



**Division of Arts and Humanities
Department of Language and Letters**

Job title:

Assistant/Associate Professor of Language and Letters

Employment Type:

ten-month tenure-track contract, renewable annually (rank and salary based on level of education and experience)

Company Description:

Philander Smith College, the only United Negro College Fund member institution in Arkansas, strives to provide a quality education for all regardless of race, religion, sex, national origin or ethnic background. Philander Smith College (PSC) is a private, residential, four-year undergraduate liberal arts college affiliated with The United Methodist Church. PSC is nestled near downtown Little Rock, which encompasses the thriving cultural and business River Market District and the William J. Clinton Presidential Center. Little Rock is the state capital of Arkansas, and is located at the foothills of the beautiful Ozark Mountains on the south bank of the Arkansas River. PSC's mission is to graduate academically accomplished students, grounded as advocates for social justice, determined to change the world for the better.

Position Summary:

Philander Smith College invites applications for a tenure track Assistant or Associate Professor position in the Department of Language and Letters. The successful candidate will be responsible for teaching approximately 12 hours per semester in essential undergraduate writing composition courses and upper-division courses, conducting research, and participating in appropriate university service. The successful candidate will teach classes in Composition and may be asked to instruct in the broader suite of English courses based on their expertise/experience: Speech, Technical Writing, Creative Writing, Developmental Writing, Literature, etc. Additionally, the successful candidate will work collaboratively with faculty and community partners to generate new courses and revise current English curriculum. The successful candidate will have prior teaching experience and be able to teach lower-division courses in writing and introductory literature and upper-division courses in American or British literature. We are particularly interested in candidates with secondary strengths, such as drama theory, critical race theory, queer and/or feminist theory, and literatures of the African diaspora.

The Division of Arts and Humanities embraces dynamic instruction, inclusivity, and student empowerment as essential to our mission. Faculty are deeply invested in growing our instructional community with values rooted in using reading and writing as tools to dismantle the systemic racism, colonialism, and imperialism implicit in higher education.

Essential Duties and Responsibilities:

- Teach undergraduate courses in Composition and Literature
- Participate in the activities of the department, division, and college including recruitment and new course development.
- Maintain 10 regularly scheduled office hours on a weekly basis.
- Perform other duties as assigned.



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Preferred Qualifications:

- Scholarship that engages with critical race theory, queer theory, cultural studies, diaspora/migration studies, ethnic studies, and/or gender studies
- The ability to teach interdisciplinary courses for either the Department of Visual and Performing Arts or the Department of Philosophy and Religion as well as add to the English program's existing strengths in Black Literature.
- PhD in English or English related field preferred

Minimum Requirements:

- Master's Degree, or equivalent, in English, Rhetoric and Composition, Literature, Ethnic/Cultural Studies, Creative Writing, or a related field
- At least one (1) year of teaching experience at the college level
- Must have evidence of excellence in teaching.
- Experience in teaching developmental writing, advance composition, and/or speech is a plus.
- It is highly desirable that candidates be familiar with innovative teaching techniques and best practices in pedagogy.

Knowledge, Skills, and Abilities:

- Excellence oral and written communication skills
- Demonstrated excellence in teaching at the university level
- Demonstrated the ability to work collaboratively with university colleagues within a diverse environment.
- Ability to contribute to academic program development at the undergraduate level.
- Ability to demonstrate proficiency in assessment of writing and critical thinking
- Ability to be adaptable, collegial, and dedicated to student centered and writing intensive teaching

Physical Requirements:

- Ability to perform range of physical motions, exerting up to 25 pounds; lifting and carrying up to 25 pounds; standing, walking, sitting for long periods of time, kneeling, squatting, and stooping; and traversing up and down stairs.

Application Procedures:

- Philander Smith College Application
- Letter of application/cover letter addressing how you meet the duties and responsibilities, and requirements for the position.
- Curriculum vitae
- Statement of Teaching Philosophy and Research Interests
- Syllabi for an upper level course
- Transcripts
- Names and Contact information for three references

For best consideration, applications should be submitted by Mon. April 10, 2023.

Position Start Date: August 2023

900 DAISY BATES DRIVE, LITTLE ROCK AR 72202

SIGNATURE CERTIFICATE



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Document Name
Personnel Requisition - Assistant/Associate Professor of Language & Letters

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Pages
3 pages

Content Type
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3.24 MB

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SIGNERS

SIGNER

Name
Roderick Smothers

Email
rsmothers@philander.edu

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Components
3

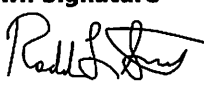
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Device
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Drawn Signature


Signature Reference ID
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Signature Biometric Count
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03/07/2023 16:38 EST

Identity Authenticated At
03/07/2023 16:39 EST

Signed At
03/07/2023 16:39 EST

Name
LaTonya Hayes

Email
lhayes@philander.edu

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Components
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Status
signed

Multi-factor Digital Fingerprint Checksum
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Drawn Signature


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02/27/2023 21:49 EST

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02/27/2023 21:51 EST

Signed At
02/27/2023 21:51 EST

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sclowney@philander.edu
Signer Sequence
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Shannon Clowney-Johnson

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