

The Dare County Board of Education met in **regular session** on Monday, February 13, 2023, at the Dare County Board of Commissioners Meeting Room in Manteo, NC. Members in attendance were Board Chairman Ron Payne, Vice-Chairman Barry Wickre, Mary Ellon Ballance, Susan Bothwell, Matt Brauer, and Carl Woody. David Twiddy was unable to attend.

Chairman Payne called the meeting to order at 5:00 p.m. and requested a moment of silence. He then recognized Commissioner Rob Ross and thanked him for attending the meeting.

Next, District 1 Representative Carl Woody provided the official welcome on behalf of the Board and led the Pledge of Allegiance.

Following the Pledge, Chairman Payne requested a motion to approve the agenda. Susan Bothwell moved that the Board approve the agenda as requested. The motion was seconded by Mary Ellon Ballance and approved 6 to 0 by the Board.

Next, Chairman Payne opened the floor for announcements and turned the meeting over to Assistant Superintendent Steve Blackstock. Mr. Blackstock began announcements by informing the Board that Superintendent Basnight has been elected to serve on the Board of Directors for the North Carolina Association for Supervision and Curriculum Development (*NCASCD*). He then congratulated Mr. Basnight for this accomplishment and for his willingness to serve on the NCASCD Board.

Next, Superintendent Basnight announced that the Dual Language Immersion (DLI) Program will be transitioning into the middle schools next year. He then turned the meeting over to Mr. Jake Henry from *Participate Learning* to share a few things about the program and the dual language option available for middle schools.

Following Mr. Henry's remarks, Superintendent Basnight addressed concerns that he and the Board have received in regards to the DLI Program and noted that there are currently no plans or discussions to do away with the program in Dare County Schools, nor are there any plans to weaken the program in any way. He also noted that future decisions about the program will be based on real student performance data and shared additional information about the dual language curriculum recommended for grades 6-8 next year.

Next, Board Attorney Rachel Hitch opened the floor for *Public Comment*. The Board heard comments from Wendy Simpson, Lea Dixon, Jessica Fearn, and Mollie Goldberg. Topics included concerns regarding inequities with parent engagement within the schools and comments and suggestions in regards to the DLI Program. No action was required by the Board. A complete recording of all comments can be heard online at <https://www.daretolearn.org/board-of-education/board-meetings> under the February 13, 2023, Board of Education Meeting.

Under *Reports and Items for Information*, Mr. Basnight informed the Board about a donation made to the Cape Hatteras Secondary School Athletic Program in memory of Mr. Steven Hickman. Mr. Hickman was a CHSS alumni and a law enforcement officer with the Dare County Sheriff's Office who passed away recently.

Next, Dr. Jack Bagwell, President of College of the Albemarle (COA), and Mr. Tim Sweeney, Dean of COA Dare in Manteo, provided an overview of course offerings and opportunities available at the college and answered questions from the Board.

Next, Mr. Steve Blackstock announced that the revised Secondary Schools Program of Studies for next year school will soon be published. He noted that the revised document was updated with the assistance of principals and district administrators.

For the fourth report, Lt. Col. Warner White provided an overview of the JROTC Program and answered questions from the Board.

Next, Dr. Shannon Castillo, Director of Career and Technical Education (CTE) for Dare County Schools, recognized Manteo High School student Jordan Stokes for his winning entry in the Adobe student poster contest in December. Jordan's poster will be on display during Board of Education Meetings this year.

Dr. Castillo also recognized the following CTE staff in honor of CTE Appreciation Month which is celebrated in February.

- Tara Wheeler
- Suzanne Jeannette
- Duke Wallin
- Camie Romano

Next, Dr. Shannon Castillo provided an overview of the CTE Program in Dare County Schools and answered questions from the Board. Dr. Castillo's report was the final report for the evening.

The next item on the agenda was approval of the following Consent Agenda. Susan Bothwell made a motion that the Board approve the consent agenda as submitted. The motion was seconded by Carl Woody and approved 6 to 0 by the Board.

Personnel

Recommend the Board approve the personnel consent agenda as presented.

Minutes

Recommend the Board approve the Board meeting minutes for the following dates:

- January 9, 2023, Special Meeting
- January 9, 2023, Regular Meeting
- January 16, 2023 Special Meeting/Board Training
- January 17, 2023 Special Meeting/Board Training
- January 30, 2023 Special Meeting

Finance

Recommend the Board adopt the budget amendments as presented.

Other

Recommend the Board approve the School Nutrition bid award as requested.

Recommend the Board approve the 2022-2023 Summer Retesting Program Plan as requested.

Under *Unfinished Business*, Board Attorney Rachel Hitch presented the second reading of the following policies and answered questions from the Board.

- NEW Policy 3220: Technology in the Educational Program
- Revised Policy 3225/7320: Technology Responsible Use
(to be codified as 3225/4312/7320)
- Revised Regulation 3225/7320-R: Technology Responsible Use Regulations
(to be codified as 3225/4312/7320-R1)
- Revised Form 3225/7320-R: Student E-Mail Parent Permission Form
(to be codified as 3225/4312/7320-R1, Form 1:
Dare County Schools Technology Permission Form (Parent))
- Revised Form 3225/7320-R, Acceptable Use of the Internet Form
(to be codified as 3225/4312/7320-R1, Form 2:
Dare County Schools Technology Permission Form (Student))
- Revised Form 3225/7320-R, Information Technology Resource Acceptance Form
(to be codified as 3225/4312/7320-R1, Form 3 (Staff))
- NEW Policy 3228/7323: Use of Personal Technology to Conduct School Business
- Repeal Policy 3229: Digital Learning
- Revised Regulation 3229-R: Student Laptop User Agreement
(to be codified as 3225/4312/7320-R2)
- Revised Form 3229-R: Annual Student and Parent/Guardian Authorization Form
(to be codified as 3225/4312/7320-R2 Form 1)
- Revised Policy 7360/8225: Crowdfunding
- Revised Policy 7241: Drug and Alcohol Testing of Commercial Motor Vehicle Operators
(Drafts A & B)
- New Policy 4720: Surveys of Students

Carl Woody made a motion that the Board adopt the policy manual updates as presented and adopt Option A for Policy 7241. The motion was seconded by Barry Wickre and approved 6 to 0 by the Board.

Under *New Business*, Board Attorney Rachel Hitch presented the first reading of the following policy manual updates. No action was required. However, a motion was made by Susan Bothwell later during the meeting to waive the Board policy requiring a second reading of the proposed updates. The motion was seconded by Mary Ellon Ballance and approved 6 to 0 by the Board.

- Revised Policy 3101: Dual Enrollment
- Revised Policy 3102: Online Instruction
- Revised Policy 3460: Graduation Requirements
- Revised Policy 4120: Domicile and Residence Requirements
- Revised Policy 4150: School Assignment
- Revised Policy 4400: Attendance

- Revised Policy 4130: Discretionary Admission
- Revised Regulation 4130-R: DCS Discretionary Admission Regulations
- Revised Policy 4135: Tuition for Discretionary Admissions
- Revised Student Code of Conduct

Next, Mary Ellon Ballance made a motion that the Board adopt the proposed policy manual updates on first reading. The motion was seconded by Susan Bothwell and approved 6 to 0 by the Board.

For the second item under *New Business*, Mr. Blackstock presented a Memorandum of Understanding (MOU) between the County of Dare, the Dare County Board of Education, and Outer Banks Babe Ruth Baseball for use of the Kitty Hawk Elementary School baseball fields. He then opened the floor questions and discussion by the Board. Following the Board's discussion, Susan Bothwell made a motion that the Board approve the MOU as presented. The motion was seconded by Carl Woody and approved 6 to 0 by the Board.

Next, Director of Facilities Ian Adams presented a facilities use request and a lease agreement from the Tidewater Summer League Team aka The Outer Banks Daredevils for use of the Manteo High School baseball stadium this summer. He then opened the floor for questions and discussion by the Board. Following the Board's discussion, Carl Woody made a motion that the Board give Mr. Basnight permission to sign the lease agreement, in substantially the form presented, with revisions acceptable to the superintendent and the school board attorney. The motion was seconded by Matt Brauer and approved 6 to 0 by the Board.

Following *New Business*, Chairman Payne opened the floor for comments from the Board. No action was required.

With there being no further business, Barry Wickre made a motion that the Board adjourn the meeting. The motion was seconded by Carl Woody and approved 6 to 0 by the Board. The meeting was adjourned at 6:36 p.m.

Ron C. Payne, Board Chairman

Steve Basnight, Secretary



PERSONNEL CONSENT AGENDA
2/13/2023

Inform the Board of the following **RETIREMENT** resignations:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Wendy Schwartz	TIMS Manager	Transportation	5/1/23

Inform the Board of the following **RESIGNATIONS**:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Charlene Porrata	TA	NHES	1/12/23
Chelsea Brantley	Media Coordinator	NHES	1/30/23
Andrew Tengen	Teacher	CHSS	1/24/23
Kimberly Head	Treasurer	MMS	1/20/23
Rhonda Griffin	Receptionist	MHS	1/20/23
Kenneth "Reed" Midgett	HVAC Tech	Maintenance	2/3/23
Kate Creef	EC TA	MHS	1/23/23
Jarrad Burkert	Custodian	MES	2/7/23
Kimberly Robertson	Teacher	FFES	3/17/23
Summer Fiala	Technology TA	MES	2/20/23
Mary Jeanette Thompson	Teacher	NHES	2/20/23

Inform the Board of the following **LEAVE of ABSENCE**:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Summer Fiala	TA	MES	12/14/22-1/24/23
Ashley Libretto	Title 1 Reading Specialist	NHES	3/9/23-6/9/23
LeRoy Hook	TA	FFHS	2/24/23-3/24/23
Alyssa Saunders	Teacher	MES	1/31/23-4/7/23

*intermittent
*updated

Inform the Board of the following **INTERNAL TRANSFERS**:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Alexandrea Thomas	Interim SLP	SLP KHES	1/1/2023
Ann Reddy	DCS Substitute Teacher	MHS English Teacher	1/3/2023
Otilia Lopez	SNA SUB	EC TA FFES	2/6/2023
Sarah Fitch	DCS Substitute Teacher	NC PreK TA CHES	1/3/2023
Savannah Wallace	DCS Substitute Teacher	SS Teacher FFHS	1/27/2023
Jessica Klotz	CO Receptionist	CO Admin Asst to Testing	1/13/2023
Curvonte Blue	DCS Sub	Custodian MES	1/17/2023
Colin Roughton	Groundskeeper	General Maintenance	2/1/2023

Recommend the Board approve the following personnel for **EMPLOYMENT** for the 2022-23 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>	
Andrew Presgrave	Custodian	Split FFES/FFMS	2/8/2023	declined
Lindsay Austin	Student Engagement Coordinator/ATC	FFHS	1/17/2023	
Greg Hathaway	CTE Carpentry Teacher	MHS	1/23/2023	
Erica Appelbaum	School Psychologist	MES	8/18/2023	
Lyndsey Ross	PCP 1:1 TA	FFHS	2/13/2023	
Suzan Overman	Receptionist	MHS	2/6/2023	
John Stewart	Custodian	MMS	TBD	declined
Joann Selby	EC TA	MHS	2/10/2023	
Yvette Anderson	School Treasurer	MMS	2/27/2023	

Recommend the Board approve the following **SUBSTITUTE TEACHERS** for the 2022-23 school year:

<u>Name</u>	<u>Name</u>	<u>Name</u>
Averi Creef	Heather Caldwell	Ryan Sulkowski
Caitlyn Kinsey	Paul Vanacore	Brooke Hall
Heather Newell	Rachael Jones	Josefine Harmon
Patricia Smith	Charlene Porrata	

Recommend the Board approve the following COACHES for the 2022-23 school year:

<u>Position</u>	<u>Location</u>	<u>Season</u>
John Cleaver	MHS	Volunteer Asst Girls Soccer
Nina Perry	FFHS	Asst Varsity Girls Soccer
Victor DiPace	FFMS	Volunteer Asst Wrestling
Peter Eosso	FFHS	Asst Varsity Softball
Claire Eosso	FFHS	Volunteer Asst Varsity Softball
Kenneth Ouellette	FFHS	Volunteer Asst Track

Dare County Schools

BUDGET AMENDMENT - 2022-2023

The Dare County Board of Education, at a meeting on the 13th day of February 2023, passed the following resolution.

Be It Resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

Purpose	Description	12/12/2022 Budget Resolution	Budget Amendment	2/13/2023 Amended Budget
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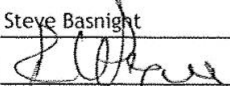
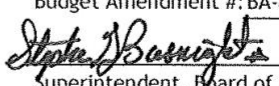
STATE EXPENDITURES

5000	Instructional Services	33,923,010.00	121,246.00	34,044,256.00
6000	System Wide Support Services	3,369,542.00	-29,993.00	3,339,549.00
7000	Ancillary Services	2,000.00	0.00	2,000.00
8000	Non-Programmed Charges	46,883.00	0.00	46,883.00
TOTAL		37,341,435.00	91,253.00	37,432,688.00

STATE REVENUES

	State Funds	37,341,435.00	91,253.00	37,432,688.00
TOTAL		37,341,435.00	91,253.00	37,432,688.00

Explanation: To adjust State budgets to reflect revised allotments: additional funding for the following programs PRC 046 (3rd grade read to achieve teacher bonus \$40,380) PRC 048 (Principal and other teacher performance bonuses \$142,207), reduction to multiple allotments due to ADM 2% less than projected (-\$71,818), small increase to PRC 029 (Behavioral Support \$3,629) and a correction to BA #6 of -\$23,145 (PRC 206 is a federal allotment but was included as an increase to state allotment on BA#6 approved in December 2022). Total increase to state revenues (net of the above adjustments) is \$91,253.

Requested by: Anna McGinnis	Date: 2/13/2023
Recommended by: Steve Basnight	Budget Amendment #: BA-8 (State)
Approved by: 	
Chairman, Board of Education	Superintendent, Board of Education

Dare County Schools

BUDGET AMENDMENT - 2022-2023

The Dare County Board of Education, at a meeting on the 13th day of February 2023, passed the following resolution.

Be It Resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

Purpose	Description	10/11/2022 Budget Resolution	Budget Amendment	2/13/2023 Amended Budget
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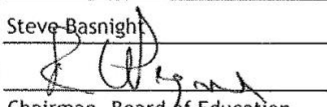
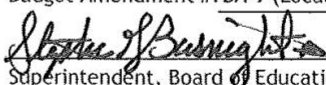
LOCAL CURRENT EXPENDITURES

5000	Instructional Services	16,731,436.00		16,731,436.00
6000	System Wide Support Services	10,150,521.00	199,775.00	10,350,296.00
7000	Ancillary Services	31,880.00		31,880.00
8000	Non-Programmed Charges	78,000.00		78,000.00
TOTAL		26,991,837.00	199,775.00	27,191,612.00

LOCAL CURRENT REVENUES

	Local Funds	23,428,614.00	199,775.00	23,628,389.00
	Fund Balance Appropriated	3,563,223.00	0.00	3,563,223.00
TOTAL		26,991,837.00	199,775.00	27,191,612.00

Explanation: To appropriate additional funding received from Dare County based on recalculation of the per pupil funding formula to incorporate actual state increases to salaries and related benefits.

Requested by: Anna McGinnis	Date: 2/13/2023
Recommended by: Steve Basnight	Budget Amendment #: BA-9 (Local)
Approved by: 	
Chairman, Board of Education	Superintendent, Board of Education

Dare County Schools

BUDGET AMENDMENT - 2022-2023

The Dare County Board of Education, at a meeting on the 13th day of February 2023, passed the following resolution.

Be It Resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

Purpose	Description	12/12/2022 Budget Resolution	Budget Amendment	2/13/2023 Amended Budget
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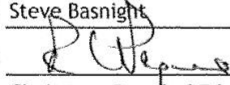
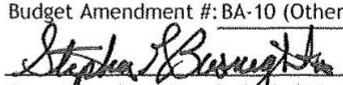
OTHER LOCAL CURRENT EXPENDITURES

5000	Instructional Services	1,158,579.00	80,962.00	1,239,541.00
6000	System Wide Support Services	279,588.00	0.00	279,588.00
7000	Ancillary Services	0.00	0.00	0.00
8000	Non-Programmed Charges	0.00	0.00	0.00
TOTAL		1,438,167.00	80,962.00	1,519,129.00

FEDERAL REVENUES

	Other Local Current Funds	1,429,167.00	0.00	1,429,167.00
	Appropriated Fund Balance	9,000.00	80,962.00	89,962.00
TOTAL		1,438,167.00	80,962.00	1,519,129.00

Explanation: To appropriate funds for the second deposit payment (refundable) for the Tango Flight project.

Requested by: Anna McGinis	Date: 2/13/2023
Recommended by: Steve Basnight	Budget Amendment #: BA-10 (Other Local)
Approved by: 	
Chairman, Board of Education	Superintendent, Board of Education

Dare County Schools

BUDGET AMENDMENT - 2022-2023

The Dare County Board of Education, at a meeting on the 13th day of February 2023, passed the following resolution.

Be It Resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

Purpose	Description	11/09/2022 Budget Resolution	Budget Amendment	2/13/2023 Amended Budget
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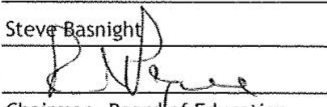
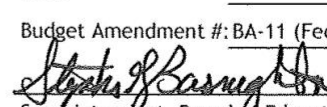
FEDERAL EXPENDITURES

5000	Instructional Services	7,961,263.42	23,145.00	7,984,408.42
6000	System Wide Support Services	8,777.29	0.00	8,777.29
7000	Ancillary Services	909.72	0.00	909.72
8000	Non-Programmed Charges	598,795.25	0.00	598,795.25
TOTAL		8,569,745.68	23,145.00	8,592,890.68

FEDERAL REVENUES

	Federal Funds	8,569,745.68	23,145.00	8,592,890.68
TOTAL		8,569,745.68	23,145.00	8,592,890.68

Explanation: To correct budget amendment #6, approved in December. Allotment for PRC 206 (ESSR III - Principal Retention Supplements) is a federal allotment but was recorded as a state allotment in error on budget amendment #6.

Requested by: Anna McGinis	Date: 2/13/2023
Recommended by: Steve Basnight	Budget Amendment #: BA-11 (Federal)
Approved by:  Chairman, Board of Education	 Superintendent, Board of Education

Dare County Schools

BUDGET AMENDMENT - 2022-2023

The Dare County Board of Education, at a meeting on the 13th day of February 2023, passed the following resolution.

Be It Resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2023.

Purpose	Description	11/09/2022 Budget Resolution	Budget Amendment	2/13/2023 Amended Budget
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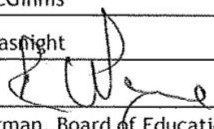
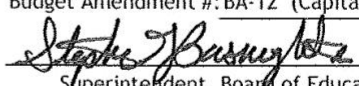
CAPITAL OUTLAY EXPENDITURES

5000	Instructional Services	540,383.00	9,000.00	549,383.00
6000	System Wide Support Services	2,307,671.00	1,526,572.00	3,834,243.00
7000	Ancillary Services	57,034.00		57,034.00
9000	Capital Outlay	50,262.00		50,262.00
TOTAL		2,955,350.00	1,535,572.00	4,490,922.00

CAPITAL OUTLAY REVENUES

	State Funds	0.00	0.00	0.00
	Local Funds	2,737,542.00	1,526,572.00	4,264,114.00
	Fund Balance Appropriated	217,808.00	9,000.00	226,808.00
TOTAL		2,955,350.00	1,535,572.00	4,490,922.00

Explanation: To carry forward funds appropriated from Dare County for Capital Improvement Projects funded in prior years but not completed and to appropriate an additional \$9,000 for the gym sound system project at Wanteo Middle School, approved by the board at the December 12, 2022 meeting.

Requested by: Anna McGinnis	Date: 2/13/2023
Recommended by: Steve Basnight	Budget Amendment #: BA-12 (Capital)
Approved by: 	
Chairman, Board of Education	Superintendent, Board of Education