



**LEBANON COMMUNITY SCHOOL DISTRICT  
SCHOOL BOARD MEETING  
FEBRUARY 16, 2023, 6:00 PM**

Santiam Travel Station

750 S. Third Street, Lebanon, OR 97355

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**MEETING MINUTES**

<b>BOARD MEMBERS PRESENT:</b> Tom Oliver, Chair Richard Borden, Vice Chair Mike Martin, Member Nichole Piland, Member Tammy Schilling, Member	<b>EXECUTIVE STAFF PRESENT:</b> Jennifer Meckley, Assistant Superintendent William Lewis, Business Director
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The meeting minutes were recorded by Executive Secretary Jessica Woody.

**1. WELCOME AND CALL TO ORDER**

Board Chair Tom Oliver called the meeting to order at 6:03 PM and led the flag salute.

**2. PUBLIC COMMENTS**

Community Member Mary Cook inquires about the election coming up in May and is trying to locate the map which shows the zones for the positions that are coming up for re-election, as she was unable to locate the map.

Tom Oliver instructs her to contact Linn County Clerks office as they are the ones who maintain the map and should be able to provide it if requested. As well as, they should be able to look up which district someone is in.

**3. APPROVAL OF SUPERINTENDENT CONTRACT**

The board members state that they had a chance to discuss and retain feedback from legal counsel, and Tom states that based on their review and legal counsel it is their recommendation to direct legal counsel to create an interim superintendent contract with Jennifer Meckley that would go through the end of the 2023-2024 school year, and would leave Jennifer the option to return to her Assistant Superintendent position if she chose to do so.

Nichole motioned and Richard seconded the motion, making a unanimous vote to approve this recommendation for superintendent contract.

**4. SPECIAL EDUCATION RESTRAINT AND SECLUSION REPORT**

Steve Woodcock, Special Education Director, spoke to the board referring to the 21-22 school year restraint and seclusion report. He shows that the district is observing students with high numbers of

seclusion which causes Steve to be in close contact with the case managers to ensure he is aware of what is going on. He explains how it will also create communication with families in order to problem solve as quickly as possible. He also explains that this high number of seclusions could be caused by change of medications, transition years (middle to high, ect), or some issues can be students who are nonverbal and are battling health issues and are not able to express that, so the expression can come through behavior, which can be challenging for the kids to go through and they may struggle with self-regulation. Steve explains how the district has moved to crisis response intervention with safety care, and staff are trained to analyze closely when working with students experiencing challenging times. He notes that the district has 4 in house staff members who can train in safety care.

Richard notes that students with disabilities status are proportionately higher and understands that it does trend that students with disabilities can be difficult for staff and would like to know what the district is doing to assist with this and to mitigate.

Steve adds that the special education case managers are producing reports when events are taking place and those get submitted to Steve, as well as provided to parents within 24 hours. Steve states that when these things are occurring the district increases communicate with families, and that the district is very much aware that disability is a factor.

Richard also asks if the district feels that they have enough support from local community and health community for these students, and Steve states that he feels that the district works well with the community partners but that they are also experiencing the hardship of staff shortages. Steve feels that everyone is working together the best they can to help fill in the gaps and support the students as needed.

## **5. K-8 FALL TO WINTER GROWTH REPORT**

Jennifer speaks to the board explaining that winter star assessments for 2<sup>nd</sup>-8<sup>th</sup> grade have been completed, and references the report in the packet showing the growth in both ELA and math, looking at performance, proficiency rate, and growth and proficiency. She explains that student proficiency rate is lower than what the district would like it to be, though schools did start higher than they did last year. She also explains that the district is showing higher growth in math across the board.

Jennifer shares the school's quarterly data day process that is used to determine improvement. She explains each set of data that is reviewed and provides examples to the board from some of the schools. She also provides examples of data that is reviewed quarterly which consists of attendance, behavior, social emotional, STAR, title, DESSA, suicide screeners, DHS reports, threat assessments, Linn County health referrals, safety plans, and more, and the schools note their celebration and commitment areas. Jennifer also notes that the district will continue to assess academic data, but all of this data really helps in looking at the student as a whole, as well.

Mike inquires about the room clears, and it is noted that those are typically a last resort and that the loss of learning is understood. He also inquires about the interventions, and it is explained that those particular students may be on a behavior plan or a modified day or schedule, and that it is a very individualized process for each student. It is reiterated that all of the factors really play into the day to day reality of how hard our staff are working and are committed to student's growth as a whole.

Tammy inquires about behaviors and when it is needed to look outside the district for support if there are legal factors. Jennifer explains that we have our school resource officer and schools discipline and use legal counsel if needed. Jennifer also notes that she can bring back the definitions of the behaviors noted and their extensity, as well as how many behaviors are going outside of the buildings.

Tom asks if there is data available state wide for behavioral or social emotional, and Jennifer notes that behavioral data as far as referrals would be on state report cards, though that would consist more of serious weapon charges and such. Jennifer states that she can gather this kind of data from other districts, though through her experience and training, other schools that are similar to us are showing correlation in these areas. It is agreed by board members that the district would like to teach these kids how to be students, by looking at the bigger picture, and not academics alone. It is also noted that the district does have a process in place to review data and hire staff appropriately, for example our behavior support staff, as well as the LBL ESD steps in at level 2 threat assessments.

Jennifer also states that the district is seeing growth and will see the effects of COVID for years to come, and that this may be a new normal. She also notes that she will be bringing back secondary data at next month's meeting.

## **6. LBL ESD LOCAL SERVICE PLAN UPDATE**

In relation to the brief presentation given at our January board meeting from the LBL ESD, they are looking for approval of their local service plan update for 2023-2025. Mike motions to approve, and Nichole seconds the motion. With a unanimous vote, the local service plan is approved.

## **7. CONSENT AGENDA**

Richard motions to approve and Nichole seconds the motion. All in favor with a unanimous vote, the consent agenda made up of the January 12, 2023 Board Meeting Minutes, and first reading policy update JECBD, EEACE, and EEA-AR is approved in its entirety.

## **8. DEPARTMENT REPORTS**

### **A. Operations**

Jennifer shares good news from the transportation audit, that they received a 92.5% with only 2 areas where they were marked down slightly and those areas are already being addressed with policy updates and faculty training. It is also noted that driver reports and accidents all came at 100%, and the district gives a congratulations and thank you to transportation.

### **B. Human Resources**

Nothing to report.

### **C. Finance**

William speaks to the board about the audit for the 21/22 school year, explaining that the district auditor has been experiencing an auditor shortage, and that there will be an extension from the secretary of state office through March 31. He also notes that the core of the audit was sent into the



ODE, and now the district is going through the approval process and will then bring it back to the board. He also reiterates that the district followed all timeline requirements, though the auditors were struggling in their area.

William then speaks to the board about enrollment numbers and explains that as enrollment has shifted due to the pandemic, the district is currently graduating out more seniors than it is bringing in kinders. He notes that our general fund budget is driven mainly by our enrollment numbers, and the enrollment numbers are down. William also notes that birth rates in Linn County have flattened out, which could also be a factor of our kindergarten enrollment being lower. William wanted to provide a preview to the board of what is forecasted in regards to this, in the future.

Lastly, William provides the ADM data to the board, explaining that the average daily membership is down about 176, which is about a 2.26-million-dollar difference. He notes that the district has still done a great job of keeping our staffing and supporting students within our district goals, though the district will need to be prepared to manage this, and it could pose a challenge moving forward. This will be further discussed in detail at the upcoming budget committee meeting as well.

## **9. COMMUNICATION**

### **A. Board**

Nichole thanks the executive secretary, Jessica, for her hard work.

Tammy notes that the Lebanon Pool dedication took place, which was good to see done.

Mike shares an article he came across about learning and using phonics, and the success it brought. He notes that maybe bringing back multiplication tables and cursive writing might train minds for upper level thinking.

### **B. Superintendent**

Jennifer gives an update to the board with a partner highlight, in regards to STEM (science, technology, engineering, and math) and CTE (career and technical education). The district highlights the Mid Valley STEM CTE Hub, who have visited several elementary schools, working with students and leading creative and fun hands on activities where students can collaborate together. She also explains that the hub has provided opportunities for the district's older students as well with an internship program in the health care field, which earned 3 hours of work experience credit through LBCC for 7 seniors and 3 juniors from Lebanon High School and Ralston Academy. The district thanks the Mid Valley STEM CTE Hub for inspiring, preparing, and connecting the students to their futures.

## **10. AUDIENCE COMMENTS**

No audience comments were made.

## **11. ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned at 7:04 PM.



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Tom Oliver, Board Chair



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Jennifer Meckley, Interim Superintendent

# LEBANON COMMUNITY SCHOOL DISTRICT

Board Meeting  
February 16, 2023  
6:00 PM

## SPEAKER SIGN-IN

(This sheet will become part of public record)

NAME	CONTACT INFORMATION (Telephone and/or Email)
Mary Cooke	(509) 998-1754 mkc67165@pwa.kc

INTENT TO SPEAK

The Board welcomes input. To provide in-person public comment please submit this completed card to the Board secretary prior the start of the meeting.

If attending virtually, the following will apply

1. You will need to complete the digital Intent to Speak form, on the School Board Minutes and Agendas page.
2. Name of the participant for Zoom meeting must match the information below.
3. You will be assigned a speaking order, which you will receive with your Zoom link for the meeting.
4. You must have your camera on when speaking.
5. You must follow the meeting participation expectations provided by the Board Chair or you will be removed from the meeting.

Name: Many Cooke Phone (509) 998-1754  
Name of organization (if applicable): \_\_\_\_\_  
Address: 2421 Mountain River Drive Lebanon  
Email (optional): MKC6765@gmail.com  
Topic or comment to be presented (brief description): Map of zones

A complaint brought before the Board shall be referred to the proper school authorities. A complaint shall be processed in accordance with Board policy KL - Public Complaints and KL-AR - Public Complaints Procedure. A hearing conducted by the Board regarding personnel may take place in an executive session.

**The Board requests that a topic or comment is limited to three minutes or less.**

As outlined in statute, at least 90% of the annual State School Fund (SSF), property tax and other qualifying resources allocated to LBL will be expended on resolution services. The Local Service Plan is developed with the State School fund biennium budget. Districts review and approve the Local Service Plan on an annual basis. Services will be provided on a two-tiered basis.

### Tier 1 Resolution Services

Tier 1 includes services that are available to all 12 districts and are determined as being essential to all districts. The emphasis in Tier 1 is on achieving the greatest economies of scale and assuring equity of access. Tier 1 services are fully funded from the 90% SSF allocation. Service decisions are made for a two year period.

### Tier 2 Resolution Services

Once Tier 1 funds are allocated, the remaining balance is used for Tier 2 services. Tier 2 services are decided by districts on an annual basis. This allows LBL and its component school districts to stay within the constraints of the agreements, yet provide flexibility in the use of funds.

### Transits

Up to 50% of the district's allocated Tier 2 resources may be used to acquire services from sources other than LBL if the service is not provided by LBL.

### Statewide Education Initiatives Account (SEIA)

The SEIA grant provides funding to allow greater ESD support to districts. This includes the provision of technical assistance to districts in developing, implementing and reviewing a plan for receiving Student Investment Account grant money; and providing coordination with Oregon Department of Education in administering and providing technical assistance to districts, including coordinating any coaching programs. SEIA plans are adopted and amended as part of the Local Service Plan and approved by the Oregon Department of Education.

The Lebanon School District is in agreement to have the Linn Benton Lincoln Education Service District provide the Local Service Plan for the 2023-2024 school year as presented.

*Miriam Cummin*

**LBL Board Chair**

*[Signature]*

**School District Board Chair**

1/18/23

**Date**

2/16/23

**Date**



**Post Covid ADMw Comparison**

	<b>2018-19</b>	<b>2019-20</b>	<b>2022-23</b>	<b>Difference</b>	<b>Total \$</b>
ADMr LCSD	3,894.79	3,861.91	3,718.46	-176.33	
ADMw Additional Weights LCSD	723.12	725.10	658.29	-64.83	
Total ADMw LCSD	4,617.91	4,587.01	4,376.75	-241.16	<b>-\$2,262,080.80</b>

**History + Forecast**

**Lebanon School District**

	<b>History</b>					<b>Forecast</b>					
	<b>17-18</b>	<b>18-19</b>	<b>19-20</b>	<b>20-21</b>	<b>21-22</b>	<b>22-23</b>	<b>23-24</b>	<b>24-25</b>	<b>25-26</b>	<b>26-27</b>	<b>27-28</b>
<b>K</b>	326	327	313	280	317	295	290	295	279	286	273
<b>1</b>	325	335	332	260	291	312	289	284	289	274	281
<b>2</b>	290	318	329	278	289	307	312	289	284	289	274
<b>3</b>	318	295	317	282	314	304	311	316	293	288	293
<b>4</b>	344	316	293	277	314	304	299	306	312	289	283
<b>5</b>	366	344	321	257	331	321	314	309	316	322	298
<b>6</b>	375	355	334	303	278	323	317	310	305	312	318
<b>7</b>	293	375	358	317	314	286	325	319	311	307	314
<b>8</b>	329	292	365	330	335	311	283	321	316	308	304
<b>9</b>	291	315	312	338	362	327	311	283	321	315	308
<b>10</b>	346	303	326	294	330	343	312	297	270	307	301
<b>11</b>	310	346	284	295	287	320	328	299	284	259	294
<b>12</b>	366	323	356	291	310	302	334	342	312	297	270
<b>Total</b>	4,279	4,244	4,240	3,802	4,072	4,055	4,025	3,971	3,893	3,852	3,810
<b>Change</b>		(35)	(4)	(438)	270	(17)	(30)	(54)	(78)	(41)	(42)

# Jen's Zens

A Few Happy Stories from LCSD



Mid-Valley  
**STEM-CTE HUB**



# LEGOS





# BEE BOTS



# INTERNSHIPS





Thank you.



# Jen's Zens: Just a Few Happy Stories from LCSD

## February 2023 Edition

### Partner Highlight

*Two important acronyms we use in education are STEM and CTE. STEM stands for Science, Technology, Engineering, and Math. CTE stands for Career and Technical Education. Together, they create fun, hands-on opportunities for learning professional, world-ready skills at all ages.*

#### Slide 2 (Logo)

Today's Zen is going to highlight an outstanding partner we have, **Mid-Valley STEM-CTE Hub**, whose mission is to create and elevate STEM and CTE opportunities throughout Linn and Benton counties.

#### Slide 3 (Legos)

In November, they visited Riverview's 2nd grade classes, where lucky little learners collaborated, constructed, tested, and adjusted their Lego designs.

#### Slide 4 (Bee Bots)

Last week, they visited Lacombe School, where first graders continued learning how to program a computer (in the form of a cute, motorized bee) to move in a circle. The students had to collaborate with each other, understand the bee's rules and behavior, and adjust their steps accordingly to make it move the way they wanted.

Mid-Valley STEM-CTE Hub provides opportunities for our older students, too. In October, they offered our district ten paid, 30-hour career exploration internships focused on healthcare pathways. The internship program consisted of hands-on activities, tours of several local agencies, and a range of guest speakers to provide a comprehensive view of healthcare including nursing, allied health, and public health.

There was a competitive application process with 32 total applicants. Ultimately, seven seniors and three juniors from Lebanon High School and Ralston Academy participated and were able to earn Cooperative Work Experience credit through LBCC. Due to the interest and success of this year's program, they plan to offer it again in spring 2023.

#### Slide 5 (Thanks)

Thank you to Mid-Valley STEM-CTE Hub for inspiring, preparing, and connecting our students to their futures.