



## AGENDA

**Regular Meeting** of the Board of Education, Independent School District Number One, Tulsa county, Oklahoma **March 20, 2023**, at 6:30 PM in the Cheryl Selman Room, ground floor, at the Charles C. Mason Education Service Center, 3027 S. New Haven Avenue, Tulsa, OK.

With the exception of item A-1, the Board of Education reserves the right to take up any agenda item in any order regardless of how items are listed.

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of the School District. As the elected representatives of the School District voters and school patrons, the School Board members will be making decisions concerning the operation of the School District.

In accordance with Board Policy 1301, individuals may comment on items or recommendations appearing under the Action portion of a regular meeting agenda. The public may make their comments via telephone or in person. Requests to comment must be made by submitting a completed form for each topic. If requesting to comment during the meeting via telephone, please fill out a form online on the Tulsa Public Schools website at:

<https://www.tulsaschools.org/about/board-of-education/requesttospeakonagendaitem>

No later than noon on the day of the board meeting. Paper forms are available from the Board Clerk before the beginning of each meeting and will be accepted up to 6:25 PM on the day of the meeting.

Persons desiring to address the Board concerning items not on the agenda must submit a Citizens' Comment form available at this [link](#) or from the Clerk of the Board, at least seven days prior to each meeting.

**A. OPENING EXERCISES**

- A.1. Remind those wishing to address the Board, sign with the clerk -5 minute limit.
- A.2. Call to order and confirm that a quorum of the Board is present.
- A.3. Flag salute

**B. SUPERINTENDENT'S CORRECTION TO AGENDA**

**C. SPECIAL PRESENTATIONS/AWARDS/RESOLUTIONS**

**D. APPROVAL OF MINUTES**

Approve the minutes of the special meetings of January 26 and February 2, 2023, and the regular meetings of February 27 and March 6, 2023.

**E. CONSENT AGENDA**

**F. PUBLIC COMMENT ON ACTION AGENDA**

**G. ACTION AGENDA - Motion and vote on each recommendation**

**H. SWEARING IN OF BOARD MEMBER**

- H.1. The School District Attorney, Eric Wade, will administer the oath of office to the newly-appointed board member for board election district number two.

**I. GOAL MONITORING REPORTS**

**Motion and vote on recommendation to accept receipt of reports**

- K-5 Literacy (Goal 1) K-5 proficiency and growth (Interim 1.1)
- 6-8 Literacy (Goal 2) 6-8 proficiency and growth (Interim 2.1)

**J. BOARD MEMBER REPORTS**

**K. CITIZENS' COMMENTS**

**L. SUPERINTENDENT'S REPORT/PRESENTATION**

**M. OTHER NON-ROUTINE ITEMS REQUIRED BOARD ACTION**

**EXECUTIVE SESSION**

- M. 1. Motion, discussion and vote on motion to go into executive session to discuss certain individuals who have applied for appointment to the board of education to fill the board election district two vacancy, as authorized by Title 25, Sections 307(B)(1) and 307(B)(7) and Title 70, Section 5-118, of the Oklahoma Statutes.
- M.2.. Executive session.
- M.3. Motion and vote on motion to acknowledge return to open session from executive session.
- M.4. Board President's statement regarding minutes of executive session.

**N. NEW BUSINESS**

**O. ANNOUNCEMENTS**

The next regularly scheduled meeting of the Board of Education will be held on Monday, April 3, 2023, at 6:30 p.m.

**P. ADJOURNMENT**

**E. CONSENT AGENDA - Motion and vote on recommendations**

**DEPUTY SUPERINTENDENT**

**E.1. RECOMMENDATION:** Approve routine field trips.

**RATIONALE:**

Board Policy 3314 requires that all out-of-state student field/study trips and travel have prior authorization by the Board of Education.

**E.2. RECOMMENDATION:**

Enter into a contract with the YMCA of Greater Tulsa, a 501(c)(3) non-profit organization, to provide the venue for the Memorial High School 2023 senior prom on Saturday, April 15, 2023 at the Herman & Kate Kaiser YMCA.

**FURTHER RECOMMEND:**

The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

**COST:** Not to exceed \$1,800

**FUND NAME/ACCOUNT:** Class of 2024 – SAF #861

**RATIONALE:**

Prom is an annual rite of passage for high school students and will leave lifelong memories of Memorial High school for the entirety of a student's life and continues to build upon traditions of years past.

**E.3. RECOMMENDATION:**

Enter into an agreement with City-County Library Commission of Tulsa County a/k/a Tulsa City-County Library (TCCL) to provide the venue for the McLain High School senior prom on April 8, 2023.

**FURTHER RECOMMEND:**

The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

**COST:** Not to exceed \$1600.00

**FUND NAME/ACCOUNT:** Class of 2023 - SAF #871

**RATIONALE:**

The purpose of this event is to provide an event for all students in grade 11 & 12 that would allow for the promotion of school spirit and pride, opportunities for students to have valuable experience in cooperation with others, mutual respect, and responsibility while developing self pride.

## **TALENT MANAGEMENT**

**E.4.** RECOMMENDATION: Approve routine staffing items.

### **RATIONALE:**

Routine personnel actions implement the various talent management plans and priorities authorized by the Board of Education. All salaries are listed at an effective annualized rate regardless of length of effective date of contract.

**E.5.** RECOMMENDATION:

Approve contracts with the Law Office of Nina Mawby, effective March 21, 2023, through June 30, 2024, to perform the necessary work to obtain extensions of current H1B visas and pursue employment-based permanent residence for certain international teachers. Although the agreement will extend to June 30, 2024, the entire \$18,000 cost will be encumbered in the current fiscal year.

### **FURTHER RECOMMEND:**

The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

**COST:** 18,000

**FUND NAME/ACCOUNT:** 11-0000-2317-503560-000-000000-000-04-041

### **RATIONALE:**

The district strives to recruit and retain a diverse workforce. Sponsoring international teachers for work visas and employment-based permanent residency will facilitate the district's ability to fill difficult-to-staff vacancies with highly-qualified and experienced teachers and will enable the district to retain currently employed international teachers who need such sponsorship to remain authorized to work in the United States. The costs associated with this contract will cover legal and filing fees to apply for extensions of current work visas and employment-based permanent residency (and associated work authorization) for certain certified teachers currently employed by the district.

## **FINANCIAL SERVICES**

**E.6.** RECOMMENDATION:

Approve the [New Encumbrance & Change Order Report March 3, 2023 through March 16, 2023.](#)

### **RATIONALE:**

New encumbrances and encumbrance changes reflect obligations of district funds issued in accordance with Board Policy 5102, Financial Reports and Statements.

\*Note the report listed above is a link that will take you to the full encumbrance report.

**F. Public Comment On Action Agenda Items**

**G. ACTION AGENDA - Motion and vote on recommendations**

## **BOARD OF EDUCATION**

### **G.1. RECOMMENDATION:**

Motions, discussion, and vote on motions regarding the appointment of one of the following individuals to the board of education to fill the board election district two vacancy, until the regular board election in 2024. Weslie Alexander, Paul Hall, Diamond Marshall, Kevin Pearson, Jasmine Stewart, KanDee Washington, Rob Allwine, Jennifer Campbell, and Paul William Thomas.

## **OPERATIONS**

### **G.2. RECOMMENDATION:**

Approve the length of the 2023-2024 school year to be calculated in hours as allowed by House Bill 1864. Specifically, the school year would consist of 1,143.67 hours with 174 total days taught for the Annual Statistical Report calculations.

#### **RATIONALE:**

House Bill 1864 provides for calculation of the school year by days or school hours. It also modifies time allowed for professional meetings and the number of hours for parent-teacher conferences to be counted as classroom instruction and clarifies language relating to the extended-day schedule. Using the school-hour method of calculation will allow calendar flexibility, if needed, and will not impact the district's average daily membership or average daily attendance calculations.

### **G.3. RECOMMENDATION: Approve the 2023-2024 school calendar.**

#### **RATIONALE:**

As part of the plan to improve student learning outcomes, we are proposing investments of time for teachers to collaborate towards student success in the 2023-2024 school year. We value instructional days and hours for students, and we are committed to prioritizing it in our school calendar and in our budget. We value the time our teachers need to collaborate and learn together, and we value the science of reading as one of our most important staff skills and priorities. We value the input our teachers and staff have provided, which is that it is very difficult to focus on literacy and the science of reading under our current conditions. In order to treat our teachers as professionals, they need protected time to collaborate and learn. These values -- more time for student learning, more time for teacher collaboration and development, and a sustained focus on literacy -- are at the heart of this calendar. The proposed calendar removes monthly PD days to add 9 days of school with students, increasing total instructional time by 15 hours. This calendar maximizes uninterrupted learning time, and preserves traditional holidays, and full-week breaks for Thanksgiving, winter break and spring break, along with a break in April to support students and teachers. It meets all state requirements for instructional time. This proposed calendar reflects the input of a working committee, and consultation with many of our core stakeholders, including families. We worked closely with our two bargaining units -- AFT Local 6049 and Tulsa Classroom Teachers Association -- to develop this calendar, and both unions have signed tentative agreements on this proposed calendar.

**CONSENT ITEM E.1****ROUTINE FIELD TRIPS**

<b>SCHOOL/ PARTICIPANTS</b>	<b>NUMBER OF STUDENTS/ PARENTS/ STAFF</b>	<b>PURPOSE OF TRAVEL AND LOCATION</b>	<b>TRAVEL DATES</b>	<b>NUMBER SCHOOL DAYS MISSED</b>	<b>TRAVEL COST AND FUNDING SOURCE</b>
Thomas Edison Preparatory High School/Debate Team	Students: 2 Parents: 0 Staff: 1	To participate in the Urban Debate National Championship Tournament/Dallas, Texas	March 30 – April 2, 2023	2	No cost to the district. Funding will be provided by Tulsa Debate League.
Carver Middle School/Men of Power Students	Students: 34 Parents: 0 Staff: 5	To tour Historically Black Colleges and Universities (HBCU)/Fayetteville, Pine Bluff and Little Rock, Arkansas	April 5-7, 2023	3	No cost to the district. Funding will be provided by Carver's Booster Club
Tulsa Native Youth Board student leaders/Booker T. Washington High School, Rogers College High School, and Tulsa Virtual Academy students.	Students: 10 Parents: 0 Staff: 4	To attend the United National Indian Tribal Youth Conference/ Washington D.C.	June 30- July 5, 2023	0	Not to exceed \$40,000.00/Indian Pupil Education Fund #81-2044 and #5630

**SUPPORTING INFORMATION**

**CONSENT ITEM E.4**

**ROUTINE STAFFING**

**ELECTIONS**

<b>Name</b>	<b>Effective Date</b>	<b>Contract Amount</b>	<b>Position</b>	<b>Grade or Degree &amp; Step</b>
Aleman, Jesus	03-20-23	\$ 9.82	Teacher Assistant	IS-3
Ashenfelter, Natalia	03-20-23	\$ 13.08	Teacher Assistant	IS-6
Cole, Fayeth	03-10-23	\$ 9.82	Teacher Assistant	IS-3
Cortez, Cindy	03-20-23	\$ 10.31	School Clerk	CA-3
Fleharty, Carrie	03-07-23	\$ 67,916.00	Librarian	M60-30
Goodwin, Traci	03-21-23	\$ 68,000.00	Special Education Program Manager	EG-5
Gurrola, Carlos	03-08-23	\$ 11.38	Custodian	MT-3
Hall, Amanda	03-08-23	\$ 49,000.00	Communications Operations Associate	BG-5
Jimison, Jana	03-06-23	\$ 42,200.00	Teacher	B-5
Lawrence, Sandra	03-20-23	\$ 10.42	School Clerk	CA-3
Lyons, Brianna	03-20-23	\$ 9.82	Teacher Assistant	IS-3
Moore, Melandy	03-20-23	\$ 30,000.00	Apprentice	NS
Norton, Deangelo	03-14-23	\$ 12.33	Grounds Journeyperson	MT-8
Rodriguez, Veronica	03-06-23	\$ 13.08	Teacher Assistant	IS-6
Torres, Luz	03-13-23	\$ 11.72	Evening Custodian	MT-3

**ADJUSTMENTS**

<b>Name</b>	<b>Effective Date</b>	<b>Contract Amount</b>	<b>Current Position</b>	<b>Proposed Position</b>	<b>Grade or Degree &amp; Step</b>
Agee, Sarah	03-08-23	\$ 62,500.00	Communications Associate	Employee Communications & Engagement Mgr.	BG-7
Ayers, Virginia	02-27-23	\$ 50,946.00	Instructional Mentor	Teacher	B-19
Badoni, Brionna	03-01-23	\$ 41,410.00	Indian Education Resource Advisor	Indian Education Resource Advisor	M-1
Brent, Rachelle	02-01-23	\$ 40,000.00	Apprentice	Teacher	B-0
Browning, Yovanda	03-20-23	\$ 18.14	Customer Care Associate	Administrative Assistant IV	CA-12
Friedberg, Ronald	02-23-23	\$ 73,449.00	Coordinator - Purchasing	Coordinator - Special Assignment	BG-6
Grubbs, Keyaira	03-21-23	\$ 19.39	Service Desk Analyst	Innovation Specialist	TS-11
Hohulski, Carolyn	03-20-23	\$ 22.89	Before & After Care Clerk	Administrative Assistant IV	CA-12
Hussein, Thoolfugan	12-15-22	\$ 11.14	Cook I	Cook II	MT-2
Lyons, Tamera	02-01-23	\$ 40,000.00	Apprentice	Teacher	B-0
Pitts, Amanda	03-06-23	\$ 11.52	Cook I	Cook II	MT-3
Powell, Jasiamé	03-07-23	\$ 12.40	1:1 Paraprofessional	Teacher Assistant	IS-6
Soler, Daneth	03-21-23	\$ 30,500.00	Parent Involvement Facilitator	School Improvement Social Worker	BG-4
Williams, Trena	03-06-23	\$ 18.62	Evening Custodian	Building Grounds Site Supervisor	MT-9

**SEPARATIONS**

<b>Name</b>	<b>Effective Date</b>	<b>Position</b>	<b>Name</b>	<b>Effective Date</b>	<b>Position</b>
Beck, Ashley	03-17-23	Marketing and Outreach Manager	Kramer, Katelyn	06-30-23	Assistant Principal
Borens, Thermaple	03-31-23	Cafeteria Manager	Lopez Garcia, Julia	05-30-23	Teacher
Briggs, Darren	03-10-23	Teacher	Marugan Rodriguez, Carolina	05-30-23	Teacher
Buxton, Terry	03-24-23	Dean	McIntyre, Kathy	5-31-23	Teacher
Cook, Amy	05-26-23	Teacher	McClure, Sandra Joyce	3-31-22	B&A Group Leader
Evans, Amber	03-21-23	Social Worker	Miller, Lisa	03-03-23	Building Grounds Site Supervisor
Faizy, Salaha		Evening Custodian	Penilla, Celia	02-22-23	Evening Custodian
Figuerola, Lucia	03-08-23	Teacher	Skaggs, Tabitha	03-02-23	Teacher
Hightower, Suzette	05-26-23	Teacher	Smith, Tayla	03-31-23	Counselor
Hill, Demaria	01-30-23	Teacher Assistant	Standley, Deborah	03-01-23	Librarian
Hutchens, Tyler	03-14-23	Teacher	Steele, Carrie	03-09-23	Cafeteria Manager
Jennings, Gayla	02-17-23	Principal Secretary	Williams, Amanda	2-28-23	Nurse Supervisor
Johnson, Madison	05-26-23	Teacher			

**SUBSTITUTE AND TEMPORARY ELECTIONS**

<b>Tutor</b>	<b>CUSTODIAN</b>
Caldwell, JoAnn	Logan, Franklin

**SUBSTITUTE AND TEMPORARY PAYMENTS FOR EMPLOYEES**

**Athletics – School Activity Fund #536**

Pay Will Rogers High School coaches Matt Beaver a total not to exceed \$ 3500.00 and Racheal Wideos a total not to exceed \$1500.00 for strength and conditioning coaching December 2022 through May 2023. The Will Rogers HS Community Foundation will reimburse the district so there is no cost to the district.

**Grissom - 11-0000-2410-501110-000-000000-112-07-449-**

Pay assistant principal, Sheri Carpenter, a stipend of \$535/month (total not to exceed \$2,675) for additional duties as acting principal from February 6, 2023 to June 30, 2023.

**Clinton West – 22-0000-3120-501210-700-000000-953-03-161**

Pay Heather Jones, assistant cafeteria manager, a stipend of \$5.17 per hour worked for cafeteria manager duties, February 1, 2023 to May 26, 2023.

**Eugene Field – CAP – 22-3850-3120-501210-700-000000-953-03-053**

Pay Amanda Brown, cafeteria manager, a stipend of \$197.43 per month to manage all operational and administrative CAP café duties, March 1, 2023 to May 31, 2023.

**Federal Programs & Special Projects – 11-0950-2340-501110-000-000000-110-05-093-0950**

Pay Kathleen Brulc, assistant director, a stipend of \$500 per month for additional duties related to grant compliance, including the development, monitoring and evaluation of grant processes, March 1, 2023 to June 30, 2023, prorated as appropriate.

**Hale Middle School – 22-0000-3120-501210-700-000000-953-03-542**

Pay Shelley Wimberly, assistant cafeteria manager, a stipend of \$4.50 per hour worked for cafeteria manager duties, February 23, 2023 to May 26, 2023.

**MacArthur/College Bound – 22-3850-3120-501210-700-000000-513-xxx**

Pay Brandy Williams, cafeteria manager a \$400/month per site stipend to manage all operational and administrative café duties, February 1, 2023 to May 31,2023, prorated as appropriate.

**Memorial High School – 22-3850-3120-501210-700-000000-513-725**

Pay Diana Schaefer, cafeteria manager a \$400/month stipend to manage all operational and administrative café duties at Memorial High School in addition to her duties at Key and Carnegie, March 20, 2023 to May 31, 2023, prorated as appropriate.

**Street School/Phoenix Rising – 22-3850-3120-501210-700-000000-513-xxx**

Pay the following cafeteria managers a \$400/month stipend to manage all administrative café duties during the dates listed below, prorated as appropriate.

Carmen Patten: January 9, 2023 to January 18, 2023

Tammy Dunn: January 19, 2023 to March 3, 2023

Jennifer Sutton: March 6, 2023 to May 31, 2023

**Tisdale Fine Arts Academy – 22-0000-3120-501210-700-000000-953-03-155**

Pay Stella Requena, assistant cafeteria manager, a stipend of \$5.00 per hour worked for cafeteria manager duties, March 20, 2023 to April 28, 2023.

**Transportation - 11-0000-2720-501210-000-000000-801-03-003**

Pay Christine Joseph, bus driver, a stipend of \$2.00 per hour worked for driving a McKinney Vento van for the homeless, January 30, 2023 to June 30, 2023.

**Transportation - 11-0000-2720-501210-000-000000-801-03-003**

Pay Leroy Stewart, bus driver, a stipend of \$1.44 per hour worked additional bus driver training responsibilities, February 6, 2023 to June 30, 2023.

**Greenwood Leadership Academy - 11-0000-2410-501110-000-000000-112-07-194**

Pay assistant principal, Patricia Reams, a stipend of \$675/month (not to exceed \$4,050) for additional duties as acting principal from January 13, 2023 to June 30, 2023

**CORRECTIONS TO PREVIOUSLY APPROVED ITEMS**

Correction on effective date on election January 9, 2023 page 17

**ELECTIONS**

<b><u>Name</u></b>	<b><u>Effective Date</u></b>	<b><u>Contract Amount</u></b>	<b><u>Position</u></b>	<b><u>Grade or Degree &amp; Step</u></b>
Hill, Clifton	03-14-23	\$ 47,000.00	Cultural Specialist	BG-3



## 2023-2024 School Calendar

August 2023						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

January 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

April 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2024						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

School is not in session on days highlighted in:
Professional Days (6)
Teacher Workdays (2)
Holiday/Break (25)
Parent Conference Day (2)
Late Start (1.5 hr - 30 days)
Orientation

Quarter Information:	
Classes Begin	Aug
<b>1st Day of Q1</b>	Aug 17
<b>Last Day of Q1</b>	Oct 12
<b>1st Day of Q2</b>	Oct 13
<b>Last Day of Q2</b>	Dec 19
<b>1st Day of Q3</b>	Jan 4
<b>Last Day of Q3</b>	Mar 12
<b>1st Day of Q4</b>	Mar 13
<b>Last Day of Classes**</b>	**May 23
**Last Day for teachers is 1 day after the last day of school	
First Quarter	40 days
Second Quarter	41 days
Third Quarter	47 days
Fourth Quarter	46 days
<b>Commencement Week</b>	
May 13-17	

Classes Not in Session	
Teacher PD day	Aug 9,10,15,16
Teacher work day	Aug 11
Labor Day	Sep 4
<b>Fall P/T Conf.*</b>	Oct 18
Fall Break	Oct 19-20
Thanksgiving	Nov 20-24
Winter Break	Dec 20-Jan 3
Martin L King Jr.	Jan 15
President's Day	Feb 19
<b>Spring P/T Conf.*</b>	Mar 15
Spring Break	Mar 18-22
April Holiday	April 26
Teacher work day	May 24
Late Start Days:	
Sep. 1,8,15,22,29; Oct. 6,13,27	
Nov. 3,10,17; Dec. 1,8,15	
Jan. 12,19,26; Feb. 2,9,16,23	
Mar. 1,8,29; Apr. 5,12,19; May 3,10,17	

Weather days	
**If ___ weather days are used:	The last day of classes will be:
Zero	May 23, 2024
One	May 24, 2024
Two	May 28, 2024
Three	May 29, 2024
Four	May 30, 2024
Five	May 31, 2024
Any additional calendar days beyond May, naturally occurring or other, will result in an extension of the calendar or Distance Learning days could be declared.	
*please check with your school for exact dates and times	

Board Approved on: Pending Board Approval  
Regular Meeting, March 20, 2023

Enrollment center closed each Wednesday;  
Feb 20-23 and March 18-22