

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**
Approved Minutes of the Regular Meeting of February 9, 2023
Early Childhood School Boardroom
953 High Street
Victor, New York 14564

- CALL TO ORDER** President Tim DeLucia called the meeting to order at 5:41 PM.
- Members Present** Tim DeLucia, Kristin Elliott, Lisa Kostecki, Elizabeth Mitchell
Christopher Parks (arrived at 5:46 PM), Trisha Turner
- Members Absent** Debbie Palumbo-Sanders
- ENTER EXECUTIVE SESSION** A motion was made by K. Elliott, seconded by T. Turner, to enter executive session at 5:41 PM to discuss the employment history of specific individuals. The motion was carried. 5 yes 0 no 0 abstentions
- REGULAR SESSION** A motion was made by T. Turner, seconded by L. Kostecki, to return to regular session at 7:05 PM. The motion was carried. 6 yes 0 no 0 abstentions
- APPROVE AGENDA** A motion was made by E. Mitchell, seconded by T. Turner, to approve the agenda. The motion was carried. 6 yes 0 no 0 abstentions
- SUPERINTENDENT'S UPDATE** Superintendent Terranova talked about the situation that happened at the varsity basketball game at Fairport. He said he has been in frequent communication with the Superintendent of Fairport, our own administration at the High School and the Athletics Office and our students and parents as well. A joint communication was sent out from Dr. Terranova and Mr. Provenzano with a preface from Dr. Terranova to explain what was going on. Dr. Terranova, Mr. Siesto and Mr. Weimer will be meeting with parents and students over the next couple of days about the situation. He said he is hopeful they will continue the collaboration with the Fairport School District to learn from the perspective that they have and make sure that the Victor kids are listened to as well and ultimately become stronger from this situation. Dr. Terranova said we acknowledge the complexity from this and the hurt that it caused people. He said the District also acknowledges that we have a great student body that is very reflective and will grow from this. Dr. Terranova then talked about this week being National School Counseling Week. School counselors work with all students to remove barriers to learn by addressing students' academic concerns, social/emotional skills, and career options. School counseling programs help to increase student achievement and provide a much-needed resource for students, parents, teachers, and administrators. He said we cannot thank our school counselors enough. They are a focal point in the support and success all students. Superintendent Terranova said this month is also Mental Health Awareness Month. He said districts and communities are focused on the importance of mental health, which is as important as physical health, and an important piece to educating children.

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**PRESENTATIONS/
RECOGNITIONS** Board President Tim DeLucia thanked the administrators, teachers, and entire staff at VCS for the work they do every day to support our success. In addition, he thanked the entire VCS community, including the Parent, Teacher, Student Association (PTSA), Partners In Education (PIE), Victor Outreach In Children’s Education (VOICE) and the Victor Central Schools Educational Foundation for supporting what we do.

**PUBLIC
PARTICIPATION** None

CONSENT ITEMS

A motion was made by L. KostECKi, seconded by K. Elliott, to approve, upon recommendation of the Superintendent, the following consent items:

MINUTES Minutes of the Regular Board Meeting of January 12, 2023;

**FINANCIAL
STATEMENTS** Treasurer’s Report for the month ending December 31, 2022;

PERSONNEL The following personnel items:
All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

**Instructional
Probationary
Appointments:**

The probationary appointment of **Aryanne Costanza**, who has certifications in Students with Disabilities Birth-Grade 2 and Early Childhood Education Birth-Grade 2, and pending certification in English to Speakers of Other Languages, to a probationary position as an ENL Teacher, effective March 27, 2023, at an annual salary of \$43,907, leading towards tenure in ENL Education.

**Long Term
Substitute
Appointments:**

The extended appointment of **Ryan Pasquarette**, who has certifications in Chemistry Grades 7-12 and Biology Grades 7-12, to a long term substitute position as a Science Teacher, from September 1, 2022, and ending June 30, 2023, at an annual salary of \$44,677.

Leaves of Absence:

The granting of an extension of maternity and subsequent childcare leave of absence for **Megan Steger**, Elementary Teacher, effective August 30, 2022, and extending through June 30, 2023.

Resignations:

The resignation, due to retirement, of **John Ryan**, School Social Worker, effective June 30, 2023.

The resignation of **Nicole Greisberger**, Special Education Teacher, effective February 18, 2023.

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The resignation of **Michael Heberger**, Teacher Assistant, effective January 26, 2023.

The resignation of **David Rodrick**, Long Term Substitute School Psychologist, effective February 10, 2023.

The resignation of **Amelia Paas**, Special Education Teacher, effective March 1, 2023.

Co-Curriculars:

Clubs & Advisors

High School Key Club

Name

Michelle Mahoney-Merkley

Band

3

**Per Diem
Substitutes:**

Candidate

Area of Certification

Kara Balmer

Uncertified

Nicholas Mazzola

Uncertified

Rebecca Miles

Uncertified

Lauren O'Dell

Uncertified

Kaitlyn Eck

Uncertified

Britany Whitfield

Uncertified

Olivia Gmelch

Uncertified

Madison Bulling

Uncertified

Kristin Horoszewski

Uncertified

Ian Horvath

Uncertified

Samuel Viggiani

Uncertified

Brittany Rheume

Uncertified

**Non-Instructional
Appointments:**

The appointment of **Silmara Bailey**, Food Service Helper, effective January 18, 2023, at an hourly rate of \$14.20.

The appointment of **Amanda Rodgers**, from Typist to Building Secretary, effective January 31, 2023, at an hourly rate of \$18.95.

The appointment of **Michele Liddle**, from School Bus Driver Trainee to Part Time School Bus Driver, effective January 18, 2023, at an hourly rate of \$20.99.

The appointment of **Robert Fredericks**, Full Time School Bus Driver, effective January 26, 2023, at an hourly rate of \$21.39.

The appointment of **Elaina Camporeale**, from Teacher Substitute to Full Time Teacher Aide, effective January 24, 2023, at an hourly rate of \$14.20.

The appointment of **Daniel Heusler**, Campus Security Guard, effective February 1, 2023, at an annual rate of \$45,000.

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The appointment of **Kimberly Doherty**, from School Bus Driver Trainee to Full Time School Bus Driver, effective February 10, 2023, at an hourly rate of \$20.99.

The appointment of **Augustus Hainsworth**, from Automotive Mechanic Helper to Automotive Mechanic, effective February 2, 2023, at an hourly rate of \$25.19.

The appointment of **Ashleah Selvek**, Typist, effective February 27, 2023, at an hourly rate of \$16.43.

The appointment of **Rebecca Voica**, Typist, effective February 6, 2023, at an hourly rate of \$15.93.

The appointment of **Wandy Santiago Lebron**, Part Time Teacher Aide, effective February 9, 2023, at an hourly rate of \$14.20.

Resignations:

The resignation of **Sarwat Saleem**, Food Service Helper, effective January 13, 2023.

The resignation of **Paula Quirk**, Full Time Teacher Aide, effective January 20, 2023.

The resignation of **James Rohr**, School Bus Driver, effective January 26, 2023.

The resignation of **Chantel Montgomery**, Full Time Teacher Aide, effective February 6, 2023.

The resignation of **Susanna Paul**, Part Time Teacher Aide, effective February 2, 2023.

Leave of Absence:

The granting of an unpaid leave of absence for **Andrew Habecker**, Full Time Teacher Aide, effective January 18, 2023, and extending through May 5, 2023.

The granting of an unpaid leave of absence for **Jeiry Diaz Ramos**, Full Time Cleaner, effective January 16, 2023, and extending through January 30, 2023.

**Per Diem and
Substitute Positions:**

<u>Candidate</u>	<u>Position</u>
Douglas Bailey	Cleaner
Michele Fiannaca	Teacher Aide
Roman Lewyckyj	School Bus Driver Trainee
Ruby Callari	Lifeguard
Manal Johnston	Registered Professional Nurse

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CSE/CPSE RECOMMENDATIONS	Recommendations of the Committee on Special Education from the meetings of October 28, 2022, December 21, 2022, January 11, 17, 18, 19, 20, 23, 24, 25, 26, 27, 30, 31, 2023, February 1, 2, 3, 6, 7, 8, 9, 2023 and from the Committee on Preschool Special Education from the meetings of January 13, 20, 24, 2023 and February 1, 2023;
SURPLUS	The following are declared as surplus: <ul style="list-style-type: none">• Treadmill with VCS tag # 011975;
DONATIONS	The following donations: <ul style="list-style-type: none">• Panasonic DMC-FZ300 Camera to the Victor Athletic Department from SLR Photography, LLC valued at \$500.00;• \$2,967.92 from PTSA to the Victor Central School District in support of the Square 1 Art Program; Mrs. Elliott thanked everyone for the donations. The donations make such a great impact on the kids and provides them with great oppertunities.
SINGLE AUDIT AND EXTRACLASSROOM ACTIVITY FUNDS AUDIT	Accept the Single Audit and Extraclassroom Activity Funds Audit Reports as well as the corresponding Corrective Action Plans for year ended June 30, 2022;
AGREEMENT	Agreement between the Victor Central School District and an employee executed on January 26, 2023;
ATHLETIC HALL OF FAME BY-LAWS	The Athletic Hall of Fame By-laws as submitted;
GRADUATES OF DISTINCTION BY- LAWS	The Graduates of Distinction By-laws as submitted;
VISUAL AND PERFORMING ARTS HALL OF FAME BY- LAWS	The Visual and Performing Arts Hall of Fame By-laws as submitted; and
2023-2024 SCHOOL YEAR CALENDAR	The 2023-2024 School Year Calendar as submitted. The motion to accept the foregoing consent items was carried. 6 yes 0 no 0 abstentions (<i>end of consent items</i>)
CAMPUS NEWS	VCS Administrators summarized campus news and events.

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VICTOR CENTRAL SCHOOLS EDUCATIONAL FOUNDATION

Jenner Davis, President of the Victor Central Schools Educational Foundation spoke about that foundation and the history of how it came to be. Back many years ago there was a principal in the Intermediate School named Cheryl Dudley who left to take a position in another school district. She left behind \$500.00 for Victor to establish a foundation of some sort to help supplement what the school budget could not do in that time. That money was tucked away for around 20 years. When Dawn Santiago-Marullo was Superintendent one of her goals was to set-up the foundation, and she did that. It was 2014 when the foundation was officially set-up with a Board in place. They have been operating for around 9 years now with the first couple of years being mainly administrative, making sure things were sorted out legally. They worked under Canandaigua National Bank's Finger Lakes Area Community Endowment. All of the accounts are run under them along with the asset management. Ms. Davis said the idea of the foundation is to provide educational opportunities for staff and students that the budget would not be able to provide for. She highlighted items that have been funded through the foundation over the last 9 years such as field trips, technology and the art of teaching. There is also a general fund and a Marullo Fund that was started in honor of Tom Marullo's father for high-risk students, largely dealing with the high school. She said they still have a lot of growth to do with the endowment as they are not ideally where they would like to be. Currently they are at \$383,000, which has gone down due to the market. She said the foundation needs about double that to make sure that they can comfortably keep funding different projects at the rate they have been. They will be focusing on fundraising over the next year or so. During COVID it was difficult to carry-on with some of the typical fundraising. Ms. Davis then talked about the teacher grants that have been awarded. There have been 22 with 11 of them being in the last year for a total of \$33,000, which includes \$14,000 for field trips. She encouraged the administrators and teachers to reach out to the Educational Foundation with ideas. Mrs. Elliott asked about estates and estate planning. If someone wanted to set-up something through an estate, would they contact the foundation directly or Canandaigua National Bank. Ms. Davis said they could contact the foundation directly to help make the arrangements for them.

MANAGEMENT PLAN SECONDARY UPDATE

Assistant Superintendent for Instruction Karen Finter, Director of PreK-12 Math and Science Carrie Goodell, Director of PreK-12 Humanities and Professional Development Kristin Williamson, Junior High School Principal Brian Gee and Senior High School Principal Brian Siesto provided the Board of Education with a secondary update on the Management Plan. Mrs. Finter said they will provide an update regarding the progress of the Secondary Instructional Leadership Team highlighting the areas of culture as well as learning and instruction. Mr. Siesto talked about the secondary goal alignment. The goals of the Junior High School and Senior High School are almost identical. Over the summer they spent three intense days talking about data and the focus areas for the coming year and they decided on a tight alignment. He said you will hear common themes between the Junior

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MANAGEMENT PLAN SECONDARY UPDATE Continued

and Senior High Schools. Mr. Gee said even though the goals are the same the action plans and steps will be a little different because the needs of the students and faculty and staff in the buildings are a little different. Mr. Siesto and Mr. Gee spoke specifically to Goal 1, which is creating a welcoming, safe, and inclusive community where all members are valued and the wellness of each individual is at the forefront. An inclusive environment and means that students should feel they can express who they are, their own opinions and their own points of views and to fully participate in the social and learning activities while being safe in their environment. The focal point in the action plan is routed around the core component of inclusivity. Mr. Gee said the action steps for this goal at the Junior High School are to revise school-wide system of values and expectations with all stakeholder groups, introduce and implement Tier 1 strategies in classrooms to support students' social emotional learning and strengthen Multi-system Tier System of Supports (MTSS). He then went into detail about each action step. Mr. Siesto talked about the action steps for this goal at the Senior High School level. The action steps are to create clear behavioral expectations, cultivate Diversity, Equity, and Inclusion (DEI) awareness, and support teachers with a foundational understanding of social emotional learning and school relationships. He then went into detail about each action step. Mrs. Goodell and Mrs. Williamson talked about Goal 2, which is to develop comprehensive systems and practices for learning and instruction that positively impact all students' academic, social, emotional, and behavioral success. They specifically talked about two areas of focus around curriculum development and instructional supports. Mrs. Goodell said they have been working with a multitude of groups and departments in grades 7-12 Professional Learning Communities (PLCs) to take the consistent curriculum writing practice and have groups start to engage in the actual writing. Curriculum writing is taking place in either a release day format or after-school option depending on the number of staff participating. Groups then reflect on the curriculum written and identify areas that may need attention based on student performance data. She then gave examples of a few of the projects happening in math and science. Mrs. Williamson spoke about the English, Social Studies, and World Language courses she supports at the secondary level. From an instructional lens they are continuing their focus on learning targets, student engagement, navigating difficult instructional conversations, strong core instruction and MTSS instructional focus. Board President DeLucia thanked the presenters. He said it is a great deal of information and a significant amount of work.

BUDGET UPDATE; REVENUES

Superintendent Terranova and Assistant Superintendent for Business Derek Vallese provided the Board of Education with a budget update. Dr. Terranova started out by reviewing the financial history of the District. For many years the District spent a lot of time growing, building facilities, trying to keep up with staff, trying to keep up with the financial expectations of the

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BUDGET UPDATE; REVENUES Continued

community, and then in 2008 the state aid formula was frozen. Victor was one of the districts that suffered the most in terms of financial damage because of that. The student population grew, however the District did not get anymore money from the state to go along with the growth. Dr. Terranova said thanks to this community, in 2020 they exceeded the tax cap by a significant amount. That allowed the District to build a structure of revenue from taxes that has greatly supported us over the next few years and years to come. He said because of this Board's work and the work of the previous Board of Education along with the advocacy of groups like PTSA, the Victor Teacher's Association (VTA) and other organizations we were able to advocate to unfreeze the state aid formula to now receive appropriate funding from the state. With the combination of breaking the tax cap one time and the state aid formula being unfrozen the District is receiving the money close to what we deserve. Between 2019-20 and the 2022-23 school year, the District has added a significant number of personnel to understaffed areas along with solidifying Reserves, while the true tax rate slightly decreased over this same period of time. Dr. Terranova reviewed the goals of the budget. The District will maintain a comprehensive education that the Victor Central School District community expects. The District will improve alignment of resources toward District initiatives, maintain stabilization of Reserves, maximize the use of every dollar spent, maximize the ability to generate aid for future years and be transparent. Mr. Vallese started out by reminding the Board where they have come through the budget process so far. He provided an overview of the year-to-year budget comparison for transportation, operations and maintenance and the security presentations combined. The largest increases are for salaries and equipment, which a 24.95% increase. This increase makes up the smallest part of the District's budget. For this school year the budget is \$89 million and this makes up less than 10% of that budget. He then talked about revenues. There are three main sources of revenue, federal, state aid and the local share which mostly comes from taxes, interest in our accounts and other income such as facilities rental. The federal revenue is Medicaid. Mr. Vallese said to determine the estimate of Medicaid Revenue for next year they look at a 5-year period. There was a dip during COVID with a spike in 2021-2022. Based on that information he said \$100,000 will be used for the 2023-2024 budget development. He then talked about the state sources. Last week the Governor released her budget proposal, so the aid amounts are projected as the state doesn't approve the final budget until April 1st. The "state aid" incorporates Foundation Aid, Building Aid, Transportation Aid, and High-cost Student Aid. Overall, the District is looking at a 25% increase in state aid. He said the Foundation Aid money has a string attached, which is \$778,670 is to be used for "High-impact Tutoring Set-aside". He then talked about the BOCES Aid. Last year the District budgeted roughly \$2.5 million because there were some issues with the reporting of the state aid numbers for BOCES services. That was not corrected until after the budget was adopted so the District will receive an increase of about \$500,000 this year. Unfortunately, last year that wasn't budgeted so we were not able to spend the money but it will be available at the end of the year to fund reserves because

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BUDGET UPDATE; REVENUES Continued

it will be a surplus. Mr. Vallese said he believes the same thing is happening this year. The District has increased dependency on BOCES by making a lot of technology purchases so he said he believes the same thing is happening for the 2023-2024 school year and BOCES aid should be higher; somewhere between \$500,000-\$700,000. The concern is that if we budget for the increase and the information received by New York is not corrected, the District may never see that money. The hope is the final state aid run will reflect this number and it can be added back into our budget. He said Wayne-Finger Lakes BOCES is currently working diligently with the State of New York sending updated reports to try and figure out the discrepancy. Board President DeLucia said this bothers him. He said he doesn't know if it's a BOCES problem or a State Education problem and we are caught in the middle, and he doesn't like it. Mr. Vallese said he agrees. He does not know who's fault it is and you will get finger pointing depending on who you ask. Mr. DeLucia said this year they got it corrected from last year's budget, so we have to wait again? Mr. DeLucia told Mr. Vallese to push as hard as he can because it's not acceptable. Mr. Vallese said it appears that Victor is the only District where the state aid run is underestimated and every other component district is over reported. Dr. Parks said if this isn't corrected, and it is owed to this community the Board needs to discuss our course of action at a future meeting with the Superintendent and Business Office. Mr. Vallese then went into more detail about the High-Impact Tutoring Set-a-side. This is a new set-aside included within 2023-24 Foundation Aid. This requires districts with a Foundation Aid increase above a certain level to utilize a defined subset of that money to support new small group or individual tutoring sessions in reading and math for students in grades 3-8 at risk of falling below state standards. Districts whose Foundation Aid increase is at least \$100,000 greater than a 3% increase are subject to this set-aside. This set-aside applies to the 2023-24 school year only. Mrs. Elliott asked if they gave a reason why they chose this particular part of education to spend the money? Mr. Vallese said no. Mrs. Elliott said there are so many different things that they could earmark the money for and they choose tutoring. Mr. Vallese said we have been using stimulus money to help the students when the state wasn't giving us money. Last year the District had targeted tutoring in the Junior and Senior High Schools and Summer Academy and Summer Enrichment. Mrs. Elliott said can this money be used for Summer Academy for this year. Mr. Vallese said yes, however there is still stimulus money that is slotted to be spent this summer and now this additional money. He said the Business Officials have questions like does the money go away after 2023-2024 or just the red tape. Mr. Vallese said his recommendation is to advocate to remove the red tape so districts can assess their own needs such as social emotional health and security. Mrs. Mitchell said overwhelmingly at the Legislative Breakfast social emotional health and security were at the top of needing more funding. Mr. Vallese said it's not that we don't believe in tutoring it's just the number is astronomical, over 15,500 hours of tutoring and it's only for grades 3-8 for reading and math. He then talked about the local share of revenue and the tax

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BUDGET UPDATE; REVENUES Continued

cap calculation. Mr. Vallese asked the Board about their feelings of going to the tax cap, not over, the Board was in agreement. He then discussed the projection of this year's tax rate calculation. Current conservative projections are estimating the True Tax Rate for 2023-2024 to be \$16.02639 per thousand assessed value, an increase of 1.19%. Historically, after the tax rate is calculated in July or August, the actual True Tax Rate has been lower than projected. Mr. Vallese provided an overview of the local tax sources, which is an increase of 3.8%. There is an overall increase in the Revenues of 9.75%. Lastly, he reviewed the upcoming dates on the Budget Development Calendar.

APPROVE TRIP

A motion was made by T. Turner, seconded by E. Mitchell, to approve the following field trip:

- DECA to attend the DECA international Career Development Conference in Orlando, FL from 4/22/23 – 4/26/23;

The motion was carried. 6 yes 0 no 0 abstentions

POLICY REVIEW First Reading

The following policy was brought to the Board of Education as a first read:

- Gender Neutral Single-Occupancy Bathrooms; Policy 7600

MEETING REPORTS Monroe County School Boards Association Committee Reports

Dr. Parks said he attended the Information Exchange Committee meeting on E-sports. He said he will give copies to Maureen Goodberlet to send out to the Board. E-sports is a national organization based out of Rochester, NY. Mr. DeLucia said he also attended this meeting via zoom. He found it interesting with how students compete with other teams. Dr. Parks said it is also mis-leading as it's not just athletic it is also mind craft and they draw across a lot of curricula.

Mrs. Mitchell said she, Mrs. Palumbo-Sanders, Mrs. Turner and Dr. Terranova attended the Legislative Leadership Breakfast. They met with local law makers as well as some from the federal government. She said it was very interesting and a very productive meeting. The advocacy was the same across all districts. Mr. DeLucia said a week prior to that many Board members attended the Information Exchange Committee meeting which talked about effective advocacy and how to approach and speak to the representatives, which was very useful.

Mr. DeLucia said he attended the Labor Relations Committee meeting on January 18th. The subject was contract negotiations in a high inflation environment. He said he is confident that the District's negotiation team has a handle on the issues that need to be discussed.

Standing Committee Updates

Dr. Parks talked about the Graduates of Distinction Committee and the recognition of Mr. Wadhvani coming up in May.

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Mrs. Mitchell talked about the Technology Committee meeting. The group is continuing to discuss how technology can continue to support social emotional learning initiatives in the District.

Mrs. Elliott attended a Visual and Performing Arts Hall of Fame meeting. She said they updated the by-laws and reviewed the nominees. They have reached back out to some of the people who have nominated individuals to gather more information.

Mrs. Kostecki talked about the second Diversity, Equity and Inclusion (DEI) Committee meeting this week. They talked about the charge, identified the Steering Committee. She said they have a strong set of students, community members, teachers, staff and Board of Education members sitting on the committee that are all very excited to get to work and are positioned well to do so.

Mrs. Elliott thanked the Victor Primary School for the tour. She said the Board looks forward to them. They were very engaged, and the kids were incredibly welcoming. She said they had an opportunity to meet and greet with quite a few staff members before their day started.

Mrs. Mitchell said as a parent she attended the “Lucky To Be Loved” dance at the Primary School last weekend. It was fun to see the kids and to see them be so excited over an event that was so carefully planned. It was very inviting and engaging for everyone.

**UPCOMING
EVENTS**

**Board of Education
Budget Workshop**

Board of Education Budget Workshop will take place on Thursday, February 16, 2023 at 6:30 PM in the Early Childhood School Boardroom.

**Next Regular Board
Meeting**

The next regular Board meeting will take place on Thursday, March 9, 2023 at 7:15 PM in the Early Childhood School Boardroom. Boardroom.

**Board of Education
Budget Workshop**

Board of Education Budget Workshop will take place on Thursday, March 23, 2023 at 6:30 PM in the Early Childhood School Boardroom.

ADJOURN

A motion was made by L. Kostecki, seconded by K. Elliott, to adjourn the meeting at 9:23 PM. The motion was carried. 6 yes 0 no 0 abstentions

Respectfully submitted,

Maureen A. Goodberlet
District Clerk