

STUDENTS

GRADES/EVALUATION OF STUDENT ACHIEVEMENT

Guidelines for Report Card Grading (Grades TK & K)

Purpose for grading: Report student learning and progress to
parents/guardians
Motivation
Promotion
Guidance

Guidelines for Transitional Kindergarten:

Students in Transitional Kindergarten will be evaluated in the areas of Pre-Reading Foundational Skills, Speaking and Listening, Mathematical Concepts, Social Development, Work Habits, and Conduct, and Physical Development. Transitional Kindergarten conferences are required at the conclusion of the first quarter.

Student progress will be evaluated in accordance with the following stages of development:

- 3 = Meets Standard/Expectation
- 2 = Making Satisfactory Progress
- 1 = Further Growth Needed

Guidelines for Kindergarten:

Students in kindergarten will be evaluated in the areas of Reading Foundational Skills, Language and Written Expression, Speaking and Listening, Mathematical Concepts, Physical Development, and Work Habits and Conduct. Kindergarten conferences are required at the conclusion of the first quarter.

Student progress will be evaluated in accordance with the following stages of development:

- 3 = Meets Standard/Expectation
- 2 = Making Satisfactory Progress
- 1 = Further Growth Needed

STUDENTS

GRADES/EVALUATION OF STUDENT ACHIEVEMENT (continued)

Guidelines for Report Card Grading (Grades 1-3):

1. Grading standard percentages are:

90-100%	A
80- 89%	B
70- 79%	C
60- 69%	D
59% and below	F
Incomplete	I

2. When determining grades, summative assessments will account for 90% of a student's final grades. Formative assessments/assignments will make up the remaining 10%.
3. A student is considered on grade level, unless he/she is not meeting the minimum standards for the grade. Students working in below grade level materials or doing modified grade level work will receive such designation from the comment code on the report card.

[**Exception:** Students identified in an Individualized Education Plan (IEP) or Section 504 Accommodation Plan, may have exceptions to this grading policy.]

4. Conduct, participation, academic honesty, and effort will be evaluated separately from the academic grade.
5. The teacher will be prepared to justify the students' grades with grade book entries.
6. The first quarter grades will be given at a parent conference. The report card will be explained and issued at that time.

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GRADES/EVALUATION OF STUDENT ACHIEVEMENT (continued)

Guidelines for Report Card Grading (Grades 4-6)

1. Grading standard percentages are:

90-100%	A
80- 89%	B
70- 79%	C
60- 69%	D
59% and below	F
Incomplete	I

2. When determining grades, summative assessments will account for 90% of a student's final grades. Formative assessments/assignments will make up the remaining 10%.
3. A student is considered on grade level, unless he/she is not meeting the minimum standards for grade. Students working in below grade level materials or doing modified grade level work will receive such designation from the comment code on the report card.

[**Exception:** Students identified in an Individualized Education Plan (IEP) or Section 504 Accommodation Plan, may have exceptions to this grading policy.]

4. A student in grades 4, 5 or 6 is considered on the Honor Roll if he/she meets the following requirements:
- a. Has a 3.0 grade average on grade level, with no D's or F's in the academic subjects
- | | |
|-----------|-------|
| A, A- | = 4.0 |
| B+, B, B- | = 3.0 |
| C+, C, C- | = 2.0 |
- b. An indication of Honor Roll Achievement is made on the report card.

GRADES/EVALUATION OF STUDENT ACHIEVEMENT (continued)

Guidelines for Report Card Grading (Grades 4-6) (continued)

5. A student is disqualified if:
 - a. Two or more Ns in Other Subjects are marked.
 - b. His/her conduct grade is below a "C" (Ds or Fs).
 - c. If any "Below Grade Level" or "Modified Grade Level" comment is designated.

[**Exception:** Students identified in an Individualized Education Plan (IEP) or Section 504 Accommodation Plan, may have exceptions to the honor roll requirements if so determined by the principal.]

6. Principal's List (method of recognition to be determined by school site administrator):

Student must have:

- a. 4.0 grade average (all As or A-s).
 - b. Conduct grade of C or better (no Ds, or Fs)
7. The first quarter grades will be given at a parent conference. The report cards will be explained and issued at that time.

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1. When determining grades, summative assessments will account for 90% of a student's final grades. Formative assessments/assignments will make up the remaining 10%.

2. Grades for achievement shall be reported for each marking period as follows:

A (90-100%)	Excellent	4.0 grade points
B (80-89%)	Very Good	3.0 grade points
C (70-79%)	Satisfactory	2.0 grade points
D (60-69%)	Unsatisfactory	1.0 grade points
F (0-59%)	Failing	0 grade points
I	Incomplete	0 grade points

GRADES/EVALUATION OF STUDENT ACHIEVEMENT (continued)

Guidelines for Report Card Grading (Junior High School)

Whenever it becomes evident to a teacher that a student is in danger of failing a course, the teacher shall arrange a conference with the student's parent/guardian or send the parent/guardian a written report. (Education Code 49067)

3. Students working in below grade level materials or doing modified grade level work will receive such designation from the comment code on the report card.

[**Exception:** Students identified in an Individualized Education Plan (IEP) or Section 504 Accommodation Plan, may have exceptions to this grading policy.]

4. Honor Roll - Requirements

- a. "B" average in all subjects on grade level.

A, A-	= 4.0
B+, B, B-	= 3.0
C+, C, C-	= 2.0

- b. Any grade below "C" in any subject disqualifies the student (Ds or Fs).
- c. A specific negative conduct mark disqualifies the student.
- d. Any "below grade level" or "modified grade level" comment disqualifies the student.

[**Exception:** Students identified in an Individualized Education Plan (IEP) or Section 504 Accommodation Plan, may have exceptions to the honor roll requirements if so determined by the principal.]

5. To receive a gold seal on the diploma, a student must be on the honor roll six out of eight quarters.

Grades for Physical Education

No grade of a student participating in a physical education class may be adversely affected due to the fact that the student, because of circumstances beyond his/her control, does not wear standardized physical education apparel. (Education Code 49066)

GRADES/EVALUATION OF STUDENT ACHIEVEMENT (continued)

Peer Grading

At their discretion, teachers may use peer grading of student tests, papers and assignments as appropriate to reinforce lessons.

Withdrawal from Classes

A student who drops a course during the first six weeks of the semester may do so without any entry on his/her permanent record card. A student who drops a course after the first six weeks of the semester shall receive an F grade on his/her permanent record, unless otherwise decided by the principal or designee because of extenuating circumstances.

Unexcused Absences

Teachers who withhold class credit because of excessive unexcused absences shall so inform the class and parents/guardians at the beginning of the school year or quarter in which the student is enrolled.

When an unexcused absence occurs, the student and parent/guardian shall again be notified of the district's policy regarding excessive unexcused absences.

The student and parent/guardian shall have a reasonable opportunity to explain the absences. (Education Code 49067)

If a student receives a failing grade because of unexcused absences, the student's record shall specify that the grade was assigned because of excessive unexcused absences. (Education Code 49067)

Grades for a student in foster care shall not be lowered if the student is absent from school due to either of the following circumstances: (Education Code 49069.5)

1. A decision by a court or placement agency to change the student's placement, in which case the student's grades and credits shall be calculated as of the date the student left school
2. A verified court appearance or related court-ordered activity.

Approved: 3/27/90

Amended: (12/92 3/98 11/98 10/02 6/03) 6/8/04 8/27/13