

CRAWFORDSVILLE COMMUNITY SCHOOL CORPORATION

RETURN TO IN-PERSON INSTRUCTION PLAN
2021-22

2021 CCSC Staff COVID-19 Related Frequently Asked Questions (FAQ's)

Last Updated 9/15/2021 [updates are highlighted]

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General Questions

Who do I contact if I have a question or concern?

Please contact your building administrator, building leadership team members, or building CEA representatives as they are involved in building-level meetings. Building administrators may share your questions or concerns with the central office or direct you to the appropriate contact for your question or concern. Likewise, your building CEA representative can present your question to the corporation discussion team. If your questions are related to returning to work or high-risk health conditions, contact Rex Ryker (rryker@cville.k12.in.us or 765-362-2342).

What mitigation steps are CCSC taking to protect student/staff health?

- Promote the benefits of vaccinations to all who are eligible
- Encourage masks for unvaccinated students and staff
- Communicate masks are optional for staff and students, when school is under student 2.5% positivity rate
- Require masks inside all school buildings for all students, staff members, parents, and visitors when Montgomery County is at an advisory level of red or orange according to the Indiana Department of Health COVID-19 Dashboard.
- Require masks inside school buildings for a 14-day period for all students, staff members, parents, and visitors when the number of positive cases in a school building reaches 2.5% of the student population using a rolling 7-day count.
- Communicate masks are mandatory on all school transportation
- Maintain our hand sanitizer stations
- Provide cleaning products for each classroom; Teachers are asked to clean desks and high-touch surfaces once a day
- Clean high-touch surfaces in common areas throughout the day (custodians)
- Clean classroom high-touch surfaces before the start of school (custodians)
- Require seating charts for all settings
- Physical distance to the best of our ability
- Seat students facing the same direction at 3ft apart when possible
- Continued use of greater MERV rating air filters
- Continue to work with the Montgomery County Health Department
- Quarantine students and staff that are COVID positive
- Contact tracing completed by nurses and administrators
- Notify parents/guardians if their child is a COVID-positive close contact
- Report positive COVID cases to Indiana Gateway

Can I return my classroom setting to pre-COVID design?

We are asking that you set your classroom up for the best social distancing possible. To the best of your ability, students continue to face the same direction (try not to ever have kids facing each other directly). Seating charts will be required.

Will staff be quarantined?

Staff that have been vaccinated and are asymptomatic will not be quarantined. Staff that have not been vaccinated, would be quarantined if they are a close-contact to a confirmed case.

Can you ask me if I've been vaccinated?

Yes. You may refuse to answer, but if you are a close contact to a known positive you would be quarantined.

If I was positive with COVID-19, but have not been vaccinated, will I still be quarantined if I'm deemed a close contact?

Currently we are only exempt from quarantine for 90 days from the test date of a positive, confirmed case.

Visitors and Volunteers?

We will begin allowing visitors and volunteers. All visitors and volunteers will need to complete the background check process. WE CURRENTLY ARE NOT REQUESTING VACCINATION STATUS. Understand that bringing visitors and volunteers into your classroom requires that you be aware of contact tracing distance and duration.

PPE & Mask Questions**What is the current expectation for staff and masks?**

When Montgomery County is at an advisory level of orange or red or when a school has a student positivity rate at or above 2.5%, we are requiring masks for all staff and students in our buildings when social distancing of six (6) feet can not be guaranteed and maintained.

Staff are expected to have a mask with them at all times.

Staff are expected to wear masks in the front office when parents or students are present or when social distancing of six (6) feet can not be guaranteed.

Staff are expected to wear masks in hallways or any other common areas when anyone else is present.

Staff are expected to wear masks in the classroom when any students and staff are present unless social distancing of six (6) feet can be guaranteed at all times.

Staff are expected to wear a mask when their movement or movement of another encroaches upon the six (6) feet of social distancing.

Staff are not expected to wear masks outside when they are able to guarantee social distancing.

All staff and volunteers shall wear a face covering while on a school bus or other school-sponsored mode of transportation when anyone else is present.

If a staff member has a medical condition or disability which prevents wearing a face covering, they must communicate with administration for accommodations.

Can I require students to wear a mask in my classroom?

When the school's student positivity rate is below 2.5% or the advisory level for Montgomery County is yellow or blue, no. Masks are optional.

Can I create a mask-zone area for my students that choose to wear a mask?

Absolutely. Please support your students that choose to mask and who are conscious of social distancing.

Can students still do group work?

Yes, but all groups must have a seating chart. It is recommended all group work be less than 15 minutes.

School Facility Questions

What responsibility does staff have for extra cleaning?

We are asking that teachers and interventionists with classrooms to clean desks and high-touch surfaces at least once a day

Can students be involved in cleaning desks, etc. throughout the day?

Yes. However, one staff member should spray the cleaning solution and students can wipe down their own space. Older, responsible students that offer may be allowed to assist in cleaning.

Will staff lounges be closed?

Staff lounges will be open to start the school year to ensure staff have access to refrigerators, microwave, etc. Staff that choose to eat in the lounges should sit in the same seats day in and day out (seating chart) for contact tracing purposes.

Instruction**How will distance learning work?**

For students under the age of 12, we are working to provide a distance option for them. Any parent with distance questions should be directed to their principal or to Dr. Bowling.

What do I do with laptop carts or when my class uses a computer lab?

CHS - PLTW lab and Media lab should be cleaned after every class period. 1:1 devices do not need cleaning and should not be shared.

CMS - Business lab and library lab should be cleaned after every class period. 1:1 devices do not need cleaning and should not be shared.

Hoover - LMC lab should be cleaned after each class period. Assigned devices do not need cleaning and should not be shared. Teachers need to be vigilant to make sure kids are taking the same laptop each time.

Nicholson - Avoid sharing carts and laptops during the day between classrooms. Assign students a laptop for the duration of an assignment. Clean laptops at the end of the day before storing and moving to a different classroom.

Hose - iPads cannot be cleaned with disinfectant as it will ruin the touch surface of the device. Avoid using iPads for 2-3 weeks (or longer if needed) until cases start to subside. Laptops and labs will need to be cleaned after every use.

Leave**Leave due to COVID/FFCRA?**

There is no COVID related leave for this school year.

Can a staff member use Sick Leave Bank for COVID-19 related leave?

Currently the Sick Bank would be available for use for Sick Bank Leave members for sick leave and is not available for quarantine.

If I'm quarantined but healthy and I'm capable of teaching my courses remotely, can I teach my course virtually and not have to use leave?

Teachers are not required to work during quarantine, but if the building principal offers the ability to work remotely and it is declined, sick leave or personal leave will be used.

The ability for a teacher to work remotely without using accumulated leave while on quarantine for a COVID-19 related reason will be considered and determined on an individual basis with considerations discussed with their building principal. The essential considerations will concern the teacher's situation and the ability to meet the instructional needs of the students. Variables such as a teacher's internet connectivity, instructional technology circumstances and competence, and the ability to be virtually present for the entire class period will also be considered. Further, the developmental needs of the students will be considered along with the ability of CCSC to provide classroom supervision. If you can not **virtually** meet the instructional needs of your students **throughout the entire school day**, you will need to use leave and provide lesson plans.

Teachers must work with their building principal to complete a REQUEST TO WORK FROM HOME DUE TO COVID-19 QUARANTINE form. This form will require the teacher to describe the technology capacity available to them to reach their classroom, teacher's strategies for providing instructional engagement for their students, and the assistance needed from the substitute teacher.

Non-certified staff and non-classroom certified staff ability to work remotely will be determined on an individual basis based on the staff member's ability to complete essential tasks and responsibilities.

Wear a mask. Stay in school.



Indiana
Department
of
Health

COVID-19 School Scenarios

The option to not quarantine does not apply outside the classroom setting, including lunch, band, choir or extra-curricular activities.

MASK REQUIREMENT

When a masked person tests positive and close contacts are wearing masks

COVID +

Close Contacts



ISOLATE



NO QUARANTINE
SELF-MONITOR

NO MASK REQUIREMENT

When positive person and/or close contacts are not wearing masks

COVID +

Close Contacts



ISOLATE



QUARANTINE
(UNLESS FULLY VACCINATED
AND ASYMPTOMATIC)

DEFINITIONS

CLOSE CONTACT:

When both people are masked, in school setting close contact is when an individual is within 3 feet of a positive person for greater than 15 minutes.

When either person is unmasked, a close contact is when an individual has been within 6 feet of an infected person for greater than 15 minutes.

SELF-MONITOR:

Perform a self-check or be monitored twice daily for a fever of 100.4 F or above. If symptoms develop, even if you're fully vaccinated, quarantine and obtain testing.

Coordinate with your healthcare provider and local public health department.

QUARANTINE:

May be required when an individual has had a close contact. These individuals shall remove themselves from situations where others could be exposed/infected, and self-monitor for symptom development.

ISOLATION:

Required when individual has tested positive for COVID-19 or develops a fever of 100.4 F or above and/or one or more of the following symptoms: a sudden onset of a cough, sudden onset of shortness of breath, or sudden loss of taste or smell. Individuals should remove themselves or be removed from situations where others could be exposed/infected.

COVID-19 School Quarantine Guidance WHEN ALL ARE MASKED



Exposure to Positive Case (positive case isolates)

Face Covering Requirement

Everyone **MASKED**

(Positive case and close contacts
MASKED)

Close contacts within
3 feet of positive case
notified to monitor for
symptoms for 14 days

(See masked close
contact flyer)

If symptoms develop,
quarantine and get
tested, whether fully
vaccinated or not.

No Face Covering Requirement

Anyone **UNMASKED**

(Positive case and/or close contacts
UNMASKED)

Close contacts within
6 feet of positive case **must**
quarantine* with 1 of the
below 3 options:

1. Quarantine 14 days
(no test needed)
2. Quarantine 10 days
(no test needed)
3. Quarantine for 7 days.
Return day 8 with negative
test on day 5, 6 or 7

* Unless fully vaccinated or
have been ill with COVID-19
within the previous three
months and recovered, and
without any symptoms.

Note:

Applies to the **classroom setting only**. Does not apply to high-risk activities such as lunch, band, choir or extra-curriculars.

COVID-19 School Quarantine Guidance

WHEN ALL ARE MASKED



Enhanced Precautions: When identified as a close contact in the K-12 classroom

- Mask at all times throughout the school day and while on the bus. No exceptions.
- Distance as much as you can from others during the school day.
- Maximize spacing during lunch and in any high-risk class, such as music and physical education since masks will be off. Schools may consider additional spacing for those who are identified as close contacts.
- Prioritize hand hygiene
- Monitor symptoms at home before arriving at school each day
 - o If ANY signs or symptoms are identified while at home, student/teacher/staff should NOT come to school and should get tested.
 - o If symptoms develop during the school day, individual should go home as soon as possible and get tested.
 1. If COVID-19 test is positive, begin 10 days of isolation starting from the date symptoms began.
 2. If COVID-19 test is negative because individual is identified as a close contact and has symptoms, he or she must complete remaining days of a 14-day quarantine. Must also be free of symptoms and fever for at least 24 hours without the use of fever-reducing medication before returning to school.

For ALL extra-curricular activities including but not limited to music and athletics, including cheerleading:

- Wear masks at all times while not actively performing or actively playing during your sporting activity.
- Examples of when mask should be worn:
 - o While on the sideline/bench
 - o While in the dugout
 - o While hanging out with friends
 - o In the locker room
 - o Before/after a sporting event
- Distance as much as possible when you are unmasked.
- Use hand sanitizer before and after playing/touching equipment
- Stay home if symptoms appear or if feeling sick, and get tested
- **DO NOT** participate if experiencing symptoms of COVID-19 as you can spread illness to others.