

NOVI COMMUNITY SCHOOL DISTRICT

PROVIDE IMPACTFUL OPPORTUNITIES FOR ALL TO CULTIVATE LIFELONG LEARNING.

Board of Education 2023 Agenda

Dr. Danielle Ruskin President

Mr. Tom Smith Vice President

Mr. Willy Mena Secretary

Mrs. Mary Ann Roney Treasurer

Mr. Paul Cook Trustee

Mrs. Betsy Beaudoin Trustee

Mr. Jason Michener Trustee

Meeting Date: March 16, 2023

Educational Services Building

25345 Taft Road Novi, MI 48374



NOVI BOARD OF EDUCATION Regular Meeting – March 16, 2023 7:00 PM AGENDA

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. APPROVAL OF AGENDA
- IV. RECOGNITIONS
 - a. 2023 Educators of the Year
 - b. Other Celebrations
- V. CELEBRATIONS
- VI. REPORTS TO THE BOARD
 - a. Special Education Programs at NCSD

VII. COMMENTS FROM THE AUDIENCE

The board respectfully requests that any individual wishing to speak to the board provide their name, address, any organization they represent, keep their comments to the allotted time, and refrain from directing comments to individual members of the board, district employees, or members of the audience.

VIII. CONSENT AGENDA

- a. Approval of Minutes
- b. Approval of Field Trips
- IX. DONATIONS
- X. ACTION ITEMS
 - a. Personnel Report A
 - b. Personnel Report B
 - c. Bid Packages Novi Meadows Phase 1, High School Phase 2
 - d. HS4 Door Access System Final Pricing
 - e. City of Novi Land Swap Update
 - f. NCSD Branding Guide
 - g. Course Proposal requests

XI. INFORMATION AND DISCUSSION

- a. Gun Safety and School Security Discussion
- b. DEI Definitions Review
- c. Mock Trial National Competition Field Trip
- d. Novi High School Band Uniform Purchase
- e. Novi Meadows Public Address System, A/V, Synchronized Clock System
- XII. COMMITTEE REPORTS
- XIII. SUPERINTENDENT'S REPORT
- XIV. BOARD COMMUNICATION
- XV. ADJOURNMENT

BOARD OF EDUCATION NOVI COMMUNITY SCHOOL DISTRICT NOVI, MICHIGAN

March 16, 2023

ASSISTANT SUPERINTENDENT OF HUMAN RESOURCES

TOPIC: Novi Community Schools 2023 Educators of the Year

The Novi Community School District Educator of the Year program recognizes our educators who have achieved the highest standards of excellence in our district. They are nominated by their peers with recommendations by administration, and many times parents and students.

On Monday, February 27, four (4) of our finest Educators were recognized for their dedication to the students of the Novi Community School District. This evening we present the 2023 Novi Educators of the Year for Board recognition.

Novi's 2023 Pre-K/Elementary Educator of the Year – Michelle Donberger

Novi's 2023 Grades 5 - 8 Educator of the Year – Lori Gerecke

Novi's 2023 Ancillary Staff Educator of the Year – Kathleen Ader

Novi's 2023 Grades 9-12, Career Prep, Adult Ed. Educator of the Year - Hattie Maquire

RECOMMENDATION:

That the Novi Community School District Board of Education recognize Michelle Donberger, Lori Gerecke, Kathleen Ader, and Hattie Maguire as the 2023 Novi Educators of the Year and extend appreciation for their commitment to excellence.

APPROVED AND RECOMMENDED FOR BOARD RECOGNITION

Ben Mainka. Superintendent



Honoring Our Learning Leaders

Congratulations to our 2023 Outstanding Educators of the Year

Michelle Donberger

PRE-K - ELEMENTARY



Kathleen Ader

ANCILLARY STAFF



Lori Gerecke

Grades 5-8









BOARD OF EDUCATION NOVI COMMUNITY SCHOOL DISTRICT NOVI, MICHIGAN

March 16, 2023

ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES

TOPIC: Special Education Programs at NCSD

Ms. Shailee Patel, the Director of Special Education, and Ms. Amanda Squires, Supervisor of Special Education, will be presenting the highlights of the Special Education program to the Board. They will report on IDEA, the Continuum of Services, Novi Unified Sports, Sensory activities, NATC, and all of the opportunities that they provide our kids with.

APPROVED AND RECOMMENDED FOR REPORT TO THE BOARD

Ben Mainka, Superintendent

Novi Community School District Special Education Department

March 16th, 2023 Shailee Patel and Amanda Squires I am so proud to be a part of special education in this district. Our children are being taught much more than what is measured by tests and academic metrics, they are also learning critical social and life skills.



We have worked hard to build a highly inclusive community where special education is embedded, benefitting both special education students and general education students.

We are striving to foster a collaborative relationship between the district, parents and students, where ideas for improvement are embraced and synergized.

We are motivated to build a support network for our parents of special education students so that they can help their children be the best they can be.

The greatness that our special education program has achieved is due to: general education student acceptance and inclusion, staff dedication passion and empathy, cabinet and board level leadership, parent collaboration, and financial resources.

Jen Van Nortwick, SEPAC Board President

IDEA- Individuals with Disabilities Education Act

The Individual with Disabilities Education Act (IDEA) is a law that makes available a free appropriate public education to eligible children with disabilities throughout the nation and ensures special education and related services to those children.

Individualized Education Program (IEP)

▶ In Michigan, the IEP is a written document for student with disabilities, between the ages of 3 and 26 years old, who receive special education programs and related services.

The purpose of an IEP is to identify each student's needs, develop reasonable learning goals, and document the services the school district will provide to help the student achieve these goals.

Eligibility Categories

Novi Community Schools	Percent	#of Students
Autism Spectrum Disorder	22.66%	121
Cognitive Impairment	4.49%	24
Early Childhood Developmental Delay	7.49%	40
Emotional Impairment	1.31%	7
Hearing Impairment	0.94%	5
Other Health Impairment	10.11%	54
Physical Impairment	0.19%	1
Severe Multiple Impairment	0.56%	3
Specific Learning Disability	17.60%	94
Speech & Language Impairment	33.52%	179
Traumatic Brain Injury	0.19%	1
Visual Impairment	0.94%	5
Grand Total	100.00%	534

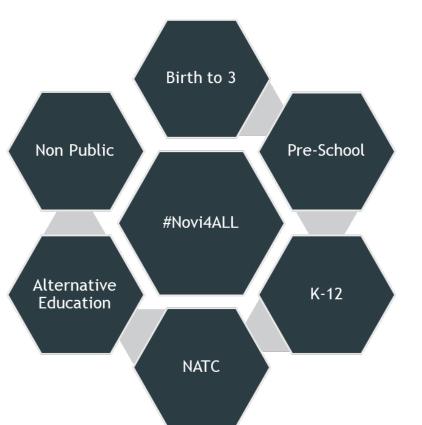
By Ethnicity

Ethnicity	Percent	# of Students
American Indian/Alaskan Native	.56%	3
Asian	29.03%	155
Black/African American	17.79%	95
Hispanic	5.24%	28
Multi Ethnic	.19%	1
Pacific Islander	.37%	2
White	46.82%	250

Continuum Of Services

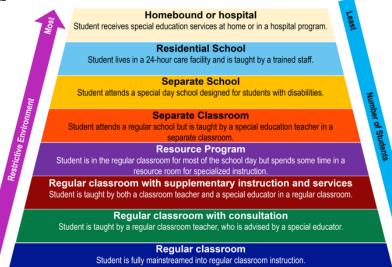
All Students are General Education Students First





Least Restrictive Environment (LRE) Continuum

Michigan Department of Education Office of Special Education October 2022



Michigan Department of Education State Performance Indicators 2023

MDE NOVI STATE PERFORMANCE REPORT 2023

Indicator	Target
Graduation SY 2012020 Cohort	95.24%

123 - Special Education Staff



"The Special Education Department coupled with the Athletics as well as, many other departments in the NCSD, plus the outstanding student body with past and present School Board members, have provided many ordinary and extraordinary opportunity/services for my sorobby Heil, enabling him to grow into the fine young man he is today."

Chuck Heil

https://photos.app.goo.gl/NxTJKgpg19M6YVMy7





Special Olympics Michigan/Unified Soccer, Basketball, Bocce, & Robotics



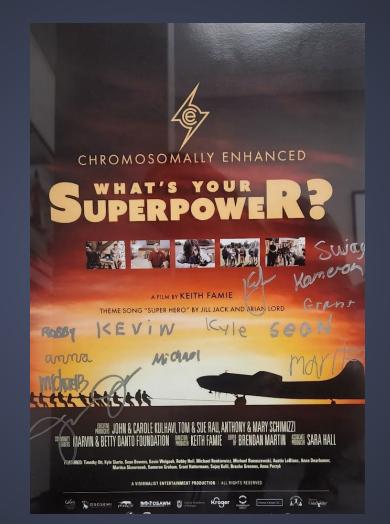


Dan Ekonen, Senior Director of Program leadership for Special Olympics Michigan, said Novi High was an "easy choice" for being named a National Banner Unified Champion School (UCS).

"When you see how their students interact and embrace UCS as what they do at Novi, it's done at a very, very high level," Ekonen said. "It has infused inclusion throughout their building. They are an easy choice to be recognized at a national level."







Press Releases.....







IT TAKES A VILLAGE

SAFETY FAIR

Designed for those with special needs and their families. Open to all ages.

- *Complementary Resources
- *Refreshments
- *Giveways
- · Meet your Novi Police & Fire Teams
- *Free Activities For Families
- *Explore Safety Vehicles

THURSDAY **OCTOBER 13** 6-8pm

Novi Police Training Center 45125 Ten Mile Road

Hosted by the Novi Community School District and the Novi Police and Fire Departments.

All families will leave with a safety plan for school, home and the community.

For more information, contact Detective Julie Warren at 248.347.0539 or email jwarren@cityofnevi.org.

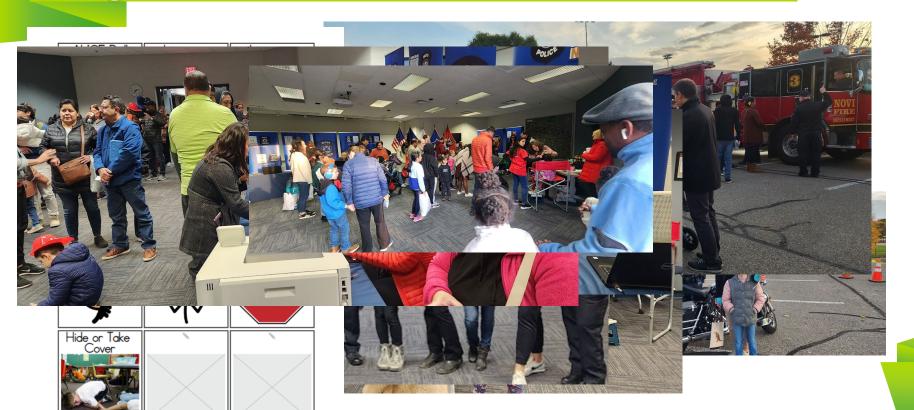








Safety Fair 2022 Registered 55 Families with Novi Police





Sensory Friendly Winter Wonderland



NOVI ADULT TRANSITION CENTER- NATC











- We serve students ages 18-26 working towards a Certificate of Completion
- The curriculum is focused on independent living skills, vocational skills and community based instruction.
- 19 students are currently enrolled
 - 1 student will be completing the program June 2023

Vocational Experiences:

- 16 students are participating in community based Work Based Learning programs
 - o 2 students are currently hired by Chartwells in the Novi High School Kitchen
 - 1 student has been hired by both Premiere Pet Supply and the Novi Civic Center
 - Current job sites: Ascension Providence Hospital; Premiere Pet Supply; Macy's; National Food
 Group; Emagine Theater; Novi Public Library; Novi Public Library Cafe; Chartwells; Novi Woods
- Novi 4 All Mobile Mart gearing up for Spring!
 - Fall Events: Novi Homecoming Parade; Novi Police student/family registration

Novi Adult Transition Center - NATC

• Microbusinesses:

- Wildcat Wellness Bags
 - To date we have sold 125 bags
 - Students are involved in every aspect of this business
- Other items:
 - Fur Baby Baskets
 - Earrings
 - Holiday Ornaments and Decorations
 - Tote Bags

Community Volunteering:

- Assembled holiday candy bags for Bridgepoint (over 500 bags!)
- Assembled flyers and labeled items for St. James Church
- Assisted with Sensory Friendly Winter Wonderland Event with SEPAC

Novi Adult Transition Center - NATC

It Takes A Village to Raise a Child

Special thanks to the Partnership who sup#dNtovi4ALL

- ▶ Maintenance Department
- Transportation Department
- Administrative Assistants
- ParaProfessional
- George Sipple
- ▶ Food Service Department
- School Resource Officers
- Administrators, Staff, and most importantly our PARENTS

Parent Voice

Mr. Todd Grant, Father of Nathaniel Grant





Shailee & Amanda

BOARD OF EDUCATION NOVI COMMUNITY SCHOOL DISTRICT NOVI, MICHIGAN

March 16, 2023

SUPERINTENDENT OF SCHOOLS

TOPIC: Consent Items

Items included in the Consent Items are those which have previously been considered by the Board in committee or at a prior meeting, or of such a routine nature, that discussion is not required. Board members may request that any items be removed from Consent Items for further discussion, if additional information is needed or available.

CONSENT ITEMS

- A. Approval of Minute(s)
 - a. Regular Meeting Minutes of February 21, 2023
 - b. Closed Session Minutes of February 21, 2023
- B. Approval of Field Trip(s)
 - a. FRC Robotics Competition

RECOMMENDATION:

That the Novi Community Schools Board of Education approve the Consent Item(s) as presented.

APPROVED AND RECOMMENDED FOR BOARD ACTION

Ben Mainka, Superintendent



Minutes of a Regular Board Meeting, February 21, 2023 Novi Community School District Board of Education

A Regular Meeting of the Board of Trustees of Novi Community School District was held Thursday, February 21, 2023, beginning at 7:01 PM.

Present: Dr. Ruskin, Mr. Mena, Mr. Smith, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr.

Michener

Absent: by Roll Call Vote

At 7:02 PM, the Board paused for a moment of silence in remembrance of those who were injured, lost their lives, and were affected by the Michigan State University's recent event.

PLEDGE OF ALLEGIANCE

Members of the audience joined with the Board in the Pledge of Allegiance.

APPROVAL OF THE AGENDA

Approve the Agenda

It was moved by Mr. Smith and supported by Mr. Cook that the Novi Community School Board of Education approve the agenda as presented.

Ayes: 7 Dr. Ruskin, Mr. Mena, Mr. Smith, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr.

Michener

Nays: 0 MOTION CARRIED

CELEBRATIONS

Mr. Ben Mainka, Superintendent of Schools, celebrated Shailee Patel for being recognized by the Michigan Association of Administrators of Special Education with their annual Patricia Gilchrist Frazier Award that recognizes one person across the entire State of Michigan. He stated that this is given to a Special Education Director who has demonstrated outstanding service and leadership to her/his local district. Mr. Mainka said that he is so impressed by this and that she is the first Indianborn woman to earn this award. He mentioned that she was surprised by some of her colleagues and her entire family who were present.

A Board member shared that they attended Deerfield's multi-cultural Festival with tables set-up with German, Japanese, African-American, Korean, and more. He mentioned that the Novi Public Library also had a table at the event. A Board member stated that he attended Deerfield's Black History Month Trivia Night, which is back for the first time since the pandemic. He said at the first table was Principal Francis competing against a student at one point and the PTO co-presidents going head to head as well.

A Board member recognized Black History Month and thanked the people in our District who helped celebrate our African American students this month and year round. She said our black students and family are a valuable part of our community. A Board member, also, recognized school counselor appreciation week, February 6 through the 10th, and thanked them for everything they do to ensure our

students have the resources and tools they need to be successful. She gave a shout out to Mrs. Tobias and Mrs. Kilgore for their positive impact with students in grief groups.

A Board member mentioned that the theater department, led by Heather McKaig and Justin Jarvis (who helps produce the show), traveled to Mount Pleasant for the One Act Plays, State Competition, at Central Michigan University. He mentioned that Novi came is second place for their production of *These Shining Lives*.

A Board Member celebrated the 800th network broadcast of an athletic event, since 2017. He the views to these events have surpassed thirty thousand views from people living around the globe; from as far as Lisbon, Portugal. This Board member expressed his gratitude to the Athletic Department for their support and all that they do.

REPORTS TO THE BOARD

i-Ready Mid-Year Data Review – Jeff Dinkelmann

The i-Ready assessment was administered to our K-6 students. Tonight, Jeff Dinkelmann, the Director of Student Growth and Accountability will review the latest data with the Board of Education.

It was moved by Jason Michener that the i-Ready Winter and 2022 Spring State Assessment Reports be referred to the DEI and Curriculum committees to develop, in conjunction with NCSD Staff, a plan of action to address the low Math and ELA placement scores of the Black or African American and Native Hawaiian or Other Pacific Islander student populations and present that plan to the board by the March 16, 2023 Board Meeting.

Board members took a moment to discuss this motion. They stated that there is a process to be followed for this.

Ayes: 1 Mr. Michener

Nays: 6 Dr. Ruskin, Mr. Mena, Mr. Smith, Mrs. Roney, Mr. Cook, and Mrs. Beaudoin

MOTION FAILED

2022-23 NCSD Budget Amendment Presentation

On June 16, 2022 the Board of Education adopted the District's budget for the 2022-2023 fiscal year. An amendment to the budget reflecting all the changes known at this time has been prepared and presented for information and discussion at the February 16, 2023 Board Work Session.

Tonight, Mr. Devin Kling, Assistant Superintendent of Business and Operations, will explain the 2022-2023 Budget Amendment 1 to the Board.

COMMENTS FROM THE AUDIENCE

There were four (4) comments from the audience congratulating our Board members, regarding the Mental Health Alliance, i-Ready results, and Novi's testing results are higher than the national average for sub groups.

CONSENT AGENDA

Items included in the Consent Items are those which have previously been considered by the Board in committee or at a prior meeting, or of such a routine nature, that discussion is not required. Board

members may request that any items be removed from Consent Items for further discussion, if additional information is needed or available.

It was moved by Mrs. Roney and supported by Mr. Michener that the Novi Community School Board of Education approve the Consent Item(s) as presented.

Ayes: 7 Dr. Ruskin, Mr. Mena, Mr. Smith, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0 MOTION CARRIED

DONATIONS

There were no donations to present.

CLOSED SESSION

The Board of Education will move into a closed session for the following reasons:

- A public body may meet in a closed session only for one or more purposes as specified in the Open Meetings Act. Tonight, the Board will move into a closed session for the purposes of contract Negotiations [OMA Sect.8(2)].
- A public body may meet in a closed session only for one or more purposes as specified in the Open Meetings Act. Tonight, the Board will move into a closed session to discuss District land [OMA Sect. 8(3)].

It was moved by Mr. Cook and supported by Mr. Mena that the Novi Community School Board of Education move into a Closed Session for the purposes of contract negotiations and Land Discussion.

Ayes: 7 Dr. Ruskin, Mr. Mena, Mr. Smith, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0 MOTION CARRIED

The Board moved into a Closed Session at 8:19 PM and returned at 8:55 PM.

ACTION ITEMS

Personnel Report

Laura Carino, Assistant Superintendent of Human Resources, presented for the Board's consideration the personnel changes.

It was moved by Mr. Michener and supported by Mr. Cook that the Novi Community School Board of Education adopts the personnel report recommendations as presented.

Ayes: 7 Dr. Ruskin, Mr. Mena, Mr. Smith, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0 MOTION CARRIED

<u>Personnel Report B – NASA Administrators</u>

At the July 14, 2022 meeting, the administrative contract renewals were brought to you for your consideration and were approved through June 30, 2024. At that time, it was noted that any potential increases in compensation would be determined at a later date. Increases in compensation and several title changes, which more accurately reflect the scope of several positions, are now being brought to the Board for approval. The affected title changes are reflected in bold.

- Assistant Superintendent of Business and Operations
 - o Devin Kling

- Assistant Superintendent of Talent Management and Development
 - o Dr. Laura Carino
- Assistant Superintendent of Teaching and Learning
 - Mike Giromini
- Director of Adult and Alternative Education
 - Linda Cianferra
- Director of Early Childhood & Community Education
 - o Ann Hansen
- Director of English Language Development & State/Federal Programs
 - Adva Ringle
- Director of Finance
 - o Deanna Wheeler
- Director of Maintenance
 - Mike Dragoo
- Director of Special Education
 - Shailee Patel
- Director of Student Growth and Accountability
 - Jeff Dinkelmann
- Director of Student Support Services
 - Darby Hoppenstedt
 - Director of Transportation
 - o Cynthia Valentine
- Assistant Director of Maintenance
 - o Eric Hettel
- Coordinator of Early Childhood Education
 - Stacey Job
- Supervisor of Communications and Community Engagement
 - George Sipple
- Supervisor of Medical Services
 - Cathy Farris
- Supervisor of Special Education
 - Amanda Squires
- Elementary Principals (4)
 - o David Ascher
 - Katy Dinkelmann
 - o Ryan Francis
 - Jennifer Murphy
- Meadows Principals (2)
 - John Brickey
 - o Lisa Fenchel
- Middle School Principal
 - o Robert Baker
- Middle School Assistant Principal
 - o Angie Southworth
 - High School Principal

- Nicole Carter
- High School Assistant Principals (2)
 - Andrew Comb
 - o Ron Kane
- High School Athletic Director
 - Don Watchowski
 - Virtual School Principal
 - o Emily Pohlonski

It was moved by Mr. Mena and supported by Mrs. Roney that the Novi Community School Board of Education approve the contracts as noted above.

Ayes: 7 Dr. Ruskin, Mr. Mena, Mr. Smith, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0 MOTION CARRIED

ROAR Center Easement

The Great Lakes Water Authority is requesting approval from the Novi Community School District Board of Education to add to the current permanent easement area existing on the ROAR Center property, located at 41500 Gardenbrook Road.

A survey of the existing and proposed change was provided to the Novi Community School District, by Zausmer, P.C. and is included.

This comes before the Board tonight for approval.

It was moved by Mrs. Roney and supported by Mrs. Beaudoin that the Novi Community School Board of Education approve the proposed easement change as presented.

Ayes: 7 Dr. Ruskin, Mr. Mena, Mr. Smith, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0 MOTION CARRIED

Business Professionals Tournament Field Trip

Darcie Moss, Novi High School teacher, is requesting that three (3) students travel to Grand Rapids, Michigan for the Business Professionals of America Tournament, where they will compete alongside 2000 other students statewide. They will participate in 60 different business skill events.

Mrs. Moss was able to secure CTE funding for this event. Students will be staying and the Amway Grand Resort. This comes tonight for information and discussion and will return on February 16 for approval.

It was moved by Mrs. Beaudoin and supported by Mr. Smith that the Novi Community School Board of Education approve the Business Professionals of America State Tournament from March 9 through March 12, 2023.

Ayes: 7 Dr. Ruskin, Mr. Mena, Mr. Smith, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0 MOTION CARRIED

Playground Equipment Resolution

The Project Team, consisting of the NCSD administration, PMC, TMP, and McCarthy Smith, is recommending the purchase of playground equipment for Deerfield, Novi Woods, Orchard Hills and Parkview Elementary to replace the current, aging equipment. Penchura-Landscape Structures, who

replaced the aging structures at Village Oaks elementary, will providing the equipment and installation for the playgrounds.

The team recommends awarding to Penchura-Landscape Structures for the following:

\$86,055.05
\$42,681.00
ıl \$128,736.05
\$89,951.99
<u>\$39,897.00</u>
ıl \$129,848.99
\$89,769.70
\$40,203.00
ıl \$129,972.70
\$88,347.51
<u>\$35,078.94</u>
ıl \$123,426.45

PMC recommends awarding the equipment and installation for the noted elementary buildings totaling \$511,984.19. In addition, a 10% contingency is recommended of \$51,198.00 bringing the total recommendation for award to \$563,182.61.

It was moved by Mr. Smith and supported by Mr. Michener that the Novi Community School Board of Education award Penchura-Landscape Structures with the equipment and installation for the noted elementary buildings totaling \$511,984.19. In addition, a 10% contingency is recommended of \$51,198.00 bringing the total recommendation for award to \$563,182.61. Further, that the Assistant Superintendent of Business and Operations be authorized to expend the funds from the 2014 Bond Capital Projects Funds and the Sinking Fund.

Ayes: 7 Dr. Ruskin, Mr. Mena, Mr. Smith, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener Nays: 0 MOTION CARRIED

2022-2023 Budget Amendment

On June 16, 2022 the Board of Education adopted the District's budget for the 2022-2023 fiscal year. An amendment to the budget reflecting all the changes known at this time has been prepared and presented for information and discussion at the February 16, 2023 Board Work Session.

It comes back before the Board tonight for adoption.

It was moved by Mrs. Roney and supported by Mr. Mena that the Novi Community School Board of Education adopt the 2022-2023 Budget Amendment as presented.

Ayes: 7 Dr. Ruskin, Mr. Mena, Mr. Smith, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener Nays: 0 MOTION CARRIED

OCSBA Bylaws and Resolutions

The Oakland County School Boards Association Resolutions and Bylaws Committee reviews and recommends amendments to the Association's bylaws annually. The OCSBA Board of Directors has reviewed the proposed changes and recommends approval of all bylaws amendments as presented. Every Member District Board of Education has been provided with the proposed amendments and a summary of proposed changes with a rationale for each change.

The Board of Directors has reviewed the proposed amendments, and approves moving these recommendations forward for a vote of our Member Districts. In accordance with our bylaws, each Member District Board of Education has one (1) vote to approve the recommended amendments.

The Board's completed and signed ballots must be received no later than 5:00 PM on March 3, 2023, so this comes for Board action tonight. Ballots that are received by the deadline will be acknowledged by email reply (please allow up to 24 hours).

It was moved by Mr. Michener and supported by Mrs. Roney that the Novi Community School Board of Education approves all OCSBA bylaws amendments and resolutions as presented.

Ayes: 7 Dr. Ruskin, Mr. Mena, Mr. Smith, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener

Nays: 0 MOTION CARRIED

INFORMATION AND DISCUSSION

Bid Packages – Novi Meadows Phase 1, High School Phase 2

Novi Meadows Phase 1 Furnishing Package

Quotations were received for Novi Meadows Furnishings - Phase 1 Bond Program by multiple furniture contractors. Each furniture contractor has referenced the cooperative bid contract utilized to determine pricing within their quotes.

The scope of new furnishings for phase 1 is inclusive to the 1st Floor Zone A, B, and C as outlined below:

- Classroom Storage, Teacher Desks, Mobile Lecterns, and Marker Trays
- Sensory Room Furnishings
- Learning Commons, Group Rooms, and Conference Room Furnishings.
- Media Center, Makerspace & Steam Furnishings
- Main Office, Staff Offices, Staff Lounge and Storage Rooms.

TMP recommends the procurement of the Furnishings Package for Phase 1 as follows:

MANUFACTURER CATEGORY	FURNITURE CONTRACTOR	<u>AMOUNT</u>	<u>CONTRACT</u>
Category A: Allsteel	Interior Environments	\$186,556.32	Omnia
Category B: Fleetwood	Interior Office Source	\$173,870.75	NCPA
Category C: Steelcase +	NBS Commercial Interiors	\$351,560.15	E&I
Category D: Smith System	NBS Commercial Interiors	\$14,902.58	E&I
Category E: KI	KI Direct + Interior Office Source	\$14,353.37	Sourcewell
Category F: Ergotron	Yeo & Yeo Technology	\$30,000.00	REMC
Category G: Safco	NBS Commercial Interiors	\$15,733.63	Omnia
Category H: VS America	Great Lakes Furniture Supply	\$71,969.40	Omnia
Category I: Not Used	-	-	-
Category J: Hon	Interior Environments	\$5,599.15	Omnia
Category K: MiEN	Dew-EL	\$64,669.14	NCPA
Category L: Watson	Interior Environments	\$13,608.40	NCPA
Category M: Egan	Interior Environments	\$3,113.50	NCPA
Category N: Norva Nivel	Interior Environments	\$11,477.89	Buy Board
Category O: Not Used	-	-	-
Category P: Gressco	NBS Commercial Interiors	\$1,773.82	Omnia

Category Q: School Specialty	School Specialty Direct	\$18,205.96	REMC
Category R: Media Technologies	Dew-EL	\$39,635.95	NCPA
Category S: Not Used	-	-	-
Category T: Sit On It	Interior Environments	\$17,231.52	Omnia
Category U: Integra	NBS Commercial Interiors	\$13,194.45	NPP
Category V: Global	NBS Commercial Interiors	\$6,440.36	E&I

The total cost of this furniture package, including installation services, is \$1,053,869.34. Quotations received are valid through the end of March 2023. Purchase orders must be issued by Friday, March 31 to guarantee pricing as shown above. Purchase orders are requested no later than March 20, based on current lead times for each manufacturer.

This is presented for information and discussion and will come back for approval.

Novi High School Phase 2 Furnishing Package

Quotations were received for Novi High School Furnishings - Phase 2 by multiple furniture contractors. Each furniture contractor has referenced the cooperative bid contract utilized to determine pricing within their quotes.

The scope of new furnishings for phase 2 is inclusive to the 1st Floor Zone G, H, and S as outlined below:

- Office furnishings for renovated Athletic Office Suite & Loading Dock Office.
- Robotics Lab teacher desk, lectern, student tables and chairs, worktables, and breakout lounge.
- Flex Lounge mobile tables, nesting chairs, and lectern.
- Ticket Office & Cat Club furnishings.

TMP recommends the procurement of the Furnishings Package for Phase 1 as follows:

MANUFACTURER CATEGORY	FURNITURE CONTRACTOR	AMOUNT	
	<u>CONTRACT</u>		
Category A: Allsteel	Interior Environments	\$28,121.75	Omnia
Category B: KI	KI Direct + Interior Office Source	\$26,942.26	Sourcewell
Category C: VS America	Great Lakes Furniture Supply	\$12,488.00	Omnia
Category D: Hon	Interior Environments	\$2,247.75	Omnia
Category E: Sit On It	Interior Environments	\$13,023.72	Omnia
Category F: Ergotron	Yeo & Yeo Technology	\$1,800.00	REMC
Category G: Wisconsin Bench	Dew-EL	\$10,433.91	TIPS
Category H: Smith System	NBS Commercial Interiors	\$3,683.90	E&I
Category I: Not Used	-	-	-
Category J: Safco	NBS Commercial Interiors	\$499.42	Omnia
Category K: Steelcase +	NBS Commercial Interiors	\$2,607.52	E&I

The total cost of this furniture package, including installation services, is \$101,848.23. Quotations received are valid through the end of March 2023. Purchase orders must be issued by Friday, March 31 to guarantee pricing as shown above. Purchase orders are requested no later than March 20, based on current lead times for each manufacturer.

This is presented for information and discussion and will come back for approval.

City of Novi Land Swap

The Novi Community School District, the City of Novi, Plante Moran Cresa representatives, and respective attorneys brought the proposal to the Board at the September 22, 2022 Board meeting for a preliminary approval. It was then sent to the District's attorneys for further assessment.

Based on the assessment letter, the District attorneys have updated the Property Exchange Agreement. The board has met to discuss these changes and it is brought tonight for approval.

NCSD Branding Guide

Last year, the a few key District personnel were researching the need for new common building signage in the District. Out of these discussions came a broader conversation around having a branding guide for the District due to the various logos being used in the buildings.

Under the expertise of Printnology, coordination of George Sipple, our marketing and public relations (PR) supervisor, and the guidance of the new Cabinet, a branding guide was developed. The purpose of this branding guide is to coordinate and unify all of the buildings and departments with one base logo and color scheme.

This is being presented tonight for information and discussion. It will come back for Board approval at the March 16, 2023 meeting.

SUPERINTENDENT'S REPORT

Mr. Benjamin Mainka, Superintendent of Schools, reported that he attended the National Conference of Education and it was phenomenal. He stated that there were over 5,000 superintendents and other educators sharing ideas from across the country. Mr. Mainka said that he had the opportunity to interact with them, which was hard because of the MSU event that hit home for a lot of people. He mentioned that amidst all that, he received an email that is worth sharing from a parent of two (2) recent Novi graduates, who are attending MSU as freshman.

"My two recent Novi graduates are freshmen at MSU. Thankfully they are home safe today. My students knew just what to do when the shooting happened and I attribute that all to the active shooter instruction and practice they receive while attending Novi schools. My daughter ran to her dorm room and was joined by two other friends, Novi graduates, who upon shots being fired dropped everything at the nearby Union, where they were eating, and ran. The three sheltered in place in the student's dorm room and all three MSU students locked the door, barricaded sitting in the dark, in silence. I knew that my kids were academically well prepared for college by Novi schools, but I did not realize how well the district prepared them for something like last night. I am now even more grateful for the education my child received and still one receiving from the Novi Community School District. Thank you for everything the staff is doing for our community's children."

Mr. Mainka reported that in the midst of all that it is helpful for our staff to hear that a lot of the measures that are in place and have been in place, long before I get here, are making a difference. He stated it is very important to protect our students and this is something to be proud of and maybe highlight because midst a very bad and horrific situation.

Mr. Mainka reported that today was professional development for our teachers. He stated that he had the opportunity to visit with 512 teachers. He stated that Mr. Giromini and our coaches were very

active in all the buildings and did a fantastic job collaborating. Mr. Mainka said that Mr. Giromini will have an update on that in his report in March.

Mr. Mainka stated that they had a student Board representative interview process going on at the high school. He was happy to report that they had 34 interested candidates. Mr. Mainka said that it used to be they could not beg someone to do the job and now they have 34 kids excited about sharing their voice with the Board. He mentioned that he is hopeful to be able to introduce a couple of the candidates at the March meeting who will be able to provide Board reports.

Mr. Mainka reported that he launched the podcast this past week. He stated that he is going to release the first episode tomorrow. Mr. Mainka said they filmed two and we have another one coming.

Mr. Mainka mentioned that he wanted to highlight a comment brought up by DeJuan Woods. About sharing the expertise of our community. He reported that we have a lot of very talented people and one of the things that are doing is bringing those people onto our podcast who are experts in certain areas and asking them questions. Mr. Mainka stated that the podcast title is, Courageous Curiosity and we ask questions about things that we are curious about. He mentioned that they will talk about things like why play is important and that will be episode two (2) that will be released next week.

Mr. Mainka reported that they talk to the experts and they will bring in a professor from Wayne State University, who is a social gerontologist, and why play is important as well as some of our own teachers and staff in the first episode to examine why are we curious or not anymore. He stated that they are going to have conversation about why we cannot talk about politics at the dinner table anymore, why are books being banned. Mr. Mainka said there are a lot of fun topics that they will uncover and we are just curious about. He mentioned that they are going to invite community members into those conversation as a way of sharing some collective experience. Mr. Mainka reported that we have so many talented people to tap into.

Mr. Mainka mentioned that Board meetings are often difficult for the community to actually interact with the Board. He reported that it is not conducive for that when Board meetings are for Board business. Mr. Mainka stated that he is excited for the feedback on the idea of launching Board roundtables. He said that he is hoping to start that in the month of March. He reported that the idea with Board roundtables is that it would be an interactive experience similar to Coffee with the Superintendent, coming up, but where people can come and sit with me to have a dialogue with Board members. Mr. Mainka mentioned that Board meetings are not really set-up for that.

Mr. Mainka reported that people want more of an interactive experience and the board wants to interact with the community and get their input, so this would create an opportunity for a few of you (Board members) to be able to sit down and have an open dialogue. He stated that he will be working to schedule those in an effort to create an open, sharing, and positive opportunity for community engagement with the Board.

BOARD COMMUNICATION

A Board member reported that he and other Board members, had the opportunity to walk through the high school, Meadows, and Parkview and saw kids in action in the classroom. He mentioned that he surveyed some kids and their responses were insightful and also hilarious. The Board member stated

that he attended the city's Toast of the Town. He said that Deerfield has been very busy with their events that included Find Your Passions, sledding with Danny Taylor, and he got to help build windowsill flower pots. The Board member mentioned Deerfield is in the middle of the Heart Challenge, the 4th graders, and possibly all grades, are learning CPR on dummies, they had family movie night. The Board member reported that he attended the parent connect meeting with the community and they spoke about the crossing situation on Wixom. He stated that he was fortunate enough to tour Village Oaks with Principal Dinkelmann and attend her staff meeting. He heard a lot tier two support and AVMR. The Board member said it was fascinating to see the passion and the energy of the educators.

A board member reported that Thursday is the Robotics open house from 4:30 to 6:30, at the high school. She stated that the NEF Green Gala is April 15 and that tickets are on sale now.

A Board member reported that she had the opportunity to go to the OSTC, Principal Carter's Coffee with Carter. She stated that Sarah Lephart was there and talked about the IB/AP programs. The Board member said that she saw a communication from the high school that students are able to take a field trip, so if they are interested and missed the opportunity, she encouraged them to find the email and there is a Google document to sign up.

ADJOURNMENT

It was moved by Mr. Michener and supported by Mrs. Beaudoin that the Novi Community School District Board of Education Regular Board meeting be adjourned.

Ayes: 7 Dr. Ruskin, Mr. Mena, Mr. Smith, Mrs. Roney, Mr. Cook, Mrs. Beaudoin, and Mr. Michener Nays: 0 MOTION CARRIED

The meeting adjourned at 9:39 p.m. The next regular meeting of the Board is scheduled for March 16, 2023 at 7:00 p.m., at the Educational Services Building.

Willy Mena, Board of Education Secretary



Minutes of a Closed Session, February 21, 2023 Novi Community School District Board of Education

A Closed Session of the Board of Trustees of Novi Community School District was held Tuesday, February 21, 2023, beginning at 8:19 PM.

Present: Dr. Ruskin, Mr. Smith, Mr. Mena, Mrs. Roney, Mr. Cook, Mr. Michener, and Mrs.

Beaudoin by Roll Call

Absent:

TOPIC(S) DISCUSSED

- A public body may meet in a closed session only for one or more purposes as specified in the Open Meetings Act. Tonight, the Board will move into a closed session for the purposes of contract Negotiations [OMA Sect.8(2)].
- A public body may meet in a closed session only for one or more purposes as specified in the Open Meetings Act. Tonight, the Board will move into a closed session to discuss District land [OMA Sect. 8(3)].

Tonight, the Board moved into a closed session for the purposes stated above.

No action was taken by the Board at these meetings.

The Closed Session ended at 8:55 PM. The next regular meeting of the Board is scheduled for March 16, 2023 at 7:00 PM, at the Educational Service Building.

Willy Mena, Board of Education Secretary

March 16, 2023

ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES

TOPIC: FRC Competition Field Trip, March 23-27, 2023

The FRC Robotics Team just qualified for the FRC Robotics Competition. This is an overnight event held at Lakeview High School, in Battle Creek, Michigan. This event will take place March 23 through March 27, 2023.

There will be 24 students participating in this event and will be chaperoned by 2 adults. There will be no cost to the participants. Students will travel by school by to Battle Creek.

RECOMMENDATION:

That the Novi Community Schools Board of Education approve the FRC Competition trip to Lakeview High School, in Battle Creek, Michigan, from March 23, 2023 through March 27, 2023.

APPROVED AND RECOMMENDED

FOR BOARD ACTION

Ben Mainka, Superintendent

Out of State/Overnight Field Trip Approval Form

Field Trip Title: FRC Robotics Competition

Dates of Trip: March 23-27, 2023

Group: Robotic

Sponsor: Tom Pospeshil

Summary:

This is a FRC Robotics Competition just qualified for. This overnight event will be held at Lakeview High School in Battle Creek, MI. The event will be the weekend of March 23-27.

The attached Field Trip form has been reviewed and approved by:

Principal

A N a D

Assistant Superintendent for

Academic Services

Date of Request (at least 12 weeks prior to trip)

Date of Trip

OVERNIGHT, OUT OF STATE OR OUT OF COUNTRY FIELD TRIP REQUEST FORM

Field Trip Coordinator: Tom	Pospeshil	Other Staff Members Attending:	Anu Udupa
Have you coordinated this tr			If yes, when? March 2022
♦ If not, what is the	most recent overnight trip you have	coordinated? (List the group, date	and trip description)
	coordinated an overnight trip, which		roup has overnight trip experience?
		NFORMATION	
Title of Field Trip: Date(s) of Trip: Field Trip Destination: Departure Time:	FRC Robotics Competition March 25-27, 2023 Lakeview High School 2:30pm 5:00pm	School Days Missed (I City/State: MI Departure Location:	by students): NHS 15060 Helmer Rd S Battle Creek, MI 49015
Arrival Time: Cost per Student: Trip Funded By:	0 Robotics	Items included in cost	Registration, lodging
	L	ODGING	
Lodging name: TBD		Contact Number: TBD	
Number of students atter	nding: <u>24</u>	Number of Chaperones: 2	
Cost Per Student: 0		Funded By (circle): Student	Other: Robotics

CHAPERONES

If a chaperone is not a district employee, please complete the Volunteer Background Check Authorization Form and submit with your request. IBe sure to include enough chaperones to support your group size.

Names of Chaperones: Chris Huang, Anu Udupa

TRANSPORTATION Method of Transportation (select one): School Bus School Bus: Tentative school bus confirmation made by Karinen Charter Bus: Company Contact Number Private Car: Please complete the Volunteer Background Authorization Form for each driver and submit with the field trip request. A copy of each driver's license, insurance and registration will also be required. Funded By (select one): Robotics Cost Per Student: Pickup Location Address of Destination Group Robotics Pickup Building NHS # Of Adults 2 # Of Students 24 Parking Facilities _____ Departure Time 2:30pm Are Drivers' Meals, Tickets, or Fees Included? No Approx. Arrival Time 5:00pm Special Equipment Needed Time Leaving Destination 7pm _____ Does the Bus Need to Stay with the Group? No Approx. Return Time 9pm <u>Deadlines</u>: This form must be in the Transportation Department office by Tuesday prior to the week of the trip. **Please** get approval before purchasing non-refundable tickets. **FIELD TRIP FEES** (A) START TIME _____ END TIME ____ TOTAL # OF HOURS ____ x Hourly Rate Below = ____ (B) # OF MILES TO DESTINATION _____ x 2 = ____ TOTAL MILES x \$3.00 ____ (MILEAGE BEGINS AT 45505 11 MILE) (A + B) x # OF BUSES = TRIP TOTAL

Saturday = \$45/hr

Sunday= \$60/hr

Hourly Rate:

Monday-Friday = \$30/hr

CURRICULUM

Complete the following questions if the trip is curricular.

1.	What are the class objectives that tie into the proposed trip?
2.	Describe the class activities prior to the field trip that will integrate the field trip with the curriculum.
3.	Why is the field trip the best way to achieve/reinforce the class objectives?
4.	What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge they gained on this trip?
	Summary of Trip to Present to the Board of Education for Approval:
	This is a contingent event, depending if we qualify. The event will be either the weekend of March 23-27, or March 30-April 2. Place TBD, but will be in Michigan. May be an overnight trip. We will find out if we are invited in mid-January.
	REV 3/2/23 - Just informed we qualified for the Lakeview #2 District Competition at Lakeview HS March 25-27. Form is updated with dates, location and bus information. Hotel information is TBE and will be provided by 3/8/23.
	APPROVAL
	AFFROVAL
7	Tom Pospeshil
	Sponsor's Signature Administrator's Signature

To its tholly she she was 1-20-23 15 and

Out of State/Overnight Field Trip Approval Form

Field Trip Title: FRC Contingent Event

Dates of Trip: TBD (see date ranges below)

Group: Robotic

Sponsor: Tom Pospeshil

Summary:

This is a contingent robotics event, depending on if the team qualifies. The event will be either the weekend of March 23-27, or March 30-April 2. The location is to be determined but will be in Michigan. Depending on the location this may be an overnight trip. The team will find out if they are invited in mid-January.

The attached Field Trip form has been reviewed and approved by:

Principal

Assistant/Superintendent for

Academic Services

Date of Request (at least 12 weeks prior to trip)

Date of Trip

OVERNIGHT, OUT OF STATE OR OUT OF COUNTRY FIELD TRIP REQUEST FORM

Field Trip Coordinator:	Pospeshil	Other Staff Members Attending:	nu Udupa
Have you coordinated this tri	p in previous years?: Yes		If yes, when? March 2022
♦ If not, what is the most recent overnight trip you have		ve coordinated? (List the group, date	and trip description)
◊ If you have never	coordinated an overnight trip, whi	ch chaperone accompanying your gro	oup has overnight trip experience?
It is required that	one chaperone has previously co	ordinated an overnight trip	
	TRIP	INFORMATION	
Title of Field Trip:	FRC Robotics Competition	Organization/Club/Cou	urse Name: Robotics
Date(s) of Trip:	TBD, March 2023		y students): 1
Field Trip Destination:	TBD	City/State: MI	
Departure Time:	3:00pm	Departure Location:	NHS
Arrival Time:	5:00pm	Arrival Location:	TBD
Cost per Student:	0	Items included in cost:	Restration, lodging
Trip Funded By:	Robotics		
		LODGING	
Lodging name: TBD		Contact Number: TBD	
		Number of Chaperones: 2	
		Funded By (circle): Student	Other: Robotics

CHAPERONES

If a chaperone is not a district employee, please complete the Volunteer Background Check Authorization Form and submit with your request. IBe sure to include enough chaperones to support your group size.

Names of Chaperones: Chris Huang, Anu Udupa

TRANSPORTATION

Method of Transportation (select one):	hool Bus			
School Bus: Tentative school bus confirmation	n made by on name date			
Charter Bus: Company	Contact Number			
	Background Authorization Form for each driver and submit with the se, insurance and registration will also be required.			
Cost Per Student: 0	Funded By (select one): Robotics			
Address of Destination TBD	Pickup Location_TBD			
Group Robotics	Pickup Building NHS			
# Of Adults 2 # Of Students 24	Parking Facilities			
Departure Time 3:00pm	Are Drivers' Meals, Tickets, or Fees Included? No			
	Special Equipment Needed			
	Does the Bus Need to Stay with the Group? No			
Approx. Return Time 9pm				
<u>Deadlines:</u> This form must be in the Transportation Department office by Tuesday prior to the week of the trip. Please get approval before purchasing non-refundable tickets .				
FIELD TRIP FEES				
(A) START TIME END TIME	TOTAL # OF HOURS x Hourly Rate Below =			
(B) # OF MILES TO DESTINATION (MILEAGE BEGINS AT 45505 11 MILE)	x 2 = TOTAL MILES x \$3.00			
(A + B) x # OF BUSES = TRIP TOTAL				
Hourly Rate: Monday-Friday = \$30/hr	Saturday = \$45/hr Sunday= \$60/hr			

Curriculum

Complete the following questions if the trip is curricular.

1.	What are the class objectives that tie into the proposed trip?
2.	Describe the class activities prior to the field trip that will integrate the field trip with the curriculum.
3.	Why is the field trip the best way to achieve/reinforce the class objectives?
4.	What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge they gained on this trip?
	Summary of Trip to Present to the Board of Education for Approval:
	This is a contingent event, depending if we qualify. The event will be either the weekend of March
	APPROVAL
	Γom Pospeshil
	Sponsor's Signature Administrator's Signature

March 16, 2023

SUPERINTENDENT OF SCHOOLS

TOPIC: Gifts to the District

The District is in receipt of a generous donation from a community member who wishes to remain anonymous. This generous donation is in the amount of \$5,500.00.

The anonymous donor wishes to have the donation designated as follows:

Novi High School Baseball \$4,000.00 Novi High School Wrestling \$1,500.00

Total Donations: \$ 5,500.00

RECOMMENDATION:

That the Novi Community Schools Board of Education accept the donation(s) as presented, with appreciation and thanks.

APPROVED AND RECOMMENDED FOR BOARD ACTION

Ben Mainka, Superintendent

March 16, 2023

SUPERINTENDENT OF SCHOOLS

TOPIC: Gifts to the District

Robotics is presenting donations to the Novi Community School District as listed below. These generous donations total \$ 25,667.69.

Program	Item	Amount
Upper Elementary Program	Bright Funds donation	\$ 1,000.00
Team 6294	Wisconsin First Robotics Grant	\$ 1,000.00
Team 11129	ZF North America Inc	\$ 2,000.00
Team 10477	ZF North America Inc	\$ 2,000.00
Team 503	ZF North America Inc	\$ 2,000.00
Team 503	NGK Spark Plugs USA Inc	\$ 5,000.00
Team 6134	FIRST in Michigan Autodesk Grant	\$ 1,500.00
Team 8426	FIRST in Michigan Autodesk Grant	\$ 3,000.00
Team 477	Donation from HCL Technologies	\$ 3,167.69
Novi High School	Donation from NDIA	\$ 2,500.00
Team 503 Frog Force	Donation form NISSAN	\$ 5,000.00
Total Donations:		\$ 28,167.69

RECOMMENDATION:

That the Novi Community Schools Board of Education accept the donation(s) as presented, with appreciation and thanks.

APPROVED AND RECOMMENDED FOR BOARD ACTION

Ben Mainka, Superintendent

March 16, 2023

ASSISTANT SUPERINTENDENT OF HUMAN RESOURCES

TOPIC: Personnel Recommendations

Laura Carino, Assistant Superintendent of Human Resources, presents for your consideration the following personnel changes:

A. New Hires

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u> <u>H</u>	Reason	<u>Rate</u>	Effective
Brown, Joseph	MAINT	Maintenance Technician	New Hire	Hourly	03-31-23
Estrada, Nelson	MAINT	Maintenance Technician	New Hire	Hourly	03-31-23

B. Retirements and Resignations

<u>Name</u>	Bldg.	<u>Assignment</u>	<u>Reason</u>	Effective
ADNU:				
Hendrix, Tiffany	DISTRICT	School Nurse	Resignation	03-01-23
NEA:				
Anderson, Janice	PV	4 th Grade Teacher	Retirement	06-09-23
Bennett, Breda	DF	Music Teacher	Retirement	06-09-23
Meyer-Garbovits, Lisa	NHS	World Language Teacher	Retirement	06-09-23
Ukrop, Jacqueline	ОН	4 th Grade Teacher	Retirement	06-09-23/10-01-23
MTCE:				
Oakes, Robert	MTCE	HVAC Technician	Retirement	07-07-2023
NTA:				
Schultz, Andrea	TRANS	Bus Driver	Resignation	03-31-2023

C. Leaves of Absence

<u>Name</u> <u>Bldg.</u> <u>Assignment</u> <u>Reason</u> <u>Effective</u>

RECOMMENDATION: That the Novi Community School District Board of Education adopts the personnel report recommendations as presented.

APPROVED AND RECOMMENDED FOR BOARD ACTION

Benjamin Mainka Superintendent

Buplil

March 16, 2023

ASSISTANT SUPERINTENDENT OF HUMAN RESOURCES

TOPIC: Administrative Reassignments

TOPIC: Personnel Recommendations B

Laura Carino, Assistant Superintendent of Human Resources, presents for your consideration the following personnel changes:

A. Reassignments

<u>Name</u>	<u>Bldg.</u>	<u>Assignment</u>	<u>Reason</u>	<u>Rate</u>	Effective
Comb. Andrew	ESB	Director of Curriculum & Assessment	Reassignment	Salary	03-17-23
Dinkelmann, Jeff	ESB	Director of Employee Relations	Reassignment	Salary	03-17-23
Pohlonski, Emily	ESB	Director of Instruction	Reassignment	Salary	03-17-23

RECOMMENDATION: That the Novi Community School District Board of Education approve the contracts as noted above.

APPROVED AND RECOMMENDED FOR BOARD ACTION

Benjamin Mainka, Superintendent

ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS

TOPIC: Novi Meadows Phase 1 Furnishing Package

Quotations were received for Novi Meadows Furnishings - Phase 1 Bond Program by multiple furniture contractors. Each furniture contractor has referenced the cooperative bid contract utilized to determine pricing within their quotes.

The scope of new furnishings for phase 1 is inclusive to the 1st Floor Zone A, B, and C as outlined below:

- Classroom Storage, Teacher Desks, Mobile Lecterns, and Marker Trays
- Sensory Room Furnishings
- Learning Commons, Group Rooms, and Conference Room Furnishings.
- Media Center, Makerspace & Steam Furnishings
- Main Office, Staff Offices, Staff Lounge and Storage Rooms.

TMP recommends the procurement of the Furnishings Package for Phase 1 as follows:

MANUFACTURER CATEGORY	FURNITURE CONTRACTO	R AMOUNT	CONTRACT
Category A: Allsteel	Interior Environments	\$186,556.32	Omnia
Category B: Fleetwood	Interior Office Source	\$173,870.75	NCPA
Category C: Steelcase +	NBS Commercial Interiors	\$351,560.15	E&I
Category D: Smith System	NBS Commercial Interiors	\$14,902.58	E&I
Category E: KI	KI Direct + Interior Office Source	\$14,353.37	Sourcewell
Category F: Ergotron	Yeo & Yeo Technology	\$30,000.00	REMC
Category G: Safco	NBS Commercial Interiors	\$15,733.63	Omnia
Category H: VS America	Great Lakes Furniture Supply	\$71,969.40	Omnia
Category I: Not Used	-	_	-
Category J: Hon	Interior Environments	\$5,599.15	Omnia
Category K: MiEN	Dew-EL	\$64,669.14	NCPA
Category L: Watson	Interior Environments	\$13,608.40	NCPA
Category M: Egan	Interior Environments	\$3,113.50	NCPA
Category N: Norva Nivel	Interior Environments	\$11,477.89	Buy Board
Category 0: Not Used	-	-	· -
Category P: Gressco	NBS Commercial Interiors	\$1,773.82	Omnia
Category Q: School Specialty	School Specialty Direct	\$18,205.96	REMC
Category R: Media Technologies	Dew-EL	\$39,635.95	NCPA
Category S: Not Used	-	-	-
Category T: Sit On It	Interior Environments	\$17,231.52	Omnia
Category U: Integra	NBS Commercial Interiors	\$13,194.45	NPP
Category V: Global	NBS Commercial Interiors	\$6,440.36	E&I

The total cost of this furniture package, including installation services, is \$1,053,869.34. Quotations received are valid through the end of March 2023. Purchase orders must be issued by Friday, March 31 to guarantee pricing as shown above. Purchase orders are requested no later than March 20, based on current lead times for each manufacturer.

RECOMMENDATION:

That the Novi Community School District Board of Education approve the Furnishings Package for Phase 1 at Novi Meadows, in the amount of \$1,053,869.34, as presented and further, authorize the Assistant Superintendent of Business and Operations to expend the funds from the 2019 Bond funds.

APPROVED AND RECOMMENDED FOR BOARD ACTION

I OR DOTTED THE ITOT

Ben Mainka, Szperintendent



February 6, 2023

Mr. Benjamin J.A. Mainka Superintendent Novi Community School District 25345 Taft Road Novi. MI 48374

Re: Furnishings Recommendation

Novi Meadows Elementary Furnishings – Phase 1

Dear Mr. Mainka,

Throughout the past year, TMP Architecture has worked closely with members of the administration team and Novi Meadows principals, teachers, staff, and students to develop a comprehensive furnishing recommendation for Novi Meadows Elementary. The establishment of a staff-led furniture committee helped guide this project through multiple user group meetings, two furniture fairs, and ultimately the development of the furniture package for Novi Meadows Elementary.

Following the construction schedule, the furniture package is divided into two phases. Phase 1 will install August 2023. Phase 2 will install August 2024. TMP is seeking approval for the Phase 1 package currently. Manufacturer discounting for this project was established using the entire scope of Novi Meadows Phase 1 and Phase 2 plus the Novi High School Phase 2 furniture scope. The result was the highest possible volume discount based on the entire furniture scope for all current Novi furniture projects.

Quotations were received for Novi Meadows Elementary Furnishings - Phase 1, by multiple furniture contractors. Each furniture contractor has referenced the cooperative bid contract utilized to determine pricing within their quotes. The table below identifies each Category's associated costs, furniture manufacturer / contractor, and contract utilized,

The scope of new furnishings for phase 1 is inclusive to the 1st Floor Zone A, B, and C as outlined below:

- Classroom Storage, Teacher Desks, Mobile Lecterns, and Marker Trays
- Sensory Room Furnishings
- Learning Commons, Group Rooms, and Conference Room Furnishings.
- Media Center, Makerspace & Steam Furnishings
- Main Office, Staff Offices, Staff Lounge and Storage Rooms.

TMP recommends the procurement of the Furnishings Package as follows:

MANUFACTURER CATEGORY	FURNITURE CONTRACTOR	<u>AMOUNT</u>	<u>CONTRACT</u>
Category A: Allsteel	Interior Environments	\$186,556.32	Omnia
Category B: Fleetwood	Interior Office Source	\$173,870.75	NCPA
Category C: Steelcase +	NBS Commercial Interiors	\$351,560.15	E&I
Category D: Smith System	NBS Commercial Interiors	\$14,902.58	E&I

Page No. 2

Category E: KI	KI Direct + Interior Office Source	\$14,353.37	Sourcewell
Category F: Ergotron	Yeo & Yeo Technology	\$30,000.00	REMC
Category G: Safco	NBS Commercial Interiors	\$15,733.63	Omnia
Category H: VS America	Great Lakes Furniture Supply	\$71,969.40	Omnia
Category I: Not Used	-	=	-
Category J: Hon	Interior Environments	\$5,599.15	Omnia
Category K: MiEN	Dew-EL	\$64,669.14	NCPA
Category L: Watson	Interior Environments	\$13,608.40	NCPA
Category M: Egan	Interior Environments	\$3,113.50	NCPA
Category N: Norva Nivel	Interior Environments	\$11,477.89	Buy Board
Category O: Not Used	-	-	-
Category P: Gressco	NBS Commercial Interiors	\$1,773.82	Omnia
Category Q: School Specialty	School Specialty Direct	\$18,205.96	REMC
Category R: Media Technologies	Dew-EL	\$39,635.95	NCPA
Category S: Not Used	-	-	-
Category T: Sit On It	Interior Environments	\$17,231.52	Omnia
Category U: Integra	NBS Commercial Interiors	\$13,194.45	NPP
Category V: Global	NBS Commercial Interiors	\$6,440.36	E&I

The total cost of this furniture package, including installation services, is \$1,053,869.34. Quotations received are valid through the end of March 2023. Purchase orders must be issued by Friday, March 31 to guarantee pricing as shown above. Purchase orders are requested no later than March 20, based on current lead times for each manufacturer.

Sincerely,

TMP ARCHITECTURE, INC.

Sarah Watson

SMW/smw

Enclosure

FURNISHINGS SPECIFICATIONS:

PROJECT:

NOVI MEADOWS ELEMENTARY FURNISHINGS PHASE 1

OWNER:

NOVI COMMUNITY SCHOOL DISTRICT 25345 Taft Road Novi, MI 48374

TMP PROJECT NO.: 19138A

DATE: 02/04/2023

ISSUED FOR DISTRICT APPROVAL

<u>ARCHITECT</u>

TMP ARCHITECTURE, INC. 1191 West Square Lake Road Bloomfield Hills, Michigan 48302-0374

PH (248) 338-4561 FX (248) 338-0223

Email info@tmp-architecture.com

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END OF SECTION

GENERAL CONDITIONS

PROJECT LOCATION:

Novi Meadows Elementary 25299 Taft Road Novi, MI, 48374.

OWNER RESPONSIBILITIES

A. The Owner is defined as:

Novi Community School District 25345 Taft Road Novi, MI 48374

- B. The Owner and the Architect shall reserve the authority to stop work on a given segment of work or item to ensure proper interpretation and execution of the requirements of this specification.
- C. Owner shall familiarize himself/herself with and follow Manufacturer's recommended guidelines for maintenance and cleaning.
- D. The Owner's representative will accept items being delivered. The Owner's representative will inform the Architect of missing or damaged items. All paperwork noting condition of furnishings will come through the Architect.
- E. The Owner and Architect shall conduct a final inspection of all merchandise ordered to assure that all items meet specifications, are in new and undamaged condition, are assembled or installed properly and placed in their properly designated locations.

ARCHITECT RESPONSIBILITIES

A. The Architect is defined as:

TMP ARCHITECTURE, INC. 1191 W. Square Lake Road Bloomfield Hills, MI 48302-0374

- B. The Architect shall be the interpreter of all work covered in this document.
- C. The Architect shall visit the project periodically to inspect the work. After installation, final inspection of all furniture will be made and the Architect shall work with the Owner in establishing a punch list of necessary corrections to furniture.
- D. Approval of all materials, fabrics, finishes, colors and details shall be made by the Architect.

4. DEALER RESPONSIBILITIES

- A. The Dealer is defined as:
 - 1. The entity(s) awarded the contract(s) to provide, manufacture, deliver, and/or install furniture at the project location(s) detailed above.

B. QUOTE REQUIREMENTS

- 1. The Owner reserves the right to hold the quotes for ninety (90) days.
- 2. A sworn and notarized statement disclosing any familial relationship existing between the Dealer and any member of the school board, school superintendents, or chief executive must accompany each quote, as well as the Non-Collusion Affidavit and a signed Certification of Compliance Iran Economic Sanctions Act. .
- 3. If consortium or cooperative pricing is utilized to produce the quote, the quote must reference the specific consortium or cooperative pricing contract information.
- 4. The Contract shall be awarded when a Dealer has been issued a Purchase Order, but the terms of the Contract shall not be deemed to have been perfected until a Certificate of Insurance is delivered to the Owner.

C. TAXES

1. The Owner is a federally constituted government body and is not subjected to Michigan State or Federal excise taxes.

D. INSURANCE REQUIREMENTS

- 1. At the time of contract award, Dealer shall obtain the following insurance, at its own expense, to be maintained until completion of the Work or its final acceptance.
- a. Comprehensive General Liability and Automobile Liability insurance covering personal injury of death in the amount of \$1,000,000 per person, \$1,000,000 per occurrence, and property damage of \$1,000,000 per occurrence, unless otherwise specified by Owner, and Workmen's Compensation and Employer's Liability insurance in accordance with applicable law; and to indemnify and hold Owner harmless against damages, claims, losses, and expenses, including reasonable attorney's fees and court costs, resulting from injuries or damages, including death, to persons or property arising from Dealer's performance under contract.
- b. Certificates of insurance, in duplicate, indicating the job site and evidencing all required coverage must be submitted to and approved by Owner's Agent and Owner prior to the commencement of any of the work.
- c. All policies shall expressly require thirty (30) days written notice to the Owner, at the above address, of the cancellation or material alteration of such policy.
- d. Certificates of Insurance shall specifically name Novi Community School District as the insured.
- e. Certificates of Insurance are to be submitted at the time of contract award.

E. DOCUMENTS

1. The Contract Documents contemplate a finished piece work of such character and quality as is described therein and is reasonably inferable from them. The Dealer agrees that the Contract Sum for the work hereunder includes sufficient money allowance to make his work complete and operable, fitting with the work of other Dealers and the Owner, and in compliance with good practice. He agrees that minor discrepancies or omissions, the failure to show repeated details, or the repetition on

- any drawings of the figures or notes given on another shall not be the cause for additional charges or claims.
- 2. The drawings are intended to show the general arrangement, design and extent of the work and are partly diagrammatic. They are not intended to be scaled for roughing-in measurements or to serve as shop drawings.
- 3. In the case of an inconsistency between Drawings and Specifications or within either Document not clarified by addendum, the better quality or greater quantity of Work shall be provided in accordance with the Architect's interpretation.

F. FABRICS

- 1. All same pattern and color fabrics must be supplied from the same dye lot.
- 2. Where "COM" fabric is specified, the Dealer shall order the specified fabric and have it delivered to the Furniture Manufacturer at the appropriate time.
- a. It is the Dealer's responsibility to submit a sample of the specified "COM" fabric to the manufacturer to obtain required yardage requirements.
- b. Upon receipt and before application of the fabric, the Manufacturer shall inspect and advise Dealer of any flaws. The replacement of any flawed fabric will be the responsibility of the Dealer.

G. INSTALLATION

- 1. Any metal files shall be leveled horizontally and plumbed vertically; no bolting necessary.
- 2. The Dealer shall identify one person from his installation crew, acceptable to Owner, who shall act as liaison with the Owner and Architect. This person shall have the authority to direct installation changes/modifications.
- 3. The Dealer is responsible for removing from the project all the waste materials and rubbish resulting from his operations and installation including all packing cartons and debris. Removal is to occur on a daily basis. Failure to do so will result in the Owner doing so and the cost thereof shall be charged to the Dealer as a deduction in his contract price.
- 4. The Dealer shall provide an adequate number of qualified, experienced installers, in harmony with other works at the site.
- 5. The Dealer shall obtain and provide any and all permits necessary to complete the installation, billing the cost directly to the Owner as it occurs.
- 6. The Dealer shall be responsible for final cleaning of all the furniture items installed by his crew. All protective materials shall be removed, all surfaces cleaned of dirt, smears, fingerprints, etc. All items are to be prepared for final acceptance by Owner.

DELIVERY AND INSTALLATION SCHEDULES

- A. Contractor shall guarantee delivery between 8:00 a.m. and 4:00 p.m. on the dates listed below. **The Owner will not accept early delivery.**
 - 1. Phase 1 August 1, 2023 August 15, 2023
 - 2. Phase 2 August 1, 2024 August 15, 2024

- B. Installation must be completed by the end date of each respective phase, unless otherwise indicated by the Architect.
 - 1. These dates are subject to change depending on construction schedule of the building(s). See paragraph D below in reference to the Pre-Installation Notice.
- C. The Dealer shall work with the Manufacturer(s) and its representative to establish production and delivery schedules in keeping with the dates set above.
- D. Approximately three (3) to four (4) weeks prior to required installation date, a pre-installation meeting notice will be issued by the Architect. The purpose of this notice is to confirm actual installation dates.
- E. Upon receipt of the Pre-Installation meeting notice Furnishings Contractor shall be responsible for contacting the Building Contractor to coordinate the use of loading dock and staging areas with other building trades on the project.
- F. Once the actual dates are confirmed [at] [in] the Pre-Installation Meeting, it is the Contractor's responsibility to provide any storage or handling required at no extra cost to the Owner. Storage and extra handling required after the dates confirmed [at] [in] the Pre-Installation Meeting shall be provided by the Contractor at the costs provided on the Bid Proposal Form.
- G. It is the Dealer's responsibility to receive furnishings delivered from the Manufacturer and to deliver those furnishings to the job site(s) at the time of installation. **Drop shipping is unacceptable** and if it occurs will result in a deduction in the Dealer's contract price in the amount of cost incurred by the Owner or Owner's representative receiving and handling the drop shipment.
- H. If a delivery truck is turned away from the installation site by anyone other than the Architect, before leaving the site, a representative from the Dealer, or delivery company must contact the Architect to validate the order. If a delivery truck leaves the site without contacting the Architect, the contractor is responsible for any additional delivery costs incurred.

6. DAMAGE TO FURNITURE

- A. The Manufacturer/Dealer is responsible for all damages and losses until the installation has been completed and accepted by the Owner and Architect. The Owner will judge the damage.
- B. Damaged or defective furniture shall be replaced and/or repaired at no cost to Owner.
- C. Contractor shall provide all protection necessary to carpeting, walls, and other surfaces.

PAYMENT TERMS

- A. The Owner will pay a deposit, **if required** by the successful Dealer for custom or specialty items. The deposit sum shall be mutually agreed upon by the Owner and contractor prior to contract award.
- B. Upon completion of installation and Architect's initial punch list, an amount to total 80% of the total bid category will be paid to the Contractor.
- C. Upon final approval from the Architect, based on substantial completion of the punch list items, final and complete payment will be made.
- D. Invoices shall be formatted by Bid Category and clearly labeled and shall be sent directly to:

Novi Community School District Mr. Benjamin Mainka 25345 Taft Road Novi. MI 48374

8. NO ADVERTISING CLAUSE

A. No written publication or photographs will be allowed without written approval of Novi Community School District

9. WARRANTIES

- A. The Dealer shall provide written documentation from the Manufacturer, which guarantees items against defects in materials, manufacture and workmanship, for a period of one (1) year from the day of project completion and Owner acceptance. Upon notification from the Owner, the Dealer or Manufacturer shall, by repair, replacement, or otherwise, place the item in a condition satisfactory to the Owner in every respect. Usual wear and tear and results of Owner's accidents are exempted from the requirements of this guarantee. Everything required to fulfill this guarantee shall be done without additional cost to the Owner. The products or workmanship of any Subcontractor are to be covered in the primary Manufacturer's guarantee.
- B. The following shall be considered defects, without being limited thereto:
 - 1. Permanent etching, staining, discoloration, fading, and other deterioration of finishes.
 - 2. Operational failures, binding, and the like, in finish cabinet hardware.
 - 3. Deformation, warpage, opening up of joints, telegraphing of cores, delamination of veneers, or other finishing materials, failures in fastening and anchorage, sagging of panels.

FAMILIAL RELATIONSHIP DISCLOSURE STATEMENT

As required by Public Act 232 of 2004, all bids shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the Novi Community Schools Board of Education or the Superintendent of Schools. The Board of Education shall not accept a bid that does not include this sworn and notarized disclosure statement.

The undersigned, th	ne owner or autho	orized officer of		(the	
advertisement for co	onstruction bids,	hereby represent a	nd warrant,	in the Novi Community School Dis except as provided below, that no of the company and any member o)
				tendent of Schools. If such a	7 1110
relationship exists, p	please explain:				
Attach additional pa	iges if necessary				
D				(Didden Cienes)	
By:				(Bidder Signature)	
Title:				(type or print)	
Date:				_	
Subscribed and Sw	orn to Before Me	:			
This	day of		20A.D.	, in and for the	
County of		, Michigan.			
My Commission exp	oires		·		
Signature of Notary					

NON-COLLUSION AFFIDAVIT

STATE OF MICHIGAN)		
WAYNE COUNTY) ss:)		
any other member, repress by him/her, entered into ar be bid by anyone at such I from bidding, and that this understanding or combina	entative, or agent of ny combination, colli etting nor to preven bid is made without tion with any other p	the firm, comusion or agree tany person for teference to person in refer	n on oath, says that he/she has not, nor has npany, corporation or partnership represented ement with any person relative to the price to from bidding nor to induce anyone to refrain any other bid and without any agreement, erence to such bidding. Ins., or corporation has, have or will receive
			ng of value on account of such sale.
		Bio	idder (Firm)
		Si	ignature of Bidder or Agent
Subscribed and sworn to b	pefore me this	day of	, 20
My commission expires:			
County of residence:			
Notary Public Signature			Seal

CERTIFICATION OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT Michigan Public Act No. 517 of 2012

The undersigned, the owner, or authorized officer of the below-named company (the "Company"), pursuant to the compliance certification requirement provided in the Novi Community School District Request For Proposal (the "RFP"), hereby certifies, represents, and warrants that the Company (which includes its officers, directors and employees) is not an "Iran Linked Business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event the Company is awarded a contract by the Novi Community School District Board of Education as a result of the aforementioned RFP, the Company is not and will not become an "Iran Linked Business" at any time during the course of performing any services under the contract.

The Company further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or two (2) times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the Novi Community School District' investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date that it is determined that the person has submitted the false certification.

Name of Company
Name and Title of Authorized Representative
Signature
Date

END OF SECTION

DEALER CODE OF CONDUCT

DEALER CODE OF CONDUCT

- A. The purpose of the Novi Community School District and its employees is to provide a safe, positive learning environment for the students of the District. In providing that environment it is mandatory that all employees, visitors, and contractors follow certain levels of conduct, dress, and demeanor. This Code of Conduct outlines the expectations of the Novi Community School District for persons both contemplating performing work and performing work for Novi Community School District in the capacity of a dealer, contractor or subcontractor. These rules will become part of the mandatory working conditions of the contract and failure to comply by any dealer, contractor, subcontractor, management, employee, or contracted consultant may result in the cancellation of the contract.
- B. In general it is expected that everyone entering a Novi Community School District facility, whether a school, support facility, or the surrounding grounds, must dress, act, and talk in a manner that is conducive to the education process of children while assuring their overall safety and security. The following rules have been established to assure that this is done:
 - 1. Every dealer employee that enters or leaves the building must sign in and out at either the school office or the building engineer's office as designated by the school administrator. This sign-in sheet must record the name, time in and out, the firm, and the signature of the individual.
 - 2. All individuals shall be furnished by their company a badge or identification that is to be worn while in the building. Such identification shall clearly indicate the individual's name and the name of the firm they are working for.
 - 3. Prior to the beginning of a job, the dealer shall furnish the building engineer with a list of individuals expected to be on the job, contact persons with phone numbers, and a schedule of the activities to take place.
 - 4. The dealer shall provide the building engineer with a scope of work and check with him prior to drilling or penetrating any walls, floors, or ceilings.
 - 5. Each person working in a school building or on school property shall comply with the following:
 - a. No drinking or possession of liquor or alcoholic beverages and or possession of any kind of illicit drugs or narcotics.
 - b. No use of District facilities or equipment including telephone, computers, internet access, fax, kitchen, maintenance or office equipment.
 - c. No smoking or use of any tobacco products anywhere within the building at anytime nor outside the school on District property during normal school hours (This is a law and punishable as a civil infraction by local authorities).

- d. A reasonable standard of dress must be followed. Within the educational facilities where students and parents are or can be present, this is to mean clothing or attire must be suitable for the work and must not bear images or writing depicting anything to be construed as obscene in nature or promoting or portraying alcoholic beverages or use, drugs, narcotics, tobacco or establishments that serve or promote the use of these substances.
- e. There shall be no use of profanity or obscene language or gestures.
- f. Language, gestures, or other actions that depict sexual or ethnic harassment or intimidation will not be permitted.
- The dealer is responsible for a clean and safe workplace. To that end the following will be adhered to:
 - All work areas, walkways, and stairs must be kept clear of debris and loosely scattered materials.
 - b. Material storage is to be in an area designated by the Building Engineer
 - c. All work areas are to be cleaned by the contractor prior to leaving. Building staff will not be responsible for cleaning work areas.
 - d. All trash, debris, and material must be removed from the worksite each day and disposed of off site. District dumpsters and trash containers are not to be used by contractors for disposal.
 - e. All contractor tools and equipment must be kept in good working order, with guards and safety devices in place and working. Defective tools must be taken out of service. District tools and equipment will not be loaned to dealers.
 - f. Dealers are to provide and use required protective safety equipment and comply with all local, state, and federal safety laws and regulations.
 - g. Dealers are responsible for the reporting of accidents both to the District and their management and to obtain any emergency treatment that may be required.
 - h. Upon leaving a jobsite all doors and windows must be locked, secured, or left as they were found prior to beginning the work.
 - Dealers are to provide their own site safety plan for areas that they are working in.
 - j. Dealers are reminded that there may be asbestos insulation in our buildings. They are not to disturb any insulation or enter any areas that contain asbestos containing building materials. If they have any questions, contact the building engineer for direction.
 - k. Dealer is not to disable or interfere with any fire or burglary system equipment or telephone lines servicing such equipment. If equipment needs to be removed, relocated, or temporarily disabled, the contractor needs to coordinate this with the building engineer.

- 7. The District will not tolerate acts of theft, vandalism, fighting, or abuse of the facilities or activities that threaten the security and safety of the school environment and its students, staff, and employees.
- C. In summary, good judgment must be used to protect the learning environment. Failure to comply with the above or to exhibit conduct which is deemed not in the best interest of the Novi Community School District will be grounds for immediate removal from the building and the project.

END OF SECTION

SUBMITTAL PROCEDURES

PART 1 - GENERAL

1.1 SUBMITTAL PROCEDURES

- A. Use the transmittal form, located at the back of this section, with each shop drawing submittal.
- B. Coordination: Coordinate preparation and processing of submittals with performance of construction activities.
 - 1. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals, and related activities that require sequential activity.
 - 2. Coordinate transmittal of different types of submittals for related parts of the Work so processing will not be delayed because of need to review submittals concurrently for coordination.
 - a. Architect reserves the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.
- C. Processing Time: Allow enough time for submittal review, including time for resubmittals. Time for review shall commence on Architect's receipt of submittal. No extension of the Contract Time will be authorized because of failure to transmit submittals enough in advance of the Work to permit processing, including resubmittals.
 - 1. Allow 15 working days for initial review of each submittal. Allow additional time if coordination with subsequent submittals is required.
 - 2. Resubmittal Review: Allow 15 working days for review of each resubmittal.
- D. Identification: Place a permanent label or title block on each submittal for identification.
 - 1. Clearly state which bid category and Item No. the submittal references.

E. Samples:

1. Where a custom or special finish is specified, the Contractor shall submit a minimum of two (2) samples, (6" x 6" or larger) to match Architect's control sample, for Architect's approval. This may include but is not limited to wood, fabric, metal, plastic laminate, etc.

F. WARRANTIES

1. The Dealer shall provide written documentation from the Manufacturer, which guarantees items against defects in materials, manufacture and workmanship, for a period of one (1) year from the day of final settlement with Owner for the item. Final settlement shall not relieve the Manufacturer from liability for such defects, and upon notification from Owner, the Dealer or Manufacturer shall, by repair, replacement, or otherwise, place the item in a condition satisfactory to the Owner in every respect. Usual wear and tear and results of Owner's accidents are exempted from the requirements of this guarantee. Everything required to fulfill this guarantee shall be

done without additional cost to the Owner. The products or workmanship of any Subcontractor are to be covered in the primary Manufacturer's guarantee.

- 2. The following shall be considered defects, without being limited thereto:
 - Permanent etching, staining, discoloration, fading, and other deterioration of finishes
 - b. Operational failures, binding, and the like, in finish cabinet hardware.
 - c. Deformation, warpage, opening up of joints, telegraphing of cores, delamination of veneers, or other finishing materials, failures in fastening and anchorage, sagging of panels.

G. Maintenance Instructions

1. The Dealer shall provide Maintenance and Cleaning Instructions as written by the Manufacturer for each item of furniture.

TMP SHOP DRAWING AND SAMPLE TRANSMITTAL FORM

DEALER:					PROJECT TITLE AND L	OCATION:	DATE SUBMITTED:			SUB. NO.	
							CHECKER:			RESUB. NO.	
SPEC SECTION NO.	NO. PRINT	NO. SEPI	NO. CAT.	NO. SAMPLES	SUBCONTRACTOR/MFR.	ITEM DESCRIPTION		*ACTION CODE	DATE CHECKED	DATE RETURNED	NO. COPIES
The undersigr noted. NOTE	ned certifi : Approv	es that the	above su	Ibmitted iten	ns have been reviewed in detail a elieve contractor from complying v	nd are correct and in strict with all requirements of the	conformance with the contract docu contract documents.	ments except as oth	nerw * ACTI	ON DEFINITI	ION
DEALER'S COMMENT							DEALER'S NAME		R = RN =	REVIEWED – EXCEPTIONS REVIEWED W CORRECTION	NOTED ITH IS NOTED
ARCHITEC COMMENT							SIGNATURE		RR = X = NA =	REVISE AND S RECORD COF NOT APPROV RESUBMIT NO ACTION R	PY ED –
							cc: Owner Consultant		14/7 -	NO ACTION I	

AVAILABILITY OF ELECTRONIC FILES (FURNISHINGS)

PART 1 - GENERAL

1.1 POLICY

- A. As a service to bidders, contractors, subcontractor, vendors, material suppliers and others needing electronic copies of drawing files, the Architect will provide CAD files in the form of a CD-ROM in accordance with the following policy:
 - 1. By acceptance it is understood and agreed that the data and medium being supplied is to be used only for the project referenced.
 - 2. It is further understood and agreed that the undersigned will hold TMP Architecture harmless and indemnify TMP Architecture from all claims, liabilities, losses, etc., including attorney's fees arising out of the use or misuse of the transferred items.
 - 3. It is understood and agreed that the items transmitted are prepared from CAD files current at the time of preparation. All files are AutoCAD 2004.
 - 4. This information does not waive the need to verify and review current field conditions and the status of Addenda and/or Bulletin documentation.
 - 5. As a record of information to be transmitted, TMP Architecture will prepare a duplicate back-up for its files, which may be electronic or hard-copy.
 - 6. Compensation for providing this material will be as follows:
 - a. Base Fee of \$250 for 1 to 3 drawings.
 - b. Base Fee of \$500 for 4 to 10 drawings.
 - c. For each additional drawing after 10 the fee is \$40.00 per drawing (i.e., 11 drawings = \$540).
 - 7. Payment must be provided along with a signed copy of the Release Letter before files will be released.

1.2 REQUEST PROCEDURE

- A. To receive files the attached Release Letter must be completed in full and submitted to the Construction Manager (or General Contractor) to be forwarded to the Project Manager at TMP Architecture.
 - 1. An original signed copy of the Release Letter must be submitted; faxed or emailed copies will not be accepted.
 - Upon remittance of the signed Release Letter and Fee, allow five working days for processing.
 - 3. No email transmissions of documents will be provided.

Date	:
Nam	Requesting Files: e:
Com	pany:
Addi City,	ess: State, Zip:
Re:	
Dear	
	our request, TMP Architecture will transmit the requested CAD files in the form of CD-ROM upon of this letter with conditions of agreement as stated.
	By acceptance it is understood and agreed that the data and medium being supplied is to be used only for the project referenced.
	It is further understood and agreed that the undersigned will hold TMP Architecture harmless and indemnify TMP Architecture from all claims, liabilities, losses, etc., including attorney's fees arising out of the use or misuse of the transferred items.
	It is understood and agreed that the items transmitted are prepared from CAD files current at the time of preparation. All files are AutoCAD 2004.
4.	This information does not waive the need to verify and review current field conditions and the status of Addenda and/or Bulletin documentation.
	As a record of information to be transmitted, we will prepare a duplicate back-up for our files, which may be electronic or hard-copy.
	Compensation for providing this material will be as follows: Base Fee of \$250 for 1 to 3 drawings and a Base Fee of \$500 for 4 to 10 drawings; for each additional drawing after 10 the fee is \$40.00 per drawing (i.e., 11 drawings = \$540). Payment must be provided along with a signed copy of this form before files will be released. Please remit to TMP Architecture and allow five working days for processing.
Fee:	\$ Drawings:
	ed: Printed Name/Title:
Firm	Requesting:
	ne: Fax:
То Ве	Completed By TMP Architecture, Inc.
Rele	ased (signed by): TMP Architecture, Inc.
Print	ed Name/Title: Date:

END OF SECTION

BID CATEGORY A:

ALLSTEEL

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

2/4/2023

CATEGORY A: Allsteel (Phase 1)

Page No. 1 of 36

	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description

*(to include freight, delivery and installation)

General Notes:

- 1. Products shall meet or exceed all applicable ANSI/BIFMA Standards.
- 2. Products shall be backed by a limited lifetime warranty.
- 3. Supplier shall indicated their product warranty levels.
- 4. All pedestals to have finished back and sides and include leveling glides.
- 5. Dealer to provide all necessary hardware for unit to stand alone or attach counter tops as required for stability.
- 6. All drawer suspensions are to be steel slides with precision ball bearings.
- 7. All storage to be locking if offered as an option.
- 8. Dealer to submit typical workstation shop drawings in plan view w/isometric views showing all component configurations prior to placing orders.

Keying:

- 1. All storage within the same room (or office) shall be keyed alike, matching workstation if applicable.
- 2. All offices to be keyed alike. Only exception are Principal's offices (B126/B128), which should both be keyed uniquely from all other spaces in the building.
- 3. All classroom storage, building wide, to be keyed alike.
- 4. Dealer is responsible for creating and providing the keying schedule.
- 5. Provide two (2) master keys for owner.

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

2/4/2023

CATEGORY A: Allsteel (Phase 1)

Page No. 2 of 36

	Total			Location	1
ltem	Qty	Manufacturer	Model No.	Qty	Description
*(to inclu	ude freight, d	delivery and installation	n)		
A1	31	Allsteel	AMPTLK3060RE		Structure Table Top
					30" x 60", Rectangle
					with Grommet (centered)
					with Square Edge
			CMT36		with 36"W Cable Management Tray
			AMPTPLC		Structure, Fixed Post Legs (4)
					Seated Height with Casters
		*Image for refer	ence, not exact product.		Finishes:
					Laminate: Silver Mesh LT8D
					Edge Banding: Flint E9
					Paint: Silver PR6
					Location:
				1	A100 Classroom
				1	A101 Classroom
				1	A102 Classroom
				1	A103 Classroom
				1	A104 Classroom
				1	A108 Classroom
				1	A112 Classroom

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

2/4/2023

CATEGORY A: Allsteel (Phase 1)

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	Total			Location	1
tem	Qty	Manufacturer	Model No.	Qty	Description
to inclu	ude freight, d	delivery and installation	n)		
				1	A114 Classroom
				1	A115 Classroom
				1	A116 Classroom
				1	A117 Classroom
				1	B100 Classroom
				1	B101 Classroom
				1	B110 Classroom
				1	B111 Classroom
				1	C100 Classroom
				1	C101 Classroom
				1	C102 Classroom
				1	C103 Classroom
				1	C105 Classroom
				1	C109 Classroom
				1	C113 Classroom
				1	C114 Classroom
				1	C115 Classroom
				1	C116 Classroom
				1	C118 Classroom
				1	A109 Special Education Classroom
				1	B102 Special Education Classroom
				1	B109 Special Education Classroom
				1	C108 Special Education Classroom
				1	B139 STEAM

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CATEGORY A: Allsteel (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
*(to inclu	ıde freight, d	lelivery and installation	n)		
A2	2	Allsteel	AMPTLF6060MRT		Structure Media Half Racetrack Top
					60" x 60"
					with Square Edge
					with Large Center Cutout
			CMT24		with 24"W Cable Management Tray
			AMPTP1		10' Corded Power includes 4 power / 2 data ports
			AMPTXL29G		Structure Large X-Base
					Seated Height with Glides
		*Image for refere	ence, not exact product.		Finishes:
					Laminate: Silver Mesh LT8D
					Edge Banding: Flint E9
					Paint: Silver PR6
					Location:
			用用	2	B115 Media Center

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CATEGORY A: Allsteel (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
*(to inclu	de freight, d	delivery and installation)		
A3a	8	Allsteel	AMPTLFPO30SQR		Structure Table Top
					30" x 30", Square
					with Square Edge
					No cutout
			AMPTXM29G		Structure Medium X-Base
					Seated Height with Glides
		*Image for refere	ence, not exact product.		Finishes:
					Laminate: Wilsonart - Frosty White 1573K-01 (Markerboard Finish)
					Edge Banding: Black E4
					Paint: Silver PR6
					Location:
				6	B141 Learning Commons
				2	B113 Learning Commons

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CATEGORY A: Allsteel (Phase 1)

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	Total			Location	1
ltem	Qty	Manufacturer	Model No.	Qty	Description
*(to inclu	de freight, d	delivery and installation	n)		
A4	18	Allsteel	AMPTLFPO30SQR		Structure Table Top
					30" x 30", Square
					with Square Edge
					No cutout
			AMPTXM29C		Structure Medium X-Base
					Seated Height with Casters
		*Image for refere	ence, not exact product.		Finishes:
					Laminate: Wilsonart - Frosty White 1573K-01 (Markerboard Finish)
					Edge Banding: Black E4
					Paint: Silver PR6
					Location:
				2	A131 Learning Commons
				2	C130 Learning Commons
				6	A121 Medium Group
				6	A122 Medium Group
				1	B126 Principal Office
				1	B128 Principal Office

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
*(to inclu	de freight, d	delivery and installation)		
A5a	2	Allsteel	AMPTLFPO36SQR		Structure Table Top
					36" x 36", Square
					with Square Edge
					No cutout
			AMPTXM29C		Structure Medium X-Base
					Seated Height with Casters
		*Image for refere	ence, not exact product.		Finishes:
					Laminate: Wilsonart - Frosty White 1573K-01 (Markerboard Finish)
					Edge Banding: Black E4
			T		Paint: Silver PR6
					Location:
				1	B140 Resource
				1	B114 Resource

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	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
*(to inclu	de freight,	delivery and installation	1)		
A5b	6	Allsteel	AMPTLFPO36SQR		Structure Table Top
					36" x 36", Square
					with Square Edge
					No cutout
			AMPTXM29C		Structure Medium X-Base
					Seated Height with Casters
		*Image for refer	ence, not exact product.		Laminate: Natural Maple LWD
					Edge Banding: Natural Maple DD
			_		Paint: Silver PR6
					Location:
				3	A111 Staff Lounge
				3	C106 Staff Lounge

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	Total			Location	n
em	Qty	Manufacturer	Model No.	Qty	Description
to includ	de freight, a	lelivery and installation)		
6	4	Allsteel	AMPTLFPO30RND		Structure Table Top
					30" Diameter, Round
					with Square Edge
					No cutout
			AMPTXM29C		Structure Medium X-Base
					Seated Height with Casters
		*Image for refere	ence, not exact product.		Finishes:
					Laminate: Wilsonart - Frosty White 1573K-01 (Markerboard Finish)
					Edge Banding: Black E4
					Paint: Silver PR6
					Location:
				1	A125 Social Office
				1	A126 Social Office
		-		1	C121 Makerspace Office
				1	C122 Makerspace Office

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	Total			Location	
ltem	Qty	Manufacturer	Model No.	Qty	Description
*(to inclu	de freight, d	delivery and installation	1)		
A7	2	Allsteel	AMPTLF3672RE		Structure Table Top
					36" X 72", Rectangle
					with Square Edge
					No cutout
			AMPTXM29C		Structure Medium X-Base - Two (2)
					Seated Height with Casters
		*Image for refere	ence, not exact product.		Finishes:
					Laminate: Wilsonart - Frosty White 1573K-01 (Markerboard Finish)
					Edge Banding: Black E4
					Paint: Silver PR6
					Location:
				1	A110 Conference
				1	C107 Conference

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	Total			Location	1
tem	Qty	Manufacturer	Model No.	Qty	Description
(to inclu	de freight, d	delivery and installation)		
\ 8	2	Allsteel	AMPTLF3672RE		Structure Table Top
					36" x 72", Rectangle
					with Square Edge
					with Large Center Cutout
			CMT24		with 24"W Cable Management Tray
			AMPTP1		10' Corded Power includes 4 power / 2 data ports
			AMPTXM29G		Structure Medium X-Base - Two (2)
					Seated Height with Glides
		*Image for refere	ence, not exact product.		Finishes:
					Laminate: Wilsonart - Frosty White 1573K-01 (Markerboard Finish)
					Edge Banding: Black E4
					Paint: Silver PR6
					Location:
				1	B125 Conference
				1	B132 Conference

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	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
*(to inclu	ude freight, d	delivery and installation	n)		
A9	2	Allsteel	AMPTLF72SQR		Structure Table Top
					72" x 72", Square (2 pieces)
					with Square Edge
			AMPTCL4		Structure Community Legs
					4-Leg Base
		*Image for refere	ence, not exact product.		Finishes:
					Laminate: Wilsonart - Frosty White 1573K-01 (Markerboard Finish)
					Edge Banding: Black E4
					Paint: Silver PR6
					Location:
				2	B125 Conference
		-			

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	Total			Location	1
em	Qty	Manufacturer	Model No.	Qty	Description
to inclu	de freight, (delivery and installation	1)		
.10	49	Allsteel	PM187-183		Essentials Metal Storage
					Mobile Pedestal File - BBF
					Size: 15"W x 18"D x 28"H
		*Image for refere	ence, not exact product.		Beveled Pull (B)
					Standard Lock (STD)
					Finishes:
					Paint: Silver PR6
					Location:
				1	A100 Classroom
		•		1	A101 Classroom
				1	A102 Classroom
				1	A103 Classroom
				1	A104 Classroom
				1	A108 Classroom
				1	A112 Classroom
				1	A114 Classroom
				1	A115 Classroom
				1	A116 Classroom
				1	A117 Classroom
				1	B100 Classroom
				1	B101 Classroom

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	Total			Location	1
ltem	Qty	Manufacturer	Model No.	Qty	Description
*(to inclu	ide freight, d	delivery and installation)		
A10				1	B110 Classroom
				1	B111 Classroom
				1	C100 Classroom
				1	C101 Classroom
				1	C102 Classroom
				1	C103 Classroom
				1	C105 Classroom
				1	C109 Classroom
				1	C113 Classroom
				1	C114 Classroom
				1	C115 Classroom
				1	C116 Classroom
				1	C118 Classroom
				1	A109 Special Education Classroom
				1	B102 Special Education Classroom
				1	B109 Special Education Classroom
				1	C108 Special Education Classroom
				3	B115 Media Center
				4	B124 Reception
				2	B126 Principal Office
				2	B128 Principal Office
				1	B127 Secretary
				1	A125 Social Office
				1	A126 Social Office

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
*(to inclu	de freight, d	delivery and installation)			
A10				1	A128 Counselor Office
				1	A129 Counselor Office
				1	C121 Makerspace Office
				1	C122 Makerspace Office
				1	B139 STEAM

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
*(to inclu	de freight, a	delivery and installation)		
A11	6	Allsteel	ELF830NB		Essentials Metal Storage
					Lateral File, Freestanding, 2-Drawers
					Size: 30"W x 18"D x 28"H
		*Image for refere	ence, not exact product.		Beveled Pull (B)
					Standard Lock (STD)
					Finishes:
					Paint: Silver PR6
					Location:
				2	B115 Media Center
				4	B124 Reception

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	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
*(to inclu	de freight, d	delivery and installation	n)		
A12	6	Allsteel	ELF330NB		Essentials Metal Storage
					Lateral File, Freestanding, 3-Drawers
					Size: 30"W x 18"D x 39-1/8"H
		*Image for refer	ence, not exact product.		Beveled Pull (B)
					Standard Lock (STD)
			Я		Finishes:
					Paint: Silver PR6
					Location:
				1	A125 Social Office
				1	A126 Social Office
				1	A128 Counselor Office
				1	A129 Counselor Office
				1	C121 Makerspace Office
				1	C122 Makerspace Office

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
*(to inclu	ıde freight,	delivery and installation	on)		
A13	10	Allsteel	EBC330		Essentials Metal Storage
					Bookcase
					Size: 30"W x 18"D x 39-1/8"H
		*Image for refe	rence, not exact product	t.	
					Finishes:
					Paint: Silver PR6
					Location:
				1	A125 Social Office
			and the same of	1	A126 Social Office
				1	A128 Counselor Office
				1	A129 Counselor Office
				1	C121 Makerspace Office
				1	C122 Makerspace Office
				2	B126 Principal Office
				2	B128 Principal Office
					•

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	Total			Location	1	
ltem	Qty	Manufacturer	Model No.	Qty	Description	
*(to inclu	de freight,	delivery and installation	1)			
A14a	8	Allsteel	ISLAUTNPNB6018S2		Laminate Common Top for A12/A13	
					Size: 60"W x 18"D	
					with Square Edge	
					Finishes:	
					Laminate: Natural Maple LWD	
					Edge Banding: Natural Maple DD	
					Location:	
				1	A125 Social Office	
				1	A126 Social Office	
				1	A128 Counselor Office	
				1	A129 Counselor Office	
				1	C121 Makerspace Office	
				1	C122 Makerspace Office	
				1	B126 Principal Office	
				1	B128 Principal Office	

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•	Total		_	Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
*(to inclu	ude freight,	delivery and installation)		
A15	3	Allsteel	ESC336		Essentials Metal Storage
					Storage Cabinet
					Size: 36"W x 18"D x 39-1/8"H
					with Beveled Pull
		*Image for refere	ence, not exact product.		
					Finishes:
					Paint: Silver PR6
		_			Location:
		-		2	B124 Reception
		-		1	B134 Corridor
					**Key all (3) storage cabinets alike

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	Total			Location	n
tem	Qty	Manufacturer	Model No.	Qty	Description
(to inclu	ıde freight, d	delivery and installation	n)		
\16	1	Allsteel	ISLAUTNPNB7218S2		Laminate Common Top for A15
					Size: 72"W x 18"D
					with Square Edge
					Finishes:
					Laminate: Natural Maple LWD
					Edge Banding: Natural Maple DD
					Location:
				1	B124 Reception

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_	Total			Location	1
ltem	Qty	Manufacturer	Model No.	Qty	Description
*(to inclu	de freight, d	delivery and installation)		
A17a	2	Allsteel	AF5RS6630D		Altitude A6 Sit-Stand Desk
			A6REC3S2LTF		Size: 66"W x 30"D, Rectangular
					with 3 stage 2-leg "T-Foot" and Memory Preset
					with Grommet, Centered, Oval Metal
			CMT36		with Cable Management Tray - 36"
			K6DME1154L		with Modesty Panel (Laminate) - 54"W
					with Standard Glides
		*Image for refere	ence, not exact product.		Finishes:
					Laminate: Natural Maple LWD
					Edge Banding: Natural Maple DD
					Paint: Silver PR6
					Grommet: Matte Silver
					Location:
				1	B115 Media Center
			$\underline{\downarrow}$	1	B127 Secretary

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	Total			Location	1
em	Qty	Manufacturer	Model No.	Qty	Description
to inclu	de freight, a	lelivery and installation)		
.17b	8	Allsteel	AF5RS7230D		Altitude A6 Sit-Stand Desk
			A6REC3S2LTF		Size: 72"W x 30"D, Rectangular
					with 3 stage 2-leg "T-Foot" and Memory Preset
					with Grommet, Centered, Oval Metal
			CMT36		with Cable Management Tray - 36"
					with Standard Glides
		*Image for refere	ence, not exact product.		Finishes:
					Laminate: Natural Maple LWD
					Edge Banding: Natural Maple DD
					Paint: Silver PR6
					Grommet: Matte Silver
					Location:
			\underline{ullet}	1	A125 Social Office
				1	A126 Social Office
				1	A128 Counselor Office
				1	A129 Counselor Office
				1	C121 Makerspace Office
				1	C122 Makerspace Office
				1	B126 Principal Office
				1	B128 Principal Office

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	Total			Location	1
ltem	Qty	Manufacturer	Model No.	Qty	Description
(to inclu	de freight, d	delivery and installation))		
4 18	1	Allsteel			Workstation 1
					includes the following components:
			9120R6024		(1) Fixed Height Worksurface, 60" x 24"
					with Grommet (centered), metal
			K6DME1148L		with Modesty Panel (laminate) - 47"W
			Z6PL29FL / Z6PL29FP		with (3) Fixed Post Leg - for Late/Square Edge Worksurfaces, 29-1/2"H, Glides
			ELF830SB		(1) Lateral File (workstation supporting), 2-High, 30'W, Beveled Pull
					Finishes:
					Laminate: Natural Maple LWD
					Edge Banding: Natural Maple DD
					Paint: Silver PR6
					Grommet: Matte Silver
					Location:
				1	B115 Media Center

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	Total			_ocatior	1
ltem	Qty	Manufacturer	Model No.	Qty	Description
*(to inclu	ude freight, d	delivery and installation	1)		
A19	2	Allsteel			Workstation 2
					includes the following components:
			9120R9624		(1) Fixed Height Worksurface, 96" x 24"
					with Grommet (centered), metal
			Z6PL29FR / Z6PL29FP		with (3) Fixed Post Leg - for Late/Square Edge Worksurfaces, 29-1/2"H, Glides
			ELF830SB		(1) Lateral File (workstation supporting), 2-High, 30'W, Beveled Pull
					Finishes:
					Laminate: Natural Maple LWD
					Edge Banding: Natural Maple DD
					Paint: Silver PR6
					Grommet: Matte Silver
					Location:
				1	B126 Principal Office
				1	B128 Principal Office

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	Total			Locatior	1
em	Qty	Manufacturer	Model No.	Qty	Description
to includ	le freight,	delivery and installation))		
20	1	Allsteel			Workstation 3
					includes the following components:
			9120R8424		(1) Fixed Height Worksurface, 84" x 24"
					with Grommet (centered), metal
			Z6PL29FL / Z6PL29FP		with (3) Fixed Post Leg - for Late/Square Edge Worksurfaces, 29-1/2"H, Glides
			ELF830SB		(1) Lateral File (workstation supporting), 2-High, 30'W, Beveled Pull
			ESC230B		(1) Storage Cabinet, 28"H, 30'W x 18"D, Beveled Pull
			9120R4818		(1) Fixed Height Worksurface, 48" x 18"
					with Grommet (centered), metal
			Z6PL29FP		with (4) Fixed Post Leg - for Late/Square Edge Worksurfaces, 29-1/2"H, Glides
					Finishes:
					Laminate: Natural Maple LWD
					Edge Banding: Natural Maple DD
					Paint: Silver PR6
					Grommet: Matte Silver
					S. S. M. Marke S. 761
					Location:
				1	B127 Secretary

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	Total			Location	1
ltem	Qty	Manufacturer	Model No.	Qty	Description
*(to inclu	de freight,	delivery and installatior	n)		
A21a	1	Allsteel	YPWP651218LM		Align Metal Storage
					65" Wardrobe / Lockers - 12"W
					Size: 12"W x 18"D
		*Image for refer	ence, not exact product.		Metal Case / Metal Front / Plinth Base
					with Hinges on Left
			ange an em		with Arch Pull
					with Standard Lock
			1		with Recessed Plinth Base
					Finishes:
			N. S. M.		Paint: Silver PR6
			MARI		Pull: Matte Silver
			17.00		Location:
				1	B126 Principal Office

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	Total				Location		
ltem	Qty	Manufacturer	Model No.	Qty	Description		
*(to inclu	de freight,	delivery and installation	n)				
A21b	1	Allsteel	YPWP651218RM		Align Metal Storage		
					65" Wardrobe / Lockers - 12"W		
					Size: 12"W x 18"D		
		*Image for reference, not exact product.			Metal Case / Metal Front / Plinth Base		
					with Hinges on Right		
			ERSALE II		with Arch Pull		
					with Standard Lock		
			•		with Recessed Plinth Base		
					Finishes:		
					Paint: Silver PR6		
	MAIN.				Pull: Matte Silver		
			HERON.		Location:		
				1	B128 Principal Office		

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	Total			Location	on
Item	Qty	Manufacturer	Model No.	Qty	Description
*(to inclu	ude freight,	delivery and installat	ion)		
A22	9	Allsteel	APWRMOD2WC		Extensions
					Power / Data Modules
					with Worksurface Clamp
		*Image for refe	erence, not exact product.		2 Power, 2 USB
					with 6' power cord, UL Listed
					Finishes:
			11 11		Color: Snow (SNW)
					Location:
				1	A125 Social Office
				1	A126 Social Office
				1	A128 Counselor Office
				1	A129 Counselor Office
				1	B126 Principal Office
				1	B127 Secretary
				1	B128 Principal Office
				1	C121 Makerspace Office
				1	C122 Makerspace Office
				-	

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	Total			Location	1	
em	Qty	Manufacturer	Model No.	Qty	Description	
to includ	de freight, a	lelivery and installation	n)			
23a	7	Allsteel	WKTKFT4H60-FA		Approach - 30"H Tackboard	
					Size: 60"W	
					Mounted with "Z-Mounting" Brackets	
		*Image for refer	ence, not exact product.			
					Finishes:	
					Fabric: Circuit, Moon CIRC07	
					Location:	
				1	A125 Social Office	
				1	A126 Social Office	
		E I TENEDER HE		1	A128 Counselor Office	
		图 計 物 四 四 4 以 4 年		1	B126 Principal Office	
		BE MERITAL BEST CO.		1	B128 Principal Office	

C121 Makerspace Office C122 Makerspace Office

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· · · ·	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
*(to inclu	de freight, a	lelivery and installation	n)		
A23b	1	Allsteel	WKTKFT4H48-FA		Approach - 30"H Tackboard
					Size: 48"W
					Mounted with "Z-Mounting" Brackets
		*Image for refer	ence, not exact product.		
					Finishes:
					Fabric: Circuit, Moon CIRC07
					Location:
				1	B127 Secretary
					D127 Georgiany

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CATEGORY A: Allsteel (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
*(to inclu	ide freight,	delivery and installation	1)		
A23c	1	Allsteel	WKTKFT4H30-FA		Approach - 30"H Tackboard
					Size: 30"W
					Mounted with "Z-Mounting" Brackets
		*Image for refer	ence, not exact product.		
					Finishes:
					Fabric: Circuit, Moon CIRC07
					Location:
				4	A129 Counselor Office
				1	A129 Counselor Office

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CATEGORY A: Allsteel (Phase 1)

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	Total			Location	
ltem	Qty	Manufacturer	Model No.	Qty	Description
*(to inclu	de freight, d	delivery and installation)		
A23	7	Allsteel	A995		Vertical Metal Storage - A990 Series
					5 Drawer, Letter
					Size: 15"W x 28-1/2"D x 60"H
		*Image for refere	ence, not exact product.		Finishes:
		· ·	•		Paint: Platinum Metallic PR2
					Location:
		_	21-2	7	A124 Main Office Storage
			E		
			E4F-7		

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CATEGORY A: Allsteel (Phase 1)

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	Total			Location		
ltem	Qty	Manufacturer	Model No.	Qty	Description	
*(to inclu	ude freight, d	delivery and installation))			
A24	1	Allsteel	EBC42		Essentials Metal Storage	
					Bookcase	
					Size: 34-1/2"W x 12-5/8"D x 41"H	
		*Image for refer	ence, not exact product.			
					Finishes:	
					Paint: Platinum Metallic PR2	
					Location:	
			1	1	B135 Restroom	

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CATEGORY A: Allsteel (Phase 1)

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	Total		Location	on
ltem	Qty	Manufacturer	Model No. Qty	Description
(to inclu	de freight,	delivery and installation)	
A 25	1	Allsteel		Beyond Freestanding Post & Beam - 8'H
0		,		includes the following components:
				Model (tag) numbers reference drawing W101 (provided by Interior Environments)
			FC / BY-FSCORNICE	(18) Freestanding Cornice, without Snap-On Trim
			FCBI / BY-FSCORNICE	(10) Freestanding Cornice, without Snap-On Trim, with Building Interface
			CB1 / BY-FREEWAYBRK	(8) Freestanding Freeway Support Bracket, Single
			CB2 / BY-FREEWAYBRK	(9) Freestanding Freeway Support Bracket, Double
			CL6 / BY-POST	(2) Freestanding 2-Way Post
			CT4 / BY-POST	(6) Freestanding 3-Way Post
			CW5 / BY-DWCHANNEL	(8) Wall Channel Adjacent Door
			CY1 / BY-POST	(2) 135 Degree Post
				with (10) Cascade Expanding Screens
				Autex Acoustics
				Pattern: Design E4

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CATEGORY A: Allsteel (Phase 1)

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	Total			Location		
Item	Qty	Manufacturer	Model No.	Qty	Description	

*(to include freight, delivery and installation)

A25 Allsteel

Finishes:

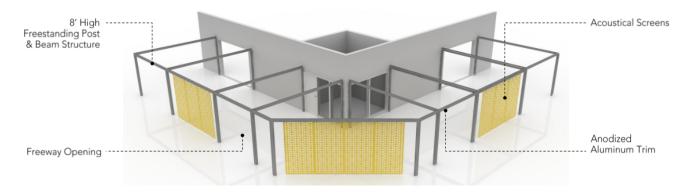
Metal: Anodized Aluminum Trim

Screens: Flatiron

Location:

1 B113 Learning Commons

*Image for reference, not exact product.



BID CATEGORY B:

FLEETWOOD

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CATEGORY B: Fleetwood (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description

*(to include freight, delivery and installation)

General Notes:

- 1. Products shall meet or exceed all applicable ANSI/BIFMA Standards.
- 2. Products shall be backed by a limited lifetime warranty.
- 3. Supplier shall indicated their product warranty levels.
- 4. All storage to be locking if offered as an option.

Keying:

- 1. All Fleetwood storage, building wide, to be keyed alike.
- 2. Provide two (2) master keys for owner.

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

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CATEGORY B: Fleetwood (Phase 1)

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	Total			Location	n	
em	Qty	Manufacturer	Model No.	Qty	Description	
o inclu	ıde freight, d	delivery and installation	n)			
1	26	Fleetwood	DSS13020684D		Designer 2.0 - Shelf Straight	
					Size: 30"W x 20"D x 68"H	
					1-side access, with doors	
					with 3 adjustable shelves + 1 fixed shelf	
		*Image for refer	rence, not exact product.		with TFL Top & Back	
					with Arch Pull	
					with Locking Casters	
					with Standard Lock	
			i i		Finishes: TFL Laminate: Wilsonart - Mushroom 5013-60 Arch Pull: Chrome	
					Location:	
				20	5th Grade Classrooms*	
				2	World Language Classrooms*	
				1	Reading Intervention Classroom*	
				1	Math Intervention Classroom*	
				1	A109 ELL Classroom	
				1	C108 ELL Classroom	

*Zone A, B, & C Classrooms - Final Locations TBD, First Level

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

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CATEGORY B: Fleetwood (Phase 1)

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	Total			Location	
em	Qty	Manufacturer	Model No.	Qty	Description
to inclu	de freight, d	delivery and installation	n)		
2	71	Fleetwood	DSS13620294N		Designer 2.0 - Shelf Straight
					Size: 36"W x 20"D x 29"H
					1-side access, no doors
					with 2 adjustable shelves
		*Image for refer	ence, not exact product.		with HPL Top
					with Locking Casters
		-			Finishes:
					HPL Top: Wilsonart - Mushroom 5013-60
					TFL Sides & Shelves: Wilsonart - Mushroom 5013-60
					Location:
		0		60	5th Grade Classrooms*
			0	2	World Language Classrooms*
				3	Reading Intervention Classroom*
				2	Math Intervention Classroom*
				1	A109 ELL Classroom
				1	C108 ELL Classroom
				2	B120 Makerspace

*Zone A, B, & C Classrooms - Final Locations TBD, First Level

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

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CATEGORY B: Fleetwood (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
*(to inclu	ude freight, d	delivery and installation)		
B3	41	Fleetwood	DSS13620294D		Designer 2.0 - Shelf Straight
					Size: 36"W x 20"D x 29"H
					1-side access, with doors
					with 2 adjustable shelves
		*Image for refere	ence, not exact product.		with HPL Top
					with Arc Pull
					with Locking Casters
		1 2			with Standard Lock
		816			
					Finishes:
					HPL Top: Wilsonart - Mushroom 5013-60
					TFL Sides & Shelves: Wilsonart - Mushroom 5013-60
					Arch Pull: Chrome
					Location:
				20	5th Grade Classrooms*
				6	World Language Classrooms*
				1	Reading Intervention Classroom*
				2	Math Intervention Classroom*
		A, B, & C Classrooms Locations TBD, First		2	A109 ELL Classroom
	Level	Locations TDD, Tirst		2	C108 ELL Classroom
				4	A101 Special Education Classroom
				2	B102 Special Education Classroom
				2	B109 Special Education Classroom

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CATEGORY B: Fleetwood (Phase 1)

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	Total			Location	1	
em	Qty	Manufacturer	Model No.	Qty	Description	
o inclu	de freight, d	delivery and installation	n)			
4a	24	Fleetwood	DTR14820294D		Designer 2.0 - Tray	400000000000000000000000000000000000000
					Size: 48"W x 20"D x 29"H	
					1-side access, with doors	
					with HPL Top	
		*Image for refer	ence, not exact product.		with Locking Casters	B = (9) - 6"
					Tray Style: B - (9) - 6" Trays	B = (9) - 0
					Finishes: HPL Top: Wilsonart - Mushroom 5013-60 TFL Sides & Shelves: Wilsonart - Mushroom 5013-60	
					Location:	
				20	5th Grade Classrooms*	
				2 2	A131 Learning Commons	
					C130 Learning Commons	

*Zone A, B, & C Classrooms - Final Locations TBD, First Level

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

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CATEGORY B: Fleetwood (Phase 1)

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	Total			Location	1	
ltem	Qty	Manufacturer	Model No.	Qty	Description	
(to inclu	ıde freight, d	delivery and installation	n)			
B4b	6	Fleetwood	DTR14220294N		Designer 2.0 - Tray	b = b = b = d
				Size: 42"W x 20"D x 29"H		
					1-side access, no doors	
					with HPL Top	
		*Image for refer	rence, not exact product.		with Locking Casters	A = (18) - 3"
					Tray Style: A - (18) - 3" Trays	
		THE STATE OF THE S		1 1 2 2	Finishes: HPL Top: Wilsonart - Mushroom 5013-60 TFL Sides & Shelves: Wilsonart - Mushroom 5013-60 Location: Reading Intervention Classroom* Math Intervention Classroom* A109 ELL Classroom C108 ELL Classroom	

*Zone A, B, & C Classrooms - Final Locations TBD, First Level

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CATEGORY B: Fleetwood (Phase 1)

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	Total			Location	1	
Item	Qty	Manufacturer	Model No.	Qty	Description	
*(to inclu	de freight, d	delivery and installation	n)			
B4c	2	Fleetwood	DTR14220374N		Designer 2.0 - Tray Size: 42"W x 20"D x 37"H 1-side access, no doors	
	*Image for reference, not exact product.			with HPL Top with Locking Casters with Peg Board Back Tray Style: B - (12) 6"	B = (12) 6"	
		THE STATE OF THE S		2	Finishes: HPL Top: Wilsonart - Mushroom 5013-60 TFL Sides & Shelves: Wilsonart - Mushroom 5013-60 Location: B120 Makerspace	

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CATEGORY B: Fleetwood (Phase 1)

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	Total			Location	1
tem	Qty	Manufacturer	Model No.	Qty	Description
(to inclu	ıde freight,	delivery and installatio	n)		
35	2	Fleetwood	DCA13620294N		Designer 2.0 - Cubby
					Size: 36"W x 20"D x 29"H
					1-side access, no doors
					with 4 Cubbies
		*Image for refer	rence, not exact product.		with HPL Top
					with Locking Casters
					Finishes:
		_			HPL Top: Wilsonart - Mushroom 5013-60
					TFL Sides & Shelves: Wilsonart - Mushroom 5013-60
					Location:
				2	World Language Classrooms*

*Zone A, B, & C Classrooms - Final Locations TBD, First Level

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CATEGORY B: Fleetwood (Phase 1)

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	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
*(to inclu	ude freight,	delivery and installation	n)		
В6	2	Fleetwood	MSL220714		Workstation - Cubby
					Size: 66"W x 42"D x 36"H
					2-side access, no doors
					with 9 Cubbies per Side (Adjustable Shelves)
		*Image for refer	ence, not exact product.		with Phenolic Resin Top
					with Locking Casters
					Finishes:
					TFL Body: Wilsonart - Mushroom 5013-60
					Location:
		0		2	B120 Makerspace
				-	

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CATEGORY B: Fleetwood (Phase 1)

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	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
*(to inclu	ude freight,	delivery and installation	n)		
B7	4	Fleetwood	MSL120704		Workstation - Cubby
					Size: 66"W x 33"D x 36"H
					1-side access, no doors
					with 9 Cubbies (Adjustable Shelves)
		*Image for refer	rence, not exact product.		with Phenolic Resin Top
					with Locking Casters
					Finishes:
					TFL Body: Wilsonart - Mushroom 5013-60
					Location:
				4	B120 Makerspace

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CATEGORY B: Fleetwood (Phase 1)

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	Total			Location		
Item	Qty	Manufacturer	Model No.	Qty	Description	
*(to inclu	ıde freight,	delivery and installatio	nn)			
B8	6	Fleetwood	P181		Designer 2.0 - Presentation Cart	
					Size: 36"W x 22"D x 40"H	
					with Door & Arch Pull	-
					with Power (Minitap Power Unit with 120" Cord - UL Listed)	
		*Image for refer	rence, not exact product.		with HPL Top	PL
					with Locking Casters	D = (4) 3"
			-		Tray Style: D - (4) 3" & (1) 6"	(1) 6"
					Finishes:	
					HPL Top: Wilsonart - Mushroom 5013-60	
					TFL Sides & Shelves: Wilsonart - Mushroom 5013-60	
		1	3/11/11/11		Arch Pull: Chrome	
		4	4			
			90		Location:	
				6	B139 STEAM	

BID CATEGORY C:

STEELCASE +

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	n
tem	Qty	Manufacturer	Model No.	Qty	Description
C1	12	Coalesse	COURQLO		Hosu Lounge Chair with Ottoman and Lumbar Pillow
					Size: 35 3/5" D x 34 4/5" W x 35" H
		*Image for refer	ence, not exact product.		
					Finishes:
					Seat and Back: Stinson - Bryant Park, Gunmetal 6560
		1			Pillow: Maharam - Mode 466337, Sassafras 041
					Pull Tab: Black CL42
					Footrest: Fusion, Graphite CL62
					Location:
				4	B113 Learning Commons
				4	B115 Media Center
				4	B141 Learning Commons

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	
ltem	Qty	Manufacturer	Model No.	Qty	Description
C2a	4	OrangeBox	OBSSKOMER01		Skomer Upholstered Arm Chair
					with Soft Casters: Black
					Size: 26" Dia x 32"H, SH: 19"
		*Image for refer	ence, not exact product.		
					Finishes:
					Upholstery: Designtex - Loop to Loop, Spruce 3467-504
			100		Location:
				4	B115 Media Center

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	1
ltem	Qty	Manufacturer	Model No.	Qty	Description
C2b	5	OrangeBox	OBSSKOMER01		Skomer Upholstered Arm Chair
					with Soft Casters: Black
					Size: 26" Dia x 32"H, SH: 19"
		*Image for refer	ence, not exact product.		
					Finishes:
					Upholstery: Designtex - Loop to Loop, Pebble 3467-804
					Location:
			The state of the s	5	B141 Learning Commons

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	
tem	Qty	Manufacturer	Model No.	Qty	Description
C2c	5	OrangeBox	OBSSKOMER01		Skomer Upholstered Arm Chair
					with Soft Casters: Black
					Size: 26" Dia x 32"H, SH: 19"
		*Image for refer	ence, not exact product.		
					Finishes:
					Upholstery: Designtex - Loop to Loop, Lemon Drop 3467-201
			100		Location:
				5	B141 Learning Commons

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	1	
tem	Qty	Manufacturer	Model No.	Qty	Description	
C2d	6	OrangeBox	OBSSKOMER01		Skomer Upholstered Arm Chair	
					with Soft Casters: Black	
					Size: 26" Dia x 32"H, SH: 19"	
		*Image for refere	ence, not exact product.			
					Finishes:	
					Upholstery: Designtex - Loop to Loop, Grass 3467-503	
			100		Location:	
				2	B141 Learning Commons	
				4	B113 Learning Commons	

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
СЗа	5	OrangeBox	OBSSULLY01		Sully Upholstered Stool
					with Soft Casters: Black
				Size: 21" Dia x 19"H, SH: 19"	
		*Image for refere	ence, not exact product.		
					Finishes:
			17 1		Upholstery: Designtex - Loop to Loop, Pebble 3467-804
					Location:
		H 10		5	B141 Learning Commons
		D (-		

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
C3b	5	OrangeBox	OBSSULLY01		Sully Upholstered Stool
					with Soft Casters: Black
					Size: 21" Dia x 19"H, SH: 19"
		*Image for refere	ence, not exact product.		
					Finishes:
			17		Upholstery: Designtex - Loop to Loop, Lemon Drop 3467-201
		11/1/19			Location:
			K	5	B141 Learning Commons

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
C3c	6	OrangeBox	OBSSULLY01		Sully Upholstered Stool
					with Soft Casters: Black
					Size: 21" Dia x 19"H, SH: 19"
		*Image for refere	ence, not exact product.		
					Finishes:
			717		Upholstery: Designtex - Loop to Loop, Grass 3467-503
					Location:
			R 10	2	B141 Learning Commons
			The state of the s	4	B113 Learning Commons
		0	1		

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
. .	40		0.0044400		
C4	10	Coalesse	COWK100		Joel Lounge Chair
					Size: 29" D x 30 1/4" W x 27 1/2" H
					Seat Height: 16 1/4" High
		*Image for refere	ence, not exact product.		Arm Height: 26 1/4" High
					Base: Chrome plated steel
					Auto swivel return mechanism
		1			Finishes:
					Upholstery: Maharam - Mode: Intaglio
					Location:
				4	B113 Learning Commons
				4	B141 Learning Commons
				1	A128 Counselor Office
				1	A129 Counselor Office

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
C5a	2	Steelcase	TS3BCWM		Campfire Big Lounge - Waterfall
					Size: 32" D x 66" W x 29" H
					with Black Plastic Foot
		*Image for refere	ence, not exact product.		with Contrasting Upholstery
					Finishes:
					1. Fabric on seat (waterfall): Stinson - Tessuto 2.0, Vivid TES240
					2. Fabric on back (upholstery): Stinson - Bryant Park, Gunmetal 6560
		1			Location:
				2	B115 Media Center

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	
tem	Qty	Manufacturer	Model No.	Qty	Description
C5b	16	Steelcase	TS3BCWM		Campfire Big Lounge - Waterfall
					Size: 32" D x 66" W x 29" H
					with Black Plastic Foot
		*Image for refere	ence, not exact product.		with Contrasting Upholstery
					Finishes:
					1. Fabric on seat (wafterall): ArcCom - Fragment, Chromium Green #8 AC63187
					2. Fabric on back (upholstery): Stinson - Fuse 2.0, Slate FSE 238
					Location:
				4	A131 Learning Commons
				4	B141 Learning Commons
				4	B113 Learning Commons
				4	C130 Learning Commons

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
C5c	6	Steelcase	TS3BCWM		Campfire Big Lounge - Waterfall
					Size: 32" D x 66" W x 29" H
					with Black Plastic Foot
		*Image for refer	ence, not exact product.		with Contrasting Upholstery
					Finishes:
					1. Fabric on seat (waterfall): Designtex - Big Dot, Fog 3525-802
					2. Fabric on back (upholstery): Stinson - Fuse 2.0, Slate FSE 238
					Location:
				3	A119 Staff Work
				3	C127 Staff Work

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
C6a	20	Steelcase	TS3HL		Campfire Half Lounge
	-		-		Size: 32" D x 33" W x 29" H
					with Black Plastic Foot
		*Image for refere	ence, not exact product.		with Non-Contrasting Upholstery
		1			Finishes:
					Upholstery: Designtex - Alphabet, Fog 3877-801
					Location:
				10	A131 Learning Commons
				10	C130 Learning Commons

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
C6b	16	Steelcase	TS3HL		Campfire Half Lounge
					Size: 32" D x 33" W x 29" H
					with Black Plastic Foot
		*Image for refere	ence, not exact product.		with Non-Contrasting Upholstery
					Finishes:
					Upholstery: Stinson, Tessuto 2.0, Capri TES 214
					Location:
				4	A131 Learning Commons
				4	B141 Learning Commons
				4	B113 Learning Commons
				4	C130 Learning Commons

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
C6c	8	Steelcase	TS3HL		Campfire Half Lounge
					Size: 32" D x 33" W x 29" H
					with Black Plastic Foot
		*Image for refere	ence, not exact product.		with Non-Contrasting Upholstery
					Finishes:
					Upholstery: Stinson, Tessuto 2.0, Citron TES 244
					Location:
				2	A131 Learning Commons
				2	B141 Learning Commons
				2	B113 Learning Commons
				2	C130 Learning Commons
				2	0 100 Learning Commons

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
C6d	4	Steelcase	TS3HL		Campfire Half Lounge
					Size: 32" D x 33" W x 29" H
					with Black Plastic Foot
		*Image for refer	ence, not exact product.		with Non-Contrasting Upholstery
					Finishes:
					Upholstery: Designtex - Big Dot, Azure 3525-402
					Location:
				2	A111 Staff Lounge
				2	C106 Staff Lounge

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
C7a	8	Steelcase	TR3CRIN90S		Campfire Inside Corner Lounge
					Size: 32" D x 54-1/2" W x 29" H
					with Black Plastic Foot
		*Image for refere	ence, not exact product.		with Non-Contrasting Upholstery
					Finishes:
					Upholstery: Designtex - Big Dot, Fog 3525-802
		11/-			Location:
				2	A131 Learning Commons
				2	B141 Learning Commons
				2	B113 Learning Commons
				2	C130 Learning Commons

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	
em	Qty	Manufacturer	Model No.	Qty	Description
7b	4	Steelcase	TR3CRIN90SM		Campfire Inside Corner Lounge
					Size: 32" D x 54-1/2" W x 29" H
					with Black Plastic Foot
		*Image for refere	ence, not exact product.		with Contrasting Upholstery
					Finishes:
					1. Fabric on seat: ArcCom - Fragment, Chromium Green #8 AC63187
					2. Fabric on back: Stinson - Fuse 2.0, Slate FSE 238
					Location:
			_ //	1	A131 Learning Commons
				1	B141 Learning Commons
				1	B113 Learning Commons
				1	C130 Learning Commons

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
C7c	4	Steelcase	TR3CRIN90S		Campfire Inside Corner Lounge
					Size: 32" D x 54-1/2" W x 29" H
					with Black Plastic Foot
		*Image for refer	ence, not exact product.		with Non-Contrasting Upholstery
					Finishes:
					Upholstery: Designtex - Big Dot, Fog 3525-802
			-		Location:
				2	A119 Staff Work
				2	C127 Staff Work

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
CO	4	Ctaalaaaa	TC2CDOLITOCCM		Computing Outside Companies
C8	4	Steelcase	TS3CROUT90SM		Campfire Outside Corner Lounge
					Size: 32" D x 55-1/4" W x 29" H
					with Black Plastic Foot
		*Image for refer	ence, not exact product.		with Contrasting Upholstery
					Finishes:
					Upholstery:
					Fabric on seat: ArcCom - Fragment, Chromium Green #8 AC63187
					2. Fabric on back: Stinson - Fuse 2.0, Slate FSE 238
					Location:
				1	A131 Learning Commons
				1	B141 Learning Commons
		1		1	B113 Learning Commons
				1	C130 Learning Commons

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
C9a	4	Steelcase	488WP		Brody Privacy Work Lounge
					Size: 36"W x 42-13/16"D x 48-1/2"H
					Handedness: Right-hand side surface and storage location, omit power
		*Image for refer	ence, not exact product.		
					Finishes:
					Color Scheme: Light
					Foot: Seagull 7243
					Screen Brackets: Seagull 7243
					Frame: Merle 7360
					Lower Surround Trim: Seagull 6053
					Seat Shell: Platinum Solid 6249
					Upholstery on lower surround: Designtex - Loop to Loop, Pebble 3467-804
					Upholstery on seat: Stinson - Tessuto 2.0, Vivid TES 240
					Trim: Plastic
					Screen: Acrylic - Satin Ice 6559
					Personal Worksurface & Caddy: Seagull 6053
					Personal Worksurface Arm: Platinum Metallic 4799
					Side Surface: Seagull 2883
					Back of Caddy: Merle 6527
					Location:
				2	B141 Learning Commons
				2	B113 Learning Commons

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	1
em	Qty	Manufacturer	Model No.	Qty	Description
9b	4	Steelcase	488WP		Brody Privacy Work Lounge
					Size: 36"W x 42-13/16"D x 48-1/2"H
					Handedness: Right-hand side surface and storage location, omit power
		*Image for refere	ence, not exact product.		
					Finishes:
					Color Scheme: Light
					Foot: Seagull 7243
					Screen Brackets: Seagull 7243
					Frame: Merle 7360
					Lower Surround Trim: Seagull 6053
					Seat Shell: Platinum Solid 6249
					Upholstery on lower surround: Designtex - Loop to Loop, Pebble 3467-804
		E 2			Upholstery on seat: Stinson - Tessuto 2.0, Capri TES 214
					Trim: Plastic
			-		Screen: Acrylic - Satin Ice 6559
					Personal Worksurface & Caddy: Seagull 6053
					Personal Worksurface Arm: Platinum Metallic 4799
					Side Surface: Seagull 2883
					Back of Caddy: Merle 6527
					Location:
				2	B141 Learning Commons
				2	B113 Learning Commons

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CATEGORY C: Steelcase + (Phase 1)

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Total			Location	
Qty	Manufacturer	Model No.	Qty	Description
4	Steelcase	TS6SCRN		Clipper Screen
				56"H with Wings
				47"W (Base Open)
	*Image for refere	ence, not exact product.		with Non-Contrasting Upholstery
			=	
				Finishes:
				Upholstery: Designtex - Billiard Multi-Use, Pewter 5H20
				Paint: Merle 7360
- 4				Nylon: Black 5JG0
				Location:
			2	A131 Learning Commons
1			2	C130 Learning Commons
	Qty	Qty Manufacturer 4 Steelcase	Qty Manufacturer Model No.	Qty Manufacturer Model No. Qty 4 Steelcase TS6SCRN *Image for reference, not exact product. 2

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
C11	46	Steelcase	TS31205B		Shortcut X-Base Stool
					with Plastic Seat
					with Glides
		*Image for refere	ence, not exact product.		Size: 21"W x 21-1/2"D x 44"H, SH: 28-1/16"
					Finishes:
					Plastic: Platinum Solid 6249
					Paint: Merle 7360
					Location:
		/		13	A131 Learning Commons
		-		10	B141 Learning Commons
		/		10	B113 Learning Commons
			1	13	C130 Learning Commons

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	n
Item	Qty	Manufacturer	Model No.	Qty	Description
C12	70	Steelcase	480130		Node 480 Series Collaborative Chair
					with 5-Arm Base
					without Personal Workspace
		*Image for refere	ence, not exact product.		with Pneumatic Seat-Height Adjustment
					with Hard Casters
					with Plastic Seat
		1			Finishes:
					Plastic: Platinum Solid 6249
					Paint: Merle 7360
					Location:
				0	
		0		8	A131 Learning Commons
		0		30	B141 Learning Commons
				8	C130 Learning Commons
				6	A121 Medium Group
				6	A122 Medium Group
				12	C125 Large Group

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
C13	23	Coalesse	COLAGTP		Lagunitas Personal Table
					Size: 13"D x 24"W x 25"H
		*Image for refere	ence, not exact product.		
					Finishes:
					HPL: Clear Maple 2409
					Edge: Fusion Maple 6091
					Metal: Platinum Matte 4141
		and the same of th			Location:
				6	B141 Learning Commons
				2	B113 Learning Commons
				4	C125 Large Group
				2	A119 Staff Work
				2	C127 Staff Work
				1	A111 Staff Lounge
				1	C106 Staff Lounge
				1	B131 Nurse
				1	A128 Counselor Office
				1	A129 Counselor Office
				2	B115 Media Center

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CATEGORY C: Steelcase + (Phase 1)

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-	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
C14	2	TS4TL40	Steelcase		Campfire Big Table
					Size: 48"D x 96"W x 40"H
					with High-Pressure Laminate (HPL)
		*Image for refere	ge for reference, not exact product.		with Non-Contrasting Modesty Panel
					Finishes:
		THE REAL PROPERTY.			HPL (Table): Clear Maple 2409
					HPL (Modesty Panel): Clear Maple 2409
					Location:
				1	B141 Learning Commons
				1	B113 Learning Commons

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
C15	10	Steelcase	TS30702		Scoop Stool with Upholstered Seat
					Size: 20-1/4" D x 23" W x 33" H, 28-3/4"SH
					Hard Glides
		*Image for refere	ence, not exact product.		
					Finishes:
					Frame: Sterling Metallic 4798
					Plastic Seat: White 6618
					Upholstery Seat: Stinson - Etch, Pier ETC 35
					Location:
				5	A111 Staff Lounge
				5	C106 Staff Lounge

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	r
Item	Qty	Manufacturer	Model No.	Qty	Description
C16	2	Turnstone	TS8TRUNK		Bivi Trunk
					Size: 60'W x 14"D x 16"H
					High Pressure Laminate Trunk Top
			TS8STEHL2		Freestanding Legs for Trunk
					Includes leveling glides
		*Image for refere	ence, not exact product.		Size: 2"D x 42.25"W x 11.5"H
					Finishes:
					HPL (top) - Clear Maple 2409
					Paint (case) - Seagull 7243
					Paint (legs) - Sterling Dark Solid 7250
					Location:
				1	B125 Conference
				1	B132 Conference

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
C17	17	Steelcase	PFLHUB		Thread Power Hub
					30" lounge height
					(6) NEMA outlets (three on each side)
		*Image for refere	ence, not exact product.		Standard NEMA three-prong plug
					Finishes:
		ľ			Metal: Platinum Metallic 4799
					Location:
		4		1	A131 Learning Commons
				6	B141 Learning Commons
				3	B113 Learning Commons
				3	C130 Learning Commons
				1	A111 Staff Lounge
				1	C106 Staff Lounge
				2	B123 Waiting

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
C18	2	Blu Dot	BD1ST1LGSTLT		Stilt Floor Lamp
					Size: 20" Dia x 66"H
					UL Certified
		*Image for refere	ence, not exact product.		
		-			Finishes:
					Lamp Color: Smoke / Charcoal
		r	<u> </u>		
					Location:
				2	B123 Waiting
		_			

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CATEGORY C: Steelcase + (Phase 1)

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	Total			Location	1	
Item	Qty	Manufacturer	Model No.	Qty	Description	
C19	8	Steelcase	FLXWTH		Flex - Rectangle Work Tables - Standing Height	
					Size: 70"W x 23"D x 41-3/8"H	
					with High Pressure Laminate Top	
		*Image for refere	ence, not exact product.		with Adjustable Glides (4)	
					No Cable Catch	
		41	IF		Finishes:	
		- 1 1			HPL Laminate: Clear Maple 6237	
					Paint (Frame): Seagull 7243	
		- 1 1			Paint (Footrest): Sterling Dark Solid 7250	
					Paint (Pegs): Seagull 7243	
		and the second			Location:	
				2	A131 Learning Commons	
				2	B141 Learning Commons	
				2	B113 Learning Commons	
				2	C130 Learning Commons	

BID CATEGORY D:

SMITH SYSTEM

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CATEGORY D: Smith System (Phase 1)

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	Total			Location	1	
Item	Qty	Manufacturer	Model No.	Qty	Description	
D1	3	Smith System	04128		Interchange Half-Moon Activity Table Size: 72"W x 36"D with Adjustable Height Leg - 22" - 34"H	
		*Image for reference, not exact product.			with 3MM Edge Band	
			,		with Glides	
					Finishes: HPL Laminate: Whiteboard WTB 3MM Edge: Grey (North Sea) Frame: Platinum	
					Location:	
				1	A101 Special Education Classroom	
				1	B102 Special Education Classroom	
				1	B109 Special Education Classroom	

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CATEGORY D: Smith System (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
D2	8	Smith System	25208		Planner Studio
		,			Size: 60"W x 36"D x 36"H
					with Markerboard Top
		*Image for reference, not exact product.			with 3MM Edge Band
					with Casters
					Finishes:
					HPL Laminate: Whiteboard WTB
					3MM Edge: Grey (North Sea)
			4		Frame: Platinum
					Location:
				8	B120 Makerspace

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CATEGORY D: Smith System (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
D3	6	Smith System	55000		Flowform Soft Rocker
					Size: 20.55"W x 26.25"D x 25.42"H, SH: 14.5"
		*Image for refere	ence, not exact product.		
					Finishes:
					Upholstery: Designtex - Alphabet, Fog 3877-801
					Location:
				3	A112 Reading Intervention Classroom*
				1	A101 Special Education Classroom
				1	B102 Special Education Classroom
				1	B109 Special Education Classroom

*Zone A, B, & C Classrooms - Final Locations TBD, First Level

BID CATEGORY E:

KI

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CATEGORY E: KI (Phase 1)

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	Total			Location	
ltem	Qty	Manufacturer	Model No.	Qty	Description
E1	2	KI	WU3672CB-74P		Workup Height Adjustable Table
					Size: 70.5"W x 35.5"D
					Counter Balance Height Adjustment
		*Image for refer	ence, not exact product.		with 74P Edge
					No Modesty Panel
		4			with Glides
		-			
					Finishes:
					HPL Laminate: Crisp Linen 4942-38 LRI
					Edge: Cool Grey Edge, ECG
		- A			Foot: Starlight Silver Metallic SX
		7	T-		Frame & Inner Column: Silver
					Location:
				1	B102 Special Education Classroom
				1	B109 Special Education Classroom

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CATEGORY E: KI (Phase 1)

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	Total			Location	1	
Item	Qty	Manufacturer	Model No.	Qty	Description	
E2	6	KI	SLLAP		Strive Stack Seating	
					Four Leg, Loop Arm Chair	
					Size: 25"W x 21-3/4'D x 32-1/2', SH: 18"	
					with Polypropylene Shell	
		*Image for refer	ence, not exact product.		with Plastic Glides	
					with Polypropylene Seat	
		_			NFR	
					Finishes:	
		57			Plastic: Blue Grey PGR	
					Frame: Starlight Silver Metallic SX	
					Location:	
		10	1 1	2	A101 Special Education Classroom	
		0	b 16	2	B102 Special Education Classroom	
				2	B109 Special Education Classroom	

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CATEGORY E: KI (Phase 1)

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	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
E3	2	KI	RKWACART		Ruckus Mobile Display Cart
					Size: 46.5"W x 27"D x 53-3/4"H
		*Image for refere	ence, not exact product.		with Locking Casters
					with No Bookstorage
					Finishes: Paint: Starlight Silver Metallic SX
					Location:
				1	B141 Learning Commons
				1	B120 Makerspace

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CATEGORY E: KI (Phase 1)

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	Total			Location	n
tem	Qty	Manufacturer	Model No.	Qty	Description
4	64	KI	RKWB1612		Ruckus Whiteboard
					Small - 12"W x 16"H
					Dry Erase Surface
		*Image for refer	ence, not exact product.		
					Location:
			4	32	B141 Learning Commons
				32	B120 Makerspace

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CATEGORY E: KI (Phase 1)

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	Total			Location		
Item	Qty	Manufacturer	Model No.	Qty	Description	
E5	1	KI	KICL12		Medical and Laboratory Stools	
					Size: 16"D x 16" - 21" SH	
					with Upholstered Seat	
		*Image for refere	ence, not exact product.		with Pneumatic Seat Height Adjustment	
					with Casters	
					NFR	
					Finishes: Upholstery: Pallas - Etch, Carbon 27.292.102.P	
					Base: Chrome	
					Location:	
				1	B131 Nurse	

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CATEGORY E: KI (Phase 1)

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	Total			Location	1	
Item	Qty	Manufacturer	Model No.	Qty	Description	
E6	2	KI	SYCNC		Sway Lounge Chair	
					Size: 33"W x 32-1/2"H x 41-3/4"H	
					with Non-Contrast Upholstery	
		*Image for refere	ence, not exact product.		with Nylon Glides	
					NFR	
					Finishes:	
		1			Upholstery: Pallas - Etch, Carbon 27.292.102.P	
					Poly Shell: Cool Grey BCG	
					Poly Base: Cool Grey BCG	
					Location:	
				2	A127 Corridor	

BID CATEGORY F:

ERGOTRON

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

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CATEGORY F: Ergotron (Phase 1)

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	Total			Location	n
Item	Qty	Manufacturer	Model No.	Qty	Description
F1	50	Ergotron	24-803-003 (Custom)		Custom Learnfit Sit-Stand Desk
		g			Size: 32"W x 22"D
					Height Adjustable, 29"H - 44"H
					includes casters, integrated pencil/cup holder
			97-926-064		with storage bin accessory
					Finishes:
		*Image for refere	ence, not exact product.		Laminate: Silver Brushed
					Bin: Grey
				00	Location:
				20	5th Grade Classrooms*
			÷	2	World Language Classrooms*
				1	Reading Intervention Classroom* Math Intervention Classroom*
				1	A109 ELL Classroom
		©	C	1	C108 ELL Classroom
				1	B115 Media Center
			•0	1	B120 Makerspace
				1	B139 STEAM
				5	6th Grade Classrooms - ELA*
				5	6th Grade Classrooms - Social Studies*
				5	6th Grade Classrooms - Math*

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CATEGORY F: Ergotron (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
				1	D100 Science Classroom
				1	D104 Science Classroom
				1	D106 Science Classroom
				1	D107 Science Classroom
				1	D109 Science Classroom
				1	E108 Science Classroom

*Zone A, B, & C Classrooms - Final Locations TBD, First & Second Level

BID CATEGORY G:

SAFCO

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

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CATEGORY G: Safco (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
G1	29	Safco	3612BL		Onyx Mesh Marker Organizer with Basket
					Size: 8"W x 3.25"D x 3"H
					with Magnetic Back
		*Image for refer	ence, not exact product.		
					Finishes:
				Mesh: Black	
					Location:
			20	5th Grade Classrooms	
				2	World Language Classrooms
				1	Reading Intervention Classroom
				1	Math Intervention Classroom
				1	A109 ELL Classroom
				1	C108 ELL Classroom
				1	A101 Special Education Classroom
				1	B102 Special Education Classroom
				1	B109 Special Education Classroom

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CATEGORY G: Safco (Phase 1)

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	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
G2a	5	Safco	6245BL		Boltless Steel & Particleboard Shelving
					Size: 36'W x 18"D x 72"H
					Shelf Weight Capacity: 950 lbs.
		*Image for refere	ence, not exact product.		with 5 Shelves
					Finishes: Steel: Black
					Location:
			T	2	B103 Special Education Storage
		- 11	11	3	B116 Media Center Storage

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CATEGORY G: Safco (Phase 1)

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	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
G2b	6	Safco	6246BL		Boltless Steel & Particleboard Shelving
					Size: 48'W x 18"D x 72"H
					Shelf Weight Capacity: 850 lbs.
		*Image for refere	ence, not exact product.		with 5 Shelves
			 		Finishes: Steel: Black
					Location:
				6	B116 Media Center Storage

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CATEGORY G: Safco (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
G2c	5	Safco	6244BL		Boltless Steel & Particleboard Shelving
					Size: 48'W x 24"D x 72"H
					Shelf Weight Capacity: 750 lbs.
		*Image for refere	ence, not exact product.		with 5 Shelves
					Finishes: Steel: Black
			11		Location:
				3	B138 STEAM Storage
			1	2	B117 Tools & Equipment

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CATEGORY G: Safco (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
G3	28	Safco	6255		Industrial 6 Shelf Pack
					Size: 48'W x 24"D
					Shelf Weight Capacity: 900 lbs.
			6256		Industrial Shelving Post Pack
				Size: 85"H	
		*Image for reference, not exact product			
					Finishes:
				Steel: Grey	
					Location:
				7	A118 Storage
				7	A120 Storage
			7	C126 Storage	
				7	C128 Storage

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CATEGORY G: Safco (Phase 1)

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	Total			Location	n
Item	Qty	Manufacturer	Model No.	Qty	Description
G4	1	Safco	4321BL		11-Pocket Steel Magazine Rack
					Size: 10"W x 4"D x 36.25"H
					Include wall mounting hardware
		*Image for refere	ence, not exact product.		
					Finishes:
		to	ostel		Steel: Black
			ed hme.		
			est home		
			MEXICOLOUSIAN		Location:
		Phot	noranhy	1	B123 Waiting
			IBITOR		

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CATEGORY G: Safco (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
G5	6	Safco	4160		Wall Rack Coat Hook, 2-Hook
					Size: 6.5"W x 3"D x 7"H
					Include wall mounting hardware
		*Image for refere	ence, not exact product.		
		9			Finishes:
		0			Steel: Chrome
		~	JILO		Location:
				1	A125 Social Office
				1	A126 Social Office
				1	A128 Counselor Office
				1	A129 Counselor Office
				1	C121 Makerspace Office
				1	C122 Makerspace Office

BID CATEGORY H:

VS AMERICA

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CATEGORY H: VS America (Phase 1)

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	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
H1	3	VS America	22111		FlipTable - RU
					Standing and sitting table
					with Round tube frame and folding top
		*Image for refere	ence, not exact product.		Size: 63"W x 31-1/2"D (160 x 80 cm)
					with Step Height Adjustment from 29-1/8" - 38-1/8" (74-97cm)
					with Castors
					Finishes:
					Metal: M063 Anthracite
			-		Laminate: LIGNOpal Writeable
		į.	1 1		Edge: 2.5mm KU Edge in Pure White 020
		6			Lage. Lioniii 110 Lage II 1 ale 111 lite o 20
					Location:
				3	B139 STEAM

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CATEGORY H: VS America (Phase 1)

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	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
H2a	14	VS America	22111		FlipTable - RU
					Standing and sitting table
					with Round tube frame and folding top
		*Image for refere	ence, not exact product.		Size: 63"W x 31-1/2"D (160 x 80 cm)
					Table Height: 29-1/8" (74 cm)
					with Fixed Height Legs
					with Castors
				4	Finishes:
		T			Metal: M063 Anthracite
			T		Laminate: LIGNOpal Writeable
		6			Edge: 2.5mm KU Edge in Pure White 020
					Location:
				8	B113 Learning Commons
				6	C125 Large Group

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CATEGORY H: VS America (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
H2b	1	VS America	22111		FlipTable - RU
					Standing and sitting table
					with Round tube frame and folding top
		*Image for refere	ence, not exact product.		Size: 63"W x 31-1/2"D (160 x 80 cm)
					Table Height: 29-1/8" (74 cm)
					with Fixed Height Legs
			37		with Castors
				,	Finishes:
			-		Metal: M063 Anthracite
		į.	1 1		Laminate: L028 Natural Maple
		6			Lanimate. 2020 Natural Maple
					Location:
				1	B123 Waiting

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CATEGORY H: VS America (Phase 1)

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	Total			Location	1	
Item	Qty	Manufacturer	Model No.	Qty	Description	
H3	6	VS America	01471		Puzzle TeamTable	
					Freeform Stand-at Table	
					Size: 65" x 44-7/8" (165 x 114 cm)	
		*Image for refere	ence, not exact product.		Table Height: - 43-3/8" (110 cm, standing height)	
					with Plastic Glides	
					with Storage Board	
					Finishes: Metal: M063 Anthracite Laminate Surface: LIGNOpal Writeable Laminate Shelf: L031 Grey White Edge: 2.5mm KU Edge in Pure White 020	
					Location:	
				3	A131 Learning Commons	
				3	C130 Learning Commons	

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CATEGORY H: VS America (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
H4	20	VS America	45303		Shift+ Transfer
					Mobile Shelving Elements
					Double-Sided
		*Image for refere	ence, not exact product.		Size: 41-5/8"W x 20-7/8"D x 43-3/8"H (105.5 x 110.2 x 52.7 cm)
					with Casters
					with Magnet for linking
		Terrent	-		with Sliding Handle
					with Adjustable Shelves
					with Middle Partition
					Finishes:
					Metal: M063 Anthracite
					Laminate: L031 Grey White
		- 19			
		0 10			Location:
		- 0		20	B115 Media Center

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CATEGORY H: VS America (Phase 1)

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	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
H5	4	VS America	45318		Shift+ Transfer
					Mobile Shelving Elements
					Single-Sided
		*Image for refere	ence, not exact product.		Size: 41-5/8"W x 16-3/4"D x 43-3/8"H (105.5 x 110.2 x 42.5 cm)
					with Casters
					with Magnet for linking
		Parket	-		with Sliding Handle
					with Adjustable Shelves
					Finishes:
					Metal: M063 Anthracite
					Laminate: L031 Grey White
			w 17		Location:
		0 0	-	4	B113 Learning Commons

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CATEGORY H: VS America (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
H6	32	VS America	03429		Lupo Stool
					Skid-Stool
					Seat Height: 24" (61 cm)
		*Image for refer	ence, not exact product.		with 2-Component Glides
		n	•		Finishes:
		1000	at mode to medial mode to medical mode and		Metal: M063 Anthracite
					Plastic: 073 Black Grey
					Location:
				32	B120 Makerspace

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CATEGORY H: VS America (Phase 1)

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	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
Н7а	56	VS America	03825		Hokki Stool
					Seat Height: 18-1/8" (No. 6 Blue, 46 cm)
		*Image for refere	ence, not exact product.		
					Finishes:
					Plastic: Light Blue C030
					Location:
				16	B113 Learning Commons
				6	A121 Medium Group
				6	A122 Medium Group
				12	C125 Large Group
				8	A119 Staff Work
				8	C127 Staff Work

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CATEGORY H: VS America (Phase 1)

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	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
H7b	18	VS America	03825		Hokki Stool
					Seat Height: 18-1/8" (No. 6 Blue, 46 cm)
		*Image for refere	ence, not exact product.		
					Finishes:
					Plastic: Green C034
					Location:
				2	B126 Principal Office
				2	B128 Principal Office
				3	A125 Social Office
				3	A126 Social Office
				2	A128 Counselor Office
				2	A129 Counselor Office
				2	C121 Makerspace Office
				2	C122 Makerspace Office

BID CATEGORY I:

NOT USED

BID CATEGORY J:

HON

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CATEGORY J: Hon (Phase 1)

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	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
J1	13	Hon	HIWMUL		Ignition 2.0
					Task Chair Mid-Back with Adjustable Lumbar
					Upholstered Back
		*Image for refer	*Image for reference, not exact product.		Synchro-Tilt Mechanism with Seat Depth Adjustment
					All Adjustable Arms
					Hard Carpet Caster
					Standard Base
			PT		Finishes:
					Frame: Black (T)
					Upholstery: Centurion, Black CU10
					Location:
				4	B124 Reception
				1	B126 Principal Office
				1	B128 Principal Office
				1	B127 Secretary
				1	A125 Social Office
				1	A126 Social Office
				1	A128 Counselor Office
				1	A129 Counselor Office
				1	C121 Makerspace Office
				1	C122 Makerspace Office

BID CATEGORY K:

MiEN

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

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CATEGORY K: MiEN (Phase 1)

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	Total			Location	
ltem	Qty	Manufacturer	Model No.	Qty	Description
K1a	4	MiEN	FSTP-2SU-3540-35		Flex Steps
			FLEX-32054		2-Step Unit
					Size: 35"W x 39.5"D x 34.5"H
		*Image for refere	ence, not exact product.		No Power
					with Duo Tone Upholstery
					with Adjustable Nylon Glides
		AND			Finishes:
					Upholstery 1 (top of steps): Stinson - Tessuto 2.0, Capri TES 214
					Upholstery 2 (sides and risers): Designtex - Iota, Sterling 3008-803
					Location:
				2	B141 Learning Commons
				2	A131 Learning Commons

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CATEGORY K: MiEN (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
K1b	2	MiEN	FSTP-2SU-3540-35		Flex Steps
			FLEX-32054		2-Step Unit
					Size: 35"W x 39.5"D x 34.5"H
		*Image for refere	ence, not exact product.		No Power
					with Duo Tone Upholstery
					with Adjustable Nylon Glides
					Finishes:
					Upholstery 1 (top of steps): Stinson - Tessuto 2.0, Vivid TES 240
					Upholstery 2 (sides and risers): Designtex - Iota, Sterling 3008-803
					Location:
				2	B141 Learning Commons

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CATEGORY K: MiEN (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
K1c	6	MiEN	FSTP-2SU-3540-35		Flex Steps
			FLEX-45722		2-Step Unit
					Size: 35"W x 39.5"D x 34.5"H
		*Image for refer	ence, not exact product.		No Power
					with Duo Tone Upholstery
					with Adjustable Nylon Glides
					Finishes:
					Upholstery 1 (top of steps): Designtex - Big Dot, Fog 3525-802
					Upholstery 2 (sides and risers): Mayer, Key Largo, Quarry KL-026
					Location:
				4	C125 Large Group
				2	B113 Learning Commons

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CATEGORY K: MiEN (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
K1d	1	MiEN	FSTP-2SU-3540-35		Flex Steps
			FLEX-32085		2-Step Unit
					Size: 35"W x 39.5"D x 34.5"H
		*Image for refer	ence, not exact product.		No Power
					with Single-Tone Upholstery
					with Adjustable Nylon Glides
					Finishes:
					Upholstery: Stinson - Tesssuto 2.0, Capri TES 214
					Location:
				1	B139 STEAM

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CATEGORY K: MiEN (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
K1e	1	MiEN	FSTP-2SU-3540-35		Flex Steps
			FLEX-32086		2-Step Unit
					Size: 35"W x 39.5"D x 34.5"H
		*Image for refere	ence, not exact product.		No Power
					with Single-Tone Upholstery
					with Adjustable Nylon Glides
					Finishes:
					Upholstery: Designtex - Iota, Nimbus 3008-802
					Location:
				1	B139 STEAM

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CATEGORY K: MiEN (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
K2a	1	MiEN	FSTP-3SU-3540-35		Flex Steps
			FLEX-32157		3-Step Unit
					Size: 35"W x 39.5"D x 34.5"H
		*Image for refere	ence, not exact product.		No Power
					with Single-Tone Upholstery
					with Adjustable Nylon Glides
					Finishes:
					Upholstery: Stinson - Tessuto 2.0, Capri TES 214
					Location:
			~	1	B139 STEAM

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CATEGORY K: MiEN (Phase 1)

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	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
K2b	2	MiEN	FSTP-3SU-3540-35		Flex Steps
			FLEX-32157		3-Step Unit
					Size: 35"W x 39.5"D x 34.5"H
		*Image for refer	ence, not exact product.		No Power
					with Single-Tone Upholstery
					with Adjustable Nylon Glides
					Finishes:
					Upholstery: Stinson - Tessuto 2.0, Vivid TES 240
					Location:
				2	A131 Learning Commons

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CATEGORY K: MiEN (Phase 1)

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	Total			Location	
ltem	Qty	Manufacturer	Model No.	Qty	Description
< 2c	6	MiEN	FSTP-3SU-3540-35		Flex Steps
			FLEX-32158		3-Step Unit
					Size: 35"W x 39.5"D x 34.5"H
		*Image for refer	ence, not exact product.		No Power
					with Single-Tone Upholstery
			The second secon		with Adjustable Nylon Glides
					Finishes:
					Upholstery: Designtex - Iota, Sterling 3008-803
					Location:
				2	C125 Large Group
				2	B141 Learning Commons
				2	B113 Learning Commons

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CATEGORY K: MiEN (Phase 1)

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	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
K2d	2	MiEN	FSTP-3SU-3540-35		Flex Steps
			FLEX-32157		3-Step Unit
					Size: 35"W x 39.5"D x 34.5"H
		*Image for refer	ence, not exact product.		No Power
					with Single-Tone Upholstery
					with Adjustable Nylon Glides
			7		Finishes:
					Upholstery: Stinson - Tessuto 2.0, Citron TES 244
			3/		Location:
				2	B141 Learning Commons

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CATEGORY K: MiEN (Phase 1)

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	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
K3	1	MiEN	FSTP-0SC-4040-35		Flex Steps
			FLEX-31982		2-Step Outside Corner Unit
					Size: 39.5"W x 39.5"D x 34.5"H
		*Image for refer	ence, not exact product.		No Power
					with Duo-Tone Upholstery
					with Adjustable Nylon Glides
			A STATE OF THE STATE OF		Finishes:
					Upholstery 1 (top of steps): Stinson - Tessuto 2.0, Capri TES 214
		The state of the s	and the property of the		Upholstery 2 (sides and risers): Designtex - lota, Nimbus 3008-802
			K64 30		Location:
				1	B139 STEAM

BID CATEGORY L:

WATSON

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

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CATEGORY L: Watson (Phase 1)

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	Total			Location	n
Item	Qty	Manufacturer	Model No.	Qty	Description
L1	8	Watson	WEM203660M		Etch Mobile Markerboard
					Size: 36"W x 20"D x 60"H
					with Casters
			WEMC020304		include Magnetic Marker Cup
			WEMH020103		include Paper Hooks
			WEME1010		include Eraser Cloth
		* Image for refer	rence, not exact product.		
					Finishes:
					Powdercoat Finish: Mustard Seed (RAL 1012)
		A	0		Locations:
				1	B139 STEAM
				1	B120 Makerspace
				1	A131 Learning Commons
				1	B141 Learning Commons
		13	\wedge	3	B113 Learning Commons
			<i>#</i> 5	1	C130 Learning Commons

BID CATEGORY M:

EGAN

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

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CATEGORY M: Egan (Phase 1)

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	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
M1	3	Egan Visual	VSF4854EF		V-Series Mobile
					4 Point Base (VSF)
					Surface (Side A): EVS (E)
		* Image for refer	rence, not exact product.		Surface (Side B): Fabric (F)
					Size: 48"W x 54"H x 20'D
					Finishes:
					Fabric: Manner (466177) - 031 Smoky
					Locations:
				1	A101 Special Education Classroom
				1	B102 Special Education Classroom
			V	1	B109 Special Education Classroom
			3		

BID CATEGORY N:

NORVA NIVEL

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

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CATEGORY N: Norva Nivel (Phase 1)

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	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
N1	4	Norva Nivel	CPODCOL		Workpad Caddy
					with 10 Workpads
					Size: 16" Dia x 2"H
		* Image for refer	rence, not exact product.		
					with 1 Workpad Caddy
					Size: 17"Dia x 26"H
			Ø.		
					Finishes:
					Upholstery 1: Spradling Textiles - Silvertex, Limoncello
					Upholstery 2: Spradling Textiles - Silvertex, Crème de Menthe
					Upholstery 3: Spradling Textiles - Silvertex, Lagoon
				For every caddy, provide (3) Upholstery 1 Workpads	
					For every caddy, provide (3) Upholstery 2 Workpads
					For every caddy, provide (4) Upholstery 3 Workpads
					Locations:
				2	A131 Learning Commons
				2	C130 Learning Commons

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CATEGORY N: Norva Nivel (Phase 1)

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	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
N2	5	Norva Nivel	CPADLG		Crashpod Cushion - Square
					Size: 47" x 47"
		* Image for refer	rence, not exact product.		
					Finishes:
					Upholstery: Spradling Textiles - Silvertex, Lagoon
		1			Locations:
		1		1	Reading Intervention Classroom
				2	B105 Sensory
				2	B108 Sensory

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CATEGORY N: Norva Nivel (Phase 1)

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	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
N3a	2	Norva Nivel	12-EJ056		Round Ottoman
					Size: 39" Dia. x 18"H
					with Glides
		* Image for refer	rence, not exact product.		
				Finishes:	
					Upholstery: Spradling Textiles - Silvertex, Lagoon
					Locations:
				2	
				2	B115 Media Center

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CATEGORY N: Norva Nivel (Phase 1)

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•	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
N3b	1	Norva Nivel	12-EJ056		Round Ottoman
					Size: 39" Dia. x 18"H
					with Glides
		* Image for refe	rence, not exact product.		
					Finishes:
					Upholstery: Spradling Textiles - Silvertex, Crème De Menthe
			magnicipantitis (* * * * * * * * * * * * * * * * * * *		
					Locations:
				1	B115 Media Center

BID CATEGORY 0:

NOT USED

BID CATEGORY P:

GRESSCO

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

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CATEGORY P: Gressco (Phase 1)

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	Total			Location	1
ltem	Qty	Manufacturer	Model No.	Qty	Description
1	2	Gressco	120393		Gear Wheel with Rubber Balls
					Sensory Wall Activity Panel by Haba
					Size: 17"H x 16"W x 2"D
		* Image for refer	ence, not exact product.		include Wall Mounting Hardware
				1	Locations: B105 Sensory B108 Sensory

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CATEGORY P: Gressco (Phase 1)

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	Total			Location	n	
tem	Qty	Manufacturer	Model No.	Qty	Description	
2	2	Gressco	120371		Glitter Rods	
					Sensory Wall Activity Panel by Haba	
					Size: 17"H x 16"W x 2"D	
		* Image for refer	ence, not exact product.		include Wall Mounting Hardware	
				1 1	Locations: B105 Sensory B108 Sensory	

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CATEGORY P: Gressco (Phase 1)

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	Total			Location	
tem	Qty	Manufacturer	Model No.	Qty	Description
3	2	Gressco	104608		Bristle Brushes
					Sensory Wall Activity Panel by Haba
					Size: 17"H x 16"W x 2"D
		* Image for refere	ence, not exact product.		include Wall Mounting Hardware
				1 1	Locations: B105 Sensory B108 Sensory

BID CATEGORY Q:

SCHOOL SPECIALTY

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

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CATEGORY Q: School Specialty (Phase 1)

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	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
Q1	12	School Specialty	7021007		Angeles Sound Sponge Quiet Divider
					Size: 72"W x 48"H x 3"D
					with 2 Low-Profile Support Feet
		* Image for refere	ence, not exact product.		
					Finishes:
					Color: Slate Blue
					Feet: Black
		•	•		
					Locations:
				4	A101 Special Education Classroom
				4	B102 Special Education Classroom
				4	B109 Special Education Classroom

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

2/4/2023

CATEGORY Q: School Specialty (Phase 1)

Page No. 2 of 2

	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
Q2	9	School Specialty	1435561		Angeles Sound Sponge Quiet Divider
					Size: 120"W x 48"H x 3"D
					with 2 Low-Profile Support Feet
		* Image for refere	ence, not exact product.		
					Finishes:
					Color: Slate Blue
					Feet: Black
					Locations:
				3	A101 Special Education Classroom
				3	B102 Special Education Classroom
				3	B109 Special Education Classroom

BID CATEGORY R:

MEDIA TECHNOLOGIES

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

2/4/2023

CATEGORY R: Media Technologies (Phase 1)

Page No. 1 of 6

	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
R1	8	Media	H31-7212		31 Series Bookcase
		Technologies			Single Faced - Starter
					Size: 72"H x 37"W x 12.5"D
					with High Pressure Laminate
		* Image for refer	rence, not exact product.		with Bookmark End Panel
			3		
			10.00 (10		Finishes:
					HPL Laminate Formica - Natural Maple, 756-58
					Metal: Nickel 808
					PVC: Hardrock Maple
					Locations:
				8	B115 Media Center

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

2/4/2023

CATEGORY R: Media Technologies (Phase 1)

Page No. 2 of 6

	Total			Location	1
tem	Qty	Manufacturer	Model No.	Qty	Description
		Media			
₹2	22	Technologies	H31-7212A		31 Series Bookcase
		roomiologico			Single Faced - Adder
					Size: 72"H x 36"W x 12.5"D
					with High Pressure Laminate
		* Image for refe	rence, not exact product.		with Bookmark End Panel
					Finishes:
		_			HPL Laminate Formica - Natural Maple, 756-58
		· -			Metal: Nickel 808
					PVC: Hardrock Maple
					i vo. Hardrock iviapie
					Locations:
				22	B115 Media Center

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

2/4/2023

CATEGORY R: Media Technologies (Phase 1)

Page No. 3 of 6

	Total			Location	1	
ltem	Qty	Manufacturer	Model No.	Qty	Description	
R3	1	Media	H31-7212MS		31 Series Bookcase	
		Technologies			Single Faced - Starter	
					Size: 72"H x 37"W x 12.5"D	
					with High Pressure Laminate	
		* Image for refer	rence, not exact product.		with Magazine Display Shelves	
					with Bookmark End Panel	
					Finishes:	
					HPL Laminate Formica - Natural Maple, 756-58	
					Metal: Nickel 808	
					PVC: Hardrock Maple	
					·	
					Locations:	
				1	B115 Media Center	
					BTTO Media Oction	
		WASHING TO SERVICE THE SERVICE				

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

2/4/2023

CATEGORY R: Media Technologies (Phase 1)

Page No. 4 of 6

	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
R4	1	Media	H31-3612		31 Series Bookcase
		Technologies			Single Faced - Starter
					Size: 36"H x 37"W x 12.5"D
					with High Pressure Laminate
		* Image for refe	rence, not exact product.		with Bookmark End Panel
					Finishes
			5		Finishes:
					HPL Laminate Formica - Natural Maple, 756-58
					Metal: Nickel 808
					PVC: Hardrock Maple
					Locations:
				1	B120 Makerspace

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

2/4/2023

CATEGORY R: Media Technologies (Phase 1)

Page No. 5 of 6

	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
R5	7	Media	H31-3612A		31 Series Bookcase
		Technologies			Single Faced - Adder
					Size: 36"H x 36"W x 12.5"D
					with High Pressure Laminate
		* Image for refer	rence, not exact product.		with Bookmark End Panel
					Finishes:
					HPL Laminate Formica - Natural Maple, 756-58
					Metal: Nickel 808
					PVC: Hardrock Maple
					Locations:
				7	B120 Makerspace

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

2/4/2023

CATEGORY R: Media Technologies (Phase 1)

Page No. 6 of 6

	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
R6	2	Media	MCD-DBTL-2424-21		Descending Platform Book Truck
110	۷	Technologies	WCD-DD1L-2424-21		with Depressible Platform
					Size: 23-5/8"D x 24-1/4"W x 21"H
					with High Pressure Laminate
		* Image for refer	rence, not exact product.		with 3" Casters
					Finishes:
					HPL Laminate Formica - Natural Maple, 756-58
					Metal: Nickel 808
					PVC: Hardrock Maple
					Locations:
			MCD-DBTL-1824-21	2	B115 Media Center

BID CATEGORY S:

NOT USED

BID CATEGORY T:

SIT ON IT

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

2/4/2023

CATEGORY T: Sit on It (Phase 1)

Page No. 1 of 1

	Total			Location	1
Item	Qty	Manufacturer	Model No.	Qty	Description
T1	39	Sit-On-It	1061 FT4 MB		Movi Nesting Chair
					with fixed loop arms and
					hard floor and carpet casters
		*Image for refere	ence, not exact product.		Size: 23"W x 22.75"D x 34.63"H, 18"SH
			N.		Finishes:
					Frame: Fog
					Base: Silver
					Mesh: Nickel
		7			Seat Upholstery: Slide, Nickel
		a la			Location:
		00		8	A111 Staff Lounge
				8	C106 Staff Lounge
				14	B125 Conference
				2	B126 Principal Office
				2	B128 Principal Office
				1	B127 Secretary
				2	C121 Makerspace Office
				2	C122 Makerspace Office

BID CATEGORY U:

INTEGRA

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

2/4/2023

CATEGORY U: Integra (Phase 1)

Page No. 1 of 3

	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
U1a	4	Integra	COST-1-22		Coffee House Lounge, Clean Out
					22" Straight
					with 5" Heavy Duty Casters
		*Image for reference, not exact product.			with HPL Tablet Arm, Right Handed
					with 25lb Counter Weight
					Finishes:
					Upholstery: ArcCom - Zip, Ash #14 (AC-64463)
					HPL Laminate: Pionite - Hardrock Maple
					Metal: Silver
					Location:
				4	B123 Waiting

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

2/4/2023

CATEGORY U: Integra (Phase 1)

Page No. 2 of 3

	Total			Location	n
Item	Qty	Manufacturer	Model No.	Qty	Description
U1b	2	Integra	COST-1-22		Coffee House Lounge, Clean Out
					22" Straight
					with 5" Heavy Duty Casters
	*Image for reference, not exact product.			with HPL Tablet Arm, Left Handed	
					with 25lb Counter Weight
				Finishes:	
					Upholstery: ArcCom - Zip, Ash #14 (AC-64463)
					HPL Laminate: Pionite - Hardrock Maple WM791-S
					Metal: Silver
					Location:
				2	B123 Waiting

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

2/4/2023

CATEGORY U: Integra (Phase 1)

Page No. 3 of 3

	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
U2	1	Integra	COT2-71		Coffee House Lounge, Ottoman
					30" x 30" Square
					with Laminate Top
		*Image for refere	ence, not exact product.		with Brushed Aluminum Legs
					Finishes:
					Upholstery: ArcCom - Zip, Ash #14 (AC-64463)
					HPL Laminate: Pionite - Hardrock Maple WM791-S
			4		Metal: Brushed Aluminum
					Location:
				1	B123 Waiting

BID CATEGORY V:

GLOBAL

Novi Meadows Furnishings Novi Community School District TMP Project No.: 19138A

2/4/2023

CATEGORY V - Global (Phase 1)

Page No. 1 of 1

	Total			Location	
Item	Qty	Manufacturer	Model No.	Qty	Description
V1	2	Global	GC3614		Sleep-Eez Recliner
					Size: 34.5"W x 37"D x 34.25"H, SH: 16.5"
					Sleeping Position Size: 24"W x 77"L
		*Image for refere	ence, not exact product.		with Wood Cap on Arms
					Finishes: Upholstery: Designtex - Alphabet, Stream 3877-406 Wood Arm Caps: Maple (AV)
					Location:
				2	B131 Nurse

BOARD OF EDUCATION NOVI COMMUNITY SCHOOL DISTRICT NOVI, MICHIGAN March 16, 2023

ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS

TOPIC: Novi High School Phase 2 Furnishing Package

Quotations were received for Novi High School Furnishings - Phase 2 by multiple furniture contractors. Each furniture contractor has referenced the cooperative bid contract utilized to determine pricing within their quotes.

The scope of new furnishings for phase 2 is inclusive to the 1st Floor Zone G, H, and S as outlined below:

- Office furnishings for renovated Athletic Office Suite & Loading Dock Office.
- Robotics Lab teacher desk, lectern, student tables and chairs, worktables, and breakout lounge.
- Flex Lounge mobile tables, nesting chairs, and lectern.
- Ticket Office & Cat Club furnishings.

TMP recommends the procurement of the Furnishings Package for Phase 2 as follows:

MANUFACTURER CATEGORY	FURNITURE CONTRACTOR	AMOUNT	CONTRACT
Category A: Allsteel	Interior Environments	\$28,121.75	Omnia
Category B: KI	KI Direct + Interior Office Source	\$26,942.26	Sourcewell
Category C: VS America	Great Lakes Furniture Supply	\$12,488.00	Omnia
Category D: Hon	Interior Environments	\$2,247.75	Omnia
Category E: Sit On It	Interior Environments	\$13,023.72	Omnia
Category F: Ergotron	Yeo & Yeo Technology	\$1,800.00	REMC
Category G: Wisconsin Bench	Dew-EL	\$10,433.91	TIPS
Category H: Smith System	NBS Commercial Interiors	\$3,683.90	E&I
Category I: Not Used	-	-	-
Category J: Safco	NBS Commercial Interiors	\$499.42	Omnia
Category K: Steelcase +	NBS Commercial Interiors	\$2,607.52	E&I

The total cost of this furniture package, including installation services, is \$101,848.23. Quotations received are valid through the end of March 2023. Purchase orders must be issued by Friday, March 31 to guarantee pricing as shown above. Purchase orders are requested no later than March 20, based on current lead times for each manufacturer.

RECOMMENDATIONS:

That the Novi Community School District Board of Education Approve the Furnishings Package for Phase 2 at Novi High School, in the amount of \$101,848.23, as presented and further, authorize the Assistant Superintendent of Business and Operations to expend the funds from the 2019 Bond funds.

APPROVED AND RECOMMENDED FOR BOARD ACTION

Ben Mainka, Superintendent



February 6, 2023

Mr. Benjamin J.A. Mainka Superintendent Novi Community School District 25345 Taft Road Novi, MI 48374

Re: Furnishings Recommendation

Novi High School - Phase 2

Dear Mr. Mainka,

Over the past several months, TMP Architecture has worked closely with members of the administration team and Novi High School principals and staff to develop a furnishing recommendation for Phase 2 of Novi High School.

Following the construction schedule, the furniture package will install August 2023. Manufacturer discounting for this project was established using the entire scope of Novi Meadows Phase 1 and Phase 2 plus the Novi High School Phase 2 furniture scope. The result was the highest possible volume discount based on the entire furniture scope for all current Novi furniture projects.

Quotations were received for Novi High School Furnishings - Phase 2, by multiple furniture contractors. Each furniture contractor has referenced the cooperative bid contract utilized to determine pricing within their quotes. The table below identifies each Category's associated costs, furniture manufacturer / contractor, and contract utilized,

The scope of new furnishings for phase 2 is inclusive to the 1st Floor Zone G, H, and S as outlined below:

- Office furnishings for renovated Athletic Office Suite & Loading Dock Office.
- Robotics Lab teacher desk, lectern, student tables and chairs, worktables, and breakout lounge.
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- Ticket Office & Cat Club furnishings.

TMP recommends the procurement of the Furnishings Package as follows:

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Category C: VS America	Great Lakes Furniture Supply	\$12,488.00	Omnia
Category D: Hon	Interior Environments	\$2,247.75	Omnia
Category E: Sit On It	Interior Environments	\$13,023.72	Omnia
Category F: Ergotron	Yeo & Yeo Technology	\$1,800.00	REMC
Category G: Wisconsin Bench	Dew-EL	\$10,433.91	TIPS
Category H: Smith System	NBS Commercial Interiors	\$3,683.90	E&I
Category I: Not Used	-	-	-

Furnishings Recommendation TMP Project Nos. 19138A

Page No. 2

Category J: SafcoNBS Commercial Interiors\$499.42OmniaCategory K: Steelcase +NBS Commercial Interiors\$2,607.52E&I

The total cost of this furniture package, including installation services, is \$101,848.23. Quotations received are valid through the end of March 2023. Purchase orders must be issued by Friday, March 31 to guarantee pricing as shown above. Purchase orders are requested no later than March 20, based on current lead times for each manufacturer.

Sincerely,

TMP ARCHITECTURE, INC.

Sarah Watson

SMW/smw

Enclosure

FURNISHINGS SPECIFICATIONS:

PROJECT:

NOVI HIGH SCHOOL PHASE 2 FURNISHINGS

OWNER:

Novi Community School District 25345 Taft Road Novi, MI 48374

TMP PROJECT NO.: 19140A2

DATE: FEBRUARY 6, 2023

ISSUED FOR FURNITURE QUOTES

ARCHITECT

TMP ARCHITECTURE, INC. 1191 West Square Lake Road Bloomfield Hills, Michigan 48302-0374

PH (248) 338-4561 FX (248) 338-0223

Email info@tmp-architecture.com

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FURNISHING SPECIFICATIONS

SPECIFICATIONS

Novi High School, Phase 2 Furnishings (19140A2)

Category A: Allsteel Category B: KI

Category C: VS America

Category D: Hon Category E: Sit On It Category F: Ergotron

Category G: Wisconsin Bench Category H: Smith System Category I: Not Used

Category J: Safco

Category K: Steelcase, Turnstone, Coalesse

LIST OF DRAWINGS

A12.1G	Furniture Plan – Zone G
A12.1H	Furniture Plan – Zone H
A12.1S	Furniture Plan – Zone S

END OF SECTION

GENERAL CONDITIONS

PROJECT LOCATION:

A. Novi High School (19140A2) 24062 Taft Rd Novi, MI 48375

OWNER RESPONSIBILITIES

A. The Owner is defined as:

Novi Community School District 25345 Taft Road Novi, MI 48374

- B. The Owner and the Architect shall reserve the authority to stop work on a given segment of work or item to ensure proper interpretation and execution of the requirements of this specification.
- C. Owner shall familiarize himself/herself with and follow Manufacturer's recommended guidelines for maintenance and cleaning.
- D. The Owner's representative will accept items being delivered. The Owner's representative will inform the Architect of missing or damaged items. All paperwork noting condition of furnishings will come through the Architect.
- E. The Owner and Architect shall conduct a final inspection of all merchandise ordered to assure that all items meet specifications, are in new and undamaged condition, are assembled or installed properly and placed in their properly designated locations.

3. ARCHITECT RESPONSIBILITIES

A. The Architect is defined as:

TMP ARCHITECTURE, INC. 1191 W. Square Lake Road Bloomfield Hills, MI 48302-0374

- B. The Architect shall be the interpreter of all work covered in this document.
- C. The Architect shall visit the project periodically to inspect the work. After installation, final inspection of all furniture will be made and the Architect shall work with the Owner in establishing a punch list of necessary corrections to furniture.
- Approval of all materials, fabrics, finishes, colors and details shall be made by the Architect.

4. DEALER RESPONSIBILITIES

- A. The Dealer is defined as:
 - 1. The entity(s) awarded the contract(s) to provide, manufacture, deliver, and/or install furniture at the project location(s) detailed above.

B. QUOTE REQUIREMENTS

- 1. The Owner reserves the right to hold the quotes for ninety (90) days.
- 2. A sworn and notarized statement disclosing any familial relationship existing between the Dealer and any member of the school board, school superintendents, or chief executive must accompany each quote, as well as the Non-Collusion Affidavit and a signed Certification of Compliance Iran Economic Sanctions Act.
- 3. If consortium or cooperative pricing is utilized to produce the quote, the quote must reference the specific consortium or cooperative pricing contract information.
- 4. The Contract shall be awarded when a Dealer has been issued a Purchase Order, but the terms of the Contract shall not be deemed to have been perfected until a Certificate of Insurance is delivered to the Owner.

C. TAXES

1. The Owner is a federally constituted government body and is not subjected to Michigan State or Federal excise taxes.

D. INSURANCE REQUIREMENTS

- 1. At the time of contract award, Dealer shall obtain the following insurance, at its own expense, to be maintained until completion of the Work or its final acceptance.
 - a. Comprehensive General Liability and Automobile Liability insurance covering personal injury of death in the amount of \$1,000,000 per person, \$1,000,000 per occurrence, and property damage of \$1,000,000 per occurrence, unless otherwise specified by Owner, and Workmen's Compensation and Employer's Liability insurance in accordance with applicable law; and to indemnify and hold Owner harmless against damages, claims, losses, and expenses, including reasonable attorney's fees and court costs, resulting from injuries or damages, including death, to persons or property arising from Dealer's performance under contract.
 - b. Certificates of insurance, in duplicate, indicating the job site and evidencing all required coverage must be submitted to and approved by Owner's Agent and Owner prior to the commencement of any of the work.
 - c. All policies shall expressly require thirty (30) days written notice to the Owner, at the above address, of the cancellation or material alteration of such policy.
 - d. Certificates of Insurance shall specifically name Novi Community School District as the insured.
 - e. Certificates of Insurance are to be submitted at the time of contract award.

E. DOCUMENTS

The Contract Documents contemplate a finished piece work of such character and quality as is described therein and is reasonably inferable from them. The Dealer agrees that the Contract Sum for the work hereunder includes sufficient money allowance to make his work complete and operable, fitting with the work of other Dealers and the Owner, and in compliance with good practice. He agrees that minor

- discrepancies or omissions, the failure to show repeated details, or the repetition on any drawings of the figures or notes given on another shall not be the cause for additional charges or claims.
- 2. The drawings are intended to show the general arrangement, design and extent of the work and are partly diagrammatic. They are not intended to be scaled for roughing-in measurements or to serve as shop drawings.
- 3. In the case of an inconsistency between Drawings and Specifications or within either Document not clarified by addendum, the better quality or greater quantity of Work shall be provided in accordance with the Architect's interpretation.

F. FABRICS

- 1. All same pattern and color fabrics must be supplied from the same dye lot.
- 2. Where "COM" fabric is specified, the Dealer shall order the specified fabric and have it delivered to the Furniture Manufacturer at the appropriate time.
 - a. It is the Dealer's responsibility to submit a sample of the specified "COM" fabric to the manufacturer to obtain required yardage requirements.
 - b. Upon receipt and before application of the fabric, the Manufacturer shall inspect and advise Dealer of any flaws. The replacement of any flawed fabric will be the responsibility of the Dealer.

G. INSTALLATION

- 1. Any metal files shall be leveled horizontally and plumbed vertically; no bolting necessary.
- 2. The Dealer shall identify one person from his installation crew, acceptable to Owner, who shall act as liaison with the Owner and Architect. This person shall have the authority to direct installation changes/modifications.
- 3. The Dealer is responsible for removing from the project all the waste materials and rubbish resulting from his operations and installation including all packing cartons and debris. Removal is to occur on a daily basis. Failure to do so will result in the Owner doing so and the cost thereof shall be charged to the Dealer as a deduction in his contract price.
- 4. The Dealer shall provide an adequate number of qualified, experienced installers, in harmony with other works at the site.
- 5. The Dealer shall obtain and provide any and all permits necessary to complete the installation, billing the cost directly to the Owner as it occurs.
- 6. The Dealer shall be responsible for final cleaning of all the furniture items installed by his crew. All protective materials shall be removed, all surfaces cleaned of dirt, smears, fingerprints, etc. All items are to be prepared for final acceptance by Owner.

5. DELIVERY AND INSTALLATION SCHEDULES

- A. Contractor shall guarantee delivery between 8:00 a.m. and 4:00 p.m. on the dates listed below. **The Owner will not accept early delivery.**
 - 1. August 14th, 2023 September 2, 2023

Installation must be completed by the end date of each respective phase, unless otherwise indicated by the Architect and Owner.

- 2. These dates are subject to change depending on construction schedule of the building(s). See paragraph D below in reference to the Pre-Installation Notice.
- B. The Dealer shall work with the Manufacturer(s) and its representative to establish production and delivery schedules in keeping with the dates set above.
- C. Approximately three (3) to four (4) weeks prior to required installation date, a pre-installation notice will be issued by the Architect. The purpose of this notice is to confirm actual installation dates.
- D. Upon receipt of the Pre-Installation notice the Furnishings Contractor shall be responsible for contacting the Building Contractor to coordinate the use of loading dock and staging areas with other building trades on the project.
- E. Once the actual dates are confirmed in the Pre-Installation Notice, it is the Contractor's responsibility to provide any storage or handling required at no extra cost to the Owner. Storage and extra handling required after the dates confirmed in the Pre-Installation Notice shall be provided by the Contractor at the costs provided on the Bid Proposal Form.
- F. It is the Dealer's responsibility to receive furnishings delivered from the Manufacturer and to deliver those furnishings to the job site(s) at the time of installation. **Drop shipping is unacceptable** and if it occurs will result in a deduction in the Dealer's contract price in the amount of cost incurred by the Owner or Owner's representative receiving and handling the drop shipment.
- G. If a delivery truck is turned away from the installation site by anyone other than the Architect, before leaving the site, a representative from the Dealer, or delivery company must contact the Architect to validate the order. If a delivery truck leaves the site without contacting the Architect, the contractor is responsible for any additional delivery costs incurred.

6. DAMAGE TO FURNITURE

- A. The Manufacturer/Dealer is responsible for all damages and losses until the installation has been completed and accepted by the Owner and Architect. The Owner will judge the damage.
- B. Damaged or defective furniture shall be replaced and/or repaired at no cost to Owner.
- C. Contractor shall provide all protection necessary to carpeting, walls, and other surfaces.

PAYMENT TERMS

- A. The Owner will pay a deposit, if required by the successful Dealer for custom or specialty items. The deposit sum shall be mutually agreed upon by the Owner and contractor prior to contract award.
- B. Upon completion of installation and Architect's initial punch list, an amount to total 80% of the total bid category will be paid to the Contractor.
- C. Upon final approval from the Architect, based on substantial completion of the punch list items, final and complete payment will be made.
- D. Invoices shall be formatted by Category and clearly labeled and shall be sent directly to:

Novi Community School District Mr. Benjamin Mainka 25345 Taft Road Novi, MI 48374

8. NO ADVERTISING CLAUSE

A. No written publication or photographs will be allowed without written approval of Novi Community School District.

9. WARRANTIES

- A. The Dealer shall provide written documentation from the Manufacturer, which guarantees items against defects in materials, manufacture and workmanship, for a period of one (1) year from the day of project completion and Owner acceptance. Upon notification from the Owner, the Dealer or Manufacturer shall, by repair, replacement, or otherwise, place the item in a condition satisfactory to the Owner in every respect. Usual wear and tear and results of Owner's accidents are exempted from the requirements of this guarantee. Everything required to fulfill this guarantee shall be done without additional cost to the Owner. The products or workmanship of any Subcontractor are to be covered in the primary Manufacturer's guarantee.
- B. The following shall be considered defects, without being limited thereto:
 - 1. Permanent etching, staining, discoloration, fading, and other deterioration of finishes.
 - 2. Operational failures, binding, and the like, in finish cabinet hardware.
 - 3. Deformation, warpage, opening up of joints, telegraphing of cores, delamination of veneers, or other finishing materials, failures in fastening and anchorage, sagging of panels.

FAMILIAL RELATIONSHIP DISCLOSURE STATEMENT

As required by Public Act 232 of 2004, all bids shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of Novi Community School District Board of Education or the Superintendent of Schools. The Board of Education shall not accept a bid that does not include this sworn and notarized disclosure statement.

The undersigned, the owner or authorized officer o	of(the
advertisement for construction bids, hereby representation	ement provided in the Novi Community School District ent and warrant, except as provided below, that no any employee of the company and any member of the
Novi Community School District Board of Education	n or the Superintendent of Schools. If such a
relationship exists, please explain:	
Attach additional pages if necessary	
By:	(Bidder Signature)
Title:	(type or print)
Date:	
Subscribed and Sworn to Before Me:	
Thisday of	, 20A.D., in and for the
County of, Michigan.	
My Commission expires	
Signature of Notary	

NON-COLLUSION AFFIDAVIT

STATE OF MICHIGAN)	
WAYNE COUNTY) SS:)	
any other member, representa by him/her, entered into any co be bid by anyone at such lettin from bidding, and that this bid understanding or combination He/she further says th	ative, or agent of the firm ombination, collusion or ng nor to prevent any pe is made without referen with any other person in nat no person or persons	s, firms, or corporation has, have or will receive
directly or indirectly, any rebat	e, gitt, fee, commission	or thing of value on account of such sale.
		Bidder (Firm)
		Signature of Bidder or Agent
Subscribed and sworn to befo	re me thisday o	of, 20
My commission expires:		
County of residence:		
Notary Public Signature		Seal

CERTIFICATION OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT Michigan Public Act No. 517 of 2012

The undersigned, the owner, or authorized officer of the below-named company (the "Company"), pursuant to the compliance certification requirement provided in the Novi Community School District Request For Proposal (the "RFP"), hereby certifies, represents, and warrants that the Company (which includes its officers, directors and employees) is not an "Iran Linked Business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event the Company is awarded a contract by the Novi Community School District Board of Education as a result of the aforementioned RFP, the Company is not and will not become an "Iran Linked Business" at any time during the course of performing any services under the contract.

The Company further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or two (2) times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the Novi Community School District' investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date that it is determined that the person has submitted the false certification.

Name of Company
Name of Company
Name and Title of Authorized Representative
 Signature
Date

END OF SECTION

DEALER CODE OF CONDUCT

DEALER CODE OF CONDUCT

- A. The purpose of Novi Community School District and its employees is to provide a safe, positive learning environment for the students of the District. In providing that environment it is mandatory that all employees, visitors, and contractors follow certain levels of conduct, dress, and demeanor. This Code of Conduct outlines the expectations of Novi Community School District for persons both contemplating performing work and performing work for Novi Community School District in the capacity of a dealer, contractor or subcontractor. These rules will become part of the mandatory working conditions of the contract and failure to comply by any dealer, contractor, subcontractor, management, employee, or contracted consultant may result in the cancellation of the contract.
- B. In general it is expected that everyone entering a Novi Community School District facility, whether a school, support facility, or the surrounding grounds, must dress, act, and talk in a manner that is conducive to the education process of children while assuring their overall safety and security. The following rules have been established to assure that this is done:
 - 1. Every dealer employee that enters or leaves the building must sign in and out at either the school office or the building engineer's office as designated by the school administrator. This sign-in sheet must record the name, time in and out, the firm, and the signature of the individual.
 - 2. All individuals shall be furnished by their company a badge or identification that is to be worn while in the building. Such identification shall clearly indicate the individual's name and the name of the firm they are working for.
 - 3. Prior to the beginning of a job, the dealer shall furnish the building engineer with a list of individuals expected to be on the job, contact persons with phone numbers, and a schedule of the activities to take place.
 - 4. The dealer shall provide the building engineer with a scope of work and check with him prior to drilling or penetrating any walls, floors, or ceilings.
 - 5. Each person working in a school building or on school property shall comply with the following:
 - a. No drinking or possession of liquor or alcoholic beverages and or possession of any kind of illicit drugs or narcotics.
 - b. No use of District facilities or equipment including telephone, computers, internet access, fax, kitchen, maintenance or office equipment.
 - c. No smoking or use of any tobacco products anywhere within the building at anytime nor outside the school on District property during normal school hours (This is a law and punishable as a civil infraction by local authorities).

- d. A reasonable standard of dress must be followed. Within the educational facilities where students and parents are or can be present, this is to mean clothing or attire must be suitable for the work and must not bear images or writing depicting anything to be construed as obscene in nature or promoting or portraying alcoholic beverages or use, drugs, narcotics, tobacco or establishments that serve or promote the use of these substances.
- e. There shall be no use of profanity or obscene language or gestures.
- f. Language, gestures, or other actions that depict sexual or ethnic harassment or intimidation will not be permitted.
- The dealer is responsible for a clean and safe workplace. To that end the following will be adhered to:
 - a. All work areas, walkways, and stairs must be kept clear of debris and loosely scattered materials.
 - b. Material storage is to be in an area designated by the Building Engineer
 - c. All work areas are to be cleaned by the contractor prior to leaving. Building staff will not be responsible for cleaning work areas.
 - d. All trash, debris, and material must be removed from the worksite each day and disposed of off site. District dumpsters and trash containers are not to be used by contractors for disposal.
 - e. All contractor tools and equipment must be kept in good working order, with guards and safety devices in place and working. Defective tools must be taken out of service. District tools and equipment will not be loaned to dealers.
 - f. Dealers are to provide and use required protective safety equipment and comply with all local, state, and federal safety laws and regulations.
 - g. Dealers are responsible for the reporting of accidents both to the District and their management and to obtain any emergency treatment that may be required.
 - h. Upon leaving a jobsite all doors and windows must be locked, secured, or left as they were found prior to beginning the work.
 - i. Dealers are to provide their own site safety plan for areas that they are working in.
 - j. Dealers are reminded that there may be asbestos insulation in our buildings. They are not to disturb any insulation or enter any areas that contain asbestos containing building materials. If they have any questions, contact the building engineer for direction.
 - k. Dealer is not to disable or interfere with any fire or burglary system equipment or telephone lines servicing such equipment. If equipment needs to be removed, relocated, or temporarily disabled, the contractor needs to coordinate this with the building engineer.

- 7. The District will not tolerate acts of theft, vandalism, fighting, or abuse of the facilities or activities that threaten the security and safety of the school environment and its students, staff, and employees.
- C. In summary, good judgment must be used to protect the learning environment. Failure to comply with the above or to exhibit conduct which is deemed not in the best interest of Novi Community School District will be grounds for immediate removal from the building and the project.

END OF SECTION

SUBMITTAL PROCEDURES

PART 1 - GENERAL

1.1 SUBMITTAL PROCEDURES

- A. Use the transmittal form, located at the back of this section, with each shop drawing submittal.
- B. Coordination: Coordinate preparation and processing of submittals with performance of construction activities.
 - 1. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals, and related activities that require sequential activity.
 - Coordinate transmittal of different types of submittals for related parts of the Work so
 processing will not be delayed because of need to review submittals concurrently for
 coordination.
 - Architect reserves the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.
- C. Processing Time: Allow enough time for submittal review, including time for resubmittals. Time for review shall commence on Architect's receipt of submittal. No extension of the Contract Time will be authorized because of failure to transmit submittals enough in advance of the Work to permit processing, including resubmittals.
 - 1. Allow 15 working days for initial review of each submittal. Allow additional time if coordination with subsequent submittals is required.
 - 2. Resubmittal Review: Allow 15 working days for review of each resubmittal.
- D. Identification: Place a permanent label or title block on each submittal for identification.
 - 1. Clearly state which category and Item No. the submittal references.

E. Samples:

1. Where a custom or special finish is specified, the Contractor shall submit a minimum of two (2) samples, (6" x 6" or larger) to match Architect's control sample, for Architect's approval. This may include but is not limited to wood, fabric, metal, plastic laminate, etc.

F. WARRANTIES

1. The Dealer shall provide written documentation from the Manufacturer, which guarantees items against defects in materials, manufacture and workmanship, for a period of one (1) year from the day of final settlement with Owner for the item. Final settlement shall not relieve the Manufacturer from liability for such defects, and upon notification from Owner, the Dealer or Manufacturer shall, by repair, replacement, or otherwise, place the item in a condition satisfactory to the Owner in every respect. Usual wear and tear and results of Owner's accidents are exempted from the requirements of this guarantee. Everything required to fulfill this guarantee shall be

done without additional cost to the Owner. The products or workmanship of any Subcontractor are to be covered in the primary Manufacturer's guarantee.

- 2. The following shall be considered defects, without being limited thereto:
 - Permanent etching, staining, discoloration, fading, and other deterioration of finishes.
 - b. Operational failures, binding, and the like, in finish cabinet hardware.
 - c. Deformation, warpage, opening up of joints, telegraphing of cores, delamination of veneers, or other finishing materials, failures in fastening and anchorage, sagging of panels.

G. Maintenance Instructions

1. The Dealer shall provide Maintenance and Cleaning Instructions as written by the Manufacturer for each item of furniture.

TMP SHOP DRAWING AND SAMPLE TRANSMITTAL FORM

DEALER:					PROJECT TITLE AND LO	OCATION:	DATE SUBMITTED:	NEW		SUB. NO.	
							CHECKER:			RESUB. NO.	
							TIVII TROJECTNO.				
SPEC SECTION NO.	NO. PRINT	NO. SEPI	NO. CAT.	NO. SAMPLES	SUBCONTRACTOR/MFR.	ITEM DESCRIPTION			DATE CHECKED	DATE RETURNED	NO. COPIES
The undersign	ed certif Approv	ies that the al of items	above su submitted	bmitted item I does not re	s have been reviewed in detail an lieve contractor from complying w	d are correct and in strict c	onformance with the contract docum	ents except as otherw	* ACTI	ON DEFINITI	ON
DEALER'S COMMENT	S:						DEALER'S NAME		R = RN = RR =	REVIEWED – I EXCEPTIONS REVIEWED W CORRECTION REVISE AND S	NOTED ITH IS NOTED
ARCHITEC COMMENT							SIGNATURE cc: Owner Consultant		X = NA =	RECORD COP NOT APPROV RESUBMIT NO ACTION R	Y ED-

AVAILABILITY OF ELECTRONIC FILES (FURNISHINGS)

PART 1 - GENERAL

1.1 POLICY

- A. As a service to bidders, contractors, subcontractor, vendors, material suppliers and others needing electronic copies of drawing files, the Architect will provide CAD files in the form of a CD-ROM in accordance with the following policy:
 - 1. By acceptance it is understood and agreed that the data and medium being supplied is to be used only for the project referenced.
 - 2. It is further understood and agreed that the undersigned will hold TMP Architecture harmless and indemnify TMP Architecture from all claims, liabilities, losses, etc., including attorney's fees arising out of the use or misuse of the transferred items.
 - 3. It is understood and agreed that the items transmitted are prepared from CAD files current at the time of preparation. All files are AutoCAD 2004.
 - 4. This information does not waive the need to verify and review current field conditions and the status of Addenda and/or Bulletin documentation.
 - 5. As a record of information to be transmitted, TMP Architecture will prepare a duplicate back-up for its files, which may be electronic or hard-copy.
 - 6. Compensation for providing this material will be as follows:
 - a. Base Fee of \$250 for 1 to 3 drawings.
 - b. Base Fee of \$500 for 4 to 10 drawings.
 - c. For each additional drawing after 10 the fee is \$40.00 per drawing (i.e., 11 drawings = \$540).
 - Payment must be provided along with a signed copy of the Release Letter before files will be released.

1.2 REQUEST PROCEDURE

- A. To receive files the attached Release Letter must be completed in full and submitted to the Construction Manager (or General Contractor) to be forwarded to the Project Manager at TMP Architecture.
 - 1. An original signed copy of the Release Letter must be submitted; faxed or emailed copies will not be accepted.
 - Upon remittance of the signed Release Letter and Fee, allow five working days for processing.
 - 3. No email transmissions of documents will be provided.

AVAILABILITY OF ELECTRONIC **FILES** (FURNISHINGS)

Date:	:	
Firm	Requesting Files:	
Nam	e:	
COITI	parry	
Addr	ess:	
City,	State, Zip:	
Re:	Letter of Authorization for CAD File Transfers Furnishings Project Name: TMP Project No.:	
	TMP Project No. :	Bid Pack No. :
Dear	Sir:	
	our request, TMP Architecture will transmit the re pt of an original signed copy of this letter with con-	
	By acceptance it is understood and agreed that the for the project referenced.	ne data and medium being supplied is to be used only
	It is further understood and agreed that the under indemnify TMP Architecture from all claims, liabiliof the use or misuse of the transferred items.	signed will hold TMP Architecture harmless and ties, losses, etc., including attorney's fees arising out
3.	It is understood and agreed that the items transm of preparation. All files are AutoCAD 2004.	itted are prepared from CAD files current at the time
	This information does not waive the need to verify Addenda and/or Bulletin documentation.	and review current field conditions and the status of
	As a record of information to be transmitted, we w may be electronic or hard-copy.	rill prepare a duplicate back-up for our files, which
;	a Base Fee of \$500 for 4 to 10 drawings; for each	st be provided along with a signed copy of this form
Fee:	\$ Drawings:	
Signe	ed: Printed Nam	e/Title:
Firm	Requesting:	
To Be	Completed By TMP Architecture, Inc.	
Rele	ased (signed by):	TMP Architecture, Inc.
Print	ed Name/Title:	Date:

END OF SECTION

BID CATEGORY A:

ALLSTEEL

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2 2/5/2023

CATEGORY A: ALLSTEEL

Page No. 1 of 14

	Total			Location			
Item	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cost

^{*(}to include freight, delivery and installation)

General Notes:

- 1. Products shall meet or exceed all applicable ANSI/BIFMA Standards.
- 2. Products shall be backed by a limited lifetime warranty.
- 3. Supplier shall indicated their product warranty levels.
- All pedestals to have finished back and sides and include leveling glides.
- 5. Dealer to provide all necessary hardware for unit to stand alone or attach counter tops as required for stability.
- 6. All drawer suspensions are to be steel slides with precision ball bearings.
- 7. All storage to be locking if offered as an option.
- 8. Dealer to submit typical workstation shop drawings in plan view w/isometric views showing all component configurations prior to placing orders.

Keying:

- 1. All "Individual" workstations at H102 & H104 (3 total) shall be keyed alike.
- 2. All workstation components at H105 shall be keyed alike, different from other Athletic workstations.
- 2. All workstation components at G131 shall be keyed alike, different from other workstations.
- 4. All freestanding storage within each office should be keyed alike, matching workstation
- 5. Dealer is responsible for creating and providing the keying schedule.
- 6. Provide two (2) master keys for owner.
- 7. Provide two (2) keys per workstation.
- 8. Provide one (1) key for each freestanding storage unit.

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2

2/5/2023

CATEGORY A: ALLSTEEL

Page No. 2 of 14

	Total			Location	1		
ltem	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cos
*(to inclu	ude freight, a	lelivery and installation)					
A1	2	Allsteel			WORKSTATION A1		
					includes the following components:		
			AF5RS7230		(1) Altitude A6 Sit-Stand Desk, 72" x 30", with 3	stage 2-leg "T-Fo	oot"
			A6REC3S2LTF		include grommet (centered), wire managem	ent, modesty pan	el, glides
			9120R6024		(1) Fixed Height Worksurface, 60" x 24", with gr	rommet (centered)) and
			Y629LKNP		Two (2) fixed post style legs, 29"H, with level	eling glides.	
			ELF830SB		(1) Lateral File (workstation supporting), 2-High	, 30'W, Beveled P	ull
			PM187-183B		(1) Mobile Pedestal File, BBF, 28"H x 18"D x 15	5"W, Beveled Pull	
			OH1530RD		(2) Receding Door Overheads, 30"W, No Pull		
			ZWMTB2060		(1) Standard Tackboard, 60"W x 20"H, Wall Mo	unted	
					Mounted between fixed heigh worksurface a	and overhead doo	rs
			APWRMOD2Q		(1) Power Module, Worksurface Clamp, 2 Power	er, 2 USB	
		*Image for refer	ence, not exact product.				
					Finishes:		
					Typical Paint: Pewter P8D		
					Sit-Stand Desk Paint: Silver PR6		
		1			HPL: Silver Mesh LT8D		
					Tackboard Fabric: Circuit, Moon CIRC07		
		P			Power Module: Snow SNW		
		RATH	<		Location:		
				1	H102 - Athletic Reception		
					·		
				1	G131 - Custodian Office		

2/5/2023

CATEGORY A: ALLSTEEL

Page No. 3 of 14

	Total			Location			
ltem	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cost
*(to inclu	de freight, d	delivery and installation)					
A2	1	Allsteel			WORKSTATION A2		
					includes the following components:		
			AF5RS7230		(1) Altitude A6 Sit-Stand Desk, 72" x 30", with 3 st	age 2-leg "T-Fo	ot"
			A6REC3S2LTF		include grommet (centered), wire managemen	t, modesty pan	el, glides
			9120R4824		(1) Fixed Height Worksurface, 48" x 24", with gron	nmet (centered)) and
			Y629LKNP		Two (2) fixed post style legs, 29"H, with leveling	ıg glides.	
			ELF830SB		(1) Lateral File (workstation supporting), 2-High, 3	0'W, Beveled P	ull
			PM187-183B		(1) Mobile Pedestal File, BBF, 28"H x 18"D x 15"V	V, Beveled Pull	
			OH1548RD		(1) Receding Door Overheads, 48"W, No Pull		
			ZWMTB2048		(1) Standard Tackboard, 48"W x 20"H, Wall Moun	ted	
					Mounted between fixed heigh worksurface and	d overhead doo	rs
			APWRMOD2Q		(1) Power Module, Worksurface Clamp, 2 Power,	2 USB	
		*Image for refere	ence, not exact product.				
					Finishes:		
					Typical Paint: Pewter P8D		
			esta-		Sit-Stand Desk Paint: Silver PR6		
					HPL: Silver Mesh LT8D		
		Trans.			Tackboard Fabric: Circuit, Moon CIRC07		
					Power Module: Snow SNW		
					Location:		
				1	H102 - Athletic Reception		

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CATEGORY A: ALLSTEEL

TMP ARCHITECTURE INC

Page No. 4 of 14

	Total			Location			
ltem	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cost
*(to inclu	de freight, d	elivery and installation)					
A3	1	Allsteel			WORKSTATION A3		
					includes the following components:		
			AF5RS6630		(1) Altitude A6 Sit-Stand Desk, 66" x 30", with 3 s	tage 2-leg "T-Fo	ot"
			A6REC3S2LTF		include grommet (centered), wire manageme	nt, modesty pan	el, glides
			9120R6624		(1) Fixed Height Worksurface, 66" x 24", with ground	mmet (centered)) and
			Y629LKNP		Two (2) fixed post style legs, 29"H, with leveli	ng glides.	
			ELF830SB		(1) Lateral File (workstation supporting), 2-High, 3	30'W, Beveled P	ull
			PM187-183B		(1) Mobile Pedestal File, BBF, 28"H x 18"D x 15"\	N, Beveled Pull	
			OH1536RD/OH1530RD		(2) Receding Door Overheads, 36"W + 30"W, No	Pull	
			ZWMTB2066		(1) Standard Tackboard, 66"W x 20"H, Wall Mour	nted	
					Mounted between fixed heigh worksurface an	nd overhead doo	rs
			APWRMOD2Q		(1) Power Module, Worksurface Clamp, 2 Power,	2 USB	
		*Image for refere	ence, not exact product.				
					Finishes:		
					Typical Paint: Pewter P8D		
			The state of the s		Sit-Stand Desk Paint: Silver PR6		
					HPL: Silver Mesh LT8D		
					Tackboard Fabric: Circuit, Moon CIRC07		
					Power Module: Snow SNW		
					Location:		
			///	1	H104 - Athletic Office		

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CATEGORY A: ALLSTEEL

TMP ARCHITECTURE INC

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	Total		L	ocation	1			
ltem	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cost	
*(to inclu	ıde freight, d	delivery and installation)						
A4	1	Allsteel			WORKSTATION A4			
					includes the following components:			
			AF5RS7230		(1) Altitude A6 Sit-Stand Desk, 72" x 30", with 3 sta	age 2-leg "T-Fo	ot"	
	A	A6REC3S2LTF		include grommet (centered), wire management, modesty panel, glides				
			9120R9624 / 9120R9024		(2) Fixed Height Worksurfaces, 24" x 96" x 24" x 9	0", with		
			Y629LKNP		Grommet (centered), four (4) fixed post style le	gs, 29"H, with	leveling glides.	
			ELF830SB		(2) Lateral File (workstation supporting), 2-High, 30	D'W, Beveled P	ull	
			PM187-183B		(2) Mobile Pedestal File, BBF, 28"H x 18"D x 15"W	, Beveled Pull		
			OH1536RD/OH1530RD		(3) Receding Door Overheads, 36"W + 30"W, No F	Pull		
			ZWMTB2066		(1) Standard Tackboard, 96"W x 20"H, Wall Mount	ted		
					Mounted between fixed heigh worksurface and	l overhead doo	rs	
			APWRMOD2Q		(1) Power Module, Worksurface Clamp, 2 Power, 2	2 USB		
		*Image for refere	ence, not exact product.					
					Finishes:			



Typical Paint: Pewter P8D

Sit-Stand Desk Paint: Silver PR6

HPL: Silver Mesh LT8D

Tackboard Fabric: Circuit, Moon CIRC07

Power Module: Snow SNW

Location:

H105 - Athletic Office

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2

2/5/2023

CATEGORY A: ALLSTEEL

Page No. 6 of 14

	Total			Location			
tem	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cost
(to inclu	de freight, d	delivery and installation)					
A 5	1	Allsteel	YPTP652424RBBFM		Align Personal Storage Tower		
					Size: 24" x 24" x 65"		
					Wardrobe Right, Door, Box/Box/File		
		*Image for refere	ence, not exact product.		Recessed Kickplate		
			^		Beveled Pull		
					Metal Case / Metal Front		
					Standard Lock		
		(k		Finishes:		
		660			Paint: Pewter P8D		
					Location:		

H105 - Athletic Office

1

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2

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CATEGORY A: ALLSTEEL

Page No. 7 of 14

	Total			Location			
ltem	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cost
*(to inclu	ıde freight, d	delivery and installation)					
A6	1	Allsteel	ESC330B		Essentials Metal Storage		
					Storage Cabinet - 39"H		
					Size: 30"W x 18"D		
		*Image for refer	ence, not exact product.		Beveled Pull (B)		
					Standard Lock (STD)		
					Include (1) HPL "common top" - 60"W for use on A	6 / A7	
					Finishes:		
			00		Paint: Pewter P8D		
					HPL: Silver Mesh LT8D		
					Location:		
				1	H104 - Athletic Office		

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2

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CATEGORY A: ALLSTEEL

Page No. 8 of 14

	Total			Location			
ltem	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cost
*(to inclu	de freight, d	elivery and installation)					
A7	1	Allsteel	ELF330NB		Essentials Metal Storage		
					Lateral File, 3-High		
					Size: 30"W x 18"D x 39"H		
		*Image for refer	ence, not exact product.		Beveled Pull (B)		
					Standard Lock (STD)		
			•		Include (1) HPL "common top" - 60"W for use on A	A6 / A7	
					Finishes:		
					Paint: Pewter P8D		
					HPL: Silver Mesh LT8D		
					Location:		
				1	H104 - Athletic Office		

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2

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CATEGORY A: ALLSTEEL

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	Total			Location	1		
tem	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cos
(to inclu	de freight, d	delivery and installation)					
48	3	Allsteel	PM187-183B		Essentials Metal Storage Mobile Pedestal File - BBF		
					Size: 15"W x 18"D x 28"H		
		*Image for refere	ence, not exact product.		Beveled Pull (B)		
					Standard Lock (STD)		
					Finishes: Paint: Pewter P8D		
					Location:		
				3	S105 - Ticket Office		

**Key all pedestal files alike at S105

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2

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CATEGORY A: ALLSTEEL

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	Total		<u>-</u>	Location			
ltem	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cost
*(to inclu	ıde freight, d	lelivery and installation)					
A 9	3	Allsteel	A995		Vertical Metal Storage - A990 Series		
					5 Drawer, Letter		
					Size: 15"W x 28"D		
		*Image for refere	ence, not exact produ	uct.			
					Finishes: Paint: Pewter P8D		
		V			Location:		
				3	H103 - Athletic Storage		

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2

2/5/2023

CATEGORY A: ALLSTEEL

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	Total			Location	1	·	·
ltem	Qty	Manufacturer N	lodel No.	Qty	Description	Unit Cost *	Extended Cost
*(to inclu	ıde freight, (delivery and installation)					
A10	1	Allsteel A	MPTLF30SQR		Structure Table		
					Square Top		
					Size: 30" x 30"		
					No Cutout (CO)		
		А	MPTXM29C		Medium X-Base		
					Seated Height with Casters		
		*Image for reference	e, not exact product.		Finishes:		
					Paint: Pewter P8D		
					HPL: Silver Mesh LT8D		
					Edge: Loft LM11		
					Location:		
		-	-	1	H104 - Athletic Office		

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2

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CATEGORY A: ALLSTEEL

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	Total	·	·	Location	1	·	·
ltem	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cost
to inclu	ude freight, (delivery and installation)					
A11	1	Allsteel	AMPTLF36SQR		Structure Table		
					Square Top		
					Size: 36" x 36"		
					No Cutout (CO)		
			AMPTXM29C		Medium X-Base		
					Seated Height with Casters		
		*Image for refere	nce, not exact product.		Finishes:		
					Paint: Pewter P8D		
					HPL: Silver Mesh LT8D		
					Edge: Loft LM11		
					Location:		
				1	H105 - Athletic Office		

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CATEGORY A: ALLSTEEL

Page No. 13 of 14

	Total			Location	1		
tem	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cost
(to inclu	de freight, (delivery and installation)					
A12	1	Allsteel	PTSTL		Parallel Side Table		
					Size: 22"W x 22"D x 21-1/2'H		
					Laminate Flat Edge		
		*Image for refere	ence, not exact prod	uct.			
			^		Finishes:		
					Paint: Carbon P4Q		
		1			HPL: Natural Maple LWD		
					Edge: Match Laminate		
					Location:		

H102 - Athletic Reception

1

2/5/2023

CATEGORY A: ALLSTEEL

TMP ARCHITECTURE INC

Page No. 14 of 14

	Total			Location			
ltem	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cost
*(to inclu	de freight, d	delivery and installation)					
A13	1	Allsteel	K6DME1154L		Involve Screen		
					11"H Laminate End (single) Mounting		
					3/4" Thick		
					Size: 54"W		
					**Intent is to install screen on existing A	Altitude Sit-Stand Desk - 6	0"W x 30"D
		*Image for refer	ence, not exact product.				
					Finishes:		
			50		HPL: Loft LM11		
					Edge: Match Laminate		
		20					
					Location:		
				1	W214 - Principal's Office		

^{**}not shown on attached drawings**

BID CATEGORY B:

KI

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2

2/5/2023

CATEGORY B: KI

Page No. 1 of 5

	Total			Location	1		
ltem	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cost
to inclu	de freight,	delivery and installation)					
B1	12	KI	PIFR3672T		Pirouette Training Rectangular Table - Fixed		
					Size: 36" D x 72" W x 29" H		
					w/ Fixed "T" Shape Base		
		*Image for refer	ence, not exact product.		w/ Locking Casters		
					include Plastic Grommet (centered)		
					include wire management		
					no modesty panel or powerUP		
					Finishes:		
					Laminate: Crisp Linen Laminate 4942-38 (LR1)		
		5			Edge 74P: Cool Grey (ECG)		
					Metal: Blue Grey (GR)		
					Location:		
				12	H111 - Robotics Lab		

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2

2/5/2023

CATEGORY B: KI

Page No. 2 of 5

	Total			Location			
ltem	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cost
*(to inclu	ıde freight, a	lelivery and installation)				
B2	13	KI	PINR2466T-74P		Pirouette Nesting Rectangular Table		
					Size: 24" D x 66" W x 29" H		
					w/ "T" Shape Base		
		*Image for refer	rence, not exact product.		w/ 4 Locking Casters		
					No grommet, powerUP or wire management		
					No modesty panel		
					Finishes:		
			ABBT		Laminate: Crisp Linen Laminate 4942-38 (LR1)		
					Edge 74P: Cool Grey (ECG)		
					Metal: Blue Grey (GR)		
		6	600000		Location:		
				7	H107 - Flex Lounge		
				2	H106 - Athletic Conference Room		
				4	S106 - Cat Club		

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2

2/5/2023

CATEGORY B: KI

Page No. 3 of 5

	Total			Location			
Item	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cost
*(to inclu	de freight, d	lelivery and installation)					
В3	2	KI	PINR2448T-74P		Pirouette Nesting Rectangular Table		
					Size: 24" D x 48" W x 29" H		
					w/ "T" Shape Base		
		*Image for refer	ence, not exact product.		w/ 4 Locking Casters		
					No grommet, powerUP or wire management		
					No modesty panel		
					Finishes:		
			8888		Laminate: Crisp Linen Laminate 4942-38 (LR1)		
		The			Edge 74P: Blue Grey (EGR)		
			. 1 1 1 1		Metal: Blue Grey (GR)		
			1111				
		6	600000		Location:		
				2	H106 - Athletic Conference Room		

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2

2/5/2023

CATEGORY B: KI

Page No. 4 of 5

	Total			Location	n		
ltem	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cos
*(to inclu	ıde freight, ı	delivery and installation)					
34	2	KI	TLS800/FC		Tattoo Slim Seating - Slim Seat		
					Four-Leg on Glides		
					No power (NP)		
		*Image for refer	ence, not exact product.		No moisture-barrier (NMB)		
					Size: 44"W x 22"D x 29"H, 18"SH		
					Contrasting Upholstery		
		10000			Upholstery 1: Pallas, Deflect, Felt		
		1			Upholstery 2: Pallas, Deflect, Cotton		
		4			Base: Starlight Silver SX		
					Location:		
				2	H111 - Robotics Lab		

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2

2/5/2023

CATEGORY B: KI

Page No. 5 of 5

	Total			Location	1		•
ltem	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cost
*(to inclu	ıde freight,	delivery and installation)					
B5	2	KI	TL3800/NC		Tattoo Slim Seating - Ottoman		
					Flour-Leg on Glides		
					No power (NP)		
		*Image for refere	ence, not exact product.		No moisture-barrier (NMB)		
					Size: 22"W x 22"D x 29"H, 18"SH		
		1			Non-Contrasting Upholstery		
					Finishes:		
			-		Upholstery: Pallas, Deflect, Cotton		
					Base: Starlight Silver SX		
					Location:		
				2	H111 - Robotics Lab		

BID CATEGORY C:

VS AMERICA

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2

2/5/2023

CATEGORY C: VS AMERICA

Page No. 1 of 2

	Total			Location			
ltem	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cost
*(to inclu	ıde freight, d	lelivery and installation)					
C1	24	VS America	33510		Jumper Air Move Chair		
					5-Star foot base with hard surface casters		
					Height Range,17-1/2" - 22-5/8"		
					3D Rocking		
					Shell Size: XL		
		*Image for refer	ence, not exact product.				
					Finishes:		
					Metal: Anthracite 063		
					Plastic: Black Grey 073		
					Location:		
			A	24			
			6 6	24	H111 - Robotics Lab		

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2

2/5/2023

CATEGORY C: VS AMERICA

Page No. 2 of 2

	Total			Location	1		
Item	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cost
*(to inclu	ide freight, a	lelivery and installation,					
C2	7	VS America	33526		Jumper Air Move Chair		
					5-Star foot base with hard surface casters		
					include height adjustable foot ring		
		*Image for refer	ence, not exact product.		Height Range, 19-7/8" - 29-1/2"		
					3D Rocking		
					Shell Size: L		
					Finishes:		
					Metal: Anthracite 063		
					Plastic: Black Grey 073		
					Location:		
			6 6	7	H111 - Robotics Lab		

BID CATEGORY D:

HON

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2

2/5/2023

CATEGORY D: HON

Page No. 1 of 1

	Total		<u> </u>	Location			
ltem	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cos
*(to inclu	ide freight, d	delivery and installation)					
D1	5	Hon	HIWMUL		Ignition 2.0		
					Task Chair Mid-Back with Adjustable Lumbar		
					Upholstered Back		
		*Image for refer	ence, not exact product.		Synchro-Tilt Mechanism with Seat Depth Adjustme	ent	
					All Adjustable Arms		
					Hard Carpet Caster		
					Standard Base		
			PIT		Finishes:		
					Frame: Black (T)		
					Upholstery: Centurion, Black CU10		
		عسم					
			•		Location:		
				1	H111- Robotics Lab		
				3	S105 - Ticket Office		
				1	G131 - Custodian Office		

BID CATEGORY E:

SIT ON IT

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2

2/5/2023

CATEGORY E: SIT ON IT

Page No. 1 of 2

	Total			Location			
ltem	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cos
(to inclu	ıde freight, d	delivery and installation)					
E1	28	Sit-On-It	1061 FT4 MB		Movi Nesting Chair		
					with fixed loop arms and		
					hard floor and carpet casters		
		*Image for refer	ence, not exact product.		Size: 23"W x 22.75"D x 34.63"H, 18"SH		
					Finishes:		
			o e Paraga		Frame: Black		
					Base: Black		
					Mesh: Nickel		
		No.	77		Seat Upholstery: Slide, Onyx		
		0	1 000		Location:		
			· ·	14	H107 - Flex Lounge		
				2	H102 - Athletic Reception		
				2	H104 - Athletic Office		
				4	H105 - Athletic Office		
				6	H106 - Athletic Conference Room		

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2

2/5/2023

CATEGORY E: SIT ON IT

Page No. 2 of 2

	Total			Location	1		
ltem	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cost
*(to inclu	ıde freight, d	delivery and installation)					
E2	8	Sit-On-It	1181 FT2		Sprout Stacking Chair		
					Wire Rod Base, Armless, Clear Glides		
					Stacks 40 on cart, 10 on floor		
		*Image for refere	ence, not exact product.		300 lb. weight capacity		
					21.25"W x 22"D x 32"H, 18.5"SH		
					Finishes:		
					Plastic: Slate SC8		
					Base: Chrome		
					Location:		
				8	S106 - Cat Club		

BID CATEGORY F:

ERGOTRON

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2

2/5/2023

CATEGORY E: ERGOTRON

Page No. 1 of 1

	Total			Location	Location		
ltem	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cost
*(to inclu	de freight, d	delivery and installation)					
F1	3	Ergotron	24-803-003 (Custom)		Custom Learnfit Sit-Stand Desk		
					Size: 32"W x 22"D		
					Height Adjustable, 29"H - 44"H		
		*Image for refer	ence, not exact product.		includes casters, integrated pencil/cup holder		
					with storage bin accessory		
					Finishes:		
					Laminate: Silver Brushed		
					Bin: Grey		
			· ·				
					Location:		
		•	V	1	H111 - Robotics Lab		
				1	H107 - Flex Lounge		
			•	1	W214 - Principal's Office (drawing not provided)		

BID CATEGORY G:

WISCONSIN BENCH

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2

2/5/2023

CATEGORY G: WISCONSIN BENCH

Page No. 1 of 4

	Total			Location			_
ltem	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cost
*(to inclu	ıde freight, d	elivery and installation)					
G1	3	Wisconsin Bench	TOR9093-ADJ		Toro Tables with Hardwood Top		
					Size: 72"W x 36"D		
					with 1.5" Square Height Adjustable Legs, 22" - 38"		
		*Image for refere	nce, not exact product.		No Shelf, 3" Heavy Duty Locking Casters		
					Set Height: 36"		
					Finishes:		
					Top: Hardwood Butcher Block		
					Frame: Textured Black		
					Location:		
				3	H111 - Robotics Lab		

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2

2/5/2023

CATEGORY G: WISCONSIN BENCH

T M P ARCHITECTURE INC

Page No. 2 of 4

	Total			Location			
ltem	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cost
*(to inclu	ıde freight, d	elivery and installation)					
G2	1	Wisconsin Bench	n TOR9083-ADJ		Toro Tables with Hardwood Top		
					Size: 72"W x 30"D		
					with 1.5" Square Height Adjustable Legs, 22" - 38"		
		*Image for refere	nce, not exact product.		No Shelf, 3" Heavy Duty Locking Casters		
					Set Height: 36"		
					Finishes:		
					Top: Hardwood Butcher Block		
					Frame: Textured Black		
					Location:		
				1	H111 - Robotics Lab		

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2

2/5/2023

CATEGORY G: WISCONSIN BENCH

Page No. 3 of 4

	Total			Location			
Item	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cost
*(to inclu	de freight, d	elivery and installation)					
G3	1	Wisconsin Bench	TOR9082-ADJ		Toro Tables with Hardwood Top		
					Size: 60"W x 30"D		
					with 1.5" Square Height Adjustable Legs, 22" - 38"		
		*Image for refere	nce, not exact product.		No Shelf, 3" Heavy Duty Locking Casters		
					Set Height: 36"		
					Finishes:		
					Top: Hardwood Butcher Block		
					Frame: Textured Black		
					Location:		
				1	H111 - Robotics Lab		

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2

2/5/2023

CATEGORY G: WISCONSIN BENCH

Page No. 4 of 4

	Total			Location			
ltem	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cost
*(to inclu	de freight, d	lelivery and installation)					
G4	1	Wisconsin Bench	TOR9070-ADJ		Toro Tables with Hardwood Top		
					Size: 54"W x 24"D		
					with 1.5" Square Height Adjustable Legs, 22" - 38"		
		*Image for refere	nce, not exact product.		No Shelf, 3" Heavy Duty Locking Casters		
					Set Height: 36"		
					Finishes:		
			1.1		Top: Hardwood Butcher Block		
					Frame: Textured Black		
					Location:		
				1	H111 - Robotics Lab		

BID CATEGORY H:

SMITH SYSTEM

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2

2/5/2023

CATEGORY H: SMITH SYSTEM

Page No. 1 of 2

	Total			Location			
Item	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cost
*(to inclu	ide freight, a	lelivery and installation)					
H1	1	Smith System	58004 PLT		Motum Teacher Desk		
					Size: 24" D x 72" W x 30" H		
					Wheelbarrow design with lockable casters		
		*Image for refere	ence, not exact product.		Left leg construction		
					Box/Box/File		
		-			Finishes:		
					HPL: High Rise		
					3MM Edgeband: Match High Rise Laminate		
					Powdercoat: Platinum		
					Frame: Platinum		
					Location:		
				1	H111 - Robotics Lab		

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2

2/5/2023

CATEGORY H: SMITH SYSTEM

Page No. 2 of 2

	Total			Location			
Item	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cost
*(to includ	le freight, de	elivery and installation)					
H2	1	Smith System	V21100000P		Cascade Mega-Case AV Presentation Cart		
					Size: 43"W x 19"D x 37"H		
					with Power, 5" Casters, & 1.25" Riser Shelf		
		*Image for refere	ence, not exact product.		Solid End Panels with Locking Doors		
					Cord Access Ports on Back Panel		
					Finishes:		
					HPL Surface: Highrise Laminate		
		1			3MM Edgeband: Match High Rise Laminate		
					Powdercoat: Platinum		
					Frame: Platinum		
		A	-		Handle: Black		
					Location:		
				1	S106 - Cat Club		

BID CATEGORY I:

NOT USED

BID CATEGORY J:

SAFCO

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2

2/5/2023

CATEGORY J: SAFCO

Page No. 1 of 1

	Total			Location			
ltem	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cost
*(to inclu	de freight, d	delivery and installation)					
J1	2	Safco	4241BL		Hook Head Coat Rack		
					Size: 15" Dia. x 68"H		
		*Image for refere	ence, not exact prod	luct.			
			4		Finishes:		
			4		Black		
		`					
			1				
					Location:		
			1	1	H103 - Athletic Storage		
				1	S105 - Ticket Office		

BID CATEGORY K:

STEELCASE, COALESSE, TURNSTONE

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2

2/5/2023

CATEGORY K: STEELCASE+

Page No. 1 of 2

	Total			Location			
ltem	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cost
*(to inclu	ide freight, d	delivery and installation)					
K1	2	Coalesse	COLAGTP		Lagunitas Personal Table		
					Size: 13"D x 24"W x 25"H		
		*Image for refer	ence, not exact product.				
					Finishes:		
					HPL: Maple 2886		
					Edge: Fusion Maple 6091		
					Metal: Sterling Metallic 4798		
					Location:		
				2	H111 - Robotics Lab		

Novi High School, Phase 2 Furnishings Novi Community School District TMP Project No.: 19140A2

2/5/2023

CATEGORY K: STEELCASE+

Page No. 2 of 2

	Total			Location	1		•
ltem	Qty	Manufacturer	Model No.	Qty	Description	Unit Cost *	Extended Cost
*(to inclu	ıde freight, d	delivery and installation)					
K2 ^	1	Turnstone	TS8TRUNK		Bivi Trunk		
					Size: 60'W x 14"D x 16"H		
					High Pressure Laminate Trunk Top		
			TS8STEHL2		Freestanding Legs for Trunk		
					Includes leveling glides		
		*Image for refer	ence, not exact product.		Size: 2"D x 42.25"W x 11.5"H		
			-		Finishes:		
					HPL (top) - Clear Maple 2409		
					Paint (case) - Seagull 7243		
					Paint (legs) - Sterling Metallic 4798		
					Location:		
				1	H106 - Athletic Conference Room		

BOARD OF EDUCATION NOVI COMMUNITY SCHOOL DISTRICT NOVI, MICHIGAN March 16, 2023

ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS

TOPIC: HS4 Door Access System Final Pricing

On Thursday, July 7 2022, the Novi Community School District Board of Education awarded the NCSD District Wide Card Access system contract to LaForge, LLC. The intent of the pricing was to apply to the interiors of the District Buildings.

The project team and LaForce, LLC had developed a project scope for Deerfield, Parkview, Novi Woods, Orchard Hills, and Village Oaks elementary schools. to retrofit existing interior doors. The project team has conducted a cost review of the scope of work and based up that review, they are proposing a contract amendment.

Amend the contract incorporating added scope for buildings listed below, utilizing contracted unit pricing applied to access doors at the following buildings, per the attached cost quotations:

1. Novi Deerfield	\$267,527.00
2. Novi Parkview	\$208,190.00
3. Novi Woods	\$223,602.00
4. Novi Orchard Hills	\$194,290.00
5. Novi Village Oaks	<u>\$241,055.00</u>
Total this Amendment	\$1,134,664.00

Original Contract Amount \$291,722.00 Previous Amendments \$2,056,020.00 Current Amendment \$1,134,664.00 Amended Contract Amount \$3,482,406.00

AWARD RECOMMENDATION AMOUNT: \$ 1,134,664.00

RECOMMENDATION:

That the Novi Community School District Board of Education approve the contract amendment as presented.

APPROVED AND RECOMMENDED FOR BOARD ACTION

Benjamin Mainka, Superintendent



March 16, 2022

Dr. Benjamin Mainka Superintendent Novi Community School District 25345 Taft Road Novi, MI 48374

RE: Novi Community School District 2019 Bond Program

Bid Package #10B – Elementaries

SUBJ: Change Amendment Recommendation

Dear Mr. Mainka,

Novi Community School District awarded the contract for the District Wide Card Access System to Laforce, LLC on July 7[,] 2022. The contract base scope included conversion of selected exterior doors to the HS4 Access System to all District Buildings. Unit Pricing was also included as part of the contract. The intent of this unit pricing is to apply to developed scope for the interiors of District Buildings. The contract would be amended accordingly for this added scope.

The project team and Laforce, LLC developed a project scope for Deerfield, Parkview, Woods, Orchard Hills and Village Oaks elementary schools for the retrofit of the existing interior doors. The scope of work was surveyed and priced in accordance with the districts security door hardware replacement initiative established by representatives from Novi Community School District, Secure Ed, Plante Moran Cresa, The Eisen Group, McCarthy & Smith, Inc.

The project team has conducted a cost review of the scope of work outlined in the proposal. During the cost review, the project team examined the scope of work, project schedule, manpower requirements, and specified materials with LaForce. Based upon the project team's review of Laforce's proposal, we propose the following recommendation to Novi Community School District for attached Contract Amendment to be approved.

Please feel free to contact me with any questions.

Sincerely,

Justin Bott

Justin Bott Sr. Project Manager

Contract Amendment No. 4

Date: April 16, 2023

Owner: Novi Community School District

25345 Taft Road Novi, MI 48374

Contractor: Laforce, LLC.

289 Robbins Drive Troy, MI 48083

Project: Novi Community School District 2019 Bond Program

Bid Package 10B-NCSD District Wide Exterior Card Access HS4

Contract: AIA Document A132 – 2019

Standard Form of Agreement Between Owner and Contractor – Dated: July 7,2022

Amend the contract incorporating added scope for buildings listed below, utilizing contracted unit pricing applied to access doors at the following buildings, per the attached cost quotations:

1.	Novi Deerfield	\$267,527.00
2.	Novi Parkview	\$208,190.00
3.	Novi Woods	\$223,602.00
4.	Novi Orchard Hills	\$194,290.00
5.	Novi Village Oaks	<u>\$241,055.00</u>

Total this Amendment \$1,134,664.00

Original Contract Amount \$ 291,722.00
Previous Amendments \$2,056,020.00
Current Amendment \$1,134,664.00
Amended Contract Amount \$3,482,406.00

Dr. Benjamin Mainka Date Andrew Neigh Date

LaForce, LLC

Novi Community School District





26225 Sherwood Avenue Warren, MI 48091 Questions: 248-928-6597

SOLD

QUOTE NUMBER	468140QU
QUOTE DATE	3/7/2023
CUSTOMER REQUISITION	
MODE OF DELIVERY	Security Integrations install
CUSTOMER	204204
CONTACT	JUSTIN BOTT

NOVI COMMUNITY SCHOOL DISTRICT 25345 TAFT RD NOVI, MI 48374 USA DEERFIELD ELEMENTARY
26500 WIXOM RD
NOVI, MI 48374
USA

JOB *** REVISED DEERFIELD QUOTE

•	JOB *** REVISED DEERFIELD QUOTE							
	LINE	QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE		
	1.000	1	START	HARDWARE SET #1	297.0000	297.00		
				DOOR NUMBER:				
				6A				
				LAFORCE TO SUPPLY & INSTALL THE FOLLOWING				
	2.000	1	HDW	HAGER DUMMY CYLINDER 3904 1-1/8" US26D				
	3.000	1	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.				
	4.000	1	END	LABOR AS FOLLOWS				
				- UPDATE FLOOR PLANS & WIRING DIAGRAMS - REMOVE EXISTING EXIT DEVICE TRIM FROM DOOR - INSTALL NEW EXIT DEVICE TRIM ONTO DOOR - PROGRAM LOCK INTO SYSTEM - TEST OPERATION & PERFORM FINAL ADJUSTMENTS				
	5.000	1	START	HARDWARE SET #2	41,030.0000	41,030.00		
				DOORS NUMBERS:				
				101, 102, 103, 104, 105, 116, 117, 118, 119, 120, 201, 202, 203, 204, 205, 216, 217, 218, 219, 220, 327, STAGE				
				LAFORCE TO SUPPLY & INSTALL THE FOLLOWING				
	6.000	22	HDW	HAGER SALTO HFSAR80M32DBBW0300R FOR SARGENT 80 RIM PANIC DEVICES				
	7.000	22	HDW	HAGER SALTO SPACE-OPT-0033 PLATFORM MODULES				
	8.000	22	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.				
	9.000	1	END	LABOR AS FOLLOWS				
				- UPDATE FLOOR PLANS & WIRING DIAGRAMS - REMOVE EXISTING EXIT DEVICE TRIM FROM DOOR - INSTALL NEW EXIT DEVICE TRIM ONTO DOOR - PROGRAM LOCK INTO SYSTEM - TEST OPERATION & PERFORM FINAL ADJUSTMENTS				

Page 1 of 8 468140QU





LINE	QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
10.000	1	START	HARDWARE SET #3	14,920.0000	14,920.00
			DOORS NUMBERS:		
			320A, 320B, CAFA, CAFB, CAFC, CAFD, GYMA, GYMB		
			LAFORCE TO SUPPLY & INSTALL THE FOLLOWING		
11.000	8	HDW	HAGER SALTO HFSAR80M32DBBW0300S FOR SARGENT 80 SURFACE VERTICAL ROD DEVICES		
12.000	8	HDW	HAGER SALTO SPACE-OPT-0033 PLATFORM MODULES		
13.000	8	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
14.000	1	END	LABOR AS FOLLOWS		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - REMOVE EXISTING EXIT DEVICE TRIM FROM DOOR - INSTALL NEW EXIT DEVICE TRIM ONTO DOOR - PROGRAM LOCK INTO SYSTEM - TEST OPERATION & PERFORM FINAL ADJUSTMENTS		
15.000	1	START	HARDWARE SET #4	60,450.0000	60,450.00
			DOOR NUMBERS:		
			106, 107, 108A, 108B, 206, 207, 208A, 208B, 205B, O13, O1, O2, O3, O4, O5, O6A, O7A, O8, O9, O10, O11, O12, 314A, 314B, 314C, 315A, GYMC, GYMD, 6B, S5, BOILERA, BOILERB, 328A, 328B, 328C, 401, 402, 403, 404		
			LAFORCE TO SUPPLY & INSTALL THE FOLLOWING		
16.000	39	HDW	HAGER SALTO HT38M32DBBW23M THUMBTURN CARD READER MORTISE LOCKS		
19.000	39	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
20.000	1	END	LABOR AS FOLLOWS		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - REMOVE EXISTING LOCKSET FROM DOOR - INSTALL NEW LOCKSET INTO DOOR - PROGRAM LOCK INTO SYSTEM - TEST OPERATION & PERFORM FINAL ADJUSTMENTS		

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LINE	QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
24.000	4	CTADT	HADDWADE CET #F	CC 255 0000	CC 255 00
21.000	1	START	HARDWARE SET #5	66,255.0000	66,255.00
			DOOR NUMBERS:		
			ONLINE:		
			316A, 316B, ACPA, ACPB, S12A, S12B, 326A, 326B, GYME, GYMF, KITA, KITB, KITC		
			OFFLINE:		
			JC4, S9, S10, S14, S15, JC3, IDF, O6B, O7B, 315B, 315C, 316C, S3, JC2, S13, S16, S1, S2, S6, S11, S4, 5A, 5B, JC1, 9, S7, S8, S14, S15		
			LAFORCE TO SUPPLY & INSTALL THE FOLLOWING		
22.000	42	HDW	HAGER SALTO HE38M32DBBW23M STOREROOM CARD READER MORTISE LOCKS		
23.000	42	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
23.500	13	HDW	HAGER HS4 PLATFORM MODULE SPACE-OPT-0033		
24.000	1	END	LABOR AS FOLLOWS		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - REMOVE EXISTING LOCKSET FROM DOOR - INSTALL NEW LOCKSET INTO DOOR - PROGRAM LOCK INTO SYSTEM - TEST OPERATION & PERFORM FINAL ADJUSTMENTS		

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LINE	QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
25.000	1	START	HARDWARE SET #6	33,880.0000	33,8800.00
			LOCK DOWN BUTTON LOCATIONS		
			(NOTE: MOUNT BUTTONS 6-8 FEET FROM ENTRANCE TO AREA UNLESS SHOWN OTHER WISE ON FLOOR PLANS)		
			LOCAL ROOM LOCK DOWN:		
			101, 102, 103, 104, 105, 116, 117, 118, 119, 120, 201, 202, 203, 204, 205, 216, 217, 218, 219, 220, 320A/B, 320, 316, 326, 327, GYM, GYMA/B, CAFA/B, CAFC/D, KIT		
			CAMPUS WIDE LOCK DOWN:		
			PRINCIPAL (O1) & RECEPTION		
			LAFORCE TO SUPPLY & INSTALL THE FOLLOWING		
26.000	32	HDW	STI SS2025LD-EN ROOM LOCK DOWN BUTTONS INCLUDES 2 CAMPUS LOCKDOWN BUTTONS FOR MAIN OFFICE AND RECEPTIONIST DESK		
27.000	4	HDW	HAGER HS4 INPUT MODULE CU4EB8TUS		
28.000		WIRE	18-2PL		
29.000	32	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
30.000	1	END	LABOR AS FOLLOWS		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - PULL WIRE FROM BUTTON LOCATIONS TO ACP PANEL - FISH WIRE TO BUTTON LOCATIONS - INSTALL BUTTONS & TERMINATE CONNECTIONS - PROGRAM BUTTONS INTO SYSTEM - TURN ON & TEST - PERFORM FINAL ADJUSTMENTS		

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LINE	QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
31.000	1	START	HARDWARE SET #7	15,345.0000	15,345.00
			INSTALL GATEWAYS & NODES PER PLANS		
			TEST SIGNAL STRENGTH BEFORE INSTALL		
			LAFORCE TO SUPPLY & INSTALL THE FOLLOWING		
32.000	1	HDW	HAGER RFNODE300 NODES (PROVIDED IN HIGH SCHOOL ORDER - 12 TOTAL)		
33.000	1	HDW	HAGER GATEWAYW3CUS GATEWAY ACCESS MANAGEMENT (PROVIDED IN HIGH SCHOOL ORDER - 3 TOTAL)		
34.000		WIRE	CAT6PL		
35.000	15	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
36.000	1	END	LABOR AS FOLLOWS		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - PULL WIRE FROM NETWORK SWITCH TO GATEWAYS & NODES - INSTALL GATEWAYS & NODES - PROGRAM INTO SYSTEM - TEST OPERATION & PERFORM FINAL ADJUSTMENTS		

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LINE	QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
37.000	1	START	HARDWARE SET #8	11,265.0000	11,265.00
			DOOR NUMBERS		
			7, 24, & 32		
			LAFORCE TO SUPPLY & INSTALL THE FOLLOWING		
38.000	3	HDW	HAGER HS4 MULLION READER WRDB0M4BO		
39.000	1	10538	DOOR #32 - 9600-12/24VDC-630 ELECTRIC STRIKE		
39.500	1	HDW	DOOR #7 - HES ELECTRIC STRIKE 1006CLB-630		
39.750	1	HDW	DOOR #24 - COMMAND ACCESS LATCH RETRACTION KIT FOR SARGENT 80 SERIES MLRK1-SGT		
39.875	1	20024	DOOR #24 - DL-20A 20" ALUMINUM DOOR LOOP		
40.000		WIRE	FCOMP		
41.000	3	MHDW	MISCELLANEOUS MOUNTING HARDWARE, WIREMOLD, ETC		
42.000	1	END	LABOR AS FOLLOWS		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - PULL CABLE FROM ACP TO DOOR LOCATION - FISH WIRE TO DOOR DEVICES - DOOR #7 - CUT FRAME FOR ELECTRIC STRIKE - DOOR #24 - INSTALL DOOR LOOP & LATCH RETRACTION KIT - DOOR #'S 7 & 32 INSTALL ELECTRIC STRIKES - INSTALL CARD READERS ON DOORS - PROGRAM DOOR INTO SYSTEM - TURN ON & TEST - PERFORM FINAL ADJUSTMENTS		
42.500	1	START	HARDWARE SET #9	8,285.0000	8,285.00
			LAFORCE TO SUPPLY & INSTALL THE FOLLOWING		
42.750	1	HDW	HAGER HS4 10 DOOR POWER SUPPLY CABINET		
42.875	1	HDW	HAGER HS4 2 DOOR ETHERNET CONTROLLER C42E0TUS		
42.938	2	HDW	HAGER HS4 2 DOOR AUX CONTROLLER C4200TUS		
42.953	3	20004	UT-1270 12VOLT 7AMP BATTERY		
42.969	1	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC		
42.984	1	END	LABOR AS FOLLOWS:		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - INSTALL CONTROLLERS, POWER SUPPLY, & BATTERIES INSIDE CABINET - HANG NEW POWER SUPPLY CABINET IN ACP CLOSET BY MEDIA CENTER - TERMINATE ALL CONNECTIONS FROM DOOR DEVICES - PROGRAM PANEL - TURN ON & TEST - PERFORM FINAL ADJUSTMENTS		

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LINE	QTY	ITEM	DESCRIPTION		UNIT PRICE	EXTENDED PRICE
43.000 44.000 45.000 46.000	7 7	INSTALL INSTALL HDW HDW	ENGINEERING & SURVEYS SONITROL INTEGRATION HAGER HS4 PPD DEVICE HAGER HS4 N-CODER DEVICE		650.00 750.00	5,400.00 600.00 4,550.00 5,250.00
			ALTERNATE OFF HOURS LABOR ADD: ADD TO BELOW PRICE TO COMPLETE WORK DHOURS.			
RECEIPT	REQUIR	ED FOR REFUN	DS OR EXCHANGES.			
Stock mat			restocking fee. Special order materials are	FREIGHT		\$0.00
A transac			o returns after 90 days. ged on all payments made via credit card,	SUBTOTAL		\$267,527.00
	whic	h is not greater tl	han our cost of acceptance.	SALES TAX		\$0.00
http://lafo reference request.	orceinc.co The Te LaForce	om/terms-condition from and Condition from and Condition from in the condition from and Condition from items and conditio	the Terms and Conditions found at ons/, which are incorporated in full by this ons will be sent by mail to the Buyer upon otance to the Terms and Conditions, and ferent terms in the Buyer's purchase order occeptance.	TOTAL		267,527.00
				PAY TERMS: NET	30	

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QUALIFICATIONS

- Covid-19 note: quoted leadtimes subject to delays/impacts arising out of pandemic.
- Quote is valid for 30 days from date of quotation unless otherwise stated herein.
- Past due accounts are subject to a service charge of 1.5% per month on the unpaid balance.
- This offer is conditioned upon approval of credit by LaForce on the purchaser.
- No sales, use or other taxes included unless otherwise stated herein in writing.
- See attached qualifications and terms for this project.
- Federal project note: Federal Contractor vaccine mandate compliance not available.
- All work to be performed Monday-Friday 7 AM to 4 PM.
- Any standard or electrified hardware being re-used assumed to be in good working condition.
- Network switch to be supplied & configured by NCSD.

Thank you for this opportunity to quote your needs. Please sign and return this quote and attached qualifications or send a written purchase order, and we will proceed with your order. LaForce, Inc. is not able to accept verbal purchase authorizations at this time. We look forward to working with you. If you have any questions, or need further information, please give me a call.

Thank you for your order!

We appreciate your business!

ANDY NEIGH

Email: Andy.Neigh@laforceinc.com

Phone: 248-928-6597

Quote Number: 468140QU	
Authorized By:	_
Company:	_
Date:	_

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26225 Sherwood Avenue Warren, MI 48091 Questions: 248-928-6597

QUOTE NUMBER	471102QU
QUOTE DATE	2/24/2023
CUSTOMER REQUISITION	
MODE OF DELIVERY	
CUSTOMER	204204
CONTACT	JUSTIN BOTT

NOVI COMMUNITY SCHOOL DISTRICT
25345 TAFT RD
NOVI, MI 48374
USA

PARKVIEW ELEMENTARY SCHOOL 45825 W 11 MILE RD NOVI, MI 48374

JOB * PARKVIEW INTERIOR RETROFIT**

LINE	QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
6.000	1	START	HARDWARE SET #1	25,900.0000	25,900.00
			DOOR NUMBERS		
			ONLINE		
			KITG, 125A, 125B, 125C, 125D, 125E, 125F, GYMA, GYMB, GYMC, GYMD, GYME		
			OFFLINE		
			S2, S3		
			LAFORCE TO SUPPLY, INSTALL, & PROGRAM THE FOLLOWING		
7.000	14	HDW	HAGER SALTO HF99M32DBBW0300R CARD READERS FOR VON DUPRIN 99 RIM PANIC DEVICES		
8.000	12	HDW	HAGER SALTO SPACE-OPT-0033 PLATFORM MODULES		
9.000	14	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
10.000	1	END	LABOR AS FOLLOWS		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - REMOVE EXISTING EXIT DEVICE TRIM FROM DOOR - INSTALL NEW EXIT DEVICE TRIM ONTO DOOR - PROGRAM LOCK INTO SYSTEM - TEST OPERATION & PERFORM FINAL ADJUSTMENTS		

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					1
LINE	QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
16.000	1	START	HARDWARE SET #2	99,200.0000	99,200.00
			DOOR NUMBERS		
			400, 401, 402, 403, 404, 405, 406, 301A, 303A, GMO, S5, STAGE-A, STAGE-B, 200, 201A, 201B, 202A, 203A, 203B, 204, 206A, 207A, 208A, 209A, 211, 212A, 213A, 214A, 214B, 216, 215A, 215B, 114, 115A, 116A, 117A, 117B, 119A, 120A, 121, 106, 107A, 108A, ACPA, 109A, 110A, 110B, 111A, 112A, 113, 104, 105, 123, 122, 124B, 103A, 102, 101, O1, O2, O3, 125J, 125I, 125H		
			LAFORCE TO SUPPLY, INSTALL, & PROGRAM THE FOLLOWING		
17.000	64	HDW	HAGER SALTO HT38M32DBBW23M THUMBTURN CARD READER MORTISE LOCKS		
19.000	64	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
20.000	1	END	LABOR AS FOLLOWS		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - REMOVE EXISTING LOCKSET FROM DOOR - INSTALL NEW LOCKSET INTO DOOR - PROGRAM LOCK INTO SYSTEM - TEST OPERATION & PERFORM FINAL ADJUSTMENTS		
21.000	1	START	HARDWARE SET #3	57,480.0000	57,480.00
			DOOR NUMBERS		
			ONLINE		
			GYM-F, GYM-H, 125G		
			OFFLINE		
			IDF, S4, 301B, GYM-G, 303B, 303C, 303D, 202B, 206B, 207B, 208B, 209B, 212B, 213B, JC1, 115B, 116B, ACP-B, ACP-C, 119B, 120B, 107B, 108B, 109B, 109C, 111B, 112B, 124A, 103B, KIT-F, KIT-E, KIT-D, KIT-B, KIT-A		
			LAFORCE TO SUPPLY, INSTALL, & PROGRAM THE FOLLOWING		
22.000	37	HDW	HAGER SALTO HE38M32DBBW23M STOREROOM CARD READER MORTISE LOCKS		
22.500	3	HDW	HAGER SALTO SPACE-OPT-0033 PLATFORM MODULES		
23.000	37	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
24.000	1	END	LABOR AS FOLLOWS		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - REMOVE EXISTING LOCKSET FROM DOOR - INSTALL NEW LOCKSET INTO DOOR - PROGRAM LOCK INTO SYSTEM - TEST OPERATION & PERFORM FINAL ADJUSTMENTS		

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					•
LINE	QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
25.000	1	START	HARDWARE SET #4	8,800.0000	8,800.0000
			LOCK DOWN BUTTON LOCATIONS (NOTE: MOUNT BUTTONS 6-8 FEET FROM ENTRANCE TO AREA UNLESS SHOWN OTHER WISE ON FLOOR PLANS)		
			LOCK DOWN BUTTONS ROOM NUMBERS		
			GYM-A/B, GMO, GYMD, KIT, 125A/B, 125E/F, RECEPTION, O1 (PRINCIPAL)		
			LAFORCE TO SUPPLY, INSTALL, & PROGRAM THE FOLLOWING		
26.000	8	HDW	STI SS2025LD-EN ROOM LOCK DOWN BUTTONS INCLUDES 2 CAMPUS LOCKDOWN BUTTONS FOR MAIN OFFICE AND RECEPTIONIST DESK		
27.000		WIRE	18-2PL		
28.000	8	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
29.000	1	END	LABOR AS FOLLOWS		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - PULL WIRE FROM BUTTON LOCATIONS TO ACP PANEL - FISH WIRE TO BUTTON LOCATIONS - INSTALL BUTTONS & TERMINATE CONNECTIONS - PROGRAM BUTTONS INTO SYSTEM - TURN ON & TEST - PERFORM FINAL ADJUSTMENTS		
30.000	1	START	HARDWARE SET #5	6,055.0000	6,055.00
			INSTALL GATEWAYS & NODES PER PLANS		
			TEST SIGNAL STRENGTH BEFORE INSTALL		
			LAFORCE TO SUPPLY, INSTALL, & PROGRAM THE FOLLOWING		
31.000	2	HDW	HAGER RFNODE300 NODES		
32.000	2	HDW	HAGER GATEWAYW3CUS GATEWAY ACCESS MANAGEMENT		
33.000		WIRE	CAT6PL		
34.000	4	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
35.000	1	END	LABOR AS FOLLOWS		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - PULL WIRE FROM NETWORK SWITCH TO GATEWAYS & NODES - INSTALL GATEWAYS & NODES - PROGRAM INTO SYSTEM - TEST OPERATION & PERFORM FINAL ADJUSTMENTS		

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LINE	QTY	ITEM	DESCRIPTION		UNIT PRICE	EXTENDED PRICE
36.000	1	START	HARDWARE SET #6		4,755.0000	4,755.00
			DOOR NUMBER			
			S1			
			LAFORCE TO SUPPLY, INSTALL, & PROGR FOLLOWING	AM THE		
37.000	1	HDW	HAGER HS4 WALL READER WRDBOA4BO			
38.000	1	20099	ML80EU 626 24V 06B SFIC REX ELECTRIC I SECURE	LOCK FAIL		
39.000	1	19134	CDL-AL CONCEALED DOOR LOOP			
40.000		WIRE	FCOMP			
41.000	1	END	LABOR AS FOLLOWS:			
			- UPDATE FLOOR PLANS & WIRING DIAGR - PULL WIRE FROM ACP PANEL TO DOOR - FISH WIRE TO DOOR DEVICES - INSTALL CARD READER, ELECTRIC LOC LOOP - PROGRAM DOOR INTO SYSTEM - TURN ON & TEST - PERFORM FINAL ADJUSTMENTS	LOCATION		
41.500		INSTALL	PROJECT MANAGEMENT, ENGINEERING, 8	& SURVEYS		5,400.00
42.000		INSTALL	SONITROL INTEGRATION			600.00
			ALTERNATE ADD: ADD \$39,200.00 TO BEL PERFORM WORK AFTER HOURS	OW PRICE TO		
			NDS OR EXCHANGES.			
Stock mate			6 restocking fee. Special order materials are No returns after 90 days.	FREIGHT		\$0.00
A transact	ion fee c	of 3% will be ch	arged on all payments made via credit card,	SUBTOTAL		\$208,190.00
Th			r than our cost of acceptance. o the Terms and Conditions found at	SALES TAX		\$0.00
http://lafo reference request.	http://laforceinc.com/terms-conditions/, which are incorporated in full by this reference. The Terms and Conditions will be sent by mail to the Buyer upon request. LaForce, Inc. limits acceptance to the Terms and Conditions, and objects to any other additional or different terms in the Buyer's purchase order or acceptance. **TOTAL** \$208,190					208,190.00
				PAY TERMS: NET	30	

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QUALIFICATIONS

- Covid-19 note: quoted leadtimes subject to delays/impacts arising out of pandemic.
- Quote is valid for 30 days from date of quotation unless otherwise stated herein.
- Past due accounts are subject to a service charge of 1.5% per month on the unpaid balance.
- This offer is conditioned upon approval of credit by LaForce on the purchaser.
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- All work to be performed Monday-Friday 7 AM to 4 PM.
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- Network switch to be supplied & configured by NCSD.

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Thank you for your order!

We appreciate your business!

ANDY NEIGH

Email: Andy.Neigh@laforceinc.com

Phone: 248-928-6597

Quote Number: 47110)2QU
Authorized By:	
Company:	
Date:	

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26225 Sherwood Avenue Warren, MI 48091 Questions: 248-928-6597

SOLD

QUOTE NUMBER	471307QU
QUOTE DATE	2/24/2023
CUSTOMER REQUISITION	
MODE OF DELIVERY	Security Integrations install
CUSTOMER	204204
CONTACT	JUSTIN BOTT

NOVI COMMUNITY SCHOOL DISTRICT 25345 TAFT RD NOVI, MI 48374 USA NOVI WOODS ELEMENTARY
25195 TAFT RD
NOVI, MI 48374
USA

JOB *** WOODS ELEMENTARY INTERIOR RETROFIT

LINE	QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1.000	1	START	HARDWARE SET #1	297.0000	297.00
			DOOR NUMBER:		
			10		
			LAFORCE TO SUPPLY & INSTALLTHE FOLLOWING		
2.000	1	HDW	HAGER DUMMY CYLINDER 3904 1-1/8" US26D		
3.000	1	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
4.000	1	END	LABOR AS FOLLOWS		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - REMOVE EXISTING KEYED CYLINDER - INSTALL DUMMY CYLINDER - TEST OPERATION & PERFORM FINAL ADJUSTMENTS		
5.000	1	START	HARDWARE SET #2	55,950.0000	55,950.00
			DOORS NUMBERS:		
			209A, 210A, 409A, 410A, 121A, 121B, 201, 202, 203, 204, 205, 206, 207, 208, 301, 302, 303, 304, 401, 402, 403, 404, 405, 406, 407, 408, 311C, 311D, 311E, 311F		
			LAFORCE TO SUPPLY, INSTALL, & PROGRAM THE FOLLOWING		
6.000	30	HDW	HAGER SALTO HF99M32DBBW0300R CARD READERS FOR VON DUPRIN 99 RIM PANIC DEVICES		
7.000	30	HDW	HAGER SALTO SPACE-OPT-0033 PLATFORM MODULES		
8.000	30	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
9.000	1	END	LABOR AS FOLLOWS		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - REMOVE EXISTING EXIT DEVICE TRIM FROM DOOR - INSTALL NEW EXIT DEVICE TRIM ONTO DOOR - PROGRAM LOCK INTO SYSTEM - TEST OPERATION & PERFORM FINAL ADJUSTMENTS		
			Page 1 of 5		471307QU

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LINE	QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
10.000	1	START	HARDWARE SET #3	14,920.0000	14,920.00
			DOORS NUMBERS:		
			123A, 123B, 110A, 110B, 110C, 110D, 111A, 111B		
			LAFORCE TO SUPPLY, INSTALL, & PROGRAM THE FOLLOWING		
11.000	8	HDW	HAGER SALTO HF99M32DBBW0300S CARD READERS FOR VON DUPRIN 99 SURFACE VERTICAL ROD DEVICES		
12.000	8	HDW	HAGER SALTO SPACE-OPT-0033 PLATFORM MODULES		
13.000	8	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
14.000	1	END	LABOR AS FOLLOWS		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - REMOVE EXISTING EXIT DEVICE TRIM FROM DOOR - INSTALL NEW EXIT DEVICE TRIM ONTO DOOR - PROGRAM LOCK INTO SYSTEM - TEST OPERATION & PERFORM FINAL ADJUSTMENTS		
15.000	1	START	HARDWARE SET #4 DOOR NUMBERS:	41,850.0000	41,850.00
			123C, 123D, 123G, 129A, O1, 132, T1, T2, O2, 102, 131, O3, 107A, 107B, 103A, 103B, 313, 315, 317, 319, 321, 305A, 305B, 305C, 310A, 310B, 312		
			LAFORCE TO SUPPLY, INSTALL, & PROGRAM THE FOLLOWING		
16.000	27	HDW	HAGER SALTO HT38M32DBBW23M THUMBTURN CARD READER MORTISE LOCKS		
18.000	27	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
19.000	1	END	LABOR AS FOLLOWS		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - REMOVE EXISTING LOCKSET FROM DOOR - INSTALL NEW LOCKSET INTO DOOR - PROGRAM LOCK INTO SYSTEM - TEST OPERATION & PERFORM FINAL ADJUSTMENTS		

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LINE	QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
20.000	1	START	HARDWARE SET #5	38,835.0000	38,835.00
			DOOR NUMBERS		
			123E, 123F, 123H, 123I, 123J, 7, 127, 129B, S1, JC4, S4, S2, S3, JC1, S5, JC2, JC3, 311A (ONLINE), 311B (ONLINE), 209B, 210B, 409B, 410B, SW1, SW2		
			LAFORCE TO SUPPLY, INSTALL, & PROGRAM THE FOLLOWING		
21.000	25	HDW	HAGER SALTO HE38M32DBBW23M STOREROOM CARD READER MORTISE LOCKS		
21.500	2	HDW	HAGER HS4 PLATFORM MODULE SPACE-OPT-0033		
22.000	25	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
23.000	1	END	LABOR AS FOLLOWS		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - REMOVE EXISTING LOCKSET FROM DOOR - INSTALL NEW LOCKSET INTO DOOR - PROGRAM LOCK INTO SYSTEM - TEST OPERATION & PERFORM FINAL ADJUSTMENTS		
24.000	1	START	HARDWARE SET #6	40,180.0000	40,180.00
			LOCK DOWN BUTTON LOCATIONS (NOTE: MOUNT BUTTONS 6-8 FEET FROM ENTRANCE TO AREA UNLESS SHOWN OTHER WISE ON FLOOR PLANS)		
			LOCAL ROOM LOCK DOWN:		
			409, 410, 401, 402, 403, 404, 405, 406, 407, 408, 311, 201, 202, 203, 204, 205, 206, 207, 208, 209, 210, 301, 302, 303, 304, 111, 121, 110, 110, 123AB, 123C		
			CAMPUS WIDE LOCK DOWN:		
			PRINCIPAL 107 & RECEPTION		
			LAFORCE TO SUPPLY, INSTALL, & PROGRAM THE FOLLOWING		
25.000	33	HDW	STI SS2025LD-EN ROOM LOCK DOWN BUTTONS INCLUDES 2 CAMPUS LOCKDOWN BUTTONS FOR MAIN OFFICE AND RECEPTIONIST DESK		
26.000	8	HDW	HAGER HS4 INPUT MODULE CU4EB8TUS		
27.000		WIRE	18-2PL		
28.000	33	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
29.000	1	END	LABOR AS FOLLOWS		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - PULL WIRE FROM BUTTON LOCATIONS TO ACP PANEL - FISH WIRE TO BUTTON LOCATIONS - INSTALL BUTTONS & TERMINATE CONNECTIONS - PROGRAM BUTTONS INTO SYSTEM - TURN ON & TEST		
			- PERFORM FINAL ADJUSTMENTS		474007011
			Page 3 of 5		471307QU

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LINE	QTY	ITEM	DESCRIPTION		UNIT PRICE	EXTENDED PRICE
30.000	1	START	HARDWARE SET #7		25,570.0000	25,570.00
			SEE PLANS FOR LOCATIONS OF GATEWA	YS & NODES		
			TEST SIGNAL STRENGTH BEFORE INSTAL	LATION		
			LAFORCE TO SUPPLY, INSTALL, & PROGR FOLLOWING	AM THE		
31.000	17	HDW	HAGER RFNODE300 NODES			
32.000	4	HDW	HAGER GATEWAYW3CUS GATEWAY ACCE MANAGEMENT	SS		
33.000		WIRE	CAT6PL			
34.000	21	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.			
35.000	1	END	LABOR AS FOLLOWS			
			 - UPDATE FLOOR PLANS & WIRING DIAGR - PULL WIRE FROM NETWORK SWITCH TO NODES - INSTALL GATEWAYS & NODES - PROGRAM INTO SYSTEM - TEST OPERATION & PERFORM FINAL AD 	GATEWAYS &		
42.000		INSTALL	ENGINEERING & SURVEYS			5,400.00
44.000		INSTALL	SONITROL INTEGRATION			600.00
			ALTERNATE OFF HOURS LABOR ADD: AD TO BELOW PRICE TO COMPLETE WORK D HOURS.			
RECEIPT	REQUIR	ED FOR REFU	JNDS OR EXCHANGES.			
Stock mat			% restocking fee. Special order materials are No returns after 90 days.	FREIGHT		\$0.00
A transac	tion fee o	of 3% will be ch	arged on all payments made via credit card,	SUBTOTAL		\$223,602.00
Th			r than our cost of acceptance. o the Terms and Conditions found at	SALES TAX		\$0.00
http://lafo reference request.	orceinc.co e. The Te LaForce	om/terms-cond erms and Cond e, Inc. limits acc er additional or	itions/, which are incorporated in full by this litions will be sent by mail to the Buyer upon ceptance to the Terms and Conditions, and different terms in the Buyer's purchase order acceptance.	TOTAL	\$2	223,602.00
				PAY TERMS: NET	30	

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QUALIFICATIONS

- Covid-19 note: quoted leadtimes subject to delays/impacts arising out of pandemic.
- Quote is valid for 30 days from date of quotation unless otherwise stated herein.
- Past due accounts are subject to a service charge of 1.5% per month on the unpaid balance.
- This offer is conditioned upon approval of credit by LaForce on the purchaser.
- No sales, use or other taxes included unless otherwise stated herein in writing.
- See attached qualifications and terms for this project.
- Federal project note: Federal Contractor vaccine mandate compliance not available.
- All work to be performed Monday-Friday 7 AM to 4 PM.
- Any standard or electrified hardware being re-used assumed to be in good working condition.
- Network switch to be supplied & configured by NCSD.

Thank you for this opportunity to quote your needs. Please sign and return this quote and attached qualifications or send a written purchase order, and we will proceed with your order. LaForce, Inc. is not able to accept verbal purchase authorizations at this time. We look forward to working with you. If you have any questions, or need further information, please give me a call.

Thank you for your order!

We appreciate your business!

ANDY NEIGH

Email: Andy.Neigh@laforceinc.com

Phone: 248-928-6597

Quote Number: 471	307QU
Authorized By:	
Company:	
Date:	

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26225 Sherwood Avenue Warren, MI 48091 Questions: 248-928-6597

OLIOTE NUMBER	470000011
QUOTE NUMBER	470893QU
QUOTE DATE	2/24/2023
CUSTOMER REQUISITION	
MODE OF DELIVERY	Security Integrations install
CUSTOMER	204204
CONTACT	

NOVI COMMUNITY SCHOOL DISTRICT
25345 TAFT RD
NOVI, MI 48374
USA

ORCHARD HILLS ELEMENTARY 41900 QUINCE ST NOVI, MI 48375

JOB *** ORCHARD HILLS ELEMENTARY

LINE	QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1.000	1	START	HARDWARE SET #1	3,730.0000	3,730.00
			DOORS NUMBERS		
			SRA AND SRB		
			LAFORCE TO SUPPLY, INSTALL, & PROGRAM THE FOLLOWING		
2.000	2	HDW	HAGER SALTO HF55M32DBBW0300R CARD READERS FOR VON DUPRIN 55 RIM PANIC DEVICES		
3.000	2	HDW	HAGER SALTO SPACE-OPT-0033 PLATFORM MODULES		
4.000	2	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
5.000	1	END	LABOR AS FOLLOWS		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - REMOVE EXISTING EXIT DEVICE TRIM FROM DOOR - INSTALL NEW EXIT DEVICE TRIM ONTO DOOR - PROGRAM LOCK INTO SYSTEM - TEST OPERATION & PERFORM FINAL ADJUSTMENTS		

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LINE	QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
6.000	1	START	HARDWARE SET #2	20,825.0000	20,825.00
			DOORS NUMBERS		
			GMC, GMD, GME, AC, MCA, MCB, MCC		
			LAFORCE TO SUPPLY, INSTALL, & PROGRAM THE FOLLOWING		
7.000	7	HDW	HAGER SALTO HF99M32DBBW0300R CARD READERS FOR VON DUPRIN 99 RIM PANIC DEVICES		
8.000	7	HDW	HAGER SALTO SPACE-OPT-0033 PLATFORM MODULES		
9.000	7	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
10.000	1	END	LABOR AS FOLLOWS		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - REMOVE EXISTING EXIT DEVICE TRIM FROM DOOR - INSTALL NEW EXIT DEVICE TRIM ONTO DOOR - PROGRAM LOCK INTO SYSTEM - TEST OPERATION & PERFORM FINAL ADJUSTMENTS		
11.000	1	START	HARDWARE SET #3	11,190.0000	11,190.00
			DOOR NUMBERS		
			GMA, GMB, CAA, CAB, CAC, CAD		
			LAFORCE TO SUPPLY, INSTALL, & PROGRAM THE FOLLOWING		
12.000	6	HDW	HAGER SALTO HF99M32DBBW0300S CARD READERS FOR VON DUPRIN 99 SURFACE VERTICAL ROD DEVICES		
13.000	6	HDW	HAGER SALTO SPACE-OPT-0033 PLATFORM MODULES		
14.000	6	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
15.000	1	END	LABOR AS FOLLOWS		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - REMOVE EXISTING EXIT DEVICE TRIM FROM DOOR - INSTALL NEW EXIT DEVICE TRIM ONTO DOOR - PROGRAM LOCK INTO SYSTEM - TEST OPERATION & PERFORM FINAL ADJUSTMENTS		

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QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	START	HARDWARE SET #4	82,360.0000	82,360.00
53	HDW	HAGER SALTO HT38M32DBBW23M THUMBTURN CARD READER MORTISE LOCKS DOOR NUMBERS		
		123, 124, 125, 126, 127, 128, 129, 130, 121, 122, 120, 119A, 119B, 118, W4, 117, C1, 115, 116, 114, 113, BOA, BOB, 109, K (ONLINE), MKA, MKB (ONLINE), O6, OB1, OB2, OB3, OB4, W3, O5, W2, CL, S11, O3, W1, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, O2, S2A, S2C, O1		
		LAFORCE TO SUPPLY, INSTALL, & PROGRAM THE FOLLOWING		
2	HDW	HAGER SALTO SPACE-OPT-0033 PLATFORM MODULES DOORS K AND MKB REQUIRE PLATFORM MODULES		
53	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
1	END	LABOR AS FOLLOWS		
		- UPDATE FLOOR PLANS & WIRING DIAGRAMS - REMOVE EXISTING LOCKSET FROM DOOR - INSTALL NEW LOCKSET INTO DOOR - PROGRAM LOCK INTO SYSTEM - TEST OPERATION & PERFORM FINAL ADJUSTMENTS		
1	START	HARDWARE SET #5	44,805.0000	44,805.00
		DOOR NUMBERS		
		131, M2, M1, S17, S16A, S16B, S16C, JC4, S15, S14, S13, S12, S17, S7, S8, S9, S10, M3, KL, S6, JC3, JC2, S5, BL, S1, S2B, S4, S3, JC1		
		LAFORCE TO SUPPLY, INSTALL, & PROGRAM THE FOLLOWING		
29	HDW	HAGER SALTO HE38M32DBBW23M STOREROOM CARD READER MORTISE LOCKS		
29	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
1	END	LABOR AS FOLLOWS		
		- UPDATE FLOOR PLANS & WIRING DIAGRAMS - REMOVE EXISTING LOCKSET FROM DOOR - INSTALL NEW LOCKSET INTO DOOR - PROGRAM LOCK INTO SYSTEM - TEST OPERATION & PERFORM FINAL ADJUSTMENTS		
	1 53 2 53 1	1 START 53 HDW 2 HDW 53 MHDW 1 END 1 START 29 HDW 29 MHDW	1 START HARDWARE SET #4 1 START HAGER SALTO HT38M32DBBW23M THUMBTURN CARD READER MORTISE LOCKS DOOR NUMBERS 123, 124, 125, 126, 127, 128, 129, 130, 121, 122, 120, 119A, 119B, 118, W4, 117, C1, 115, 116, 114, 113, BOA, BOB, 109, K (ONLINE), MKA, MKB (ONLINE), O6, OB1, OB2, OB3, OB4, W3, O5, W2, CL, S11, O3, W1, 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, O2, S2A, S2C, O1 LAFORCE TO SUPPLY, INSTALL, & PROGRAM THE FOLLOWING 2 HDW HAGER SALTO SPACE-OPT-0033 PLATFORM MODULES DOORS K AND MKB REQUIRE PLATFORM MODULES DOORS K AND MKB REMOVE EXISTING LOCKSET FROM DOOR INSTALL NEW LOCKSET FROM DOOR INSTALL NEW LOCKSET FROM DOOR INSTALL NEW LOCKSET INTO DOOR PROGRAM LOCK INTO SYSTEM	START

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LINE	QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
25.000	1	START	HARDWARE SET #6 ROOM NUMBERS	15,010.0000	15,010.00
			LOCAL LOCKDOWN		
			O4, CA-AB, CA-CD, O5, MC, AC, SR-AB, O1, GM-AB, GM-C		
			CAMPUS WIDE LOCKDOWN		
			RECEPTION, O3 (PRINCIPAL)		
			LAFORCE TO SUPPLY, INSTALL, & PROGRAM THE FOLLOWING		
26.000	12	HDW	STI SS2025LD-EN ROOM LOCK DOWN BUTTONS		
26.500	2	HDW	HAGER HS4 INPUT MODULE CU4EB8TUS		
27.000		WIRE	18-2PL		
28.000	12	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
29.000	1	END	LABOR AS FOLLOWS		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - PULL WIRE FROM BUTTON LOCATIONS TO ACP PANEL - FISH WIRE TO BUTTON LOCATIONS - INSTALL BUTTONS & TERMINATE CONNECTIONS - PROGRAM BUTTONS INTO SYSTEM - TURN ON & TEST - PERFORM FINAL ADJUSTMENTS		

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LINE	QTY	ITEM	DESCRIPTION		UNIT PRICE	EXTENDED PRICE
30.000	1	START	HARDWARE SET #7		10,370.0000	10,370.00
			INSTALL GATEWAYS & NODES PER PLAN	s		
			TEST SIGNAL STRENGTH BEFORE INSTAL	.L		
			LAFORCE TO SUPPLY, INSTALL, & PROGR FOLLOWING	RAM THE		
31.000	5	HDW	HAGER RFNODE300 NODES			
32.000	2	HDW	HAGER GATEWAYW3CUS GATEWAY ACCE MANAGEMENT	ESS		
33.000		WIRE	CAT6PL			
34.000	7	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.			
35.000		END	LABOR AS FOLLOWS			
			 - UPDATE FLOOR PLANS & WIRING DIAGR - PULL WIRE FROM NETWORK SWITCH TO NODES - INSTALL GATEWAYS & NODES - PROGRAM INTO SYSTEM - TEST OPERATION & PERFORM FINAL AD 	GATEWAYS &		
36.000		INSTALL	ENGINEERING & SURVEYS			5,400.00
37.000		INSTALL	SONITROL INTEGRATION			600.00
			ALTERNATE ADD: ADD \$36,680.00 TO BEI PERFORM WORK AFTER HOURS.	LOW PRICE TO		
RECEIPT	REQUIR	ED FOR REF	UNDS OR EXCHANGES.			
Stock mat			% restocking fee. Special order materials are	FREIGHT		\$0.00
A transac			. No returns after 90 days. harged on all payments made via credit card,	SUBTOTAL		\$194,290.00
which is not greater than our cost of acceptance. This quotation is subject to the Terms and Conditions found at			SALES TAX		\$0.00	
http://lafo reference request.	orceinc.co e. The Te LaForce	om/terms-conderms and Conder, Inc. limits action or additional or	ditions/, which are incorporated in full by this ditions will be sent by mail to the Buyer upon acceptance to the Terms and Conditions, and different terms in the Buyer's purchase order acceptance.	TOTAL		194,290.00
				PAY TERMS: NET	30	

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QUALIFICATIONS

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Thank you for your order!

We appreciate your business!

ANDY NEIGH

Email: Andy.Neigh@laforceinc.com

Phone: 248-928-6597

Quote Number:	470893QU
Authorized By:	
Company:	
Date:	

Page 6 of 6 470893QU





26225 Sherwood Avenue Warren, MI 48091 Questions: 248-928-6597

QUOTE NUMBER	471101QU
QUOTE DATE	2/24/2023
CUSTOMER REQUISITION	
MODE OF DELIVERY	Security Integrations install
CUSTOMER	204204
CONTACT	JUSTIN BOTT

NOVI COMMUNITY SCHOOL DISTRICT 25345 TAFT RD NOVI, MI 48374 USA

VILLAGE OAKS ELEMENTARY 23333 WILLOWBROOK DR NOVI, MI 48375 USA	

JOB *** VILLAGE OAKS INTERIOR RETROFIT

LINE	QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1.000	1	START	HARDWARE SET #1	1,760.0000	1,760.00
			DOOR NUMBER:		
			CA3 (OFFLINE)		
			LAFORCE TO SUPPLY, INSTALL, & PROGRAM THE FOLLOWING		
2.000	1		HAGER SALTO HF55M32DBBW0300R CARD READERS FOR VON DUPRIN 55 RIM PANIC DEVICES		
4.000	1	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
5.000	1	END	LABOR AS FOLLOWS		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - REMOVE EXISTING EXIT DEVICE TRIM FROM DOOR - INSTALL NEW EXIT DEVICE TRIM ONTO DOOR - PROGRAM LOCK INTO SYSTEM - TEST OPERATION & PERFORM FINAL ADJUSTMENTS		

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LINE	QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
6.000	1	START	HARDWARE SET #2	7,250.0000	7,250.00
			DOORS NUMBERS:		
			S1A & S1B (OFFLINE)		
			VA & VB (ONLINE)		
			LAFORCE TO SUPPLY, INSTALL, & PROGRAM THE FOLLOWING		
7.000	4	HDW	HAGER SALTO HF99M32DBBW0300R CARD READERS FOR VON DUPRIN 99 RIM PANIC DEVICES		
8.000	2	HDW	HAGER SALTO SPACE-OPT-0033 PLATFORM MODULES		
9.000	4	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
10.000	1	END	LABOR AS FOLLOWS		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - REMOVE EXISTING EXIT DEVICE TRIM FROM DOOR - INSTALL NEW EXIT DEVICE TRIM ONTO DOOR - PROGRAM LOCK INTO SYSTEM - TEST OPERATION & PERFORM FINAL ADJUSTMENTS		
11.000	1	START	HARDWARE SET #3	7,460.0000	7,460.00
			DOORS NUMBERS:		
			GMA, GMB, CA1A, CA1B (ONLINE)		
			LAFORCE TO SUPPLY, INSTALL, & PROGRAM THE FOLLOWING		
12.000	4	HDW	HAGER SALTO HF99M32DBBW0300S CARD READERS FOR VON DUPRIN 99 SURFACE VERTICAL ROD DEVICES		
13.000	4	HDW	HAGER SALTO SPACE-OPT-0033 PLATFORM MODULES		
14.000	4	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
15.000	1	END	LABOR AS FOLLOWS		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - REMOVE EXISTING EXIT DEVICE TRIM FROM DOOR - INSTALL NEW EXIT DEVICE TRIM ONTO DOOR - PROGRAM LOCK INTO SYSTEM - TEST OPERATION & PERFORM FINAL ADJUSTMENTS		

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LINE	QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
16.000	1	START	HARDWARE SET #4 DOOR NUMBERS:	121,585.0000	121,585.00
			1A, 1B, 2A, 2B, 3A, 3B, 3D, WA, WB, T8, T9, CL, PRINCIPAL, O9, CFC, O7, O8, 6A, 8A, 10A, 11A, 9A, 7A, MCD, MCA (ONLINE), MCB (ONLINE), MKA, MKB, PRA, PRB, PRC, PRD, O3, O4, O5, O6, K2, K4, K5, BO, RCA, 30, T5, T6, 29A, 28A, 27A, CFA, CFB, T3, T4, 26A, 26B, 22, 23, 24, 25, 20A, 18A, O2, O1, T1, T2, AR, MU, CB, 19A, 21A, CF1A, CF1B, CF3, CF4, 12A, 13A, 14A, 15A, 17A, CFD, RCB (NEO CYLINDER)		
			LAFORCE TO SUPPLY, INSTALL, & PROGRAM THE FOLLOWING		
17.000	78	HDW	HAGER SALTO HT38M32DBBW23M THUMBTURN CARD READER MORTISE LOCKS		
17.500	1	HDW	HAGER HS4 MORTISE NEO CYLINDER HN02J26DBB00000A2		
18.000	2	HDW	HAGER SALTO SPACE-OPT-0033 PLATFORM MODULES		
19.000	78	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
20.000	1	END	LABOR AS FOLLOWS		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - REMOVE EXISTING LOCKSET FROM DOOR - INSTALL NEW LOCKSET INTO DOOR - PROGRAM LOCK INTO SYSTEM - TEST OPERATION & PERFORM FINAL ADJUSTMENTS		
21.000	1	START	HARDWARE SET #5	71,070.0000	71,070.0
			DOOR NUMBERS:		
			3C, JC4, 6B, 7B, 8B, 9B, 10B, 11B, MCC, K1, K3, S10, CA2, E, JC3, 29B, 28B, 27B, S9, VC, VD, 20B, 18B, RAA, RAB, S2, S3, KL, S5, JC1, BOTOS, S6, S7, S4, 19B, 21B, JC4, CF2, S8, 12B, 13B, 14B, 15B, 17B, JC2, S11		
			LAFORCE TO SUPPLY, INSTALL, & PROGRAM THE FOLLOWING		
22.000	46	HDW	HAGER SALTO HE38M32DBBW23M STOREROOM CARD READER MORTISE LOCKS		
23.000	46	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
24.000	1	END	LABOR AS FOLLOWS		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - REMOVE EXISTING LOCKSET FROM DOOR - INSTALL NEW LOCKSET INTO DOOR - PROGRAM LOCK INTO SYSTEM - TEST OPERATION & PERFORM FINAL ADJUSTMENTS		

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LINE	QTY	ITEM	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
25.000	1	START	HARDWARE SET #6 LOCK DOWN BUTTON LOCATIONS	12,000.0000	12,000.00
			(NOTE: MOUNT BUTTONS 6-8 FEET FROM ENTRANCE TO AREA UNLESS SHOWN OTHER WISE ON FLOOR PLANS)		
			LOCAL ROOM LOCK DOWN:		
			CA1, CA2, MC, GM, O2		
			CAMPUS WIDE LOCK DOWN:		
			PRINCIPAL & RECEPTION		
			LAFORCE TO SUPPLY, INSTALL, & PROGRAM THE FOLLOWING		
26.000	7	HDW	STI SS2025LD-EN ROOM LOCK DOWN BUTTONS INCLUDES 2 CAMPUS LOCKDOWN BUTTONS FOR MAIN OFFICE AND RECEPTIONIST DESK		
26.500	2	HDW	HAGER HS4 INPUT MODULE CU4EB8TUS		
27.000		WIRE	18-2PL		
28.000	7	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
29.000	1	END	LABOR AS FOLLOWS		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - PULL WIRE FROM BUTTON LOCATIONS TO ACP PANEL - FISH WIRE TO BUTTON LOCATIONS - INSTALL BUTTONS & TERMINATE CONNECTIONS - PROGRAM BUTTONS INTO SYSTEM - TURN ON & TEST - PERFORM FINAL ADJUSTMENTS		
30.000	1	START	HARDWARE SET #7	9,930.0000	9,930.00
			INSTALL GATEWAYS & NODES PER PLANS		
			TEST SIGNAL STRENGTH BEFORE INSTALL		
			LAFORCE TO SUPPLY, INSTALL, & PROGRAM THE FOLLOWING		
31.000	4	HDW	HAGER RFNODE300 NODES		
32.000	2	HDW	HAGER GATEWAYW3CUS GATEWAY ACCESS MANAGEMENT		
33.000		WIRE	CAT6PL		
34.000	6	MHDW	MOUNTING HARDWARE, WIREMOLD, ETC.		
35.000	1	END	LABOR AS FOLLOWS		
			- UPDATE FLOOR PLANS & WIRING DIAGRAMS - PULL WIRE FROM NETWORK SWITCH TO GATEWAYS & NODES - INSTALL GATEWAYS & NODES - PROGRAM INTO SYSTEM - TEST OPERATION & PERFORM FINAL ADJUSTMENTS		

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LINE	QTY	ITEM	DESCRIPTION		UNIT PRICE	EXTENDED PRICE
36.000	1	START	HARDWARE SET #8	HARDWARE SET #8		4,000.00
			DOOR NUMBER			
			1A (EXTERIOR VESTIBULE DOOR)			
			LAFORCE TO SUPPLY, INSTALL, & PROGF FOLLOWING	RAM THE		
37.000	1	HDW	HAGER HS4 WALL READER WRDB0M4BO			
38.000	1	10538	9600-12/24VDC-630 ELECTRIC STRIKE			
39.000		WIRE	FCOMP			
40.000	1	MHDW	MISCELLANEOUS MOUNTING HARDWARE, ETC	, WIREMOLD,		
41.000	1	END	LABOR AS FOLLOWS			
			- PULL CABLE FROM ACP TO DOOR LOCA - FISH WIRE TO DOOR DEVICES - INSTALL CARD READER & ELECTRIC STI - PROGRAM DOOR INTO SYSTEM - TURN ON & TEST - PERFORM FINAL ADJUSTMENTS			
42.000		INSTALL	ENGINEERING & SURVEYS			5,400.00
44.000		INSTALL	SONITROL INTEGRATION		600.00	
			ALTERNATE ADD: ADD \$46,760.00 TO BEI PERFORM WORK AFTER HOURS.	LOW PRICE TO		
RECEIPT	REQUIR	ED FOR REFU	NDS OR EXCHANGES.			
Stock mat			6 restocking fee. Special order materials are	FREIGHT		\$0.00
A transac			No returns after 90 days. arged on all payments made via credit card,	SUBTOTAL		\$241,055.00
	which is not greater than our cost of acceptance.					\$0.00
This quotation is subject to the Terms and Conditions found at http://laforceinc.com/terms-conditions/ , which are incorporated in full by this reference. The Terms and Conditions will be sent by mail to the Buyer upon request. LaForce, Inc. limits acceptance to the Terms and Conditions, and objects to any other additional or different terms in the Buyer's purchase order or acceptance.		TOTAL	\$2	241,055.00		
				PAY TERMS: NET	30	

Page 5 of 6 471101QU





QUALIFICATIONS

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- Any standard or electrified hardware being re-used assumed to be in good working condition.
- Network switch to be supplied & configured by NCSD.

Thank you for this opportunity to quote your needs. Please sign and return this quote and attached qualifications or send a written purchase order, and we will proceed with your order. LaForce, Inc. is not able to accept verbal purchase authorizations at this time. We look forward to working with you. If you have any questions, or need further information, please give me a call.

Thank you for your order!

We appreciate your business!

ANDY NEIGH

Email: Andy.Neigh@laforceinc.com

Phone: 248-588-5601

Quote Number:	471101QU
Authorized By:	
Company:	
Date:	

Page 6 of 6 471101QU

BOARD OF EDUCATION NOVI COMMUNITY SCHOOL DISTRICT NOVI, MICHIGAN

March 16, 2023

SUPERINTENDENT OF SCHOOLS

TOPIC: City of Novi and NCSD Land Swap Report

The Novi Community School District, the City of Novi, Plante Moran Cresa representatives, and respective attorneys brought the proposal to the Board at the September 22, 2022 Board meeting for a preliminary approval. It was then sent to the District's attorneys for further assessment.

At the February 21, 2023, the Board engaged in further discussion, based on the District attorneys updated the Property Exchange Agreement.

The updated Property Exchange Agreement is brought tonight for Board approval.

RECOMMENDATION:

That the Novi Community School District Board of Education approve the Updated Property Exchange Agreement as presented tonight.

APPROVED AND RECOMMENDED FOR BOARD ACTION

Ben Mainka, Superintendent

RESOLUTION AUTHORIZING UPDATED PROPERTY EXCHANGE AGREEMENT

Novi Community School District, Oakland County, Michigan (the "District").

A regular meeting of the District's Board of Education (the "Board") was held in the Board Room in the District's Educational Services Building, located at 25345 Taft Road, Novi, Michigan 48374 within the boundaries of the District, on the 16th day of March, 2023 at 7:00 o'clock in the p.m.

The meeting was called to order by Dr. Danielle Ruskin, President.

	t: Members							
Absent	: Members							
The	following	preamble	and	resolution		offered l supporte	•	Member Member
					·			

WHEREAS, the Board previously approved a preliminary property exchange agreement between the District and the City of Novi;

WHEREAS, the preliminary agreement was updated, and the updated property exchange agreement is attached as Attachment 1 (the "Agreement");

WHEREAS, the Board has been made aware by legal counsel of oil and gas interests and a potential open space restriction applicable to property adjacent to the middle school that District plans to acquire pursuant to the Agreement;

WHEREAS, the Board would like to acquire that property notwithstanding those interests and that potential restriction;

WHEREAS, the Board desires to authorize and direct the District Superintendent or designee to sign the Agreement substantially in the form as Attachment 1, to make any revisions to the Agreement not inconsistent with this resolution, and to take any other action necessary to complete the property exchange contemplated by the Agreement, including signing closing documents, all of which shall be subject to review and approval by the District's legal counsel; and

WHEREAS, the Board has determined that it would be in the best interest of the District to waive any applicable Board Policies and Bylaws related to the disposition and acquisition of property for purposes of this property transaction.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board authorizes and directs the Superintendent or designee to sign the Agreement substantially in the form as Attachment 1, to make any revisions to the Agreement not inconsistent with this resolution, and to take any other action necessary to complete the property

exchange contemplated by the Agreement, including signing closing documents, all of which shall be subject to review and approval by the District's legal counsel.

- 2. The Board authorizes acquisition of property as specified in the Agreement notwithstanding oil and gas interests and a potential open space restriction applicable to some of that property.
- 3. The Board waives any applicable Board Policies and Bylaws related to the disposition and acquisition of property for purposes of this property transaction.
- 4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Novi Community School District, Oakland County, Michigan, certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a regular meeting held on March 16, 2023, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

Attachment 1

Property Exchange Agreement

PROPERTY EXCHANGE AGREEMENT BY AND BETWEEN THE CITY OF NOVI AND NOVI COMMUNITY SCHOOL DISTRICT

This Agreement is made as of the date of the last signature below ("Effective Date") by and between the City of Novi, a Michigan municipal corporation, whose address is 45175 Ten Mile Road, Novi, Michigan 48375 ("City") and Novi Community School District, a Michigan general powers school district organized and operating under the Michigan Revised School Code, MCL 380.1, et seq., whose address is 25345 Taft Road, Novi, Michigan 48374 ("District") (collectively, the City and the District, the "Parties," and individually, a "Party").

RECITALS

WHEREAS, the District owns property shown and legally described as "Parcel C" on the survey in **Exhibit 1** ("District High School Property");

WHEREAS, the City owns property adjacent to the District High School Property, which is shown and legally described as "Parcel B" on the survey in **Exhibit 1** ("City Civic Center Property");

WHEREAS, the District owns property shown and legally described as "Parcel B" on the survey in **Exhibit 2** ("District Middle School Property");

WHEREAS, the City owns property adjacent to the District Middle School Property, which is shown and legally described as "Parcel A" on the survey in **Exhibit 2** ("City Wildlife Woods Park Property");

WHEREAS, the District owns property shown and legally described as "Parcel A" on the survey in **Exhibit 3** ("District Bosco Fields Property");

WHEREAS, the District and the City have used portions of each other's properties referenced above pursuant to various agreements between the Parties concerning those properties ("Past Agreements"); and

WHEREAS, the District and the City desire to terminate the Past Agreements and to instead exchange certain properties pursuant to this Agreement without the payment of any monies by either Party to the other. The intention of the Parties is that the properties exchanged pursuant to this Agreement will constitute full and fair consideration.

NOW, THEREFORE, the Parties agree as follows:

1. <u>District Conveyance</u>. The District shall convey to the City (a) a portion of the District High School Property, specifically the portion shown as "Proposed Parcel 1" on the survey in **Exhibit 1** (the "Added Fuerst Park Area Property") and (b) the District Bosco Fields Property by execution and delivery of a warranty deed in substantially the same form and

containing substantially the same terms, reservations, and provisions as the warranty deed attached hereto as **Exhibit 4**.

- 2. <u>City Conveyance</u>. The City shall convey to the District (a) a portion of the City Civic Center Property, specifically the portion south and southwest of the "proposed property line" shown within the City Civic Center Property on the survey in **Exhibit 1** (the "Added District High School Property") and (b) a portion of the City Wildlife Woods Park Property, specifically the portion shown as "Proposed Parcel 1" on the survey in **Exhibit 2** (the "Added District Middle School Property") by execution and delivery of a warranty deed in substantially the same form and containing substantially the same terms, reservations, and provisions as the warranty deed attached hereto as **Exhibit 5**.
- 3. <u>Title Work</u>. The Parties have obtained owner's title insurance commitments for this transaction from Amrock Commercial as follows (collectively, the "Title Commitments"):
 - (a) District High School Property commitment no. C000125567-4 dated November 7, 2022, 8:00 AM.
 - (b) City Civic Center Property commitment no. C000125567-5 dated November 7, 2022, 8:00 AM.
 - (c) District Middle School Property commitment no. C000125567-3 dated November 7, 2022, 8:00 AM.
 - (d) City Wildlife Woods Park Property commitment no. C000125567-2 dated November 7, 2022, 8:00 AM.
 - (e) District Bosco Fields Property commitment no. C000125567-1 dated November 7, 2022, 8:00 AM.

The District shall work with Amrock Commercial before Closing to revise (a) the City Civic Center Property title commitment to provide title insurance only for the property portion being conveyed to the District, specifically the Added District High School Property, and (b) the City Wildlife Woods Park Property title commitment to provide title insurance only for the property portion being conveyed to the District, specifically the Added District Middle School Property.

The City shall work with Amrock Commercial before Closing to revise the District High School Property title commitment to provide title insurance only for the property portion being conveyed to the City, specifically the Added City Fuerst Park Area Property and the District Bosco Fields Property.

The Parties shall agree in writing to the title policy amounts for each Title Commitment no later than 90 calendar days after the Effective Date (the "Due Diligence Period"); if the Parties do not agree on the title policy amount for a Title Commitment, then the Parties shall work in good faith to retain an appraiser mutually agreeable to the Parties to determine the value of the applicable property within the Due Diligence Period, and the appraiser's value shall be used as the title policy amount for that Title Commitment. The Parties shall work together in good faith to ensure that the title company providing title insurance policies for this transaction issues title policies in amounts agreed to by the Parties or the amount determined by the appraiser.

The City Civic Center Property title commitment and the City Wildlife Woods Park Property title commitment currently contain title exceptions. During the Due Diligence Period, the District shall have the right to work with Amrock Commercial to remove or revise those title exceptions that the District determines would unreasonably interfere with the District's intended uses of the properties subject to those title commitments. If the District has made an effort to remove or revise those title exceptions within the Due Diligence Period but has not finalized removing or revising those title exceptions within the Due Diligence Period, then the Parties may agree in writing to extend the Due Diligence Period or the District may terminate this Agreement by providing a written termination notice to the City within 10 calendar days of the expiration of the Due Diligence Period; upon such termination, neither Party shall have any further rights or responsibilities under this Agreement, except that each Party shall remain responsible for ½ of any Transaction Costs (as defined below) for services performed before the termination date.

The District High School Property title commitment and the District Bosco Fields Property title commitment currently contain title exceptions. During the Due Diligence Period, the City shall have the right to work with Amrock Commercial to remove or revise those title exceptions that the City determines would unreasonably interfere with the City's intended uses of the properties subject to those title commitments. If the City has made an effort to remove or revise those title exceptions within the Due Diligence Period but has not finalized removing or revising those title exceptions within the Due Diligence Period, then the Parties may agree in writing to extend the Due Diligence Period or the City may terminate this Agreement by providing a written termination notice to the District within 10 calendar days of the expiration of the Due Diligence Period; upon such termination, neither Party shall have any further rights or responsibilities under this Agreement, except that each Party shall remain responsible for ½ of any Transaction Costs (as defined below) for services performed before the termination date.

4. <u>Environmental</u>. The Parties ordered and reviewed Phase I Environmental Site Assessment reports for the Added Fuerst Park Area Property, the Added District High School Property, the Added District Middle School Property, and the District Bosco Fields Property (the "New Properties"), which assessments are dated May 5, 2022 and which were subsequently updated (collectively, the "Environmental Assessments"). The Parties are satisfied with the Environmental Assessments.

If Closing does not occur on or before May 4, 2023, then the Parties will order new Phase I Environmental Site Assessment reports for the properties listed in the preceding paragraph (collectively, the "New Environmental Assessments"). The Parties shall have until the expiration of the Due Diligence Period to receive and review the New Environmental Assessments. If the New Environmental Assessments are not received before the expiration of the Due Diligence Period or any of the New Environmental Assessments indicate environmental contamination or recommend further investigation, then the Parties may agree in writing to extend the Due Diligence Period or either Party may terminate this Agreement by providing a written termination notice to the other Party within 10 calendar days of the expiration of the Due Diligence Period; upon such termination, neither Party shall have any

further rights or responsibilities under this Agreement, except that each Party shall remain responsible for $\frac{1}{2}$ of any Transaction Costs for services performed before the termination date.

5. <u>Surveys</u>. The Parties obtained boundary surveys depicting the properties subject to this transaction, which surveys are attached as **Exhibits 1-3**. Based on the title exceptions in the Title Commitments, the Parties determined to upgrade the boundary surveys in **Exhibits 1-2** to ALTA surveys, which are dated October 4, 2022.

If those ALTA surveys reveal matters other than those depicted on the boundary surveys in **Exhibits 1-2**, then the Parties may agree in writing to extend the Due Diligence Period or either Party may terminate this Agreement by providing a written termination notice to the other Party within 10 calendar days of the expiration of the Due Diligence Period; upon such termination, neither Party shall have any further rights or responsibilities under this Agreement, except that each Party shall remain responsible for ½ of any Transaction Costs for services performed before the termination date.

6. <u>Transaction Costs</u>. The Parties shall each pay ½ of the due diligence costs for this transaction, which include but may not be limited to the (a) title policies issued pursuant to the Title Commitments, (b) Environmental Assessments, (c) New Environmental Assessments if ordered by the Parties pursuant to Section 4 above, (d) the appraiser's fee if an appraiser is used by the Parties pursuant to Section 3 above, (e) Boundary Surveys and ALTA Surveys referenced in Section 5 above, (f) soil borings for properties subject to this transaction; (g) Plante Moran CRESA fees for this transaction, (h) closing fee imposed by the title company facilitating the Closing, and (i) recording of the warranty deeds in **Exhibits 4-5**, the purchaser's statements in **Exhibits 6-7**, and the Termination Agreement in **Exhibit 8** (collectively, all the costs in this Section 6, the "Transaction Costs"). Transaction Costs do not include attorney fees. Transaction Costs shall be paid at Closing, except as otherwise provided in this Agreement.

7. Representations and Warranties.

The City as to the Added District High School Property and the Added District Middle School Property and the District as to the Added Fuerst Park Area Property and the District Bosco Fields Property each represent and warrant to the other Party as follows:

- (a) To the best of its knowledge, there is no pending litigation affecting all or any part of the properties, or its interest therein.
- (b) There are no unrecorded options, rights of first refusal, licenses, rental agreements, leases or other rights of occupancy outstanding in respect of the properties, except those between the City and the District, which the City and the District shall terminate at Closing.
- (c) To the best of its knowledge, there are no uncorrected violations of any building codes and regulations, health codes or zoning ordinances, or county, state or federal laws or regulations, affecting the property or the use or enjoyment thereof.

- (d) Except as may be disclosed in the Title Commitments, the Environmental Assessments, or the surveys conducted pursuant to Section 5 above, to the best of its knowledge there are no underground storage tanks or hazardous or toxic substances existing on, under, above or upon the property as defined in any federal, state or local law, regulation, rule, statute or directive, nor is there any asbestos or urea formaldehyde foam insulation installed in or upon the properties.
- (e) There are no real estate broker or agent commissions, fees and other charges involved in or attributable to this transaction and conveyance. Acquiring party shall not be responsible for any such brokerage or agent fees, commissions, or other such charges, and it shall to the extent permitted by law indemnify, defend and hold acquiring Party free and harmless from the claims of any broker(s), representative(s), employee(s), agent(s) or other intermediary(ies) claiming to have represented it, or otherwise to be entitled to compensation, in connection with this Agreement or in connection with the sale of the properties.

8. <u>Prior Agreements</u>.

The City and the District shall sign the termination agreement attached as **Exhibit 8** at Closing, terminating any prior agreements between the District and the City concerning the City Civic Center Property, the City Wildlife Woods Park Property, the District High School Property, the District Middle School Property, and the District Bosco Fields Property (collectively, the "Current Properties").

9. <u>Land Divisions/City Park Master Plan Designation/Zoning</u>.

The Parties acknowledge that a land division of one or more of the Current Properties will be necessary to complete the transaction contemplated by this Agreement. The District and the City will cooperate during the land division process. The Parties acknowledge and agree that this Agreement is conditioned on the land divisions being granted to the satisfaction of each Party, which shall not be unreasonably withheld, before the time of Closing. The Parties acknowledge that such land divisions may not be granted until the expiration of the Due Diligence Period or any extension thereof. If the land division is not approved to such satisfaction before the time of Closing, then either Party may terminate this Agreement and neither Party shall have any liability or responsibility to the other under this Agreement, except that each Party shall remain responsible for ½ of any Transaction Costs for services performed before the termination date.

The Parties also acknowledge that the Added District High School Property or the Added District Middle School Property, or parts thereof, may be a required park under the official master plan of the City. The City shall ensure that as of at least 5 days before Closing, no part of the Added District High School Property or the Added District Middle School Property is a required park under the official master plan of the City and the City shall notify the District of any action taken by the City to effectuate that result. If the City fails to meet the obligation in the preceding sentence, then either Party may terminate this Agreement and neither Party

shall have any liability or responsibility to the other under this Agreement, except that each Party shall remain responsible for $\frac{1}{2}$ of any Transaction Costs for services performed before the termination date.

The Parties acknowledge that a zoning confirmation and a zoning approval will be necessary to complete the transaction contemplated by this Agreement. Specifically, the District must receive a confirmation from the City that the Added District Middle School property is entirely within the City of Novi Zoning Ordinance ("Ordinance") R-A zoning district and that the Zoning Ordinance does not preclude public school uses within any portion of that property, subject to compliance with all other applicable provisions of the City Code to which the District is subject by law. Additionally, the Added District High School Property is located within the Ordinance R-4 zoning district, which currently does not permit public school uses without further action from the City. The City must approve the use of the District High School Property for public school uses, through a Zoning Ordinance text amendment, a special land use permit, or other action acceptable to the District. The Parties acknowledge and agree that this Agreement is conditioned on the zoning confirmation and the zoning approval being granted to the satisfaction of the District, which shall not be unreasonably withheld, before the time of Closing. If either is not approved to such satisfaction before the time of Closing, then either Party may terminate this Agreement and neither Party shall have any liability or responsibility to the other under this Agreement, except that each Party shall remain responsible for ½ of any Transaction Costs for services performed before the termination date.

- 10. <u>Other Terms and Conditions</u>. The following additional terms and conditions apply:
 - (a) <u>Legal Descriptions</u>. The District and City shall jointly prepare the final legal descriptions for each property subject to this transaction, including the New Properties. Once the legal descriptions for the New Properties have been finalized and agreed to by the Parties, they shall be included in the deeds in **Exhibits 4** and **5**. Following Closing, the Parties shall reasonably cooperate in executing and recording amendments that are necessary, if any, for purposes of replacing legal descriptions of properties subject to this transaction if they contain mutual mistakes and errors that are discovered at or after the Closing.
 - (b) <u>Possession</u>. Possession of the New Properties will be delivered at the Closing. The Warranty Deeds and other documents shall be delivered at the Closing.
 - (c) <u>Closing</u>. The Closing shall take place at the office of the District's Superintendent. Subject to other terms in this Agreement, the Closing shall take place on a date and time as is mutually agreeable to the Parties; provided, however, that the Closing shall occur not later than 15 calendar days after the expiration of the Due Diligence Period or any

extension thereof ("Closing"). The Parties agree to the following for the purpose of consummating this transaction:

- (i) Each Party shall deliver to the other evidence satisfactory to establish their authority to enter into and consummate this transaction.
- (ii) Each Party shall pay for all transfer taxes, fees attributable to any parcel split/combine which may have been assessed, and fees and charges of its own representatives, agents, or contractors, for property conveyed by that Party.
- (iii) Both Parties shall execute, acknowledge and deliver such other instruments, documents and undertakings (in customary form reasonably acceptable to the District and the City) as shall be reasonably necessary in order to fully consummate this Agreement and to bring into effect its intent and purpose, including any required non-foreign affidavits.
- (iv) All taxes and assessments that have become a lien upon the land as of the date of Closing (if any) shall be paid by the conveying Party. The acquiring Party shall be responsible for the payment of all property taxes falling due after the date of Closing without regard to lien date. The conveying Party shall pay the cost of all utilities and service charges through and including the date of Closing.
- (d) <u>Time is of the essence</u>. At all times under this Agreement where certain time constraints are set forth, the Parties have agreed that TIME IS OF THE ESSENCE and that no extensions of said time limits are expected or agreed to unless specifically agreed to in writing.
- (e) <u>Default</u>. In the event of material default by the City under this Agreement, the District may, at its option, elect to enforce the terms hereof or rescind and terminate this Agreement. In the event of a material default by the District, the City may, at its option, elect to enforce the terms hereof or rescind and terminate this Agreement.
- (f) Choice of law. This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan that are applicable to Agreements made and to be performed in that State. Should any court action be commenced at any time involving or concerning this Agreement, the Parties consent and agree to jurisdiction and venue being in the State of Michigan Circuit Court in Oakland County. In the event any provision of this Agreement or any addendum to this Agreement contains provisions that are contrary to existing law in the State of

Michigan or negate any legal right of a Party under the laws of said state, such provision shall be severed from this Agreement and shall be of no force or effect, but shall not otherwise invalidate the remainder of this Agreement. The Agreement of the Parties in this paragraph shall survive the Closings of this transaction.

- Disclaimer of Warranties. AT CLOSING, EACH PARTY SHALL SIGN A PURCHASER'S STATEMENT. THE PURCHASER'S STATEMENT WILL CONFIRM IN WRITING TO THE OTHER PARTY THAT, EXCEPT AS OTHERWISE PROVIDED IN THIS AGREEMENT, (A) THE ACQUIRING PARTY HAS INSPECTED THE PARCEL THAT PARTY IS RECEIVING; IS AGREEING TO TAKE THE PARCEL "AS IS" AND IN ITS PRESENT CONDITION; AND THAT THERE ARE NO WRITTEN OR ORAL UNDERSTANDINGS EXCEPT THOSE IN THIS AGREEMENT; AND (B) THE CONVEYING PARTY EXPRESSLY DISCLAIMS ANY AND ALL WARRANTIES OF ANY KIND WITH REGARD TO THE PROPERTY THAT PARTY IS TRANSFERRING. THE PURCHASER'S STATEMENT TO BE SIGNED BY THE DISTRICT IS IN EXHIBIT 6 AND THE PURCHASER'S STATEMENT TO BE SIGNED BY THE CITY IS IN EXHIBIT 7.
- (h) Legal document; interpretation. THIS IS A LEGAL AND BINDING DOCUMENT, AND BOTH THE DISTRICT AND THE CITY ACKNOWLEDGE THAT THEY HAVE BEEN ADVISED TO CONSULT AN ATTORNEY TO PROTECT THEIR INTERESTS IN THIS TRANSACTION. WHERE THE TRANSACTION INVOLVES FINANCIAL AND TAX CONSEQUENCES, THE PARTIES ACKNOWLEDGE THAT THEY HAVE BEEN ADVISED TO SEEK THE ADVICE OF THEIR ACCOUNTANT OR FINANCIAL ADVISER. NO PROVISION IN THIS AGREEMENT IS TO BE INTERPRETED FOR OR AGAINST ANY PARTY BECAUSE THAT PARTY OR THAT PARTY'S LEGAL REPRESENTATIVE DRAFTED THE PROVISION. THIS PARAGRAPH SHALL SURVIVE THE CLOSING OF THIS TRANSACTION.
- (i) All agreements in writing. THE DISTRICT AND THE CITY AGREE THAT THIS AGREEMENT (AND WRITTEN AND SIGNED ADDENDA, IF ANY) CANNOT BE MODIFIED, ALTERED OR OTHERWISE AMENDED WITHOUT A WRITING BEING DULY APPROVED BY AND SIGNED OR INITIALED, AS THE CASE MAY BE, BY BOTH DISTRICT AND THE CITY.
- (j) Notices. ALL NOTICES AND DEMANDS REQUIRED OR PERMITTED UNDER THIS AGREEMENT SHALL BE IN WRITING AND SHALL BE SERVED PERSONALLY OR BY POSTAGE PREPAID UNITED STATES FIRST CLASS, CERTIFIED (RETURN RECEIPT REQUESTED), OR REGISTERED MAIL, ADDRESSED TO THE PARTY AT THE ADDRESS INDICATED ON PAGE 1 HEREOF OR TO SUCH OTHER PLACE AS MAY BE DESIGNED BY NOTICE GIVEN IN ACCORDANCE WITH THIS SECTION. IT IS AGREED TO BY THE PARTIES THAT NOTICES REQUIRED HEREUNDER MAY, BUT

ARE NOT REQUIRED TO, BE DELIVERED BY FACSIMILE (FAX) COPY TO THE PARTIES OR THEIR AGENTS PROVIDED A HARD COPY (ORIGINALLY SIGNED COPY) IS MAILED OR DELIVERED IN A TIMELY MANNER. IF FAXED, THE DATE AND TIME OF THE RECEIPT OF THE FAX SHALL BE THE DATE AND TIME OF SAID OFFER, ACCEPTANCE OR NOTICE. IF NOT FAXED, NOTICE SHALL BE DEEMED TO HAVE BEEN GIVEN ON THE EARLIER OF (A) THE DATE OF PERSONAL DELIVERY, (B) THE DATE WHEN RECEIVED, OR (C) ONE (1) DAY AFTER MAILING IF MAILED IN THE STATE OF MICHIGAN. THIS PARAGRAPH SHALL SURVIVE THE CLOSING OF THIS TRANSACTION.

- (k) Grammar and headings. WHENEVER WORDS HEREIN ARE USED IN THE MASCULINE, THEY SHALL BE READ IN THE FEMININE OR NEUTER WHENEVER THEY WOULD SO APPLY AND VICE VERSA, AND WORDS IN THIS AGREEMENT THAT ARE SINGULAR SHALL BE READ AS PLURAL WHENEVER THE LATTER WOULD SO APPLY AND VICE VERSA. THE HEADINGS CONTAINED HEREIN ARE FOR THE CONVENIENCE OF THE PARTIES AND ARE NOT TO BE USED IN CONSTRUING THE PROVISIONS OF THIS AGREEMENT.
- (I) Entire agreement. THE DISTRICT AND THE CITY AGREE THAT THIS AGREEMENT CONTAINS THE ENTIRE AGREEMENT BETWEEN THEM REGARDING THE TRANSACTION DESCRIBED HEREIN AND THAT THERE ARE NO AGREEMENTS, REPRESENTATIONS, STATEMENTS OR UNDERSTANDINGS THAT HAVE BEEN RELIED UPON BY THEM THAT ARE NOT STATED IN THIS AGREEMENT.
- (m) <u>Counterparts</u>. The Agreement may be executed in any number of counterparts, none of which need be executed by all the parties hereto, each of which shall be deemed an original, and all of which when taken together shall constitute one in the same instrument. Each Exhibit attached hereto shall be a part of this Agreement, as if the content thereof was fully set forth in the body of the Agreement.
- (n) <u>City First Right of Refusal</u>. If the District determines to sell the Added District High School Property, the Added District Middle School Property, or any part of those properties after Closing (the property to be sold, the "District Transfer Property"), the City shall have a right of first refusal to purchase the District Transfer Property for its then fair market value. If the District determines to sell the District Transfer Property, the District shall provide the City with written notice. The City shall have thirty (30) days after receipt of that written notice to notify the District in writing if it desires to purchase the District Transfer Property for its then fair market value. If so, the Parties will negotiate in good faith to determine the fair market value of the District Transfer Property for a period of ten (10) days following the District's receipt of such notice. If the Parties are

unable to reach an agreement as to the fair market value within such ten (10) day period, the District, at its expense, shall obtain an appraisal from a qualified appraiser (for purposes of this paragraph only, the "District Appraisal") within thirty (30) days of the expiration of such ten (10) day period. If the City disagrees with the District Appraisal, the City shall, at its expense, obtain an appraisal from a qualified appraiser (for purposes of this paragraph only, the "City Appraisal") within thirty (30) days from its receipt of the District Appraisal. If the Parties still fail to agree upon the fair market value of the District Transfer Property, within ten (10) days from the date of the City Appraisal, the Parties agree to jointly hire a third appraiser who will determine the final fair market value of the District Transfer Property. Each Party shall pay one-half (1/2) of the cost of the third appraisal. Upon final determination of the fair market value of the District Transfer Property (either by Party agreement or by the third appraiser), the Parties shall negotiate in good faith a purchase agreement for the sale of the District Transfer Property to the City. If after ninety (90) days following the final determination of fair market value the Parties do not sign a final purchase agreement for the District Transfer Property following such good faith negotiations, then the District may sell the District Transfer Property to a third-party. This right of first refusal shall be included in the deed conveying the District Added Middle School Property and the Added High School Property to the District. This paragraph shall survive Closing.

District First Right of Refusal. If the City determines to sell the Added (o) Fuerst Park Area Property, District Bosco Fields Property, or any part of those properties after Closing (the property to be sold, the "City Transfer Property"), the District shall have a right of first refusal to purchase the City Transfer Property for its then fair market value. If the City determines to sell the City Transfer Property, the City shall provide the District with written notice. The District shall have thirty (30) days after receipt of that written notice to notify the City in writing if it desires to purchase the City Transfer Property for its then fair market value. If so, the Parties will negotiate in good faith to determine the fair market value of the City Transfer Property for a period of ten (10) days following the City's receipt of such notice. If the Parties are unable to reach an agreement as to the fair market value within such ten (10) day period, the City, at its expense, shall obtain an appraisal from a qualified appraiser (for purposes of this paragraph only, the "City Appraisal") within thirty (30) days of the expiration of such ten (10) day period. If the District disagrees with the City Appraisal, the District shall, at its expense, obtain an appraisal from a qualified appraiser (for purposes of this paragraph only, the "District Appraisal") within thirty (30) days from its receipt of the City Appraisal. If the Parties still fail to agree upon the fair market value of the City Transfer Property, within ten (10) days from the date of the District Appraisal, the Parties agree to jointly hire a third appraiser who will determine the final fair market value of the City Transfer Property. Each Party shall pay one-half (1/2) of the cost of the third appraisal. Upon final determination of the fair market value of the City Transfer Property (either by Party agreement or by the third appraiser), the Parties shall negotiate in good faith a purchase agreement for the sale of the City Transfer Property to the District. If after ninety (90) days following the final determination of fair market value the Parties do not sign a final purchase agreement for the City Transfer Property following such good faith negotiations, then the City may sell the City Transfer Property to a third-party. This right of first refusal shall be included in the deed conveying the Added Fuerst Park Area Property and the District Bosco Fields Property to the City. This paragraph shall survive Closing.

- (p) <u>Tree Ordinances</u>. In using the District Added High School Property and the District Added Middle School Property, the District shall comply with any applicable City tree ordinances, to the extent that the District is legally required to comply with such ordinances. This paragraph shall survive Closing.
- (q) <u>Personal Property</u>. For 180 days after Closing, the District shall have the right to enter the District Bosco Fields Property during reasonable times to retrieve District personal property from storage facilities located on the District Bosco Fields property. This paragraph shall survive Closing.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their authorized officers.

	CITY OF NOVI
	By: Robert Gatt Its: Mayor Date:, 2023
	By: Cortney Hanson Its: City Clerk Date:, 2023
ACK STATE OF MICHIGAN)	NOWLEDGMENT
) SS	
COUNTY OF OAKLAND)	
	acknowledged before me by Robert Gatt, Mayor, and he City of Novi, on the,
	Notary Public
	County, Michigan
	Acting in County, Michigan
	My Commission Expires:
[Signatures	Continued on Next Page]

	NOVI COMMUNITY SCHOOL DISTRICT, acting by and through its Board of Education
	By: Ben Mainka
	Its: Superintendent
	Date: , 2023
STATE OF MICHIGAN)) ss COUNTY OF OAKLAND) The foregoing Agreement was	NOWLEDGMENT acknowledged before me by Ben Mainka, the nool District, on the day of,
	Notary Public County, Michigan Acting in County, Michigan My Commission Expires:

EXHIBIT 1

District High School Property and City High School Property Survey

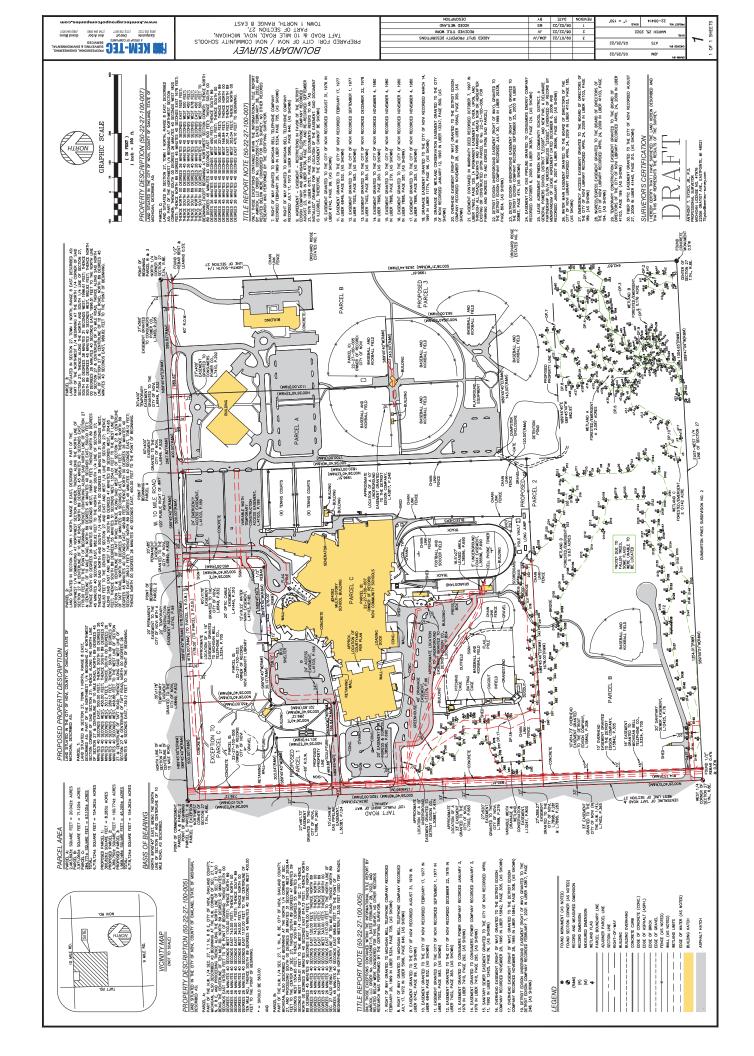


EXHIBIT 2

District Middle School Property and City Middle School Property Survey

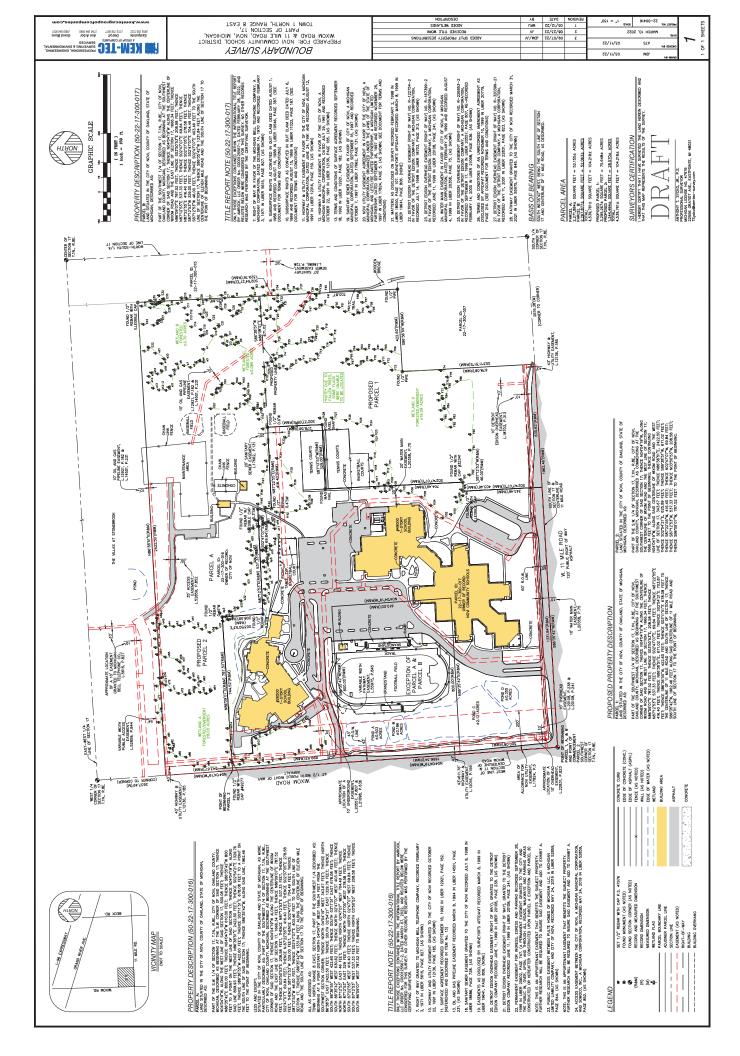


EXHIBIT 3

Bosco Fields Property Survey

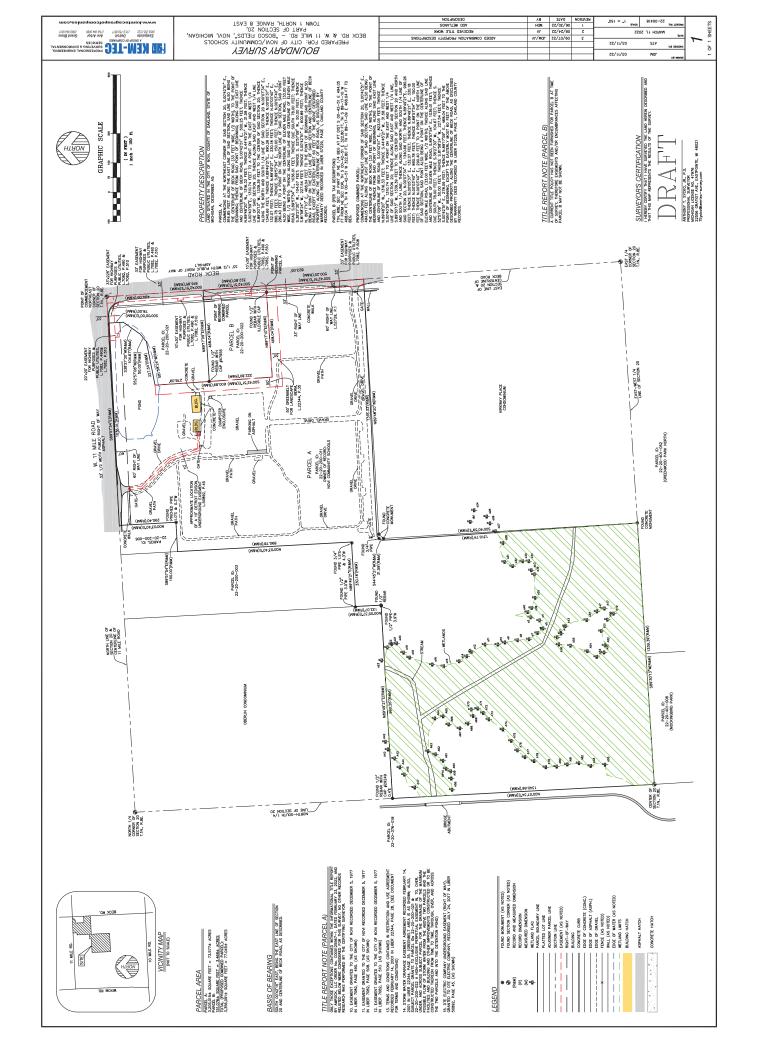


EXHIBIT 4

WARRANTY DEED

Novi Community School District, a Michigan general powers school district organized and operating under the Revised School Code, MCL 380.1, *et seq.*, as amended, whose address is 25345 Taft Road, Novi, Michigan 48374 ("Grantor") conveys and warrants to the City of Novi, a Michigan municipal corporation, whose address is 45175 Ten Mile Road, Novi, Michigan, 48375 ("Grantee"), property legally described as follows:

[Insert Legal Description]

(the "Property"), which is Parcel No. [Insert], including all tenements, hereditaments, appurtenances, and improvements thereunto belonging or in any way appertaining for the sum of one dollar (\$1.00) and other good and valuable consideration.

This conveyance is subject to:

- 1. Building and zoning laws, ordinances, and regulations;
- 2. Rights of the public and any governmental authority in any part of the land taken, deeded, or used as a street, road, or highway;
- 3. recorded and existing building and use restrictions, or other restrictions relating to the use or improvement of the Property;

4.	all	other i	rights,	restr	ictic	ns,	reservations,	easen	nents,	and	other	matters
	of	record	disclo	osed	in	the	Commitmen	t for	Title	Ins	urance	issued
	by_		, Con	nmitm	nent	No.		_,dated	<u></u> t	_at	a.m	ı./p.m.

The Grantor grants to the Grantee the right to make all permitted divisions under Section 108 of the Land Division Act, Act No. 288 of the Public Acts of 1967.

The Property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act, MCL 286.471, et seq., as amended.

<u>First Right of Refusal</u>. If the Grantee determines to sell the Property or any part of the Property (the property to be sold, the "City Transfer Property"), the Grantor shall have a right of first refusal to purchase the City Transfer Property for its then fair market value. If the Grantee determines to sell the City Transfer Property, the Grantee shall provide the Grantor with written notice. The Grantor shall have thirty (30) days after receipt of that written notice to notify the Grantee in writing if it desires to purchase the City Transfer

Property for its then fair market value. If so, the parties will negotiate in good faith to determine the fair market value of the City Transfer Property for a period of ten (10) days following the Grantee's receipt of such notice. If the parties are unable to reach an agreement as to the fair market value within such ten (10) day period, the Grantee, at its expense, shall obtain an appraisal from a qualified appraiser (the "City Appraisal") within thirty (30) days of the expiration of such ten (10) day period. If the Grantor disagrees with the City Appraisal, the Grantor shall, at its expense, obtain an appraisal from a qualified appraiser (the "District Appraisal") within thirty (30) days from its receipt of the City Appraisal. If the parties still fail to agree upon the fair market value of the City Transfer Property, within ten (10) days from the date of the District Appraisal, the parties agree to jointly hire a third appraiser who will determine the final fair market value of the City Transfer Property. Each party shall pay one-half (1/2) of the cost of the third appraisal. Upon final determination of the fair market value of the City Transfer Property (either by party agreement or by the third appraiser), the parties shall negotiate in good faith a purchase agreement for the sale of the City Transfer Property to the Grantor. If after ninety (90) days following the final determination of fair market value the parties do not sign a final purchase agreement for the City Transfer Property following such good faith negotiations, then the Grantee may sell the City Transfer Property to a third-party. This transaction is exempt from real estate transfer tax pursuant to MCL 207.505(h)(i) and MCL 207.526(h)(i).

[Signature on Next Page]

GRANTOR:

NOVI COMMUNITY SCHOOL DISTRICT, a Michigan general powers school district

Dated:, 2023	By: (For Execution at Closing) Ben Mainka
	Its: Superintendent
	County, Michigan, this day of, nt, Novi Community School District, a Michigan genera
	(signature)(printed) Notary Public,County, Michigan My Commission Expires: Acting in the County of:

When Recorded Return To:	Send Subsequent Tax Bills To:	Prepared By (Without Opinion):
Grantee	Grantee	Piotr M. Matusiak, Esq. Thrun Law Firm, P.C. P.O. Box 2575 East Lansing, MI 48826-2575

EXHIBIT 5

WARRANTY DEED

The City of Novi, a Michigan municipal corporation, whose address is 45175 Ten Mile Road, Novi, Michigan, 48375 ("Grantor") conveys and warrants to Novi Community School District, a Michigan general powers school district organized and operating under the Revised School Code, MCL 380.1, *et seq.*, as amended, whose address is 25345 Taft Road, Novi, Michigan 48374 ("Grantee"), property legally described as follows:

[Insert Legal Description]

(the "Property"), which is Parcel No. [Insert], including all tenements, hereditaments, appurtenances, and improvements thereunto belonging or in any way appertaining for the sum of one dollar (\$1.00) and other good and valuable consideration.

This conveyance is subject to:

- 1. Building and zoning laws, ordinances, and regulations;
- 2. Rights of the public and any governmental authority in any part of the land taken, deeded, or used as a street, road, or highway;
- 3. recorded and existing building and use restrictions, or other restrictions relating to the use or improvement of the Property;

4.	all other rights, rest	rictions, reservation	s, easements	s, and other	matters
	of recorddisclosed i	n the Commitment f	or Title Insur	ance issued	by
	Commitment No.	,dated	<u>at</u>	_a.m./p.m.	-

The Grantor grants to the Grantee the right to make all permitted divisions under Section 108 of the Land Division Act, Act No. 288 of the Public Acts of 1967. The Property may be located within the vicinity of farmland or a farm operation.

Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act, MCL 286.471, et seq., as amended.

<u>First Right of Refusal</u>. If the Grantee determines to sell the Property or any part of the Property (the property to be sold, the "District Transfer Property"), the Grantor shall have a right of first refusal to purchase the District Transfer Property for its then fair market value. If the Grantee determines to sell the District Transfer Property, the Grantee shall provide the Grantor with written notice. The Grantor shall have thirty (30)

days after receipt of that written notice to notify the Grantee in writing if it desires to purchase the District Transfer Property for its then fair market value. If so, the parties will negotiate in good faith to determine the fair market value of the District Transfer Property for a period of ten (10) days following the Grantee's receipt of such notice. If the parties are unable to reach an agreement as to the fair market value within such ten (10) day period, the Grantee, at its expense, shall obtain an appraisal from a qualified appraiser (the "District Appraisal") within thirty (30) days of the expiration of such ten (10) day period. If the Grantor disagrees with the District Appraisal, the Grantor shall, at its expense, obtain an appraisal from a qualified appraiser (the "City Appraisal") within thirty (30) days from its receipt of the District Appraisal. If the parties still fail to agree upon the fair market value of the District Transfer Property, within ten (10) days from the date of the City Appraisal, the parties agree to jointly hire a third appraiser who will determine the final fair market value of the District Transfer Property. Each party shall pay one-half (1/2) of the cost of the third appraisal. Upon final determination of the fair market value of the District Transfer Property (either by party agreement or by the third appraiser), the parties shall negotiate in good faith a purchase agreement for the sale of the District Transfer Property to the Grantor. If after ninety (90) days following the final determination of fair market value the parties do not sign a final purchase agreement for the District Transfer Property following such good faith negotiations, then the Grantee may sell the District Transfer Property to a third-party.

This transaction is exempt from real estate transfer tax pursuant to MCL 207.505(h)(i) and MCL 207.526(h)(i).

[Signature on Next Page]

GRANTOR:

CITY OF NOVI, a Michigan municipal corporation

Dated:, 2023	By: (For Execution at Closing) [Printed Name]
	Its:
Acknowledged before me in	County, Michigan, this day of, 2023 by,
, City of N	ovi, a Michigan municipal corporation.
	(signature) (printed)
	Notary Public,County, Michigan
	My Commission Expires:
	Acting in the County of:

When Recorded Return To:	Send Subsequent Tax Bills To:	Prepared By (Without Opinion):
Grantee	Grantee	Piotr M. Matusiak, Esq. Thrun Law Firm, P.C. P.O. Box 2575 East Lansing, MI 48826-2575

EXHIBIT 6

PURCHASER'S STATEMENT

Novi Community School District, a Michigan general powers school district organized and operating under the Revised School Code, MCL 380.1, *et seq.*, as amended, whose address is 25345 Taft Road, Novi, Michigan 48374 ("Purchaser") is purchasing from the City of Novi, a Michigan municipal corporation, whose address is 45175 Ten Mile Road, Novi, Michigan, 48375 (the "Seller"), the following described premises situated in the City of Novi, Oakland County, Michigan:

[Insert Legal Description]
Tax Identification No (the "Property").
Subject to any terms to the contrary in the Property Exchange Agreement between the Purchaser and Seller dated
(1) It has inspected the Property and agrees to take the Property "as is" with all personal property and debris and in its present condition.
(2) There are no other or additional written or oral understandings and that the Seller disclaims any and all warranties of any kind with regards to the Property.
The provisions stated above shall survive closing.

[Signature on the Following Page]

PURCHASER:

NOVI COMMUNITY SCHOOL DISTRICT, a Michigan general powers school district

Signature: **(For Execution at Closing)**

Printed Name: Ben Mainka

Dated:______, 2023

Its: Superintendent

The for	egoing wa	s acknowledged	before me in	, c	County, Michigan,
this	_ day of _	_	, 2023, by Ben Mainka	a, Superintendent,	Novi Community
School	District, a	Michigan general	powers school distric	t.	

(signature)
(printed)
_County, Michigan

Prepared by and after recording return to:

Piotr M. Matusiak, Esq. Thrun Law Firm, P.C. P.O. Box 2575 East Lansing, Michigan 48826-2575

EXHIBIT 7

PURCHASER'S STATEMENT

The City of Novi, a Michigan municipal corporation, whose address is 45175 Ten Mile Road, Novi, Michigan, 48375 (the "Purchaser") is purchasing from Novi Community School District, a Michigan general powers school district organized and operating under the Revised School Code, MCL 380.1, *et seq.*, as amended, whose address is 25345 Taft Road, Novi, Michigan 48374 ("Seller"), the following described premises situated in the City of Novi, Oakland County, Michigan:

[Insert Legal Description]
Tax Parcel Identification No (the "Property").
Subject to any terms to the contrary in the Property Exchange Agreement between the Purchaser and Seller dated
(1) It has inspected the Property and agrees to take the Property "as is" wit all personal property and debris and in its present condition.
(2) There are no other or additional written or oral understandings and that the Seller disclaims any and all warranties of any kind with regards to the Property.
The provisions stated above shall survive closing.

[Signature on the Following Page]

CITY OF NOVI, a Michigan municipal corporation

Dated:, 2023	By: <u>(For Execution at Closing)</u> [Printed Name]
	Its:
	County, Michigan, this day o , 2023 by ovi, a Michigan municipal corporation.
	(signature)(printed) Notary Public,County, Michigan My Commission Expires: Acting in the County of:

Prepared by and after recording return to:

Piotr M. Matusiak, Esq., Thrun Law Firm, P.C. P.O. Box 2575 East Lansing, Michigan 48826-2575

EXHIBIT 8

TERMINATION AGREEMENT

This Termination Agreement is entered into by and between Novi Community School District, a Michigan general powers school district organized and operating under the Revised School Code, MCL 380.1, et seq., as amended, whose address is 25345 Taft Road, Novi, Michigan 48374 ("District") and the City of Novi, a Michigan municipal corporation, whose address is 45175 Ten Mile Road, Novi, Michigan, 48375 ("City").

- **WHEREAS**, the District owns Property assigned Tax Parcel No. 22-27-100-007 and legally described in Attachment A hereto;
- **WHEREAS,** the City owns property assigned Tax Parcel No. 22-27-100-005 and legally described in Attachment A hereto;
- **WHEREAS,** the District owns Property assigned Tax Parcel No. 22-17-300-017 and legally described in Attachment A hereto;
- **WHEREAS**, the City owns Property assigned Tax Parcel No. 22-17-300-016 and legally described in Attachment A hereto;
- **WHEREAS**, the District owns Property assigned Tax Parcel No. 20-20-200-011 and legally described in Attachment A hereto (the property referenced in this whereas clause and all the preceding whereas clauses, collectively, the "Properties");
- **WHEREAS**, the District and the City have entered into various agreements with each other concerning the Properties, which agreements were entered into before [Insert Closing Date] (the "Prior Agreements");
- **WHEREAS**, the District and the City have entered into a Property Exchange Agreement dated [Insert Date] and have exchanged properties pursuant to that agreement (the "Property Exchange"); and
- **WHEREAS**, given the Property Exchange, the Parties have determined that it is no longer necessary to maintain the Prior Agreements.
- **NOW THEREFORE**, for the consideration of \$1.00 and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged by both the District and the City, the parties agree as follows:
- 1. <u>Termination</u>. The District and the City hereby terminate the Prior Agreements in their entirety effective immediately and neither the District nor the City shall have any further rights or obligations pursuant to those Prior Agreements.

- 2. <u>Counterparts</u>. This Termination Agreement may be executed in several counterparts, each of which may be deemed as original, and all of such counterparts together shall constitute one and the same Termination Agreement. Facsimile signatures shall be binding.
- 3. <u>Governing Terms</u>. In the event of any inconsistency between the terms of this Termination Agreement and the Prior Agreements, this Termination Agreement shall govern.
- 4. <u>Governing Law</u>. This Termination Agreement shall be construed, interpreted, and enforced under the laws of the State of Michigan.
- 6. <u>No Construction Against Drafting Party</u>. This Termination Agreement shall not be more strictly construed against, nor shall any ambiguities within this Termination Agreement be resolved against, a Party because that Party's participation in the drafting of this Termination Agreement.
- 7. <u>Entire Agreement</u>. This Termination Agreement constitutes the entire agreement between the District and the City. None of the terms of this Termination Agreement may be modified or amended in any way except by an instrument in writing executed by an authorized representative of the District and the City.

NOVI COMMUNITY SCHOOL DISTRICT, a Michigan general powers school district

Signature:	(For	Execution	at	Closing)
_					

Printed Name: Ben Mainka

Its: Superintendent

Dated:______, 2023

CITY OF NOVI, a Michigan municipal corporation

Dated:, 2023	By: (For Execution at Closing) [Printed Name]
	Its:

Prepared by and after recording return to:

Piotr M. Matusiak, Esq., Thrun Law Firm, P.C. P.O. Box 2575 East Lansing, Michigan 48826-2575

Attachment A to Termination Agreement

Property Legal Descriptions

BOARD OF EDUCATION NOVI COMMUNITY SCHOOL DISTRICT NOVI, MICHIGAN

March 16, 2023

SUPERINTENDENT OF SCHOOLS

TOPIC: NCSD Branding guide

Last year, the a few key District personnel were researching the need for new common building signage in the District. Out of these discussions came a broader conversation around having a branding guide for the District due to the various logos being used in the buildings.

Under the expertise of Printnology, coordination of George Sipple, our marketing and public relations (PR) supervisor, and the guidance of the new Cabinet, a branding guide was developed. The purpose of this branding guide is to coordinate and unify all of the buildings and departments with one base logo and color scheme.

RECOMMENDATION:

That the Novi Community School District Board of Education approve the NCSD Branding Guide as presented.

APPROVED AND RECOMMENDED

FOR BOARD ACTION

Ren Mainka, Superimendent

Style Guidelines Successfully Communicating Through Consistency









• Vis 101

This branding guide covers the standards for development, execution and production of the Novi Community School District communications materials. The primary goal of the guide is to unify all messages and graphic elements across all media. The key to successful communications is consistency. The Novi Community School District vision and messages are carried through all communication mediums through the use of color, typography, photography and other elements. Correct and consistent usage is vital to ensure the quality and integrity of the Novi Community School District brand. The primary audiences for this guide are staff and students at Novi Community School District and partner organizations, as well as the creative professionals they work with to produce communications materials.

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Logo Coved

Official Branding

The Novi Community School District logo is the mark that represents the schools. It carries the values of excellence, academic inspiration and a love of learning that are at the heart of the district's ambition. Therefore it is important that it is reproduced and displayed in the correct manner so as not to dilute the Novi Community School District brand. This is the logo in full color. It is the most common and should be used whenever possible. Please use with care and follow the guide as outlined.

Approved Rebranded Logos and Graphics

Primary Logo



Official Branding

05

Secondary Logo







Pre K-4 Elementary Alternative Themed Logo

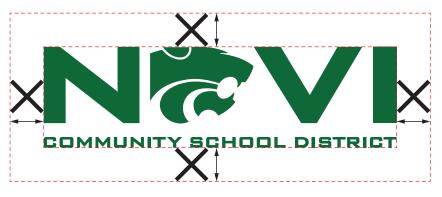




The Novi Community School District logo is comprised of two elements, the Powercat symbol and the logo typography. The Powercat symbol is a powerful

Official Branding

image evoking the collaborative culture of our students and staff. The logo typography has been carefully chosen for its modern and yet refined, highly legible style, and to complement and balance perfectly with the Powercat logo symbol.



The clearspace X is twice the width of the typography thickness.

Clearspace

A safe area around the logo must be preserved to allow maximum legibility of the logo. No elements such as typography, other logos, graphics or clipart may intrude upon this safe area. In addition, placing the logo too close to a cut or folded edge violates the safe area. In some cases, it may be acceptable to place the logo over a photo edge. Please maintain as much logo clarity as possible in these situations.



Minimum Size

To ensure that the logo is large enough to be easily recognized, it must not be reduced smaller than the height of 5/8 inch. This is the minimum size. The logo should be larger in every possible instance.



The General Logo

The main logo is the dark logo used on a white background.

Official Branding



The Light Logo Version

Will be used when the background color is dark.



Correct Usage



Correct Usage



Incorrect Usage

Do not place the logo over any photos, textures, or any other graphic elements that make the logo difficult to see.

07

ColOIS

Consistent use of Novi Community School District colors will help ensure that this palette becomes recognized as belonging to Novi Community School District, even without the logo. The Novi Community School District communications are designed using plenty of space. This makes sure that text and information are clear and easy to read, and is also a distinctive element of our look and feel.

Primary Palette

These are the main colors and should be the predominant colors used on any piece of design.

Secondary Palette

These colors should be used to support and expand upon the primary palette. They are to be used alongside the main palette and never independently of it.

Primary Palette



Colors

Pantone: 349C | CMYK: 91/33/99/26 | RGB: 0/105/55 | Hex: 006937

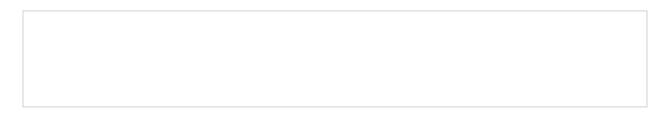
09

Secondary Palette



Pantone: Process Black C | CMYK: 0/0/0/100 | RGB: 35/31/32 | Hex: 231F20

White Palette



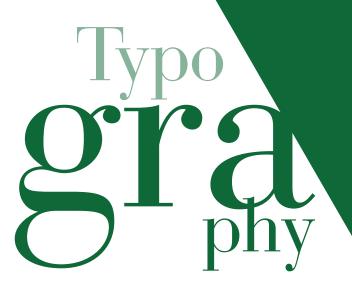
CMYK: 0/0/0/0 | RGB: 255/255/255 | Hex: FFFFF

Typefaces

The primary typeface is Bank Gothic BT Medium. This face has been chosen as it reflects Novi Community School District brand: it is a clear, contemporary and classic face that suits modern treatments.

Typography and Weight

Consistent use of the correct typefaces and weights, in the right places, ensures that the Novi Community School District communications are instantly recognizable and the integrity of the brand is maintained.



BANK GOTHIC LH HEAVY ABCDEFGHIJKLMNOPQRSTUVWXYZ ABCDEFGHIJKLMNOPQRSTUVWXYZ 1234567890

Font File

To obtain a copy of the truetype font file to load on a computer, contact George Sipple at 248-449-1410 or george.sipple@novik12.org.

To retain the integrity of Novi Community School District identity, it is important **NOT** to change any element of the logo or adjust it in any way. Here are some examples of how **NOT** to use the logo.

Please be responsible, not reckless, with this logo. Always use the logo provided. DO NOT
Tint any elements in the logo





Logo Do Nots

13

DO NOT
Change any colors
in the logo





DO NOT Rotate the logo





14

DO NOT Distort or stretch the logo





DO NOT Change the font in the logo









DO NOT
Use complex
backgrounds





Logo Do Nots

15

Po NOT
Rearrange elements
in the logo





DO NOT Redraw the logo

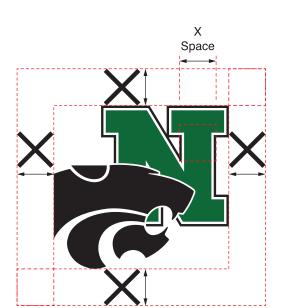




Power Callery Caphic

Structure

The Novi Powercat logo includes two graphic elements, the Power Cat silhouette in black with a white outline, and a varsity letter "N" in green with a white and black outline. These elements combined reinforce the brand. When the primary logo is not preferred, the secondary Powercat logo must appear prominently on all materials published by the school or any affiliates, such as apparel, athletics, accessories, etc.



The Powercat and Varsity letter "N" must appear together at all times. The letter may not be recreated with any other font, nor resized, nor rearranged for any reason, unless approved by Novi Community School District.

Clearspace

A safe area around the logo must be preserved to allow maximum legibility of the logo. No elements such as typography, other logos, graphics or clipart may intrude upon this safe area. In addition, placing the logo too close to a cut or folded edge violates the safe area. In some cases, it may be acceptable to place the logo over a photo edge. Please maintain as much logo clarity as possible in these situations.



Minimum Size

To ensure that the logo is large enough to be easily recognized, it must not be reduced smaller than the width of 1 inch. Please note: This is the minimum size. The logo should be larger in every possible instance.

Powercat Graphic

17

Powercat Graphic

18

Color

The Powercat logo can appear only as shown on the right. The logo should only be applied to solid backgrounds, solid graphic elements, or photos, when appropriate. The two primary colors should be used whenever possible.



Varsity "N" Letter



Pantone: 349C | CMYK: 91/33/99/26

RGB: 0/105/55 | Hex: 006937

Power Cat Silhouette



Pantone: Process Black C | CMYK: 0/0/0/100

RGB: 35/31/32 | Hex: 231F20



General Logo

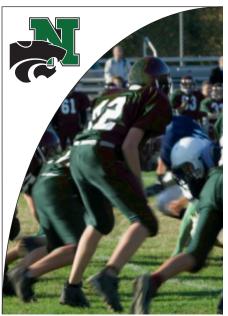
The main logo is the dark logo used on a white background.

Powercat Graphic

19

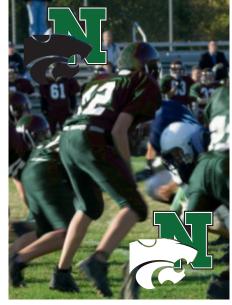
Logo Usage

Do not place the logo over any photos, textures, or any other graphic elements that make the logo difficult to see.



Correct Usage Correct Usage





Incorrect Usage

Powercat Graphic

Light Logo Version

Will be used when the background color is green.









Light Logo Version

Will be used when the background color is black.









20



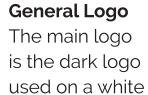








21



background.

























Light Logo VersionWill be used when the background color is black.

NOT to change any element of the logo or adjust it in any way. Here are some examples of how NOT to use the logo.

Please be responsible, not reckless, with this logo. Always use the logo provided.



1 DO NOT Tint any elements in the logo





Logo Do Nots

23

DO NOT Change any colors in the logo





DO NOT Rotate the logo





Logo Do Nots

24

DO NOT
Distort or stretch
the logo





DO NOT
Change the font in the logo





DO NOT
Alter the proportions in the logo









Logo Do Nots

25

DO NOT
Rearrange elements
in the logo





DO NOT Redraw the logo





1Pre

Alternative Themed Logo

While maintaining the integraty of the rebranding with the consistance use of the approved font lettering for Novi, a paw graphic has been introduced. The paw graphic represents a softer and friendlier reprentation of the school spirit that the younger students can identify with. Please use with care and follow the guide as outlined.



The lettering and paw graphic must appear together at all times. The letters may not be recreated with any other font, nor resized, nor rearranged for any reason, unless approved by Novi Community School District.

Pre K-4 Themed Logo

27



The clearspace X is twice the width of the typography thickness.

Clearspace

A safe area around the logo must be preserved to allow maximum legibility of the logo. No elements such as typography, other logos, graphics or clipart may intrude upon this safe area. In addition, placing the logo too close to a cut or folded edge violates the safe area. In some cases, it may be acceptable to place the logo over a photo edge. Please maintain as much logo clarity as possible in these situations.



Minimum Size

To ensure that the logo is large enough to be easily recognized, it must not be reduced smaller than the heigth of 1/2 inch. Please note: This is the minimum size. The logo should be larger in every possible instance.

Pre K-4 Themed Logo

28

Color

The logo can appear only as shown on the right. The logo should only be applied to solid backgrounds, solid graphic elements, or photos, when appropriate. The primary color should be used whenever possible.



General Logo

The main logo is the dark logo used on a white background.



Light Logo Version

Will be used when the background color is green.



Primary Color



Pantone: 349C | CMYK: 91/33/99/26 RGB: 0/105/55 | Hex: 006937



Light Logo Version

Will be used when the background color is black.



Correct Usage



Correct Usage

Pre K-4 Themed Logo

29



Incorrect Usage

Logo Usage

Do not place the logo over any photos, textures, or any other graphic elements that make the logo difficult to see.

To retain the integrity of Novi paw logo identity, it is important **NOT** to change any element of the logo or adjust it in any way. Here are some examples of how **NOT** to use the logo.

Please be responsible, not reckless, with this logo. Always use the logo provided.



Tint any elements in the logo



Logo Do Nots

31

DO NOT
Change any colors
in the logo



DO NOT Rotate the logo





Logo Do Nots

DO NOT the logo



DO NOT Change the font in the logo





in the logo



DO NOT Use complex backgrounds





Logo Do Nots

33



DO NOT Redraw the logo



Special Circumstances

There may be special situations where our brand elements need to be utilized in ways that are outside of our standard acceptable use guidelines. In these cases, contact George Sipple at 248-449-1410 or george.sipple@novik12.org for direction and approval.



Specialty Logos









Logo Alternates

App App App App App More

Spiritwear & Accessories

The brand elements may be used on apparel and promotional items, however the branding guidelines must be followed. There may be special situations where our brand elements need to be utilized in ways that are outside of our standard acceptable use guidelines. In these cases, contact George Sipple at 248-449-1410 or george.sipple@novik12.org for direction and approval.

The following examples illustrate how the brand elements may be used on apparel and promotional items. You are not confined to these specific layouts, however, any use of the brand elements for apparel and promotional items must be approved by George Sipple prior to production.









Apparel & More

















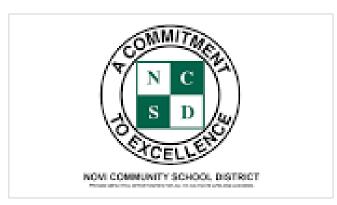
Logo branding outside the guidelines

Previous logo designs and variations will no longer be allowed for brand use or brand identity. Branding must follow guideline standards. Any questions please contact George Sipple at 248-449-1410 or george.sipple@novik12.org for further direction.

38

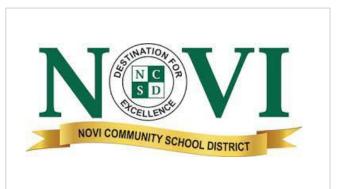
Unacceptable Novi Community School District Logos





Don't Use Logos









25345 Taft Road Novi, MI 48374 | Phone: 248-449-1200 | Fax: 248-449-1219 | novi.k12.mi.us









BOARD OF EDUCATION NOVI COMMUNITY SCHOOL DISTRICT NOVI, MICHIGAN

March 16, 2023

ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES

TOPIC: Bake Shoppe and Food and Culture Course Proposals

The Family and consumer Science Department, at Novi High School, would like to propose the addition of two Elective Courses, the Bake Shoppe and the Food and Culture Courses. These courses will not replace any existing courses. Currently, the high school only offers on culinary course

The demand is increasing for students to have the opportunity to take Career Readiness courses and this will allow students to continue learning about Food Science behind baking and food as an essential part of culture. The various units of study include

Bake Shoppe:

- Introduction to the baking profession and career opportunities
- Quick Breads
- Yeast Breads
- Pastries
- Cakes
- Decorating cookies
- Specialty desserts

Food and Culture:

- North America (U.S. Regions and Canada)
- Central America
- South America
- Western and Northern Europe
- Southern Europe and Russia
- Eastern Asia
- Southeast Asia and Africa

RECOMMENDATION:

That the Novi Community School District Board of Education approve the Bake Shoppe and the Food and Culture Course proposals as presented.

APPROVED AND RECOMMENDED FOR BOARD ACTION

Benjamin J. A. Mainka, Superintendent

Novi Community Schools New Course Proposal Form

Proposal Date: 11-2-22	Building: NHS	
Course Offering and Textbook Proposal for: Bake Shoppe		
Proposed by: Kacy Byron		
*Subject / GPA Req: Family and Consumer Science / 0.5 GPA Requirement		
Department: FCS		
# of Terms (typically 1): 1	# of Periods: 1	
Effective date: Start of School Year 2023		
Grade level low to high:9 to12 *Prerequisite: I	Food Science	
In other districts this course may count as an Art Requirement	t	
Course Classification:Academic _XElectiveOth	ner	
Grade level low to high:9 to12 *Prerequisite: I		
Course Classification:Academic _XElectiveOth	ner	

Part I. Proposal: The Family and Consumer Science Department is proposing that we add another culinary course to the course catalog.

Part II. Rationale: NHS currently only offers one culinary course. The demand is increasing for students to take career readiness courses. This course will provide an opportunity for students to continue their passion for culinary arts while also exploring culinary careers. In addition, students will be learning about the science behind baking. The various units of study will include: introduction to the baking profession and career opportunities, quick breads, yeast breads, pastries, cakes and decorating, cookies, and specialty desserts.

Sample Syllabus (linked)

Part III. Michigan Framework Implementation (Standards):

Family and Consumer Science National Standards- Area of Study 8.0: Food Production and Services. All content standards and competencies provided below:

8.1 Analyze career paths within the food production and food services industries.

- 8.1.1 Explain the roles, duties, and functions of individuals engaged in food production and services careers.
- 8.1.2 Analyze opportunities for employment and entrepreneurial endeavors.
- 8.1.3 Summarize education and training requirements and opportunities for career paths in food production and services.
- 8.1.4 Analyze the correlation between food production and services occupations and local, state, national, and global economies.
- 8.1.5 Create an employment portfolio to communicate food production and services knowledge and skills.
- 8.1.6 Analyze the role of professional organizations in food production and services

8.2 Demonstrate food safety and sanitation procedures.

- 8.2.1 Identify characteristics of major foodborne pathogens, their role in causing illness, foods involved in outbreaks, and methods of prevention.
- 8.2.2 Employ food service management safety/sanitation program procedures, including CPR and first aid.
- 8.2.3 Use knowledge of systems for documenting, investigating, reporting, and preventing foodborne illness.
- 8.2.4 Use the Hazard Analysis Critical Control Point (HACCP) and crisis management principles and procedures during food handling processes to minimize the risks of foodborne illness.
- 8.2.5 Practice standard personal hygiene and wellness procedures.
- 8.2.6 Demonstrate proper purchasing, receiving, storage, and handling of both raw and prepared foods.
- 8.2.7 Demonstrate safe food handling and preparation techniques that prevent cross contamination from potentially hazardous foods and food groups.
- 8.2.8 Analyze current types of cleaning and sanitizing materials for proper use.
- 8.2.9 Use the Occupational Safety and Health Administration (OSHA) Right to Know Law and Materials Safety Data Sheets (MSDS) and explain their requirements in safe handling and storage of hazardous materials.
- 8.2.10 Demonstrate safe and environmentally responsible waste disposal and recycling methods.
- 8.2.11 Demonstrate ability to maintain necessary records to document time and temperature control, HACCP, employee health, maintenance of equipment, and other elements of food preparation, storage, and presentation.

8.3 Demonstrate industry standards in selecting, using, and maintaining food production and food service equipment.

- 8.3.1 Operate tools and equipment following safety procedures and OSHA requirements.
- 8.3.2 Maintain tools and equipment following safety procedures and OSHA requirements.
- 8.3.3 Demonstrate procedures for cleaning and sanitizing equipment, serving dishes, glassware, and utensils to meet industry standards and OSHA requirements.
- 8.3.4 Analyze equipment purchases based on long-term business needs, specific regulations, and codes related to foods.
- 8.3.5 Demonstrate procedures for safe and secure storage of equipment and tools.

8.3.6 Identify a variety of types of equipment for food processing, cooking, holding, storing, and serving.

8.4 Demonstrate menu planning principles and techniques based on standardized recipes to meet customer needs.

- 8.4.1 Use computer based menu systems to develop and modify menus.
- 8.4.2 Apply menu-planning principles to develop and modify menus.
- 8.4.3 Analyze food, equipment, and supplies needed for menu production.
- 8.4.4 Develop a variety of menu layouts, themes, and design styles.
- 8.4.5 Prepare requisitions for food, equipment, and supplies to meet production requirements.
- 8.4.6 Record performance of menu items to analyze sales and determine menu revisions.
- 8.4.7 Apply principles of measurement, portion control, conversions, food cost analysis and control, menu terminology, and menu pricing to menu planning.

8.5 Demonstrate professional food preparation methods and techniques for all menu categories to produce a variety of food products that meet customer needs.

- 8.5.1 Demonstrate professional skills in safe handling of knives, tools, and equipment.
- 8.5.2 Demonstrate professional skill for a variety of cooking methods including roasting, broiling, smoking, grilling, sautéing, pan frying, deep frying, braising, stewing, poaching, steaming, and baking using professional equipment and current technologies.
- 8.5.3 Demonstrate knowledge of portion control and proper scaling and measurement techniques
- 8.5.4 Apply the fundamentals of time, temperature, and cooking methods to cooking, cooling, reheating, and holding of a variety of foods.
- 8.5.5 Prepare various meats, seafood, and poultry using safe handling and professional preparation techniques.
- 8.5.6 Prepare various stocks, soups, and sauces using safe handling and professional preparation techniques.
- 8.5.7 Prepare various fruits, vegetables, starches, legumes, dairy products, fats, and oils using safe handling and professional preparation techniques.
- 8.5.8 Prepare various salads, dressings, marinades, and spices using safe handling and professional preparation techniques.
- 8.5.9 Prepare sandwiches, canapes and appetizers using safe handling and professional preparation techniques.
- 8.5.10 Prepare breads, baked goods and desserts using safe handling and professional preparation techniques.
- 8.5.11 Prepare breakfast meats, eggs, cereals, and batter products using safe handling and professional preparation techniques.
- 8.5.12 Demonstrate professional plating, garnishing, and food presentation techniques.
- 8.5.13 Integrate sustainability in food production and services including menu planning; acquisition, preparation, and serving of food; storage; and recycling and waste management.
- 8.5.14 Demonstrate cooking methods that increase nutritional value, lower calorie and fat content, and utilize herbs and spices to enhance flavor.

8.6 Demonstrate implementation of food service management and leadership functions.

8.6.1 Apply principles of purchasing, receiving, and storing in food service operations.

- 8.6.2 Practice inventory procedures including first in/first out concept, date marking, and specific record keeping.
- 8.6.3 Apply accounting procedures in planning and forecasting profit and loss.
- 8.6.4 Examine the areas of risk management and legal liability within the food service industry.
- 8.6.5 Apply human resource policies including rules, regulations, laws, hiring, compensation, overtime, discrimination, and harassment.
- 8.6.6 Apply the procedures involved in staff planning, recruiting, interviewing, selecting, scheduling, performance reviewing, and terminating of employees.
- 8.6.7 Conduct staff orientation, initial training and education, consistent reinforcement of training principles, and on the job training/retraining.
- 8.6.8 Implement marketing plans for food service operations.
- 8.6.9 Design internal/external crisis management and disaster plans and response procedures.
- 8.6.10 Apply principles of inventory management, labor cost and control techniques, production planning and control, sustainability, and facilities management to planning and front and back of the house operations.

8.7 Demonstrate the concept of internal and external customer service.

- 8.7.1 Analyze the role of quality service as a strategic component of exceptional performance.
- 8.7.2 Demonstrate quality service techniques and procedures that meet industry standards in the food service industry.
- 8.7.3 Analyze the relationship between employee attitude and skills and customer satisfaction.
- 8.7.4 Apply procedures for addressing and resolving complaints.
- 8.7.5 Demonstrate sensitivity to diversity and special needs.

Part IV. Staff Development Needs: Mrs. Byron does not need any development needs as she has taught this curriculum for 7 years in another district.

Part V. Review Process and Evaluation:

(include the Curriculum Instruction and/or Assessment Study Initiation Proposal Form, the Textbook Evaluation Instrument, and (if needed) the Software Evaluation Instrument)

Curriculum Instruction will include lectures, demonstrations, class discussions, special reports, group work, online learning and laboratories. A textbook and software are not applicable to this course.

Part VI. In addition to the recommended textbook, the other textbooks that were reviewed are: $N\!/\!A$

Part VII. Cost Analysis: \$1,000 for groceries, equipment, and safety/sanitation supplies

Part VIII. Additional Course Directory Set Up Questions:

	1. Attendance Take Course - Yes or No
:	2. Assigning Grades- Yes or No
•	3. Post to History (do grades need to show on a Transcript) - Yes or No
•	 Conflict OK (is it OK to schedule this class with other classes at the same time) - Yes or No
;	5. Grad Credits = 0.5
(6. GPA Credits = 0.5
7	7. GPA Level = 0
8	B. Mark Set: High School Standards
ģ	9. Work Level: 01 - Reg
,	0. CIP/SCED Code: (to be reviewed by OOA) initial here:
	1. Principal/Director's Signature: More Contact Date: 0/2/23

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Proposed by: Kacy Byron		
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Department: FCS		
# of Terms (typically 1): 1	# of Periods: 1	
Effective date: Start of School Year 2023		
Grade level low to high:9 to12 *Pred	requisite: Food Science	
Course Classification:Academic _XElectiv	eOther	
	equirement*	

Part I. Proposal: The Family and Consumer Science Department is proposing that we add another culinary course to the course catalog.

Part II. Rationale: NHS currently only offers one culinary course. It is important to provide students opportunities to understand different cultures and perspectives, and food is an essential part of culture. This course will provide an opportunity for students to learn, discuss, and engage with topics revolving around the United States and Worldwide. The various units of study include: North America (U.S. Regions and Canada, Central America, South America, Western and Northern Europe, Southern Europe, Eastern Europe and Russia, Eastern Asia, Southeast Asia and Africa.

Sample Syllabus (linked)

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- 8.6.8 *Implement marketing plans for food service operations.*
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Part V. Review Process and Evaluation:

(include the Curriculum Instruction and/or Assessment Study Initiation Proposal Form, the Textbook Evaluation Instrument, and (if needed) the Software Evaluation Instrument)

Curriculum Instruction will include lectures, demonstrations, class discussions, special reports, group work, online learning and laboratories. A textbook and software are not applicable to this course.

Part VI. In addition to the recommended textbook, the other textbooks that were reviewed are: *N/A*

Part VII. Cost Analysis: \$1,000 for groceries, equipment, and safety/sanitation supplies

Part VIII. Additional Course Directory Set Up Questions:

1. Attendance Take Course - Yes or No
2. Assigning Grades- Yes or No
3. Post to History (do grades need to show on a Transcript) - Yes or No
 Conflict OK (is it OK to schedule this class with other classes at the same time) - Yes or No
5. Grad Credits = 0.5
6. GPA Credits = 0.5
7. GPA Level = 0
8. Mark Set: High School Standards
9. Work Level: 01 - Reg
10. CIP/SCED Code: (to be reviewed by OOA) initial here:
1. Principal/Director's Signature: 2. Assistant Superintendent Signature: 3. Date Board Reviewed: Date: 2/2/23 Date: 2/4/23

BOARD OF EDUCATION NOVI COMMUNITY SCHOOL DISTRICT NOVI, MICHIGAN

March 16, 2023

SUPERINTENDENT OF SCHOOLS

TOPIC: Gun Safety and School Security

Safety and security in our schools has always been a top priority. Because it is our top priority, the Novi Community School District's safety equipment, secure environments, and staff training are number one in the state.

That being said, our cabinet members and all administrators are continually reviewing any and all new research in that area. We are currently exploring informational training for all on the subject of gun safety. Tonight, the Board will be discussing this upcoming information training.

APPROVED AND RECOMMENDED FOR BOARD INFORMATION AND DISCUSSION

Ben Mainka, Superintendent

BOARD OF EDUCATION NOVI COMMUNITY SCHOOL DISTRICT NOVI, MICHIGAN

March 16, 2023

ASSUSTANT SUPERINTENDENT OF TEACHING AND LEARNING

TOPIC: DEI Definitions Review

On March 2, 2023, the DEI Committee of the Whole met to discuss, define, and review what Diversity, Equity, and Inclusion means in the Novi Community School District. These DEI definitions are presented tonight for Board information and discussion.

APPROVED AND RECOMMENDED FOR BOARD INFORMATION AND DISCUSSION

Ben Mainka, Superintendent

Defining DEI in Novi Community School District

What Diversity Means...

Diversity is something that is celebrated and embraced within Novi Community School District. Diversity is expressed in a myriad of forms, including race and ethnicity, gender, sexual orientation, socioeconomic status, language, culture, national origin, religious commitments, age, (dis)ability status, and political perspective. As a truly diverse learning community, we become stronger through coming together and making us more aware, thoughtful, and open-minded to people and cultures that differ from our own experience.

What Diversity Does Not Mean...

Diversity is not a placating idea that we simply discuss to check a box or make someone feel better. It is also not the practice of existing in an objectively diverse community without engaging each other with compassion, curiosity, and authenticity. In Novi, we celebrate diversity by truly attempting to learn and be interested in our differences, not just naming them. In a truly healthy diverse community, there is no room for discrimination.

What Equity Means...

Equity means that every individual is provided the supports necessary for them to learn and grow. It also means that students get what they personally need to have every opportunity to be successful, and then giving them the freedom to pursue it. It means that we actively work as a community of learners to ensure that everyone has access to engage fully within our district. True equity in NCSD means that "we all rise together"—you cannot be truly great if some are left behind—by ensuring each individual gets the support they need to realize their potential.

What Equity Does Not Mean...

Equity is not equality. Equality means everyone gets exactly the same thing no matter what (i.e. equal rights under the constitution), where equity means individuals get what they need (i.e. some people need glasses to see). Equity is not a discriminatory framework that hinders one group of people in order to assist another. It is not the same as Critical Race Theory (CRT)—which we do not teach—nor does it mean that we automatically assume people in majority groups are racist or prejudiced.

What Inclusion Means...

Inclusion means that every individual feels a sense of belonging and representation within our schools. It means that regardless of a person's background or experience, there is a place for them to thrive in our learning community. Inclusion also means that each individual within the learning community will have opportunities for their voices to be heard. A truly inclusive environment fosters an experience free of harassment or malice towards any individual.

What Inclusion Does Not Mean...

Inclusion is not a "thing" or "initiative" to disingenuously make people feel better. It is also not an attempt to claim people are included but persist in ways that prevent a true sense of community. Inclusion is also not about creating the illusion of "safety" by eliminating perspectives that some may not like to hear in order to create a homogeneous echo chamber. Inclusion also does not mean that everyone must personally agree with the choices others make, but instead must respect and accept people for who they are or aspire to be.

BOARD OF EDUCATION NOVI COMMUNITY SCHOOL DISTRICT NOVI, MICHIGAN

March 16, 2023

ASSISTANT SUPERINTENDENT FOR ACADEMIC SERVICES

TOPIC: Mock Trial National Competition May 17-20, 2023

Megan Chapin, Novi High School teacher, is requesting that ten to twelve students travel to Little Rock, Arkansas for the Mock Trial National Competition, from May 17-20, 2023. They will participate in legal seminars with teams from across the country.

Students will be expected to pay approximately \$500 to cover expenses including airfare and hotel accommodations.

This comes before the Board tonight for information and discussion and will come back for approval in April.

APPROVED AND RECOMMENDED FOR BOARD INFORMATION AND DISCUSSION

Ben Mainka, Szoeriztendent

BOARD OF EDUCATION NOVI COMMUNITY SCHOOL DISTRICT NOVI, MICHIGAN

Out of State/Overnight Field Trip Approval Form

Field Trip Title: Mock Trial National Competition

Dates of Trip: May 17-20, 2023

Group: Mock Trial

Sponsor: Megan Chapin

Summary:

If the Mock Trial Team qualifies for the National Mock Trial competition at the Michigan State Mock Trial Championship on March 18, then they will be invited to compete at the National Mock Trial Competition in Little Rock, Arkansas. The competition will be held from May 17-20, 2023. Students will also tour the William J. Clinton Presidential Library and Museum, participate in legal seminars, and exchange state pins with teams from across the country.

Each student will be responsible for paying approximately \$500 to cover the expense of hotel and air transportation. Students will be responsible for paying for their own meals and entertainment costs during the trip.

The attached Field Trip form has been reviewed and approved by:

Principal

Assistant Superintendent for

A ademic Services

Date of Request (at least 12 weeks prior to trip)

Date of Trip

OVERNIGHT, OUT OF STATE OR OUT OF COUNTRY FIELD TRIP REQUEST FORM

Field Trip Coordinator: Megan Chapin-Dube		Other Staff Members Attending:			
Have you coordinated this trip in previous years?: No			If yes, when?		
	most recent overnight trip you have tes competition in Traverse City	, , , , ,			
◊ If you have never	coordinated an overnight trip, which	h chaperone accompanying your gr	oup has overnight trip experience?		
It is required that	one chaperone has previously coor	dinated an overnight trip			
	TRIP II	NFORMATION			
Title of Field Trip: Date(s) of Trip: Field Trip Destination: Departure Time: Arrival Time: Cost per Student: Trip Funded By:	Mock Trial National Competition May 18 - 20 Little Rock. Arkansas May 18 am May 18 pm approximately \$1200 Student	School Days Missed (b City/State: Little Ro Departure Location: Arrival Location:	Mock Trial My students): May 18 - 19 Ock, AR Detroit Metro Airport Little Rock, AR Flight, Hotel, Registration Fees		
	L	ODGING			
Lodging name: Little Ro	ck Marriot OR Little Lock Double Tre	ee_ Contact Number:			
Number of students atter	nding: 10-12	Number of Chaperones: 1-2	2		
Cost Per Student: ~\$50	00	Funded By (circle): Student	Other:		

CHAPERONES

If a chaperone is not a district employee, please complete the Volunteer Background Check Authorization Form and submit with your request. IBe sure to include enough chaperones to support your group size.

Names of Chaperones: Megan Chapin-Dube

	TRANSPORTATION		
Method of Transportation (select one): Other			
School Bus: Tentative school bus confirmation	n made by on name date		
	name date		
Charter Bus: Company	Contact Number		
	ackground Authorization Form for each driver and submit with the ee, insurance and registration will also be required.		
Cost Per Student:	Funded By (select one):		
Address of Destination	Pickup Location		
Group	Pickup Building		
# Of Adults # Of Students	Parking Facilities		
Departure Time	Are Drivers' Meals, Tickets, or Fees Included? No		
Approx. Arrival Time	Special Equipment Needed		
Time Leaving Destination	Does the Bus Need to Stay with the Group? No		
Approx. Return Time			
<u>Deadlines:</u> This form must be in the Transportaget approval before purchasing non-refunda	ation Department office by Tuesday prior to the week of the trip. Please able tickets.		
FIELD TRIP FEES			
(A) START TIME END TIME	TOTAL # OF HOURS x Hourly Rate Below =		
(B) # OF MILES TO DESTINATION x (MILEAGE BEGINS AT 45505 11 MILE)	2 = TOTAL MILES x \$3.00		
(A + B) x # OF BUSES = TRIP TOTAL			
Hourly Rate: Monday-Friday = \$30/br	Saturday = \$45/hr Sunday= \$60/hr		

CURRICULUM

Complete the following questions if the trip is curricular.

- 1. What are the class objectives that tie into the proposed trip?
- 2. Describe the class activities prior to the field trip that will integrate the field trip with the curriculum.
- 3. Why is the field trip the best way to achieve/reinforce the class objectives?
- 4. What follow-up activities will be used in the classroom/curriculum to assist the students in applying the knowledge they gained on this trip?

Summary of Trip to Present to the Board of Education for Approval:

Students will compete in the National Mock Trial Competition in Little Rock, Arkansas. They will also tour the William J. Clinton Presidential Library and Museum, participate in legal/educational seminars, exchange state pins with teams from across the country.

APPROVAL

Sponsor's Signature

Administrator's Signature



Home Admin Materials Register Schedule Sponsors Store Travel Volunteer

You are here: Home / Schedule

SCHEDULE

Times and locations will be updated as we get closer to the event

Pre-Competition

- March 1: Registration Opens
- April 1 at 12:00 noon CT: Case Released
- April 15: Team, Courtroom Artist, and Courtroom Journalist Registration Closes

Wednesday, May 17

- Team and Observer Registration | Little Rock Marriott
- Tours of the William J. Clinton Presidential Library and Museum
- Scrimmage Rooms Available | Statehouse Convention Center

Thursday, May 18

- Team and Observer Registration | Little Rock Marriott
- State Coordinator Roundtable and Business Meetings | Little Rock Marriott
- Orientations for Coaches, Timekeepers, Courtroom Artists and Courtroom Journalists | Little Rock Marriott and Statehouse Convention Center
- Educational Seminars | *Little Rock Marriott and Statehouse Convention Center*
- Pin Exchange | Old Statehouse Museum Lawn
- Hospitality Suite (for coaches, judging panel members, coordinators, and NHSMTC Board Members) | Pinnacle Room, Little Rock Marriott

Friday, May 19

- Rounds 1 and 2 | Pulaski County Circuit Courthouse and U.S. Federal District Courthouse
- Judging Panel Reception | *Grand Ballroom, William J. Clinton Presidential Library and Museum*
- Hospitality Suite (for coaches, judging panel members, coordinators, and NHSMTC Board Members) | Pinnacle Room, Little Rock Marriott

Saturday, May 20

- Rounds 3 and 4 | *Pulaski County Circuit Courthouse and U.S. Federal District Courthouse*
- Announcement of Final Teams | Old Statehouse Museum Lawn (located between DoubleTree and Marriott Hotels)
- Championship Round | *Eisele Courtroom, U.S. Federal District Courthouse*
- Awards Gala | Wally Allen Ballroom, Statehouse Convention Center





Sponsor the 2023 National High School Mock Trial Championship

ARKANSAS HOSTS!

The Arkansas Mock Trial Foundation will host the National High School Mock Trial Championship in Arkansas in 2023. Arkansas remains one of a handful of states that have not hosted the Championship, providing a unique opportunity to showcase—for the first time—our state's spectacular venues, charm and hospitality, and strength of entrepreneurship. The information below more fully explains how the state's outstanding and collegial legal community, market-leading businesses, and students from around the nation—indeed the globe—will come together in the Natural State for the first time.

What is Mock Trial?



The National High School
Mock Trial Championship
has been held every year
since 1984. Since its
inception, each state and a
number of countries and U.S.
territories are invited to

attend the Championship, held in

a different state each year. Recent host sites include Indiana (2021, virtually), Georgia (2019), Nevada (2018), and Connecticut (2017), exposing teams from across the country as well as Guam, South Korea, and the Northern Mariana Islands to a new state each year.

Each competing state or nation-state sends one championship team from its own mock trial competition to the event; all teams are comprised of high school students meeting the Competition guidelines, and all are customarily accompanied to the event by a cadre of teachers, attorneys, coaches, local bar association representatives, and parents. The Championship spans four days filled with competition rounds, social events, and community activities for student competitors, judges, and guests. Each round of competition pits two states or nation-states against one another to try a

Cases may be civil or criminal, and the primary competition consists of four round-robin rounds, followed by a fifth round where only the top two scoring teams from the round-robin compete to determine a champion.

In preparation, the Arkansas Mock Trial Foundation will draft fictitious case materials (typically consisting of pleadings, affidavits, exhibits, jury instructions, and the like) based loosely upon true events from our state's past, highlighting state particularities, and coupled with special points of interests and unique facts about Arkansas. Utilizing those materials, teams will try the case against one another in front of a judge and three scoring jurors in each round of competition.

The Arkansas Mock Trial Foundation must recruit volunteers to staff the Championship, including—by annual tradition—a large number of judges, attorneys, and volunteers from across the nation. Competition judges are typically sitting federal and state judges, aided by a large number of practicing attorneys. The Championship enjoys a robust following from the national legal community.



For the Championship, Arkansas anticipates around five hundred student participants, accompanied by another nine hundred or so out-of-state guests. The competition schedule includes the following:

Thursday Teams and volunteers arrive.

Teams scrimmage (practice), if desired.

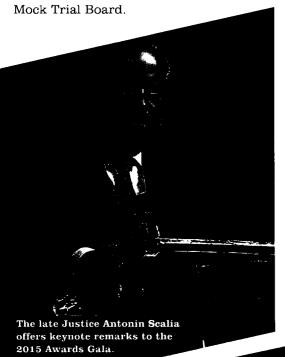
Volunteer reception held. Teams visit local venue of interest (baseball game, museum, etc.).

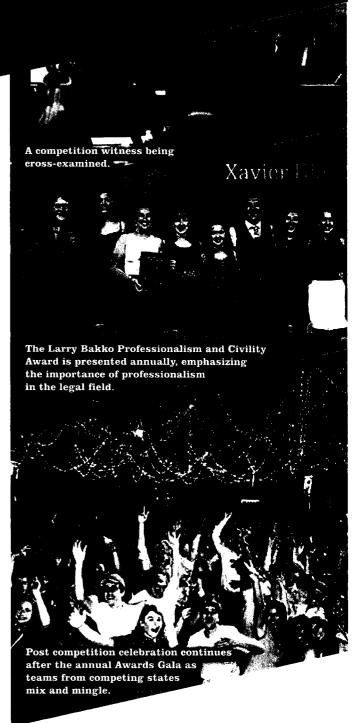
Friday Rounds 1 & 2 of competition held. Teams explore host city for dinner. Teams visit another local venue of interest. Volunteer reception held.

Saturday Rounds 3 & 4 of competition held. Final round held to determine national champion. Awards banquet or reception to announce winner (often with nationally renowned keynote speaker). Dance!

Sunday Teams and volunteers depart.

All planning and funding for the Championship is the responsibility of the Arkansas Mock Trial Foundation, under the supervision of the National High School





AVAILABLE SPONSORSHIP LEVELS:

\$20,000 = Superintendent Level

\$10,000 = Principal Level

\$5,000 = Vice Principal Level

\$1,000 = Teacher Level

Less than \$1,000 = Student Level

*More information on sponsorship levels is available upon request.

Mock Trial Advances Arkansas

Hosting the Championship brings with it an influx of visitors and corresponding revenue and national exposure. Several thousand students, parents, teachers, lawyers, judges, vendors, and workers take part in the four-day event, necessitating hotel rooms, air travel, food services, catering, convention space, lighting, audio/visual equipment, transportation, and related services. Those visiting Arkansas will experience local sights and sounds, the hospitality and beauty of this state, and learn about our history and businesses. The Championship highlights our state on a national and even international stage, while program sponsors enjoy prominent exposure.

A good number of civic-minded businesses with a national or even global presence call Arkansas home, and the Championship is a natural fit for these businesses' participation and sponsorship. Key sponsors receive promotion through print materials, an audiovisual presence, announcements, e-mails and mailers, as well as recognition through the Arkansas Bar Association.

By way of example, 2016 host Boise, Idaho reported a hotel room 'pickup' of approximately 1,600 room-nights during that competition, and an estimated \$700,000 boost in local revenue. Previous keynote speakers included U.S. Supreme Court Justice Sandra Day O'Connor, Justice Amy Coney Barrett, and the late Justice Antonin Scalia. Arkansas will draw from its own deep wealth of legal and political influence to identify a noteworthy keynote speaker.

Mock Trial Advances Education

Mock Trial's primary mission is promoting education and civic engagement.

Through the analysis, preparation, and trial of a case, high school students utilize reading, writing, critical thinking, group participation, oration, acting, and various other useful skills. The Championship even includes a courtroom artist component. Teaching frameworks for civics, debate, social studies, communications, and business law frequently incorporate mock trial and its critical thinking skill sets. Access to justice, the machinery of the judicial system, and an understanding of legal and judicial ethics are often absent in standard high school curricula, but emphasized here. Mock Trial participants are thoroughly steeped in an understanding of the core tenets of the judicial branch and encouraged toward high levels of legal and judicial ethics in all respects.

A Look at a Competition Budget...

\$12,000.00

\$2,000.00

Competition budgets vary based upon location and year. Though the Arkansas Mock Trial Foundation has not yet approved a formal budget, it anticipates a proposed budget of approximately \$217,500, of which at least \$185,000 (either in cash or in-kind) must be raised through donations and corporate sponsorship. States in recent years have all met or exceeded similar fundraising goals through local business partnerships. A current estimated working budget would look something like this:

Donations/sponsorships (including in-kind)	\$185,000.00
Team Registration Fees	\$20,000.00
Ticket Sales	\$25,000.00
T-Shirt Sales	\$5,000.00
Total Anticipated Revenue	\$235,000.00
ANTICIPATED EXPENSES	
General Expenses	
1/2 Reg Fee to NHSMTC	\$10,000.00
Conference Staff	\$5,000.00
Printing	\$10,000.00
Office Supplies	\$1,000.00
Event Photographer	\$5,000.00
Tech Adviser/Equipment	\$2,500.00
Transportation	\$5,000.00
Miscellaneous Expenses	\$3,000.00
Pre-Host Costs	\$3,000.00
Subtotal General Expenses	\$44,500.00
Pre-Tournament Meeting	
Meeting Costs	\$10,000.00
Subtotal Pre-Tournament Meeting	\$10,000.00
Thursday	
Reception & Pin Exchange	\$15,000.00
National Board Meeting	\$1,000.00
Hospitality Suite	\$2,000.00
Subtotal Thursday	\$18,000.00

ANTICIPATED REVENUE

Friday

Participant Breakfast

Judge/Volunteer Breakfast

-				
In description	#9.000.00			
Judge/Volunteer Lunch	\$2,000.00			
Lunch	\$4,500.00			
Evening Activity/Meal	\$20,000.00			
Judges' Reception/Meal	\$5,000.00			
Hospitality Suite	\$2,000.00			
Subtotal Friday	\$47,500.00			
Saturday				
Participant Breakfast	\$12,000.00			
Judge/Volunteer Breakfast	\$2,000.00			
Judge/Volunteer Lunch	\$2,000.00			
Lunch	\$4,500.00			
Award Banquet/Dance	\$50,000.00			
Awards	\$1,500.00			
Hospitality Suite	\$2,000.00			
Subtotal Saturday	\$74,000.00			
Mementos				
Team T-Shirts	\$4,000.00			
Portfolios for Judges	\$2,000.00			
Subtotal Mementos	\$6,000.00			
Competition Costs				
Public Relations	\$1,000.00			
Court Facilities & Staff	\$7,000.00			
Videographer	\$3,000.00			
Signage	\$1,500.00			
Badges & Stopwatches	\$2,500.00			
Misc. Hotel Expenses	\$1,000.00			
Liability Insurance	\$500.00			
Volunteer T-shirts	\$1,000.00			
Subtotal Competition Costs	\$17,500.00			
Total Anticipated Expenses	\$217,500.00			

Engaging as a Sponsor

It is crucial that the Competition receives strong and committed sponsorship support from Arkansas' leading businesses. The Arkansas Mock Trial Foundation is certainly willing to work with any interested party to craft a sponsorship in the manner which best fits it's advertising and philanthropic goals. For example, in-kind sponsorships or cash sponsorships of particular events, speakers, or meals can be arranged. Businesses with legal departments may assist as the Championship nears by providing volunteers to staff or judge the Competition.

We hope your organization will assist the Arkansas Mock Trial Foundation in bringing this national event to our unique state, and the beauty and power of our state to competitors and visitors from around the world. We seek formal commitments in the near future, and would like the opportunity to discuss thoughts, ideas, and sponsorship needs with you at any time.



Jordan Tinsley | Chair, Arkansas Mock Trial Foundation P.O. Box 7487 | Little Rock, Arkansas 72217 501.374.2099 | jordan@tyattorney.com

BOARD OF EDUCATION NOVI COMMUNITY SCHOOL DISTRICT NOVI, MICHIGAN March 16, 2023

ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS

TOPIC: Band Uniform Purchase

The Band Uniforms are desperate need of replacement. Matt Diroff, the Band Director at Novi High School, is requesting the purchase of new band uniforms. This went out to bid and on March 13, 2023, the vendors presented their sample uniforms. The McCormic's sample did not match the specifications for the uniform. It was missing, the hat and the quote for the jacket and the rest of the uniform was constructed of very thin material that will not wear well.

Mr. Diroff is recommending that the Board award the bid to Fred J. Miller (FJM) in the amount of \$129,825.00. Their uniform matched all specifications and the material is of much higher quality and will last significantly longer.

APPROVED AND RECOMMENDED FOR BOARD INFORMATION AND DISCUSSION

Benjamin J.A. Mainka, Superintendent

Novi HS

Attn: Matt Diroff

CESARIO STYLE SPECIFICATIONS

JACKET #1:

Fabric: 11 ½ ounce Polyester Gabardine- Milliken Mills

Color: Black, Kelly Green, White

Power-Flex jacket with an offset point waist. The back of the jacket, collar, left sleeve, upper left chest and back lining will be black. The front base and right sleeve cap will be kelly green. There will be a white stripe down the front of the left side of the chest. The collar will be a standing back collar in black. Princess tyle back with a back black zipper. Black satin binding at the center back and the neck. There will be 5 36ligne silver buttons that will be placed along the white stripe. The back of the jacket will be black along with the back collar inside front and back being black. There will be gripper snaps placed on the inside of the jacket to attach to the shirt.

Inner Shirt:

Fabric: Lycra #795

Color: Custom Print, Matte Black Lycra

The base of the shirt will be custom print to extend the jacket design down the body. There will be printed stripes on the right side of the base of the shirt. The front left will have an ombre stripe to line up with the jacket stripe. 1" black loop Velcro will be placed on the left hip front for hip cape attachment.

Inner Shirt #2:

Fabric: Lycra #773

Color: White

Base of shirt will be all white along with both sleeves.

Hip Drop:

Fabric: 11 ½ ounce Polyester Gabardine- Milliken Mills

Color: Custom Print, Black

The front outside to side front will be printed green stripes to match the print of the inner shirt. The side front to back and inside of the hip drop will be black polyester. There will be satin binding black placed at the top edge. There will be ¾" hook black Velcro placed at the top edge to attach to the inner shirt.

GAUNTLET:

Fabric: 11 ½ ounce Polyester Gabardine- Milliken Mills

Color: Black

The base of the left gauntlet and inside right of gauntlet will be all black. The outside right gauntlet will be printed. Satin binding black will be placed at bottom edge and the top will be bagged. ¾" hook black Velcro will be placed a the closure. There will be a 36ligne button at the point of each gauntlet used as an accent.

BIB PANTS:

Fabric: 11 ½ ounce Polyester Gabardine- Milliken Mills

Color: Black

The adjust-a-hem feature is included for easy alteration.

PLEASE REFER TO THE GENERAL SPEICIFCATIONS

Apollo Hat:

Refer to apollo general specifications

Silver Mylar Visor, plume socket centered and another plume socket offset to the left

Hat Wrap #1:

Fabric: Polyester Gabardine

Fabric: 11 ½ ounce Polyester Gabardine- Milliken Mills

Color: Custom Print Black

The front base of the hat will be printed. The inside and back will be black, 1" Loop fabric will be placed around the base to attach to the apollo. There are 3 36lign buttons placed along the white stripe on the hat.

PLUME:

White 14" French upright plume with a Kelly Green Spear in front, silver cup

GARMENT BAG:

Fabric: Poly-soft Nylon

Color: Black

25" X 40" garment bag. Strong durable and pliable with 15" X 15" accessory puch on the back. Handle at the top of bag. ID window included. Includes a one color one location imprint.

ALL GARMENTS ARE CONTRUCTED ACCORING TO THE GENERAL SPECIFICATIONS

APOLLO HAT

Front band of stayer molded from copolymer plastic one piece. Visor sewn onto front band. The sweatband is made of 27 ounce anti-migratory, non toxic, cloth back vinyl, sewn on the outside of the inner band and turned for cushioned effect to provide maximum comfort. Plume socket is placed offset on front of Apollo. 2" male Velcro is sewn completely around the molded hat frame.



8765 WASHINGTON CHURCH RD. MIAMISBURG, OH 45342

GENERAL SPECIFICATIONS CESARIO BAND PERFORMANCE WEAR

- 1. All designs, patterns, and construction methods are developed by <u>MICHAEL J. CESARIO</u>, (Professor, Emeritus and Director, Design/Technology Program, Purchase College State University of New York) in conjunction with professional drapers and pattern-makers.
- 2. As of January 7, 1994, <u>FRED J. MILLER, INC.</u> is the <u>sole and exclusive supplier</u> of band performance wear designed by MICHAEL J. CESARIO, and is the only agent authorized to manufacture and distribute this product.
- 3. All patterns are created using the 3-Dimensional Draping Method, and are stored and maintained on the Gerber Accu-Mark AM-300-J CAD system to ensure consistency and accuracy of size and grading.
- 4. Surpassing accepted uniform practices, <u>FRED J. MILLER, INC.</u> annually upgrades all patterns to incorporate techniques and methodology of construction consistent with current standards of flexibility, fit, comfort, and durability exclusive to leading manufacturers in the professional <u>athletic and sportswear industries.</u>
- 5. The hallmark of all CESARIO Band Performance wear is its ability to be environmentally sound, <u>COMPLETELY WASHABLE AND DRYABLE</u> in standard commercial and residential machines, which eliminates the need for dry cleaning chemicals and resultant residue. Hence jackets, bib pants and gauntlets and baldrics must meet exacting standards of wash ability. Hair canvas, pre-shrunk wool, wool blend, felt, HYMO, or traditionally available materials used to lend shape to a garment <u>will not be allowed</u>. Nor will sub-standard glue-based inner linings be permitted. Shape of coats must be patterned into the garment, optimizing fabric grain and stability, not obtained through weighty layers of non-washable materials.
- 6. All bidders must submit full, accurate samples/models/uniforms of client's specific design that can be test washed by customer, prior to awarding of bid. FJM recommends a minimum number of eleven (11) washings to evaluate strength and durability of all garments submitted.
- 7. Instructions for care must be included. NO CHEMICAL DRY CLEAN ONLY OR CHEMICAL DRY-CLEAN RECOMMENDED uniforms meet the wear, allergy-resistant and environmental care standards of CESARIO uniforms and are not acceptable.

A. JACKET/COAT/TUNIC

- 1. Jacket/coat/tunic patterns must offer separate male and female versions of design to ensure appropriate fit. NO unisex jacket patterns are acceptable.
- 2. Jackets/coats/tunics must be available in an extended size range from chest/bust 26 66 (increasing in 2" increment additions) Custom sizing for jackets which exceed standard silhouette must be accommodated through custom pattern work and manufacture. NO size multiple grouping is allowed (S, M, L, XL, etc.). All jacket/coat/tunic measurements must be proportional to chest/bust size based on current size-ratio standards of athletic and sportswear industries.
- 3. Jackets/coats/tunics must be available in hem and sleeve lengths in a full size range of: Extra-short, short, regular, long, and extra long (in increasing 1" increments) to accommodate variation in heights and arm length. This feature must be available in all custom-size work as well.
- 4. To allow maximum range of athletic movement, all standardized sleeves must be two-part construction which must include patterned-in gusset feature in underarm section. Common expansion pockets, flanges, or pieced-in patch at underarm are <u>not allowed</u>. This provides a smoother look and greater durability since extraneous seams and or bulk cause friction, chafing, and premature wear. Custom sleeves must meet the same standards. Sleeves with darts are <u>not allowed</u> since they restrict full movement range. Military, European, (high-cut) arms-eyes, or stretch fabric gusset inserts are <u>not allowed</u>.
- 5. Sleeves must be constructed with 1/2" seam allowance, to provide ample fabric for alteration. Seam allowances of less than $\frac{1}{2}$ " in sleeves are <u>not acceptable.</u>
- 6. All sleeves must be set-in using straight stitch direct to armhole of jacket with 1/2" seam allowance, double-stitched and industrial back-stitch finish. Arm-hole tape is <u>not an acceptable</u> substitute since it does not allow wash ability or full range of expansion and flexation.
- 7. Multiple ply bias fabric sleeve head construction is used in all CESARIO COLLECTION coats which do not employ a "wing". Wadding, batting or other flimsy substitutions are <u>not allowed</u>. No pleated, ruffled, or gathered fabrics of any sort will be allowed to extend shoulder or substitute for this unique feature.
- 8. Sleeves must be available with two optional finishes:
 - A) Value Finish Fully-serged, over-lock edge left at full-pattern length for customer adjustment.
 - B) Adjust-A-Cuff* Incrementally placed closures along both interior seam allowances provide immediate alteration of cuff lengths without sewing. Closures must be industrial-grade fasteners.
- 9. In order to provide maximum opportunity for alteration, comfort and size adjustability, all jackets must feature ½" seam allowance at shoulder seams, arm holes, side-back seams, and center-front seams, as dictated by the design of the coat. All jackets must feature 1" seam allowances at center-back seams and side seams. These are plain, fully surged, over-lock edged and have a total outlet of 3". Ends of all seams are back stitched and all seam edges are serged. Seam allowances less than stated above are not acceptable and can lead to frayed fabric edge, stress-related damage, and the inability to fully alter and fit wearer.
- 10. All jacket fronts must be a minimum of two (2) exterior pieces, with fabric grain line parallel to the center-front line of the wearer's body. All center-front seams must be straight and perpendicular to neckline and straight hem edge. Any variance from above is unacceptable since distortion and torque of coat will result. All grain lines reflect the inherent woven properties of the fabric itself, with warp and weft "trued" to perpendicular. Fabric manipulation through colloidally treated processes, steam, lining or belting is not allowed. Fabric surfaces, especially those of diagonally-ridged face (drills, twills, and gabardines) or horizontally-ridged face (failles, bengalines, and ottomans) are not acceptable as indication of fabric grain.

11. All jacket/coat/tunic backs must be a minimum of four (4) external pieces, with fabric grain line parallel to the center, back line of the wearer's body. All center back seams must be straight and perpendicular to the neckline and straight hem edge. Any variance from above is unacceptable since distortion and torque of coat will result. Where "princess back" or contoured fit is dictated by the design, only the "fiddle-back" construction option is allowed. Inferior darts and /or tucks as a fitting-device are not acceptable anywhere on coat back since they limit potential alteration, and can create damaging holes in the fabric.

As dictated by each unique design, additional industrial strength bar tacks may be incorporated into CESARIO COLLECTION coats at garment stress points to ensure the wearability and longevity of the garment.

- 12. Zipper fastenings for closure must be placed directly center-back or center-front of jacket. Alternate zipper placement including diagonal placement or side-seam underarm placement is <u>unacceptable</u> due to cumbersome access and poor fit and fabric drape. Only the centered application of zipper is acceptable. Some styles require a closure with Velcro in order to maintain a smooth style with desired access.
- 13. All collars must be of Comfort Collar* construction or equivalent, utilizing coat quality fabric in a quad-layer method of double interfacing. Flexible, heat-set materials are strengthened with straight stitch edge stitching, and center placed industrial bar tack, creating a standing extension collar containing no hard plastic or wire (which could cause injury to the coat and discomfort to the wearer). Plastic collar bases, plastic/vinyl welting or piping, coated wire, etc. is not allowed.
- 14. All collars must be attached to neckline of coat through all layers of the collar. No free-floating or enveloped plastic is acceptable.
- 15. All collars and jackets/coats/tunics must be straight stitched (sewn) together, serged (interlocked) together, then under-stitched on the neckline seam face <u>in that sequence</u> to ensure proper sizing, fit, comfort, washability. A bound finish must complete all collar interiors.
- 16. All collars must be free of restrictive closures center-front or center back, which could prevent proper physical contraction, expansion, breath intake, and head/neck motion. No metal closure is acceptable on collar of coat. All shape maintenance of collar contour must be achieved by sewn reinforcement only.
- 17. No collar liner or insert that is attached to jacket is acceptable or necessary since jacket is 100% washable. Additional liners are <u>not acceptable</u> as residual snaps or fasteners cause jacket/coat/tunic fabric damage during laundry.
- 18. All collars must accept alteration in one action with the center-back line of coat.
- 19. All external shoulder extensions (wings) must be of Comfort Collar* construction or equivalent, utilizing coat quality fabric in a quad-layer method of double interfacing. Flexible, heat-set, multi-directional materials are strengthened with straight-stitch under-stitching, back-stitching, and center-placed reinforcement and backstitched to underside of wing for durability, crisp appearance and easy care.
- 20. All external shoulder-extensions (wings) must be double stitched and back-stitched to face of coat (butted to arm hole) and quad-stitched at stress points. Wings must not impose into armhole or impede arm motion in anyway. Wings must not begin below under-arm line of body or be sewn into coat front in order to avoid upper torso constriction. In addition, nylon horsehair braid, in corresponding color, is straight-stitched. Any variance to this is <u>unacceptable</u>.
- 21. All epaulets (when used in design) must be cut in one piece, sewn with grain line parallel to shoulder seam. All edges must be serged together, seams both <u>edge and back</u> stitched, with any or all snap-fastener application being hidden from view by attachment of fastener prior to sewing. Corresponding snap-fastener on jacket must be applied to coat before shoulder pad is inserted for comfort, ease of fit, ease of

alteration, (ease of shoulder pad removable). Button holes and thread-sewn snaps and spring-ring buttons are unacceptable due to unfavorable comparison to required rivet-based snap hardware.

- 22. All jackets/coats/tunics must be constructed from colorfast, fade-and heat resistant Milliken 11 1/2 oz 100% polyester gabardine/twill with a Visa finish. It is chosen for flexible weave textile properties, allowing ease of movement and accommodation of elbow, armhole stress. It has long-lifespan durability, allowing it to endure machine wash and dry. Wool, wool blend, etc. are <u>unacceptable</u>. They require chemical dry-clean care and are heat prohibitive, costly, and susceptible to gas fading, mildew and insect infestation.
- 23. Rayon/nylon/poly sheath lining fabrics may <u>not</u> be used anywhere in the construction of the jacket. Their delicate nature does not respond to athletic torque, perspiration build-up, chemical dry-cleaning solutions, or the ability to easily wash and dry. No sleeves will be lined. Where design dictates a lining on parts of the torso (waist points, etc) lining must be poly/cotton drill/twill fabric.
- 24. Shoulder pads are high quality and washable. Size (7 1/2" X 4 1/2"- 3/4" thick) Consists of washable foam. Shoulder pads are covered with Milliken 11 1/2 oz poly gabardine, custom cut and made in the FJM factory. All shoulder pads are hand placed and stitched into each coat with an industrial strength bar-tack at two critical stress points. All coats, all styles of the CESARIO COLLECTION include this necessary feature. Uncovered shoulder pads or those covered in stretch lining fabric or non-woven materials are unacceptable. Wool and cotton batting, or felt covered shoulder pads are not accepted as they restrict washability, and limit length of wear.
- 25. Thread must be PW Core ticket, size 70, 37/2 Polyester wrap core, heat resistant, colorfast and washable. Cotton mercerized thread is <u>not acceptable</u> for durability reasons and color fastness.
- 26. Velcro must be Velcro brand or equivalent to be used on closures and baldric attachments. Color of Velcro, where possible, should approximate surrounding color.
- 27. Zipper (generally in back) is a heavy-duty auto-locking Dunlap molded separating zipper, 9/16" tape-strong, easy to use and completely washable. Jacket zipper is double stitched the entire length of the zipper and bar-tacked at both bottom stress points of the zipper. Any metal, or small, dress-weight zippers are unacceptable for reasons of durability.
- 28. Buttons must be high quality buttons used where specified and attached by rivet-based tack back. Buttons must have brass base top and rust resistant back. Thread- sewn or plastic buttons are unacceptable for durability reasons. Ring-attached, shank-back buttons, ring and washer buttons, and toggle and washer buttons require raw holes be punched into fabric and are unacceptable for that reason.
- 29. <u>No buttonholes should be used</u>; since any cut-first automatic buttonhole machine leaves damaged edges prove to wear and fraying over time.

B. BIB PANTS/JUMPSUITS

- 1. Bib pant/jumpsuit patterns must offer separate male and female versions of design to ensure appropriate fit. NO unisex bib-pant patterns are acceptable. Female bib pant pattern utilizes darts in pant front and back, hip and seat shaping to accommodate current garment and athletic garment industry standards for female measurement, and proportion
- 2. Patterns and style must be in keeping with the end use of marching to modern standards. They have ample room for movement, are non-restrictive, and must have a trim, fitted look, along with complete washability.

- 3. Bib pants/jumpsuits must be available in an extended size range from chest/bust 26-66 (increasing in 2" increment additions), custom sizing for bid pants which exceed standard silhouette must be accommodated through custom pattern work and manufacture. NO size multiple grouping is allowed (S, M, L, XL, etc.)
- 4. Bib pants/jumpsuits must be available in short, regular, or long lengths in every size to accommodate variation in height, and proportioned accordingly.
- 5. In order to provide maximum opportunity for alteration, comfort and size adjustability, all bib pants/jumpsuits must feature 1" seam allowance on side seams, 1/2 "seam allowance through crotch, and 1" seam allowance in center back. Seam allowance must smoothly graduate from crotch/seat through center-back 1/2" to 1" with no breaks or jogs.
- 6. Seam allowance on bib pants/jumpsuits must be plain and allow for total outlet of 3" expansion, placed for immediate access and easy alteration. Ends of seams are back stitched and all seam edges are surged. Seam allowances less than stated above are <u>not acceptable</u> and can lead to frayed fabric edge, stress-related damage, and the inability to fully alter and fit wearer.
- 7. All bib pants/jumpsuits must be constructed from colorfast, fade-out heat resistant Milliken 11 1/2 oz 100% polyester gabardine with a Visa finish. It is chosen for flexible weave textile properties, allowing ease of movement and accommodation of crotch, knee stress. It has long-lifespan durability, allowing it to endure machine wash and dry. Wool, wool blend, etc are <u>unacceptable</u>. They are susceptible to gas fading, mildew and insect infestation.
- 8. All seat seams must be sewn with two rows of stitching. Crotch seam must be reinforced construction, triple seamed for durability and movement range.
- 9. All shoulder straps are adjustable for size and fit variance secured with high-impact, high-density, non rust, washable polymer/plastic sliders. The straps MUST attached to two ply elastic extensions which attach to the back strap seams of the bib pants. This allows for greater torso flexibility when the garment is worn and in motion. No excess strap length must be visible at anytime, nor may excess hang loose from pant.
- 10. All bib pant/jumpsuit patterns must include ellipsoidal neck opening for smooth upper torso fit, cut high enough to eliminate any exposure of garments worn under jacket. NO pant pleats or waist seams are allowed, as they interfere with smooth fit and finish.
- 11. All bib pants/jumpsuits must include two (2) symmetrical pockets built into upper torso (not patch-pocket additions) on either side of center-front closure.
- 12. All zipper closures (M & F) must be placed center-front, and be of a coat-grade, Dunlap molded locking type, 18" length, 9/16 "tape, using industry standard fly zipper application. The zipper will be triple tacked on each end for stability and include an industrial bar tack at bottom overlap of fly.
- 13. Thread used is PW Core ticket size 50 29/2 (Polyester wrap core). Cotton mercerized thread is unacceptable.
- 14. Leg bottoms must be left serged and allow ample length for alteration. Two options of finish are available on bib pant hems:
 - A) VALUE OPTION-----Bib pants are sent to buyer unhemmed to be custom hemmed to wearer by purchaser.
 - B) ADJUST-A-HEM OPTION-----Snap tape fasteners 12" in lenth are sewn into the interior seams of the inseam and outseam of the bib pants and the hem length is chosen by the wearer, using the

corresponding appropriate closures. This NO SEW method is particularly well suited to the needs of modern marching units. Individually sewn snaps into the bib pants interior seams are unacceptable.

C. BALDRICS/SASHES

- 1. Fabrication based on design specifications and fabric choices.
- 2. Sizing must be determined according to jacket specification, as well as coordinated to size and length.
- 3. Fabrics used are Milliken 11½ oz. Poly gabardine, top quality close-woven sequin cloth, sequin trims, and matching colorfast satin binding. (Other decorative fabrics are used if requested). Fusible woven interfacing is used on back side. Hook Velcro is attached if needed. Corresponding loop Velcro will be attached to jacket.

D. GAUNTLETS/INDEPENDENT CUFFS

1. All gauntlets must be made to design specifications and must be available in extended size/fit and range (extra small, small, medium, large, and x-large and xx-large).

All gauntlet styles of the CESARIO COLLECTION must be available in a PERCUSSION CUFF* version, in all size ranges mentioned above. This adaptation of the original design is a lapped construction, trimmer version of the original, developed for maximum wrist flexibility and drumstick range of motion.

- 2. All gauntlets must be of Comfort Collar* construction or equivalent, utilizing coat quality fabric in a quad-layer method of double facing. Flexible, heat-set materials are strengthened with straight stitch, top stitching, and center placed reinforcement stitching creating a cuff containing no hard plastic or wire (which could cause injury to coat or wearer).
- 3. Custom fabric options such as specialty fabrics, sequin fabrics and trims are used if requested, but not recommended, as wash ability, durability and easy care are sacrificed.
- 4. Naugahyde-type vinyl gauntlets are not acceptable due to susceptibility to moisture, heat and mildew damage.
- 5. Edges must be bound in 100% polyester gabardine or satin washable binding.
- 6. All gauntlets must use 3/4" Velcro closure, hooking outside angle together in conical format.
- E. ALL GARMENTS MUST HAVE SEWN IN SIZE LABELS AND A LABEL FOR NUMBERING OR OTHER IDENTIFICATION USED FOR INVENTORY CONTROL.
- F. ALL ORDERS MUST HAVE ACCURATE INVENTORY NOTEBOOK AND/OR COMPUTER DISC FILE CONTAINING COMPLETE CARE AND SIZING INFORMATION.

Please contact our offices at 1.800.444.3524 if you have any questions regarding these specifications. Thank you!



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HIGH SCHOOL BAND

MATTHEW DIROFF DIRECTOR ADAM RONNING ASSISTANT

RPM Performance Shoe®®

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BOARD OF EDUCATION NOVI COMMUNITY SCHOOL DISTRICT NOVI, MICHIGAN March 16, 2023

ASSISTANT SUPERINTENDENT OF BUSINESS AND OPERATIONS

TOPIC: Novi Meadows Public Address System, Audio/Visual, Synchronized Clock System

Part of the 2019 Bond, was to develop plans and install a Public Address System, Classroom Audio/Visual Systems, and Synchronized Clock Systems for the new Novi Meadows Building.

A Request for Proposals (RFP) was issued on December 12, 2022. On Friday, January 27, 2023 bids were opened and publicly read. On February 3rd and 6th, the team met and conducted post-bid interviews.

Tonight, IDS and the District's Technology Team are recommending the Board award the contract to DAT in the amount of \$818,710 for this project.

APPROVED AND RECOMMENDED FOR BOARD INFORMATION AND DISCUSSION

Benjamir Mainka, Superintendent



March 8, 2023

Mr. Devin Kling Novi Community School District Assistant Superintendent of Business and Operations Educational Services Building 25345 Taft Road Novi, MI 48347

Project Name: Novi Community School District

Novi Meadows PA and Classroom A/V

Novi, Michigan

IDS Project No.: 19244-1000 BP08

Dear Mr. Kling

As part of the 2019 School Bond approved by the Novi community, IDS, working with the district's technology team, administration, and architect, developed plans and specifications to acquire and install the Public Address, classroom A/V, and clock systems for the Novi Meadows Addition Phase 1.

The team worked together to gather and identify the PA and Classroom A/V system needs for the new Meadows Addition. This project includes the installation and appropriate configuration of:

- A Public Address system
- Classroom instructional Audio/Visual systems consisting of interactive and non-interactive displays and teacher voice-lift systems that are integrated with the PA system for an integrated building communication system
- Synchronized classroom, corridor, and office clocks
- Office and common area A/V equipment

IDS issued the Request for proposals (RFP) on Monday, December 12, 2022.

On Friday, January 27 at 2:00 PM, bids were opened and publicly read. Two firms submitted bids: Digital Age Technologies, Inc (DAT) and VSC.

Received base bids were as follows:

Bidder's Name	Bid Bond	Familial Disclosure	Affidavit of Compliance	Base Bid	MA 1	MA2	MA3
DAT	Yes	Yes	Yes	\$574,185	139,836	-\$57,660	-\$57,117
VSC	Yes	Yes	Yes	\$652,432	\$88,479	-\$127,085	-\$66,446

The RFP design allowed vendors to submit proposals that utilized a variety of approved manufacturers' products to provide a system that meets the district's desired outcomes. The RFP also requested that the vendor extend bid pricing for 24 months after the date of substantial completion. This will allow the district to use bid pricing on subsequent projects.

On Friday, February 3 and Monday February 6, 2023, IDS and the district's technology team conducted post-bid interviews with each vendor.

Mr. Gregory McIntyre IDS Project No. 19244-1000 BP04 November 23, 2021 Page 2

The apparent low bidder, DAT, met the requirements of the project as specified and designed. References for the proposed solutions were contacted and considered in the evaluation process.

DAT proposed three voluntary alternates that we recommend the Board of Education approve as part of the overall award:

- Voluntary Alternate #1: \$79,000 to upgrade the CareHawk PA systems at each elementary and Novi Middle School. This voluntary alternate will allow the district to bring the buildings mentioned onto the same PA platform, which would streamline district-wide communications. The implementation of this alternate will be deferred to the 2024/2025 school year.
- Voluntary Alternate #2: \$0 to add the Boxlight Attention! System. Attention! enables announcements, bells, and alerts to be delivered as both audio and video to the Front Row classroom audio systems and the Boxlight displays. This no-cost alternate will enhance district communication.
- Voluntary Alternate #3: \$9,990 to replace the Monoprice 1080p Category 6 HDMI extenders with HDBaseT 4K fiber optic HDMI Extenders. This provides the ability to display higher resolution images and videos from the teacher computer and provides a more future-proof component to the classroom A/V system.

DAT also provided unit pricing for Balance Box adjustable mounts which allow the Interactive displays to be raised or lowered to suit the specific needs of the teachers and students in the classrooms. IDS and the District's technology team recommend adding a balance box adjustable mount to the Interactive Flat Panel display in each classroom for a total of \$48,119.00

Funding for this project is from the 2019 Technology Bond Fund - Classroom A/V, PA, and Clock system allocations.

IDS recommends award of the Meadows PA and Classroom A/V project be awarded to DAT in the amount of \$711,922.

IDS also recommends a district managed 15% contingency of \$106,788.

The total award for this project is \$818,710. This project is within the district allocation for building PA, Clocks and Classroom AV.

Thank you for your attention to this matter. If you need further assistance, please contact me.

Sincerely,

Integrated Design Solutions, LLC

Matt McCarty, PMP Project Manager

cc: File

ec: A. Locricchio, NCSD

J. Mozdzierz, NCSD K. Donnelly, PM

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