# 2023-2024 208 Day Work Calendar

**Elementary/Middle School Clerical Aides, Spanish Interpreters**

**JULY**
- **Report Date**: ................. July 26
- **Secretary Breakfast @ CAA 8:00am–12:30pm**: ................. July 31
  - (4 work days)

**AUGUST**
- (23 work days)

**SEPTEMBER**
- **Labor Day, Schools/OFFICES CLOSED**: ................. September 4
  - (20 work days)

**OCTOBER**
- (22 work days)

**NOVEMBER**
- **Non-Duty/Non-Paid Days**: ................. November 20-22
- **Thanksgiving Break/Paid Holidays**: ................. November 23-24
  - (17 work days)

**DECEMBER**
- **Paid Holidays**: ................. December 22,25,29
- **Non-Duty/Non-Paid Days**: ................. December 21,26-28
  - (14 work days)

**MARCH**
- **January 2-4**

**APRIL**
- **March 29**

**MAY**
- **May 29**

**JUNE**
- **June 29**

**FEBRUARY**
- **February 25**

**OCTOBER**
- (20 work days)

**NON-DUTY/NON-PAID DAYS**
- 25 days

**HOLIDAYS**
- 10 paid holidays

**SECRETARY BREAKFAST**
- August 24, 2023

**FIRST & LAST DAYS OF WORK**
- 208 total days

**208 WORK DAYS**
- 198 work days

**OFFICE CLOSED – HOLIDAY/BREAK**
- Non-Duty/Non-Paid Days

**Calendar is subject to change. Any exception to this work schedule must be approved by the Superintendent.**