

<b>NAME OF EMPLOYEE:</b>	KATHLEEN HARPER
<b>TENTATIVE ASSIGNMENT:</b>	LITERACY COACH
<b>CONTRACT LEVEL:</b>	CONTINUING GBE
<b>SCHOOL YEAR:</b>	2022-2023

This is to notify you of your appointment to a position in Beaufort County School District. This agreement, by and between the Board of Education and the Employee, is a/an contract as defined in Section 59-26-40, as amended, of the Code of Laws of South Carolina. The following conditions of employment are hereby a part of this contract:

1. The Board agrees to employ the Employee in a professional position for **190 days** during the indicated school year. The assignment indicated above is tentative and may be changed by the administration upon notice to, and consultation with, the Employee in accordance with applicable laws and policies.
2. The District agrees to pay the Employee according to the salary schedule adopted by the Board. This salary schedule will be made available as soon as practicable. Loss or reduction in any amount of anticipated or appropriated state, local or federal funding may, at the discretion of the District, require a pro-rata reduction of salary, a reduction in the term of this contract and pro-rata reduction in salary, i.e., a furlough, a reduction in contract days in accord with state law, or a termination of this agreement. Furthermore, any decline in student enrollment, elimination or change in course programming, financial emergency, or temporary closing of school or District operations because of emergency circumstances may require a pro-rata reduction in salary. Any such reduction will take place only upon the recommendation of the Superintendent and approval by the Board after reasonable notice has been provided to the affected parties. Any position eliminations will be handled in accordance with **BCSD Administrative Regulation HRS-30: Professional Staff Reduction in Force.**
3. The Employee shall maintain throughout the life of this contract the required qualifications of a teacher, including a valid South Carolina teaching credential, as well as the "highly qualified" certification to perform his/her teaching assignment as that term is defined in the No Child Left Behind Act and all State Board of Education implementing rules and regulations. Failure to maintain such professional qualifications during the contractual period shall constitute grounds for termination of this contract.
4. The Employee agrees to render acceptable service, perform all assigned duties, and comply with all Board and District policies, rules, and regulations, including attendance at required school or District meetings and activities. The administration may assign reasonable extracurricular activities to the Employee.
5. An initial offer of employment is subject to receipt of a criminal record history report from the South Carolina Law Enforcement Division, which reveals no good or just cause for its withdrawal.
6. This agreement is not valid unless authorized by the Board and signed by the Superintendent. If, during the term of this agreement, it is found that any part of this contract is illegal under federal or state law, the remainder of the agreement not affected by such ruling shall remain in force and effect.

Please indicate your acceptance of this contract by signing below and returning the original to the Superintendent or his/her agent, pursuant to **S.C. Code § 59-25-420 by 05/11/2022**. This contract is not valid unless approved by the Board of Education and signed by the Superintendent.

Kathleen M. Harper  
Employee's Signature

Frank Rodriguez  
Frank Rodriguez, Ph.D., Superintendent

04/22/2022  
Date