

TOWNSHIP OF PEQUANNOCK
BOARD OF EDUCATION

WORKSHOP MEETING MINUTES
MARCH 6, 2023

CALL TO ORDER

The March 6, 2023 Workshop Meeting of the Board of Education, Township of Pequannock, County of Morris, was called to order at 7:00 pm in the Pequannock Township High School Auditorium, 85 Sunset Road, Pompton Plains, NJ 07444 by Brian Senyk, Board President. The following statement of compliance with the Open Public Meetings Act was read:

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the Daily Record and the Suburban Trends, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL

PRESENT: Mr. Joseph Blumert Mr. Sam Ciresi Ms. Megan Dempsey
 Mrs. Danielle Esposito Mr. Timothy Gitin Mr. Greg MacSweeney
 Mr. Vincent Pompeo Mr. Brian Senyk Mrs. Cara Shenton

ALSO PRESENT: Dr. Michael Portas, Superintendent
 Gordon E. Gibbs, School Business Administrator/Board Secretary
 Jaclyn M. Morgese, Esq., Board Attorney

FLAG SALUTE

Board President's Report – Mr. Brian Senyk

Announced that the Joint Services Committee with the Township will consist of Brian Senyk and Joseph Blumert and that the mentor to new board member, Vincent Pompeo, will be Greg MacSweeney.

Superintendent's Report – Dr. Michael Portas

Reported that the district QSAC review went well and the QSAC team from the county office was impressed with our schools, students, and staff. Announced that "Read Across America" was a great celebration of literacy. Hosted PSAT Scores Night on February 23rd, where there was a good turnout. Noted that the SAT will be offered at PTHS on March 11th. Communicated that there will be a Parent University on March 8th given by Effective School Solutions on the topic of warning signs to look for in kids. Reported that the high school musical, "Oklahoma," was a big success. Noted that the Grains of Hope food packing event will take place on March 11th and 12th, a good example of collaboration with the community and the schools.

School Business Administrator's Report – Mr. Gordon E. Gibbs

Announced that the district will receive an increase of \$168,053 in state aid to be used for special education, for the 2023-2024 school year. Reported that the tentative budget for 2023-2024 will be shared with the Board once it is finalized and it will be voted on at the March 15th meeting. Shared that the County Business Administrator was pleased with the finance piece of the QSAC review. Announced that the FEMA reimbursement in the amount of \$86,773.43 for COVID related expenses will be going out next week. Reported that the Township Planning and Zoning Board will hold another meeting at the PTHS auditorium with possible additional meeting dates of April 20th and May 28th. Reminded Board members to complete their financial disclosure forms.

OPEN TO PUBLIC - AGENDA ITEMS ONLY

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on **any agenda item** during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

None

APPROVAL OF ACTION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

- PMC-188-23 Acceptance of Reports - 2022-2023 School Year
- PMC-189-23 Accept Resignation - 2022-2023 School Year
- PMC-190-23 Approval to Rescind Extracurricular Stipend Position - 2022-2023 School Year
- PMC-191-23 Approval to Amend Appointment - 2022-2023 School Year (PMC-177-23)
- PMC-192-23 Approval of Unpaid Absence - 2022-2023 School Year
- PMC-193-23 Approval of Appointments - 2022-2023 School Year
- PMC-194-23 Approval of New Salaries for Extracurricular Stipend Positions - 2022-2023 School Year
- PMC-195-23 Approval of New Salaries for Extracurricular Positions - 2022-2023 School Year
- PMC-196-23 Approval of New Salary for Drill Writer - 2022-2023 School Year

RESOLUTION NO. PMC-188-22
ACCEPTANCE OF REPORTS - 2021-2022 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following reports:

- Enrollment Report
- Suspension Report

Motion by: Ciresi	Second by: MacSweeney	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-189-23
ACCEPT RESIGNATION - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignation:

NAME	ASSIGNMENT	EFFECTIVE DATE (on or about)
Finizio, Jenna	.7 Special Education Aide Hillview School	3/3/2023

Motion by: Ciresi	Second by: MacSweeney	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-190-23
APPROVAL TO RESCIND EXTRACURRICULAR STIPEND POSITION - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, rescinds the following extracurricular stipend position for the 2022-2023 school year.

Pequannock Township High School

LAST NAME	FIRST NAME	POSITION	STIPEND
Zummo	Michael	Weight Room (Spring)	\$1,156

Motion by: Ciresi	Second by: MacSweeney	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-191-23

APPROVAL TO AMEND APPOINTMENT - 2022-2023 SCHOOL YEAR (PMC-177-23)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to amend the appointment of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Deley, Chellsea <i>Leave Replacement for #4336</i>	Leave Replacement - MLSP Stephen J. Gerace School	12/2/2022-3/15/2023	BA, Step 1 \$57,455 (prorated)
Deley, Chellsea <i>Leave Replacement for Brian Biagiotti</i>	Leave Replacement - Elementary Teacher North Boulevard School	3/16/2023-6/30/2023	BA, Step 1 \$57,455 (prorated)

Motion by: Ciresi	Second by: MacSweeney	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-192-23

APPROVAL OF UNPAID ABSENCE - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves an unpaid absence for the following personnel for the 2022-2023 school year:

EMPLOYEE ID	DATE
#4156	3/1/2023

Motion by: Ciresi	Second by: MacSweeney	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-193-23

APPROVAL OF APPOINTMENTS - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Takacs, Jennifer <i>Replacing Catherine Russell</i>	.7 Office Aide Pequannock Valley School	3/13/2023-6/30/2023	Step 8, \$15,477 (prorated)

Motion by: Ciresi	Second by: MacSweeney	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-194-23

APPROVAL OF NEW SALARIES FOR EXTRACURRICULAR STIPEND POSITIONS - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the newly negotiated extracurricular stipends for the following district personnel for the 2022-2023 school year, retroactive to July 1, 2022, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

Pequannock Township High School

LAST NAME	FIRST NAME	POSITION	STIPEND
Arnold	William	A Cappella Director	\$2,253
Buscher	Kimberly	Anti-Bullying Specialist	\$1,063
Twomey	Mary	Art Honor Society	\$956
Burner	Nicholas	Athletic Trainer	\$5,849
Streifer	Anthony	Band - Jazz	\$2,253
Streifer	Anthony	Band Director	\$4,454
Legregni	Debra	Biology League Co-Advisor	\$597
Rescigno	Bryan	Biology League Co-Advisor	\$597
Sutherland	Daniel	Chemistry League	\$1,194
Brady	Keith	Chess Club Co-Advisor	\$597
Honig	Elliott	Chess Club Co-Advisor	\$597
Arnold	William	Chorus	\$3,286
Khalil	Zaid	Detention Supervisor	\$2,741
Haddad	Amy	Detention Supervisor [Saturday]	\$1,370.50
McGreevy	Danielle	Detention Supervisor [Saturday]	\$1,370.50
Arnold	William	Drama Advisor	\$3,923
Rescigno	Bryan	Environmental Club Advisor	\$907
Diglio	Luke	Environmental Science League Advisor	\$1,194
Wehrhahn	Allen	FBLA Advisor	\$2,155
Crefeld	Michele	French Club	\$907
Brensinger	Lee Ann	Gay Straight Alliance Advisor	\$1,194
Moore	Katherine	Grade 9 Advisor	\$1,194
Davis	Ann Marie	Grade 10 Advisor	\$1,194
Riccardi	Gianna	Grade 11 Advisor	\$2,510
Zerener	Meghan	Grade 12 Co-Advisor	\$1,377.50
Brensinger	Lee Ann	Grade 12 Co-Advisor	\$1,377.50
Cohen	Jana	Habitat for Humanity	\$1,968
Ondrof	Nicole	HOPE (Peer Leadership)	\$4,454

Valverde	Ariel	HOSA Advisor	\$2,092
Staropoli	Jennifer	Interact Club Advisor	\$1,253
Froehlich	Barbara	J-TAC/Robotics Club Advisor	\$1,192
Neumann	Elaine	Mock Trial Advisor	\$2,155
Arnold	William	Musical Director/Producer	\$4,139
Crefeld	Michele	Musical Director - Asst	\$3,856
Arnold	William	Musical Technical Director	\$1,063
Marshall	Christina	National Honor Society Advisor	\$2,141
Honig	Elliott	Newspaper Advisor	\$1,926.90 (prorated)
LaCognata	Heather	Operation Smile Co-Advisor	\$1,077.50
Cartelli	Nadia	Operation Smile Co-Advisor	\$1,077.50
Lefebvre	Justin	Panther Pals Advisor	\$907
Leonard	Edward	Photography Advisor	\$1,194
Rescigno	Bryan	Physics League Advisor	\$1,194
Florek	Michael	Student Council Co-Advisor	\$2,019.50
Moore	Katherine	Student Council Co-Advisor	\$2,019.50
Brady	Keith	Video Game Club	\$597
Honig	Elliott	Video Game Club	\$597
McGreevy	Danielle	Weight Room Supervisor (Fall)	\$1,194
Mulato	Roberto	Weight Room Supervisor (Winter)	\$1,194
Crefeld	Michele	World Language Honor Society Co-Advisor	\$686.55 (prorated)
King	Veronica	World Language Honor Society Co-Advisor	\$507.45 (prorated)
Lipari	Gayle	Yearbook Co-Advisor/Co-Asst	\$3,794.50
Zerener	Meghan	Yearbook Co-Advisor/Co-Asst	\$3,794.50

Pequannock Valley School

LAST NAME	FIRST NAME	POSITION	STIPEND
Praschak	Terri	Anti-Bullying Specialist	\$1,063
Ciavarella	Eileen	Art Club	\$1,194
Foth	Jeffrey	Band 6	\$1,930

Foth	Jeffrey	Band 7	\$1,930
Foth	Jeffrey	Band 8	\$1,930
Healy	Daniel	Central Detention	\$2,571
Salimbene	Anthony	Chorus	\$2,877
Hackett	Philip	Drama Director	\$1,346
Salimbene	Anthony	Drama Assistant Director	\$1,040
Torrise	Andrea	Grade 8 Co-Advisor	\$1,230
Zummo	Michael	Grade 8 Co-Advisor	\$1,230
Donch	Denise	Grade 8 Awards Co-Advisor	\$829.50
Toth	Lindsay	Grade 8 Awards Co-Advisor	\$829.50
McBride	Colin	Math Counts [Chess Club]	\$1,194
Praschak	Terri	Peer Leadership	\$2,068
Hackett	Philip	Play	\$1,346
Lindsay	Jeffrey	Student Council	\$2,460
Goodson	Julia	World Language Co-Advisor	\$597
Tomas	Sandra	World Language Co-Advisor	\$597
Adams	Brenda	Yearbook Co-Advisor	\$1,346.50
Marks	Christina	Yearbook Co-Advisor	\$1,346.50
Gallanthen	Gena	Young Astronauts (Science Club)	\$1,194

Hillview School

LAST NAME	FIRST NAME	POSITION	STIPEND
Fonseca	Nubia	Anti-Bullying Specialist	\$1,063
Noon	Allison	AV Club	\$1,163
Finnen	Ann Marie	Band	\$1,346
Shaw	Andrea	Computer Club - 4th Grade	\$1,163
Budd	Julie	Computer Club - 5th Grade	\$1,163
Shaw	Andrea	Creative Writing Club	\$1,163
Sycoff	Carly	Creativity Club - 3rd/4th Grade	\$1,163
Munro	Valerie	Creativity Club - 5th Grade	\$1,163

Fonseca	Nubia	Peer Leadership Co-Advisors	\$801.50
Oosterwyk	Ihona	Peer Leadership Co-Advisors	\$801.50
Munro	Valerie	Safety Patrol	\$2,203
Budd	Julie	STEM Club	\$1,163
Munro	Valerie	TREPS	\$1,163

North Boulevard School

LAST NAME	FIRST NAME	POSITION	STIPEND
Lynes	Misty	Anti-Bullying Specialist	\$1,063
Rosolen-Zmigrodski	Alyce	AV Club	\$1,163
Vivino	William	Band	\$1,346
Meyerson	Kimberly	Computer Club - 4th Grade	\$1,163
Vuolo	Dana	Computer Club - 5th Grade	\$1,163
Rosolen-Zmigrodski	Alyce	Creative Writing Club	\$1,163
Mallon	Kristin	Creativity Club - 3rd/4th Grade Co-Advisor	\$581.50
Walsh	Shannon	Creativity Club - 3rd/4th Grade Co-Advisor	\$581.50
Felts	Shannon	Creativity Club - 5th Grade	\$1,163
McKenna	Shannon	Peer Leadership Co-Advisor	\$534.33
Murin	Jessica	Peer Leadership Co-Advisor	\$534.33
DeMarco	Jenna	Peer Leadership Co-Advisor	\$534.34
Horgan	Terri	Safety Patrol	\$2,203
Vuolo	Dana	STEM Club	\$1,163
McNulty	Melissa	TREPS	\$1,163

Stephen J. Gerace School

LAST NAME	FIRST NAME	POSITION	STIPEND
Griffith	Jacqueline	Anti-Bullying Specialist	\$1,063
Muzzio-Rentas	Jessica	AV Club	\$1,163
Finnen	Ann Marie	Band	\$1,346
Martinez	Sharon	Computer Club - 4th grade	\$1,163
Rodeiro	Christine	Computer Club - 5th grade	\$1,163

Lyon	Samantha	Creative Writing Club	\$1,163
Lyon	Samantha	Creativity Club - 3rd/4th Grade	\$1,163
Rodeiro	Christine	Creativity Club - 5th Grade	\$1,163
Griffith	Jacqueline	Peer Leadership Co-Advisor	\$801.50
Kovalcik-Schiffel	Karen	Peer Leadership Co-Advisor	\$801.50
Doherty	Erin	Safety Patrol Co-Advisor	\$1,101.50
Luterzo	Meghan	Safety Patrol Co-Advisor	\$1,101.50
Muzzio-Rentas	Jessica	STEM Club	\$1,163
Luterzo	Meghan	TREP\$	\$581.50
Doherty	Erin	TREP\$	\$581.50

Motion by: Ciresi	Second by: MacSweeney	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-195-23
APPROVAL OF NEW SALARIES FOR EXTRACURRICULAR POSITIONS - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the newly negotiated extracurricular salaries of the following out of district personnel for the 2022-2023 school year, retroactive to July 1, 2022, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

Pequannock Township High School

LAST NAME	FIRST NAME	POSITION	STIPEND
Trujillo	Heather	A Cappella Assistant Director	\$1,126
Mayoria	Bruno	Band - Asst Director	\$3,286
Butz	Joseph	Band Specialist (Fall)	\$538
Butz	Joseph	Band Specialist (Spring)	\$538
Daniels	Kelsie	Choreographer [Spring Musical]	\$1,225
Trujillo	Heather	Color Guard Advisor	\$2,766
Trujillo	Roman	Indoor Percussion (Winter)	\$2,436
Mayoria	Bruno	Instrumental Music	\$2,253
Trujillo	Heather	Winter Guard (Winter)	\$2,766

Motion by: Ciresi	Second by: MacSweeney	Roll Call Vote: 9-0-0
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RESOLUTION NO. PMC-196-23

APPROVAL OF NEW SALARY FOR DRILL WRITER - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the newly negotiated salary for Orefice LTD, LLC as the Drill Writer at the rate of \$2,082 for the 2022-2023 School Year, retroactive to July 1, 2022, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

Motion by: Ciresi	Second by: MacSweeney	Roll Call Vote: 9-0-0
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CURRICULUM, INSTRUCTION AND SPECIAL SERVICES

Mr. Greg MacSweeney, Chair

CIS-76-23 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses

RESOLUTION NO. CIS-76-23

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
3/7/23	Abrams/Bermudez/ Jablonski	2023 NJECC Annual Conf, Montclair	\$0	\$36.09	\$0	\$36.09

Motion by: MacSweeney	Second by: Esposito	Roll Call Vote: 9-0-0
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FINANCE, FACILITIES, AND ATHLETICS

Mr. Joseph Blumert, Chair

- FFA-120-23 Approval of Retroactive Submission to Amendment to Long Range Facilities Plan (LRFP)
- FFA-121-23 Approval of Settlement Agreement for Student #2800021

RESOLUTION NO. FFA-120-23

APPROVAL OF RETROACTIVE SUBMISSION TO AMENDMENT TO LONG RANGE FACILITIES PLAN (LRFP)

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the retroactive submission of a major amendment to the Long-Range Facilities Plan (LRFP), to the Department of Education for review and approval, in accordance with the NJ ROD Grant and NJ Clean Energy Grant.

Motion by: Blumert	Second by: Esposito	Roll Call Vote: 9-0-0
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RESOLUTION NO. FFA-121-23

APPROVAL OF SETTLEMENT AGREEMENT FOR STUDENT #2800021

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, hereby approves and accepts the Settlement Agreement for student #2800021.

Motion by: Blumert	Second by: Esposito	Roll Call Vote: 9-0-0
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OTHER

O-11-23 Approval of HIB Investigation Decision

RESOLUTION NO. O-11-23
APPROVAL OF HIB INVESTIGATION DECISION

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigation and directs the School Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

INVESTIGATION NO.
PV-10-23

Motion by: Pompeo	Second by: Blumert	Roll Call Vote: 7-0-2 Abstain: Blumert, Pompeo
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WORKSHOP DISCUSSION ITEMS

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

Discussion:

Staffing Updates

Dr. Portas provided staffing updates. He reported that all anticipated openings have been posted. He mentioned that science positions continue to be difficult to fill.

School Calendar

Dr. Portas reported that there are three remaining snow days. The possible give back dates have been identified and the senior class will be asked to vote on their preferences.

QSAC Recap

Dr. Portas emphasized the strong collaborative effort by staff to prepare all necessary documents for the QSAC review. He explained that the process has been streamlined and the use of Google as an organizational tool helped provide supporting documents to the county office in a much-improved fashion. He thanked Mr. Andersen and his staff for having the buildings looking spectacular.

School Start Times/Schedule Updates

Dr. Portas reported that the committee will meet on March 13th to discuss the impact of school start times. He spoke about the importance of keeping in mind that the later the start time, the later dismissal time will be, which has an impact on students' lives at the end of the school day. Ms. Dempsey inquired if students will be surveyed and Dr. Portas emphasized the importance of student input.

New Jersey Risk and Protective Factor Survey

Dr. Portas explained that our district was asked to participate in a survey of 7th and 8th grade students, conducted in conjunction with Montclair State University, to gain feedback that will help our district address any issues that effect middle schoolers.

Expansion of Wrestling Coaches' Role

Dr. Portas discussed the growing interest of girls who want to participate in wrestling. It is proposed that there be an increase in the stipend for wrestling coaches, due to the extra effort that is required for additional student-athletes on the team.

Action Items for March 15, 2023 Regular Business/Preliminary Budget Meeting:

PMC-197-23

- PMC-XXX-23 Approval of Medical and/or Family Leave of Absence - 2022-2023 School Year
- PMC-XXX-23 Approval of Appointments - 2022-2023 School Year
- PMC-XXX-23 Approval of Arming Two Security Staff Members in Accordance with Policy #7446 - 2022-2023 School Year
- PMC-XXX-23 Approval of the Extension of the 2019-2022 Comprehensive Equity Plan - 2023-2024 School Year
- PMC-XXX-23 Approval of Revisions to the 2022-2023 School District Calendar (PMC-100-22)
- PMC-XXX-23 Approval of Extracurricular Stipend Position - 2022-2023 School Year
- PMC-XXX-23 Approval of Extracurricular Position - 2022-2023 School Year
- PMC-XXX-23 Approval of Coach - 2022-2023 School Year
- PMC-XXX-23 Approval of Interscholastic Sports Stipend Position - 2023-2024 School Year
- PMC-XXX-23 Approval of Coaches - 2023-2024 School Year
- PMC-XXX-23 Approval of Revised Job Descriptions
- PMC-XXX-23 Approval of Additional Period Assignments - 2022-2023 School Year

RESOLUTION NO. PMC-XXX-23

APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee's leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/VACATION DAYS TO BE USED	NJFLA/FMLA LEAVE (on or about)	RETURN TO WORK DATE (on or about)
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX

RESOLUTION NO. PMC-XXX-23

APPROVAL OF APPOINTMENTS - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXX	XXXXX	XXXXX

RESOLUTION NO. PMC-XXX-23

APPROVAL OF ARMING TWO SECURITY STAFF MEMBERS IN ACCORDANCE WITH POLICY #7446 - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the amended appointment of the following security guards #5184 and #5318, for the 2022-2023 school year to permit them to be armed while in a school building or on school grounds during their work day, pending full satisfaction of requisite criteria set forth in Policy 7446 - School Security Program and authorization of their respective New Jersey State Police-issued identification cards. To reflect the additional responsibility, effective March 16, 2023 the hourly rate will be adjusted for these security guards from \$23/hour to \$30/hour.

RESOLUTION NO. PMC-XXX-23

APPROVAL OF THE EXTENSION OF THE 2019-2022 COMPREHENSIVE EQUITY PLAN - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves to extend the implementation of the 2019-2022 Comprehensive Equity Plan with the New Jersey Department of Education beyond the existing extension for school year 2022-2023 by one additional year for school year 2023-2024 with the submission of a Statement of Assurance to the Executive County Superintendent.

RESOLUTION NO. PMC-XXX-23

APPROVAL OF REVISIONS TO THE 2022-2023 SCHOOL DISTRICT CALENDAR (PMC-100-22)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves revisions to the School District calendar for the 2022-2023 school year for the purpose of scheduling three (3) unused emergency days.

RESOLUTION NO. PMC-XXX-23

APPROVAL OF EXTRACURRICULAR STIPEND POSITION - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following district personnel extracurricular position for the 2022-2023 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

Pequannock Township High School

LAST NAME	FIRST NAME	POSITION	STIPEND
King	Veronica	Weight Room (Spring)	\$1,194

RESOLUTION NO. PMC-XXX-23

APPROVAL OF EXTRACURRICULAR POSITION - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following out of district personnel extracurricular position for the 2022-2023 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

Pequannock Township High School

LAST NAME	FIRST NAME	POSITION	STIPEND
Echeverry	Shanna	Volunteer - Indoor Percussion	N/A

RESOLUTION NO. PMC-XXX-23

APPROVAL OF COACH - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following out of district personnel as coach/volunteer for the 2022-2023 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

Spring, 2022

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
White	Douglas	Volunteer Golf	PTHS	N/A	N/A

RESOLUTION NO. PMC-XXX-23

APPROVAL OF INTERSCHOLASTIC SPORTS STIPEND POSITION - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following district personnel as coach/volunteer for the 2023-2024 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

Fall, 2023

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
Mellea	Samantha	Asst Girls Soccer	PTHS	2	\$4,061

RESOLUTION NO. PMC-XXX-23
APPROVAL OF COACHES - 2023-2024 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following out of district personnel as coaches/volunteers for the 2023-2024 school year, pending full satisfaction of requisite New Jersey Department of Education and District employment criteria.

Fall, 2023

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
Hohnau	James	Assistant Boys Soccer	PTHS	5	\$5,317
Horgan	Sara	Assistant Cheerleading	PTHS	N/A	\$2,056

RESOLUTION NO. PMC-XXX-23
APPROVAL OF REVISED JOB DESCRIPTION

RESOLVED, that the Pequannock Township Board of Education, upon the recommendation of the Superintendent, approves the following job description, *per attached*:

- Bookkeeper
- Computer Technical Support Specialist

RESOLUTION NO. PMC-XXX-23
APPROVAL OF ADDITIONAL PERIOD ASSIGNMENTS - 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel for additional period assignments/supervisory duty for the 2022-2023 school year, prorated, per Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

NAME	SCHOOL	FREQUENCY	SUBJECT	EFFECTIVE DATES	SALARY
XXXXX <i>5th Period Assignment</i>	XXXXX	60 minutes/day 5 days/week	XXXXX	XXXXX	XXXXX
XXXXX <i>5th Period Assignment</i>	XXXXX	60 minutes/day 2.5 days/week	XXXXX	XXXXX	XXXXX
XXXXX <i>5th Period Assignment</i>	XXXXX	60 minutes/day 5 days/week	XXXXX	XXXXX	XXXXX
XXXXX <i>5th Period Assignment</i>	XXXXX	60 minutes/day 5 days/week	XXXXX	XXXXX	XXXXX

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

Mr. Greg MacSweeney, Chair

Discussion:

Curriculum Update

Dr. Portas discussed curriculum being pushed out to EduPlanet and the public-facing version for the website.

Staff and Student Mental Health & Anti-Bullying Supports

Dr. Portas remarked that we are the first district to include staff in the recognition of the importance of mental health. He went on to discuss support for students and parents with Parent University and anti-bullying programs. A discussion ensued regarding cell phone use.

High Impact Tutoring (State Program)

Dr. Portas reported on an opportunity for tutoring provided by prequalified, outside tutoring centers, with federal funds, for grades K-5. An additional Rapid Learning Program will provide training for staff and parents.

Full-Day PreK Grant Program

Dr. Portas provided background on a preschool grant program where 40% of costs would be covered by the grant.

Training/PD for Programs and Aides

Dr. Portas provided examples of how aides obtain training, whether it be from the vendor, CPI training, Safe Schools training, to name a few.

NJGPA (New Jersey Graduation Proficiency Assessment)

Dr. Portas explained that this is a four-day assessment for juniors, which will be given on March 14th through March 17th. It is a graduation requirement.

Action Items for March 15, 2023 Regular Business/Preliminary Budget Meeting:

CIS-77-23

- CIS-xx-23 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-xx-23 Approval of Student Field Trips
- CIS-xx-23 Approval of District Mentors for the 2022-2023 School year
- CIS-xx-23 Approval of Student Application for Option II Credit

RESOLUTION NO. CIS-xx-23

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
3/22/23	Hayzler, Richard	Hiring for Excellence	\$99.00	\$0	\$0	\$99.00
3/31/23	Kopp, Ed	PRISM / Montclair State Univ	\$175.00	\$0	\$150.00	\$325.00
5/31/23 - 6/8/23	Bermudez, James	AP US History Conf Tampa, FL	\$0	\$750.97	\$0	\$750.97
6/6/23	Hummel, Diane	Realtime Users Conf	\$0	\$0	\$0	\$0
6/26/23 - 6/28/23	Abrams, Oona	ISTE Leaders Conf Philadelphia, PA	\$695.00	\$373.69	\$0	\$1,068.69

RESOLUTION NO. CIS-xx-23
APPROVAL OF STUDENT FIELD TRIPS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trips:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
3/24/23	William Paterson University	Justin Lefebvre	PTHS/11-12/5	College Tour	\$0	\$150.00
4/24/23	Sterling Hill Mining Museum	Jessica Murin	NB/5/58	Movement of Matter	\$0	Nurse Substitute
4/24/23	Fashion Institute of Technology	Honig/Lipari	PTHS/9-12/40	Merchandising Concepts/Careers	\$40.00	\$300.00
4/28/23	Six Flags Great Adventure Jackson	Bryan Rescigno	PTHS/11-12/80	Physics Lessons	\$110.00	\$750.00 Transportation
5/4/23	Brookhollows Barnyard	Stella Shizas	NB/K/41	Plant and Animal Survival	\$0	\$150.00 Nurse Substitute
5/17/23	Yogi Berra Museum	Christine Rodeiro	SJG/5/45	5th Grade Humanities	\$11.00	Nurse Substitute
5/31/23	Waterloo Village	Shannon Walsh	NB/4/40	Examine Early Exploration	\$0	\$0
6/1/23	Hillview Elementary	Kimberly Meyerson	NB & SJG/5/60	Battle of the Books	\$0	\$300.00
6/12/23	PV Park	Pat Bellas	HV/5/61	5th Grade Party	\$0	\$0

6/16/23	Meadowlands Environmental Center	Horgan/Zmigrodski	NB/1/44	Animal Habitats	\$0	Nurse Substitute
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RESOLUTION NO. CIS-xx-23
APPROVAL OF DISTRICT MENTORS FOR THE 2022-2023 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following teachers as part of the New Staff and/or Novice Provisional Teacher Program and mentors as assigned for the 2022-2023 school year:

MENTEE	TYPE/CERTIFICATE	MENTOR	SCHOOL
Deley, Chellsea	Informal/Standard	McNulty-Dod, Melissa	NBS
O'Connor, Kristen	Informal/Standard	TBD	PTHS
Stevens, Kelly	Informal/Standard	McCaffrey, Candace	PVS

RESOLUTION NO. CIS-xx-23
APPROVAL OF STUDENT APPLICATION FOR OPTION II CREDIT

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves student #2750486 for additional credit used to supplement transcript according to N.J.A.C. 6A:8-5.1(a)2 at no expense to the Pequannock Township School District.

FINANCE, FACILITIES, AND ATHLETICS

Mr. Joseph Blumert, Chair

Discussion:

Facility Naming Protocols

A discussion ensued regarding requirements for naming a facility after someone, and whether it should be protocol or policy. Some board members felt that, aside from SJG, facilities are not named now, and should this become a practice. Some board members felt that more discussion needs to take place because this is an area where there should be more governance.

QSAC Feedback: Standard Operating Procedure Manual and Position Control Numbers

Mr. Gibbs reported that suggestions from the County Business Administrator, regarding our QSAC review, were updating the Standard Operating Procedure manual and providing position control numbers on the personnel section of board agendas.

ESIP

Mr. Blumert provided an ESIP update, based upon progress reports from Honeywell.

Possible Expansion of Athletics Programs & Compensation for Officials

Dr. Portas discussed the possible program expansions as girls' wrestling, unified sports, and middle school volleyball. It was mentioned that costs are increasing for officials. Some board members expressed an interest in starting a ski club and intermural sports at the middle school.

Action Items for March 15, 2023 Regular Business/Preliminary Budget Meeting:

- FFA-122-23
- FFA-xxx-23 Transfer of Funds for February 2023
- FFA-xxx-23 Payment of Bills - February 22, 2023 to March 15, 2023
- FFA-xxx-23 Approval of Financial Reports/Monthly Certifications for February 2023
- FFA-xxx-23 Monthly Reports from Schools and Programs for February 2023 and January 2023
- FFA-xxx-23 Approval to Accept Donations to the Pequannock Township School District
- FFA-xxx-23 Approval to Accept FEMA Grant Funds for COVID Expenses

RESOLUTION NO. FFA-xxx-23
TRANSFER OF FUNDS FOR FEBRUARY 2023

RESOLVED, that the Board of Education approves the additional transfer of funds within the 2022-2023 budget from February 2023, in accordance with the attached list, which shall become a part of the record.

RESOLUTION NO. FFA-xxx-23
PAYMENT OF BILLS – FEBRUARY 22, 2023 TO MARCH 15, 2023

RESOLVED, that the Board of Education approves the Bills List, from February 22, 2023 to March 15, 2023, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	
Capital Projects Fund 30	
Food Service Fund 6x	

RESOLUTION NO. FFA-xxx-23
APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATIONS FOR FEBRUARY 2023

RESOLVED, that the Board of Education approves the attached Board Secretary's and Treasurer's Monthly Financial Reports for February 2023.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of February 2023, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore, be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of February 2023, the Board Secretary's Monthly Financial Report did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLUTION NO. FFA-xxx-23
MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR FEBRUARY 2023 AND JANUARY 2023

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of February 2023 for the High School Activities Account, the High School Interscholastic Athletic Account; the Pequannock Valley School Student Activities Account; and for the month of January 2023 for Pomptonian.

RESOLUTION NO. FFA-xxx-23
APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

DONATION	TO	DONATED BY
\$500.00	PV 8th Grade Class	Anonymous
\$19.20	District	American Online Giving Foundation

RESOLUTION NO. FFA-xxx-23
APPROVAL TO ACCEPT FEMA GRANT FUNDS FOR COVID EXPENSES

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to accept FEMA grant funds, in the amount of \$86,770.23, for reimbursement of COVID expenses.

POLICY

Ms. Megan Dempsey, Chair

Discussion:

Policy 9181 - Volunteer Athletic Paraprofessional Coaches and Extracurricular Activity Advisors/Assistants
The bullet item regarding workers' compensation waivers for volunteers will be deleted.

Policy 8469 - School Clearance Following Crisis Situation (currently not part of our policy)
The board agreed that this policy should be adopted and added to the next agenda for first reading.

Action Items for March 15, 2023 Regular Business/Preliminary Budget Meeting:

P-19-23 Approval of Revised Board Policies for Second Reading and Adoption

RESOLUTION NO. P-19-23

APPROVAL OF REVISED BOARD POLICY FOR SECOND READING AND ADOPTION

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised Board Policy as listed for second reading and adoption:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Community</i>	9130 - Public Complaints and Grievance

OTHER

O-12-23 Approval of HIB Investigation Decision

RESOLUTION NO. O-12-23
APPROVAL OF HIB INVESTIGATION DECISION

RESOLVED, that the Pequannock Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the following HIB Investigation and directs the School Business Administrator/Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

INVESTIGATION NO.
HV-2-23
PV-11-23

OPEN TO PUBLIC ANY TOPIC

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

- Ann Marie Finnen, PTEA President, appreciated the discussions on start times, cell phones, social media, digital citizenship, and in particular mental health support for staff.

UNFINISHED BUSINESS

Ms. Dempsey asked for an update on the strategic plan.

NEW BUSINESS

Ms. Dempsey discussed preparing a document with dates and times of activities in the schools so that the Board can be a presence at the events. Mr. Senyk and Dr. Portas have started this process.

BOARD MEMBER ANNOUNCEMENTS

Board members reported that they participated in "Read Across America" and were very enthusiastic about the experience. They congratulated the Girls' Basketball Team on a successful season. Mr. Pompeo attended the high school musical "Oklahoma." Mrs. Esposito and Mr. Senyk attended a forum that was very informative. Mrs. Esposito spoke about the SEPAC presentation on the active child, which provided strategies for parents. She mentioned the readathon at SJG, where the fundraising goal was met. Mrs. Shenton and Mr. MacSweeney attended the KISS dance at Hillview.

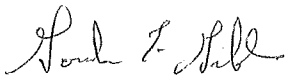
CONSIDERATION OF EXECUTIVE SESSION

Motion by: Shenton	Second by: Pompeo	Voice Vote: 9-0-0	Time: 9:17 pm
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ADJOURNMENT OF PUBLIC MEETING

Motion by: Pompeo	Second by: Esposito	Voice Vote: 9-0-0	Time: 10:22 pm
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Respectfully,



Gordon E. Gibbs
Board Secretary

FUTURE PUBLIC BOARD MEETINGS

Tuesday, March 7, 2023	Board Retreat	6:00 P.M.	PTHS
Wednesday, March 15, 2023	Regular Business/Preliminary Budget Meeting	7:00 P.M.	PTHS
Monday, April 3, 2023	Workshop Meeting	7:00 P.M.	PTHS