she and Delpha had one in place, it just needs to be updated. Once updated, will be shared with members. All were asked to email any updates for the list to Assistant.</p> <p>The Director noted the need for a new sign at the Industrial Park entrances.</p> |
| i.   | Updates              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|      |                      | <p>III. Bean Stats: company reported they had the 3<sup>rd</sup> largest sales in pop ups of all the country.</p> <p>ii. Putnam Guides: Director passed around 2023 copies. The guides are being distributed Downtown, in May when highway rest areas open some will be shipped to them, Dawn and Ron volunteered to assist with distribution. Central kiosk, to house brochures, in Downtown area was discussed.</p> <p>iii. Trade Name Certificates List: the current list was provided and reviewed.</p>                                                                                                                                               |
| ii.  | Public Participation | None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| iii. | Adjournment*         | Motion by Doug to adjourn, ayes have it motion passed. Meeting closed 9:14am                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |