

1 **CHILD ABUSE AND NEGLECT REPORTING**

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3 **Reporting Requirement**

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5 Every employee of Alexandria City Public Schools, who in his/her professional or official
6 capacity, has reason to suspect that a child is an abused or neglected child, in compliance with
7 the Code of Virginia § 63.2-1509 et seq. shall immediately report the matter to:

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9 • The local department of social services where the child resides or where the abuse or
10 neglect is believed to have occurred;
11 • The Virginia Department of Social Services toll free child abuse and neglect hotline; or
12 • The person in charge of the school or department, or his designee, who shall make the
13 report forthwith to the local or state agency. The person making the report to the local or
14 state agency must notify the person making the initial report when the report of suspected
15 abuse or neglect is made to the local or state agency, and of the name of the individual
16 receiving the report, and must forward any communication resulting from the report,
17 including any information about any actions taken regarding the report, to the person who
18 made the initial report.

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20 **Notice of Reporting Requirement**

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22 The School Board shall post in each school a notice that:

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24 • Any teacher or other person employed at that school who has reason to suspect that a
25 child is an abused or neglected child, including any child who may be abandoned, is
26 required to report such suspected cases of child abuse or neglect to local or state social
27 services agencies or the person in charge of the relevant school or his/her designee.
28 • All persons required to report cases of suspected child abuse or neglect are immune from
29 civil or criminal liability or administrative penalty or sanction on account of such reports
30 unless such person has acted in bad faith or with malicious purpose. The notice shall also
31 include the Virginia Department of Social Services' toll free child abuse and neglect hot
32 line.

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34 The Superintendent shall publish regulations on this matter and ensure that all school employees
35 are reminded of the policy and regulations annually.

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37 **Complaints of Abuse and Neglect Against School Personnel**

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39 The School Board and the local Department of Social Services have adopted a written
40 interagency agreement as a protocol for investigating child abuse and neglect reports, including
41 reports of sexual abuse of a student, against school personnel. The interagency agreement is
42 based on recommended procedures for conducting investigations developed by the Departments
43 of Education and Social Services.

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45 Adopted: December 5, 1996

46 Amended: June 15, 2004

47 Amended: June 12, 2008
48 Amended: November 13, 2014
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50 Legal Refs.: Code of Virginia, 1950, as amended, §§ 22.1-253.13:7.A, 22.1291.3, 63.2-1509,
51 63.2-1511.
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53 Cross Refs.: GBA/JFHA Sexual Harassment/Harassment Based On Race, National Origin,
54 Disability, Religion, Age, Gender, Gender Identity, Gender
55 Expression, And Sexual Orientation/Hostile Work Environment
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57 GBLA Third Party Complaints Against Employees

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